Shire of
Donnybrook Balingup

ATTACHMENTS

Ordinary Council Meeting – 27 March 2024

7.1(1)	Annual General Meeting of Electors Meeting Minutes – 22 February 2024
7.2(1)	South West Country Zone Meeting Minutes – 23 February 2024
7.3(1)	Ordinary Meeting of Council Minutes – 28 February 2024
7.4(1)	Special Meeting of Council – 28 February 2024
7.5(1)	Audit and Risk Management Committee Meeting Minutes – 13 March 2024
9.1.1(1)	The Meliora New Years Arts and Music Festival Debrief Summary 2024.
9.1.1(2)	FAQs
9.1.1(3)	Map of Noise Complaints
9.1.1(4)	Minutes from Debrief
9.1.1(5)	Community Feedback (Personal Information Redacted)
9.1.2(1)	Development Application and Plans
9.1.2(2)	Submissions
9.1.2(3)	Applicant's Response to Submissions
9.1.2(4)	Assessment Under Clause 67
9.1.3(1)	Petition & KPA Letter (Proposal to present to SWRRG)
9.1.3(2)	MRWA Speed Zoning Policy and Application Guidelines
9.1.3(3)	Agenda Item 10.2.2 Minutes – 23 May 2018
9.1.4(1)	Preston Press Notice
9.2.1(1)	Accounts for Payment – February 2024
9.2.2(1)	Monthly Financial Report – February 2024 – 29 February 2024
9.2.3(1)	Statutory Budget Review 2023-2024
9.2.4(1)	Letter from Ratepayer - Mr JS Fry
9.2.4(2)	Landgate Policy

9.2.5(1)	Compliance Audit Return

MINUTES
ANNUAL GENERAL MEETING OF ELECTORS

Held on

Thursday 22 February 2024

Commenced at 6:00pm

RSL Memorial Hall (Town Hall), Donnybrook

Pursuant to Section 5.27 of the *Local Government Act 1995*, a General Meeting of Electors is to be held within a local government district once every financial year.

Garry Hunt
Temporary Chief Executive Officer

5 March 2024

TABLE OF CONTENTS

1 DECLARATION OF OPENING 3
2 ATTENDANCE 3
2.1 APOLOGIES 4
3 2022/23 ANNUAL REPORT 4
3.1 SHIRE OF DONNYBROOK BALINGUP ANNUAL REPORT 2022/23 4
3.2 2022/23 ANNUAL FINANCIAL REPORT AND INDEPENDENT AUDITORS REPORT (OPINION) 4
3.3 QUESTIONS FROM ELECTORS 4
4 GENERAL BUSINESS 10
4.1 QUESTIONS FROM ELECTORS 10
4.2 MOTIONS FROM ELECTORS 10
5 CLOSURE 11

SHIRE OF DONNYBROOK BALINGUP

MINUTES

ANNUAL GENERAL MEETING OF ELECTORS

Held at RSL Memorial Hall, Donnybrook
Thursday 22 February 2024

1 DECLARATION OF OPENING

Shire President – Acknowledgment of Country

The President acknowledged the traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The President declared the meeting open at 6:00pm and welcomed the public gallery.

The President advised that the meeting is being audio recorded but not live streamed in accordance with Council Policy EM/CP-2 due to lack of live streaming facilities at the RSL Memorial Hall. The Shire President further stated the following:

"This meeting is being audio recorded, but cannot be livestreamed, in accordance with Council Policy.

Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson."

2 ATTENDANCE

MEMBERS PRESENT

MEMBERS	STAFF
Cr Vivienne MacCarthy (President)	Garry Hunt - Chief Executive Officer (Temporary)
Cr Lisa Glover (Deputy President) (arrived 6:02pm)	Kim Dolzadelli - Director Finance and Corporate
Cr Alexis Davy	Ross Marshall - Director Operations
Cr Peter Gubler (arrived 6:04pm)	Loren Clifford - Manager Corporate Services
Cr Anita Lindemann	Samantha Farquhar - Administration Officer Corporate Services
Cr Anne Mitchell	Tahlia James - Media and Communications Officer
Cr Grant Patrick	
Cr Deanna Shand	

PUBLIC GALLERY

10 members of the public were in attendance.

2.1 APOLOGIES

Cr John Bailey.

3 2022/23 ANNUAL REPORT

3.1 SHIRE OF DONNYBROOK BALINGUP ANNUAL REPORT 2022/23

The 2022/2023 Annual Report, including 2022/2023 Annual Financial Report and Independent Auditor's Report (Opinion) were presented.

3.2 2022/23 ANNUAL FINANCIAL REPORT AND INDEPENDENT AUDITORS REPORT (OPINION)

The Director of Finance and Corporate gave a broad overview of the 2022/2023 Annual Financial Report and Independent Auditor's Report (Opinion).

3.3 QUESTIONS FROM ELECTORS

Questions in relation to the 2022/2023 Annual Report, including 2022/2023 Annual Financial Report and Independent Auditor's Report (Opinion) were invited.

Question: Shane Sercombe

How would you describe the Shire's financial position and challenges.

Response: Director Finance and Corporate

I don't think Donnybrook faces any challenges that any other town or rural district doesn't. It has some solid foundations and I think it's made some really good headway in terms of its forward planning, asset management planning and long term financial planning. I believe that Donnybrook is well placed.

What I believe we need to do, and Council have agreed to this, is the Service Level Hierarchy for our buildings. We have a large number of buildings (over 140) and buildings which is fine when they are free, but when you need to renew them, they're not, because you generally won't get the second chance with government agency funding. I think that's a challenge and 140 buildings is not viable.

Long term the community need to be involved in a conversation with the Council to move forward and prioritise them through a Service Level of Hierarchy of buildings throughout the district. We need input from the community in terms of high priority buildings, right down to buildings we wouldn't replace. We can all try and have what we had yesterday but that's not always appropriate and things change.

Question: Shane Sercombe

The Shire's $2.9 million loss for the last financial year marks 6 decent sized losses in 7 years. The level of these losses aren't matched by our neighbouring local governments and come on the back of record rate rises. These losses are resulting in an erosion in community assets including roads and buildings. What actions are required to both stem the losses and rebuild our financial position.

Response: Director Finance and Corporate

The Question relates to the Statement of Comprehensive Income.

My last answer would contribute a lot to what you are talking about. I also think in the presentation of the Financial Statement, where I broke down the income statement and we took away capital grants because that's not for operations and depreciation is for fixed assets which is what you are talking about.

In private enterprise when you are running a business and you're going to sell assets, and they have a saleable value, that's meaningful. Quite frankly in Local Government it's not. You can't sell a road and if we wanted to close a road, the land would revert to the Crown, It doesn't even become ours. In an accounting world, it's an asset, whereas often I refer a Road as a Liability because all they do is consume money. Just remember the rate of depreciation and we talk about dwindling asset base. The fact is our asset base isn't dwindling.

The main cause of the increased depreciation is an asset revaluation. Which is saying these assets are now worth "X" and in 5 years time it'll happen again. Each time "X" gets bigger, the amount of the depreciation increases. It doesn't mean we are going broke, and it doesn't mean we are not sustainable. A lot of the funding of the $3.2 million in Road's renewal expenditure came from government agencies such as the Roads to Recovery Federal Road Program. They have now realised after a damming report that the budget they have and allocate through all the States is so underdone that they have doubled it.

For our Shire next year, if we get double the allocation we did this year, that will be another $400,000 in agency funding. I also believe that there will be a push through State Government agencies as well in terms of their funding levels to Local Government. We have the Regional Road Group (RRG) funding, and that allocation pool has not increased since COVID came in and we all know that COVID and associated pressuers has put prices through the roof. We need to be careful where we spend our money and focus on renewal.

Question: Shane Atherton

I see there's financial damage possible but more so cultural damage possible to the organisation and from what I see it is the biggest threat at the moment. My question is, is there any evidence at this time of the Executive and the staff being subject to relentless and unjustified attack from within Council and from some members of the community.

Response: President MacCarthy

Yes, we have got some behaviours that are still lagging. Yes, we are still repairing community and Council, but I have every confidence that we will move forward. There is an element of responsibility I feel in managing that way forward. I feel very protective of Council Members

and I feel very protective of Council staff. We have a duty of care to protect those people in their work environment and I personally take that on board, and Councillors feel the same way.

Question: Shane Atherton

I wasn't looking at it as criticism of the Executive, but I am deeply concerned that there are still numerous faceless attacks being made on the Executive and how do we stop it.

Response: President MacCarthy

That is happening and it has to be managed. For example, you call it out. It's difficult because now we have question time that I am trying to manage. Like I said in my preamble, these are the behaviours I expect in a meeting, and these are the ways we are going to run question time going forward. These are the ways we are going to speak to each other in meetings, and I mean not just Councillors but community members. If you wish to address a Council Member, if you wish to address a Shire Executive or one of the staff in the office, you best make sure it is nicely because we will call through our Codes of Conduct through our expectations and through our community engagement. It will be called out because we must improve and move forward.

Question: Shane Sercombe

I believe we have got $10.9 million in liabilities and $10.7 in cash and cash equivalence. Could you please give us an explanation around that situation.

Response: Director Finance and Corporate

The following are excerpts of the Statement of Financial Position and Cash and Cash Equivalents note for the Audited Annual Financial Statements of the Shire of Donnybrook Balingup for the year ended 30/06/2023.

The excerpts provide a breakdown of the total liabilities and Cash and Cash Equivalents of the Shire as at 30/06/2023. A further level of detail can be found by referencing the note number provided for each individual line item.

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2023

	NOTE	2023	2022
		$	$
CURRENT LIABILITIES			
Trade and other payables	**13**	1,535,425	1,350,643
Other liabilities	**14**	1,915,098	2,208,477
Lease liabilities	**11(b)**	32,375	15,032
Borrowings	**15**	52,207	65,983
Other Financial Liabilities	**16**	221,713	0
Employee related provisions	**17**	904,887	856,343
Other provisions	**18**	0	0

TOTAL CURRENT LIABILITIES		**4,661,705**	**4,496,478**
NON-CURRENT LIABILITIES			
Trade and other payables	**13**	0	0
Other liabilities	**14**	0	0
Lease liabilities	**11(b)**	65,498	23,062
Borrowings	**15**	220,797	273,004
Other financial liabilities	**16**	3,806,000	3,802,000
Employee related provisions	**17**	135,655	139,132
Other provisions	**18**	2,006,648	1,755,323
TOTAL NON-CURRENT LIABILITIES		**6,234,598**	**5,992,521**
TOTAL LIABILITIES		**10,896,303**	**10,488,999**

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

CASH AND CASH EQUIVALENTS	**Note**	**2023**	**2022**
		$	**$**
Cash at bank and on hand		6,617,683	7,943,573
Term deposits		4,104,847	2,500,000
Total cash and cash equivalents		10,722,530	10,443,573
Held as			
- Unrestricted cash and cash equivalents		2,987,199	2,343,238
- Restricted cash and cash equivalents	20	7,735,331	8,100,335
		10,722,530	10,443,573

A full copy of the Annual Report including Annual Financial Statements can be found on the Shires website at 2022-2023-shire-of-donnybrook-balingup-annual-report-(includes-annual-financial-report-and-audit-opinion).

Question: Shane Sercombe

Is the $2.9 million loss for last financial year likely to have any impact on the Shire's ability to secure the $3 million loan for VC Mitchell.

Response: Director Finance and Corporate

No, it won't have any influence over the likelihood of approval for a loan.

Question: Neville Fry

I notice in the funding the Shire gives different organisations, there's an amount of $15,000 for the Donnybrook Chamber of Commerce. Why does that organisation need funding from the Shire?

Response: Director Finance and Corporate

The Donnybrook Chamber of Commerce Industry has a Service Level Agreement (SLA) with the Shire and through that Service Level Agreement, the allocation to them is $15,000. At the time the Service Level Agreement was approved by Council, conditions were put in terms of the outcomes they needed to achieve or strive for. It was seen as a way that Council or the Shire could support the Chamber to support local businesses.

Question: Neville Fry

Why was the Chamber of Commerce also given another $2,000 later in the year. shouldn't it be included in their $15,000.

Response: Senior Community Development Officer

The Donnybrook Balingup Chamber of Commerce and Industry Inc applied for and were successful in procuring a Major Community Grant in conjunction with the Donnybrook Regional Tourist Association to run the 2023 Donnybrook Twilight Christmas Markets.

The funds were sought for the provision of ambient lighting for patrons, outdoor furniture for patrons to sit and eat the food from the food trucks, audio visual equipment and operators for speeches and entertainment.

The purpose of the Donnybrook Twilight Christmas Market is to increase foot traffic and spending in the town centre. It provides an opportunity for local vendors to sell their product and provides an enjoyable experience for the community.

The application was assessed by Community Development, the Director of Finance and Corporate Services and then endorsed by the CEO. The grant application was found to meet the eligibility criteria as set out in the Community Grant guidelines attached.

The grants are open to any community group and are advertised in the Preston Press, on our website and on social media.

This activity is outside the remit of the Service Level Agreement that the Donnybrook Balingup Chamber of Commerce and Industry Inc is also signed up to.
Currently having a Service Level Agreement does not preclude an association from being eligible for a grant.

Question: Neville Fry

If the Chamber of Commerce can get $15,000 from the Shire, why can't the museum.

Response: Chief Executive Officer (Temporary)

I can't explain what was in the minds of the Council when that decision was made, other than to say, I think your point about the relevance of money that is allocated is a matter which the Council will deal with in the budget process, and sessions. Council have already agreed that there will be a series of workshops starting in the next month and that will be the opportunity for them to look very closely at all the allocations that have been made in the past and whether they are relevant for the future.

Question: Neville Fry

In the budget coming forward, is there an allocation there that can be put aside for the museum. An allocation equal to what the Chamber of Commerce get.

Response: President MacCarthy

We haven't started the budget process yet.

Question: Neville Fry

Can you make an allocation for it please.

Response: Chief Executive Officer (Temporary)

Yes, the Council can if they make such a decision. That will be up to them as part of the budget process. As I said, they will have a schedule which highlights all the different groups, and the Chamber of Commerce is one of them. In the presentation you would have seen that the Donnybrook tourist group get some, so does the Balingup Group. All those groups will be articulated in the documentation and the Council can then make decisions on which groups they allocate money to.

Question: Neville Fry

From the $2.9 million loss we made last financial year, has there been a mid financial review and what was the outcome.

Response: Chief Executive Officer (Temporary)

Theres a mid year financial review being conducted at the moment and that will go to the Council in March.

Question: Neville Fry

That's surprising that its coming to March because when it happened the first time it came in December.

Response: Chief Executive Officer (Temporary)

I doubt it would have occurred in December because the half yearly review is on the 31st of December. Its normal for February/March to be the period when local governments deal with their half yearly budget review.

Question: Neville Fry

Will the review be released to the public in full.

Response: Chief Executive Officer (Temporary)

Yes, all reports like that have to be released in full.

4 GENERAL BUSINESS

4.1 QUESTIONS FROM ELECTORS

Nil.

4.2 MOTIONS FROM ELECTORS

Motions made by Electors at an Annual General Meeting of Electors are presented to a meeting of Council for consideration per Section 5.33 of the *Local Government Act 1995,* which reads:

President MacCarthy called for motions from Electors and stated; *'All decisions made at an Electors' Meeting are to be considered at the next Ordinary Council Meeting, or if that is not practicable, at the first Ordinary Council Meeting after that meeting or at a Special Meeting called for that purpose, whichever happens first.'*

ELECTOR MOTION 1
Request Council to consider introducing a harvest ban notification policy possibly using an SMS service to both assist staff and inform the community.

MOVED: Shane Sercombe **SECONDED: Neville Fry**

CARRIED

ELECTOR MOTION 2
Request Council to review the Donnybrook townsite drinking water protection plan.

MOVED: Shane Sercombe **SECONDED: Neville Fry**

CARRIED

ELECTOR MOTION 3

Request Council to consider delivering recreational water testing at the Donnybrook Amphitheatre, Wrights Bridge as per the Western Australian Health Department recommendations.

MOVED: Shane Sercombe **SECONDED: Neville Fry**

CARRIED

ELECTOR MOTION 4

That the Audit and Risk meeting be live streamed.

MOVED: Neville Fry **SECONDED: Shane Sercombe**

CARRIED

5 CLOSURE

The President advised that the next Ordinary Meeting of Council will be held on 28 February 2024 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The President declared the meeting closed at 7:19pm.

South West Country Zone

Minutes

23 February 2024

City of Bunbury

Table of Contents

1. OPENING AND WELCOME 3
1.1 Acknowledgement of Country 3

2. ATTENDANCE AND APOLOGIES 3

3. DECLARATIONS OF INTEREST 5

4. ANNOUNCEMENTS 5

5. GUEST SPEAKERS / DEPUTATIONS 5
5.1 Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development 5

6. MINUTES 5
6.1 Confirmation of Minutes from the South West Country Zone meeting held Friday 24 November 2023 (Attachment 1) 5

7. ZONE BUSINESS 6
7.1 State Council Flying Agenda Process 6
7.2 2024 Local Government Honours Program 7
7.3 2025 Election Priorities – SWCZ Regionally Collaborative Approach 7

8. WALGA BUSINESS 9
8.1 WALGA Status Report 9
8.2 Review of WALGA State Council Agenda 10

9. AGENCY REPORTS / PRESENTATIONS 13
9.1 WALGA President's Report 13
9.2 South West Development Commission 13
9.3 Regional Development Australia – South West 14
9.4 Department of Local Government, Sport and Cultural Industries 14
9.5 Australia's South West 14
9.6 National Emergency Management Agency 14

10. FINANCIAL REPORT 14
10.1 Financial Report 14

11. EMERGING ISSUES 15

12. DATE, TIME AND PLACE OF NEXT MEETINGS 15

13. CLOSURE 15

South West Country Zone

Meeting to be held at the City of Bunbury

4 Stephen Street, Bunbury

Friday, 23 February 2024 at 9:00am

Minutes

The Chair, President Cr Tony Dean opened the meeting at 9:03am

1. OPENING AND WELCOME

1.1 Acknowledgement of Country

We, the South West Country Zone of WALGA, acknowledge the Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Augusta Margaret River	President Cr Julia Meldrum Mr Arthur Kyron, Acting Chief Executive Officer, non-voting delegate
Shire of Boyup Brook	President Cr Richard Walker Mr Leonard Long, Chief Executive Officer, non-voting delegate
Shire of Bridgetown-Greenbushes	President Cr Jenny Mountford Ms Nicole Gibbs, Chief Executive Officer, non-voting delegate
City of Bunbury	Mayor Jaysen De San Miguel Mr Alan Ferris, Chief Executive Officer, non-voting delegate
City of Busselton	Mayor Phill Cronin Mr Tony Nottle, Chief Executive Officer
Shire of Capel	President Cr Doug Kitchen Mr Gordon MacMile, Chief Executive Officer, non-voting delegate
Shire of Collie	President Cr Ian Miffling Mr Stuart Devenish, Chief Executive Officer, non-voting delegate
Shire of Dardanup	President Cr Tyrrell Gardiner Mr André Schönfeldt, Chief Executive Officer, non-voting delegate
Shire of Donnybrook Balingup	President Cr Vivienne McCarthy Mr Gary Hunt, Chief Executive Officer

Shire of Harvey	President Cr Michelle Campbell Ms Annie Riordan, Chief Executive Officer
Shire of Manjimup	President Cr Donnelle Buegge Mr Ben Rose, Chief Executive Officer, non-voting delegate
Shire of Nannup	President Cr Tony Dean (Chair) Mr David Taylor, Chief Executive Officer, non-voting delegate
WA Local Government Association Secretariat	Mr Chris Hossen, Policy Manager, Planning and Building Ms Sarah Coles, Environmental Policy Officer
South West Development Commission	Mr Danny Griffin
RDA South West	Mr Charles Jenkinson, Director Regional Development

Guest Speakers

Minister for Local Government	Hon. Hannah Beazley MLA

Apologies

South West Development Commission	Ms Mellisa Teede, Chief Executive Officer
Australia's South West	Ms Catrin Allsop, Chief Executive Officer
Department of Local Government, Sport and Cultural Industries	Mr Brendan McNally, Regional Manager Peel-South West

3. DECLARATIONS OF INTEREST

4. ANNOUNCEMENTS

4.1 Attachments

The following were provided as attachments to the agenda:

1. South West Country Zone Minutes – 24 November 2023
2. WALGA President's Report
3. State Council Agenda link – The March 2024 State Council Agenda can be found via the link here.
4. DLGSC February Update
5. SW LG Regional Priorities – Update
6. Key Priorities for Each SW LG

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Hon. Hannah Beazley MLA, Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workforce Development

Hon. Hannah Beazley MLA presented to the Zone on matters within her portfolio.

6. MINUTES

6.1 Confirmation of Minutes from the South West Country Zone meeting held Friday 24 November 2023 (Attachment 1)

The Minutes of the South West Country Zone meeting held on Friday, 24 November 2023 have previously been circulated to Member Councils and are provided as an attachment to the Agenda.

RESOLUTION

Moved: **Cr Doug Kitchen**
Seconded: **Cr Julia Meldrum**

That the minutes of the South West Country Zone meeting held Friday, 24 November 2023 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.1.1 Business Arising

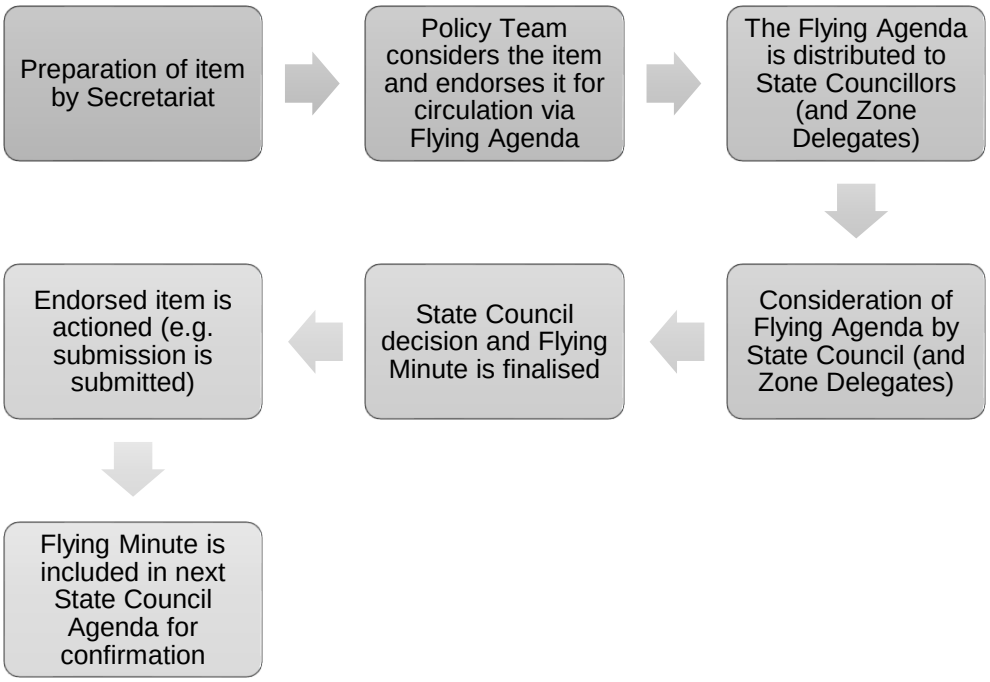
7. ZONE BUSINESS

7.1 State Council Flying Agenda Process

By Kathy Robertson, Manager Corporate and Association Governance

State Council has five ordinary meetings per year. As a result, there are occasions when decisions need to be made or submissions need to be endorsed to meet external deadlines which do not fit within the existing State Council meeting schedule.

The first preference is always to seek an extension of time to enable the item to be considered by Zones and State Council through the usual Agenda process. However, if an extension of time is not granted, the item will need to be endorsed by State Council by way of a Flying Agenda. The process for a Flying Agenda is summarised below:



Flying Agendas are generally open to responses for 7 days.

At the request of State Council, the Flying Agenda process has recently been amended to better include Zone Delegates in the decision-making process. The Zone Executive Officer will alert Delegates via email when a Flying Agenda is out for consideration by State Council and request that any comments or feedback be directed to the Zone's State Council representative(s). State Councillors are then able to consider the feedback of Zone Delegates when making their final decision.

Please note that any comments or feedback sent directly to WALGA, rather than the Zone's State Council representative(s), will not go towards the Flying Agenda. There is no requirement to respond to an email circulating a Flying Agenda, however if you would like to contribute this should be directed to your State Council representative(s).

All completed Flying Minutes are available to view on the WALGA website here, and are included in the subsequent State Council Agenda as both previous Minutes (for confirmation) and as an Item for Noting.

For any questions about the State Council Flying Agenda process, please contact Kathy Robertson, Manager Association and Corporate Governance on krobertson@walga.asn.au or (08) 9213 2036.

Noted

7.2 2024 Local Government Honours Program

By Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:
1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024.**

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the WALGA website.

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

Noted

7.3 2025 Election Priorities – SWCZ Regionally Collaborative Approach

Coordinated by the Shire of Capel

Background

The South West Zone local governments took a united and collaborative approach to advancing regional-level and more localised priorities to the previous State and Federal.

The next State Election is scheduled to be held in March 2025 but can occur earlier. The next Federal Election is also expected to be held during 2025.

Recent discussions at SW Country Zone meetings have been to commence the development of electoral priorities during 2023, with a view to producing an advocacy document and lobbying strategy by mid-2024.

Initial discussion on priorities was sought at the April 2023 meeting to provide initial guidance to CEOs.

The South West CEOs met at a Shire of Capel hosted workshop on 19 May 2023 to develop initial ideas and potential requests, in relation to Federal and State election priorities as agreed. The workshop included:

- A review of the 2021 election priorities and reflection on the success (or otherwise) of each throughout the campaigns.
- Consideration whether each individual initiative remained a priority or whether the circumstance had changed.
- Preliminary development of potential election priorities for the 2025 cycle.

SW CEOs meet again in December 2023 and early February 2024 to further distil and refine the potential election priorities.

Summary

Following an update to the SWALGA Country Zone meeting in July 2023, the SW LG CEOs met again in early July 2023 to further the develop the draft election priority information. This meeting focused on:

- Agreeing on separate regional-level and local individual LG election priorities.
- Developing the regional-level priorities into key pillar areas of (working titles):
    - Social and Community.
    - Commercial Infrastructure.
    - Public Infrastructure.
    - Climate and Environment.
- Developing the detail regarding individual local government priorities, noting that some initiatives have localised importance and others more sub-regional.
- Also noted is that some local priorities will be potential targets for both State and Federal funding.

CEO meetings throughout December 2023 and February 2024 have further refined the draft election priorities into 2 main streams

a. Seeking State (and potentially Federal) Government investment to assist SW LGs to achieve regionally significant outcomes being:
    - Land, housing and accommodation deconstraining
    - Regional Waste solutions and regulatory reform
    - Climate Change Adaptation
    - Busselton-Margaret River Airport.
b. Advocating for State (and potentially Federal) Government to fulfil role in delivering regionally significant outcomes being:
    - Bunbury Port Upgrade
    - Intermodal / AMTECH
    - Rail Infrastructure
    - Agribusiness.

Discussion

The preliminary work completed to date includes

1. Regional-level (Attachment 5) LG election priorities
2. Local individual (Attachment 6) LG election priorities

Next Steps

Subject to endorsement of the SW WALGA zone at the February 2024 meeting, the CEO group can commence the development of key commentary and information to form the basis of a SW Election Priorities Investment and Advocacy Prospectus.

Funds from the SW WALGA zone account is proposed to be utilised for this purpose.

The intention remains to have the Election Priorities Prospectus completed by mid-2024.

RESOLUTION

Moved: **Cr Tyyrell Gardiner**
Seconded: **Mayor Jaysen De San Miguel**

That the South West Country Zone, WALGA and Local Governments

1. **Endorses the Regionally Significant Election Priorities and Advocacy Initiatives as detailed in attachment 5, with the following amendments to be included from the WALGA State Budget Submission 2024-25:**
   - **Page 19 - CoastWA**
   - **Page 24 - Waste Levy to Fund BHRC FOGO Facility**
   - **Page 29 - CESM funding (CESMS for everyone in SW)**

2. **Requests the SW CEOs continue to progress the advocacy priority work.**

3. **Seeks to host both a regional Cabinet meeting and a Director's General meeting as part of the future advocacy strategy.**

4. **Authorises funding of up to $15,000 from the SW WALGA account to be utilised to prepare the SW's Election Priorities Investment and Advocacy Prospectus.**

CARRIED

8. WALGA BUSINESS

8.1 WALGA Status Report

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

Status Report for February 2024 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
3 May State Council Agenda Item **7.4 Speed Management Reform Advocacy Position**	That the Speed Management Advocacy Position as follows, be endorsed: 1. *That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities.* 2. *That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning.* 3. *That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.* a. *This will include applications that are deemed to be approved when the application:*	State Council Resolution That the Speed Management Advocacy Position as follows, be endorsed: 1. That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities. 2. That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning. 3. That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.	**Ongoing**	**Ian Duncan** **Executive Manager Infrastructure** iduncan@walga.asn.au **9213 2031**

	i. is based on assessments by competent Local Government practitioners, *ii. contains evidence-based identification of the benefits,* *iii. contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and* *iv. includes an engagement strategy for managing community and stakeholder expectations, and provides a greater weighting for community views on speed changes.* *b. Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it:* *i. does not meet the above criteria, and* *ii. provides specific evidence for declining the application.* *4. That WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.*	a. This will include applications that are deemed to be approved when the application: i. is based on assessments by competent Local Government practitioners, ii. contains evidence-based identification of the benefits, iii. contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and iv. includes an engagement strategy for managing community and stakeholder expectations. b. Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it: i. does not meet the above criteria, and ii. provides specific evidence for declining the application. 4. That WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.		
23 June 2023 Zone Agenda Item **7.2 - Mining Tenements Applications – DMIRS Procedural Review**	That the South West Country Zone request the WALGA State Council to adopt an advocacy position that seeks the Department of Mines, Industry Regulation and Safety to undertake: 1. A formal review of the current statutory consultation procedures as they relate to mining tenements; and 2. Improved public consultation for mining tenement applications, particularly for private landowners, regardless of the depth of land applicable.	The WALGA secretariat will review this request and provide a response for a future Zone meeting.	**August 2023**	**Tony Brown, Executive Director Member Services,** tbrown@walga.asn.au **9213 2051**

RESOLUTION

Moved: **Cr Donnell Buegge**
Seconded: **Mayor Phill Cronin**

That the South West Country Zone WALGA February 2024 Status Report be noted.

CARRIED

8.2 Review of WALGA State Council Agenda

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: here.

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

That WALGA endorse the below Advocacy Position:

1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.
2. For this exemption, Local Governments must adhere to the following conditions:
   a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.
   b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
   c) Local Government undertake spotting/surveying.
   d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.
   e) Main Roads approve the final layout prior to line marking occurring.
   f) Local Government undertake the works.
   g) Local Government maintain the works in accordance with Main Roads WA standards.
   h) Local Government remove the lines if maintenance works are not performed to the standard.

Executive Summary

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.
- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

RESOLUTION

Moved: **Cr Tyyrell Gardiner**
Seconded: **Mayor Phil Cronin**

That the South West Country Zone supports Item 5.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

CARRIED

5.2 Recovered Materials Framework Advocacy Position

That WALGA:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

   Local Government:
   1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,

2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.

2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
   a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
   b. Minimises risk to human health and the environment from the use of recovered material.
   c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

Executive Summary

- The *Standards for Recycled Organics Applied to Land Policy Statement 2007* was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

RESOLUTION

Moved: **Cr Julia Meldrum**
Seconded: **Cr Jenny Mountford**

That the South West Country Zone supports Item 5.2 Recovered Materials Framework Advocacy Position

CARRIED

5.3 Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper

WALGA Recommendation
That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

Executive Summary

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

RESOLUTION

Moved: **Cr Julia Meldrum**
Seconded: **Cr Jenny Mountford**

That the South West Country Zone supports Item 5.3 Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper

CARRIED

Policy Team and Committee Reports

8.1 Environment and Waste Policy Team Report
8.2 Governance and Organisational Services Policy Team Report
8.3 Infrastructure Policy Team Report
8.4 People and Place Policy Team Report
8.5 Municipal Waste Advisory Council (MWAC) Report

Matters for Noting

10.1 2024-25 Federal Budget Submission
10.2 Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project

Noted

9. AGENCY REPORTS / PRESENTATIONS

9.1 WALGA President's Report

Chris Hossen, Zone Executive Officer provided a brief update to the Zone on behalf of the WALGA President. The report was provided as an attachment to the Agenda.

The Zone discussed the opportunity to send an organised delegation to the 2024 National General Assembly to bring greater attention to the needs of the Zone and region.

9.2 South West Development Commission

Mellisa Teede, Chief Executive Officer, was an apology for this meeting.

9.3 Regional Development Australia – South West

Charles Jenkinson, Director Regional Development provided a brief update to the Zone.

9.4 Department of Local Government, Sport and Cultural Industries

Brendan McNally, Regional Manager Peel South-West, was an apology for this meeting.

9.5 Australia's South West

Chief Executive Officer at Australia's South West, Catrin Allsop, was an apology for this meeting.

9.6 National Emergency Management Agency

Sam Ramsay, NEMA, was an apology for this meeting.

10. FINANCIAL REPORT

10.1 Financial Report

January 2024 Report		
	Actual	**Comments**
	$	
Opening Cash Balance	19,883	
Income		
Subscription Income	7,200	All 12 members invoiced & funds collected
Total Income	**7,200**	
Expenses		
Bank Charges	38	
Meeting expenses	26	
Plaques	491	3 x plaques for retiring members
Total Expenses	**555**	

Closing Cash Balance	**26,529**

RESOLUTION

Moved: **Mayor Phill Cronin**
Seconded: **Cr Doug Kitchen**

That the South West Country Zone financial report for January 2024 be received.

CARRIED

11. EMERGING ISSUES

City of Busselton

Population growth – pressure from WAPC for more development – access to water for facilities/adequate sewerage infrastructure. Pressure on sporting facilities.

Shire of Boyup Brook

BAM Act. Chair provided brief update on the review and timeframes.

12. DATE, TIME AND PLACE OF NEXT MEETINGS

Meeting dates for 2024 are listed below. Please note if any changes need to be made.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, **23 February** 2024	Bunbury
Friday, **19 April** 2024	Dardanup
Friday, **21 June** 2024	Donnybrook-Balingup
Friday, **23 August** 2024	Harvey
Friday, **22 November** 2024	Manjimup

Note: The Shire of Dardanup and Shire of Donnybrook-Ballingup swapped hosting as requested at this meeting and is amended above.

12.1 Next Meeting

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, **19 April** 2024	Dardanup

13. CLOSURE

There being no further business, the Chair declared the meeting closed at **10:58am**.

Shire of
Donnybrook Balingup

MINUTES OF ORDINARY MEETING OF COUNCIL

Held on

Wednesday 28 February 2024

Commenced at 5:00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Garry Hunt
Temporary Chief Executive Officer

7 March 2024

TABLE OF CONTENTS

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS 4
2 ATTENDANCE 4
2.1 APOLOGIES 5
2.2 APPROVED LEAVE OF ABSENCE 5
2.3 APPLICATION FOR A LEAVE OF ABSENCE 5
3 ANNOUNCEMENTS FROM PRESIDING MEMBER 5
4 DECLARATION OF INTEREST 5
5 PUBLIC QUESTION TIME 6
5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 6
5.2 PUBLIC QUESTION TIME 8
6 PRESENTATIONS 11
6.1 PETITIONS 11
6.2 PRESENTATIONS 11
6.3 DEPUTATIONS 11
7 CONFIRMATION OF MINUTES 11
7.1 SPECIAL MEETING OF COUNCIL – 24 JANUARY 2024 11
7.2 WARREN BLACKWOOD ALLIANCE OF COUNCILS – 5 DECEMBER 2023 12
8 REPORTS OF COMMITTEES 12
9 REPORTS OF OFFICERS 13
9.1 DIRECTOR OPERATIONS 13
9.1.1 ROAD SEALING REQUEST INVOLVING PRIVATE CONTRIBUTION – JOHNSTON STREET, YABBERUP 13
9.1.2 DISPOSAL OF APPLE FUN PARK IDLE ASSETS 19
9.1.3 REQUEST FOR HALL HIRE FEE WAIVER – DONNYBROOK HISTORICAL SOCIETY APPLE FESTIVAL BALL 24
9.2 DIRECTOR FINANCE AND CORPORATE 27
9.2.1 ACCOUNTS FOR PAYMENT – JANUARY 2024 27
9.2.2 MONTHLY FINANCIAL REPORT – JANUARY 2024 28
9.3 CHIEF EXECUTIVE OFFICER 29
9.3.1 PROPOSAL TO PURCHASE LOT 501 DP72099 BENTLEY STREET, DONNYBROOK 29

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 33
10.1.1 PROJECT MANAGEMENT PLAN TO CREATE A NEW CODE OF CONDUCT FOR COUNCILLORS AND THE CHIEF EXECUTIVE OFFICER 33
10.1.2 COMPUTER SYSTEM OPTIONS FOR THE SHIRE OF DONNYBROOK BALINGUP 36
10.1.3 OAG/AUDITOR TO CLARIFY AUDIT EXIT MEETING REPORT ACCESS 38
10.1.4 POLICY FOR DEVELOPMENT APPLICATIONS 41
10.1.5 HOUSING POLICY – IMPROVING TO SERVE THE COMMUNITY 44
11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING 46
12 MEETINGS CLOSED TO THE PUBLIC 46
12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED 46
12.1.1 (CONFIDENTIAL) RFQ 317 – SUPPLY OF TRI AXLE TRAILER, 2023-24 46
12.1.2 VC MITCHELL PARK OVAL LIGHTING DELEGATION OF TENDER AWARD 46
12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC 48
13 CLOSURE 49

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF ORDINARY COUNCIL MEETING

Held at the Council Chambers
Wednesday, 28 February 2024 at 5:00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President – Acknowledgment of Country

The President acknowledged the continuing connection of Aboriginal people to Country, culture and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The Shire President declared the meeting open at 5:03pm and welcomed the public gallery.

The Shire President advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The President further stated the following:

> *"This Briefing session is being livestreamed and digitally recorded in accordance with Council Policy."*
>
> *"Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson."*
>
> *"Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording."*

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Vivienne MacCarthy (President)	Garry Hunt – Chief Executive Officer (Temporary)
Cr Lisa Glover (Deputy President)	Kim Dolzadelli – Director Finance and Corporate
Cr Alexis Davy	Ross Marshall – Director Operations
Cr Peter Gubler	Loren Clifford – Manager Corporate Services
Cr Anita Lindemann	Samantha Farquhar – Administration Officer Corporate Services
Cr Anne Mitchell	
Cr Grant Patrick	
Cr Deanna Shand	

PUBLIC GALLERY

29 members of the public were in attendance.

2.1 APOLOGIES

Cr John Bailey.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors and Staff to ensure that a financial/impartiality and proximity interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Mrs Michelle Dennis - Manager Development Services, declared an impartiality interest regarding item 9.1.3 as she is related to one of the members of the Historical Society.

Mrs Loren Clifford - Manager Corporate Services, declared an impartiality interest regarding item 9.3.1, as she has visited the pathology in the past 12 months and immediate family members have attended the Donnybrook Medical Centre in the past 12 months.

Miss Samantha Farquhar - Administration Officer Corporate Services, declared an impartiality interest regarding item 9.3.1, as she has visited the Donnybrook Medical Centre within the last 12 months.

Mr Ross Marshall - Director Operations, declared an impartiality interest regarding item 12.1.2, as in his previous career he experienced direct and indirect commercial interactions with contractors including Scope Electrical Contracting, Southwest Electrical and Communications, and Warren Electrical.

Mr Kim Dolzadelli – Director Finance and Corporate declared an impartiality interest regarding item 9.3.1, as he attends the Donnybrook Medical Centre as a member of the public as well as pathology at times.

Deputy President Lisa Glover declared a financial, proximity, indirect financial and an impartiality interest regarding item 12.1.2, as herself and partner are a co-owner of a property on the boundary of VCMP. Lisa is also a member of various sporting clubs, and her property is tenanted.

President MacCarthy declared an impartiality interest regarding item 9.3.1, as she is a patient at the surgery.

Cr Anita Lindemann declared an impartiality interest regarding item 9.3.1, in the context of friendship.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question: Shane Sercombe

With the Shire's net result being 9 million dollars less than budget and capital expenses also 14 million dollars less than budgeted, can the Council and community have faith in the budget processes.

Response: Director Finance and Corporate

The Question relates to the Statement of Comprehensive Income.

My last answer would contribute a lot to what you are talking about. I also think in the presentation of the Financial Statement, where I broke down the income statement and we took away capital grants because that's not for operations and depreciation is for fixed assets which is what you are talking about.

In private enterprise when you are running a business and you're going to sell assets, and they have a saleable value, that's meaningful. Quite frankly in Local Government it's not. You can't sell a road and if we wanted to close a road, the land would revert to the Crown, It doesn't even become ours. In an accounting world, it's an asset, whereas often I refer a Road as a Liability because all they do is consume money. Just remember the rate of depreciation and we talk about dwindling asset base. The fact is our asset base isn't dwindling.

The main cause of the increased depreciation is an asset revaluation. Which is saying these assets are now worth "X" and in 5 years time it'll happen again. Each time "X" gets bigger, the amount of the depreciation increases. It doesn't mean we are going broke, and it doesn't mean we are not sustainable. A lot of the funding of the $3.2 million in Road's renewal expenditure came from government agencies such as the Roads to Recovery Federal Road Program. They have now realised after a damming report that

the budget they have and allocate through all the States is so underdone that they have doubled it.

For our Shire next year, if we get double the allocation we did this year, that will be another $400,000 in agency funding. I also believe that there will be a push through State Government agencies as well in terms of their funding levels to Local Government. We have the Regional Road Group (RRG) funding, and that allocation pool has not increased since COVID came in and we all know that COVID and associated pressuers has put prices through the roof. We need to be careful where we spend our money and focus on renewal.

Question: Victoria Buckley

The owners of the property, that is for sale, next to Farm Co, have closed off the walk path along the river from their boundary near the weir to the Farm Co boundary, heading towards Beelerup. I am among the many people who use that path and have done so for the past 17 years. Long time Donnybrook residents tell me they have used that path 30/40years, I haven't spoken to anyone who has not had access to that walk along the river.

My understanding is the owners have closed it off because of undesirable activity at the 'hideaway/cubby house' tree. I am asking the Council if they could investigate this with the possibility of re-opening the path and finding a solution to curb the activity that caused the owners to take this action. Maybe policing by the Police and or the Ranger.

My understanding of property boundaries is: - the original title for the properties backing on to the river went to the middle of the river. If that property is sold or subdivided, then the boundary moves 100 metres? or so from the middle of the river, returning the river frontage to Crown Land. If that is so then the river boundary of that land being sold should not be showing on signs or advertising that it encompasses the river.

Response: Manager Works and Services

The Shire is aware that access along the foreshore “path” has been blocked. The path is located on private property (19 Carey Street) and the boundary stretches to the river. The owners are within their rights to block the path on their private property.

Question: Victoria Buckley

The path from the Ampitheater carpark heading towards the swinging bridge does not have a 'Dogs on Leash' signage. From the swinging bridge to the Ampitheatre there is a "Dogs on Leash' signage. This has caused some conflict with dog owners and non-dog owners using that path. Some people walk that side of the river because it is an on-leash area, dog owner or not. Most locals would be aware it is considered an on-leash area, however visitors to Donnybrook accessing the path from the car park would be unaware. Either way it needs to be made clear if it is an, on or off leash area.

Response:

Please see relevant sections of the *Dog Act 1976 S 31. Control of dogs in certain public places*

(1) A dog shall not be in a public place unless it is —
(a) held by a person who is capable of controlling the dog; or
(b) securely tethered for a temporary purpose,
by means of a chain, cord, leash or harness of sufficient strength and not exceeding the prescribed length.

(Unless otherwise indicated dog owners must keep their dogs on a leash while in public places)

(3A) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

(Dog exercise areas were established by council resolution at the Ordinary Council meeting held 23rd July 2014, these areas are sign posted and listed on our website).

There are four (4) dog on leash signs along the western side of the Preston River near the amphitheatre and we will arrange to have one of the existing signs relocated.

5.2 PUBLIC QUESTION TIME

Question: Harry Ortheil

1. *Who ultimately approved the festival?*
2. *What noise studies were conducted to ascertain which ratepayers would be affected by the noise?*
3. *How were community members notified of the event and consulted in relation to it, and how did the shire ensure those ratepayers who would be affected were communicated with?*
4. *Why was the event allowed to be exempt from normal requirements to not make unreasonable noise past a certain hour in close proximity to residential areas?*
5. *What fire management plan was in place and was this event approved by the department of fire and emergency services?*
6. *Was the property where the event was held zoned to host a large commercial event and did the property owner make a profit from the event?*
7. *What fees did the organisers pay to the shire?*
8. *What insurance did the organisers and shire have in case the event caused a bush fire?*
9. *Will the shire commit to a public meeting to discuss the event and if it should be allowed to happen again?*
10. *Which conditions were placed on the organisers and how did the Shire ensure the conditions were complied with?*

11. What costs did the Shire incur (clean-up etc.)?

Response: Director Operations

Shire Officers have prepared a draft report for the Meliora New Years Arts and Music Festival for Council to review. The report includes information and answers to frequently asked questions as raised by a number of respondents.

