

# Traders Permit Application

Shire of Donnybrook Balingup - Activities on Thoroughfares & Trading in Public Places Local Laws  
(Consolidated 2017) 2024-2025



## APPLICANT DETAILS

Name of Food Business:

Current Address of Business:

Locality:

Postcode:

Postal Address (if different from above):

Locality:

Postcode:

Name of Proprietor / Applicant (in full):

Name of Proprietor / Applicant (in full, if applicable):

Phone #:

Email:

ABN / ACN (if applicable):

## TRADING OPERATION & LOCATION DETAILS

Proposed Date(s):

Proposed Hours of Operation:

Address of Proposed Location:

Locality:

Postcode:

Proposed Area Required (m<sup>2</sup>):

## TRADING ACTIVITY DETAILS

Please choose the most appropriate option to you:

Vehicle and/or trailer (please provide the following details)

Make:

Reg.:

Temporary structure such as a marquee, tables etc. (please ensure you have provided a copy of your plans with details of fixtures and fittings)

Please outline the types of goods and/or food offered for sale in the space provided below. Should you require additional space, please attach a separate page and note here if you have done so.



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## SUBMISSION REQUIREMENTS

- Site plan depicting proposed trading location.

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- Where trading is from a temporary structure a copy of the floor plan including details of equipment, fixtures and other fittings.

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- Photos of the vehicle, trailer or temporary structure.

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- A copy of the current public liability insurance to a minimum value of \$10 million.

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- Food businesses must provide a copy of their Food Business Registration Certificate.

## SUBMISSIONS

*Please ensure you attach the documents listed above when submitting your application.*

*When lodging this form, please ensure that all required information and attachments have been provided. Failing to do so may result in delays to your application.*

Please be aware that by submitting this application, you will be required to pay a **fee**. You will be contacted by the Shire for payment.

**Permit Fee:** \$ 53.50 + Licence Fee (see below)

<b>Licence Fee:</b>	<b>Daily:</b>	\$ 27.00	<b>Weekly (continuous):</b>	\$ 53.50
	<b>Monthly:</b>	\$ 107.00	<b>Annually:</b>	\$ 802.50

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

