

Food Business Registration Form (Berries)

Shire of Donnybrook Balingup Food Act 2008



Primary Producers & Processors of Berries

Part A: Food Business Details

Section 107(1) / 110(2)

Proprietor Name (Individual / Body Corporate / Trustee *):

** If food business is operating under a trust, please write the name of the person who is the trustee.*

Address of Farm /
Processing Facility:

Locality:

Postcode:

Postal Address:

ABN:

Phone:

Mobile:

Email:

Primary Language Spoken:

What berries do you grow or process?

Strawberry

Blackberry

Silvanberry

Blueberry

Boysenberry

Youngberry

Raspberry

Loganberry

Other (please specify):

Which of these activities do your business undertake in relation to berries?

Growing & Harvesting

Sorting

Packing

Transporting

Processing

Other (please specify):

To whom / where do you sell your produce locally?

Farmer's Markets

Perth Market Agent

Independent Grocers

Large Retailers

Café / Restaurant / Caterers

Delivery to Customer

Farm Gate

Packer

Processor

Other (please specify):

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Do you export your produce overseas? Yes No

How do you grow your berries (select all that apply)?

- In the ground In containers (post or bags) On tabletops (strawberries)
 Other (please specify): _____

Are there any covers over your berries?

- No covering / in the open Under polytunnels In a greenhouse
 Under netting Under low cloches (strawberries)
 Other (please specify): _____

Is there covering over the soil under your plants/containers?

- Bare Soil Plastic or fabric mulch over mounds/ground
 Other (please specify): _____

What water source(s) do you use to irrigate your berries?

- Bore River Dam Rainwater
 Town/Scheme Supply Carted Water Recirculated Water
 Other (please specify): _____

What fertilisers do you use to grow your berries?

- Manure Liquid Fertiliser Biosolids / Compost
 Pellet/Granular Fertiliser Other (please specify): _____

What records do you keep to ensure all berries sold from your farm / pack house can be traced back to where it was grown (tick all that apply)?

- The farm details are on the punnet label. Purchase receipts.
 Sales receipts or Invoice. Logbook / Journal.
 A code or words identifying my farm are on a shared label managed by an agent.
 Other (please specify): _____

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Do you on-sell, pack, or repack berries from another producer? Yes No

If Yes, please specify how traceback to growing sites is achieved:

- Source farm address on the punnet label.
- Source farm identification code on the punnet label.
- Separate barcode for each source farm on the punnet label.
- Other (please specify): _____

Declaration & Payment of Prescribed Fee

When lodging this form, please ensure that all required information and attachments have been provided. Failing to do so may result in delays to your application.

Please be aware that by submitting this application, you will be required to pay a **Prescribed Fee of \$50.00**. You will be contacted by the Shire for payment.

I, the person making this application, declare that the information contained in this application is true and correct in every particular.

Name of person completing form / authorised contact*:

** In the case of a company, the signing officer must state their position in the company.*

Position of person completing form / authorised contact:

Signature: _____ Date: _____

Applicant Phone: _____

You can submit your completed form or contact the Shire via any of the following:



- Online:** Scan the QR code, or visit www.donnybrook-balingup.wa.gov.au
- Email:** shire@donnybrook.wa.gov.au
- In Person:** 1 Bentley St, Donnybrook, WA 6239 (Shire Administration Office)
- Phone:** (08) 9780 4200

The Shire Administration Office is open from 8:30am to 4:00pm, Monday to Friday (closed on Public Holidays and where otherwise stated – notices of office closures are available online)

The information gathered in this form will be used for purposes related to the administration of the Food Act 2008 (WA). In accordance with regulation 51 of the Food Regulations 2009 (WA), certain details (proprietor name, trading name and address details) may be made publicly available.