The report also includes…

- A site map for the location of the registered complaints, and
- A copy of the minutes from the event debrief carried out with the proponents, Police, Chief Fire Control Officer, Community Emergency Manager, land owner, and shire Officers.

A copy of the respondent's correspondence is included in the report however personal information has been redacted. The information in the report will help establish a meaningful, factual, and efficient discussion. The report will be presented to Council on Wednesday 27 March 2024.

Question: Edward Rees

Did the following people (Mrs Loren Clifford, Miss Samantha Farquhar, and President MacCarthy) declare an impartiality interest in this matter to avoid being questioned on the matter? If being a patient at the surgery or the blood test centre qualifies as an interest in the purchase of the property then half of the population of Donnybrook would be in the same boat.

Response: Temporary Chief Executive Officer

The Legislation prescribes that if there is an impartiality or financial interest, then the individuals must declare that. In the case of an impartiality interest, it doesn't stop those individuals being part of the meeting, although you don't get to ask questions of individuals in the Council meeting, you get to ask the questions of the Council.

Question: Kay Butler

Why do we not have an organic bin service on my street. It had been in place previously and I would like it to be re installed.

Response: Director Operations

Question taken on notice.

Question: Wietske van der Velden Schuijling

What are the rules and regulations around Council Members ability to engage in dialogue with people like myself to facilitate informed decision making? It seems essential for Council Members to have the opportunity to ask clarifying questions and gather information directly from myself to better understand my requests. Could you provide insights into how much interactions are managed within Council.

Response: Temporary Chief Executive Officer

There are a number of mechanisms that are available for an individual to make their point to Council. One is to ask for a deputation, in which case you can address the Council in relation to your issue. The opportunity is also available to ask questions at public question time. The other alternative is to seek to meet with representatives in relation to a particular issue. All of which are capable of being undertaken if the application is made. Once the application is lodged, there are limitations of elected members participating in conversations on an individual basis with the applicants.

Question: Wietske van der Velden Schuijling

In the minutes concerning my request, there's a reference to 'thorough market research'. Could you please provide clarification on what this entails specifically, I'm interested in knowing which market segments were researched. Did the research encompass other medical facilities in towns of similar size, or did you compare me to general commercial enterprises?

Response: Temporary Chief Executive Officer

I take It that you are referring to the valuation of the property. The valuation requirements of the property are in relation to the land and the buildings on the land but not the business that might be conducted on the land. It's purely the value of that particular property. The valuation individuals were aware how the property was held, they are also aware of how the property would need to be changed in terms of it's the holdings if the Council or someone else was to acquire the site. It doesn't take in to account the particular Medical Centre business, it only takes to account the value of that property and the various buildings on it.

Question: Michelle Padman

What is the validity of the valuation that was performed prior to Donnybrook Medical Services new lease drawn up and the relevancy of the comment that there is a shortfall of rental income of 38.78% below market rent if Donnybrook Medical pay the rent that was recommended from the valuation and their lease? How does the Shire come up with this statement?

Response: Temporary Chief Executive

The valuation that was performed is the value of the property as of now, with various restrictions and encumbrances on it. The comment the short fall of rentals is a comparison of what the rental might be today in comparison to what's currently being paid. The lease that is currently in existence continues. That was the designated value that was assigned at the time and the agreement between the lessee and the Council of the day. I don't know what proportion of the original rent was applied to the property at that time.

6 PRESENTATIONS

6.1 PETITIONS

Nil.

6.2 PRESENTATIONS

Nil

6.3 DEPUTATIONS

Nil.

7 CONFIRMATION OF MINUTES

7.1 SPECIAL MEETING OF COUNCIL – 24 JANUARY 2024

Minutes of the Special Meeting of Council held 24 January 2024 are attached (Attachment 7.1(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Special Meeting of Council held 24 January 2024 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 11/24

MOVED: Cr MacCarthy **SECONDED: Cr Mitchell**

That the Minutes from the Special Meeting of Council held 24 January 2024 be confirmed as a true and accurate record.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

7.2 WARREN BLACKWOOD ALLIANCE OF COUNCILS – 5 DECEMBER 2023

Minutes of the Warren Blackwood Alliance of Councils held 5 December 2023 are attached (Attachment 7.2(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Warren Blackwood Alliance of Councils held 5 December 2023 be received.

COUNCIL RESOLUTION 12/24

MOVED: Cr MacCarthy **SECONDED: Cr Davy**

That the Minutes from the Warren Blackwood Alliance of Councils held 5 December 2023 be received.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

9.1.1 ROAD SEALING REQUEST INVOLVING PRIVATE CONTRIBUTION – JOHNSTON STREET, YABBERUP

Location	Johnston Street, Yabberup
Applicant	John and Nell Blencowe (Owners of Lot 73 Johnston Street, Yabberup)
File Reference	A5111
Author	Damien Morgan, Manager Works and Services
Responsible Manager	Ross Marshall, Director Operations
Attachments	9.1.1(1) – Sit Plan - Johnston Street Sealing Extent 9.1.1(2) – 29 March 2018 - OCM Minutes - Item 10.2.1 9.1.1(3) – Email Correspondence – Lot 73 Owners
Voting Requirements	Simple majority

EXECUTIVE RECOMMENDATION

That Council:

1. **Authorise the Chief Executive Officer to give due consideration to allocating $83,500 (Inc GST) when preparing the 2024/2025 Shire's Draft Annual Budget, for the purpose of upgrading 370m of Johnston Street Yabberup to a sealed standard, subject to the following contributions:**
   - **1.1. $33,500 (Inc GST) - Shire funding; and**
   - **1.2. $50,000 (Inc GST) - External private contributions.**

2. **Request the Chief Executive Officer to formally communicate to the owners of lot 73 Johnston Street that:**
   - **2.1. In the event that the $50,000 (Inc GST) private contribution is not forthcoming at all, the Shire is unlikely to seal the relevant portion of Johnston Street, Yabberup in the future, due to it being a low priority road; and**
   - **2.2. The timing of all works will be at the sole discretion of the Shire.**

3. **Subject to the project being included in the adopted 2024/2025 Annual Budget, and the outlined works being undertaken, authorise the Chief Executive Officer to include $16,500 (Inc GST) in the 2025/2026 Annual Budget, for the second coat seal of Johnston Street.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	8.	Safe and convenient movement of people in and around the district.
Objective	8.1	Improve road safety, connectivity, and traffic flow for all users.
Objective	11.1	Provide strategically focused, open, and accountable governance.

EXECUTIVE SUMMARY

The owners of Lot 73 (16) Johnston Street, Yabberup, have made a request to upgrade the remaining gravel section of Johnston Street to a sealed standard, for a distance of 370 meters, adjacent to their property. The request has been made based on the owners contributing $50,000 (Inc GST) towards the cost of the upgrade works.

BACKGROUND

Johnston Street is located within the locality of Yabberup, providing access to several rural properties in the area. Johnston Street is a gravel road for its full constructed length (370m) and intersect with Donnybrook-Boyup Brook Road and Fowler Street (both sealed roads), at each end (Refer to Attachment 9.1.1(1)).

The owners of Lot 73 Johnston Street, Yabberup, approached the Shire to discuss the process for having Johnston Street sealed, so as to reduce the dust created from vehicles travelling on Johnston Street, past their house. The owners were advised that requests of this nature are assessed by officers in accordance with the Shire of Donnybrook Balingup *Unsealed Roads Upgrade Plan* (Plan), to determine the priority of the requested works.

The Plan determines the priority for requests to seal gravel roads based on several factors including:

- road usage;
- strategic significance;
- crash history;
- network connectivity; and
- tourism.

When assessed by officers in accordance with the Plan, the priority for the Shire to seal Johnston Street was not deemed to be of a level that warranted it to be sealed in front of other identified projects.

This is consistent with the assessment undertaken by Shire staff in 2018, when a petition was presented to Council at its Ordinary Council Meeting (OCM) held on the 29 March 2018.

The resolution of Council for the agenda item (10.2.1) was:

That Council:

1. *Receive the petition for the sealing of Johnston Street and Fowler Road, Yabberup;*

2. *Instruct the Chief Executive Officer to advise the applicants:*

    a. *To submit an application to seal Johnston Street and Fowler Road, Yabberup consistent with Shire Engineering Policy 4.4 "Bituminising Roads on a Joint Basis with Adjoining Land Owners";*

    b) *If no application is received in accordance with Shire Engineering Policy 4.4, the requested works will be considered along with other priorities in Council's Annual Works Program.*

Carried by En Bloc Resolution No. 1

A copy of the minutes for agenda item 10.2.1 of the 29 March 2018 OCM are provided in Attachment 9.1.1(2)

As per the above resolution, the Council has historically considered the sealing of low priority gravel roads when owner/s or other parties contribute towards the cost of the works. Council has typically only considered these requests when the following criteria are met:

- Property owner/s or other parties are proposing to contribute at least 50% of the cost of the upgrades; and
- The standard of the works is to the Shire's satisfaction; and
- Works are completed by the Shire, or a contractor approved by the Shire; and
- Council's contribution towards the works being typically limited to maximum amount of $50,000 (ex GST).

This approach has largely been applied to landowners seeking to reduce dust from gravel roads adjacent to a residential dwelling, or to have sealed access to their crossover.

Following being provided with this information, the owners requested a cost estimate for the sealing of Johnston Street be provided. Initial calculations by the Shire's Manager Works and Services, was for their contribution to be based on paying 50% of the cost to seal a 200m section.

Further discussions and negotiations resulted in the owners confirming with the Shire that they would agree to contribute $50,000 (Inc GST) towards the total cost of sealing the full length (370m) of Johnston Street, which was calculated at $100,000 (Inc GST). (Refer to Attachment 9.1.1(3)).

FINANCIAL IMPLICATIONS

The Shire has estimated the cost for the upgrading and sealing of Johnston Street, Yabberup for 370m, to be $100,000 (Inc GST). This is based on the following:

4. Achieving a 6m wide seal road, with suitable gravel shoulders, incorporating:

    1.1. Pre-planning, and site establishment,
    1.2. Traffic management (including on the Donnybrook-Boyup Brook Road),
    1.3. Supply, delivery and formation of suitable gravel road base,
    1.4. Plant and labour costs, and
    1.5. a 2-coat seal, with the second coat to be applied 12-months after the first coat.

If the project is adopted by Council for construction in the Annual Budget, the Shire would be responsible for the following funding amounts:

1. $33,500 (Inc GST) in 2024/2025 for construction up to a single coat sealed standard; and
2. $16,500 (Inc GST) in 2025/2026, for the application of a 2nd coat seal.

The applicants would be responsible for funding $50,000 (Inc GST), which would be required to be received by the Shire prior to the 2024/2025 works being undertaken.

POLICY COMPLIANCE

Up until the Special Council Meeting held on 21 December 2021, *Council Engineering Policy 4.28 Request for Upgrades or Expansions of Council Assets* was in effect and was the basis for how requests of this nature were considered.

The policy was rescinded as a Council Policy at the meeting, as the content was determined to be of an operational nature and was to be re-classified and implemented as an “Operational Policy” in accordance with Council’s Policy Framework.

It is noted that this is still a work in progress, however in the interim, officers have applied principles of the former policy 4.28, in order to achieve a level of consistency in terms of how these types of requests are handled.

STATUTORY COMPLIANCE

Nil.

CONSULTATION

Officers have undertaken regular consultation with the applicants in relation to the request.

OFFICER COMMENT

The upgrading of Johnston Street Yabberup is a low priority for the Shire when assessed against the Shire of Donnybrook Balingup *Unsealed Roads Upgrade Plan*. However, the owners are proposing to fund 50% of the works, which warrants further consideration of the request.

The sealing of Johnston Street will have benefits to the Shire's gravel road maintenance requirements in the Yabberup area, especially in relation to risk associated with undertaking these works at an intersection with a highway. Sealing will also benefit other users of the road, including landowners who signed the petition requesting the road to be sealed in 2018.

Based on the above, Officers consider that the proposed works warrant further consideration through the 2024/2025 Annual Budget process, as there are benefits for the Shire as well as the owners of Lot 73 in undertaking these sealing works, subject to the Chief Executive Officer being granted discretion to determine if the draft Annual Budget is able to accommodate the request, before it is presented to Council for their deliberation.

COUNCIL RESOLUTION 13/24

MOVED: Cr Lindemann **SECONDED: Cr Shand**

That Council:

1. **Authorise the Chief Executive Officer to give due consideration to allocating $83,500 (Inc GST) when preparing the 2024/2025 Shire's Draft Annual Budget, for the purpose of upgrading 370m of Johnston Street Yabberup to a sealed standard, subject to the following contributions:**
   1.1 $33,500 (Inc GST) - Shire funding; and
   1.2 $50,000 (Inc GST) - External private contributions.

2. **Request the Chief Executive Officer to formally communicate to the owners of lot 73 Johnston Street that:**
   2.1 In the event that the $50,000 (Inc GST) private contribution is not forthcoming at all, the Shire is unlikely to seal the relevant portion of Johnston Street, Yabberup in the future, due to it being a low priority road; and
   2.2 The timing of all works will be at the sole discretion of the Shire.

3 Subject to the project being included in the adopted 2024/2025 Annual Budget, and the outlined works being undertaken, authorise the Chief Executive Officer to include $16,500 (Inc GST) in the 2025/2026 Annual Budget, for the second coat seal of Johnston Street.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.1.2 DISPOSAL OF APPLE FUN PARK IDLE ASSETS

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	PWF 18AB
Author	Ross Marshall, Director Operations
Responsible Manager	Ross Marshall, Director Operations
Attachments	9.1.2(1) Apple Fun Park Idle Assets Register 9.1.2(2) Apple Fun Park Idle Assets Tender Summary
Voting Requirements	Simple Majority

EXECUTIVE RECOMMENDATION

That Council:

1. **Authorise the Chief Executive Officer to dispose of Apple Fun Park idle assets as per the following table.**

Tenderer – Person or Entity	Ian Venables	Donnybrook Playgroup	Michael Drake	Stephanie Rahn
Assets	Tube Slides $1,000	Rocking Ship (boat) Wooden Bench Seats 2 x Shade Sails	Slide (single) x 1	~~Boat (Rocking Ship)~~ Taxi wobbler $50 Surf board wobbler $50 Single slides x 2 $100 Rope climbing set up $300 See saw double or quad $100 Smaller spinning merry go round $100 Rock wall climbing set $100 2 x small bench seats $10ea Hippo tunnel $50
Consideration	$1000.00	Nil	Nil	$870.00

2. **Authorise the Chief Executive Officer to dispose of the balance of assets using the following means.**

   2.1. **By way of public interest received in writing before or after the tender deadline, prioritising disposal opportunities within the Shire of Donnybrook Balingup.**

   2.2. **By any other means to avoid landfill, and disposal costs including but not limited to recycling.**

3. **Authorise the Chief Executive Officer to allocate all disposal funds received and costs incurred to the Parks and Reserves Reserve.**

STRATEGIC ALIGNMENT

Outcome 11 Strong visionary leadership.

EXECUTIVE SUMMARY

The original Apple Fun Park was created in 2008 and was renewed in 2021. The redundant equipment has been stored at the Shire's town depot since that time. This equipment was donated by the Fry Family and remains on the Shire's registers as idle assets. This report looks to dispose of the assets in accordance with the Local Government Act and with respect to the Fry Family and community sentiment.

BACKGROUND

The Apple Fun Park was first developed in 2008 and remains the biggest free entry playground in Australia. The initial development was community driven and underwritten by generous donation from the Fry Family. The Fry Family donated equipment, provided project management, organized, and paid for local subcontractors, and coordinated contributions for work in kind.

Typically, standard playground equipment would require renewal or updating within 8-10 years after its original installation date - depending on warranty, frequency of use, maintenance, and safety inspections.

In 2019, the Shire of Donnybrook Balingup secured $1.5 million under Round 3 of the Federal Government's Building Better Regions Fund to revitalise Donnybrook's iconic playground. The revitalised Donnybrook Apple Fun Park was officially open on Friday 8 October 2021.

After the renewal project was completed, the redundant equipment has been stored at the Shire's town depot since that time. This equipment was donated by the Fry Family and remains on the Shire's registers as idle assets.

Whilst the equipment maintains a written down value of $126,829.04, refer to attachment 9.1.2(1) Apple Fun Park Idle Assets Register, the practical value of the assets is significantly less when considering the cost to rejuvenate, repair, relocate, install, and carry out safety inspection. As the manufacturer's warranty for the equipment has lapsed, re-use on Crown or Shire land is not recommended. Considering this impost, the equipment has no value to the Shire, and in fact is a disposal and land fill liability.

FINANCIAL IMPLICATIONS

Currently the written down value of the equipment in the Shire's Asset Register is $126,829.04. Refer to Attachment 9.1.2(1), Apple Fun Park Idle Asset Register. The written down value is the value of an asset after accounting for depreciation. As the items listed in the Idle Asset Register have not been fully depreciated due to the items being decommissioned, the final disposal cost that will impact the statement of comprehensive income will be the written down value.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Local Government Act 1995

Section 3.58(3)(a) sets the requirements for disposal of property.

> *3.58. Disposing of property*
> *(1) In this section —*
>
> dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*
>
> property *includes the whole or any part of the interest of a local government in property, but does not include money.*
>
> *(2) Except as stated in this section, a local government can only dispose of property to —*
>
> *(a) the highest bidder at public auction; or*
>
> *(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

The disposal process was carried out in compliance with Section 3.58(2)(b) of *the Local Government Act 1995*, ensuring transparency and fairness through public tender.

CONSULTATION

Out of respect of the Family's donation, pre-tender external consultation was undertaken with Mr Neville Fry to confirm disposal of the Apple Fun Park equipment is supported. Mr Fry provided support, ideally with Council considering the following.

1. Disposal of the equipment locally, items remaining within the Shire of Donnybrook Balingup location; and

2. Ideally the successful tender submission will include coordination, if practicable rejuvenation, and disbursement to ensure the recipients are bonafide locals with needs or those who might not have the same advantages as others, and likely to be supported by the greater community.

The Tender was advertised by local public notice as follows.

- Shire Website (mandatory).
- Public noticeboards located at both libraries and the Main Administration.
- Shared via the CRC for them to advertise via their own external mediums and socials.
- Shared via Shire social media.
- Shared via the Shire's E-Connect

Inspection was invited via the local public notice on Friday 15 December 2023 between 9:00am and 10:00am at the Shire's Town Depot located at the end of Victory Lane, Donnybrook WA 6239.

Acknowledging the need for careful consideration of community sentiment and respect for the Fry Family's contributions. During the tender period Neville Fry was consulted. Mr Fry provided valuable advice that led to issue of the following Addendum.

"ADDENDUM (issued Friday 8 December 2023)
All prospective tenders are advised that not all items are complete. Some items cannot be reassembled or may not be fit for repurpose. Although not mandatory, the Shire strongly recommend a site inspection and highlight to all prospective tenderers that items subject to this notice are disposed of on a where is, 'as is' basis with no warrantees."

OFFICER COMMENT

It's recommended that the disposal of the outdated playground equipment from the Apple Fun Park in accordance with the Attached 9.1.2(2), Apple Fun Park Idle Assets Tender Summary.

COUNCIL RESOLUTION 14/24

MOVED: Cr Patrick **SECONDED: Cr Lindemann**

That Council:

1. **Authorise the Chief Executive Officer to dispose of Apple Fun Park idle assets as per the following table.**

Tenderer – Person or Entity	Ian Venables	Donnybrook Playgroup	Michael Drake	Stephanie Rahn
Assets	Tube Slides $1,000	Rocking Ship (boat) Wooden Bench Seats 2 x Shade Sails	Slide (single) x 1	~~Boat (Rocking Ship)~~ Taxi wobbler $50 Surf board wobbler $50 Single slides x 2 $100 Rope climbing set up $300 See saw double or quad $100 Smaller spinning merry go round $100 Rock wall climbing set $100 2 x small bench seats $10ea Hippo tunnel $50
Consideration	$1000.00	Nil	Nil	$870.00

2. Authorise the Chief Executive Officer to dispose of the balance of assets using the following means.

2.1. By way of public interest received in writing before or after the tender deadline, prioritising disposal opportunities within the Shire of Donnybrook Balingup.

2.2. By any other means to avoid landfill, and disposal costs including but not limited to recycling.

3. Authorise the Chief Executive Officer to allocate all disposal funds received and costs incurred to the Parks and Reserves Reserve.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.1.3 REQUEST FOR HALL HIRE FEE WAIVER – DONNYBROOK HISTORICAL SOCIETY APPLE FESTIVAL BALL

Location	Donnybrook Soldiers Memorial Hall
Applicant	Donnybrook Historical Society
File Reference	NAS11547
Author	Karen Martella, Community Development Officer
Responsible Manager	Michelle Dennis, Manager Development Services
Attachments	9.1.3(1) Request for fee waiver
Voting Requirements	Absolute Majority

EXECUTIVE RECOMMENDATION

That Council by Absolute Majority:

1. **Waive the hire fee of the Donnybrook Soldiers Memorial Hall, totaling $1,834 (equivalent to 3.5 days hire), by the Donnybrook Historical Society for the 2024 Apple Festival Ball.**

2. **Encourage the Donnybrook Historical Society to consider applying through Council's Annual Community Grants Funding Scheme for any future events.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	2	A safe and healthy community
Objective	2.2	Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.
Outcome	13	Increased community capacity
Objective	13.1	Enable community organisations and community champions to deliver services and projects to meet local needs.

EXECUTIVE SUMMARY

This year marks the 70th anniversary of the iconic Donnybrook Apple Festival. This year's program proposes to include a ball to be held at the Donnybrook Soldiers Memorial Hall, hosted by the Donnybrook Historical Society. The Donnybrook Historical Society have requested that the hall hire fees be waived to enable ticket prices to be kept to a minimum.

BACKGROUND

The first Apple Festival was held in Donnybrook in 1954 with the event including a formal gala to announce the ambassadors/queen and princess. The ball element of the Apple Festival ended when the last ambassadors were crowned in the year 2000.

The Donnybrook Historical Society would like to create a connection with the past history of the event and reestablish a community ball as part of this year's festival program. As a not-for-profit group, the Society has requested a waive of the hall hire fees so as to keep ticket pricing as affordable as possible (refer Attachment).

FINANCIAL IMPLICATIONS

The income associated with the hiring of the Donnybrook Soldiers Memorial Hall for the proposed hire period is $1,834; equivalent to 3.5 days hire.

POLICY COMPLIANCE

Council Policy COMD/CP-1 Community Grants Funding Scheme

4.1.7 Non-cash Donations/Waiver of Fees.

Community groups are ordinarily able to apply for a minor community grant that waives fees for Shire facility hire but this is limited to $500. The major grant application period is between July and August each year and cannot be applied retrospectively.

STATUTORY COMPLIANCE

Local Government Act 1995

Section 6.12(1)(b) of the *Local Government Act 1995* enables a local government to consider fee waivers such as this. While Council delegation 1.2.24 "Defer, Grant Discounts, Waive or Write Off Debts" delegates this function to the Chief Executive Officer, the value is limited to $1,000. Values exceeding this delegation require referral to Council for determination.

CONSULTATION

Nil.

OFFICER COMMENT

It is considered that the ball will add a significant element of engagement for the local community to celebrate the Apple Festival. This year is planned as a trial event to see if a ball is a sustainable event to add to the Apple Festival's regular program. As such the organisers are unsure of the number of tickets that will be sold. Supporting this fee waiver means that the event organisers can be more confident that ticket sales will cover the costs of organising the ball. Support is therefore recommended.

COUNCIL RESOLUTION 15/24

MOVED: Cr Lindemann **SECONDED: Cr Glover**

That Council by Absolute Majority:

1. **Waive the hire fee of the Donnybrook Soldiers Memorial Hall, totaling $1,834 (equivalent to 3.5 days hire), by the Donnybrook Historical Society for the 2024 Apple Festival Ball.**

2. **Encourage the Donnybrook Historical Society to consider applying through Council's Annual Community Grants Funding Scheme for any future events.**

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.2 DIRECTOR FINANCE AND CORPORATE

9.2.1 ACCOUNTS FOR PAYMENT – JANUARY 2024

The Schedule of Accounts Paid under Delegation (No. 1.2.23) is presented for public information (Attachment 9.2.1(1)).

EXECUTIVE RECOMMENDATION

That the Accounts for Payment Report for the period ended January 2024 be received.

COUNCIL RESOLUTION 16/24

MOVED: Cr Mitchell **SECONDED: Cr Gubler**

That the Accounts for Payment Report for the period ended January 2024 be received.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.2.2 MONTHLY FINANCIAL REPORT – JANUARY 2024

The Monthly Financial Report for January 2024 is attached (Attachment 9.2.2(1)).

EXECUTIVE RECOMMENDATION

That the Monthly Financial Report for the period ended January 2024 be received.

COUNCIL RESOLUTION 17/24

MOVED: Cr Davy **SECONDED: Cr Lindemann**

That the Monthly Financial Report for the period ended January 2024 be received.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 PROPOSAL TO PURCHASE LOT 501 DP72099 BENTLEY STREET, DONNYBROOK

Location	Lot 501, DP072099 (41) Bentley Street, Donnybrook
Applicant	Confidential
File Reference	A5047, L006
Author	Loren Clifford, Manager Corporate Services
Responsible Manager	Dr Garry Hunt PSM, Temporary Chief Executive Officer
Attachments	9.3.1(1) Proposal to purchase - Confidential 9.3.1(2) Market Valuation Report - Confidential
Voting Requirements	Absolute Majority

EXECUTIVE RECOMMENDATION

That Council:

1. **Does not accept the offer to purchase Lot 501 on DP 72099 Bentley Street Donnybrook as the offer is materially below the market value; and**

2. **Initiates the process to acquire Reserve 52021 from the Crown.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	6	The built environment is responsibly planned and well maintained.
Objective	6.1	Ensure sufficient land is available for residential, industrial and commercial uses.
Outcome	9	A thriving economy.
Objective	9.2	Attract and retain a diverse mix of businesses and investment opportunities.

EXECUTIVE SUMMARY

The Shire has received a proposal to purchase the land and buildings at Lot 501 on DP 72099 Bentley Street, Donnybrook, as per Confidential Attachment 9.3.1(1). The property has a purpose-built medical center and pathology centre and is subject to Reserve 52021 management order (O556467) for the purpose of Medical Centre and Allied Health purposes.

The proposed purchase price is significantly below market value as per Confidential Attachment 9.3.1(2).

BACKGROUND

The subject property, comprising Lot 501 on Deposited Plan 072099 Bentley Street, Donnybrook, is a 7,374m² parcel with a purpose-built medical centre and pathology centre. The property is a Crown Reserve, necessitating acquisition from the Crown before any sale can proceed.

The property is subject to Reserve 52021 management order, and any future sale would require acquisition of freehold title from the Crown. The medical center is currently leased to Donnybrook Medical Centre Pty Ltd until June 2026, and the pathology center is leased to Sonic Healthcare Ltd until September 2026.

FINANCIAL IMPLICATIONS

Income Potential
The valuation report details that the property has the potential of generating a larger net income per annum than it's currently deriving from the two tenants, currently occupying the premises, the shortfall is due to the passing rental income from the medical centre being approximately 38.78% below market rent as detailed in the report (the next market review date is 1 July 2026). This income stream is a significant factor contributing to the property's overall value.

Future Potential
The valuation report highlights that the property includes surplus land (3,700m2) with potential for further development. This additional land adds value to the property beyond its current use as a medical center and pathology. An estimate of the value of the surplus land is noted on page 4 in Confidential Attachment 9.3.1(2).

The offer to purchase as per Confidential Attachment 9.3.1(1) is significantly below the market valuation as per Confidential Attachment 9.3.1(2). Additional costs for acquiring the property from the Crown are unknown.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Sections 5.38 and 5.39 of the *Local Government Act 1995* apply.

CONSULTATION

An independent commercial market valuation was conducted by Acumentis on 31 January 2024 as per Confidential Attachment 9.3.1(2).

OFFICER COMMENT

The valuation report provides detailed explanations for the chosen valuation methodologies, including the capitalisation rate and direct comparison rate. These methodologies are based on thorough market research, analysis of sales evidence, and consideration of the property's specific characteristics.

Risk Assessment
The risk assessment section of the report indicates favorable conditions for the property, including low vacancy levels, fair demand to lease medical centers in the regional location, and low supply of similar properties. These factors suggest that the property is in a stable and desirable market, reducing the risk associated with ownership.

Based on the comprehensive valuation analysis provided in Confidential Attachment 9.3.1(2), it is evident that the offer outlined in Confidential Attachment 9.3.1(1) significantly undervalues Lot 501 on Deposited Plan 072099 Bentley Street, Donnybrook compared to its assessed market value. Accepting such a low offer would not align with the best interests of the Shire, as it would result in a substantial loss of potential value.

Therefore, it is recommended that the Shire reject the offer detailed in Confidential Attachment 9.3.1(1) for Lot 501 on Deposited Plan 072099 Bentley Street, Donnybrook. Instead, officers recommend initiating the process to acquire Reserve 52021 from the Crown, acknowledging that:

1. There will be additional costs associated with the acquisition; and

2. That upon acquiring the freehold title a restrictive covenant should be placed on the title restricting future use of the land for medical services, in alignment with the Health Precinct Partnership Memorandum of Understanding (MOU).

This approach will ensure that the Shire maximizes the value of its assets while also adhering to strategic objectives outlined in the MOU and Council Plan.

COUNCIL RESOLUTION

MOVED: Cr Mitchell **SECONDED: Cr Lindemann**

That Council:

1. **Does not accept the offer to purchase Lot 501 on DP 72099 Bentley Street Donnybrook as the offer is materially below the market value; and**

2. **Initiates the process to acquire Reserve 52021 from the Crown.**

An Alternate Motion was put by Cr Patrick.

COUNCIL RESOLUTION 18/24

1. **The Council acknowledges the request to purchase however given the inability for the property to be sold due to the property being on Crown land that Council defers this matter.**
2. **Requests the CEO to Initiate the process to acquire Reserve 52021 from the Crown.**

MOVED: Cr Patrick **SECONDED: Cr Lindemann**

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

CARRIED 8/0

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Cr John Bailey was not present at the meeting, therefore this motion has lapsed.

The following notices of motions have been submitted by the author, listed above each notice of motion and have been provided exactly as submitted.

10.1.1 PROJECT MANAGEMENT PLAN TO CREATE A NEW CODE OF CONDUCT FOR COUNCILLORS AND THE CHIEF EXECUTIVE OFFICER

Location	Shire of Donnybrook Balingup
Applicant	Cr John Bailey
File Reference	N/A
Author	Cr John Bailey
Responsible Manager	N/A
Attachments	Nil.
Voting Requirements	Simple Majority

ELECTED MEMBER NOTICE OF MOTION

Motion for the February meeting.

Motion, The Council form a committee of Council to workshop with community and develop a project management plan to create a new code of conduct for Councillors and the CEO of the Shire. This document will provide clear instructions to the Council and the CEO on how they are to interact with the community and carry out their responsibilities to achieve a better out come for all.

Community First!

For the benefit of all this Council can Unite Community ,Council and Staff, and adopt a HOW CAN WE HELP ATTITUDE right across the organisation of our Shire.
End of Motion.

Rational;

The community are the majority and the share holders of the Shire. Community employs and pays for the Councillors, the Councillors employ the CEO (the employee) and community pay for the CEO. Unfortunately community don't get a chance to direct the Shire you elect.

Councillors need your help. You have a solid, varied council with many talents, however decisions Council make, will be easier with your input.

Suggested inclusions for the Code of conduct, however the final draft will be determined by committed community members.

a, Loans over a certain amount must be approved by the community.

b, Major spends other than roads, bridges and the like must be approved by the community.
c The community must be fully informed at all times.
d, community must be fully informed on projects that will change the social fabric of our Shire.

In the history of the Earth there has never been better an easier time to communicate inexpensively with each other. We can and must keep the community fully informed.
This motion will transform the way we do business.

The Local Government ACT, 2.10. Role of councillors A councillor — (a) represents the interests of electors, ratepayers and residents of the district; and (b) provides leadership and guidance to the community in the district; and (c) facilitates communication between the community and the council.

This Council can achieve the above but only with community support.

ADMINISTRATION COMMENTS

Council adopted its Code of Conduct for Council Members Committee Members and Candidates in accordance with Section 5.104 of the *Local Government Act 1995* and the *Local Government (Model Code of Conduct) Regulations 2021*, at the Ordinary Council Meeting 28 April 2021. Detailed within it are the following headings.

Contents

Part 1 — Preliminary 3
1. Citation 3
2. Terms used 3
Division 2 — General principles 3
3. Overview of Division 3
4. Personal integrity 3
5. Relationship with others 4
6. Accountability 4
Division 3 — Behaviour 4
7. Overview of Division 4
8. Personal integrity 4
9. Relationship with others 4
10. Council or committee meetings 5
11. Complaint about alleged breach 5
12. Dealing with complaint 5
13. Dismissal of complaint 6
14. Withdrawal of complaint 7
15. Other provisions about complaints 7
Division 4 — Rules of conduct 7
16. Overview of Division 7
17. Misuse of local government resources 7
18. Securing personal advantage or disadvantaging others 7
19. Prohibition against involvement in administration 8
20. Relationship with local government employees 8
21. Disclosure of information 8
22. Disclosure of interests 9
23. Compliance with plan requirement 10
Defined terms 11

Council Policy COMD/CP - Community Engagement Framework was adopted by Council at the Ordinary Council Meeting 24 March 2021 and is due for review, however included in tranche 1 of the Local Government reforms is the need for local governments to establish a community engagement charter which sets out how it will engage with ratepayers and the community about the local government's proposed policies, initiatives, and projects. The Shire intends to review its existing policy alongside the proposed charter. Also noting that Council have recently identified the community engagement framework as an important action topic to be workshopped soon.

To establish a committee, the council necessitates a decision by the Council, as well as the adoption of terms of reference and the appointment of members in accordance with section 5.8 of the *Local Government Act 1995*. This involves initiating the committee via a council resolution, adopting its terms of reference, and appointing members.

Should the council wish to proceed with this motion, the Chief Executive Officer is tasked with submitting a report to the Council for consideration.

Cr John Bailey was not present at the meeting, therefore this motion has lapsed.

10.1.2 COMPUTER SYSTEM OPTIONS FOR THE SHIRE OF DONNYBROOK BALINGUP

Location	Shire of Donnybrook Balingup
Applicant	Cr John Bailey
File Reference	N/A
Author	Cr John Bailey
Responsible Manager	N/A
Attachments	Nil.
Voting Requirements	Simple Majority

ELECTED MEMBER NOTICE OF MOTION

Motion. Council Authorise the CEO to research computer system options for the SoDB.

Recommended systems and funding options will be provided to Council for the March OCM.

Rational

2.7 (b) of the LGA 1995, Council is responsible for the performance of the local government's functions.

At the meeting of the 31st Jan 2024, the CEO and two members of the executive team made it clear that they are unable to meet high service expectations due to our out dated computer system.

Further in late Nov 2023. VP Lisa Glover, posed a question to Staff.

Q2. In relation to monies received – can the SoDB provide a similar (accounts payable) breakdown of monies received and receipted. For example, the SoDB pays accounts related to water, power, etc the money is then reimbursed back to the SoDB. Can a report be tabled monthly to show reimbursements received? Is it possible, as currently we see how money is paid out, however we do not see exactly how it is reimbursed?

Response: *There is no system report that would allow the production of such a report, whilst this could be prepared manually it would place an additional burden on administrative staff.*

Due to the burden on staff time the VP's question was not answered and was also a waist of the VP's time.

Councillors we all know the benefits of having a good computer system, we can't expect staff to perform at their best if they don't have the tools to do the job. Our system is out of date, I urge you to support this motion.,

ADMINISTRATION COMMENTS

It has been recognised that a comprehensive review and enhancement of the Shire's Information and Communication Technology (ICT) systems are imperative. The generation of ad-hoc reports presents considerable challenges and resource burdens. The necessity for the replacement and modernisation of the Shire's ICT infrastructure was underscored during the strategic review session held in February involving the Leadership team. However, it is unfeasible to deliver a meticulously researched and substantiated report to the Council by March 2024.

In accordance with standard procedures, it is customary to conduct a thorough analysis of business requirements prior to commencing the procurement process for ICT solutions. Council would need to take into account the costs associated with this.

Cr John Bailey was not present at the meeting, therefore this motion has lapsed.

10.1.3 OAG/AUDITOR TO CLARIFY AUDIT EXIT MEETING REPORT ACCESS

Location	Shire of Donnybrook Balingup
Applicant	Cr John Bailey
File Reference	N/A
Author	Cr John Bailey
Responsible Manager	N/A
Attachments	Nil.
Voting Requirements	Simple Majority

ELECTED MEMBER NOTICE OF MOTION

Motion for the February OCM.

Council request the Minister for Local Government Ms Hannah Beasley to assist in restoring confidence and trust into the Local government system. We request the minister to compel the OAG/Auditor to clarify what action, if any was taken to restrict access to Council for the audit Exit meeting and the Audit report.

On the 15/12/23 Councillors received a copy of the following email;

From: Cr Vivienne MacCarthy [redacted]
Sent: Friday, 15 December 2023 1:19 PM
To: [redacted]>
Cc: [redacted]
[redacted]>
Subject: RE: OCM Questions

Good afternoon [redacted], (private citizen)
Thank you for your question.
An Audit Exit meeting is held to provide the auditors with an opportunity to highlight key audit issues in a structured environment. Attendees include a representative of the Office of the Auditor General, the appointed Auditors.
An Auditor may request confidentiality and may also stipulate the required attendees. For this meeting, the Chief Executive Officer and Shire President were requested to attend along with the Director Finance & Corporate and Manager of Financial Services. Reasons for the Auditors to request an Exit meeting to be held in confidence may be to ensure that the audit findings are not disclosed prematurely and/or to protect the identity of the auditors performing the audit.
Shire President Vivienne MacCarthy' email confirms;
1,The Audit Exit meeting included a representative from the Office of the Auditor General , and the appointed Auditor.
2,An Auditor may request confidentiality and may also stipulate the required attendees.
a, **Question**, What section of any Act allowed the OAG/Auditor to take such action.

3, For this meeting, the Chief Executive Officer and Shire President were requested to attend along with the Director Finance & Corporate and Manager of Financial Services.
4, States that the Auditor requested the exit meeting to be held in confidence, it follows that the representative from the OAG did not oppose the Auditors decision.
On the 15th of Jan 2024 Mr Sercombe sent an email to the *Assistant Auditor General* of the OAG.

Sent: Monday, 15 January 2024 3:33 PM
Questions from Mr Sercombe are in black with the answers from the *Assistant Auditor General* in RED below.
From: [redacted]@audit.wa.gov.au>
Sent: Monday, January 15, 2024 4:27 pm
To: Shane Sercombe [redacted]>
Cc: Office of the Auditor [redacted]
Subject: RE: Attn [redacted] Assistant Auditor General Financial Audit

Refer my comments in red below.

[redacted]

Assistant Auditor General | Financial Audit

Office of the Auditor General for Western Australia

[redacted] | **W:** audit.wa.gov.au

Key conclusions from your response are:

•OAG is the shire's ultimate 'Auditor'. Your statement implies there is more than one auditor for the Shire - as per my earlier email – there is only one auditor for the Shire and that is the Auditor General.

•As the Auditor, OAG has not refused council or the Audit Committee access to the Audit Concluding Report, nor would it. Not to the best of my knowledge and belief.

•OAG did not refuse councillors or Audit Committee access to the Audit Exit Meeting, nor would it. Not to the best of my knowledge and belief.

•Releasing the Audit Concluding Report from confidential is ultimately a Council decision. The release of any documentation within the Shire's possession to any party and for any reason is for the Shire Executive/Council to determine.

•Could you please confirm if these conclusions are correct?

I trust the OAG will review this current misunderstanding and be able to correct it, while also addressing the system deficiencies to hopefully prevent a repeat. There is nothing for the OAG to review and there is no misunderstanding for us to correct nor any system deficiencies to address in our processes. Our protocols remain as they have always been.

I appreciate your efforts and clarity.

Thanks,

Shane

Clearly the email from the OAG is in conflict with claims from Staff, the CEO and The Shire president. Hence the request for the Ministers assistance. I believe that the staff, CEO and President V MacCarthy have and are telling the truth.

Sections of the Local Government Act 195;

The role of the council 2.7.
(1) The council — (a) directs and controls the local government's affairs; and (b) is responsible for the performance of the local government's functions.
(2) Without limiting subsection (1), the council is to — (a) oversee the allocation of the local government's finances and resources; and (b) determine the local government'

Councillors the finances of the Shire or our responsibility. Probably the most important function of Council.
We have a fiduciary duty to the community to seek clarification.

ADMINISTRATION COMMENTS

Details of the process relating to the Exit Meeting of the 2022/2023 financial year audit have been previously circulated to all Elected Members.

Cr John Bailey was not present at the meeting, therefore this motion has lapsed.

10.1.4 POLICY FOR DEVELOPMENT APPLICATIONS

Location	Shire of Donnybrook Balingup
Applicant	Cr John Bailey
File Reference	N/A
Author	Cr John Bailey
Responsible Manager	N/A
Attachments	Nil.
Voting Requirements	Simple Majority

ELECTED MEMBER NOTICE OF MOTION

Policy for Development Applications.

Motion;

a,Within two business days of the SoDB reciving a development application, a copy of the application and all associated documentation will be forwarded to all Councillors.

b,Within ten business days of the lodgement of a development application the CEO, staff and Councillors will provide written advice to Council of any interest in the application along with a comprehensive explanation of that interest.

c,The full Council will receive regular written/verbal updates on applications.

Rational;

Council will have the time to fully inform the community

Council needs to be fully informed before making any decision.

Council should not be forced to make a rushed decision due to time constraints.

Early interest declarations will give Council time to seek independent system/legal advice on the veracity and extent of any declared interest.

The Council must be fully informed to protect the interests of the people because the people are the only group that will be held accountable, as they pay.

The CEO and staff make recommendations, however once passed by Council it becomes a Council decision and follows that the CEO and Staff bare no responsibility for their recommendations. Some Councillors take little or no responsibility for their decisions. The only action available to community is not to vote them in at the next election, too late the damage may have been done. The community is the only group that are accountable for a Council decision.

End of motion

ADMINISTRATION COMMENTS

At a workshop held on February 14th, Councillors were presented with a detailed overview of the process for handling Development Applications (DA), the presentation was accompanied by visual aids included below.

