

COUNCIL POLICY HR/CP-3 EMPLOYEE RECREATION CENTRE SUBSIDY



STRATEGIC OUTCOME SUPPORTED: 12 - A well respected, professionally run organisation.

OBJECTIVE

- 1.1. This policy outlines the terms of the Recreation Centre Subsidy and promotes the health and wellbeing of the Shire of Donnybrook Balingup employees.

SCOPE

- 2.1. The Recreation Centre Subsidy is offered to all Shire of Donnybrook Balingup employees. The subsidy is offered only at the Donnybrook Recreation Centre.

DEFINITIONS

- 3.1. **Group fitness class** means any recreation centre run programs that are organised and delivered by Shire employees.

POLICY STATEMENT

- 4.1. Employee attendance records are to be kept and recorded on the shire's records management system.
- 4.2. Where an employee takes the place of a paying member of public and the group fitness class is full, the employee must pay the appropriate fee for that activity.
- 4.3. Where an employee nominates for an activity with an independently run group or for a team sport, they must pay the associated fees.
- 4.4. Costs relating to employee family members are not subsidised.

LEGISLATION

- 1.1. *Local Government Act 1995*

POLICY VERSION

Related Policies:	N/A				
Related Procedure:	Employee Recreation Centre Subsidy				
Responsible Department:	Human Resources				
Reviewer:	Corporate Planning and Governance Officer				
Review Frequency:	Biennial	Next Due:	March 2023	Decision Reference:	213/21
Version Date:	March 2021	Synergy #:	NPP8074		
	<ul style="list-style-type: none">• Removed policy number 6.11 and added new policy ID; and• Renamed; and• Updated objective; and• Added scope and definitions; and				

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	<ul style="list-style-type: none">• Removed:<ul style="list-style-type: none">- Procedural information- Benefits information- Benefit offered to rec centre employee's family members		
Policy Version Details			
Initial Adoption Date:	28/05/2008	Decision Reference:	N/A