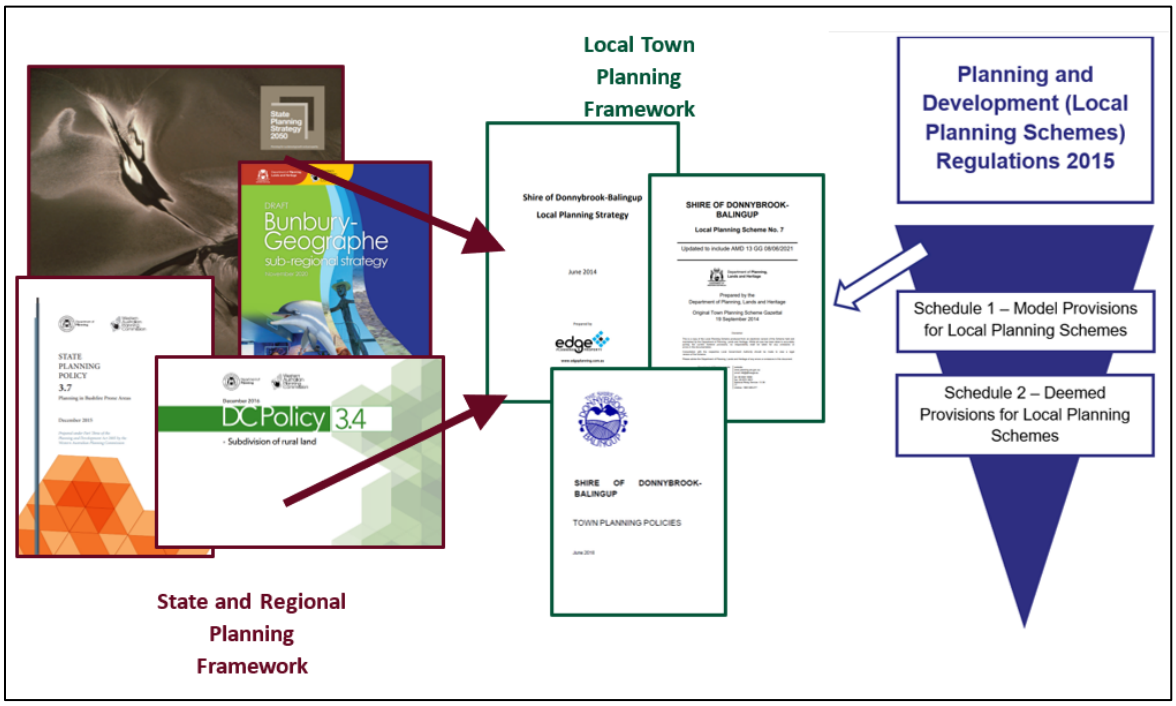


Figure 1 - Local within the State/Regional context

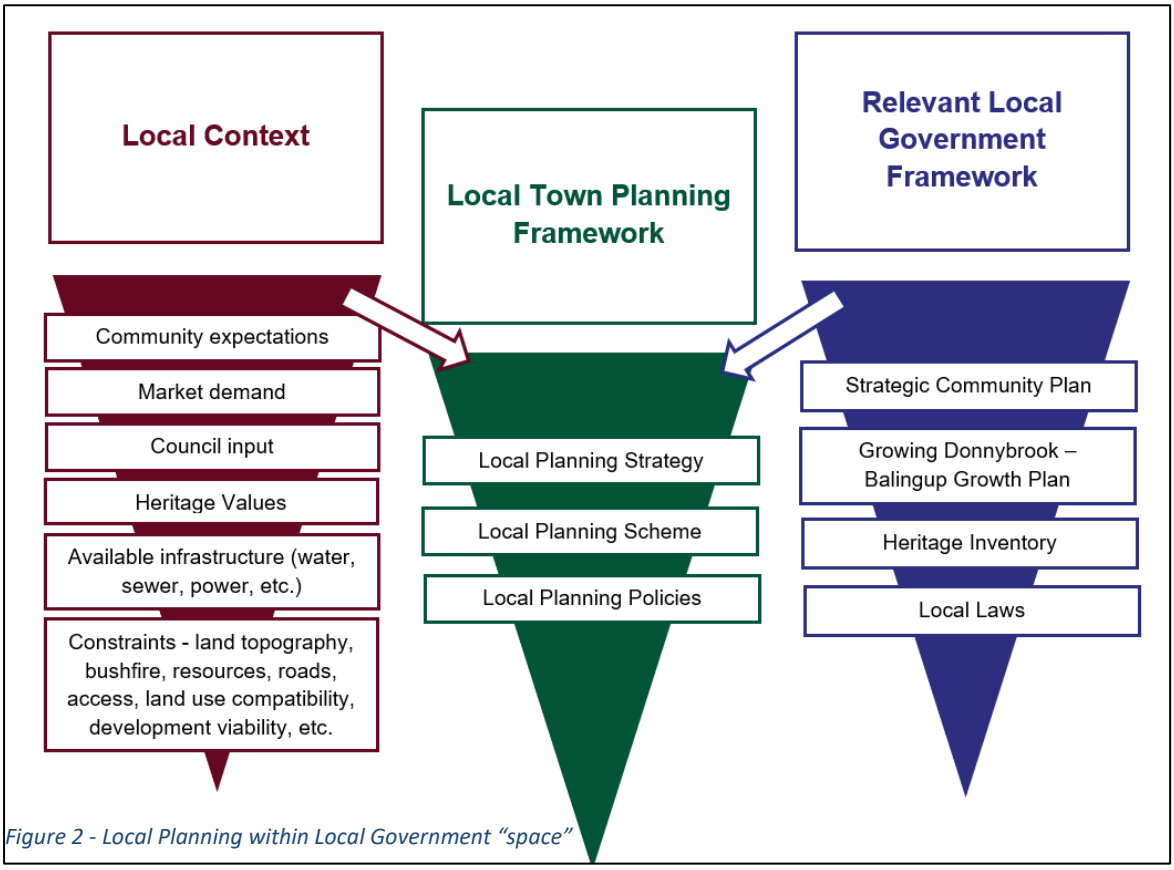


Figure 2 - Local Planning within Local Government "space"

The proposed motion carries significant implications for staffing resources and requires strict adherence to legislation and regulations. Upon receipt, the shire has a seven-day window to assess the application and determine its potential for progression. In many instances, the council plays a limited role in the progression of the DA decision process, and it is important to note that only a limited number of DAs are mandated to be forwarded to the Council for a decision.

Councillors have been briefed on a proposal to establish a regularly updated listing of DAs, providing detailed information by using the existing updates provided via the weekly “From the Desk of the CEO”.

Cr John Bailey was not present at the meeting, therefore this motion has lapsed.

10.1.5 HOUSING POLICY – IMPROVING TO SERVE THE COMMUNITY

Location	Shire of Donnybrook Balingup
Applicant	Cr John Bailey
File Reference	N/A
Author	Cr John Bailey
Responsible Manager	N/A
Attachments	Nil.
Voting Requirements	Simple Majority

ELECTED MEMBER NOTICE OF MOTION

Motion for the February Council meeting.

Improving serve to the community.

Housing policy.

Council form a committee of councillors to review the Shires building regulations with the aim of allowing for alternative types of accommodation. The committee of Councillors will consult with staff and community via meetings and email submissions to achieve the best outcome for all.

Staff are responsible for administering the rules and regulations put in place by previous Councils. The committee will review all rules and regulations to ascertain if they are relevant in 2024, and if they are achieving the best outcome for the people of the Shire?

Rational.

Community Consultation;

There is a housing shortage crisis right across our Shire and Australia. Australian Councils are looking at alternative housing options, templates have been developed. Broad consultation with the community will ensure that Council and Staff are developing regulations that best meet the needs of the community.

The fastest way to provide accommodation is for government to develop the appropriate regulations, allowing the private sector to operate with ease.

ADMINISTRATION COMMENTS

The Shire employ's a Registered Building Surveyor, who administers the *State Building Act 2011* and its associated Regulations. These regulations delineate applicable building standards across various scenarios and encompass the Building Code of Australia. It is important to emphasise that the Shire does not possess discretion to modify these standards.

Presently, the Shire has multiple Local Planning Policies pertinent to accommodation, encompassing matters such as the relocation and utilisation of second-hand dwellings, transportable structures, ancillary accommodation in agricultural and rural zones, and specific character areas like the Balingup Village Centre. While areas for enhancement within the current local planning policy manual have been identified, any proposed alterations will also be contingent upon the outcome of the Local Planning Strategy review.

In order to expedite the facilitation of alternative accommodation types, it is advisable to pursue a regional or state-level approach, such as engaging with WALGA Zones or lobbying local members. These avenues can effectively address statewide issues in the short term, while concurrent efforts to advance these initiatives within the Shire remain underway.

To establish a committee, the council necessitates a decision by the Council, as well as the adoption of terms of reference and the appointment of members in accordance with section 5.8 of the *Local Government Act 1995*. This involves initiating the committee via a council resolution, adopting its terms of reference, and appointing members.

Should the council wish to proceed with this motion, the Chief Executive Officer is tasked with submitting a report to the Council for consideration.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 (CONFIDENTIAL) RFQ 317 – SUPPLY OF TRI AXLE TRAILER, 2023-24

This report is confidential in accordance with Section 5.23(c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

> (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

12.1.2 VC MITCHELL PARK OVAL LIGHTING DELEGATION OF TENDER AWARD

This report is confidential in accordance with Section 5.23(c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

> (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION 19/24

MOVED: Cr MacCarthy **SECONDED: Cr Lindemann**

That the meeting be closed in accordance with section 5.23(2) of the *Local Government Act 1995* to discuss the following confidential items:

12.1.1 RFQ 317 – Supply of Tri Axle Trailer, 2023-24

12.1.2 VC Mitchell Park Oval Lighting Delegation of Tender Award

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

Cr Glover left the room at 5:55pm

The meeting was closed to the public at 5:55pm.

Cr Glover entered the room at 6:04pm

COUNCIL RESOLUTION 22/24

MOVED: Cr MacCarthy **SECONDED: Cr Patrick**

That the meeting be re-opened to the public.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

The meeting was re-opened to the public at 6.05pm.

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

12.1.1 RFQ 317 – SUPPLY OF TRI AXLE TRAILER, 2023-24

That Council by Absolute Majority:

1. **Adopt the Tender and authorise the Chief Executive Officer to award the contract for RFQ 317 – Tri Axle Trailer, to Howard Porter, in accordance with their submitted offer.**

2. **Authorise the Chief Executive Officer to increase the 2023/24 allocation for the purchase of a Tipping Trailer in accordance with the below.**

Plant	Description	Purchase Price (ex GST)	Trade / Auction Price (ex GST)	Net Changeover (ex GST)
DB18069 - P18069	Tipping Trailer	$136,290	$5,500 (est)	$130,790

CARRIED: 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

12.1.2 VC MITCHELL PARK OVAL LIGHTING DELEGATION OF TENDER AWARD

That Council authorise the Chief Executive Officer to:

1. **Award the Tender on the merit of the Tender Evaluation Report content and recommendation to Southwest Electrical & Communication.**

2. **Provide an update for the community and stakeholders of the successful award via all the usual media and correspondence outlets.**

CARRIED 4/3

For: Cr Lindemann, Cr Mitchell, Cr Patrick, Cr MacCarthy

Against: Cr Gubler, Cr Davy, Cr Shand

13 CLOSURE

The Shire President advised that the next Agenda Briefing Session will be held on 20 March 2024 commencing at 5:00pm in the Shire of Donnybrook Balingup Council Chamber.

The President declared the meeting closed at 6:10pm.

Shire of
Donnybrook Balingup

MINUTES OF SPECIAL MEETING OF COUNCIL

For Council to:

1. Endorse the CEO Recruitment Process; and
2. Issue an RFQ To Seek a Recruitment Consultant; and
3. Appoint an Independent Selection Panel Member – Confidential; and
4. Approve the Selection Criteria and Position Description in the draft CEO Employment Contract.

Held on Wednesday **28 February 2024**

Commenced at 8:16 pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Garry Hunt
Chief Executive Officer (Temporary)

8 March 2024

TABLE OF CONTENTS

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS 3
2 ATTENDANCE 3
2.1 APOLOGIES 4
2.2 APPROVED LEAVE OF ABSENCE 4
2.3 APPLICATION FOR A LEAVE OF ABSENCE 4
3 ANNOUNCEMENTS FROM PRESIDING MEMBER 4
4 DECLARATION OF INTEREST 4
5 PUBLIC QUESTION TIME 4
5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 4
5.2 PUBLIC QUESTION TIME 4
6 PRESENTATIONS 5
6.1 PETITIONS 5
6.2 PRESENTATIONS 5
6.3 DEPUTATIONS 5
7 CONFIRMATION OF MINUTES 5
8 REPORTS OF COMMITTEES 5
9 REPORTS OF OFFICERS 5
9.1 DIRECTOR OPERATIONS 5
9.2 DIRECTOR FINANCE AND CORPORATE 5
9.3 CHIEF EXECUTIVE OFFICER 6
9.3.1 CEO RECRUITMENT PROCESS 6
9.3.2 ISSUE AN RFQ TO SEEK RECRUITMENT CONSULTANT 10
9.3.3 DRAFT CEO EMPLOYMENT CONTRACT 13
10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 16
11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING 16
12 MEETINGS CLOSED TO THE PUBLIC 16
12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED 16
12.1.1 INDEPENDENT SELECTION PANEL MEMBER 16
12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC 17
13 CLOSURE 18

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF SPECIAL COUNCIL MEETING

Held at the Council Chambers
Wednesday, 28 February 2024 at 8:16pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President – Acknowledgment of Country

The President acknowledged the continuing connection of Aboriginal people to Country, culture and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The Shire President declared the meeting open at 8:16pm and welcomed the public gallery.

The Shire President advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The President to further state the following:

> *"This meeting is being livestreamed and digitally recorded in accordance with Council Policy."*
>
> *"Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson."*

"Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording."

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Vivienne MacCarthy (President)	Garry Hunt – Chief Executive Officer (Temporary)
Cr Lisa Glover (Deputy President)	Loren Clifford – Manager Corporate Services
Cr Peter Gubler	
Cr Anita Lindemann	
Cr Anne Mitchell	
Cr Grant Patrick	
Cr Alexis Davy	
Cr Deanna Shand	

PUBLIC GALLERY

0 members of the public were in attendance.

2.1 APOLOGIES

Cr John Bailey

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

Nil.

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by the Councillors and staff to ensure that a financial/impartiality/proximity interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Dr Garry Hunt PSM – Temporary Chief Executive officer declared a financial interest regarding items 9.3.1, 9.3.2 and item 9.3.3, as he holds the Current CEO position, is the author of the reports, and has advised the President in writing that he will not be an applicant in the advertised role.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5.2 PUBLIC QUESTION TIME

In accordance with the Clause 7(3) of the *Local Government (Administration) Regulations 1996*, public questions must relate to the stated purpose of the Special Meeting of Council.

Nil.

6 PRESENTATIONS

6.1 PETITIONS

Nil.

6.2 PRESENTATIONS

Nil.

6.3 DEPUTATIONS

Nil.

7 CONFIRMATION OF MINUTES

Nil.

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

Nil.

9.2 DIRECTOR FINANCE AND CORPORATE

Nil.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 CEO RECRUITMENT PROCESS

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	CNL 46
Author	Loren Clifford, Manager Corporate Services
Responsible Manager	Dr Garry Hunt PSM, Chief Executive Officer (Temporary)
Attachments	9.3.1(1) CEO Recruitment Action Plan - Confidential 9.3.1(2) Shire of Donnybrook Balingup's Standards for CEO Recruitment, Performance and Termination
Voting Requirements	Simple Majority

COMMITTEE RECOMMENDATION

That Council:

1. **Endorse the process for the recruitment of the new Chief Executive Officer as per Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan; and**

2. **Notes the preliminary dates detailed in Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objective	11.1	Provide strategically focused, open, and accountable governance.
Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

This item is now presented to Council to consider endorsing, the process for the recruitment of the new CEO as per Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan as per the Committees recommendation.

BACKGROUND

The Shire is seeking a new Chief Executive Officer (CEO) to provide leadership in accordance with the organisation's strategic and operational goals. The recruitment process will carefully assess the Shire's current and future needs, key challenges and opportunities, risks, organisational culture, and structure, as well as desired CEO qualifications. Adherence to statutory obligations as outlined in the *Local Government Act 1995*, including compliance with the Shire's "Standards for CEO Recruitment, Performance, and Termination" (Attachment 9.3.1(2)) as adopted by Council under Regulation 18FA of the *Local Government (Administration) Regulations 1996*, is mandatory throughout the recruitment process.

The CEO Recruitment Action Plan aligns with the guiding information contained in Department of Local Government, Sport, and Cultural Industries - Local Government Operational Guidelines CEO Recruitment and Selection, Performance Review and Termination and WALGAs CEO Recruitment Guide for Local Government Council.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Local Government Act 1995

Section 5.42 - Appointment of CEO: This section outlines the process for the appointment of a CEO, including the authority responsible for the appointment and the CEO's term of office.

Local Government (Administration) Regulations 1996

Regulation 18FA - Standards for CEO Recruitment, Performance, and Termination: This regulation sets out standards and procedures for the recruitment, performance evaluation, and termination of CEOs in local government authorities.

Regulation 18FB - Selection Panel for CEO: Regulation 18FB specifies the composition of the selection panel responsible for recruiting a new CEO and their duties in the selection process.

Regulation 18FC - Advertisement of CEO Position: This regulation governs the advertisement of the CEO position, including requirements for the content and timing of advertisements.

Regulation 18FD - Assessment of CEO Applicants: Regulation 18FD outlines procedures for assessing CEO applicants, including criteria for shortlisting and interviewing candidates.

Regulation 18FE - Recommendation for Appointment of CEO: Regulation 18FE specifies the process for recommending a candidate for appointment as CEO, including the preparation of a report by the selection panel.

Regulation 18FF - Appointment of CEO: This regulation addresses the appointment of a CEO by the local government authority, including the terms and conditions of the appointment.

The Shire's "Standards for CEO Recruitment, Performance and Termination" (Attachment 8.1(2)) were adopted by Council as per Regulation 18FA of the *Local Government (Administration) Regulations 1996* – these are the model Standards prepared by DLGSC/WALGA. (Attachment 9.3.1(2)).

CONSULTATION

Council Workshop #2 was conducted on Wednesday, 7 February 2024 to gather input from the Elected Members on the Chief Executive Officer recruitment process as per Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan.

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

OFFICER COMMENT

In conclusion, the recruitment of a new CEO for the Shire is a significant decision that requires careful consideration and adherence to statutory requirements. The proposed process outlined in Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan) provides a structured approach to selecting a suitable candidate who can effectively lead the organisation towards its strategic objectives. Therefore, it is recommended that the Council endorse the attached recruitment process outlined in Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan, noting that the dates will be finalised once a consultant has been appointed.

COUNCIL RESOLUTION 23/24

MOVED: Cr Mitchell **SECONDED: Cr Shand**

That Council:

1. **Endorse the process for the recruitment of the new Chief Executive Officer as per Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan; and**

2. **Notes the preliminary dates detailed in Confidential Attachment 9.3.1(1) CEO Recruitment Action Plan.**

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.3.2 ISSUE AN RFQ TO SEEK RECRUITMENT CONSULTANT

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	CNL 46
Author	Loren Clifford, Manager Corporate Services
Responsible Manager	Dr Garry Hunt PSM, Chief Executive Officer (Temporary)
Attachments	9.3.2(1) Request for Quote - Confidential 9.3.2(2) Council Policy, FIN/CP-4- Purchasing 9.3.2(3) CEO Recruitment Consultancy List - Confidential
Voting Requirements	Simple Majority

COMMITTEE RECOMMENDATION

That Council:

1. **Endorse the issue the Request for Quote (RFQ) as per Confidential Attachment 9.3.2(1) to seek quotations for the provision of CEO Recruitment Consultancy Services as described in Confidential Attachment 9.3.2(1).**

2. **Considers the CEO Recruitment Consultancy List for determining who to invite to quote.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objective	11.1	Provide strategically focused, open, and accountable governance.
Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

This item is now presented to Council to consider endorsing, the issue of a Request for Quote (RFQ) as per Confidential Attachment 9.3.2(1) to seek quotations for the provision of CEO Recruitment Consultancy Services as described in Confidential Attachment 9.3.2(1).

BACKGROUND

The Shire is seeking a new Chief Executive Officer (CEO). Engaging a recruitment consultant to assist with the recruitment process for the Shire's next CEO it is essential to bring expertise and experience in executive recruitment, ensuring a thorough and effective and search for qualified candidates for the role, whilst ensuing legislative requirements are met by the committee.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Council Policy - FIN/CP -4- Purchasing, Attachment 9.3.2(2).

STATUTORY COMPLIANCE

Local Government Act 1995

Section 3.57: Tenders and Contracts - This section outlines the requirements for local governments in relation to inviting tenders, requesting quotations, and entering into contracts. It covers aspects such as advertising requirements, acceptance of tenders, and contract terms.

Local Government (Functions and General) Regulations 1996

Regulation 11: Tenders and Contracts - This regulation may provide further details on the procedures for inviting tenders, requesting quotations, and awarding contracts by local governments.

CONSULTATION

Council Workshop #2 took place on Wednesday, 7th February 2024, with the objective of garnering insights from Elected Members regarding the necessity of appointing a Recruitment Consultant to support the recruitment process.

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

OFFICER COMMENT

Engaging a recruitment consultant to assist with the recruitment process for the Shire's next CEO is essential for several reasons. Firstly, a recruitment consultant brings expertise and experience in executive recruitment, ensuring a thorough and effective search for qualified candidates who meet the specific requirements of the CEO role.

Additionally, they can provide valuable insights into current market trends, best practices in recruitment, and strategies for attracting top talent. By leveraging their networks and resources, a recruitment consultant can widen the candidate pool, increasing the likelihood of identifying suitable candidates for consideration. A recruitment consultant can help ensure compliance with statutory requirements and adherence to best practices in the recruitment process. Their assistance can streamline the process, facilitate comprehensive candidate assessment, and ultimately contribute to the successful appointment of a capable and qualified CEO for the Shire.

It's requested that Council endorse the issue of the Request for Quote (RFQ) as per Confidential Attachment 9.3.2(1) to seek quotations for the provision of CEO Recruitment Consultancy Services as described in Confidential Attachment 9.3.2(1).

COUNCIL RESOLUTION 24/24

MOVED: Cr Patrick **SECONDED: Cr Gubler**

That Council:

1. **Endorse the issue the Request for Quote (RFQ) as per Confidential Attachment 9.3.2(1) to seek quotations for the provision of CEO Recruitment Consultancy Services as described in Confidential Attachment 9.3.2(1).**

2. **Has considered the CEO Recruitment Consultancy List, and wishes to invite Beilby Downing Teal, Lester Blades, Michael Page and Mills Recruitment to quote.**

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

9.3.3 DRAFT CEO EMPLOYMENT CONTRACT

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	CNL 46
Author	Loren Clifford, Manager Corporate Services
Responsible Manager	Dr Garry Hunt PSM, Chief Executive Officer (Temporary)
Attachments	9.3.3(1) Draft CEO Employment Contract - Confidential
Voting Requirements	Simple Majority

COMMITTEE RECOMMENDATION

That Council:

1. **Notes the Draft Chief Executive Officer Employment (CEO) Contract, Confidential Attachment 9.3.3(1); and**

2. **Approves Schedule 1 – Position Description of the Draft CEO Employment Contract, Confidential Attachment 9.3.3(1) to be used when advertising the position; and**

3. **Approves Schedule 2 – Selection Criteria of the Draft CEO Employment Contract, Confidential Attachment 9.3.3(1) to be used when advertising the position; and**

4. **Acknowledges that the draft CEO Employment Contract will undergo further deliberation upon the Committee and Council's decision regarding the appointment of the CEO.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objective	11.1	Provide strategically focused, open, and accountable governance.
Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

This item is now presented to Council to note the draft CEO Employment Contract and approve Schedule 1 – Position Description, and Schedule 2 – Selection Criteria, as per Confidential Attachment 9.3.3(1).

BACKGROUND

The Shire in need of a new Chief Executive Officer (CEO). The *Local Government Act 1995, Local Government (Administration) Regulations 1996* and the Shire's Standards for CEO Recruitment, Performance, and Termination outlines the provisions in relation to the CEO Employment Contract.

An approved Position Description, and Selection Criteria are required to progress advertising for the position.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Local Government Act 1995

Sec.5.39. Contracts for CEO and senior employees outlines provisions related to contracts for Chief Executive Officers (CEOs) and senior employees.

CONSULTATION

The second Council Workshop convened on Wednesday, 7th February 2024, aimed to gather input from Elected Members regarding their preferences for inclusion in both the essential and desirable sections of the selection criteria and the position description within the CEO employment contract.

Chief Executive Officer Recruitment and Performance Review Committee considered this report at its meeting held on 28 February 2024.

OFFICER COMMENT

A preliminary CEO employment contract, Confidential Attachment 9.3.3(1), has been prepared for the Council review and approval prior to being used in advertising the position. The draft contract incorporates the mandatory requirements pursuant to s.5.39(3) of the *Local Government Act 1995*. It has been structured based on the recognised template provided by WALGA, commonly utilised by Local Governments. It's recommended that careful consideration should be given to any modifications to the draft contract, to ensure legal and legislative requirements are met and that the employment contract provides an appropriate foundation for managing the CEO's employment.

Schedule 4 – Performance Criteria will be determined as part of the contract negotiations.

COUNCIL RESOLUTION 25/24

MOVED: Cr Mitchell **SECONDED: Cr Patrick**

That Council:

1. **Notes the Draft Chief Executive Officer Employment (CEO) Contract, Confidential Attachment 9.3.3(1); and**

2. **Approves Schedule 1 – Position Description of the Draft CEO Employment Contract, Confidential Attachment 9.3.3(1) to be used when advertising the position; and**

3. **Approves Schedule 2 – Selection Criteria of the Draft CEO Employment Contract, Confidential Attachment 9.3.3(1) to be used when advertising the position; and**

4. **Acknowledges that the draft CEO Employment Contract will undergo further deliberation upon the Committee and Council's decision regarding the appointment of the CEO.**

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 INDEPENDENT SELECTION PANEL MEMBER

This report is confidential in accordance with Section 5.23(b) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

b) the personal affairs of any person.

COUNCIL RESOLUTION 26/24

MOVED: Cr McCarthy **SECONDED: Cr Patrick**

That the meeting be closed in accordance with section 5.23(b) of the *Local Government Act 1995* to discuss the following confidential items:

12.1.1 Independent Selection Panel Member

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

The meeting was closed to the public at 8:22pm.

COUNCIL RESOLUTION 28/24

MOVED: Cr Lindemann **SECONDED: Cr Shand**

That the meeting be re-opened to the public.

CARRIED 8/0

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

The meeting was opened to the public at 8:24pm.

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

COUNCIL RESOLUTION 27/24

That Council:

1. **Notes that an independent person is required to be appointed in accordance with Division 2, Clause 8 of the Shire's Standards for CEO Recruitment, Performance and Termination; and**

2. **Appoints the nominated person, subject to confirmation as an external independent person to join the Chief Executive Officer Recruitment and Performance Review Committee's Selection Panel; and**

3. **Requests the Chief Executive Officer writes to nominated person inviting them to join the Chief Executive Officer Recruitment and Performance Review Committee's Selection Panel as an independent person.**

For: Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

Against: Nil.

CARRIED 8/0

13 CLOSURE

The Shire President advised that the next Agenda Briefing Session will be held on Wednesday, 20 March 2024 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The President declared the meeting closed at 8:27pm

Shire of
Donnybrook Balingup

MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE MEETING

Held on

Wednesday, 13 March 2024

Commenced at 4:00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

Garry Hunt
Chief Executive Officer **(Temporary)**

14 March 2024

TABLE OF CONTENTS

1 DECLARATION OF OPENING 3

2 ATTENDANCES 3

2.1 APOLOGIES 3

2.2 APPROVED LEAVE OF ABSENCE 3

3 ANNOUNCEMENTS FROM CHAIRPERSON 4

4 DECLARATIONS OF INTEREST 4

5 PUBLIC QUESTION TIME 4

5.1 PREVIOUS QUESTIONS TAKEN ON NOTICE 4

5.2 PUBLIC QUESTION TIME 5

6 CONFIRMATIONS OF MINUTES 5

6.1 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING – 20 DECEMBER 2023 5

7 REPORTS OF OFFICERS 6

7.1 COMPLIANCE AUDIT RETURN 2023 6

10 CLOSURES 9

SHIRE OF DONNYBROOK BALINGUP

MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE

Held at the Council Chamber
13 March 2024 at 4:00pm

1 DECLARATION OF OPENING

The President declared the meeting open at 4:05pm and welcomed the members of the Committee.

Chairperson – Acknowledgment of Country

The President acknowledged the continuing connection of Aboriginal people to Country, culture, and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

2 ATTENDANCES

MEMBERS PRESENT

MEMBERS	STAFF
Vivienne MacCarthy, Shire President	Garry Hunt, Chief Executive Officer (Temporary)
John Bailey, Councillor	Kim Dolzadelli, Director Finance and Corporate
Alexis Davy, Councillor	Belinda Richards, Manager Financial Services
Ian Telfer, External Member	Loren Clifford, Manager Corporate Services
Angelo Loguidice, External Member	

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM CHAIRPERSON

Nil.

4 DECLARATIONS OF INTEREST

Nil.

5 PUBLIC QUESTION TIME

5.1 PREVIOUS QUESTIONS TAKEN ON NOTICE

Question: Shane Sercombe

With the Shire's net result being 9 million dollars less than budget and capital expenses also 14 million dollars less than budgeted, can the Council and community have faith in the budget processes.

Response: Director Finance and Corporate

The Question relates to the Statement of Comprehensive Income.

My last answer would contribute a lot to what you are talking about. I also think in the presentation of the Financial Statement, where I broke down the income statement and we took away capital grants because that's not for operations and depreciation is for fixed assets which is what you are talking about.

In private enterprise when you are running a business and you're going to sell assets, and they have a saleable value, that's meaningful. Quite frankly in Local Government it's not. You can't sell a road and if we wanted to close a road, the land would revert to the Crown, it doesn't even become ours. In an accounting world, it's an asset, whereas often I refer a Road as a Liability because all they do is consume money. Just remember the rate of depreciation and we talk about dwindling asset base. The fact is our asset base isn't dwindling.

The main cause of the increased depreciation is an asset revaluation. Which is saying these assets are now worth "X" and in 5 years time it'll happen again. Each time "X" gets bigger, the amount of the depreciation increases. It doesn't mean we are going broke, and it doesn't mean we are not sustainable. A lot of the funding of the $3.2 million in Road's renewal expenditure came from government agencies such as the Roads to Recovery Federal Road Program. They have now realised after a damming report that the budget they have and allocate through all the States is so underdone that they have doubled it.

For our Shire next year, if we get double the allocation we did this year, that will be another $400,000 in agency funding. I also believe that there will be a push through State Government agencies as well in terms of their funding levels to Local Government. We have the Regional Road Group (RRG) funding, and that allocation pool has not increased since COVID came in and we all know that COVID and associated pressures has put prices through the roof. We need to be careful where we spend our money and focus on renewal.

5.2 PUBLIC QUESTION TIME

Nil.

6 CONFIRMATIONS OF MINUTES

6.1 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING – 20 DECEMBER 2023

Minutes of the Audit and Risk Management Committee Meeting held 20 December 2023 are attached (Attachment 6.1(1))**.**

EXECUTIVE RECOMMENDATION

That the Minutes of the Audit and Risk Management Committee Meeting held 20 December 2023 be confirmed as a true and correct record.

Advice notes: *the Minutes of the Audit and Risk Management Committee Meeting held 20 December 2023 were received by Council at the Special Council Meeting held 24 January 2024, Council Resolution 3/24.*

COMMITTEE RESOLUTION 18/24

MOVED: Cr Bailey **SECONDED: Mr Ian Telfer**

That the Minutes of the Audit and Risk Management Committee Meeting held 20 December 2023 be confirmed as a true and correct record. Noting that Cr Davy, and Mr Angelo Loguidice were not present at the meeting on 20 December 2023.

For: President MacCarthy, Cr Bailey, Cr Davy, Mr Ian Telfer, Mr Angelo Loguidice

Against: Nil.

CARRIED: 5/0

7 REPORTS OF OFFICERS

7.1 COMPLIANCE AUDIT RETURN 2023

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	CNL 31
Author	Emma Thomas - Governance Coordinator
Responsible Officer	Loren Clifford - Manager Corporate Services
Attachments	7.1(1) - 2023 Compliance Audit Return
Voting Requirements	Simple Majority

EXECUTIVE RECOMMENDATION

That the Audit and Risk Management Committee recommends to Council that:

1. **The 2023 Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2023 to 31 December 2023 be adopted.**

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	12	A well respected, professionally organisation.
Objectives	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

A Local Government Compliance Audit Return (CAR) is required to be undertaken in accordance with the *Local Government (Audit) Regulations 1996*, Reg. 14(1).

The Audit was conducted by staff for the period 1 January to 31 December 2023 within the scope and in the format required by the Department of Local Government, Sport and Cultural Industries (DLGSCI). After reviewing the audit findings, the 2023 CAR contains a positive compliance response for the Shire of 89 out of 94 compliance items (94.7%), with a non-compliance response for five items (5.3%). The compliance questions and responses are detailed in Attachment 7.1(1).

BACKGROUND

Local governments are required to conduct an annual assessment of their compliance with key components of the *Local Government Act 1995* (the Act) and associated Regulations. The DLGSC manages this process and provides a set of legislative compliance questions to report on.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires the CAR to be reviewed by Council's Audit and Risk Management Committee, with the findings of the review to be presented to Council for adoption.

A printed copy of the Shire's 2023 CAR, along with the Audit and Risk Management Committee meeting minutes, will be presented to Council for consideration at the next Ordinary Council Meeting.

The minutes and recommendation to Council from the Audit and Risk Management Committee is considered to constitute the report referred to in the legislation.
Following presentation to Council a certified copy of the 2023 CAR, along with an extract of the minutes of the meeting at which the CAR was adopted by Council, will be submitted to the DLGSC as required by 31 March 2024.

CONSULTATION

An internal review of the compliance requirements contained in the 2023 CAR were reviewed by 7 key responsible officers. The combined responses are detailed in Attachment 7.1(1).

OFFICER COMMENT

The 2023 CAR contained 94 questions grouped in relation to various legislative compliance areas.

The result of the 2023 CAR was a positive compliance response (or not applicable response) to 89 of these requirements, with 5 non-compliance responses. These non-compliance question responses are detailed below and contained in Attachment 7.1(1).

Topic	Item Number	Question	Non-Compliance Response Comment
Finance	7	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	The End of Financial Year audit was held onsite from 17th to 20th October 2023. The final management letter was received by the Shire from the auditors on 30th November 2023.
Finance - Optional Questions	1	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the *Local Government (Financial Management) Regulations 1996* Regulations 5(2)(c) within the three years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	The Shire engaged AMD Accountants in 2023 to prepare an Internal Audit Proposal, towards the future development and implementation of a Strategic Internal Audit Plan. However, AMD opted to suspend the Internal Audit initiative due to potential conflict of interest concerns, stemming from their potential engagement by the Office of the Auditor General (OAG) to conduct the Annual Audit.
Finance - Optional Questions	2	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with *Local Government (Audit) Regulations 1996* Regulation 17 within the three financial years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.	The Shire engaged AMD Accountants in 2023 to prepare an Internal Audit Proposal, towards the future development and implementation of a Strategic Internal Audit Plan. However, AMD opted to suspend the Internal Audit initiative due to potential conflict of interest concerns, stemming from their potential engagement by the Office of the Auditor General (OAG) to conduct the Annual Audit.
Disclosure of Interest	5	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023?	An Annual Return was not received by the due date of 31 August 2023, by the following 'relevant persons': • Cr C. Newman • Cr F. Mills • Cr P. Jones

Topic	Item Number	Question	Non-Compliance Response Comment
			The CEO took action for this non-compliance as specified in the relevant legislation. The Shire provides mandatory training to Council Members which includes an overview of the statutory environment relating to declarations of interest and clarification of the personal responsibilities of Council Members to comply with their obligations.
Tender for Providing Goods and Services	7	Did the information recorded in the local government's tender register comply with the requirements of the *Local Government (Functions and General) Regulations 1996*, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	A review of these requirements has resulted in changes being implemented on the tender information available on the Shire's website to ensure compliance. Shire management continue to establish and review internal processes and procedures towards ensuring compliance with legislation and to identify areas for improvement.

COMMITTEE RESOLUTION 19/24

That the Audit and Risk Management Committee recommends to Council that:

1. **The 2023 Compliance Audit Return for the Shire of Donnybrook Balingup for the period 1 January 2023 to 31 December 2023 be adopted.**

MOVED: Mr Angelo Loguidice **SECONDED: Cr Davy**

For: President MacCarthy, Cr Bailey, Cr Davy, Mr Ian Telfer, Mr Angelo Loguidice

Against: Nil.

CARRIED:5/0

10 CLOSURES

The President declared the meeting closed at 4:23 pm.

Shire of
Donnybrook Balingup

The Meliora New Years Arts and Music Festival Debrief Summary 2024

Shire of Donnybrook Balingup

Strategic Alignment

Outcome 2	A safe and healthy community.
Objective 2.2	Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.
Outcome 10	A popular destination for visitors and tourists.
Objective 10.1	Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.
Priority project:	10.1.3 Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.

Executive Summary

The Meliora New Years Arts and Music Festival ran in Newlands on a private property (Lot 199 South Western Highway Newlands – A2420) from the 29th of December 2023 until the 1st of January 2024. It was run by a private company known as Elysian Art and Music. There were 1800 patrons in attendance, and a total of 2000 people on site at any one-time including organisers, volunteers and contractors. In accordance with the Shire's adopted Strategic Community Plan 2032, the Shire has an important role in facilitating a diverse range of events. The following outlines the event assessment process regarding this event.

Event Application Process

The event application for the Meliora New Years Eve Arts and Music Festival (Meliora) was received by Community Development on the 25/08/2023.

The event application was accompanied by the following documents and commitments:

- A risk management plan
- A medical operations plan
- A written landowner authorisation
- A temporary camping application
- Event Risk Register and Risk Control Plan
- A site plan
- An emergency and evacuation plan
- Written notification of the event to neighbours in a 10-kilometre radius

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- Notification to Donnybrook Police, Donnybrook hospital, St John Ambulance, Department of Fire and Emergency Services, Donnybrook Volunteer Fire and Rescue Service and the Health Department
- Provision of professional security for the duration of the event
- The provision of a lifeguard at the dam
- One first aid post with six qualified first aiders
- Provision of 23 toilets
- A manned Ultra High frequency (UHF) station, throughout the festival's proceedings for communications
- A commitment to water sampling of the dam
- Providing an adequate supply of free potable water (there were four potable water stations identified on the site plan).

The application was then circulated to all relevant departments within the Shire, namely:

Shire Department	Role in Assessment
Community Development	Coordinates internal referrals Liaises with applicant Insurance considerations Relevant external agencies input. i.e. police
Environmental Health	Reviews application in respect to Health Regulations-food safety, noise regulations, temporary structures, potable water supplies Undertook environmental water sampling to assess the suitability of dam for swimming
Town Planning	Determines any Development Application (DA) considerations under planning regulations. In this case, the event was considered exempt due to its temporary nature
Works & Services	Provide input regarding access arrangements and traffic management
Community Emergency Servicers Manager (CESM)	Provides advice and input into fire considerations and emergency access

This process culminated in an Event Assessment which formed the basis for the event conditions.

Event assessments conducted by the Shire are informed by the Western Australia Department of Health "Guidelines for Concerts, Events and Organised Gatherings 2022".

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The relevant legislation includes but is not limited to:

Health (Public Buildings) Regulations 1992 – This includes electrical safety, emergency plans, risk management and public amenities.

Environmental Protection (Noise) Regulations 1997 – Regulation 18 provides an approval process for sporting, cultural and entertainment events that *"would lose its character or usefulness if it had to comply"* with the assigned levels in the Regulations. The approval allows noise emissions for an event to exceed the assigned noise levels provided the event is carried out in accordance with the conditions of the approval. Under Delegation 112 (published in the Government Gazette 20 December 2013) the Chief Executive Officer of the Department of Water and Environmental Regulation delegated a number of functions, such as Regulation 18 applications, to all Chief Executive Officers of local government within Western Australia.

Food Act 2008 and *Food Regulations 2009* – All food stalls and vendors need to comply with food safety requirements and provide their Certificate of Food Business Registration.

Event conditions included:

- Public Liability Insurance
- Sample of written notification of the event to neighbours in a 10-kilometre radius
- Noise exemption (Regulation 18) application
- Noise management plan
- A parking and camping management plan
- Food stall list including registration details of all food stallholders
- A form 5 "Certificate of Electrical Compliance" completed by a licensed electrical contractor for all temporary electrical installations
- A commercial traffic management plan
- The provision of additional two toilets based on state health department guidelines for events
- Structural Engineering Design Letter for the two stages and their associated shade sails
- Branches removed from dam to prevent injury.
- Fire mitigation strategies (at the organisers expense) including:
    - Two fire units on site
    - Paddocks slashed and grasses rolled
    - Area wet down daily with a 12,000-litre bulk water tanker
    - Gas bottles and barbecues prohibited, vehicles searched upon entry and prohibited items confiscated
    - All open fires banned
    - Department of Fire and Emergency Services (DFES), Department of Biodiversity Conservation and Attractions (DBCA) and the Shire's Chief Bush Fire Control Officer were notified.
    - Fire extinguishers and blankets had to be provided located near generators, food stalls and stages identified on the site map

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    - Designated smoking areas surrounded by sand with ashtrays and signs saying, “bin your butts”
- Noise monitoring during the event by acoustic consultant appointed by the event organiser
- Notification to local Police
- All electrical equipment tested and tagged by a suitably qualified person.
- Provision of adequate waste receptacles (30) plus skip bins.
- Adequate lighting in the camping area to illuminate facilities.
- An access way minimum of 5 metres maintained between:
    - rows of stalls and displays
    - From the event grounds to adjacent roads/boundaries (to allow easy ambulance and emergency vehicle access if required)

The Shire conducted/issued:

- Water testing of the dam that was proposed as a cool off, swimming area for the event
- A meeting with Elysian and representatives from all Shire Departments held on the 2nd of November to clarify outstanding requirements.
- An exemption from development approval given the event’s temporary nature.
- A site inspection on the 15th of December. In attendance was the CEO, Director of Operations and CESM.
- The CBFCO also reviewed proposed fire mitigation measures.
- A site inspection on the 28th of December. Director of Operations, the Principal Environmental Health officer and the CESM.

The following items were noted by the Shire after the site inspection on the 28th of December;

- Designated “chill-out zones” with sunscreen, electrolyte drinks and water
- A team member designated to weather forecast surveillance
- A road for emergency vehicles and a comprehensive evacuation plan
- Designated team members for rubbish collection
- No glass or glass bottles allowed on site
- Bin bags provided for each vehicle
- Receptacles for recycling and waste management strategies employed to reduce plastic waste.
- Fire extinguishers in excess of what was required.
- Camping area well marked out.

The risk management plan was reviewed and received feedback from the Shire’s insurer. These were acted upon by Elysian, for example:

- No movement of vehicles within the camping areas between sunset and sunrise.
- 10 KMH speed restriction for all vehicles within the event site. Signage to be clearly visible.

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Post Event Feedback

After the event there were a total of eleven complaints; 9 in writing and 3 received over the phone/in person.

The complaints which are included in attachment 4 and summarized in the attached FAQs (attachment 1) mostly referenced.

- A lack of notification/consultation with surrounding residents
- Noise - both volume and duration
- Concerns about fire risk

Shire officers mapped the addresses of noise complainants to assess how far noise had travelled and in which direction (refer to attachment 2). Wind was identified as a key contributor to the noise; with the plotting of many of the noise complaint locations being consistent with the direction that the speakers were facing (NE).

There were 16 written compliments. Twelve of these were from attendees who commented upon

- The excellent organisation
- The cleanliness
- The safety

Two were from workers at the event who thanked the Shire for allowing it to go ahead.

One was from someone who didn't attend but who was pleased that it had gone ahead and provided something for young people.

There was a mix of negative and positive feedback on social media, particularly following the news article written by ABC South West about the event.

Both bakeries provided feedback one on social and one in conversation with a Shire Officer that they were far busier than expected in the lead up, the duration and after of the event.

A local service station also stated that they were exceptionally busy for the duration of the event.

The police had stated that they'd patrolled the area four times and there were no incidents to report.

Elysian stated that there was positive feedback regarding networking opportunities between backpackers and farmers. Some backpackers were reportedly offered work on farms through attending the festival. This was a goal identified by Elysian in their Event Management Plan, p.4., "Introducing backpacker communities to the charming town of Donnybrook, creating awareness about exciting fruit-picking opportunities."

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Post Meliora Debrief

A meeting was held on the 5th of February with the organisers (Elysian), Shire officers, the police the Chief Bush Fire Control Officer and a bushfire service. These minutes are attached (attachment 3).

In Summary:

The Police provided feedback that there had been no incidents involving antisocial behaviour and no traffic incidents.

The Chief Bush Control Officer stated that he was satisfied with the fire mitigation measures.

Elysian stated that there had been two medical incidents:
There was one serious medical incident. A patron with a pre-existing medical condition (recent organ transplant recipient) was assessed by on site medics, who deemed it necessary to have the patron attend hospital. An ambulance attended and transferred this patron to Bunbury for treatment. Follow up by Elysian confirmed this patron recovered. One patron was affected by heat stroke and treated by on site medics.

A further incident involved a caravan hitting and damaging a fence on the property.

An incident reported on Facebook but not to the Shire detailed a camper possibly trespassing on a nearby property and defecating there, leaving fecal waste and toilet paper.

Improvements outlined by Shire Officers included:

- Conditional event approval being issued earlier with deadlines for any follow up studies such as Traffic Management Plans etc.
- Noise modelling and/or a reduction in music times (both duration and level) to ensure less disturbance to nearby residents
- A designated, readily available, single point of contact for noise complaints (so that complainants could be informed of the measures taken in response to their complaint)
- Notification to be provided by the Shire at a cost to the organisers to ensure all registered land owners are informed of the event
- Increased and more diverse modes of advertising ahead of the event. For example, more physical flyers, the Preston Press and Donnybrook Balingup Community Radio to be used as well as digital media to promote the event
- Careful date selection- The CESM stated that whilst November might be considered lower risk for fires it was in fact a busy time for services when they are less resourced than in December.
- Ensuring that communications in the lead up to the event were made by the organisers rather than people affiliated but not familiar with the event marketing (i.e. referencing a “bush doof” instead of an “Art and Music Festival”)
- Being clear to all patrons about the camping area being restricted to the Meliora Festival area
- Shire staff being made available to attend to after hours complaints

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The landowner suggested that if another event was held, he would ensure watering the land in the lead up to the event to further ameliorate fire risk.

Staff Time

Shire application fees for events are not modelled on a full cost recovery basis, with some fees, such as the Regulation 18 application fee being prescribed by legislation. While the Shire does not have a time and attendance system to track officer time spent throughout their work day it is estimated that this event took approximately 16.5 officer days in the assessment and post event debrief process. The time spent is considered to be similar to time officers spend on other large events requiring event approvals within the Shire.

Attachments

1 FAQs

2 Map of noise complaints

3 Minutes from debrief

4 Redacted feedback

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FAQ's Meliora Festival

1. Who approved the festival?

The event was approved by Shire Officers under delegated authority. An event and temporary camping application was received on 3 August 2023 for an event proposed in October 2023 that was later changed to a New Years festival. Revised application received 25 August 2023 and application for non-complying noise event received 28 November 2023. A pre-approval meeting was held on 2 November 2023 with event organisers with written feedback provided 3 November 2023, with regular contact between event organisers and Shire Officers until final conditional approval was issued 20 December 2023.

Shire Officers have identified improvements to the event assessment process for events of this type in the future.

2. What noise studies were conducted to ascertain which ratepayers would be affected by the noise?

The organisers provided a noise management plan which included a noise impact assessment. Noise modelling was not requested given the temporary nature of the event.

Shire Officers have identified improvements to the event approval process for events of this type in the future.

3. How were community members notified of the event and consulted in relation to it, and how did the shire ensure those ratepayers who would be affected were communicated with?

The organisers provided written notification to 652 households within a 10-kilometre radius of the festival. Notification to residents was a condition of approval for the event.

Unfortunately, some residents were missed in this process and a number of letters were returned undelivered. Some residents have their mail delivered to post boxes and these letters were not received; with mail boxes in Kirup in particular not captured. In the week leading up to the event, the organisers door knocked homes within the immediate area of the event.

How notification occurs will form part of the Shire's event procedures for future events.

4. Why was the event allowed to be exempt from normal requirements to not make unreasonable noise past a certain hour in close proximity to residential areas?

Noise from outdoor concerts and similar activities is controlled by State legislation under the *Environmental Protection (Noise) Regulations 1997*. These requirements determine manageable noise levels for specific areas at specific times. They also recognise that in some cases sporting, cultural or entertainment events would lose character or usefulness if required to comply with the lower assigned noise levels. Regulation 18 (Venues used for sporting, entertainment purposes etc) allows for the approval of 'non-complying events' subject to noise management plans and conditions. Noise management plans and conditions include specifying and limiting the following:

- Duration and times of practice and rehearsal sessions, sounds systems tests and the events
- Times when facilities such as stages, temporary seating and lighting towers can be erected and dismantled
- Maximum allowable noise levels and any impact of noise emissions on other premises.
- Community notification
- Noise monitoring during the event.

The organisers applied for a noise exemption for the Meliora Festival. They provided a noise management plan which included the provision of acoustic consultants to assist with the management and monitoring of noise at the event.

Music times for this event were identified as follows:
29 December 2023: 4:30pm until 3:00am 30 December
30 December 2023: 8:30am until 5:00am 31 December
31 December 2023: 9:00am until 10:30pm 1 January 2024

From the debrief meeting discussions, many of the noise complaints were received after the event finished. However, the bass components of the music were adjusted on the 1 January in response to a noise complaint received by event organisers.

5. What fire management plan was in place and was this event approved by the department of fire and emergency services?

   Yes, a comprehensive Fire Management Plan was in place, which was reviewed by the Shire. As a direct result of this review, the following measures were implemented:

   - Additional fire units were onsite for the duration of the event
   - The paddock was slashed and grasses rolled to mitigate fire risk
   - The event area was regularly wet down with a 12,000 bulk water tanker
   - Items such as Gas bottles and barbecues were prohibited, and vehicles were searched upon entry to the event
   - A designated smoking area was established

The Department of Fire and Emergency Services (DFES) has no authority to approve any element of this event. However, DFES was consulted along with the Department of Biodiversity Conservation & Attractions in their capacities as fire control agencies. The Shire's Chief Bush Fire Control Officer was notified of the event and provided opportunities to comment and inspect the site.

6. Was the property where the event was held zoned to host a large commercial event and did the property owner make a profit from the event?

   Whilst the property is not zoned for such events one event a year is allowed on private property without the need for a development application. The profitability of an event is not a Shire consideration.

7. What fees did the organisers pay to the shire?

   Application for a Temporary Licence (Camping Ground) - $110
   Application for an Approval of a non-complying Event (Noise) - $1000

   Other fees identified in accordance with Council's adopted fees and charges that have also been collected:
   Water sampling fee - $175
   Event application fee - $52

8. What obligations if any were placed on the organisers in connection with the approval of the event?

   The event application included the following plans/commitments:
   - A risk management plan
   - A medical operations plan
   - A written landowner authorisation
   - A temporary camping application
   - Event Risk Register and Risk Control Plan
   - A site plan
   - An emergency and evacuation plan
   - Written notification of the event to neighbours in a 10-kilometre radius
   - Notification to Donnybrook Police, Donnybrook hospital, St John Ambulance, Department of Fire and Emergency Services, Donnybrook Volunteer Fire and Rescue Service and the Health Department
   - Provision of professional security for the duration of the event
   - The provision of a lifeguard at the dam
   - One first aid post with six qualified first aiders
   - Provision of 23 toilets
   - A manned Ultra High frequency (UHF) station, throughout the festival's proceedings for communications
   - A commitment to water sampling of the dam

- Providing an adequate supply of free potable water (there were four potable water stations identified on the site plan).

Approval conditions included compliance with commitments in application documents as well as:

- Evidence of Public Liability Insurance
- Sample of written notification of the event to neighbours in a 10-kilometre radius
- Noise exemption (Regulation 18) application
- Noise management plan
- A parking and camping management plan
- Food stall list including registration details of all food stallholders
- A form 5 "Certificate of Electrical Compliance" completed by a licensed electrical contractor for all temporary electrical installations
- A commercial traffic management plan
- The provision of additional two toilets based on State health department guidelines for events
- Structural Engineering Design Letter for the two stages and their associated shade sails
- Branches removed from dam to prevent injury.
- Fire mitigation strategies (at the organisers expense) including:
    - Two fire units on site
    - Paddocks slashed and grasses rolled
    - Area wet down daily with a 12,000-litre bulk water tanker
    - Gas bottles and barbecues prohibited, vehicles searched upon entry and prohibited items confiscated
    - All open fires banned
    - Department of Fire and Emergency Services (DFES), Department of Biodiversity Conservation and Attractions (DBCA) and the Shire's Chief Bush Fire Control Officer were notified.
    - Fire extinguishers and blankets had to be provided located near generators, food stalls and stages identified on the site map
    - Designated smoking areas surrounded by sand with ashtrays and signs saying, "bin your butts"
- Noise monitoring during the event
- Notification to local Police
- All electrical equipment tested and tagged by a suitably qualified person.
- Provision of adequate waste receptacles (30) plus skip bins.
- Adequate lighting in the camping area to illuminate facilities.
- An access way minimum of 5 metres maintained between:
    - rows of stalls and displays
    - From the event grounds to adjacent roads/boundaries (to allow easy ambulance and emergency vehicle access if required)

Two site inspections were conducted by Shire Officers in the lead up to the event.

9. What insurance did the organisers and shire have in case the event caused a bush fire?

The organisers had public liability insurance as a condition of running the event.

The Shire's insurance covers the activities of officer's acting under delegated authority as well as the activities of Bush Fire Brigade Volunteers in response to bush fires.

10. Will the shire commit to a public meeting to discuss the event and if it should be allowed to happen again?

Shire staff conducted a debrief of the festival with the organisers in the first week of February.

Council will be provided with a debrief summary of the event with FAQs developed as part of this process and Council will determine if a public meeting is required.

11. Will this meeting be a public meeting?

Please see answer to question 10.

12. How was this event approved without community consultation?

It is acknowledged that the method of notification failed to reach some of the residents within the 10km radius stipulated/committed to. Shire Officers have identified improvements to this notification process for events of this type in the future.

13. Was this approved by the Commissioner?

Please see answer to question 1.

14. What were the reasons for allowing noise controls to be exceeded?

Please see answer to question 4.

15. What noise permits were issued, and what were the conditions?

Please see answer to question 4.

16. If those permits were breached, what are the consequences?

If an ancillary condition of the Regulation 18 approval was breached, the event organisers could be prosecuted and face a fine of $5 000.

17. Was the "acoustic consultant on site to monitor and manage noise emissions" an independent contractor, or were the event organisers self-regulating?

Yes; there was an independent acoustic consultant on site for the duration of the event.

18. Why was it allowed to run for 4 days?

Please see answer to question 20.

19. Why were the event organisers the only ones who were taking noise complaints?

The event organisers were best placed to respond to complaints; particularly given the Shire office closure over the festive period. Police were also able to take/respond to noise complaints. The Shire has also received noise complaints which will assist in assessing similar applications in the future.

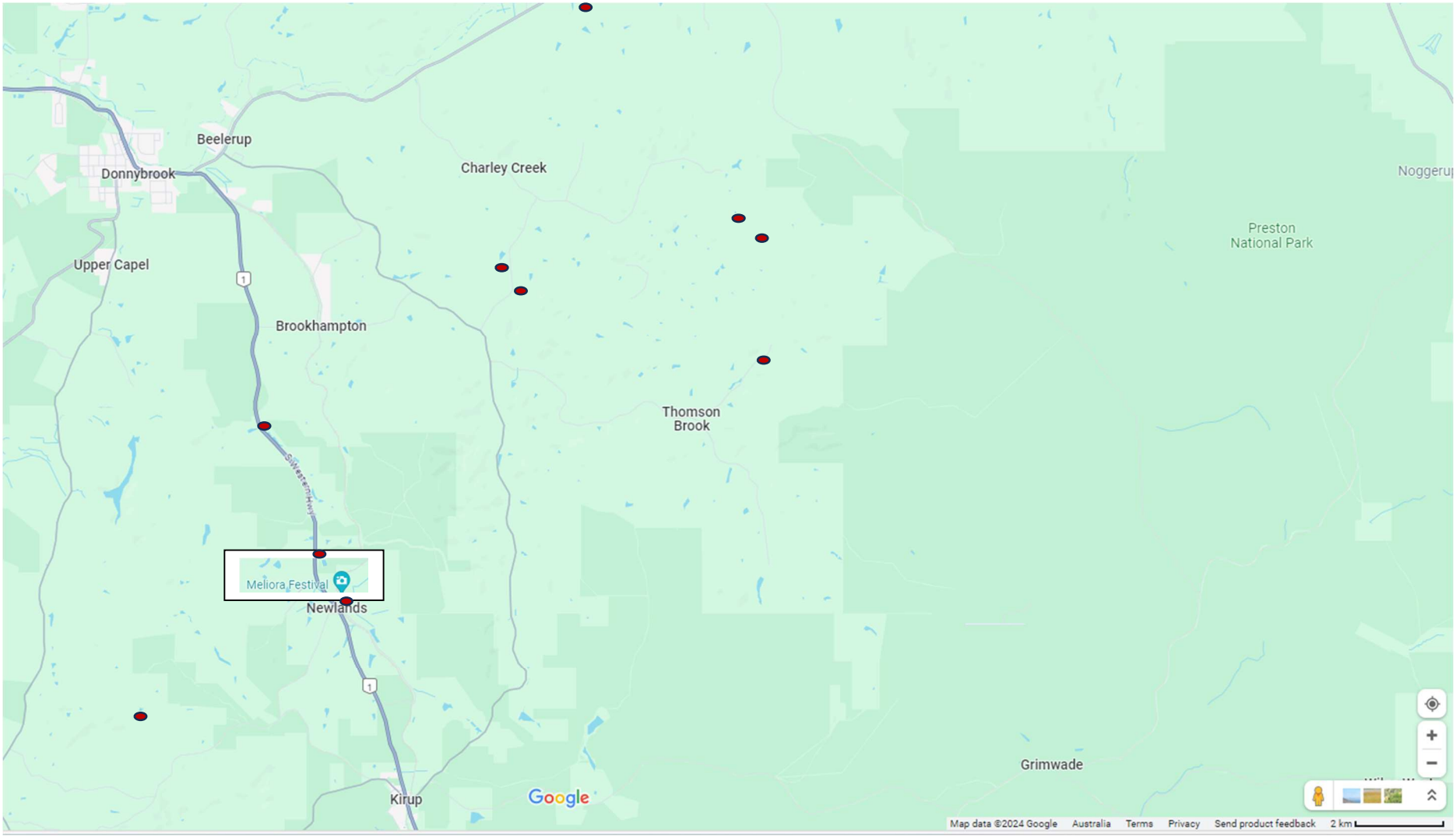
20. Why did the Shire allow it?

The Shire supports, delivers, and facilitates a wide range of events including fairs, cake stalls, car rallies, concerts, dances, and festivals. It is important for our community to have access to a wide range of different events that cater for different tastes and demographics. There is a balance between attracting visitors to the Shire while considering the potential impacts of an event on a locality. Events help the Shire by attracting people to spend money in the community as well as providing enjoyable experiences for residents. This is congruent with the Council Plan objective 2.2 *Facilitate, encourage, and support a wide range of festivals, community events, arts, and cultural activities.*

Feedback from businesses also identified that Council Plan Objective 10.1 was also positively impacted i.e. *Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.*

21. What costs did the Shire incur (clean-up etc.)?

The event occurred on private property and as such there were no Works and Services costs associated.



Approximate location of noise complaints "●" with reference to Festival location

Debrief – Meliora Festival

Shire of Donnybrook Balingup Council Chambers 02/02/2024

ATTENDANCE

- Shire staff/volunteers

Susie Delaporte, Senior Community Development Officer (Meeting chair)
Jess Cooper, Community Emergency Services Manager
Ross Marshall, Director Operations *(from 10:30 – 10:45)*
Max Walker, Chief Bush Fire Control Officer *(left 11:00am)*
Beth Walker, Bushfire Service *(left 11:00am)*
Jarrad Ramsden, Principal Environmental Health Officer
Michelle Dennis, Manager Development Services (Minute taker)

- Event (Elysian staff) – hello@elysianartandmusic.com

Anne-Sophie Delmotte, Accounting Manager/Stall Manager
Clement Antigny, Site Manager
Andrea Bakulic, Stage Manager/Artist Manager
Baptiste Tardy, Director/Production Manager/Stage Manager
Tofi San Martin, Site Coordinator/Volunteer Coordinator
Janina Jahn, Director/Communication Manager

- Other

Arthur Parsons, land owner
Senior Constable Andrew Hull, Donnybrook Police

Meeting commenced: 10:00am.
Susie Delaporte welcomed and thanked everyone for attending. Provided a brief introduction about the purpose of the meeting i.e. to discuss the Meliora Festival that was held in Newlands from 29 December 2023 to 1 January 2024. Commenced by asking Elysian staff to provide a summary of how they felt the event went, starting with what went well and then what things could be improved.

Elysian summary - What went well:

- Traffic didn't queue on the highway; with the most amount of time waiting (occurring away from the highway) being about 10 minutes.
- Emergency access was always available.
- No accidents, no fights, no fires.
- The crowd was amazing – very inclusive, no pressure, with the paddocks being left very neat and tidy.
- Good feedback received from most neighbours, particularly on the last day.
- Were pleasantly surprised that each and every workshop, even those starting at 7am, were full. Mix of dance workshops, yoga/meditation, self improvement/reflection.
- The ability to use the dam was an added bonus with lots of positivity about its inclusion in the event grounds.

[Senior Constable Hull confirmed that there were no Police reports regarding traffic or antisocial activity].

Elysian summary - What could be improved:

- Communication with the community

The notification letters didn't reach all landowners in the vicinity. About 35 were returned. Janina mentioned that she physically went to farmhouses that she could see in the lead up to the event, but even then, not all were reached. Susie confirmed that the Shire had also identified this as an area for improvement. As the Shire is unable to provide landowner contact information, the potential solution would be that the Shire conduct the mailout, at cost, on the group's behalf. Michelle also provided an undertaking that additional lead time by the Shire issuing a conditional approval early on in the planning phase would benefit both the group and the community in understanding requirements and desired outcomes.

Anne-Sophie mentioned that there was a perception that they were having a "doof" party, which is not what they are about and they needed to be clearer about that in their future marketing. Susie raised concerns about the manner in which community members were sharing information about the event and potential future events. While these community members were very helpful in alleviating community concerns in the lead up to the event, particularly regarding fire, they also mentioned "doof" in their posts in a way that was possibly not conducive. Elysian staff indicated that they would speak to these community members.

Anne-Sophie also mentioned that there is opportunity for farmers to be more involved throughout the event as it is a great opportunity to access seasonal workers, who were unaware of how close Donnybrook actually is to Perth. A local farmer did make announcements on stage on the last day of the event which resulted in some attendees securing work.

The local bakery had also provided some feedback to Susie about having some notice of an event like this as they did sell out over the weekend and additional notice would assist them to ensure that they had sufficient staff rostered. Alternative methods of advertising the event to reach a wider area, including non-Facebook users was suggested by Senior Constable Hull such as the Preston Press and Community Radio.

- Noise

Eleven noise complaints were received. Through the debrief discussion it was identified that while a few noise complaints were received during the event, many were received once the event had finished; leaving it very difficult to be responsive. However, Baptiste did confirm that they turned down the bass component in response to one of the complaints received during the event.

General consensus from Shire staff and from a Police perspective was that there needed to be some consideration around the duration of the noise activities outside of the New Year's Eve component. Wind was identified as a key contributor to the noise; with the plotting of the majority of the noise complaint locations being consistent with the direction that the speakers were facing (NE). Additional noise management considerations, such as a designated single point of contact for noise complaints (so that complainants could be informed of the measures taken in response to their complaint) and/or potential noise modelling may need to be undertaken for future events.

Other items discussed:

- Fire

Jess confirmed that the right people had been involved in the lead up to the event on site and that she and the volunteers had no concerns regarding the implementation of risk mitigation measures. Arthur mentioned that from his perspective that there could be an opportunity to water the main festival area in the lead up to the event to further mitigate this risk.

- Medical

There was one serious medical incident. A patron with a pre-existing medical condition (recent organ transplant recipient) was assessed by on site medics, who deemed it necessary to have the patron attend hospital. An ambulance attended and transferred this patron to Bunbury for treatment. Follow up by Elysian confirmed this patron was ok. One patron affected by heat stroke and treated by on site medics.

- Land zoning

Michelle explained that the zoning of the land "Priority Agriculture" did not enable consideration of the site for ongoing/permanent use and that the use of the exemption from development approval was only applicable to one event per year. Michelle explained that the Shire's Local Planning Strategy would be advertised in the coming months and that a submission in response to this review may be the starting point for consideration of rezoning the land; but not a guarantee. Arthur confirmed he would like more information about this process and Michelle provided an undertaking to provide this information separately.

- Future event date

The limitations regarding the land zoning generated a discussion about the date of the next event; which Elysian are currently considering. The date also has some bearing of availability of things like toilet servicing/pump outs. Note: While there had been some suggestions that toilets were not being maintained, on investigation it was identified that toilets weren't being flushed, giving the impression that they weren't serviceable.

Michelle confirmed no issue with a date in 2024; despite the last event finishing 1 January 2024.

Jess confirmed that December, while a prohibited burning period, offered the most availability of staffing in the area to respond to fire incidents, with DFES routinely deploying additional resources to the region for this period. Considered that November would not be as conducive to responsiveness. Elysian concerned about New Years being on a Tuesday this year so were going to consider options; particularly around their other regular events.

- Trespassing/activity outside of festival grounds

There was some discussion around alleged trespassing (specifically a mention of an incident of toilet paper and deposits being left outside of the festival grounds). Elysian team members explained that there were a group of people who said that they were neighbours, camping outside the designated camping ground which may have resulted in this deposit. Elysian agreed that they needed to be clearer

to patrons, including neighbours, about where the camping would need to be for any future events. Aside from a literal gatecrasher (i.e. caravanner failing to navigate an accessway) there were only about three people who tried to attend without a ticket and about 10 people attempting to access the event via the adjacent State Forest.

- Occupancy

Andrea raised questions around final numbers particularly as the event space felt very open and spacious – even after the 2,000 occupancy achieved. Michelle confirmed that it would be up to Elysian to apply for whatever number they felt appropriate as part of any future application, understanding that things like parking, access, traffic management, camping area, toilet serviceability, security would all need to be demonstrated within a site plan for Shire staff and referral agencies to consider.

Michelle also confirmed that "patrons" was based on people outside of their organising group and encouraged them to use the experiences/observations from the most recent event to assist in the planning/justification of patron numbers for future applications.

- Other

Anne-Sophie asked about the installation of a sea container on site to store some of their equipment. Michelle provided an undertaking to find out and provide the information outside of the debrief process.

Meeting Close

Susie thanked everyone for attending; provided an undertaking to circulate draft minutes for feedback as soon as possible and closed the meeting at 11:30am.

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch (short form)

Please provide your name

[redacted]

How can we contact you?

[redacted]

How can we assist you?

No notice or consultation of big festival very close to residential area where shift workers reside. Urgent concern

Submitted:

23/12/2023 8:50:57 AM

IP:

[redacted]

Reference Id:

[redacted]

From: [redacted]
Sent: Monday, January 1, 2024 6:21 AM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Complaint - Meliora Festival

[redacted]

Good Morning,

I am emailing to express my disappointment and the complete disregard for the local community and the rate payers shown by the Shire of Donnybrook Balingup and the event organisers of the Meliora Festival.

For two consecutive nights the entire house hold and the surrounding community has been disrupted in their own homes.
From 8 pm until 5:30 am music could be heard from the festival through the whole community.

How the council allowed such an event, in that a location and with such incredibly inappropriate times is beyond me.
Responsible event organisation would have seen the music reduced or cut off at reasonable times, such as 10 pm or 12 am, and the location being in such a spot that the event doesn't disturb the community in their own homes.
This festival was still blaring out music at 5:30 in the morning. This is no acceptable as the majority of the community chose not to participate in the event and have to go to work and should not be subjected to 3 days of such an event.

Shire of Donnybrook Balingup needs to have a solid review of the events they're allowing, the location, and how to properly host such an event.

We appreciate the effort of hosting events in the community but this is not acceptable.

Kind Regards,
[redacted]

-----Original Message-----
From [redacted]
Sent: Monday, January 1, 2024 5:48 PM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Event exceeded noise levels
[redacted]

Hi
Im at my wits end after enduring two nights of no sleep thanks to the festival held in Newlands this weekend. I live in [redacted] I work shifts and despite having a fan on wearing headphones with sleep music playing and having my head between two pillows I had to endure loud horrendous music till at least 4 am both nights. I have had to take today off work unpaid due to severe fatigue and being unfit for work. Its a disgrace this event was allowed and im not the only one who thinks so.
People as far as lowden can hear it. Totally unnecessary.
Yours sincerely [redacted]

[redacted]
From: [redacted]
Sent: Tuesday, January 2, 2024 12:07 PM
To: Susie Delaporte [redacted]
Subject: Re: Replying to: Event exceeded noise levels

> [redacted]

Hi Susie
Firstly happy new year.
This event should not have been allowed in such a populated area especially when the people attending had to go through the neighbour's land to gain entry.
The neighbour's were not approached by the organisers in anyway they found out too late to do anything via social media.
I live about 15 kms [redacted] from the event. I had earphones in with sleep music playing. I had earplugs holding them in and had my head between two pillows. I could still hear the music and therefore was kept awake until at least 4am by the music.
This must have way exceeded noise pollution levels and if I had to endure this I hate to think what the neighbour's and closer residents had to endure.
In an area where many residents do shift work at the mine it's completely unreasonable and unacceptable. My family will now suffer due to me being unfit for work due to fatigue. I cannot take it as sick or compassionate leave. Im sure others will be in the same position.
Local police have had a huge amount of complaints and I hope you will contact them about it also.
The music was way too loud and caused a great deal of distress to people and im sure pet's and wildlife were also badly affected.
I hope you conclude to never allow such an event again as it's not even of benefit to the local community in anyway.
Kind Regards
[redacted]

-----Original Message-----
From: [redacted]
Sent: Tuesday, January 2, 2024 1:54 PM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Recent music festival at Newlands

[redacted]

Hi, I would like to register a complaint about the excessive noise level/music volume of this event. I live in Thomson Brook & at times was unable to sleep because of the thumping sound of the music. Given that it ran over 3 nights, I think it is unfair to expect neighbours to have to accept this level of noise & have their sleep affected over 3 nights. I would ask that the shire be aware of the affect this had on rate payers & reconsider noise levels allowed at future music festivals. Kind Regards, [redacted]

[redacted]

From: Ross (Rosco) Marshall [redacted]
Sent: Tuesday, January 2, 2024 3:19 PM
To: [redacted]
Cc: SM Records [redacted]
[redacted]
Subject: RE: Phone Message [redacted]

File Note for records

Hi [redacted]
I called [redacted] at 2:55pm today.
We discussed the Meliora event and several other things.
With regards to the event, I have capture the following contemporaneous notes (for records.

- Commented there was no control on noise
- 29th – music until 4am
- 30th – music until 4:30am
- 31st – music all night
- Did not receive any advice for the event, no letter received, found out via a neighbour.
- Event noise on NYE probably acceptable, but not 3 days continuously
- Did not see details for noise engineers on our website, did not think to call the Police.
- Concerned for the fire risk
- Spring or late autumn would have been better
- Why did the Shire allow it
- Disappointing [redacted]

I responded to most of these concerns with facts regarding

- Noise engineers on site.
- Fire mitigation measures.
- Confiscation of gas bottles.
- 3 mobile water tankers and 12,000 litre tanker.
- Noise complaints can be reported to the Police.
- Letters were posted by the event organisers.
- The event was a private event on private property.
- Shires only control related to Health Department delegations.
- The Shire publishes details for events that we are aware of on our website.

[redacted] was polite and considerate; the conversation was calm and productive. I will register this complaint and take it into account during our de-brief.
[redacted]

Ross (Rosco) Marshall - Director Operations

-----Original Message-----
From: [redacted]>
Sent: Tuesday, January 2, 2024 5:20 PM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Music festival Newlands

[redacted]
Hi,

The music festival was very very loud! We thought it was our neighbours initially. And it went all night till 5am!! And 4 days is a bit much!!

So this a formal complaint about it,

[redacted]

[redacted]

Sent: Thursday, January 4, 2024 11:27 AM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Meliora Festival Complaint

Shire of Donnybrook-Balingup
1 Bentley St
Donnybrook WA 6239

Dear Representatives,

RE: MELIORA FESTIVAL NOISE COMPLAINT

I live [redacted] in Lowden, and have resided here for 24 years. We are hard working farmers who contribute to the community in many ways, and lead a quiet and peaceful life. We believe that this is the same reason why the majority of those in our community live here.

After Christmas, my husband and I both became ill and were bed-ridden for several days. We suffered from headache, back ache, body aches, fever, and became quite week after several days of not eating. We are not yet back to full health, with body aches and fatigue being persistent.

The first I heard about the Meliora Festival, was after being kept awake all night from the thumping noise (I refuse to call it 'music'). On the morning of Sunday 31st December, I messaged a friend who lives across the hill from us in [redacted] ask if there had been anyone near them who'd had thumping music going all night. She replied that it was probably the festival in Newlands. A Facebook search soon revealed that a 4-day festival was in progress. I was flabbergasted that such an event would be approved for a single day, let alone for four!

I then rang councillor Anne Mitchell, who was surprised that I could hear it all the way over at my place in Lowden. She told me that one of the conditions of it being approved, was that noise would be constantly monitored. She advised that any complaints should go through the ranger, who would then report it back to the event. I rang the after hours number, and got put through to a person who recorded my complaint but said it wouldn't be read until the shire was back from the holiday break. Anne messaged me back later to let me know that she had given me incorrect information, and that any noise complaints needed to be directed to the police.

At 9.55am I rang the Donnybrook Police, but was transferred through to Bunbury. I registered my complaint, but the officer was not very interested. It was extremely frustrating when you're sick and sleep deprived, and there's no escape from the constant noise.

I normally don't stay up to see the new year in. But here I was on the second night of thumping from the festival, awake as it became 2024. At 1.40am on the 1st of January, I once again rang the Donnybrook Police, but got put through to Bunbury. The officer I spoke to, wasn't aware of the festival so he said that he would call the Boyup Brook station and get back to me. He rang back a few minutes later and said that the festival had a permit until 4am, and so there was nothing he could do about it.

During the early hours of the morning, I was scrolling through facebook to try and distract myself from the thumping, and it became evident that there were a lot of other people from considerable distances from the event who were also complaining about the noise.

I waited until 4am, expecting that the music would stop and I could at least get a few hours sleep. However, it never stopped. I rang the Police again at 4.30am, and got put through to the Communications Centre in Perth. They had no idea about the Festival, but recorded my complaint to be forwarded to the Donnybrook Station.

I then saw a post to Facebook with the media release from the Shire saying that that “Any issues regarding noise or general festival activities can be directed to the Event Representatives”. I rang the first contact listed; Andrea Bakulic - 0439 152 550 at 4.51am. The call went to message bank, so I left a message. I then decided to use the email contact because it said that it would be monitored during the event.

The details are as follows: -

[redacted]

Mon, Jan 1, 4:56 AM

to hello@elysianartandmusic.com

Hello,

After two nights without sleep, I've totally had enough of your thumping.

Police informed me that you had a permit until 4 am, and it's now nearly 5am.

I live in Lowden which is on the other side of Donnybrook from where the festival is held.

I will be making a complaint to the shire this week, and doing my best to make sure it never happens again.

Regards,

[redacted]

I received the following reply: -

hello@elysianartandmusic.com

Jan 1, 2024, 7:59 AM

[redacted]

Good morning [redacted]

Please report any complain to the Police station in Donnybrook. We apologize for any inconvenience.

Kind Regards,

Sophie

By 6.30am it became obvious that they had no intention of stopping the music at all. We packed up the car with camping gear and food, and headed south to a quiet bush location in Manjimup. I rolled out the swag so I could get some well needed rest, and we stayed there for the rest of the day. By the time I got to bed on New Years Day, I still struggled to sleep. My head was still thumping, and after several hours of tossing and turning, I had to get up and take sleeping medication.

For me, it was a horrendous experience to have that thumping inflicted upon me for an extended period of time. A New Years Eve party is something that no-one objects to providing that the noise stops at a reasonable time. That is why we have noise control regulations. For one night, it's annoying but not overly intrusive.

From my perspective, this festival is not in keeping with the Donnybrook ethos. People come here because it's away from the hustle and bustle of the city, and the noise that goes with it. We like our quiet farming lifestyle.

The media release it says that the shire will be conducting a post event debrief meeting.

- Will this meeting be a public meeting?
- How was this event approved without community consultation?
- Was this approved by the Commissioner?
- What were the reasons for allowing noise controls to be exceeded?
- What noise permits were issued, and what were the conditions?
- If those permits were breached, what are the consequences?
- Was the "acoustic consultant on site to monitor and manage noise emissions" an independent contractor, or were the event organisers self-regulating?
- Why was it allowed to run for 4 days?
- Why were the event organisers the only ones who were taking noise complaints?

From my experience of the past 20+ years of living in this shire, our regulations are usually tight and very strict. Anyone who knows anything about getting approval for something, knows that there's a long list of what you can't do. That's why I'm struggling to understand how a 4-day event of this type was allowed, let alone without the community knowing about it. Given the disastrous events of the past few years, and with the recent election of a new council who were promising openness and transparency, this sort of thing just removes all the hope that our Shire was finally heading in the right direction.

This whole thing has been a complete disaster in my opinion. It was very poorly handled. I think the Shire owes us an apology over the way this was handled, and in future, any event such as this needs to be in a remote location where the noise doesn't affect nearby residents. Donnybrook is not that place.

Should the shire be looking to add another event to its calendar, I would suggest that something like the Donnybrook Adventure Relay would be much more beneficial. An event like this would bring families into town, who would also utilize local accommodation. This is an event that can also host kids races, which encourage the younger generation to develop healthy habits leading to a better quality of life. I know of many people who travel interstate to attend such events. This would be considerably more attractive for our community than a festival where alcohol consumption and drug usage are the norm.

Regards,

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch (short form)

Please provide your name

[redacted]

How can we contact you?

[redacted]

How can we assist you?

Just wanting to voice our opinion on the recent festival held in Newlands. Whilst we do not object to the idea of the festival, we do object to the incessant "music" being played constantly for the 4 days. We understand that the group had a cut off time of 4am however, we do not think this was adhered to. We live in Thomson Brook and we still were able to hear it through the night. Although it was New Years, we would have expected the "music" to be limited to have consideration for others, especially those in the near vicinity. If this is to continue, we would ask that a respectable time limit be placed.

Submitted:

6/01/2024 6:51:26 AM

IP:

[redacted]

Reference Id:

[redacted]

From: [redacted]
Sent: Saturday, January 6, 2024 5:23 PM
To: SM Shire <shire@donnybrook.wa.gov.au>
Subject: Regarding the Melinora Festival

[redacted]

To Whom It May Concern,

I just learned of the Melinora Festival that was recently held in Newlands via the ABC news article.

I would first and foremost like to commend the Shire President for her measured response to criticism.

I remember growing up in Donnybrook how fantastic is was to experience to Bundy Easter Sunday and the sadness I felt when I learned the event had been cancelled.

I think it is fantastic that's such an event is being held in the shire and it would be great if it became an annual fixture. I am glad the Shire is providing such events for young people to enjoy. It's what our region needs.

I do also think there should be some form of compensation, financial or otherwise, for those living in the surrounding area that should be shouldered by the event organisers, although I do find it unbelievable that a family living 15km away claim that had to evacuate their premises due to noise. They must be used to absolute compete ans utter silence.

Anyway, thank you for having the vision to host such an event. I hope that such events will increase in both scope and frequency in the years to come.

Yours sincerely,

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch (short form)

Please provide your name

[redacted]

How can we contact you?

Email

How can we assist you?

Just congratulating you all that is the people who organised the event the shire personal and Any One else involved. You sure do not have any respect for any one in the community let alone yourselves. It is all about me and greed bugger the rest of you I am all right . 4 days of non stop bullshit music . Loud , loud , louder . Next time seems it is such a money spinner for Donnybrook hold it at Mitchell Park. Pissed off resident. [redacted]

Submitted:

8/01/2024 1:58:59 PM

IP:

[redacted]

Reference Id:

[redacted]

From: Susie Delaporte [redacted]
Sent: Tuesday, January 9, 2024 11:57 AM
To: Ross (Rosco) Marshall [redacted]
Subject: NFN11351 - Complaint Regarding Meliora File Note

Hi Ross

Today we received a phone call from [redacted] from Newlands at 10.12am.

[redacted] stated that [redacted] lives in [redacted] Newlands close to where the Meliora Festival was held.

[redacted] stated that:

- [redacted] had no notification of the event and that there had been no consultation.
- [redacted] was effectively evicted from [redacted] home for four days.
- [redacted] as only calling now as [redacted] had to process his anger.
- It was a violation of [redacted] rights.
- [redacted] feared reprisals for speaking out.
- [redacted] been advised that it was organised by a Donnybrook local with a shady past.
- [redacted] viewed the website, and it made [redacted] livid as it implicitly referenced illegal activity [redacted]
- The event was crawling with security so the Police would not enter.
- That someone from the Shire should lose their job over it as they are clearly not qualified.
- That the event exceeded EPA regulations
- That the 2000 tickets were presold so that locals could not attend
- That the event had serious mental health impacts on [redacted]
- [redacted] was seeking counselling now [redacted] feared for [redacted] safety
- [redacted] should be compensated
- That the event signage was unlawful and that [redacted] was taken down twice which was an indication of the event causing aggression in the community
- That [redacted] New Years was stolen [redacted]
- That [redacted] house and windows were shaking
- [redacted] That the festival set a precedent whereby [redacted] neighbours now think that they can play their music at anytime and at any volume and there will be no consequences. [redacted]
- [redacted] had made repeated calls to the Police that were never returned.
- The location is between two known drug dealers.
- That the Shire did not ensure that people were notified but took the word of the organisers
- [redacted] expects serious action from the Donnybrook shire.
- [redacted] is still fearful and feels a lack of safety.
- The precedent that is set is a dangerous one in this community and encourages lawlessness.
- [redacted] reiterated [redacted] expects compensation.
- The personal mental health impact has been enormous.

- The Shires Duty of Care has failed.

I stated that:

- It was not true that the event had been presold and not available to locals, that in fact locals attended and the event was not sold out. [redacted] responded that the organisers had "pulled the wool over the Shire's eyes."
- That it was not organised by a Donnybrook local but by a professional organisation from Perth.
- That I would create a file note and use [redacted] deidentified feedback in a debrief with the organisers
- That the Council would discuss it at their next meeting on the 28th of February.
- That the organisers had complied with all the stipulations provided by the Shire that are informed by Health Department regulations

Regards,

Susie Delaporte - Senior Community Development Officer

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

I want to say that Meliora festival brought something amazing to town. Music, art and community in just one place. What a safe space it was, full of happy and amazing people. I would like to know if there's going to be a second edition because I would love so.

Submitted:

9/01/2024 4:22:33 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

Hello, I was at the recent NYE Meliora festival and I just wanted to express how much I loved the event! For a first event, the organisers did a tremendous job trying to accomodate the people there.
The people who were at the event were super friendly, and I did not witness any issues with volunteers or vistors.
Even before we arrived, we stopped at Donnybrook to stock up on supplies, especially the locally produced pies.
All in all, I loved having the opportunity to visit Donnybrook and the festival, I have my fingers crossed this could be an annual event.
Kind regards
[redacted]

Submitted:

9/01/2024 4:31:52 PM

IP:

[redacted]

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

Hi, I read the article regarding MELIORA festival over new year. I just wanted to say that my wife & I travelled down from Perth and camped for the three nights. It was great to visit this beautiful part of WA and we found the festival to be attended by extremely friendly and welcoming people. There was hardly any litter being left around and we felt very safe. It was a great experience and I thank the council for allowing this event to go ahead. Hopefully we can attend again at the end of this year.

Kind regards,

[redacted]

Submitted:

9/01/2024 5:09:40 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Community Engagement

Please describe what you need assistance with so that we can best help you

Had a great time at Meliora

Submitted:

9/01/2024 5:38:35 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Community Engagement
Projects
Other

Please describe what you need assistance with so that we can best help you

I just wanted to express my gratitude for allowing things like Meliora Festival to happen, we need more fun stuff that allow us to relax and express ourselves, specially in this new world we live in filled with stress, pressure and anxiety. It really helped my mental health.

Submitted:

9/01/2024 7:03:21 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch (short form)

Please provide your name

[redacted]

How can we contact you?

[redacted]

How can we assist you?

I would like to leave you some feedback from
The festival Meliora for NYE. It's been a really beautiful, peaceful, loving and caring space with some nice music and also music breaks in between. Respect for land and eachother. Hopefully it will happen next year again!

Submitted:

9/01/2024 7:19:55 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Community Engagement

Please describe what you need assistance with so that we can best help you

I went to meliora festival, it was awesome. Really well organised. I'm backpacker, I traveled from Melbourne to assist at this event. I spend the best NYE of my life. It was a varied mix of people and music. I went to many festival in my life and I was so surprised how people and the crew in charge minimise the rubbish. The site was so clean during and after the festival. Huge thanks to Donnybrook council and Elysian team for that. I hope the 2nd edition will happen.

Submitted:

9/01/2024 9:01:04 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Employment

Please describe what you need assistance with so that we can best help you

Hello, I been working for Meliora festival, it's been such a beautiful experience, meeting peoples from around all world, opportunities to play music like dj first time for me in festival like that, install and packed up all stage and rubbish at the end, serious team,

Submitted:

10/01/2024 8:33:44 AM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

I wanted to express my gratitude and full support to Meliora Festival that took place in Donnybrook.
In my opinion, the amount of work that was put into this festival brought a boost in the economy to the area . We spent lots of money in local shops buying the provisions for the days we spent in site. And we stayed 2 nights after the festival in a local motel also spending money in local restaurants and attractions of the area.
We will definitely come back for the next installment and we would like the council to give the support to this amazing group of people that work so hard to make sure that everyone gets the best experience while attending a festival.
There's a lot of misinformation spreading out against the event and it's not fair for them to have to show that they did the right things.
I hope this gets to the right place and that the people of Donnybrook see how much these events help to boost the economy of the area.
Thanks for reading.
[redacted]

Submitted:

10/01/2024 9:06:18 AM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

Meliora festival: we had the best time on this festival! Everything was so well organised and everyone was really well behaved.

Good music, all the facilities and everything made with love.

Thank you for letting this happen,

[redacted]

Submitted:

10/01/2024 9:23:57 AM

IP:

[redacted]

Reference Id:

[redacted]

From: [redacted]
January 10, 2024 10:38 AM **To:** SM Shire <shire@donnybrook.wa.gov.au> **Subject:** Complaint, Attn: Loren/ [redacted]

> [redacted]

To whom it may concern

I would like to lodge an official complaint in relation to the music festival held in Newlands over the new year period.

The noise from the festival resulted in no sleep for myself and considerable distress, and there was no consultation or warning the event would happen.

I reside [redacted] in Thomson Brook, and even though the event was a considerable distance from me, the sound travelled through the valleys and with the wind. I can only imagine how ratepayers closer to the event would have been impacted.

In addition to the noise, the event was also held in extreme fire risk country at a time of year that could have resulted in disaster.

I am strongly opposed to the Shire of Donnybrook Balingup allowing this festival to ever happen again at the location it was held. If the community of the Donnybrook townsite and Shire President are in favour of the festival, it should be held at the football or cricket oval.

To better understand how this festival was approved in the first place, I would like to request the following information:

1. Who ultimately approved the festival?
2. What noise studies were conducted to ascertain which ratepayers would be affected by the noise?

3. How were community members notified of the event and consulted in relation to it, and how did the shire ensure those ratepayers who would be affected were communicated with?
4. Why was the event allowed to be exempt from normal requirements to not make unreasonable noise past a certain hour in close proximity to residential areas?
5. What fire management plan was in place and was this event approved by the department of fire and emergency services?
6. Was the property where the event was held zoned to host a large commercial event and did the property owner make a profit from the event?
7. What fees did the organisers pay to the shire?
8. What obligations if any were placed on the organisers in connection with the approval of the event?
9. What insurance did the organisers and shire have in case the event caused a bush fire?
10. Will the shire commit to a public meeting to discuss the event and if it should be allowed to happen again?

Please provide a response acknowledging the receipt of this official complaint, as well as a detailed response the questions I have asked. Alternatively, please provide details of whom to direct a Freedom of Information request to.

Sincerely

[redacted]

[redacted]

[redacted]

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Works & Services
Projects
Other

Please describe what you need assistance with so that we can best help you

Just wanted to write in support of the Meliora Festival as both a local bakery worker in Donny brook, and attendee. Very respectful festival that has put our little town on the map with our communities. Can only hope it's allowed to continue.

Submitted:

10/01/2024 1:19:35 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Other

Please describe what you need assistance with so that we can best help you

Just wanna say the Meliora festival was so beautiful and I couldn't imagine any other place than Donnybrook to have such a smile community festival.

Submitted:

10/01/2024 2:10:22 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Projects
Other

Please describe what you need assistance with so that we can best help you

I attended Meliora festival organised by Elysian arts and music and am writing to say that it was such a beautiful, wholesome, peaceful and positive event. I am glad and proud to see the Donnybrook council supporting events such as these and would love to see more events like this in the future. Especially from Elysian who promote such a loving, safe, respectful and inspiring environment.

Submitted:

10/01/2024 11:18:22 PM

IP:

[redacted]

Reference Id:

[redacted]

The following form was filled out on the Shire of Donnybrook-Balingup website.

Get In Touch

Please provide your name

[redacted]

Please provide your best contact email address

[redacted]

Please provide your best contact phone number

[redacted]

What can we assist you with?

Community Engagement

Please describe what you need assistance with so that we can best help you

Just wanted to say thank you for allowing meliora festival to happen. It was such a well run event and I'd love to see it go ahead again next year.

Submitted:

11/01/2024 11:01:24 AM

IP:

[redacted]

Reference Id:

[redacted]

From: Susie Delaporte [redacted]
Sent: Friday, February 16, 2024 3:02 PM
To: Michelle Dennis [redacted]
Subject: In person complaint- [redacted]

Hi Michelle

As discussed, [redacted] from Newlands visited the Shire at approximately 1.15pm and asked to speak with me.
[redacted] appeared to be distressed [redacted] was shaking and breathing heavily and asked to have a private conversation. I met with [redacted] in the small meeting room.
[redacted] stated that [redacted] wanted to come in person as [redacted] had not heard about the progress of the Meliora Festival and wanted answers. [redacted] stated that [redacted] was still experiencing distress after the Meliora festival and that [redacted] wanted to be compensated. [redacted] [redacted] was prompted to come in because [redacted] rates were due on Monday, and [redacted] felt that if [redacted] paid them, [redacted] would not have any leverage or recourse [redacted] stated that [redacted] needed reassurance that the festival would not happen again, or [redacted] would not pay [redacted] rates.
I explained to [redacted] that the payment of [redacted] rates and compensation for [redacted] stress were two separate issues. I suggested that [redacted] still pay [redacted] rates, or it would just cause [redacted] additional stress.
[redacted] reiterated many of the points that [redacted] made in [redacted] original complaint (attached) [NFN11351]. [redacted] stated that [redacted] tenant on [redacted] property had an even more difficult time during the festival.
[redacted] stated that [redacted] sleep had been very poor since the festival, that the stress had caused [redacted] back pain that [redacted] Which costs $150 a session. [redacted] stated that [redacted] had also been receiving counselling since the event through [redacted]
[redacted] neighbours who are usually lawless are even worse since the festival which had given everyone a "greenlight" to behave however they wished without fear of consequence.

[redacted]

When I suggested that [redacted] call the police or make a complaint to the Shire [redacted] stated that when [redacted] calls the Police the Police refuse to attend in Newlands. [redacted] stated the feared reprisals for making complaints.

I suggested to [redacted] that [redacted] email the Shire to put [redacted] complaint in writing. Otherwise, [redacted] communications to me had been noted and added to the feedback received about the Meliora festival. I stated that the council would be hearing a report about the festival in March.

Regards,

Susie Delaporte - Senior Community Development Officer

From: [redacted]
Sent: Tuesday, February 20, 2024 9:20 PM
To: Ross (Rosco) Marshall [redacted]>; Susie Delaporte <[redacted]
Subject: Formal Complaint re Meliora Festival

[redacted]

Dear Ross,

very disappointing that the Shire is still not able to answer the simple questions I raised. I should have known better and lodged an FOI request immediately.

I therefor lodge the formal complaint below. Please answer my questions in writing (should not be difficult nor time consuming as, according to you, you have the completed report).

Regards

[redacted]

To whom it may concern

I would like to lodge an official complaint in relation to the music festival held in Newlands over the new year period.

The noise from the festival resulted in no sleep for myself and considerable distress, and there was no consultation or warning the event would happen.

I reside [redacted] in Thomson Brook, and even though the event was a considerable distance from me, the sound traveled through the valleys and with the wind. I can only imagine how ratepayers closer to the event would have been impacted.

In addition to the noise, the event was also held in extreme fire risk country at a time of year that could have resulted in disaster.

I am strongly opposed to the Shire of Donnybrook Balingup allowing this festival to ever happen again at the location it was held. If the community of the Donnybrook town site and Shire President are in favor of the festival, it should be held at the football or cricket oval.

To better understand how this festival was approved in the first place, I would like to initially request the following information:

1. Who ultimately approved the festival?
2. What noise studies were conducted to ascertain which ratepayers would be affected by the noise?
3. How were community members notified of the event and consulted in relation to it, and how did the shire ensure those ratepayers who would be affected were communicated with?
4. Why was the event allowed to be exempt from normal requirements to not make unreasonable noise past a certain hour in close proximity to residential areas?
5. What fire management plan was in place and was this event approved by the department of fire and emergency services?
6. Was the property where the event was held zoned to host a large commercial event and did the property owner make a profit from the event?
7. What fees did the organizers pay to the shire?
8. What insurance did the organizers and shire have in case the event caused a bush fire?
9. Will the shire commit to a public meeting to discuss the event and if it should be allowed to happen again?
10. Which conditions were placed on the organizers and how did the Shire ensure the conditions were complied with?
11. What costs did the Shire incur (clean-up etc.)?

Please provide a response acknowledging the receipt of this official complaint, as well as a detailed response the questions I have asked. Alternatively, please provide details of whom to direct a Freedom of Information request to.

Sincerely

[redacted]

[redacted]

[redacted]

[redacted]

14th November 2023

Shire of Donnybrook-Balingup
PO Box 94
DONNYBROOK WA 6239

Attention: Planning Department

To whom it may concern,

Application for Development Approval – Change of Use (Veterinary Centre)
Lot 2 (No. 24) Bridgetown Road, Balingup

I am writing to seek development approval for a 'Change of Use' (Veterinary Centre) at Lot 2 (No. 24) Bridgetown Road, Balingup.

To enable this Application to be processed, the following documentation is enclosed:

- Completed and signed Application for Development Approval Form;
- Copy of the current Certificate of Title;
- Development Plans; and
- The following justification

Payment of the lodgement fee will be made to the Shire electronically, following receipt of the Development Application.

Location and Site Description

The subject site is located in the Shire of Donnybrook – Balingup, in the town of Balingup, located approximately 30km south of Donnybrook and 230km south of Perth.

The subject site comprises one land parcel, being:

- Lot 2 on Plan 056412 Certificate of Title Volume 2698 Folio 97

The subject site is 1,029m^2 in area and is located on the corner of Bridgetown Road and Forrest Street. The site contains an existing dwelling and outbuilding and carport, providing parking for two vehicles. Access to the site is provided by a single crossover from Forrest Street.

Immediately surrounding the subject site includes areas of public open space to the south, vacant land to the north and east, and a residential dwelling to the west of the site.

Refer to **Attachment 1 – Certificate of Title**.

Site History

On 22 February 2006, the Shire's Council approved an application for development approval to change the use of the existing building to a 'Café/Art Gallery'. Subsequent to that approval, the Shire approved a new toilet, septic and leech drain system on the site on 30 June 2006.

The site contains an existing 3m wide right of carriageway easement along the western boundary of the lot, which provides the adjacent lot with direct access to Forrest Street. This easement was created upon the endorsement of the current Deposited Plan in 2008.

Proposed Change of Use

This Application seeks approval to establish a 'Veterinary Centre' on the subject site to accommodate the existing mobile business 'Balingup Veterinary Services'. The centre will be used to treat 'small' animals only, and include the following services:

- Consultations – including but not limited to routine vaccination and health checks, examination, and medical work up of sick patients.
- Diagnostics – full in-house laboratory, radiography, ultrasound, endoscopy.
- Surgery and anaesthesia.
- Management of critically ill patients.
- Arrangement of cremation services (to be undertaken by a third-party at a premises elsewhere).

The centre will involve one (1) veterinary practitioner working on the site at any one time, in addition to one (1) support person. Hours of operation will typically be Monday to Friday 9am to 5pm and the occasional Saturday morning (8am to 12pm). The mobile business will continue to offer its 24/7-hour emergency care, however this is unlikely to warrant attendance at the site on a regular basis.

The mobile business will continue to operate and involves the veterinary practitioner visiting and treating patients off-site, typically large animals. The mobile business involves the use of a standard car, that also serves as the veterinary practitioner's private vehicle that will be parked on-site during business hours. The vehicle currently used is a 2013 VW Touareg.

It is anticipated that no more than one customer will attend the site at any one time, with peak customer demand being a maximum of ten (10) per day, with approximately half of those appointments being off-site consultations.

Refer to **Attachment 2 – Development Plans**.

After Hours Attendance on Site

Balingup Veterinary Services is intended to retain its mobile business operation and offer 24/7-hour emergency care, however this is unlikely to warrant attendance at the site on a regular basis. After hours attendance on site is estimated to be up to 5 patients per year, based on extrapolation of current call volumes.

Access & Parking

The subject site can accommodate the parking of four (4) vehicles on site, accessed via the existing crossover to Forrest Street. Two (2) of the parking bays will be provided within an existing carport, with the remaining two bays provided adjacent, with minor modifications required to the existing garden area to enable this to occur.

Noise

Noise at the premises will be kept to a minimum, and in any event will be subject to compliance with the *Environmental Protection (Noise) Regulations 1996.*

Effluent and Medical Waste Disposal

The subject site contains existing sanitary and effluent disposal facilities which are intended to be retained for use by the proposed use. The proposed use is anticipated to generate less demand for effluent disposal than the site's prior use as an Art Gallery and Café. Medical and biological waste will be disposed of appropriately through a local waste disposal business.

Should you require any further information or clarification in relation to this matter, please contact the undersigned.

Yours faithfully,

Dr Kari Luobikis BSc BVMS (hons) PGCert GradDipEd
Balingup Veterinary Services

Landgate © 2023 Western Australian Land Information Authority

Created by Lidija Langford (Client)
26th October 2023 at 3:20pm (GMT+8)

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F THE BUILDING CODE OF AUSTRALIA 2022, THE
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00 2007 ELECTRICAL INSTALLATIONS.

L DIMENSIONS TO BE CONFIRMED ON SITE PRIOR
COMMENCING ANY WORK.
NOT SCALE OFF DRAWINGS.

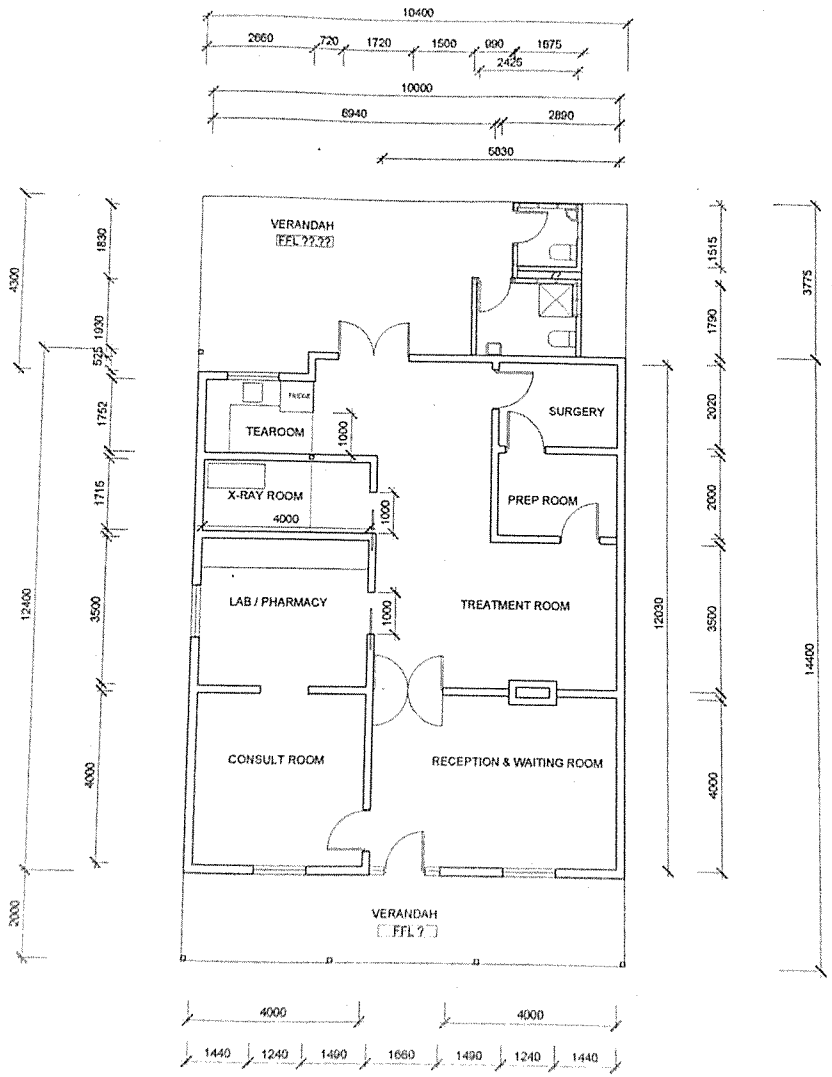
KEY TO SYMBOLS & HATCHES

WARNING - SEE NOTES

CAUTION - REFER TO S.E. DRAWINGS & NOTES

NB - CRITICAL DIMENSION

XX GENERAL NOTE - SEE NOTES



NOTES

ALL NOTES ARE TO BE READ PRIOR TO COMMENCING ANY WORK

WARNINGS & CAUTIONS

CHECK LOCATION OF ALL SERVICES PRIOR TO DEMOLITION

GENERAL

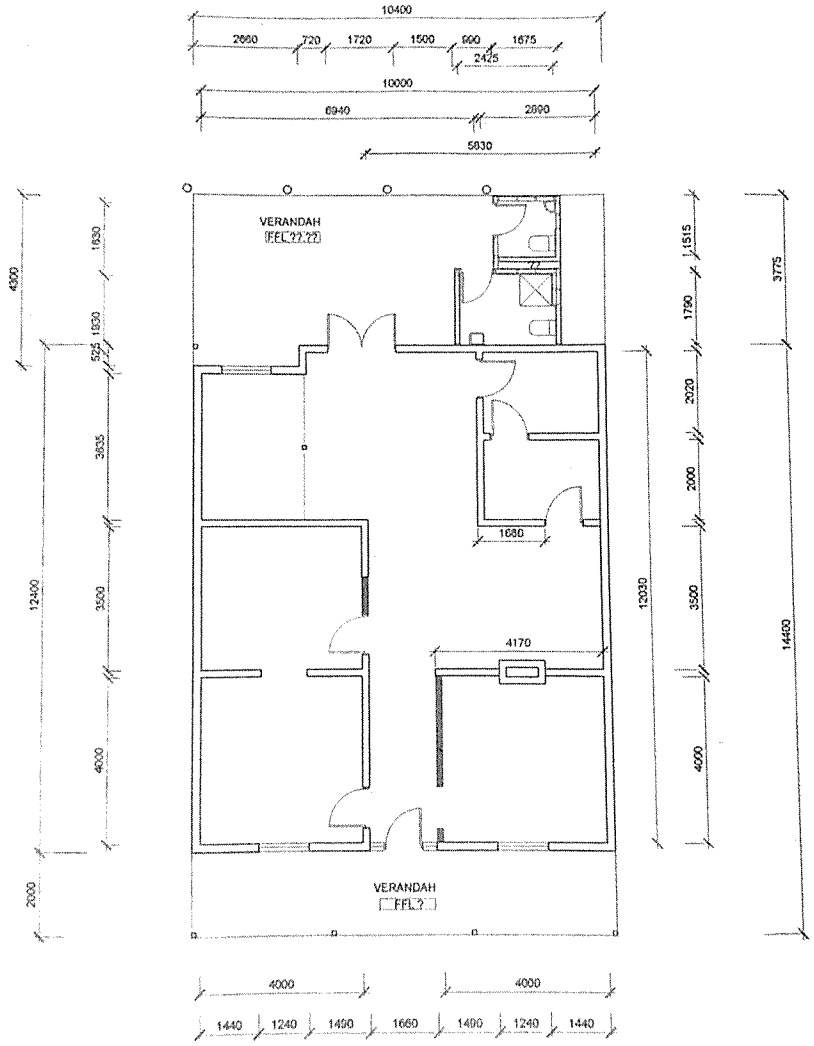
REVISIONS

ALL NEW WORK TO COMPLY WITH THE PROVISIONS OF THE BUILDING CODE OF AUSTRALIA 2022, THE PLUMBING CODE OF AUSTRALIA 2022, & AS/NZS 3000 : 2007 ELECTRICAL INSTALLATIONS

ALL DIMENSIONS TO BE CONFIRMED ON SITE PRIOR TO COMMENCING ANY WORK.
DO NOT SCALE OFF DRAWINGS

KEY TO SYMBOLS & HATCHES

- WARNING - SEE NOTES
- CAUTION - REFER TO S.E. DRAWINGS & NOTES
- NB - CRITICAL DIMENSION
- XX GENERAL NOTE - SEE NOTES
- WALL & FLOOR / SLAB TO BE REMOVED
- ELEMENT TO BE REMOVED



NOTES

ALL NOTES ARE TO BE READ PRIOR TO COMMENCING ANY WORK.

WARNINGS & CAUTIONS

- CHECK LOCATION OF ALL SERVICES PRIOR TO DEMOLITION.

GENERAL

REVISIONS

BDS 2302

ALL NEW WORK TO COMPLY WITH THE PROVISIONS OF THE BUILDING CODE OF AUSTRALIA 2022, THE PLUMBING CODE OF AUSTRALIA 2022, & AS/NZS 3000 : 2007 ELECTRICAL INSTALLATIONS

ALL DIMENSIONS TO BE CONFIRMED ON SITE PRIOR TO COMMENCING ANY WORK
DO NOT SCALE OFF DRAWINGS

KEY TO SYMBOLS & HATCHES

1 WARNING - SEE NOTES

GC CAUTION - REFER TO S E. DRAWINGS & NOTES

CD NB - CRITICAL DIMENSION

XX GENERAL NOTE - SEE NOTES

NOTES

ALL NOTES ARE TO BE READ PRIOR TO COMMENCING ANY WORK

WARNINGS & CAUTIONS

1 CHECK LOCATION OF ALL SERVICES PRIOR TO DEMOLITION

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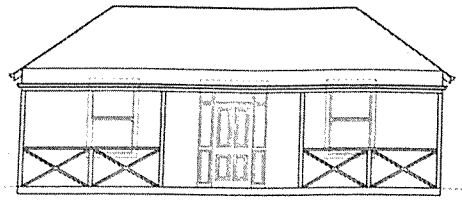
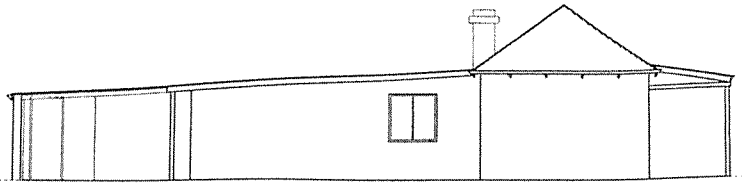


EAST ELEVATION



SOUTH ELEVATION

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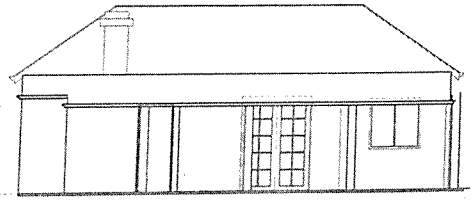
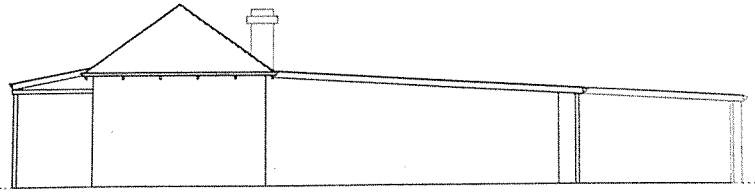


WEST ELEVATION



NORTH ELEVATION

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REVISIONS	DAT

BOS 2302

ALTERATIONS

ELEVATIONS

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DWG A300

REV 0

SUBMISSION FORM

NOTICE OF APPLICATION FOR DEVELOPMENT APPROVAL
CHANGE OF USE – VETERINARY CENTRE
LOT 2 (24) SOUTH WESTERN HIGHWAY, BALINGUP WA 6253

Name: [redacted]

Property Address:

Email:

Contact Number:

Response to Application:

☐ SUPPORT ☑ OBJECT ☐ COMMENT ONLY

Comments:

I am strongly objecting the proposed development because I am thinking of making a residence and café on my property. It will have bad effects on my business and people living around living around the area, there will be a bad smell and odour and there will be too much noise from the animals such as dogs, cats and horses. It will be hard for me and my family with 3 children ~~to~~ including infants, 7 year old, 14 year old to sleep other rights near area to sleep, and horrid smell will ruin appetite for my customers. Lots of in and out traffic will cause a disturbance to residents in the area

Signature: [redacted]

Date: 18/12/2023

Please complete and return this submission form via post, email or in person to the Shire Office no later than **Monday 18 December 2023.**

P23061 / A4479

SUBMISSION FORM

NOTICE OF APPLICATION FOR DEVELOPMENT APPROVAL
CHANGE OF USE – VETERINARY CENTRE
LOT 2 (24) SOUTH WESTERN HIGHWAY, BALINGUP WA 6253

Name: [redacted]

Property Address:

Email:

Contact Number: 04

Response to Application:

☐ SUPPORT ☐ OBJECT ☑ COMMENT ONLY

Comments:

(1) I oppose to anyone who is a client at this new Vet to NOT park over my driveway at any time!!! If so they will be recorded and reported to the Shire. The shire needs to have clear (to block me out)

(2) signage!! I do NOT want to hear any barking Dogs who are housed at the Vets overnight. I will report this to the Shire if this happens

Signature: [redacted]

Date: DEC 5th 2023

Please complete and return this submission form via post, email or in person to the Shire Office no later than **Monday 18 December 2023.**

Cecilia Muller

From: [redacted]
Sent:
To:
Cc:
Subject:

[redacted]

Thanks for sharing the content of the objections received.

We note that the key concerns appear to relate to potential noise and odour impacts and parking management.

Noise

- Keeping animals overnight on the premises would be extremely infrequent, and usually only for instances where animals are critically ill and unable to be sent home or safely transported. These animals are either on a ventilator and anaesthetised, heavily sedated, or are so unwell that they are barely conscious so do not produce noise. Any animal that is well enough to produce noise will be discharged and sent home.
- Animal boarding does not form part of this proposal.
- In the infrequent instance where an animal is kept overnight, 24/7 video monitoring will be set up and allow for the operator to be notified immediately of any noises being made by the animal and could therefore be addressed if issues arise.
- A decibel monitoring system will be installed that remotely triggers an alert if the noise reaches a certain decibel. This will be set to a limit that is below the allowance under the *Environmental Protection (Noise) Regulations 1997* so that control/management can be enacted before it becomes an issue.

Odour

- There is no evidence to suggest that the proposed use will produce odour impacts.
- The practice is required to follow strict hygiene and infection control regulations, similar to a medical facility for people.

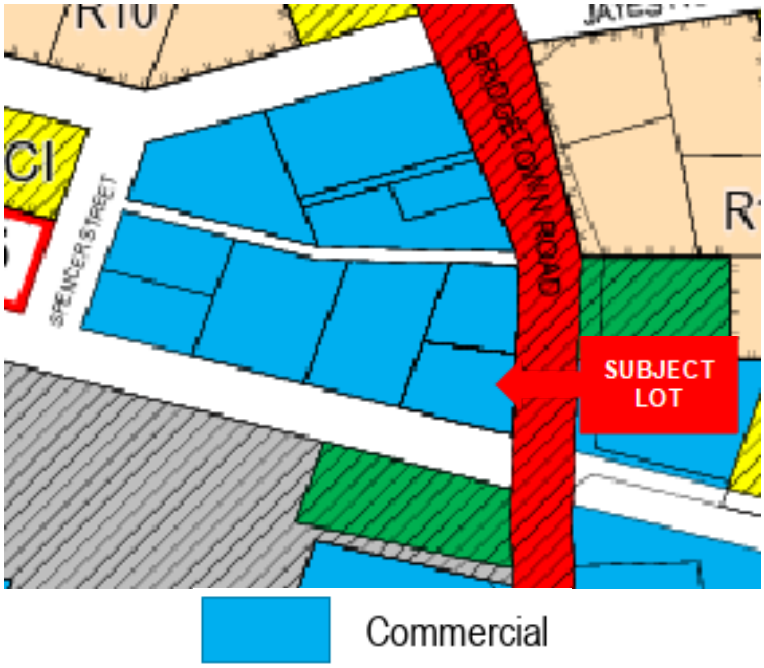
Parking

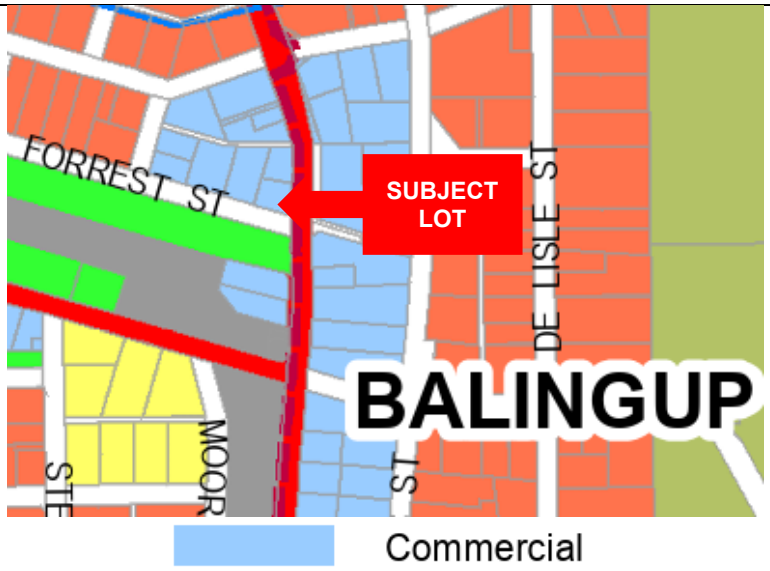
- We previously provided feedback to [redacted] on our parking needs for the site being quite minimal and can be accommodated on site.
- It cannot be assumed that customers will park on the street and in a manner that obstructs driveway access to residents in the area. This would be illegal.
- Balingup playground is located immediately adjacent to our site which does not have any formalised car parking (parking is on the street). As such, there should be an expectation that Forrest Street has slightly elevated vehicle traffic/turnover than a typical residential street.
- We understand that there is existing signage on the street which clarifies that our driveway is active.
- We would be supportive of any requirement to provide signage that clearly identifies our on-site parking availability.

Lastly, we note that the premises was previously approved and operated as a café, which we understand would have significantly greater amenity impacts than our proposal.

I trust the above information will assist with addressing any community concerns, however please let me know if you require any further information or clarification.

DEVELOPMENT APPLICATION - P23061 - VETERINARY CENTRE
LOT 2 (24) BRIDGETOWN ROAD, BALINGUP

P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION (Schedule 2, Part 9, Clause 67)	
(2) In considering a DA application the below must be considered if applicable.	
(a) the aims and provisions of the Scheme/any other local planning scheme operating within the Scheme area	The proposed veterinary centre is consistent with the aims and provisions of LPS7.
(b) requirements of orderly and proper planning taking into account any proposed changes to the scheme.	The land is within the Commercial Zone under LPS7. The proposed veterinary centre is a 'D' discretionary use in the Commercial Zone and can be approved by the Shire under LPS7.  LPS7 Map 8 extract
(c) any approved State planning policy	NA
(d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d)	NA
(e) any policy of the Commission;	NA
(f) any policy of the State 'Government Sewerage Policy 2019'	The property is not connected to the WC deep sewer and is serviced by an on-site effluent disposal system. The proposal must comply with the Department of Health 'Government Sewerage Policy 2019' requirements.
(fa) any local planning strategy for this Scheme endorsed by the Commission	Lot 2 is identified as Commercial under the Shire of Donnybrook-Balingup Local Planning Strategy. The proposal is consistent with the future intention of the area.

	 Local Planning Strategy Figure 6 extract
(g) any local planning policy for the Scheme area	TPP 9.6 Signage/Advertisement Any new signs will need to comply with Town Planning Policy 9.6 Signage/Advertisement. TPP 9.17 Industrial & Commercial Development Control Any new building will need to comply with Town Planning Policy 9.17 Industrial & Commercial Development Control. TPP 9.21 Balingup Village Centre – Special Character Area The proposed change of use to veterinary centre complies with Town Planning Policy 9.21 Balingup Village Centre – Special Character Area for the Village Green Precinct.
(h) any structure plan or local development plan that relates to the development	NA
(i) any report of the review of the local planning scheme that has been published	NA
(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	NA
(k) the built heritage conservation of any place that is of cultural significance;	NA
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located	NA
(m) the compatibility of the development with its setting, including: (i) the compatibility of the development with the	The proposal is confined to the existing dwelling and its use as a veterinary centre is considered compatible with the future mix of commercial activities expected within this area of the Balingup townsite.

desired future character of its setting	
(ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development	The proposal is confined to the existing dwelling and its use as a veterinary centre does not affect future developments on the adjoining lots. The proposal does not alter the height, bulk, scale, orientation or general appearance of the dwelling or site. The car parking bays will be located towards Forrest Street and away from adjoining properties.
(n) the amenity of the locality including (i) environmental impacts of the development	The proposal is considered small-scale and will operate with 1 veterinarian and 1 staff member only treating small animals within the existing building. The veterinary centre is not expected to generate any adverse environmental impacts.
(ii) the character of the locality	The proposal is confined to the existing dwelling and its use as a veterinary centre is considered compatible with the character within this area of the Balingup townsite.
(iii) social impacts of the development	The proposed veterinary centre operated by 1 veterinarian (with no animal boarding forming part of the application) is not expected to generate any adverse social impacts.
(o) likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate their impact	NA
(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	The existing landscaping along the frontages of Bridgetown Road and Forrest Street (see image below) achieves the 10% landscaping requirement for the Commercial Zone in LPS7. No clearing is required.
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk	The land is not affected by any known hazard.
(r) the suitability of the land for the development taking into account the possible risk to human health or safety	The site is considered suitable for the proposed veterinary centre and will not increase risk to human health or safety.

(s) the adequacy of: (i) the proposed means of access to and egress from the site	The proposal will utilise the existing single access/egress point onto Forrest Street for the parking area for the veterinary centre.
(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles	The proposal includes 4 on-site car parking bays which achieves the parking requirement in LPS7 for veterinary consulting (4 bays per practitioner). Overflow could also be accommodated on-site without impacting adjoining landowners. The parking area must be constructed to a minimum gravel standard.
(t) amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety	The proposal is small-scale and will operate with 1 veterinarian and 1 staff member. The expected patronage to the veterinary centre will not substantially increase the amount of traffic using the site/area and the local road system can cater for the change. It is noted, the proposal represents a significant reduction on potential traffic from the previously approved café/art gallery on the site.
(u) the availability and adequacy for the development of the following: (i) public transport services	NA
(ii) public utility services	The property does not have deep sewer available. The property has access to water and electricity.
(iii) storage, management and collection of waste;	The applicant advises that all medical waste from the veterinary centre will be disposed of off-site through a registered local waste disposal business.
(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities)	NA
(v) access by older people and people with disability;	These matters are considered as part of the change of classification of a building under the BCA. The applicant is yet to lodge a building permit application for the proposed internal works and the applicant would then need to demonstrate compliance with the BCA.
(v) potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	NA
(w) history of the site where the development is to be located	The site has previously been used/approved for dwelling and café/art gallery purposes. Lot 2 was created in 2008 when Lot 15 was subdivided into two lots. Tot 2 is 1029m2 in size and is burdened by a 3m wide right of accessway along its western boundary.
(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	The proposed veterinary centre to operate in conjunction with the existing mobile vet service offered is considered to be a positive addition to the services available within Balingup and the district.
(y) any submissions received on the application;	The application was referred to adjoining landowners for comment. Submissions was received raising concerns and objecting to the proposal. The matters raised in the submissions (potential noise and smell/odour issues) were referred to the applicant for comment and the applicant's

	response adequately addresses the concerns raised. Officers consider the submissions do not warrant a refusal of the proposal.
(za) the comments or submissions received from any authority consulted	NA
(zb) any other planning consideration the local government considers appropriate	NA

Assessed by: Phil Shephard – Casual Planning Officer on 7 March 2024

Reviewed by: Cecilia Muller – Principal Planner on 8 March 2024

Attachment 9.1.3(1)

PETITION

To

South West Regional Road Group

To the Chair of the South West Regional Road Group

We, the undersigned, do formally request South West Regional Road Group to endorse the following with regards to the **Southwest Highway, KIRUP.**

1. **SPEED ZONING**
   a. Request Main Roads WA conduct a speed zoning review on Southwest Highway in the Kirup townsite with the aim to improve community safety.
   b. Consider introducing a change of speed zoning within the current 60kph by –
      I. Reducing the first 700m distance of the 60kph zone to 50kph – commencing at the current 60kph sign near DBCA heading south to approximately 100m past the railway crossing; and
      II. The 60kph to commence at the 700m distance mark (as per above) and continue until the 80kph speed zone which commences near Ravenscliffe Road.
2. **SOUTHWEST HIGHWAY/STATION STREET INTERSECTION**
   a. Request Main Roads WA to review the safety of south bound road users turning right into Station Street from Southwest Highway, noting the insufficient road width for trailing traffic to pass safely on the left.

Leanne Wringe, on behalf of Kirup Progress Association Inc,1867 Upper Capel Road, KIRUP, Mob.0428316317

The names and addresses of the petitioners are as follows:

	FULL NAME	ADDRESS	SIGNATURE	DATE
1.	S. Rankin	5 LUKIS ST KIRUP		29/2/23
2.	P WILSON	140 BOWMAN RD DONNYBROOK		29/2/23
3.	P Wilson	140 Bowman RD Charlie Creek		29/2/23
4.	N SMITH	140 Bowman Rd Dwn		29/2/23
5.	J BRITTON	1884 L.C.R.D D/BROOK	SUPPORT	
6.	C HARDEN	389 VALENTINE RD UPPER CAPE		29/2/23
7.	N WOOLFITT	~ ~		29/2/23
8.	Wayne Cryer	639 Brookhampton		29/2/23
9.	N BRIDGES	Other side of moon	R N B.	27/2/24
10.	Josh Cuka	5 Lukis Street		27/2/24
11.	SHAUNE MACAULAY-SMITH	47 SOUTHWESTERN HWY		1/3/24
12.	IAN CARTWRIGHT	675 CAPEL ST KIRUP		1/3/24
13.	MARK ADAMS	1207 Goodwood RD Capel		1/3/24
14.	Kelly STOTT	" "	Kelly	" "
15.	CAROL	2 Ravenscliffe Rd Kirup		1/3/24
16.	Emma Wringe	1867 Upper Capel Rd BRAZIER		01/03/24
17.	Wayne Clifford.	Kirup Pub.		2/3/24.
18.	Brigitte Giglia	Serpentine S.W. Hwy	Brigitte	2/3/24.

	FULL NAME	ADDRESS	SIGNATURE	DATE
19.	Diane Mynram	Serpentine N/W Hwy		2/3/24
20.	Anne Arleby	5th West HWY Newlands		2/3/24
21.	Shane O'Neill	Capel ST KIRUP		2/3/24
22.	D. Landsborough	Castle Street, Kirup		3/3/24
23.	G. Jeffree	2100 Upper Capel Rd KIRUP		3/3/24
24.	D. Jeffree	2100 Upper Capel Rd KIRUP		3/3/24
25.	G. Osbourne-Orme	Brookhampton Road		3/3/24
26.	Mel Cooper	2900 Lilydale Rd Chidlow		3/3/24
27.	Roo Forward	" " "		3/3/24
28.	Lenny Deacon	Greenbushes		3/3/24
29.	Lola Deacon	Greenbushes		3/3/24
30.	Carol Markillie	Kirup		3/3/24
31.	Terry Mastelk	Kirup		3-3-24
32.	IAN MANTRIS	BROOKHAMPTON		03/03/24
33.	CHRIS WINNEL	KIRUP		3-3-24
34.	Judy Fitzgerald	53 Capel ST KIRUP		4/3/24
35.	Louis Simpson	42 Capel ST Kirup		4-3-24
36.	IAN BLACKMAN	43 SWHY KIRUP		4-3-24
37.	Jodie Blackman	43 S.W Hwy Kirup		4-3-24
38.	BRETT MOULTON	27 MORGAN RD DONNYBROOK		4/3/24
39.	S. Davies-Moulton	27 Morgan Rd DBK		4-3-24
40.	Matthew Blackman	43 South Western Highway Kirup		4.3.24
41.	RICHARD JONES	1 STATION STREET		4-3-24
42.	JANICE HAMPTON	11 CASTLE ST,		4/3/24
43.	STUART MONTGOMERY	11 CASTLE ST		4/3/24
44.	DAN LUIA	57 CASTLE ST KIRUP.		4/3/24
45.	MICK LUIA	" "		4/3/24
46.	John Cross	132 Harold Douglas Drive Dardanup		4/3/24
47.	JANINE SIMMONS	49 CAPEL ST KIRUP		4/3/24
48.	GRETA SIMMONS	49 Capel ST Kirup		4/3/24
49.	LOUISA WARBURTON-REES	85 CASTLE ST, KIRUP		4/3/24
50.	RON REES	" " " "		4/3/24
51.	Georgia Jones	1 station street Kirup		4/3/24
52.	Joanne Slade	12 S/W Hwy KIRUP		4/3/24
53.	DAMIEN SLADE	"		4/3/24
54.	Daniel JENSEN	Kirup		4/3/24
55.	MICK ZWART	40 SW HWY KIRUP		4/3/24

	FULL NAME	ADDRESS	SIGNATURE	DATE
56.	Tracey Cross	46 Capel St Kirup	JKross	4/3/24
57.	Gillian Young	43 Capel St Kirup	GK Young	4/3/24
58.	Nicole Corcoran	45 Capel St, Kirup		4/3/24
59.	Yvonne Zwart	40 SW Hwy KIRUP		4/3/24
60.	Daniel Vinson	44 South western Hwy Kirup		4/4/24
61.	Stephanie Dye	52 Southwestern Hwy		4/3/24
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Kirup Progress Association Inc.
C/- Post Office
KIRUP WA 6251

PRESIDENT: Leanne Wringe Contact: leanne@wringe.com.au
SECRETARY: Ron Rees Contact: ronatrdr@gmail.com
TREASURER: Carol Pegum Contact: kirupkabins@westnet.com.au

4th March 2024

To the Council Representative of the SW Regional Road Group
C/- Shire of Donnybrook/Balingup
anne.mitchell@donnybrook.wa.gov.au

RE: SPEED ZONING AND INTERSECTION SAFETY - SW HIGHWAY, KIRUP

Dear Councillor Mitchell,
Following concerns from community members, businesses, school parents and staff, Kirup Progress Association members, on the 7th February 2024, endorsed action to advocate and initiate steps to seek review of speed zoning and implement changes to reduce road user risk. As Council Representative of the SW Regional Road Group, we would like you to present this request/proposal at the next convenient Road Group meeting.

REQUEST:

South West Regional Road Group endorse the following action with regards to the Southwest Highway, Kirup;

1. **SPEED ZONING**
   a. **Request Main Roads WA to conduct a speed zoning review on Southwest Highway in the Kirup townsite.**
   b. **Request Main Roads WA to consider changing the current regulatory speed zone of 60km/h on the Southwest Highway, in the town of Kirup by,**
      i. **Splitting the length of current regulatory speed zone of 60km/h in half (1.4km) to implement -,**
         - **A 50km/h speed zone for 700m on the north side of town from the current 60km/h speed zone (located near Parks & Wildlife); and**
         - **Implement a 60km/h speed zone for the remainder of the 1.4km (commencing on the southern side of the railway crossing).**
   c. **All other speed zones to remain unchanged unless advised otherwise.**

2. **SOUTHWEST HIGHWAY/STATION STREET INTERSECTION.**
   Request Main Roads WA to review the safety of south bound road users turning right off Southwest Highway into Station Street. Noting the insufficient road width for trailing traffic to pass safely on the left.

BACKGROUND

Kirup Progress Association members have been approached by business owners, community members and Kirup Primary School staff regarding traffic incidents witnessed on Southwest Highway and their increasing concern for road user safety. After discussion at Kirup Progress Associations meeting on 7th February 2024, it was unanimously decided to pursue the request contained in this correspondence.

Discussion with community members began with a circulation of emails, door knocking and a petition. The Principal, Vanessa Rodda, from Kirup Primary School voiced strong concerns for road user safety near the intersection of Station Street/Southwest Highway, especially during school pick up and drop off times. Approximately ninety people have been engaged over the last few days with only six people giving negative responses.

On the 23rd May 2018, the Shire of Donnybrook/Balingup Council passed a resolution regarding speed zoning. This resolution (quoted below) can be found in the 23rd May 2018 Ordinary Council Meeting minutes.

That Council:

1. *Instruct the Chief Executive Officer to request Main Roads WA to implement 40km/hr speed zoning on the South West Highway as a Priority, in the Donnybrook and Balingup townsites.*
2. *Instruct the Chief Executive Officer to request Main Roads WA to implement 40km/hr speed zoning on the sections of Reserve and Collins Street, Donnybrook, that abut the Apple Fun Park as a priority.*
3. *Instruct the Chief Executive Officer to request advocacy and support for the implementation of resolutions 1 and 2, above, from the Member for Collie Preston Hon. Mr Mick Murray MLA.*
4. *Instruct the Chief Executive Officer to liaise with the Shire of Capel and the Shire of Bridgetown Greenbushes with the objective of developing a collaborative advocacy position on implementation of 40km/hr speed limits through the townsites of Bridgetown, Balingup, Donnybrook and Boyanup.*

This Council resolution was implemented resulting in speed zoning changes in the four townsites. According to recent response from the Manager of Works and Services, Shire of Donnybrook/Balingup, there are no written records indicating whether the Kirup townsite was considered for a 50km/h speed zone at the time of the above resolution.

DETAILS

<u>Speed Zoning and Lengths</u>

Travelling south from Donnybrook, the regulatory speed limit of 60km/h has a length of 1.4km.

The tables below show minimum lengths of speed zones according to Main Roads WA Speed Zoning Policy and Application Guidelines, together with speed limits and lengths currently in practice and our preferred speed limits as per this request.

Main Roads WA Speed Zoning Policy and Application Guidelines*
Extract: Page 23/Table 4

*Minimum Lengths of Speed Zones

Regulator Speed Limit (km/h)	*Minimum Lenth of Speed Zone (km)*
50	*0.5*
60	*0.6*

Current Regulatory Speed Limit and length (km/h)

Regulatory Speed Limit (km/h)	Current length of Speed Zone (km)
50	N/A
60	1.4
80	0.6 – 0.8 each

Requested Regulatory Speed Limit & length (km/h)

Regulatory Speed Limit (km/h)	Length of Speed Zone (km)
50	0.7
60	0.7
80	No change

Intersection – Southwest Highway/Station Street, Kirup

Station Street accesses the Kirup Primary School entrance, Capel Street and Upper Capel Road. From Southwest Highway, there are two access points to Capel Street/Upper Capel Road. One is via Station Street (as above) and the second is directly from Capel Street/Southwest Highway intersection (near Kirup Tavern).

Heavy and articulated vehicles use Station Street to access Capel Street and Upper Capel Road as the intersection further south (Capel Street and Southwest Highway) is difficult to enter and exit due to the acute angle of the road.

From the current regulatory speed limit of 60km/h on Southwest Highway (north side of town), there is a slight crest and bend before approaching Station St intersection. Vehicles heading south, visually obscured by crest and bend, may not anticipate turning vehicles into Station Street. On the Southwest Highway there is insufficient space for south bound road users to pass safely on the left-hand side of turning vehicles into Station Street.

MOVEMENT AND PLACE

There have been significant changes to the form and function of land uses and activities within the Kirup townsite since 2019. I believe some are strong indicators of potential risk to pedestrians and road users.

Kirup hosts the only caravan park between Bunbury and Bridgetown. Occupancy rates have doubled over the last two years with evidence of travellers using Kirup as a base for further exploring in the South West Region. Although vehicles are predominately used by tourists, bicycles are increasingly popular in our area.

Volunteers operate a community op shop from the Kirup Hall on the Southwest Highway near Station Street intersection. Popularity has increased significantly over the last two years with up to 250 vehicle movements over a weekend.

The annual Santa Project attracts travellers far and wide. During peak times, camera surveillance in 2023 showed two people every five seconds viewing exhibits along the Southwest Highway near the information bay (opposite the Kirup Tavern). This project has been running for four

years with 100 new Santa suits ordered each year. Displays can be viewed throughout the month of December.

The Kirup Tavern is a licensed venue hosting musicians and other forms of entertainment (day and night) on a regular basis. The introduction of a broad range of entertainment has created a vibrant and successful business, attracting patrons from further afield. Due to the volume of attendance at these events, patrons park their vehicles on both sides of the highway, at the information bay and in side streets.

Properties near the railway line on Southwest Highway (formerly known as Newys Vegie Shop) have been sold. Discussions with the new owner reveals plans to establish businesses in the near future for this site.

Development applications for new dwellings and home improvements increased post COVID which has resulted an overall greater community activity, school enrolments and general vibrancy.

With the recent expansion and mechanisation of the Blue Moon Packing Shed, timber milling and agriculture, heavy vehicles loaded frequently enter Southwest Highway from Brookhampton Road (opposite the Kirup Tavern).

SUMMARY

Following community concerns for road user safety, discussion with residents, business owners, community organisations and the school fraternity, Kirup Progress Association have compiled this proposal to be considered by the Southwest Regional Road Group and Main Roads WA. A resolution was passed by Shire of Donnybrook/Balingup Council in 2018 to instruct Main Roads WA to implement a speed zone reduction in the towns of Donnybrook and Balingup.

The proposal contains two components to reduce risk and improve road user safety on the Southwest Highway in the Kirup townsite. The first component relates to the review and recommendation to reduce half of the existing 60km/h speed zone to 50km/h. The second part relates to the Station Street/Southwest Highway intersection.

Our community has progressed well economically and socially since COVID, with a renewed vigour for activities and attractions to put Kirup on the map. With an increased number of vehicles on the road, types and reasons for travel, there is an urgent need to protect road users from serious harm.

On behalf of the Kirup Progress Association, I appreciate your consideration and support in this request.

Regards

Leanne Wringe
President
Kirup Progress Association
0428 316 317

mainroads WESTERN AUSTRALIA

We're working for Western Australia.

Speed Zoning

Policy and Application Guidelines

Network Operations Directorate

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June 2022

Document No: D19#846517 **Issue Date: June 2022**

Speed Zoning: Policy and Application Guidelines

This document is owned and authorised by the Executive Director, Network Operations. Please submit all comments and requests to the Traffic Technical Services Manager, Traffic Management Services Branch, Network Operations Directorate.

Authorisation

As Executive Director Network Operations, I authorise the issue and use of these Speed Zoning: Policy and Application Guidelines.

EXECUTIVE DIRECTOR NETWORK OPERATIONS

Date: 13 / 6 / 22

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Contents

1 POLICY STATEMENT 6
2 POLICY AIM AND CONTEXT 7
2.1 Definitions 7
2.2 Policy Context 9
2.3 Application of Speed Signage 9
2.4 Applicable Roads 10
2.5 Objectives and Guiding Principles – Target Speed 10
3 MOVEMENT AND PLACE (ROAD FORM AND FUNCTION) 12
3.1 Movement 13
3.2 Place 13
3.3 Target Speeds based on Movement and Place framework 14
3.4 Road User Risk 17
3.4.1 Safe Systems Principles 17
3.4.2 Crash History and Risk Evaluation 17
3.4.3 Variability of Risk 18
3.5 Road Form and Specific Limiting Features 18
3.6 Other Factors and Considerations 19
3.6.1 85th Percentile Speed 19
3.6.2 95th Percentile Speed 19
3.6.3 Compliance and Enforcement 19
3.6.4 Route Consistency and Continuity 20
3.6.5 Network Consistency 20
3.6.6 Network Operations Practitioner Knowledge 20
3.6.7 Setting Target Speed 20
4 SPEED ZONES DEFINITION 21
4.1 Default Speed Zones 21
4.2 Fixed and Variable Speed Limits 21
4.3 Offset Speed Zones (Speed Zones for Opposing Directions) 22
4.4 Speed Zone Transitions 22
4.5 Speed Environment – Road Characteristics and Individual Hazards 22
4.6 Minimum Length 23
4.7 Location of Speed Zone Changes 23
5 COMMON SPEED ZONE TREATMENTS 25
5.1 Intersections and Specific Hazard Types 25
5.1.1 Traffic Signals 25
5.1.2 Roundabouts 25
5.1.3 Railway Level Crossings 25
5.1.4 Single Lane Bridges 25

5.1.5 Interchanges....26
5.2 High Risk/High Place Function Roads....26
5.3 Rural Town Sites....26
5.4 School Zones....26
5.4.1 Adjacent School Zones....27
5.4.2 School Zone Threshold Treatments....27
5.4.3 Use of Electronic Speed Limit Signs at School Zones....27
5.4.4 Days and Times of School Zones....27
5.5 Urban Area Speed Zones....28
5.5.1 Evaluation of Speed Activity in proposed Area Speed Zones....28
5.5.2 Area Speed Zones where the State Default Limit would otherwise apply....29
5.6 Heavy Vehicle Zones....29
5.7 Winding Roads....29
5.8 Shared Zones....29
5.9 Construction Sites and Special Events....30
5.10 Advisory Speed Signing....30
5.11 Speed Limit Pavement Marking....31
5.12 Default Speed Limit Signing....31
5.13 “Remember 50 in Built-up Areas” Signing....31
5.14 Paths....31
6 APPLICATIONS FOR NEW AND AMENDED SPEED ZONES....32
6.1 Identification and Definition of Speed Management Problems....32
6.2 General Speed Zones....32
6.3 Area Speed Zones....33
6.4 Heavy Vehicle Zones....33
6.5 School Zones....33
6.6 Shared Zones....34
6.7 Advisory Speed Limit Signing....34
6.8 Railway Level Crossing Speed Limit Signing....34
6.9 Monitoring and Review....35
7 ENQUIRIES FOR INFORMATION ON SPEED LIMITS....36
7.1 General Speed Limits....36
7.2 Speed Limits Changes....36
7.3 Roadwork Speed Limits....36
7.4 Special Events Speed Limits....36
8 APPROVAL....37
9 REFERENCES AND RELATED DOCUMENTS....38

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Amendments

Revision Number	Revision Date	Description of Key Changes	Section / Page No.
0	May 2020	New Policy developed (previous policy superseded)	
1	May 2021	“Remember 50 in Built-Up Areas” Signs included	5.13/ p31
2	June 2022	School Zone criteria amended	5.4/ p26

1 POLICY STATEMENT

This policy provides guidance on the principles and objectives applied in setting regulatory speed limits for all public roads in Western Australia. The Policy shall provide Main Roads WA and stakeholders with a strong basis for making decisions based on evidence, experience, and specific factors that apply to a site.

Roadways are an integral element of our environment, and they have different functions and settings. This policy sets out a movement and place framework to provide initial speed zone guidance. This initial setting should then be tested against a measure of individual risk and adjusted as necessary with consideration of other relevant factors.

The policy also provides guidance for specific use cases, signage of speed zones, and other measures that may be undertaken to manage road user speeds.

2 POLICY AIM AND CONTEXT

2.1 Definitions

Refer to Main Roads Glossary of Terms guidelines that provide the most commonly used terminology used by Main Roads and unless otherwise indicated in the text of this Guideline:

SPEED TERMS:

Advisory Speed means any speed information provided to road users which is for general information and is not legally enforceable.

Area Speed Limit means a Regulatory Speed Limit which applies across a specific locality as defined in the *Road Traffic Code 2000*.

Built-Up Area Speed Limit means the 50 km/h speed limit applicable to a built up area as defined in the *Road Traffic Code 2000*.

Design Speed means the speed which is adopted for geometric design of either new roadways, or upgrades to existing roadways

Default Speed Limit means the maximum speed limit applicable to a non-speed zoned road as defined in the *Road Traffic Code 2000*.

Impact Speed means the speed at which a road user or vehicle collides with another object in a crash.

KSI means Killed or Serious Injury

Operating Speed means the speed at which most road users feel comfortable travelling. The operating speed is generally measured as the 85th Percentile Speed. This may be different to the Target Speed.

Posted Speed Limit means the speed zone as indicated by compliant regulatory signage.

Regulatory Speed Limit means a speed limit which can be enforced by the WA Police Service, including default speed zones, posted speed zones, vehicle type maximum speeds, etc.

Speed Zone means the speed indicated by the numerals on the speed limit sign.

Target Speed means the vehicle speed considered to be in line with this policy, and which should be the basis for setting a regulatory speed, supported by other roadway treatments, where appropriate.

85th Percentile Speed means the speed at or below which 85% of all vehicles are observed to travel under free-flowing conditions past a nominated point.

95th Percentile Speed means the speed at or below which 95% of all vehicles are observed to travel under free-flowing conditions past a nominated point.

ROAD FUNCTION TERMS:

Access Road means a road providing access to abutting properties.

Primary Distributor means a road that provides for major regional and inter-regional traffic movement and carries large volumes of generally fast-moving traffic. These roads can be strategic freight routes.

District Distributor A means a road that carries traffic between industrial, commercial and residential areas and generally connects to Primary Distributor roads.

District Distributor B means a road that has a similar function to a District Distributor A road but with reduced capacity due to flow restrictions caused by frequent property accesses and roadside parking.

Regional Distributor means roads that are not Primary Distributors, but which link significant destinations and are designed for efficient movement of people and goods within and beyond regional areas. They are managed by local government.

Local Distributor means a road that carries local traffic, typically linking local areas to higher-order distributor roads.

Non Traffic Route means a road that does not provide a connection between localities. These include car parks, cul-de-sacs, and local roadways designed primarily to provide for local access to properties or destinations.

Route means a continuous road or set of roads which provides a clear and legible connection between destinations. Routes may or may not be designated State Routes. Routes may be a continuous carriageway with different common names for individual segments (for example, State Route 53 - Barrack Street, Beaufort Street, Broun Avenue, and Beechboro Road North.)

COMMON TERMS:

AADT means Annual Average Daily Traffic (the typical number of vehicles traveling along both directions of a road across a 24-hour period).

Activity Centre means an Activity Centre consistent with the definition and intent of *State Planning Policy 4.2: Activity Centres for Perth and Peel*.

AS means Australian Standard.

GVM means Gross Vehicle Mass.

ISO means International Standards Organization.

LATM means Local Area Traffic Management.

Main Roads means Main Roads Western Australia.

Regulatory Speed Signage means any speed signage that is enforceable under the *Road Traffic Code 2000*.

Road means any highway, road, or street open to, or used by, the public and includes every carriageway, footway, reservation, median strip and traffic island thereon.

Roadway means Road per the above.

School Zone means a carriageway subject to school zone signage as defined in the *Road Traffic Code 2000*.

School Frontage Road means any road directly adjacent to any part of a school including playing fields.

Speed Limit Signage means any sign or marking erected or approved by Main Roads to communicate information about regulatory speeds.

Threshold Treatment means a treatment that is placed at a perimeter or entry of a local area to inform motorists that they are entering a different speed environment.

VPD means vehicles per day (typically expressed as the sum of vehicles travelling in both directions for two-way roads).

2.2 Policy Context

Speed Limits are an essential mechanism to ensure the safe and efficient operation of road networks. Travel speeds on Western Australian roads must address a broad range of objectives. The application of appropriate speed limits and other traffic management measures is a key mechanism in managing vehicle speeds to achieve desired safety, mobility, traffic management, local amenity, and road user expectations.

Speed limits in Western Australia take the form of:

- Default Speed Limits (which apply in the absence of signage)
- Posted Speed Limits (where a specific maximum speed limit is applied to a road, road section, defined area, either permanently or temporarily)
- Advisory Speed Limits (which provide the driver with a recommended travel speed at a known hazard)
- Specific vehicle limits (where certain kinds of vehicles, including vehicles towing, are subject to an absolute maximum speed limit even where posted regulatory speed limits may be higher)

This policy provides overarching guidance on the principles and objectives applied in setting speed limits and shall be read in conjunction with other relevant policy and technical guidance documents.

All road users in Western Australia are responsible for driving safely in accordance with conditions, irrespective of any signage (see regulation 18 of the *Road Traffic Code 2000*).

2.3 Application of Speed Signage

In order to be effective, speed zones must be both appropriate for the road environment and aligned with both the perceived and actual risks for individual road users.

Many factors are relevant to the assessment of appropriate speed zones. This policy document applies three key concepts to guide the selection of appropriate traffic management measures:

- *Movement and Place*, which describes the Form and Function of road and street environments (see sections 3.1 and 3.2). 'Movement and Place' is used to identify a potential range for the appropriate Target Speed.
- *Target Speed*, the maximum Operating speed which is generally appropriate or desirable for vehicles to travel (see sections 2.5 and 3.3). This is used as the basis for all regulatory speed zone selection.
- *Individual Road User Risk and Safe Systems Principles* (see section 3.4.1); various risk factors are also considered in the selection of Target Speeds.

Regulatory and Posted speed limits are only one measure in a range of approaches to managing vehicle speed and road user behaviour. Sections 4 and 5 of this policy provide guidance on a range of additional measures and treatments that can be considered to support compliance to Regulatory Speed Zones.

Speed limits and corresponding signage must also be set in accordance with legislation (including the *Road Traffic Act* and *Road Traffic Code 2000*), and applicable reference documents including Australian Standards (including AS 1742.4), Austroads Guidance (including the Austroads Guides to Traffic Management and Road Safety), International Standards, and other Main Roads Policies, Supplements and Operational Documents.

2.4 Applicable Roads

This Policy applies to all roads in Western Australia. Main Roads reviews and approves all proposed changes to speed zones. Local Governments are responsible for monitoring and reviewing posted speed limits on their roads and must seek formal approval to change speed limits. Main Roads also reviews all proposed changes to signage and pavement marking on roads. For information on speed zone reviews and application processes, please refer to section 6.

The application of speed zones shall be consistent across Western Australia, reflecting the key principles outlined in this document.

2.5 Objectives and Guiding Principles – Target Speed

A key concept adopted in this policy is *Target Speed*. This is the speed considered appropriate for a roadway in light of its form, function, environment, and risk profile.

The Target Speed is the maximum desired Operating Speed of traffic during periods of free flow. The Target Speed is a proactively determined value, and is not obtained solely through observing current or historical Operating Speeds. The Target Speed should match the form and function of the roadway to ensure that all speed controls and speed management measures are appropriate for the road type, and can be readily understood by road users.

Speed limits and speed management treatments are key measures to prevent and mitigate outcomes of severe crashes, and therefore in the prevention of road trauma. Target Speeds should also reflect consideration of the risk to individual road users.

The Target Speed should be the basis upon which any Posted Speed Limit, or other road treatment, is established. Most road users travel at or near the regulatory speed limit. Therefore, the Target Speed (for ideal conditions) shall not be greater than the Regulatory Speed Limit.

The road environment should clearly match and reinforce the Target Speed. Target Speed on a section of road may vary if operational conditions are significantly different over time.

On many roads, variation in Operating Speeds will occur during different times of day, as patterns of activity, traffic volumes, or congestion may result in road conditions matching Target Speeds. Due consideration needs to be given to patterns of Operating Speeds against the Target Speed identified through the process outlined in this policy.

The Target Speed should be assessed following the procedure outlined in Figure 1 shown overleaf.

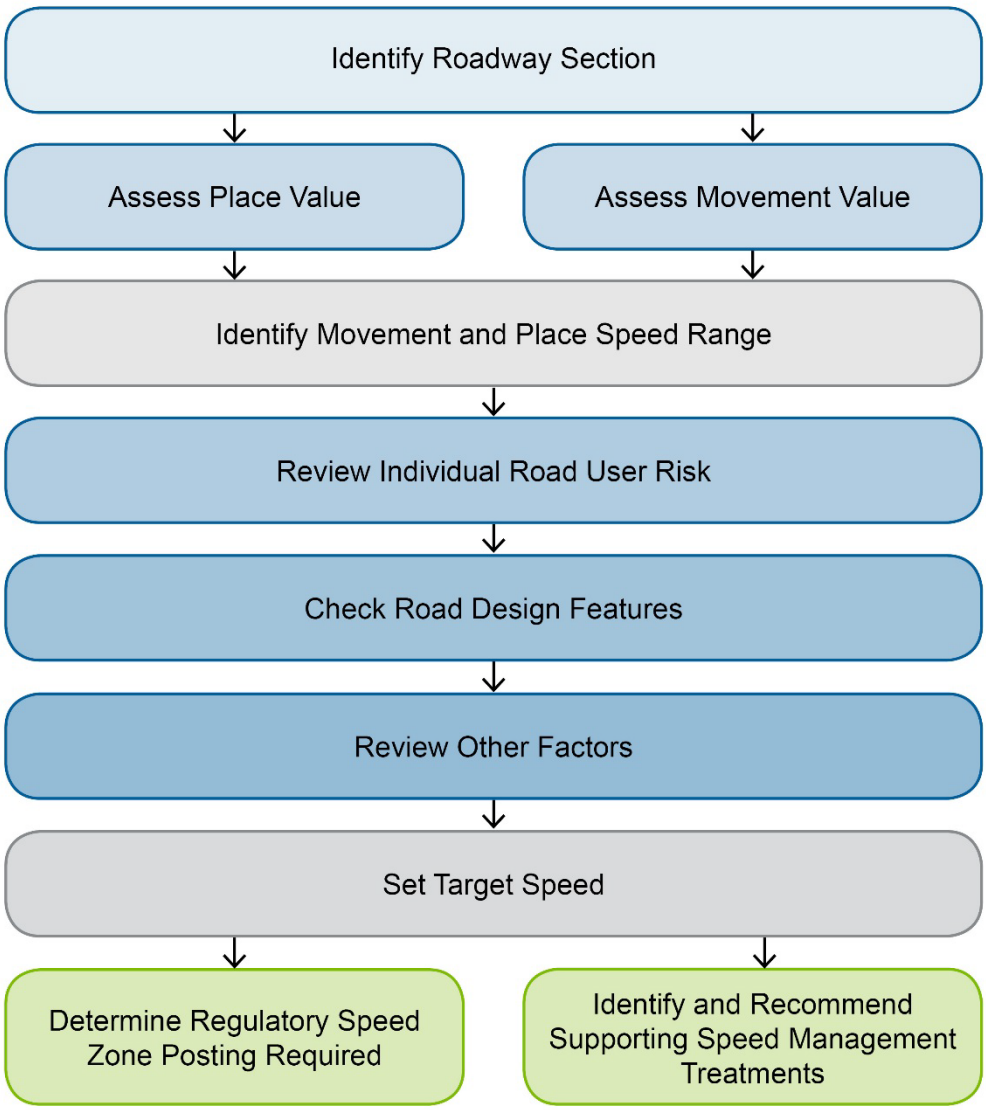


Figure 1: Procedure for setting a speed zone

Once a Target Speed is set for the applicable roadway section, the application of regulatory and advisory signage can be undertaken. This policy also provides guidance for road asset owners with respect to other measures that can be adopted to support the Target Speed.

The following section defines the guiding principles used to determine a Target Speed. The application of the principles in typical road environments is outlined in section 4 of this policy.

3 MOVEMENT AND PLACE (ROAD FORM AND FUNCTION)

Speed limits must be consistent with the purpose and physical environment of the roadway.

Each roadway provides a movement function within the road network. Movement describes the use of the roadway for travel (including traffic, freight, public transport, pedestrian and cycling movements). Generally, the higher the road hierarchy classification, the greater the movement value of the roadway.

Every road is surrounded by various land uses, from residential or commercial activity, to pastoral or remote. The degree to which a roadway forms an integral part of the place it travels through can indicate its Place value. Place values describe the significance of the destination value of the roadway and adjacent land uses.

The Movement and Place Framework (Figure 2) provides a basis for considering a road against key characteristics associated with movement (otherwise known as transport, link or similar) and place (otherwise known as location, land use, or similar) and promotes a strategic, integrated approach to guide corridor planning across the planning and transport portfolios. Operationally, the Movement and Place Framework can be used for identifying appropriate Target Speed(s). The Movement and Place Framework can also be used to assess the factors that may influence a driver's perception of risk which in turn may influence driver behaviour and naturalistic Operational Speed. Currently, a whole of WA Government approach to a 'Movement and Place' framework is being developed in consultation with a number of key stakeholders. Once developed, this framework shall be incorporated within the speed zoning policy which will be updated accordingly. Until such time, it is important to acknowledge the basis of movement and place characteristics

Further explanatory information about the Movement and Place framework is outlined in the *Austroads Guide to Traffic Management Part 4: Network Management*.

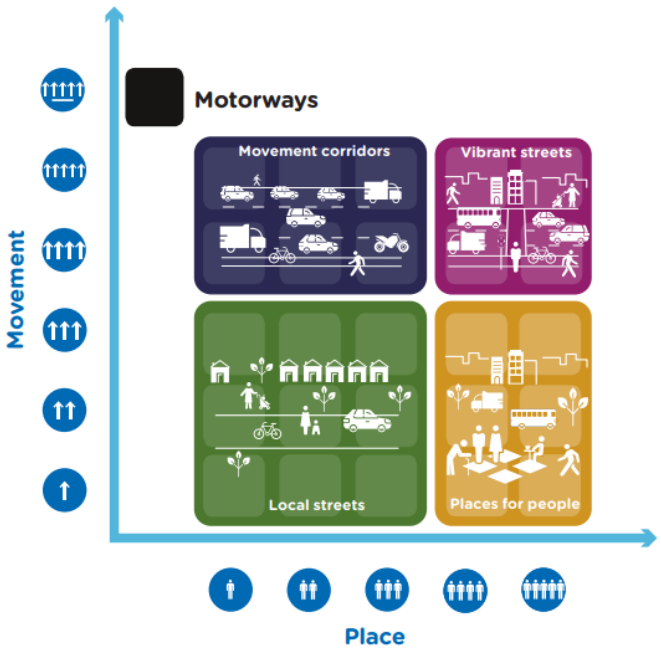


Figure 2: Movement and Place Framework (Source: Roads and Maritime Services, NSW)

3.1 Movement

Movement describes both the demand and profile of road user movements, and the form and function of the roadway to facilitate movements. Variation in movement patterns at different times should always be considered.

Movement information includes:

- The typical volume of traffic (such as AADT or peak hour movements).
- Profile of traffic, types of vehicles, purpose of road use.
- Design standard of the roadway (including control of access, intersection types, pavement or surface type and standard, separation from adjacent land uses, width of the road corridor, geometric layout, etc.). Note that specific roadway design standards and limiting features are also reviewed in setting of the Target Speed – refer to section 3.5.
- Public transport facilities and service intensity along the roadway.
- Use of the roadway for pedestrian and cyclist movement.
- Use of the road reserve for other infrastructure, such as power lines or utility corridors.

The road network in Western Australia is presently defined according to a road hierarchy rating. These categories generally follow the Movement Function of the roadway. Listed from highest Movement value to lowest, the classifications are as follows:

- Primary Distributor
- Regional Distributor
- District Distributor A
- District Distributor B
- Local Distributor
- Access Road

When commencing a speed zone evaluation exercise, the road hierarchy rating should be considered as the starting point for defining the Movement value in the Framework, and adjusted to suit the current and planned road function (refer to Main Roads *Road Hierarchy of Western Australia*).

Even where Movement values are very high, certain road features outlined in section 5 (e.g., traffic signals, roundabouts or single-lane bridges) may determine the maximum appropriate Target Speed for a road section.

3.2 Place

Place describes the form and function of land uses and activity beside or along the roadway corridor. Place values influence the activity pattern along the roadway, and have a significant bearing on naturalistic Operational Speed. Many Place values are also strong indicators of potential road user risks, and may highlight other considerations for appropriate Target Speed selection. Variation in place functions and activities at different times should always be considered (see section 3.4.3).

A number of environmental, land use and context factors must be considered when assessing a roadway's Place value. Important considerations include:

- The role of the roadway for supporting activity (including retail, commercial, civic, entertainment, and recreation uses).
- Importance of the roadway as part of a destination or destinations.
- Intensity of land uses surrounding the roadway.
- Volume of pedestrians and cyclists moving *within* the precinct (rather than making through movements).
- Presence of land uses that may increase crash risk, e.g., licensed venues, medical facilities, recreational reserves, educational facilities, activity centres public transport interchanges, and different forms of residential use.

- Views, features or roadside locations that may distract driver attention.
- Type and profile of traffic accessing roadside locations, such as proportion of tourists, sightseers, or people making purely recreational trips.
- Type and quantity of parking along the roadway (including on-street parking, verge parking, etc.).
- Likelihood or potential for pick-up, drop-offs, stopping, and parking to occur along or aside the roadway.
- Number of accesses onto the roadway.

3.3 Target Speeds based on Movement and Place framework

The Movement and Place Framework provides a basis for identifying a range for the Target Speed with reference to the form and function of a roadway. The matrix presented in Table 1 provides a high-level overview of suitable Target Speeds for different categories of roads within the broader WA network.

Table 1: Movement and Place Framework and Target Speed Range

Level of Movement Function (Increasing significance)	Level of Place Value: Highest	High	Moderate	Low	Lowest
	Indicative Target Speed (in km/h):				
Primary/Regional Distributor*	50-60	50-70	60-80	80-100	100-110
District Distributor A/B	40-50	50-60	60-80	80-100	100-110
Local Distributor	30-50	40-60	60-70	80-100	100-110
Access Roads	10-50	30-50	50-70	80-100	100-110

*Except for School Zones, which are 40 km/h.

The Movement and Place framework illustrated in Table 1 contains a wide range of actual roadway types. Table 2 overleaf provides indicative Target Speed values for specific types of roads that exist within the Movement and Place Framework. This Table is intended to supplement the Movement and Place Framework (Table 1), and is to be used in place of AS 1742.4-2008 Table 2.1.

Table 2: Typical Target Speeds Range for Road Types

Movement Function	Place Value	Typical Road Application	Key Features	Indicative Target Speed
Access and Local Distributor Roadways				
Access	Highest	Pedestrian mall, extremely narrow urban thoroughfares, Shared Zones	Confined area where movement of pedestrians and cyclists has priority over motor vehicles. Generally the volume of traffic is very low.	10
Access	Highest (within destination)	Shared Spaces/ Pedestrian Priority Areas	Areas where pedestrians and cyclists intermingle with motor vehicles.	20
Access	Highest to High	Recreational Precincts, Safe Active Streets	Confined areas where pedestrians and cyclists intermingle with motor vehicles.	30
Access and Local Distributors	Highest	Town Centre / Commercial streets or areas	Areas with high pedestrian activity or very strong existing place functions including extensive on-street activity. Must have traffic calming infrastructure to reinforce a low speed environment. Pedestrians and vehicles separated.	30-50
Access and Local Distributors	High	Neighbourhood Streets	Narrow streets with significant residential development, on street parking, adjacent neighbourhood parks and playgrounds, etc.	40-50
Access and Local Distributor	Moderate	Industrial precincts	Wider/unmarked carriageways, mix of heavy and light vehicle traffic, limited pedestrian activity.	50-70
Access and Local Distributors	Moderate to Low	Low standard roads in rural/ semi-developed areas	Minor roads in partially built-up areas	60-80
Access and Local Distributors	Low	Rural or remote roads	Low standard/higher risk roads in rural/regional environments	80-100
Access and Local Distributors	Lowest	Rural or remote roads	Rural roads with limited development and roadside hazards	110
District Distributor Roadways				
District Distributors A or B	Highest to High	Town Centre street and areas	Distributor roads in Activity Centres/Town centres with high Place values	30-60
Movement Function	**Place Value**	**Typical Road Application**	**Key Features**	**Indicative Target Speed**

District Distributor A or B	High to Moderate	Typical Undivided Arterial within Urbanised Area	Speed limit for most undivided district and primary distributor roads in built-up areas with direct access from abutting development.	50-60
District Distributor A or B	Moderate	Typical Divided Arterial within Urbanised Area	High standard urban Distributor roads, generally divided carriageways having provision to safely store turning or crossing vehicles. May have some direct access to the road from abutting development.	60-70
District Distributor A or B	Moderate	Local Roads in Semi-Rural/Rural Residential Areas	Undivided roads having low levels of direct access from abutting development.	60-80
District Distributor A or B	Low to Lowest	High Standard Divided Urban Arterial Roads	High standard urban roads, divided roads having provision to safely store turning or crossing vehicles and minimal access from abutting development directly to the main carriageways.	80
District Distributor A or B	Low	Rural Roads	Undivided rural roads having low levels of direct access from abutting development.	110
Primary and Regional Distributor Roadways				
Primary /Regional Distributor	Highest	Town Centre street and areas	Distributor Roads in Activity Centres/Town centres with high Place values	40-60
Primary /Regional Distributor	High	Urbanised areas	Primary Distributors with direct access in urban areas	50-70
Primary /Regional Distributor	Moderate	Urbanised areas	Primary Distributors in urban or semi-urban areas	60-80
Primary /Regional Distributor	Low	Rural Roads	Rural roads not compliant with current design standards (e.g. winding roads, rural roads with high demonstrated risk factors)	80-100
Primary /Regional Distributor	Low to Lowest	Urban Freeways/ Highways and Rural Roads	High standard urban freeways and highways. May be applied on undivided rural roads.	80-110
Primary /Regional Distributor	Lowest	High Standard Freeways/Highways and Rural Highways	Default speed limit for roads in non built-up areas.	110

3.4 Road User Risk

Following initial consideration of Movement and Place characteristics, the level of risks posed to road users must be a critical consideration in determining Target Speeds and appropriate treatment measures.

The level of risk posed to an individual road user may be used to vary the Target Speed, where treatments implemented to address the risks on that section of roadway have been unsuccessful in reducing the number of Killed or Serious Injury (KSI) crashes.

If a road section has a history of KSI crash events, it is critical to understand the nature and potential causes of crashes in order to identify and assess potential treatments. Where a pattern of crashes indicates the need for modification of the road environment, intersection types, improved advisory or warning signage, targeted enforcement, or other measures, these should be implemented as direct strategies to mitigate the underlying crash risk. Speed zoning should be considered as being one of many potential speed management measures that can be used to prevent road trauma.

Where treatments are unsuccessful at reducing KSI crashes, the Target Speed of the road section may be revised to reduce the severity of crashes.

3.4.1 Safe Systems Principles

The ultimate aim of the Safe Systems Approach is to ensure any crashes that may occur are of low severity, so that no road user is killed or seriously injured. The speed at which impacts occur (the Impact Speed) is a major determinant of the severity of road crashes. Therefore, a key principle of the Safe Systems approach to Road Safety is achieving impact speeds that reduce the likelihood of fatality or serious injury occurring as the result of a crash.

Different crash types have different survivable Impact Speeds that are likely to ensure no road user is killed or seriously injured. The *Main Roads' Road Safety Management System (ROSMA)* provides further guidance on the management of crash risks.

The likelihood of individual road users being exposed to a fatal or severe injury crash needs to be considered when evaluating appropriate Target Speeds. In some environments, Impact Speeds may generally be lower than Target Speeds, as road users react and brake to mitigate a potential collision, thereby reducing impact speed. The degree to which road users may react to potential collisions is an important consideration in assessing appropriate Target Speeds.

3.4.2 Crash History and Risk Evaluation

The history of crashes along a roadway can provide significant information to assist in both the consideration of an appropriate Target Speed and the identification of other potential treatment measures to ensure the speed limit matches the road environment.
The occurrence of KSI crashes is of critical concern for appropriate speed controls and treatments. The occurrence of low severity (Medical and Property Damage Only) crashes should also be reviewed as they may indicate specific risks or hazards for investigation. A high incidence of crashes (for the given volume of traffic) along a section of road may indicate a road hazard and/or poor traffic conditions. It is desirable to treat isolated hazards to reduce or remove risks rather than apply short regulatory speed zone sections, though the presence of many or untreatable hazards must be considered in the selection of an appropriate Target Speed.

Crash rate represents personal risk and is derived from the recorded KSI's per Million Vehicles Kilometres Travelled. Where crash rate is classified as medium – high OR high under the ROSMA framework, speed reduction measures should be considered. This analysis has been done for all State Roads.

Road Safety Assessments may assist both in the consideration of Target Speed and in the identification of risks and selection of treatments to ensure the road environment is appropriate for the Target Speed. Road Safety Assessments are one potential input to a range of considerations outlined in this policy, and should not be the sole mechanism through which a Target Speed is identified.

Evaluating the risk of crashes for roads where there is limited or no available evidence of crash history can be challenging, owing to the wide range of factors which may influence actual crash risk and crash outcomes. In cases where the risk of a road section is perceived to be high, but the recorded incidence of crashes is low, it is strongly encouraged that site surveys and data collection is undertaken to further establish actual traffic and risk conditions to inform consideration of appropriate Target Speeds. In such cases, Main Roads may recommend that road asset owners undertake collection of additional site data to enable more detailed analysis of the level and nature of crash risks. Further site information and evidence on the nature of specific crash risks then enables consideration of the full set of possible treatments that could be used to manage and reduce the level of crash risk.

3.4.3 Variability of Risk

Determining individual road user risk requires consideration of how risks vary for different road users and in different conditions. The implementation of speed management measures (including regulatory signage) should consider differences in road conditions and infrastructure risk through time. These differences may include:

- Recurrent traffic patterns
  - School Zones (see section 5.4)
  - High intensity pedestrian activity (see section 5.8)
  - Patterns of congestion, through flow patterns or disruptions
  - Movement patterns at intersection-level, potentially treated with Vehicle Activated Warning Systems (contact Main Roads for guidance on system types.)

Where there is significant variation in risk associated with different times or conditions, the desired Target Speed is likely to vary. In these instances, temporary and variable approaches to managing speeds may be considered.

Where road conditions present different risks to road user groups (such as on very long steep gradients), vehicle-specific speed limits may be used. Refer to section 5.6 for information on Heavy Vehicle Speed Limits.

3.5 Road Form and Specific Limiting Features

Target Speeds may be limited by the presence of individual limiting features, such as traffic signals, and existing road design factors. These are outlined in section 5. Where these limiting features exist, the Target and Posted Speed may be lowered specifically at the feature, or extended to a broader Speed Zone section, in accordance with this Policy and Technical Guidelines.

Physical road features that should be considered include, but are not limited to:

- Clear zones
- Lane width
- Horizontal and vertical curves
- Roadside hazards
- Batter slopes
- Sealed shoulder widths
- Sight distances

- Cross section
- Intersection and access forms and frequency
- Surface and pavement quality
- Crossing types

Regulatory Speed Limits should not be used solely to control speeds on isolated substandard alignments. In such conditions, it is generally found that speeds are better controlled by the use of alignment warning and advisory speed signs rather than by speed zoning. However, where a speed zone is proposed on a road where the alignment or design features are poor over a substantial length, steps should be taken to ensure that the Posted Speed Limit is appropriate.

3.6 Other Factors and Considerations

Before final selection of the Target Speed, a number of key factors should be checked to ensure the Target Speed is aligned with technical guidance and broader road network management principles. At this stage, guidance on the configuration of speed zones provided in sections 4 and 5 shall be reviewed to ensure the Target Speed can be implemented in accordance with Main Roads design principles, engineering requirements, and technical guidelines.

The impact on the broader network should also be considered at this stage (refer to section 3.6.5).

Numerous other data, if available, may also be considered to ensure the appropriateness of the Target Speed, the extent of specific speed zones, and the application of supporting treatments.

3.6.1 85th Percentile Speed

All data for existing 85th Percentile Speed should be reviewed to indicate current operating speeds. The 85th Percentile Speed (along with the Standard Deviation) is a useful metric for evaluating the need for potential treatments to ensure the road environment is clearly aligned with the Target Speed. The 85th Percentile Speed is only one data point and shall not exclusively be used to determine a Posted Speed. A guide to the determination of the 85th Percentile Speed is set out in AS 1742.2 – Appendix A.

Lowering a Posted Speed limit may have limited impact on the 85th Percentile Speed without the application of appropriate supporting treatments.

3.6.2 95th Percentile Speed

All data for existing 95th Percentile Speed should be reviewed to indicate whether there is evidence of excessive speeding by a minority of road users.

Where the 95th Percentile Speed significantly exceeds the Target Speed, measures to discourage speeding should be considered. Design features to limit the potential for speeding (such as narrowed lanes, deviations, and other traffic calming measures) should be considered. Early engagement with Main Roads should be undertaken to ensure that appropriate measures are selected for the specific site context.

3.6.3 Compliance and Enforcement

Existing speed data should be reviewed to evaluate the nature of any speeding occurring along the roadway. Where there is a regular pattern of speeding (for instance, during late night hours), targeted enforcement may address the issue and achieve compliance.

3.6.4 Route Consistency and Continuity

Generally, it is desirable for a Route (a continuous carriageway which may have different common names for individual sections) to have a legible and consistent set of speed environments, aligned so that changes in Posted Speed Limit clearly match the immediate road environment. Excessive speed zone changes along a single route are often frustrating for road users, especially where speed limits vary only marginally (for instance, transitions of 10 km/h or 20 km/h), or where the need for such changes at each location is not clear to the road user.

It is therefore desirable to adopt a "typical" Target Speed for a route, with consistent lower Target Speeds where the road environment is substantially different. For example, a regional highway may have a Target Speed of 100 km/h with 60 km/h sections through appropriate town sites.

Deviations in the Target Speed along a route should generally only be lower than the typical speed, when there are changes in the roadway environment. Situations where short (less than 5 km or the distance travelled in 3 minutes at the Target/Posted Speed) sections of through road with a posted limit different from the typical limit for that roadway shall be avoided where possible. This is to provide for a legible driver experience with a clearly established maximum Target Speed along a route.

3.6.5 Network Consistency

The context of the roadway within the wider network should be considered when evaluating Target Speeds. Two key network factors should be evaluated to ensure the selected Target Speed does not result in unintended outcomes.

- **Diversion** – The potential for traffic to shift on the network as a result of Posted Speed changes should be considered. For instance, if the Posted Speed on a major regional highway is reduced over a substantial distance, some vehicles may select alternative routes with higher Posted Speeds but with lower standard roads. If this was to occur, the diversion of traffic on to lower standard roads might increase overall exposure to crash risks. In cases where the potential for diversion has been identified, a monitoring and evaluation program should be considered for that network.

- **Consistency** – Similar road environments within a road network should have similar Posted Speeds. This should not be the main driver of Target Speed selection, but the speed zoning of other routes nearby should be checked to ensure that the road network is legible and consistent for road users. Where there is significant difference between similar roads in an area or region, it may be necessary to evaluate speed limits at a broader scale.

3.6.6 Network Operations Practitioner Knowledge

The knowledge and experience of the Approval Authority in road network planning and operations is necessary when assessing appropriate Target Speeds and associated treatments.

3.6.7 Setting Target Speed

Following full assessment of the Movement, Place, and Individual Risk Characteristics, and other factors, the Target Speed shall be utilised as a basis for identifying and selecting appropriate treatments.

4 SPEED ZONES DEFINITION

Appropriate treatments should be selected to achieve or support the desired Target Speed. Road treatments which influence the perception of the appropriate speed for road users are important for achieving compliance with Regulatory Speed Limits, and for ensuring that limits are aligned with a broad range of objectives. These treatments should be considered as the primary mechanism for managing speeds, supported with signage where necessary.

Where isolated or minor features of a roadway are otherwise inconsistent with a Target Speed, it is preferable to treat those features rather than modify regulatory speed controls (refer section 3.6). However, certain road features listed in section 5.1 are subject to absolute maximum limits. The presence of a large number of road hazards should be considered through Movement, Place and Individual Road User Risk Assessments, and should be reflected in the Target Speed.

Guidance on Road Treatments to support speed zone modifications are provided below and in other documents listed in Appendix B. The most common treatments currently adopted in Western Australia include but are not limited to:

- changes in the road design and alignment, such as wide shoulders, line markings, edge treatments, guide posts, roadside and median barriers, etc.
- alterations in the urban design of the roadway, such as modification of street furniture, lighting, crossing points, etc.
- selection of appropriate road surface and texture, such as different pavement surfaces within shared zones
- the introduction of traffic management devices, such as horizontal or vertical deflection points or other Local Area Traffic Management (LATM) measures
- reductions in lane width, such as through the realignment of edge lines,
- the installation of raised medians or barriers,
- installation of advisory speed signage for isolated hazards, such as substandard curves (refer also to AS 1742.2)
- monitoring and enforcement,
- variable speed signage devices,
- vehicle activated signs,
- the use of other streetscape or roadside design measures as appropriate, taking into account Road User Risk, Movement and Place functions, and other policy and technical guidance as appropriate.

The following sections define different types of speed zones and their applications.

4.1 Default Speed Zones

Default Speed Limits apply to all roads that do not have regulatory signage installed.

4.2 Fixed and Variable Speed Limits

Fixed speed zones provide an appropriate treatment for roads that do not have regular frequent or extreme variations in traffic conditions.

Where Target Speed varies significantly, and the variation risk profile is sufficient to justify more active forms of speed management, temporary or variable speed limits may be used to ensure Posted Speed Limits are suited to the various operating conditions.

Variable Speed Limits are applied in School Zones, Smart Freeways and Time Based Speed Zones.

4.3 Offset Speed Zones (Speed Zones for Opposing Directions)

An offset speed zone means that there are different Posted Speed limits in each direction of a road. Offset speed limits are often difficult to enforce and confusing to some motorists. They should only be adopted after careful consideration of road safety and enforcement implications.

It may be appropriate to use offset speed zones in the following situations:

- On divided roads (including those with a raised median or central barrier), where one direction of a road presents a greater risk to that of the opposing direction (e.g., steep downgrades in combination with poor alignment).
- On divided roads where the roadside development or road geometry on the two sides is markedly different.
- For short transition sections on approaches to intersections or other defined hazards (refer section 4.5)
- On the departure side of highly localised hazards (such as at railway crossings or traffic signals, refer section 5.1)

At steep descents/ascents with unbroken dividing lines and climbing lanes for buses and trucks, it may also be desirable for a lower speed limit for descending heavy vehicles only. (refer Heavy Vehicle Zones 5.6)

4.4 Speed Zone Transitions

A Speed Zone Transition is intended for use where there is a significant reduction in speed limit along a carriageway. Where there is a significant reduction of the speed limit, two sets of Speed Limit Ahead Signs (G9-79) shall be placed in advance of the start of the lower speed zone in accordance with AS 1742.4, Section 2.3.5.

Placement of the Speed Limit Ahead signage may vary to account for adjacent signage, Operating Speeds, road features, and other hazards. Specifically, the distance travelled at the preceding Target Speed (refer Table 5) should also be reviewed to identify the reasonable travel time and distance available for drivers to adjust their speed upon sighting of signage. The visibility of both Speed Limit Ahead and the following speed restriction sign should also be considered, and may justify variation in the location of the placement of Speed Limit Ahead signs to appropriately match road conditions, typically at 4 to 10 seconds of travel time from the change in limit.

Speed Limit Ahead Signage should not be used for increases in speed limit, or on exit ramps at interchanges, or at approaches and departures to Shared Zones. Speed Limit Ahead Signage will only be used for decreases in speed limits as defined in Table 3.

Table 3: Speed Zone Ahead Signage

Speed Zone Difference	Speed Zone Ahead Signage
10 km/h	Not to be used
20 km/h to 30 km/h	Optional (site specific)
40 km/h and above	Mandatory (other treatments likely to be required), except at Freeway off ramps

4.5 Speed Environment – Road Characteristics and Individual Hazards

Australian Standard 1742.4-2008 Appendix A, Section A3 provides definitions for Road Characteristics and their implications for speed limits. This Section shall be used except for sub-section *A3.4 - Road Hazards*, which is replaced with the following: Speed limits should not be reduced for isolated road hazards, such as un-signalised intersections and isolated curves. Road hazards such as these should be treated with the appropriate warning and regulatory signs.

However, where several hazards occur in close proximity to each other, a lower Posted Speed Limit may be appropriate.

4.6 Minimum Length

The Minimum Length of Posted Speed Zones should be considered with reference to the time taken to travel the length of the zone at the Target Speed.

The desirable minimum lengths of speed zones are specified in Table 4. This shall be used in place of AS 1742.4-2008 Table 2.2. These minimum lengths typically equate to the distance travelled in 30 seconds at the Posted Speed Limit. However, shorter distances may be acceptable for lower limits on approach to traffic signals, roundabouts, railway crossings, or single lane bridges (see section 5.1).

Table 4 – Minimum Lengths of Speed Zones

Regulatory Speed Limit (km/h)	Minimum Length of Speed Zone (km)	Typical Travel Time at Regulatory Speed (seconds)
30	As Appropriate	As Appropriate
40	0.4	36
50	0.5	36
60	0.6	36
70*	0.7	36
80*	0.8	36
90	0.9	36
100	2.0	72
110	4.0	131
School Zones - 40	Depends on site – should be based on allowing for 4 to 10 seconds of travel time at the Posted Speed to allow road users to adjust speed for each approach	
Intersection Speed Zones - variable		

*Traffic Signals speed zoned at 70km/h are to have a minimum length of 0.3km. This comprises of 200m on approach to and 100m on departure from the intersection. Similarly, roundabouts, railway level crossings, and single lane bridges on a road with a posted speed limit greater than 80km/h may have short sections of Posted Speed Limits applied on approaches (refer section 5.1).

4.7 Location of Speed Zone Changes

Speed Zone Changes should occur at a point of clear visual transition along the roadway. Transition

points include:

- At the commencement of a roadway/on the departure leg of intersections
- At a clear change of Movement or Place characteristics
- On approach to a major interchange or intersection
- Landmarks and/or changes in environment at the entry to a town or urban centre
- At a change in road seal, road width, road alignment, or other significant geometric feature

Where Speed Zone Changes occur at or near a major intersection, consideration should be given for placing the transition point in advance of the intersection to reduce the Impact Speed of potential right angle or rear end collisions that might occur at the intersection. The site conditions on the approach should be evaluated to ensure any relevant factors (such as queueing or sight distance constraints) are considered in the placement of signage.

It is desirable that speed zone changes occur in advance of major intersections to avoid distractions and to allow drivers to adapt to the lower speed limit before reaching the intersection. A typical distance travelled in 4 to 10 seconds at the Posted Speed is desirable to allow for road users to adjust their travelling speed. Guiding distance values are provided in Table 5 below.

Table 5: Distance Travelled at Posted Speed

Posted Speed (km/h)	4 Seconds of travel time (Minimum)	10 Seconds of travel time (Maximum)
30	33 m	84 m
40	44 m	111 m
50	55 m	140 m
60	66 m	166 m
70	77 m	195 m
80	88 m	222 m
90	99 m	250 m
100	111 m	278 m
110	122 m	305 m

Except on divided carriageways where offset speed zones can be used, it is desirable that speed zone changes occur in advance of major intersections to avoid distractions and to allow drivers to adapt to the lower speed limit before reaching the intersection. A typical distance of 300 metres is desirable where appropriate conditions exist. However, where the speed zone is lower on the departure side of the intersection (for instance on the terminating leg of a T-junction), the speed zone change should be installed as near as possible to the intersection (100 m in rural areas, 50 m in urban areas) to discourage continuation of the higher travel speeds after the intersection.

5 COMMON SPEED ZONE TREATMENTS

This section provides specific guidance on Speed Zoning for common roadway features and environments.

5.1 Intersections and Specific Hazard Types

The following road features may be subject to a maximum Posted Speed Limit, or otherwise constraints to Target Speed as described in this section.

5.1.1 Traffic Signals

The maximum speed limit through Traffic Signals in Western Australia is 70 km/h.

Where the approach road has a Regulatory Speed Limit of 80 km/h and above, the approach to the intersection shall be speed zoned to 70 km/h or less, for a distance of not less than 10 seconds of travel time (refer Table 5) at the preceding higher Posted Speed Limit before the signals.

As outlined in section 4.7, it is highly desirable for speed limit changes in proximity to intersections to be placed such that the lowest speed limit applies through the intersection.

5.1.2 Roundabouts

Where a roadway has a Regulatory Speed Limit of 90km/h or higher, the approach to a roundabout shall be speed zoned to 80km/h or less, for a distance of not less than 10 seconds of travel time (refer Table 5) at the preceding higher Posted Speed Limit before the roundabout. Approaches to roundabouts shall be designed to ensure traffic enters the roundabout at a desired Target Speed. Posted Speed Limits on the approaches may be considered if crash risks justify a regulatory speed limit control. The tendency for roundabouts to inherently control through speeds due to the potential need to give way and through the geometry of the roundabout should be considered when evaluating whether a regulatory control on the approach is needed to influence Operating Speeds.

Very large roundabouts (Rotary Intersections) or roundabouts with metering signals shall be treated in the same manner as Traffic Signals as detailed in section 5.1.1.

5.1.3 Railway Level Crossings

Railway level crossings located at midblock locations along sealed roads shall have a Posted Speed of no greater than 80 km/h. Any Posted Speed signage on an approach to a railway crossing shall be placed at a distance suitable to allow drivers to adjust their speed and react to the presence of an approaching train (refer to AS 1742.7:2016).

Railway level crossings under passive Stop control, located ≤ 300 metres from an intersection on a terminating road, or situated where other road design features (such as tight curves) constrain practical Operating Speeds to less than 80 km/h do not require specific speed zoning.

5.1.4 Single Lane Bridges

Single Lane Bridges shall have Regulatory Speed limits applied to approaches to mitigate head-on crash risks. The Posted Speed and associated traffic control devices on single lane bridges shall be according to Policy and Guidelines for Give Way Control Approaching Narrow Roads and One-Lane Bridges.

Posted Speed Limit signage on the approach shall be placed at a distance suitable to allow drivers to adjust their speed and react to the presence of any opposing traffic.

5.1.5 Interchanges

Interchange exit and entry ramps shall be signed in accordance with the Technical Guidelines – Speed Zoning. The Posted Speed limit at off-ramps will be equal to the speed of the through road, and that of the on-ramp shall be equal to the speed of the freeway/highway**.**

5.2 High Risk/High Place Function Roads

Where a roadway passes through areas of increased pedestrian activity and/or increased risk to vulnerable road users, the Target Speed shall be set to minimise the risk of serious injury or fatalities and to help facilitate the place function.

Low Target Speed road sections shall be contained within a recognisable and dedicated tourist, recreation, conservation, shopping, commercial or industrial area / precinct / reserve. The following conditions shall generally be met:

- The start and end of the road section should have a threshold treatment or be located at a point of clear visual transition
- The speed zone shall be of sufficient length to justify regulatory signage (refer to section 4.6)
- Mid-block speed-reducing treatments shall be provided where the length exceeds 200 metres (or greater than the distance travelled in 10 seconds at the Target Speed), or where the road environment does not otherwise indicate the need for a lower through speed

5.3 Rural Town Sites

Rural town sites on State Roads shall be zoned to ensure risks to vulnerable road users within the town are minimised. The placement of speed limit signage shall be at a point of clear visual transition, such as a major intersection, or first significant roadside development. Speed limit ahead signs are to be used in accordance with section 4.4.

5.4 School Zones

Areas of increased risk around schools shall have Target Speeds which reduce the risk to road users during school opening and closing times. School Zones shall comply with the definition of a School Zone as given in the *Road Traffic Code 2000*. School Zones may be installed around pre-primary, primary or secondary schools. All School Zones shall have a Posted Speed Limit of 40 km/h (except for roads already zoned at a lower Posted Speed value).

The roads on which the School Zone apply should generally have frontage access to the school, as well as a clear visual connection to the School.

School Zones should include children's crossings, zebra crossings, pelican crossings or pedestrian refuges in the immediate proximity of the school. The School Zone should incorporate any on-road facilities dedicated to the drop-off and pick-up of students, including parking zones specifically for parent vehicles, bus zones, etc. The placement of School Zone signage shall be coordinated with the design of the roadways and installation of crossing locations, etc.

School Zones should, where possible, extend 50 metres beyond the frontages of the school and achieve a length of 200 metres.

School Zones will not be applied to:

- Freeways,
- Control of Access Highways,
- Primary and Regional Distributors roads with posted speed limits greater 50km/h.
- 6 lane roads, or roads where the carriageway width is greater than 10 metres (traffic management treatments should be considered to reduce the carriageway width to less than 10 metres)
- Road within a speed zone, equal or less than the proposed school zone.
- Roads where direct access is restricted for children via physical barriers such as fencing, walls, embankments, grade separated children/pedestrian crossing facilities, etc.

School Zones may be eligible for consideration when it can be demonstrated that there would be a clear overall benefit from the introduction of a school zone.

5.4.1 Adjacent School Zones

Where two schools are nearby and they both independently satisfy the selection criteria, one continuous School Zone serving both schools may be applied at the discretion of Main Roads, taking into account the local road conditions, risks, and principles outlined in this policy.

5.4.2 School Zone Threshold Treatments

School Zones may be defined by the use of fixed static signage, pavement markings, or electronic signage as identified as appropriate by Main Roads.

5.4.3 Use of Electronic Speed Limit Signs at School Zones

The use of Electronic Speed Limit Signs at School Zones shall be considered on the main school frontage road where the school has direct access to the road or carriageway.

However, the Electronic signs may be installed on alternate road if there is a more appropriate road due to the following conditions:

- A history of pedestrian casualty crashes,
- Existing vehicle speed data provided by the WA Police Service, Local Government Authority etc. which demonstrates that the operating speed (85th percentile) is 10 km/h or greater than the posted speed over the full 1.5-hour School Zone period,
- A School Zone located on a designated Restricted Access Vehicle (RAV) route, and / or a designated heavy vehicle route.

5.4.4 Days and Times of School Zones

School Zones are effective on ‘School days’ which are those days excluding weekends and local public holidays, within school terms set by the Department of Education and published on its website.

The times of operation shown on School Zone signs shall be as shown in Table 6.

Table 6: School Zone Times

Location	Hours of Operation
Gascoyne, Pilbara,	07:30 – 9:00 a.m. and 2:00 to 3:30 p.m.
Kimberley	07:00 – 8.30 a.m. and 2:00 to 3:30 p.m
Carnarvon	07:30 – 9:00 a.m. and 2:00 to 4:00 p.m.
Rest of WA	07:30 – 9:00 a.m. and 2:30 to 4:00 p.m.

Electronic School Zone Signs shall only be activated during the times shown on School Zone signs.

5.5 Urban Area Speed Zones

Area Speed Zones may be considered where a local area has consistent characteristics which support broad application of a consistent speed limit. Area Speed Zones apply a regulatory limit on all roads within the area through the installation of signage of all entrance points to the area.

For any urban Area Speed Zone, all roads shall be fully contained within a clearly recognisable and dedicated residential, shopping, commercial, industrial, tourist, recreation, conservation or other precinct or reserve, subject to the following:

- The traffic volume on each road shall be less than 5,000 vpd,
- The area shall have a higher than normal pedestrian activity level and significant broader Place values,
- The proposed area speed zones to be signed shall have a clearly defined boundary,
- The boundaries of the area, precinct or reserve should have a threshold treatment to clearly define the area, and
- Generally, all roads within the area shall be local access or local distributor roads in a functional road hierarchy (having generally lowest, low to medium Movement function).

There is no arbitrary restriction on the maximum or minimum size of an area to which an area speed zone may be applied. Generally, most area speed zones will naturally be restricted by the size of the relevant precinct. The adopted boundary of the zone and the associated speed limit signing should appear logical and clear to drivers.

Where a Local Government boundary passes through an area proposed for an area speed zone, close consultation and coordination will be necessary so that the zone is implemented within both municipalities simultaneously.

5.5.1 Evaluation of Speed Activity in proposed Area Speed Zones

Prior to the implementation of Area Speed Zones, existing speed patterns shall be evaluated to identify the need for treatments other than speed signage.

Effective speed reducing devices may include roundabouts, slow points and speed humps in conformance with the following guidelines and standards in order of precedence as below:

- Main Roads Local Area Traffic Management.
- Austroads Guide to Traffic Management Part 8, Local Area Traffic Management (2008),
- AS 1742.13-1991, Local Area Traffic Management.

5.5.2 Area Speed Zones where the State Default Limit would otherwise apply

Area Speed Zones may be installed where there is a locality with characteristics which necessitate consistent application of a speed zone other than the relevant default speed. These Area Speed Zones shall generally conform with the guidance detailed in section 5.5.

The proposed local area speed zone shall have a clearly defined boundary. Acceptable features for the boundary are primary distributor roads, district distributor roads, local distributor roads, other major traffic routes that are to retain a higher speed limit, townsite development boundaries and physical boundaries such as rivers, lakes, railway lines and protected bushland. The boundaries of the area, precinct or reserve should have a threshold treatment to clearly define the area.

Primary distributor roads, district distributor roads and other major traffic routes should be excluded from the area speed zone and are to retain a higher speed limit. Generally, all roads within the area shall be local access or local distributor roads in a functional road hierarchy. For rural environments, short sections of unsealed/gravel roads may be considered within the Area Speed Zone.

The adopted boundary of the zone and the associated speed limit signing should appear logical and clear to drivers.

Where a Local Government boundary passes through an area proposed for an area speed zone, close consultation and coordination will be necessary so that the zone is implemented within both municipalities simultaneously.

5.6 Heavy Vehicle Zones

Where road conditions may pose specific risks relating to heavy vehicle movements, limits applying specifically to heavy vehicles may be applied. The definitions for heavy vehicle, heavy vehicle speed zone and heavy vehicle speed zone sign are given in the *Road Traffic Code 2000*.

The normal speed zone restriction for heavy vehicles on a steep decline is 40 km/h but this may be varied depending upon the particular situation. These are assessed individually depending on the circumstances e.g., structure, road geometry.

The conditions applicable to a heavy vehicle speed zone on a long steep descent shall be in accordance with the requirements in AS 1742.2-2009 Section 4.9.4 Figure 4.25 for Steep Descent and Long Steep Descent, except the descent shall extend for a minimum length of 1000 metres for grades equal to or greater than 10%.

5.7 Winding Roads

Road sections which have, or are proposed to have, a Winding Road sign (W1-5) and Next __ km sign (W8-17-1) with a length of 3 km or more, shall be speed zoned, based on the guidance provided within this policy. For the application of these signs, refer to AS1742.2-2009, Clause 4.4.7.5.

5.8 Shared Zones

Shared Zones are very low speed environments where vehicles operate in predominantly pedestrian areas. Shared Zones shall be located within a central business district, a dedicated tourist area, or a heritage area. These zones are provided only in exceptional circumstances, for example, the Hay St and Murray St Mall, Perth. These are assessed individually based on the following:

- Pedestrian movements shall predominate over vehicular movements,

- The Shared Zone shall meet the definition of a Shared Zone as given in the *Road Traffic Code 2000*,
- The Shared Zone may consist of a network of roads or a single road,
- The speed limit is as defined in *the Road Traffic Code 2000* (other limits are not permitted),
- The driving environment for motorised vehicles shall be such that vehicle-operating speeds are generally no more than 10km/h,
- Raised kerbs shall be removed to provide visual cues to drivers that pedestrians have right of way,
- The surface texture of the shared zone shall be different from the surrounding road network,
- Entrance and exit widths shall be narrowed so that there is a physical entry/exit to the zone,
- Each road shall have a trafficable width of at least 2.5 metres for one-way traffic and 4.5 metres for two-way traffic,
- There shall be minimal turning and intersecting motorised vehicular traffic,
- The roads shall have significant physical interruption to vehicular traffic by the use of bollards, parallel parking bays, plants and landscaped areas,
- Parking spaces and loading zones, where provided, shall be located adjacent to the trafficable path and clearly signed and marked,
- The shared zone shall be an integral part of an agreed traffic management plan for the area that was developed with community consultation,
- Service and Emergency vehicles shall be able to use all roads,
- All roads within the area shall meet the definition of a built-up area and have street lighting to Category P as defined in AS1158.3.1-2005.

Speed reduction devices should be installed at a spacing of approximately 40 metres and placed to enforce an extremely low speed environment. Devices should include planting areas to contain the area visually. Bollards with reflectors may be used to delineate the shape of the roadway on the approach side of landscaping.

5.9 Construction Sites and Special Events

Refer to WA Traffic Management for Works on Roads Code of Practice on the Main Roads website for further information

5.10 Advisory Speed Signing

Advisory speed signing shall be limited to horizontal and vertical curves (including LATM devices) on sealed highways, main roads and other speed zoned roads that have a safe operating speed less than the speed limit. These are to be assessed for signing with curve warning and advisory speed signs, in accordance with AS 1742.2-2009, Section 4.4 unless otherwise directed in this guideline.

Where there are a series of more than two closely spaced horizontal curves, some or all of which are substandard, the symbolic Winding Road sign (W1-5) shall be used at the beginning of the series of curves. The winding road sign used shall indicate the direction of the first substandard curve and the advisory speed sign shall indicate the advisory speed of the slowest curve. However, if the series of curves extends over a distance of one kilometre or more and the slowest curve is more than 10 km/h slower than the others, the slowest curve is to be signed separately.

Clause 3.3 of AS1742.4-2008 shall apply with respect to the conflict between speed limits and advisory speed signs. Advisory speed signs within any speed zone or default limit shall never show

a speed greater than the Regulatory Speed Limit. Speed limit signs and advisory speed signs showing different speed values from one another shall not be placed where drivers can read both at the one time or otherwise so close that they might appear to be conveying contradictory messages.

If the crash level on a section of speed zoned road with advisory speed signing becomes greater than the network average for that type of road, then that road section may be speed zoned at a lower value.

Advisory Speed signs shall not be used in conjunction with Crossroad (W2-1), T-junction (W2-3 and W2-14), Roundabout (W2-7), Side Road Junction (W2-4, W2-8 and W2-13) or Modified Intersection Warning (W9 series) signs, where a driver may be required to give way to other vehicles.

5.11 Speed Limit Pavement Marking

Under the *Road Traffic Code* 2000, Regulatory Speed Limits are defined by the placement of signage (including fixed and variable illuminated signage.)

Speed Limit Pavement Markings may be used to supplement regulatory signage, particularly where compliance with the speed limit may be poor, and where the road environment may limit drivers' perception or awareness of posted signage.

Speed Limit Pavement Markings, comprising white numerals, may be provided in the following situations:

- for a speed limit decrease at the end of a significant length of any urban road with 3 through lanes and a decrease from 100 km/h or higher
- for a speed limit decrease at the end of a significant length of rural or regional road with 3 through lanes and a decrease from 100 km/h or higher

Speed Limit Pavement Markings may only be installed on straight sections of road, to Main Roads specifications, and only following the receipt of written approval from Main Roads.

5.12 Default Speed Limit Signing

Speed Zone signs should not be used on roads subject to the default speed limits.

The only exception may be for situations where:

- A speed zone greater than 50 km/h terminates on a section of continuing road within a built up area, in which case 50 km/h speed limit signs shall be installed for motorists leaving the higher speed limit section.

5.13 "Remember 50 in Built-up Areas" Signing

Advisory "Remember 50 in Built-Up Areas" signs should not be used on roads subject to the default speed limits.

The only exception may be for situations where:

- Roads meet the Built-Up Area definition, but where the operating speed (85th percentile) is 10km/h or greater than the Built-Up Area speed limit, and
- Where the Default Regulatory Speed would otherwise be unclear.

5.14 Paths

Paths shall not have a Posted Speed Limit.

6 APPLICATIONS FOR NEW AND AMENDED SPEED ZONES

Main Roads will review requests for Speed Zone controls as outlined in this section, and provided:

- A request is received from the relevant road authority in line with this section
- The same location has not been reviewed within the last five years (provided that there has been no significant change in conditions since that review)
- The requested change is broadly in line with the provisions of this policy document. Main Roads may decline to undertake a request which is clearly contrary to this policy. In such cases, Main Roads will provide a reason for declining the application.

It is recommended that applicants should identify opportunities to treat localised hazards rather than modify regulatory speed zones.

The appropriate selection of treatments will vary depending on the road form and function. Applicants should liaise early with Main Roads to identify the suitability and requirements for any treatments for speed management prior to submitting requests for formal reviews of speed limits.

In some cases, non-regulatory measures to achieve the Target Speed may be applied without the application of Posted Speed Limits. In such cases, data for the Operating Speed of the road should be monitored to ensure that the desired Target Speed has been achieved.

6.1 Identification and Definition of Speed Management Problems

To commence a speed zone review the applicant must provide evidence to support a Target Speed different to the current Regulatory Speed. Any existing problems with Operating Speeds should be considered in contemplating the appropriate Target Speed and speed treatments.

As such, all applications for review or amendment to existing speed zones should describe the key motivating problem or problems which the applicant wishes to address through the use of speed signage or other treatments.

Applicants should provide any available supporting information which illustrates the motivating problem(s). This information may assist Main Roads in suggesting speed management treatments, particularly where changes to the regulatory speed limit may not be appropriate.

6.2 General Speed Zones

Applications for general speed zones and/or changes to existing speed zones should be addressed to the Manager Traffic Management Services for the Metropolitan Region and the Network Manager or Network Operations Manager in the Regional Office.

The applicant should provide the following information:

- Applicants Name, Postal Address, E-mail Address and Telephone Number,
- Road Name and Section (linked to a physical landmark e.g. intersection),
- Outline of reasons for seeking a change to the existing speed limit or speed zone,
- Supporting reasons for a proposed speed limit.

6.3 Area Speed Zones

Applications shall only be made by the Local Government with responsibility for the area in which the Area Speed Zone is proposed.

All applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region and the Network Manager or Network Operations Manager in the Regional Office.

The application shall include:

- A scaled map showing the boundary of the proposed local area speed zone.
- A list of all roads in the proposed area, the traffic volumes and the 85th percentile speed of traffic on these streets on an hourly basis.
- A completed Speed Zone Review Form
- A list of all roads that will require installation of speed control calming devices, where appropriate.
- A list of all roads with substandard seal widths (less than 5.5 metres), and deteriorating surfaces.
- Drawings to show the location and details of all proposed and existing speed control devices, proposed and existing threshold treatments, proposed local area speed limit signs and the locations of conducted speed surveys.
- A brief description of a monitoring program. The monitoring program shall include at least local community attitudes and vehicle speeds.
- The date on which the area speed zone is planned to come into force (i.e. after completion of Main Roads approvals and Local Government completion of roadwork if any).
- A commitment by Local Government to measure speeds for the road sections with new speed control devices and to provide additional devices if the 85th percentile speed exceeds the area speed limit by more than 10 km/h.
- A summary of consultation with the local community, police, emergency services and public transport authorities.

6.4 Heavy Vehicle Zones

All applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region and the Network Manager or Network Operations Manager in the Regional Office.

The applicant should provide the following information:

- Applicants Name, Postal Address, E-mail Address and Telephone Number,
- Road Name and Section (linked to a physical landmark e.g., intersection),
- Outline of reasons for seeking a heavy vehicle speed zone,
- Supporting reasons for a proposed speed limit.

6.5 School Zones

Applications shall only be made by the Headmaster / Principal or Parents & Citizens Association of the school or initiated by the Main Roads Road Services Officer (Speed Zoning).

All applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region, or the Network Manager or Network Operations Manager in the Regional Office.

The applicant should provide the following information:

- Applicants Name, Postal Address, E-mail Address and Telephone Number,
- A sketch map showing the school location with road names, buildings, adjacent playing fields, parking and access points,
- For new schools, the anticipated starting date for the school opening.

6.6 Shared Zones

Applications shall only be made by the Local Government with responsibility for the area in which the Shared Zone is proposed.

All applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region and the Network Manager or Network Operations Manager in the Regional Office.

The application shall include:

- A scaled map showing the proposed shared zone boundaries. The proposed shared zone shall have clear boundaries with other roads and features,
- The traffic volumes and the 85th percentile speed of traffic on an hourly basis,
- Drawings to show the location and details of all existing and proposed speed control, traffic signing, traffic calming devices, threshold treatments and the locations of conducted speed surveys,
- A brief description of a monitoring program. The monitoring program shall include at least local community attitudes and vehicle speeds,
- A commitment by Local Government to measure speeds for the road sections with new speed control devices and to provide additional devices if the 85th percentile speed exceeds the shared zone limit,
- A summary of consultation with the local community, Police Force, emergency services and public transport authorities,
- The proposed commencement date for the shared zone.

6.7 Advisory Speed Limit Signing

For all roads within the Perth Metropolitan Boundary, applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region. For Local Government roads outside of the Perth Metropolitan Boundary, applications for advisory speed limit signing should be forwarded to the relevant Local Government. For highways and main roads outside the Perth Metropolitan Area, applications should be addressed to the Network Manager or Network Operations Manager in the Regional Office.

6.8 Railway Level Crossing Speed Limit Signing

Applications shall only be made by the Road authority with responsibility for the road in which the Railway level crossing speed zone is proposed.

All applications should be addressed to the Manager Traffic Management Services for the Metropolitan Region OR the Network Manager or Network Operations Manager in the relevant Regional Office.

The application shall include:

- A detailed plan at an appropriate scale showing the proposed speed limit signage and appropriate dimensions. The plan must show existing road / rail infrastructure and signage (i.e., seal width, seal length, existing speed limits and signage etc.).
- Written confirmation from the rail infrastructure manager that they support the speed reduction and will make any required adjustments to level crossing infrastructure (such as Advanced Active Warning Signage).

6.9 Monitoring and Review

Any changes to regulatory speed limits should be monitored and reviewed as appropriate for the road type and relative volume of demand.

Main Roads will vary regulatory speed limits for a trial period and review available results at the end of the trial period. Where applications for speed zone changes are requested by Local Governments, Main Roads may require the local government to undertake or contribute to a formal review.

7 ENQUIRIES FOR INFORMATION ON SPEED LIMITS

7.1 General Speed Limits

All queries in relation to local roads should be initially discussed with the applicable Local Government(s).

All enquiries should be to the Road Services Officer (Speed Zoning) for the Metropolitan Region and the relevant Network Manager or Network Operations Manager in the Regional Office. Contact details are provided on the website www.mainroads.wa.gov.au under Our Role & Regions.

7.2 Speed Limits Changes

All queries in relation to changes to speed limits on local roads should be initially discussed with the applicable Local Government(s).

Changes to speed limits are provided on Main Roads WA website. Details are advertised for four (4) weeks and are removed after six (6) months after the speed limit has changed.

7.3 Roadwork Speed Limits

All enquiries should be to the relevant Project Manager for the roadwork in the Metropolitan or Regional Office. Guidelines for temporary speed limit signs for roadwork are given on the website www.mainroads.wa.gov.au under Road & Traffic Information > Traffic Management > Roadworks.

7.4 Special Events Speed Limits

All enquiries should be to the Traffic Management Co-ordinator in the Metropolitan Region and the relevant Network Manager or Network Operations Manager in the Regional Office.

Guidelines for temporary speed limit signs for events are given on the website www.mainroads.wa.gov.au under Road & Traffic Information > Traffic Management > Events.

8 APPROVAL

All proposed new and amended speed zones shall be approved by the Manager Traffic Management Services Network Operations prior to implementation.

9 REFERENCES AND RELATED DOCUMENTS

Main Roads WA

Main Roads WA. 2019. Road Safety Management System (ROSMA). https://www.mainroads.wa.gov.au/OurRoads/RoadSafety/Pages/managementsystem.aspx

Australian Standards

Australian Standard AS 1742.1, Manual of uniform traffic control devices, Part 1: General introduction and index of signs

Australian Standard AS 1742.2, Manual of uniform traffic control devices, Part 2: Traffic control devices for general use

Australian Standard AS 1742.4, Manual of uniform traffic control devices, Part 4: Speed controls

Australian Standard AS 1742.13, Manual of uniform traffic control devices, Part 13: Local Area Traffic Management

Australian Standard AS 1743, Road signs - Specifications

Australian Standard AS 2890.1, Parking facilities – Off street car parking

Australian Standard AS 5156, Electronic speed limit signs

Austroads Resources

Austroads. 2014. Model National Guidelines for Setting Speed Limits at High-risk Locations. Sydney, Austroads.

Austroads. 2008. Guide to Road Safety – Part 3: Speed Limits and Speed Management.

Austroads. Guide to Road Design – Part 3: Geometric Design.

Austroads. 2017. Guide to Traffic Management – Part 5: Road Management

Austroads. Guide to Traffic Management – Part 8: Local Area Traffic Management

Austroads. Guide to Traffic Management – Part 9: Traffic Operations

Austroads. Guide to Traffic Management – Part 10: Traffic Control and Communication Devices

Austroads. Austroads Report AP-118/96 - Urban Speed Management in Australia.

Austroads. 2010. Austroads Report AP-T141-10 – Infrastructure / Speed Limit Relationship in Relation to Road Safety Outcomes

Austroads. 2014. Austroads Report AP-R449-14 – Methods for Reducing Speeds on Rural Roads – Compendium of Good Practice

Austroads. Austroads Report AP-R455-14 – Model National Guidelines for Setting Speed Limits at High-risk Locations

Austroads. Austroads Report AP-R508-16 – Speed Reduction Treatments for High-speed Environments

Austroads. 2016. Austroads Report AP-R514-16 – Achieving Safe System Speeds on Urban Arterial Roads: Compendium of Good Practice

Austroads. 2019. Austroads Report AP-TR587-19 – Road Risk Assessment, Case Studies and Engagement Guidance for Speed Management.

Other Reference Material

Elvik, Rune et al, 2005, Speed and Road Accidents: an evaluation of the Power Model, Nordic Road and Transport Research No. 1.

Elvik, Rune et al, 2009. The Handbook of Road Safety Measures. Emerald.

European Conference of Ministers of Transport (ECMT), 2006, Speed Management, OECD Publishing, France, ISBN 92-821-0377-3 – no. 55291 2006.

Fildes, B. et al, 2005, Balance between Harm Reduction and Mobility in Setting Speed Limits: A Feasibility Study, Austroads report AP-R272/05.

Fildes, B. and Jarvis, J. 1994. Perceptual Countermeasures: Literature Review. Research Report CR4/94. NSW RTA, Sydney.

Fildes, B. et al 1987. Speed Perception 1: Drivers' judgements of safety and speed on urban and rural straight roads. Canberra, Federal Office of Road Safety.

Nilsson, G, 1990, Reduction in the speed limit from 100 km/h to 90 km/h during summer 1989: effects on personal injury accidents, injured and speeds, report no. 358A, Swedish Road and Traffic Research Institute, Linkoping, Sweden.
World Health Organization (WHO), 2008, Speed management: a road safety manual for decision-makers and practitioners, Global Road Safety Partnership, WHO, Geneva (http://apps.who.int/iris/bitstream/10665/43915/1/9782940395040_eng.pdf).

COUNCIL DECISION
(Executive Recommendation)

That Council:

1. **Based on an agreed contribution of $17,500 from Mr Dwyer, allocate an amount of $35,000 within the 2018/19 Shire of Donnybrook Balingup Draft Annual Budget, to seal a 200 metre section of road adjacent to 566 Spring Gully Road, Southampton.**

2. **Instruct the Chief Executive Officer to inform Mr Michael Dwyer that the Shire must receive his $17,500 by a mutually agreed date, and prior to the works commencing.**

Carried by En Bloc Resolution 1

10.2.2 SPEED ZONING, SOUTH WESTERN HIGHWAY DONNYBROOK PETITION

Location	South Western Highway, Donnybrook
Applicant	Mr Geoff Box
File Reference	06/1
Author	Damien Morgan – Manager Works and Services
Attachments	10.2.2(1) - Location map
Voting Requirements	Simple Majority
Executive Summary	Request Main Roads Western Australia (MRWA) to implement a 40km/hr. speed zoning on South Western Highway, in both the Donnybrook and Balingup town sites, and on the sections of the Reserve and Collins Street that abut the Apple Fun Park.

STRATEGIC ALIGNMENT
The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	Strategy	Action No.	Actions
1.1 – A diverse, prosperous economy, supporting local business and population growth.	Provide appropriate infrastructure to support and enhance business	1.1.2.3	Lobby State Government to upgrade and improve key/regional transport infrastructure.
3.3 – A safe and healthy community environment of all ages.	Support a safe, healthy and active community	3.3.3.6	Review and implement community safety and crime prevention strategies

BACKGROUND

The following correspondence as a petition, has been received from Mr Geoff Box relating to a request to reduce the speed limit on South Western Highway through Donnybrook town centre from 50km/h to 40km/h. The petition received over 300 signatures (Attachment 10.2.2(1)) as follows:

"To the Donnybrook / Balingup Shire President and Councillors,

After seeing my elderly brother and other elderly locals struggling to cross the highway, in Donnybrook, I would like to see the speed limit dropped through town to 40 kph.

My concern is the fact that most of the parking is on the opposite side of the street with an island in the middle. This makes it very difficult to safely negotiate a walking frame or a pram. Dropping the speed limit only adds a further 23 seconds travelling time.

The volume of traffic through Donnybrook has increased significantly over the past few years. A Main Roads counter located the West side of town Mid November 2017 recorded 7,116 vehicle movements per day.
The Greenbushes Lithium Mine is going to expand 3 times larger than its present size in the near future. This is going to increase the volume of trucks alone going through our town.

Unfortunately, the Main Roads department only seem to be interested in statistics and as there has been no deaths or recorded injuries they may be reluctant to allow the reduction to the speed limit.

Therefore, my appeal to you as our representatives is to make the Main Roads aware that our aim is prevent any deaths or serious injuries. We do not want any of our locals or visitors becoming statistics.

The 40kph speed limit is already in place in many small country towns where the main highway passes through their CBD. These towns have a lot less volume of traffic passing through them than Donnybrook. Pingelly, Wagin and even Collie, just to mention a few.

It may be necessary for you to contact the WA Local Government Association to get their support to get this passed by the Main Roads.

I held a 1 day petition on the 16th February 2018 and had over 320 local signatures that were in favour of the reduction to the speed limit.

Thanking you in anticipation for your support"

DETAILS
Shire staff have held preliminary discussions with Main Roads WA (MRWA) regarding the request. MRWA advised that they would consider the request against their *Speed Zoning Guidelines* - Section 4.1.2 Linear Speed Zones of 40km/h, which stipulates that:

> *The road section shall be fully contained within a recognisable and dedicated tourist, recreation, conservation, shopping, commercial or industrial area / precinct / reserve subject to the following:*
>
> - *Two-way single carriageway roads shall have a seal width of at least 5.0 metres;*
> - *Traffic volumes shall exceed 100 vpd on a typical weekday;*
> - *The start and end of the road section should have a threshold treatment;*
> - *Minimum length of the speed zone shall be 400 metres;*
>
> *Mid-block speed-reducing devices shall be provided where the length exceeds 400 metres or where devices are necessary to create a speed environment consistent with the speed zone; and*
> - *The 85th percentile speed for motor vehicles on existing roads, or expected on new roads, shall not be greater than 50 km/h or less than 30 km/h.*
>
> *Each application is looked at on its merits, the fact that there is a 40 km/h speed zone in Collie has no bearing on this application.*
>
> *Speed data is critical to the assessment, and once a request is received, speed data will be collected to determine what the 85th percentile speed is.*

It is understood that the concerns raised in Mr Box's petition are not only common for Donnybrook, but common to the community of Balingup. Both the Shires of Capel and Bridgetown Greenbushes, report that they too have received similar concerns from the community, regarding the highway traversing through both the Boyanup and Bridgetown town sites.

Furthermore, the speed limit on the section of roads adjacent to the Apple Fun Park - Reserve and Collins Streets (Attachment 10.2.2(1)), has previously been identified as a concern of the Donnybrook Townscape Committee. This location experiences a high volume of visitors to the park and associated traffic.

CONSULTATION
A petition was conducted on 16 February 2018 and collected over 320 signatures in favour of the reduction to the speed limit in the Donnybrook town centre.

Shire staff have liaised with MRWA and adjoining Shires regarding highway speed zones through other town sites.

FINANCIAL IMPLICATIONS
The cost of changing speed signage is funded by MRWA.

POLICY COMPLIANCE
Nil

STATUTORY COMPLIANCE

The Shire has no authority to establish or enforce speed-zoning compliance. MRWA and the WA Police undertake this.

CONCLUSION

The establishment of speed zones and enforcement is not a responsibility of the Shire of Donnybrook Balingup, however, it is evident from the petition presented by Mr Box, albeit only in regards to the Donnybrook town site, consultations with neighbouring Shires, and anecdotal evidence received, that there is a strong community concern about the current speed limits in high traffic areas. In this regard, it is recommended that Council request MRWA to implement 40km/hr speed zoning on South Western Highway, in both the Donnybrook and Balingup town centres.

It is also recommended that Council request MRWA to implement 40km/hr speed zones on the sections of Reserve and Collins Street located adjacent to the Apple Fun Park.

COUNCIL DECISION
(Executive Recommendation)

That Council:

1. **Instruct the Chief Executive Officer to request Main Roads WA to implement 40km/hr speed zoning on the South Western Highway as a priority, in both the Donnybrook and Balingup townsites.**

2. **Instruct the Chief Executive Officer to request Main Roads WA to implement 40km/hr speed zoning on the sections of Reserve and Collins Street, Donnybrook, that abut the Apple Fun Park as a priority.**

3. **Instruct the Chief Executive Officer to request advocacy and support for the implementation of resolutions 1 and 2, above, from the Member for Collie Preston, Hon. Mr Mick Murray MLA.**

4. **Instruct the Chief Executive Officer to liaise with the Shire of Capel and the Shire of Bridgetown Greenbushes with the objective of developing a collaborative advocacy position on implementation of 40km/hr speed limits through the townsites of Bridgetown, Balingup, Donnybrook and Boyanup.**

Carried by En Bloc Resolution 1

Public Notices

The Shire would like to advise the community of the following notices, all of which are available in full on the Shire website in *Latest News*.

CALL FOR COMMENT: DRAFT LOCAL PLANNING STRATEGY 2024

The Shire has prepared a draft Local Planning Strategy to guide how our community will grow and develop over the next 15 years. The draft Strategy aims to reflect the community's vision for the future, as expressed in the Shire's Strategic Community Plan 2032.

The draft Strategy encompasses the outcomes of the preliminary survey conducted in March 2022.

The Western Australian Planning Commission (WAPC) have certified the draft strategy for public advertising and the community is now invited to have their say.

The draft strategy and details on how to lodge your submission is available on the Shire website. Printed copies and submission forms are available to view at the Shire Administration Office in Donnybrook and libraries in Donnybrook and Balingup.

At the recent OCM (March 27, 2024), Council discussed extending the advertising and comment submission period for this Strategy. For submission requirements, deadlines, and to view the Strategy, please visit the Shire website (or you can scan this QR code).

All feedback received will be considered and proposed modifications presented back to the Council and the WAPC for final endorsement.

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

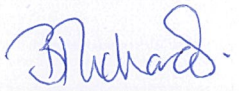
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 27 MARCH 2024.

SUMMARY:

Bank	*Cheque Number*	*Amount*
Municipal	CCP3507 - CCP3512. EFT27997A - EFT28156B, 53785, DD27551, DD27576	$2,529,248.79
Trust		
Monthly Cheque Totals		**$2,529,248.79**

CERTIFICATION OF MANAGER FINANCE & CORPORATE

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3507 - CCP3512. EFT27997A - EFT28156B, 53785, DD27551, DD27576 totalling $2,529,248.79 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.



12-3-2024

MANAGER FINANCE & CORPORATE **DATE**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

Chq/EFT	Date	Name	Description	Amount
3507	**14/02/2024**	**DONNYBROOK HOTEL**	**PAYMENT**	**-242.00**
INVOICE	14/02/2024	DONNYBROOK HOTEL	DINNER POST COUNCIL MEETING - 24.01.2024	242.00
3508	**14/02/2024**	**META PLATFORMS IRELAND LIMITED**	**PAYMENT**	**-172.45**
INVOICE	14/02/2024	META PLATFORMS IRELAND LIMITED	FACEBOOK ADVERTISING - SCHOOL HOLIDAYS ACTIVITIES	69.45
INVOICE	14/02/2024	META PLATFORMS IRELAND LIMITED	FACEBOOK ADVERTISING - SUMMER @ DRC CAMPAIGN	103.00
3509	**14/02/2024**	**FELIX MOBILE**	**PAYMENT**	**-30.00**
INVOICE	14/02/2024	FELIX MOBILE	DBK TRANSIT PARK - SIM SERVICE	30.00
3510	**14/02/2024**	**MAILCHIMP**	**PAYMENT**	**-40.57**
INVOICE	14/02/2024	MAILCHIMP	MONTHLY MARKETING SUBSCRIPTION	40.57
3511	**14/02/2024**	**SENDGRID**	**PAYMENT**	**-139.55**
INVOICE	14/02/2024	SENDGRID	DBK REC CTR - AUTOMATED EMAIL SERVICE FOR LEISURE MANAGEMENT SOFTWARE SYSTEM	139.55
3512	**14/02/2024**	**SCARBORO TOYOTA**	**PAYMENT**	**-14.59**
INVOICE	14/02/2024	SCARBORO TOYOTA	BATTERY TRANSMITTER - DB5	14.59
27997	**01/02/2024**	**WESTNET PTY LTD**	**PAYMENT**	**-520.73**
INVOICE	18/01/2024	WESTNET PTY LTD	INTERNET SERVICE - 01.02.2024 FOR DBK LIBRARY/SCHOOL, DBK DEPOT, DBK ADMIN, BLP BFB & ADMIN - STATIC IP ADDRESS SINGLE SERVICE	520.73
EFT27998	**08/02/2024**	**HARMONIC IT**	**PAYMENT**	**-2470.47**
INVOICE	23/01/2024	HARMONIC IT	DBK SES - MICROSOFT 365 BUSINESS SUBSCRITION	190.04
INVOICE	23/01/2024	HARMONIC IT	ALL BFB'S - MICROSOFT 365 SUBSCRIPTION	2280.43
EFT27999	**08/02/2024**	**ALFS MACHINERY PTY LTD**	**PAYMENT**	**-205.35**
INVOICE	31/01/2024	ALFS MACHINERY PTY LTD	DBK DEPOT - BOLTS, WASHER, NYLOC NUT, HOSE, BAND WORM DRIVE CLAMP & PTO SAFETY COVER	205.35
EFT28000	**08/02/2024**	**AUSTRALIA POST - ACCOUNTS**	**PAYMENT**	**-1673.13**
INVOICE	03/02/2024	AUSTRALIA POST - ACCOUNTS	JANUARY 2024 - POSTAGE FOR SHIRE, RATES, DBK LBRY & RANGERS	1673.13
EFT28001	**08/02/2024**	**AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH**	**PAYMENT**	**-26.50**
INVOICE	07/02/2024	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTIONS - 07.02.2024	26.50
EFT28002	**08/02/2024**	**AMITY SIGNS**	**PAYMENT**	**-372.90**
INVOICE	29/12/2023	AMITY SIGNS	STREET SIGNS - NOGGERUP ROAD, BALINGUP ROAD, KIRUP SCHOOL & CATHOLIC CHURCH	303.60
INVOICE	01/02/2024	AMITY SIGNS	RURAL STREET SIGN - #45	34.65
INVOICE	01/02/2024	AMITY SIGNS	RURAL STREET SIGN - #5	34.65

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

EFT28003	**08/02/2024**	**ALL TECH PLUMBING**	**PAYMENT**	**-225.50**
INVOICE	30/01/2024	ALL TECH PLUMBING	DBK REC CTR - FEMALE TOILET REPAIR AND CHECK EYE WASH STATION	225.50
EFT28004	**08/02/2024**	**AUSRECORD PTY LTD**	**PAYMENT**	**-34.65**
INVOICE	10/01/2024	AUSRECORD PTY LTD	2024 LABELS FOR RECORDS & FREIGHT	34.65
EFT28005	**08/02/2024**	**ABCO PRODUCTS PTY LTD**	**PAYMENT**	**-6337.64**
INVOICE	24/01/2024	ABCO PRODUCTS PTY LTD	PUBLIC TOILETS - CONSUMABLES	6337.64
EFT28006	**08/02/2024**	**AQUATIC SERVICES WA PTY LTD**	**PAYMENT**	**-907.50**
INVOICE	17/01/2024	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - ACID INJECTOR REPAIR	907.50
EFT28007	**08/02/2024**	**AGTRAC MACHINERY**	**PAYMENT**	**-22.08**
INVOICE	12/01/2024	AGTRAC MACHINERY	PIN & LINCH PIN	22.08
EFT28008	**08/02/2024**	**PETER ALLEN**	**PAYMENT**	**-51.00**
INVOICE	08/02/2024	PETER ALLEN	REFUND CANCELLATION DBK TRANSIT PARK FEES, BOOKING #19901	51.00
EFT28009	**08/02/2024**	**BUNNINGS GROUP LIMITED**	**PAYMENT**	**-685.33**
INVOICE	25/01/2024	BUNNINGS GROUP LIMITED	MINN COTTS (SHERP) - GARDEN REELS & PADLOCK	685.33
EFT28010	**08/02/2024**	**BALINGUP LIQUOR & GENERAL STORE**	**PAYMENT**	**-103.19**
INVOICE	01/02/2024	BALINGUP LIQUOR & GENERAL STORE	DIESEL PURCHASE - MULLALYUP BFB VEHICLES	51.39
INVOICE	01/02/2024	BALINGUP LIQUOR & GENERAL STORE	DIESEL PURCHASES - BLP BFB & MUNRO BFB VEHICLES	51.80
EFT28011	**08/02/2024**	**BIG APPLE BAKERY**	**PAYMENT**	**-82.00**
INVOICE	01/02/2024	BIG APPLE BAKERY	CATERING - COUNCILLOR WORKSHOP HELD 31.01.2024	82.00
EFT28012	**08/02/2024**	**BUNBURY HARVEY REGIONAL COUNCIL**	**PAYMENT**	**-3792.66**
INVOICE	31/01/2024	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - JANUARY 2024	3044.66
INVOICE	31/01/2024	BUNBURY HARVEY REGIONAL COUNCIL	COMPOST - 25 TONNE	748.00
EFT28013	**08/02/2024**	**MARIO CONTARINO - MITIGATION**	**PAYMENT**	**-5786.00**
INVOICE	31/01/2024	MARIO CONTARINO - MITIGATION	FIRE MITIGATION WORKS INC. SLASHING AND INSTALLATION OF A FIRE BREAK AT LOT 176 SW HIGHWAY, DBK	5786.00
EFT28014	**08/02/2024**	**BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT**	**PAYMENT**	**-933.86**
INVOICE	28/01/2024	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT	ADMIN - MONTHLY PHONE/SIP ACCOUNT - JANUARY 2024	933.86
EFT28015	**08/02/2024**	**KAY BOND**	**PAYMENT**	**-423.20**
INVOICE	07/02/2024	KAY BOND	REIMBURSE RENT DURING SHERP RENOVATION - UNIT 9 LANGLEY VILLAS 01.02.24 TO 14.02.24	423.20
EFT28016	**08/02/2024**	**CITY & REGIONAL FUELS**	**PAYMENT**	**-23486.03**
INVOICE	02/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB463 PRINCIPAL PLANNER - JANUARY 2024	97.54
INVOICE	02/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - JANUARY 2024	85.13

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	04/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8891 MGR RECREATION SERVICES - JANUARY 2024	92.99
INVOICE	05/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - JANUARY 2024	87.03
INVOICE	07/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8250 MGR CORPORATE SERVICES - JANUARY 2024	62.32
INVOICE	08/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB463 PRINCIPAL PLANNER -JANUARY 2024	100.00
INVOICE	08/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8887 MGR FINANCIAL SERVICES - JANUARY 2024	90.00
INVOICE	09/01/2024	CITY & REGIONAL FUELS	BULK DIESEL PURCHASES - JANUARY 2024	6184.17
INVOICE	10/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8891 MGR RECREATION SERVICES - JANUARY 2024	87.22
INVOICE	14/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8887 MGR FINANCIAL SERVICES - JANUARY 2024	71.54
INVOICE	15/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - JANUARY 2024	76.82
INVOICE	16/01/2024	CITY & REGIONAL FUELS	BULK DIESEL PURCHASES - JANUARY 2024	5865.69
INVOICE	17/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	65.77
INVOICE	17/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8891 MGR RECREATION SERVICES - JANUARY 2024	83.86
INVOICE	18/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - JANUARY 2024	85.06
INVOICE	19/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	71.56
INVOICE	19/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8893 MGR DEVELOPMENT SERVICES - JANUARY 2024	86.95
INVOICE	19/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB463 PRINCIPAL PLANNER - JANUARY 2024	105.37
INVOICE	21/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	94.34
INVOICE	23/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	52.42
INVOICE	23/01/2024	CITY & REGIONAL FUELS	BULK DIESEL PURCHASES - JANUARY 2024	5422.23
INVOICE	24/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - JANUARY 2024	91.24
INVOICE	24/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	69.75

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	24/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8891 MGR RECREATION SERVICES - JANUARY 2024	86.95
INVOICE	25/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8893 MGR DEVELOPMENT SERVICES - JANUARY 2024	85.76
INVOICE	25/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB463 PRINCIPAL PLANNER - JANUARY 2024	58.24
INVOICE	26/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8887 MGR FINANCIAL SERVICES VEHICLE - JANUARY 2024	93.02
INVOICE	29/01/2024	CITY & REGIONAL FUELS	DIESEL FUEL - DB4384 DBK SES VEHICLE - JANUARY 2024	148.06
INVOICE	29/01/2024	CITY & REGIONAL FUELS	UNLEADED FUEL - DB8894 MGR EXECUTIVE SERVICES - JANUARY 2024	79.06
INVOICE	30/01/2024	CITY & REGIONAL FUELS	BULK DIESEL PURCHASES - JANUARY 2024	3051.17
INVOICE	31/01/2024	CITY & REGIONAL FUELS	BULK ULP PURCHASE - JANUARY 2024	754.77
EFT28017	**08/02/2024**	**DUG CROSS ELECTRICS**	**PAYMENT**	**-4126.00**
INVOICE	29/01/2024	DUG CROSS ELECTRICS	VIN FARLEY PARK - PUBLIC TOILETS - INSTALL POWER SUPPLY AND LIGHT FIXTURES	3136.00
INVOICE	29/01/2024	DUG CROSS ELECTRICS	APEX PARK - ELECTRICAL REPAIRS TO BBQ & DBK DEPOT - REPAIR EXIT LIGHTS	990.00
EFT28018	**08/02/2024**	**AUSTRALIAN GOVERNMENT - SERVICES AUSTRALIA - CHILD SUPPORT**	**PAYMENT**	**-18.90**
INVOICE	07/02/2024	AUSTRALIAN GOVERNMENT - SERVICES AUSTRALIA - CHILD SUPPORT	PAYROLL DEDUCTIONS - 07.02.2024	18.90
EFT28019	**08/02/2024**	**CLEANAWAY OPERATIONS PTY LTD**	**PAYMENT**	**-2605.16**
INVOICE	31/01/2024	CLEANAWAY OPERATIONS PTY LTD	BLP TRANSFER STN - CLEAR GENERAL WASTE BINS - JANUARY 2024	1563.46
INVOICE	31/01/2024	CLEANAWAY OPERATIONS PTY LTD	BLP TRANSFER STN - CLEAR RECYCLING WASTE BINS - JANUARY 2024	1041.70
EFT28020	**08/02/2024**	**DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.**	**PAYMENT**	**-2100.00**
INVOICE	03/11/2023	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	2024 DIRECTORY ADVERTISEMENTS, DBK & BLP TRANSIT PARKS, ADMIN OFFICE, RECREATION CENTRE, DBK & BLP LIBRARIES, SHIRE COMMUNITY INFORMATION PAGES, 2024 ANNUAL MEMBERSHIP	2100.00
EFT28021	**08/02/2024**	**CRS ELECTRICAL**	**PAYMENT**	**-2326.50**
INVOICE	31/01/2024	CRS ELECTRICAL	DBK REC CENTRE - REPLACE LED LIGHTS IN SWIMMING POOL HALL	2326.50
EFT28022	**08/02/2024**	**CLEANAWAY**	**PAYMENT**	**-53100.63**

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	31/01/2024	CLEANAWAY	REFUSE COLLECTION - WASTE, RECYCLING, ORGANICS, PROCESSING OF RECYCLABLES , NEW, STOLEN, REPLACEMENT BINS, GENERAL WASTE, RECYCLING & ORGANICS , REPAIRS, REMOVALS & DELIVERY FEES - GENERAL WASTE, RECYCLING & ORGANICS, CUSTOMER SERVICE CALL CENTRE ENQUIRIES - JANUARY 2024	53100.63
EFT28023	**08/02/2024**	**CAFE 48**	**PAYMENT**	**-63.00**
INVOICE	18/01/2024	CAFE 48	CATERING - STAFF WORKSHOP - 08.01.2024	63.00
EFT28024	**08/02/2024**	**CORE ELEMENTS COACHING**	**PAYMENT**	**-892.50**
INVOICE	22/01/2024	CORE ELEMENTS COACHING	DBK REC CTR - GROUP TRAINING AND PT SERVICES 15.01.2024 & 22.01.2024	595.00
INVOICE	29/01/2024	CORE ELEMENTS COACHING	DBK REC CTR - GROUP TRAINING AND PT SERVICES - 29.01.2024	297.50
EFT28025	**08/02/2024**	**COLONIAL BRANDS**	**PAYMENT**	**-313.50**
INVOICE	09/10/2023	COLONIAL BRANDS	LOWDEN BFB - NAVY BUCKET HATS & EMBROIDERY	313.50
EFT28026	**08/02/2024**	**DONNYBROOK HARDWARE & GARDEN**	**PAYMENT**	**-939.69**
INVOICE	02/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - TRICKLE TUBE & SPRAY SPIKE	23.88
INVOICE	04/01/2024	DONNYBROOK HARDWARE & GARDEN	WORKS - KWIKSET	18.50
INVOICE	04/01/2024	DONNYBROOK HARDWARE & GARDEN	BLP P & G - WALL PLUGS	5.40
INVOICE	05/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - SOIL WETTER	70.35
INVOICE	10/01/2024	DONNYBROOK HARDWARE & GARDEN	EGAN PARK - DRILL HSS & BOLT	20.80
INVOICE	15/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - TAP	16.30
INVOICE	15/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - TAP	18.15
INVOICE	15/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - TROWEL, BUCKET & TUB	54.44
INVOICE	17/01/2024	DONNYBROOK HARDWARE & GARDEN	THOMSON BROOK BFB - RAKEHOES & SHOVELS	365.90
INVOICE	17/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - RAKE, PICK & HANDLE	81.49
INVOICE	17/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - GAFFA TAPE	29.99
INVOICE	17/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - ALPHABET LETTERS	35.35
INVOICE	17/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - RETURN ALPHABET LETTERS	-33.20
INVOICE	18/01/2024	DONNYBROOK HARDWARE & GARDEN	BLN P & G - DRILL BITS & SHEET WET/DRY	36.95
INVOICE	22/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - PLANTS & JUG	99.60
INVOICE	22/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - HAND TROWEL	10.50
INVOICE	23/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - PAINT SCRAPER, BRUSH & BROOM	38.44
INVOICE	23/01/2024	DONNYBROOK HARDWARE & GARDEN	GRIMWADE RD - KWIKSET	27.75
INVOICE	30/01/2024	DONNYBROOK HARDWARE & GARDEN	P & G - PRUNING SAW	19.10
EFT28027	**08/02/2024**	**DONNYBROOK BUTCHERS**	**PAYMENT**	**-748.43**
INVOICE	25/01/2024	DONNYBROOK BUTCHERS	AUSTRALIA DAY 2024 - SAUSAGES & BACON FOR DBK BREAKFAST	748.43
EFT28028	**08/02/2024**	**DONNYBROOK FRUIT BARN PTY LTD**	**PAYMENT**	**-499.66**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	14/01/2024	DONNYBROOK FRUIT BARN PTY LTD	ARGYLE BFB - FUEL EXPENSES - JANUARY 2024	50.58
INVOICE	25/01/2024	DONNYBROOK FRUIT BARN PTY LTD	ARGYLE BFB - FUEL EXPENSES - JANUARY 2024	187.58
INVOICE	25/01/2024	DONNYBROOK FRUIT BARN PTY LTD	AUSTRALIA DAY 2024 - FRESH FRUIT FOR DBK BREAKFAST	261.50
EFT28029	**08/02/2024**	**DONNYBROOK & DISTRICTS PLUMBING SERVICE**	**PAYMENT**	**-1001.00**
INVOICE	19/01/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE	DBK DEPOT - SUPPLY & INSTALL NEW TOILET	363.00
INVOICE	19/01/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE	BLP DEPOT - SUPPLY & INSTALL NEW TOILET	407.00
INVOICE	05/02/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE	MINN COTTS UNITS 4 & 9 - REPLACE DAMAGED GARDEN TAPS	231.00
EFT28030	**08/02/2024**	**DONNYBROOK FRESH SUPA IGA**	**PAYMENT**	**-2449.89**
INVOICE	02/01/2024	DONNYBROOK FRESH SUPA IGA	W&S ADMIN & DBK DEPOT - MILK & COFFEE	39.52
INVOICE	08/01/2024	DONNYBROOK FRESH SUPA IGA	DBK ADMIN - MILK, TEABAGS, SUGAR & GARBAGE BAGS	53.28
INVOICE	09/01/2024	DONNYBROOK FRESH SUPA IGA	DBK DEPOT - MILK & COFFEE	34.62
INVOICE	09/01/2024	DONNYBROOK FRESH SUPA IGA	DEPOT - INSECT REPELLANT	105.08
INVOICE	15/01/2024	DONNYBROOK FRESH SUPA IGA	DBK ADMIN - WATER, MILK & COFFEE	86.45
INVOICE	15/01/2024	DONNYBROOK FRESH SUPA IGA	W & S ADMIN - MILK & BISCUITS	21.38
INVOICE	16/01/2024	DONNYBROOK FRESH SUPA IGA	MUMBALLUP BFB - REFRESHMENT STOCK FOR STATION & APPLIANCES	96.93
INVOICE	18/01/2024	DONNYBROOK FRESH SUPA IGA	DBK ADMIN - COOL DRINK, DISH LIQUID, GLEN 20, COMPOST, GARBAGE BAGS, MILK & COFFEE	171.77
INVOICE	22/01/2024	DONNYBROOK FRESH SUPA IGA	DBK ADMIN - MILK	25.20
INVOICE	23/01/2024	DONNYBROOK FRESH SUPA IGA	W & S ADMIN - MILK, COFFEE, BISCUITS & HANDSOAP	50.35
INVOICE	23/01/2024	DONNYBROOK FRESH SUPA IGA	DBK DEPOT - MILK & BAGS	10.83
INVOICE	25/01/2024	DONNYBROOK FRESH SUPA IGA	AUSTRALIA DAY 2024 - FOOD & DRINKS FOR DBK BREAKFAST	1374.59
INVOICE	25/01/2024	DONNYBROOK FRESH SUPA IGA	AUSTRALIA DAY 2024 - CLEANING PRODUCTS, PAPER TOWEL, SERVIETTES, SUNSCREEN, MILO, STEVIA & SYRUP	109.82
INVOICE	25/01/2024	DONNYBROOK FRESH SUPA IGA	AUSTRALIA DAY 2024 - SPOONS & BOXES	61.73
INVOICE	26/01/2024	DONNYBROOK FRESH SUPA IGA	AUSTRALIA DAY 2024 - WATER & COFFEE CUPS	37.57
INVOICE	31/01/2024	DONNYBROOK FRESH SUPA IGA	DBK DEPOT - MILK & SPREAD	13.56
INVOICE	31/01/2024	DONNYBROOK FRESH SUPA IGA	DBK DEPOT - CATERING FOR STAFF FUNCTION	60.94
INVOICE	31/01/2024	DONNYBROOK FRESH SUPA IGA	DBK DEPOT - CATERING FOR STAFF FUNCTION	73.37
INVOICE	31/01/2024	DONNYBROOK FRESH SUPA IGA	W & S ADMIN - SAUCE & SPREAD	10.79
INVOICE	31/01/2024	DONNYBROOK FRESH SUPA IGA	COUNCILLOR WORKSHOP - FRUIT	12.11
EFT28031	**08/02/2024**	**DONNYBROOK PLAYCENTRE INC (PLAYGROUP)**	**PAYMENT**	**-750.00**
INVOICE	21/01/2024	DONNYBROOK PLAYCENTRE INC (PLAYGROUP)	AUSTRALIA DAY 2024 - ASSIST WITH PREPARATION & SERVICE DURING EVENT	750.00
EFT28032	**08/02/2024**	**DELL FINANCIAL SERVICES PTY LTD**	**PAYMENT**	**-821.46**
INVOICE	15/01/2024	DELL FINANCIAL SERVICES PTY LTD	LEASE CONTRACT -ADMIN - DELL LAPTOP COMPUTERS - 01.03.2024 TO 31.03.2024	821.46

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

EFT28033	**08/02/2024**	**DE LAGE LANDEN PTY LTD**	**PAYMENT**	**-670.12**
INVOICE	01/02/2024	DE LAGE LANDEN PTY LTD	LEASE CONTRACT - ADMIN - CISCO CATALYST STACKING SWITCHES INC. ACCESSORIES, SUPPORT & LICENSES - 22.01.2024 TO 21.02.2024	670.12
EFT28034	**08/02/2024**	**DARDANUP REMOVALS & STORAGE**	**PAYMENT**	**-14300.00**
INVOICE	20/01/2024	DARDANUP REMOVALS & STORAGE	LANG VILLS (SHERP) - PACK & MOVE & UNPACK RESIDENTS FROM LANG VILLS TO MINN COTTS	14300.00
EFT28035	**08/02/2024**	**FAIRTEL PTY LTD**	**PAYMENT**	**-154.00**
INVOICE	28/01/2024	FAIRTEL PTY LTD	DBK SES - PHONE AND NBN SERVICE	154.00
EFT28036	**08/02/2024**	**FRONTLINE FIRE & RESCUE**	**PAYMENT**	**-909.52**
INVOICE	25/01/2024	FRONTLINE FIRE & RESCUE	BEELERUP BFB - ASSORTED ADAPTERS	533.59
INVOICE	31/01/2024	FRONTLINE FIRE & RESCUE	BEELERUP BFB - BRANCH REPAIR KIT	375.93
EFT28037	**08/02/2024**	**FOREST PRODUCTS COMMISSION**	**PAYMENT**	**-575.33**
INVOICE	31/01/2024	FOREST PRODUCTS COMMISSION	RETURN UNEXPENDED GRANT FUNDS - FPC GRANT TO PURCHASE HANDHELD RADIOS	575.33
EFT28038	**08/02/2024**	**CELLARBRATIONS DONNYBROOK**	**PAYMENT**	**-60.99**
INVOICE	31/01/2024	CELLARBRATIONS DONNYBROOK	REFRESHMENTS FOR STAFF FUNCTION	60.99
EFT28039	**08/02/2024**	**HASTIE WASTE PTY LTD**	**PAYMENT**	**-40323.10**
INVOICE	30/01/2024	HASTIE WASTE PTY LTD	BLP TRANSFER STATION - MANAGEMENT - JANUARY 2024	13351.00
INVOICE	31/01/2024	HASTIE WASTE PTY LTD	SOUTH WEST HWY - SERVICING OF FRONTLIFT WASTE BIN - JANUARY 2024	90.00
INVOICE	31/01/2024	HASTIE WASTE PTY LTD	CLIFFORD ST - SERVICING OF FRONTLIFT WASTE BIN - JANUARY 2024	90.00
INVOICE	31/01/2024	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - MANAGEMENT - JANUARY 2024	25249.10
INVOICE	31/01/2024	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - WEEKLY CARDBOARD RECYCLING SERVICE - JANUARY 2024	1075.00
INVOICE	31/01/2024	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - EMPTY FRONTLIFT RECYCLING BINS - JANUARY 2024	468.00
EFT28040	**08/02/2024**	**HEATLEYS SAFETY & INDUSTRIAL**	**PAYMENT**	**-134.30**
INVOICE	29/01/2024	HEATLEYS SAFETY & INDUSTRIAL	GRIMWADE GREENBUSHES RD - WHEEL MEASURING LUFKIN PROSERIES	134.30
EFT28041	**08/02/2024**	**SKIPPERS PLUMBING SERVICES**	**PAYMENT**	**-211.92**
INVOICE	25/01/2024	SKIPPERS PLUMBING SERVICES	PRESTON VILLAGE - UNIT 10 - REPAIRS TO WATER METER VALVE	211.92
EFT28042	**08/02/2024**	**HARDY SPICER**	**PAYMENT**	**-132.47**
INVOICE	30/01/2024	HARDY SPICER	DB008 ROLLER - HYDRAULIC HOSE & SPIRAL WRAP GUARDING	132.47
EFT28043	**08/02/2024**	**HOUGH CABINETS**	**PAYMENT**	**-13215.53**

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	31/01/2024	HOUGH CABINETS	DBK REC CENTRE - FUNCTION ROOM - SUPPLY & INSTALL CABINETRY	13215.53
EFT28044	**08/02/2024**	**INFIELD SERVICES PTY LTD**	**PAYMENT**	**-8645.06**
INVOICE	30/01/2024	INFIELD SERVICES PTY LTD	DB6172 - DBK SES RESCUE TRAILER - SERVICE/REPAIRS BEARINGS	546.96
INVOICE	06/02/2024	INFIELD SERVICES PTY LTD	DB634 KIRUP BFB - SUPPLY & INSTALL REPLACEMENT PRIMING PUMP	5473.79
INVOICE	06/02/2024	INFIELD SERVICES PTY LTD	DB137 FERNDALE BFB - SUPPLY & INSTALL REPLACEMENT CLUTCH	2412.56
INVOICE	06/02/2024	INFIELD SERVICES PTY LTD	DB2234 LOWDEN BFB - REPAIR LEAKING HOSE REEL	211.75
EFT28045	**08/02/2024**	**JOMAR (WA) PTY LTD**	**PAYMENT**	**-3564.00**
INVOICE	31/01/2024	JOMAR (WA) PTY LTD	IRISHTOWN RD BRIDGE 3616 - EMERGENCY PROPING WORKS	3564.00
EFT28046	**08/02/2024**	**JONNO'S HANDYMAN AND CARPENTRY SERVICES**	**PAYMENT**	**-1338.70**
INVOICE	21/01/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANG VILLS - GROUND GARDENING 12.01.2024 TO 21.01.2024	341.00
INVOICE	02/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUND MAINTENANCE - 28.01.2024 TO 02.02.2024	502.70
INVOICE	02/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANG VILLS - GROUND GARDENING - 24.01.2024 TO 02.02.2024	385.00
INVOICE	04/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUND MAINTENANCE - 04.02.2024	55.00
INVOICE	04/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANG VILLS - GROUND GARDENING - 04.02.2024	55.00
EFT28047	**08/02/2024**	**GABRIELLE JONES**	**PAYMENT**	**-37.00**
INVOICE	05/02/2024	GABRIELLE JONES	REFUND CANCELLATION DBK TRANSIT PARK FEES, BOOKING #19682	37.00
EFT28048	**08/02/2024**	**SOUTH WEST LOCKSMITHS**	**PAYMENT**	**-266.86**
INVOICE	01/02/2024	SOUTH WEST LOCKSMITHS	BLP RECREATION CTR - SERVICE / REPAIR OF FRONT DOOR LOCK	266.86
EFT28049	**08/02/2024**	**MALATESTA ROAD PAVING & HOTMIX**	**PAYMENT**	**-640.00**
INVOICE	02/02/2024	MALATESTA ROAD PAVING & HOTMIX	IRISHTOWN RD - 400LT EMULSION FOR ROAD PATCHING	640.00
EFT28050	**08/02/2024**	**MCLEODS BARRISTERS & SOLICITORS**	**PAYMENT**	**-9406.21**
INVOICE	31/01/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - UNAUTHORISED DEVELOPMENT	1984.40
INVOICE	06/02/2024	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL FEES - CLOSURE OF BRIDGE 5224	7421.81
EFT28051	**08/02/2024**	**MICROSOFT REGIONAL SALES CORPORATION**	**PAYMENT**	**-1887.98**
INVOICE	26/01/2024	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE - 26.12.2023 TO 25.01.2024	54.45
INVOICE	26/01/2024	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE & OFFICE 365 BUSINESS PREMIUM EXCHANGE - 26.12.2023 TO 25.01.2024	1833.53
EFT28052	**08/02/2024**	**MOMA PRODUCTS PTY LTD**	**PAYMENT**	**-907.50**
INVOICE	24/01/2024	MOMA PRODUCTS PTY LTD	MINN COTTS (SHERP) - MOTION SECURITY LIGHT	907.50
EFT28053	**08/02/2024**	**NIGHTGUARD SECURITY SERVICE SW**	**PAYMENT**	**-462.00**
INVOICE	15/01/2024	NIGHTGUARD SECURITY SERVICE SW	W&S ADMIN - ATTEND AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENT - JANUARY 24	242.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	06/02/2024	NIGHTGUARD SECURITY SERVICE SW	ADMIN - ATTEND AFTER HOURS SECURITY EVALUATE ALARM INCIDENT - 04.02.2024	220.00
EFT28054	**08/02/2024**	**OMNICOM MEDIA GROUP AUSTRALIA PTY LTD**	**PAYMENT**	**-581.28**
INVOICE	31/01/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	ADVERTISMENT IN WEST AUSTRALIAN NEWSPAPER - EXPRESSION OF INTEREST EOI 01-2324 AND REQUEST FOR TENDER RFT 02-2324	581.28
EFT28055	**08/02/2024**	**PRESTON VALLEY MAINTENANCE**	**PAYMENT**	**-15098.00**
INVOICE	25/01/2024	PRESTON VALLEY MAINTENANCE	AYRES GARDENS - CLEAN ORNAMENT APPLES	330.00
INVOICE	29/01/2024	PRESTON VALLEY MAINTENANCE	DBK MEDICAL CENTRE - REPAIR WATER DAMAGED PLASTERBOARD CEILING IN RECEPTION AREA	1925.00
INVOICE	30/01/2024	PRESTON VALLEY MAINTENANCE	DBK AMPHITHEATRE - SUPPLY PRODUCTS & SEAL DONNYBROOK STONE WALL	2365.00
INVOICE	01/02/2024	PRESTON VALLEY MAINTENANCE	BLP FOOTBALL CLUB - REPAIR VANDALISM DAMAGE	400.00
INVOICE	01/02/2024	PRESTON VALLEY MAINTENANCE	BLP MAIN STREET - RE-LAY BRICKS & REPAIR PLANTER BOX	200.00
INVOICE	01/02/2024	PRESTON VALLEY MAINTENANCE	BLP VILLAGE GREEN - REPAIR GATE TO PLAYGROUND, DBK APPLE FUN PARK - INSTALL SOAP DISPENSER ON WALL OUTSIDE PUBLIC TOILETS	308.00
INVOICE	05/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS UNITS 9-12 - SUPPLY & INSTALL HORIZONTAL SLATTED INFILL SCREENS TO BOUNDARY WALL	9570.00
EFT28056	**08/02/2024**	**PFD FOOD SERVICE PTY LTD**	**PAYMENT**	**-516.20**
INVOICE	02/02/2024	PFD FOOD SERVICE PTY LTD	DBK REC CENTRE - KIOSK STOCK	516.20
EFT28057	**08/02/2024**	**PLE COMPUTERS PTY LTD**	**PAYMENT**	**-572.77**
INVOICE	23/01/2024	PLE COMPUTERS PTY LTD	UNIVERSAL COMPACT DOCKING STATION	572.77
EFT28058	**08/02/2024**	**PRESTON POWER EQUIPMENT**	**PAYMENT**	**-88.50**
INVOICE	18/01/2024	PRESTON POWER EQUIPMENT	P & G - SPOOL WITH NYLON LINE & MOWING HEAD	88.50
EFT28059	**08/02/2024**	**SIMON JAMES WILLIAM PEPPLER**	**PAYMENT**	**-14.45**
INVOICE	06/02/2024	SIMON JAMES WILLIAM PEPPLER	BLACK SPRAY PAINT	14.45
EFT28060	**08/02/2024**	**BELINDA MARIE RICHARDS**	**PAYMENT**	**-39.95**
INVOICE	01/02/2024	BELINDA MARIE RICHARDS	REIMBURSE INTERNET EXPENSES FEBRUARY 2024	39.95
EFT28061	**08/02/2024**	**REPCO - DONNYBROOK**	**PAYMENT**	**-607.98**
INVOICE	14/12/2023	REPCO - DONNYBROOK	DBK DEPOT - IDENTITY TAGS	22.88
INVOICE	19/12/2023	REPCO - DONNYBROOK	DBK DEPOT - KEY RING	9.08
INVOICE	08/01/2024	REPCO - DONNYBROOK	P & G - HAMMER	23.75
INVOICE	08/01/2024	REPCO - DONNYBROOK	DB4806 TRACTOR - QC HOUSING, 7 PIN PLUG & BOLT PACK	59.51
INVOICE	11/01/2024	REPCO - DONNYBROOK	DB18551 TRAILER - TAIL LIGHT & QC HOUSING	110.56
INVOICE	17/01/2024	REPCO - DONNYBROOK	DBK DEPOT - PVC TAPE	3.19
INVOICE	17/01/2024	REPCO - DONNYBROOK	DB1250 LOADER - BATTERY TERMINAL BOLTS & LEAD	27.56

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	18/01/2024	REPCO - DONNYBROOK	DBK DEPOT - JERRY CAN X2	110.00
INVOICE	25/01/2024	REPCO - DONNYBROOK	DB5 - VEHICLE BATTERY	226.60
INVOICE	25/01/2024	REPCO - DONNYBROOK	DB5 - WIPER BLADES	14.85
EFT28062	**08/02/2024**	**SPENCER SIGNS**	**PAYMENT**	**-346.50**
INVOICE	02/02/2024	SPENCER SIGNS	MINNINUP COTTAGES - "RESIDENTS ONLY PARKING" SIGNS	346.50
EFT28063	**08/02/2024**	**STEWART & HEATON CLOTHING CO. P/L**	**PAYMENT**	**-110.66**
INVOICE	05/02/2024	STEWART & HEATON CLOTHING CO. P/L	MUNRO BFB - TROUSERS	110.66
EFT28064	**08/02/2024**	**SOUTH WEST RUBBER STAMPS**	**PAYMENT**	**-185.50**
INVOICE	16/01/2024	SOUTH WEST RUBBER STAMPS	SELF INKING STAMP	149.50
INVOICE	16/01/2024	SOUTH WEST RUBBER STAMPS	BUILDING - STAMP INKPADS & POSTAGE	36.00
EFT28065	**08/02/2024**	**SOS OFFICE EQUIPMENT**	**PAYMENT**	**-805.41**
INVOICE	31/01/2024	SOS OFFICE EQUIPMENT	PHOTOCOPIER METER READS - WORKS DEPOT, ADMIN, DES & FINANCE COPIERS - JANUARY 2024	805.41
EFT28066	**08/02/2024**	**SURVCON PTY LTD**	**PAYMENT**	**-9570.00**
INVOICE	02/02/2024	SURVCON PTY LTD	SOUTHAMPTON RD - FEATURE & CONTOUR SURVEY	4180.00
INVOICE	02/02/2024	SURVCON PTY LTD	BOND & FLEET ST - DRAINAGE ASCON SURVEY	5390.00
EFT28067	**08/02/2024**	**SEEK LIMITED**	**PAYMENT**	**-401.50**
INVOICE	31/01/2024	SEEK LIMITED	SEEK ADVERTISING FOR PLANT OPERATOR - JANUARY 2024	401.50
EFT28068	**08/02/2024**	**SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING**	**PAYMENT**	**-162.38**
INVOICE	31/01/2024	SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING	ADMIN OFFICE - SHREDDING BIN PICKUP	162.38
EFT28069	**08/02/2024**	**SMARTSHEET AUSTRALIA PTY LTD**	**PAYMENT**	**-4065.75**
INVOICE	31/01/2024	SMARTSHEET AUSTRALIA PTY LTD	SMARTSHEETS - ENTERPRISE PLAN PLUS PRO SUPPORT - ADDITIONAL 10 LICENCED USERS	4065.75
EFT28070	**08/02/2024**	**SOUTH WEST CLEANING**	**PAYMENT**	**-7713.79**
INVOICE	31/01/2024	SOUTH WEST CLEANING	BLP TRANSIT PARK - PUBLIC TOILET FACILITIES AND BBQ CLEANING - JANUARY 2024	7713.79
EFT28071	**08/02/2024**	**SOUTHWEST ELECTRICAL & COMMUNICATION**	**PAYMENT**	**-319.00**
INVOICE	29/01/2024	SOUTHWEST ELECTRICAL & COMMUNICATION	BEELERUP BFB STATION - INVESTIGATE RCD ISSUE	187.00
INVOICE	29/01/2024	SOUTHWEST ELECTRICAL & COMMUNICATION	DBK MEDICAL CENTRE - CALL OUT & INVESTIGATE AIR CONDITIONING FAILURE	132.00
EFT28072	**08/02/2024**	**SOUTH WEST AUDIO VISUAL**	**PAYMENT**	**-942.00**
INVOICE	23/01/2024	SOUTH WEST AUDIO VISUAL	VC MITCHELL PARK - DESIGN CONSULTANCY SERVICES FOR AUDIO VISUAL HARDWARE TO PAVILLION 2	942.00
EFT28073	**08/02/2024**	**SOUTHBOUND SECURITY BUNBURY**	**PAYMENT**	**-220.00**
INVOICE	03/02/2024	SOUTHBOUND SECURITY BUNBURY	VIN FARLEY PARK - PUBLIC TOILETS - SUPPLY & INSTALL SECURITY SCREENS	220.00
EFT28074	**08/02/2024**	**SAPIO PTY LTD**	**PAYMENT**	**-2250.79**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	31/01/2024	SAPIO PTY LTD	CCTV SOLUTION FOR ADMIN BUILDING RECEPTION AREA	2250.79
EFT28075	**08/02/2024**	**TELSTRA - MELBOURNE ACCOUNTS**	**PAYMENT**	**-463.40**
INVOICE	22/01/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES	15.00
INVOICE	28/01/2024	TELSTRA - MELBOURNE ACCOUNTS	DEPOT - SMARTFILL	20.00
INVOICE	29/01/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - BLP LIBRARY	35.87
INVOICE	29/01/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - LOWDEN BFB	75.06
INVOICE	29/01/2024	TELSTRA - MELBOURNE ACCOUNTS	ARGYLE/IRISHTOWN BFB - INTERNET & DATA SERVICES & EQUIPMENT RENTAL	99.99
INVOICE	30/01/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK LIBRARY	92.49
INVOICE	01/02/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK REC CTR	124.99
EFT28076	**08/02/2024**	**TROPHIES WEST**	**PAYMENT**	**-258.83**
INVOICE	17/01/2024	TROPHIES WEST	COMMUNITY CITIZEN OF THE YEAR AWARD MEDALS & ENGRAVING	15.75
INVOICE	23/01/2024	TROPHIES WEST	DBK REC CENTRE - SUPPLY MEDALS & TROPHY ENGRAVING	243.08
EFT28077	**08/02/2024**	**TPG NETWORK PTY LTD**	**PAYMENT**	**-1040.60**
INVOICE	01/02/2024	TPG NETWORK PTY LTD	ADMIN - MONTHLY FAST FIBRE INTERNET & LINE SERVICE - 01.01.2024 TO 31.01.2024	1040.60
EFT28078	**08/02/2024**	**EARTH 2 OCEAN COMMUNICATIONS**	**PAYMENT**	**-385.00**
INVOICE	19/12/2023	EARTH 2 OCEAN COMMUNICATIONS	DB2523 - BEELERUP 1.4 - INVESTIGATE/REPAIR PA SYSTEM	385.00
EFT28079	**08/02/2024**	**SYNERGY**	**PAYMENT**	**-9576.01**
INVOICE	22/01/2024	SYNERGY	ELECTRICITY - BLP OVAL 12.12.2023 TO 11.01.2024	626.41
INVOICE	23/01/2024	SYNERGY	ELECTRICITY - RAC CHARGING STATION 20.12.2023 TO 16.01.2024	756.39
INVOICE	30/01/2024	SYNERGY	ELECTRICITY - STANDPIPE - WADE RD - THOMSON BROOK BFB 22.11.2023 TO 23.01.2024	124.53
INVOICE	02/02/2024	SYNERGY	ELECTRICITY - EGAN PARK 30.11.2023 TO 01.02.2024	1943.46
INVOICE	02/02/2024	SYNERGY	ELECTRICITY - DBK RECREATION CTR - 20.12.2023 TO 16.01.2024	5417.26
INVOICE	02/02/2024	SYNERGY	ELECTRICITY - ADMIN CENTRE 20.12.2023 TO 16.01.2024	707.96
EFT28080	**08/02/2024**	**WA LOCAL GOVERNMENT ASSOCIATION**	**PAYMENT**	**-10288.52**
INVOICE	29/01/2024	WA LOCAL GOVERNMENT ASSOCIATION	RECOVERY COORDINATORS COURSE FOR LOCAL GOVERNMENT - ACCOMMODATION EXPENSES - 18TH & 19TH DEC 2023	10288.52
EFT28081	**08/02/2024**	**WORK CLOBBER**	**PAYMENT**	**-2934.00**
INVOICE	23/01/2024	WORK CLOBBER	W & S STAFF - SAFETY BOOTS	2934.00
EFT28082	**08/02/2024**	**THE WARREN BLACKWOOD ALLIANCE OF COUNCILS (INC)**	**PAYMENT**	**-2090.00**
INVOICE	13/12/2023	THE WARREN BLACKWOOD ALLIANCE OF COUNCILS (INC)	5000 MAPS - SOUTHERN FORESTS & VALLEYS MAPS FOR BLP VISITOR CENTRE	2090.00
EFT28083	**08/02/2024**	**GRAINNE WHELAN**	**PAYMENT**	**-51.00**

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	08/02/2024	GRAINNE WHELAN	REFUND CANCELLATION DBK TRANSIT PARK FEES, BOOKING #19644	51.00
EFT28084	**08/02/2024**	**EVENTS WEST WA**	**PAYMENT**	**-8154.96**
INVOICE	27/01/2024	EVENTS WEST WA	AUSTRALIA DAY 2024 - EQUIPMENT HIRE & POWER SUPPLY FOR DBK EVENT	5682.60
INVOICE	27/01/2024	EVENTS WEST WA	AUSTRALIA DAY 2024 - SOUND EQUIPMENT & ENTERTAINMENT HIRE FOR DBK EVENT	2472.36
EFT28085	**08/02/2024**	**ZIPFORM**	**PAYMENT**	**-1318.29**
INVOICE	29/01/2024	ZIPFORM	PRINTING, ENVELOPE INSERT & LODGEMENT OF INSTALMENT NOTICES DUE 19.02.2024	1318.29
EFT28085A	**08/02/2024**	**SHIRE OF DONNYBROOK BALINGUP**	**PAYMENT**	**-160570.44**
INVOICE	08/02/2024	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 07.02.2024	160570.44
EFT28086	**19/02/2024**	**DONNYBROOK FARM SERVICE**	**PAYMENT**	**-3200.00**
INVOICE	16/02/2024	DONNYBROOK FARM SERVICE	BOX TRAILER TANDEM WITH BRAKES	3200.00
EFT28086A	**08/02/2024**	**AUSTRALIAN TAX OFFICE**	**PAYMENT**	**-50408.00**
INVOICE	08/02/2024	AUSTRALIAN TAX OFFICE	PAYG PERIOD ENDING 08.02.2024	50408.00
EFT28086B	**15/02/2024**	**SG FLEET AUSTRALIA PTY LIMITED**	**PAYMENT**	**-1018.60**
INVOICE	31/01/2024	SG FLEET AUSTRALIA PTY LIMITED	LEASE ACCOUNT FOR CESM VEHICLE FOR 09.02.2024 - 08.03.2024	1018.60
EFT28087	**22/02/2024**	**HARMONIC IT**	**PAYMENT**	**-658.79**
INVOICE	16/02/2024	HARMONIC IT	MANAGED FORTIANALYZER AGREEMENT 5 FIREWALLS - FEBRUARY 2024	658.79
EFT28088	**22/02/2024**	**A & L PRINTERS**	**PAYMENT**	**-406.00**
INVOICE	09/02/2024	A & L PRINTERS	BUILDING - SUPPLY SWIMMING POOL/SPA INSPECTION BOOKS	406.00
EFT28089	**22/02/2024**	**WESTERN ALLPEST SERVICES**	**PAYMENT**	**-330.00**
INVOICE	12/01/2024	WESTERN ALLPEST SERVICES	DBK MEDICAL CENTRE - TERMITE SPOT TREATMENT TO NURSES ROOM	330.00
EFT28090	**22/02/2024**	**WINC AUSTRALIA PTY LTD - ACCOUNTS**	**PAYMENT**	**-1503.95**
INVOICE	12/01/2024	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN, W&S, BUILDING & COMMUNITY DEVELOPMENT - OFFICE STATIONERY - PENS, NOTEBOOKS, RUBBER BANDS, CALENDAR REFILL, PAPER, LANYARDS, BLUETAC, LABELS, BATTERIES, DIARY, MAGAZINE HOLDER, SCISSORS, SHEET PROTECTORS, FILES, CLIPS, TAPE AND DISPENSER, PERMANENT MARKERS, PRINTER TONER CARTRIDGES X4, DISPLAY BOOK, FOLDERS, RULER, HIGHLIGHTER & DISPLAY BOOK	1471.97
INVOICE	19/01/2024	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN OFFICE STATIONERY - LABELS	31.98
EFT28091	**22/02/2024**	**ALLENS TRAFFIC MANAGEMENT**	**PAYMENT**	**-22861.30**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	05/02/2024	ALLENS TRAFFIC MANAGEMENT	JAYES ROAD - TRAFFIC MANAGEMENT 05.01.2024 TO 31.01.2024	5205.20
INVOICE	05/02/2024	ALLENS TRAFFIC MANAGEMENT	GREENBUSHES RD - TRAFFIC MANAGEMENT 21.12.2023 TO 28.01.2024	17656.10
EFT28092	**22/02/2024**	**AQUATIC SERVICES WA PTY LTD**	**PAYMENT**	**-2649.90**
INVOICE	29/01/2024	AQUATIC SERVICES WA PTY LTD	DBK REC CENTRE - BI-ANNUAL POOL PLANT SERVICE	2649.90
EFT28093	**22/02/2024**	**BERYL ANDERSON**	**PAYMENT**	**-340.93**
INVOICE	20/02/2024	BERYL ANDERSON	RATES REFUND ASSESSMENT A4790	340.93
EFT28094	**22/02/2024**	**BUNBURY MACHINERY**	**PAYMENT**	**-545.45**
INVOICE	25/01/2024	BUNBURY MACHINERY	DBK CEMETERY - JCB EXCAVATOR HIRE 24.01.2024 TO 25.01.2024	545.45
EFT28095	**22/02/2024**	**BALINGUP PROGRESS ASSOCIATION**	**PAYMENT**	**-1500.00**
INVOICE	09/02/2024	BALINGUP PROGRESS ASSOCIATION	2023/24 COMMUNITY GRANT FUNDING SCHEME - BLP COMMUNITY FOREST GARDEN FOOTPATHS	1500.00
EFT28096	**22/02/2024**	**BUNNINGS GROUP LIMITED**	**PAYMENT**	**-247.00**
INVOICE	23/01/2024	BUNNINGS GROUP LIMITED	DBK REC CTR - STEP LADDER & TV WALL MOUNT	247.00
EFT28097	**22/02/2024**	**BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD**	**PAYMENT**	**-1241.46**
INVOICE	20/02/2024	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - JANUARY 2024	1241.46
EFT28098	**22/02/2024**	**BDA TREE LOPPING**	**PAYMENT**	**-17820.00**
INVOICE	31/01/2024	BDA TREE LOPPING	DISMANTLE CHRISTMAS TREE AND LIGHTS , TREE PRUNING - CAUSTIS WAY (#5), STEERE ST, TRIGWELL ST & BLN CEMETERY, REMOVE GUM TREE - UNIONS ST, ROAD VERGE PRUNING - GERDE VIEW, STORM DAMAGE - CARMICHAEL RD, BROOKHAMPTON RD & UPPER CAPEL RD , POWERLINE CLEARING - JANUARY 2024	17820.00
EFT28099	**22/02/2024**	**BUNBURY & BUSSELTON AIR**	**PAYMENT**	**-711.32**
INVOICE	08/02/2024	BUNBURY & BUSSELTON AIR	W & S OFFICE - MECHANICAL PREVENTATIVE MTCE OF AIR-CONDITIONING EQUIPMENT	190.66
INVOICE	08/02/2024	BUNBURY & BUSSELTON AIR	MAIN ADMIN OFFICE - MECHANICAL PREVENTATIVE MTCE OF AIR-CONDITIONING EQUIPMENT	520.66
EFT28100	**22/02/2024**	**BLUE FORCE PTY LTD**	**PAYMENT**	**-230.52**
INVOICE	08/02/2024	BLUE FORCE PTY LTD	PRESTON VILLAGE - MONTHLY EMERGENCY HELP MONITORING 01.01.2024 TO 31.01.2024	230.52
EFT28101	**22/02/2024**	**KAY BOND**	**PAYMENT**	**-423.20**
INVOICE	15/02/2024	KAY BOND	LANG VILLS UNIT 9 - REIMBURSE RENT DURING SHERP RENOVATION - 15.02.2024 TO 28.02.2024	423.20
EFT28102	**22/02/2024**	**KAREN BARRY**	**PAYMENT**	**-99.00**
INVOICE	20/02/2024	KAREN BARRY	REFUND CANCELLATION DBK TRANSIT PARK FEES, BOOKING #20164	99.00
EFT28103	**22/02/2024**	**CARBONE BROS. PTY LTD**	**PAYMENT**	**-622796.46**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	31/01/2024	CARBONE BROS. PTY LTD	CUNDINUP-KIRUP RD UPGRADE - CLAIM 3 - RFT 01/2324	622796.46
EFT28104	**22/02/2024**	**BIDFOOD BUNBURY**	**PAYMENT**	**-72.18**
INVOICE	31/01/2024	BIDFOOD BUNBURY	DBK REC CENTRE - KIOSK STOCK	72.18
EFT28105	**22/02/2024**	**CONNECT CALL CENTRE SERVICES**	**PAYMENT**	**-186.29**
INVOICE	15/02/2024	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL SERVICE FOR WORKS & SERVICES, PARKS & GARDENS & RANGER SERVICES - JANUARY 2024	186.29
EFT28106	**22/02/2024**	**CORE ELEMENTS COACHING**	**PAYMENT**	**-892.50**
INVOICE	05/02/2024	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS AND PT SESSION 05.02.2024	297.50
INVOICE	19/02/2024	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS 12.02.2024 & 19.02.2024	595.00
EFT28107	**22/02/2024**	**GINA SUSAN CROWLEY**	**PAYMENT**	**-552.89**
INVOICE	20/02/2024	GINA SUSAN CROWLEY	RATES REFUND - ASSESSEMENT A2352	552.89
EFT28108	**22/02/2024**	**DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION**	**PAYMENT**	**-2600.00**
INVOICE	20/02/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	CLEARING PERMIT APPLICATION FOR ROAD UPGRADES 2024-2029	2600.00
EFT28109	**22/02/2024**	**DONNYBROOK & DISTRICTS PLUMBING SERVICE**	**PAYMENT**	**-880.00**
INVOICE	05/02/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE	APPLE FUND PARK - SUPPLY & INSTALL NEW TAPS FOR BBQ'S	165.00
INVOICE	19/02/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE	PRESTON VILLAGE - REPAIR LEAK ON WATER LINE PROVISION FOR FUTURE UNITS	715.00
EFT28110	**22/02/2024**	**DONNYBROOK BRIDGESTONE TYRE SERVICE**	**PAYMENT**	**-2873.40**
INVOICE	11/01/2024	DONNYBROOK BRIDGESTONE TYRE SERVICE	DB6381 TRAILER - SUPPLY AND FIT 5X KUMO 205/65R15	625.00
INVOICE	19/01/2024	DONNYBROOK BRIDGESTONE TYRE SERVICE	DB4170 TIP TRUCK - SUPPLY AND FIT 4X HAULMAXX ATT314, 2X VALVE EXTENSIONS, 4X TYRE DISPOSAL	2248.40
EFT28111	**22/02/2024**	**DONNYBROOK DISTRICT HIGH SCHOOL**	**PAYMENT**	**-795.43**
INVOICE	15/02/2024	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - POSTAGE & FREIGHT, STATIONERY SUPPLIES, CLEANING SUPPLIES & CHRISTMAS CRAFT ITEMS	795.43
EFT28112	**22/02/2024**	**DONNYBROOK FARM SERVICE**	**PAYMENT**	**-6530.35**
INVOICE	18/12/2023	DONNYBROOK FARM SERVICE	P & G - END CONNECTOR, BUSH, SHRUB HEAD FEMALE, SPRINKLER NOZZLE	74.91
INVOICE	18/12/2023	DONNYBROOK FARM SERVICE	P & G - TAP TIMER	104.50
INVOICE	02/01/2024	DONNYBROOK FARM SERVICE	P & G - SPRINKLERS, NIPPLE, SOCKETS	44.57
INVOICE	03/01/2024	DONNYBROOK FARM SERVICE	P & G - SOLVENT CEMENT, SOLENOID VALVE, COUPLING, VALVE SOCKET, COUPLING & THREAD TAPE	76.12
INVOICE	03/01/2024	DONNYBROOK FARM SERVICE	P & G - SOCKET, NIPPLE, SPRINKLERS	66.86
INVOICE	04/01/2024	DONNYBROOK FARM SERVICE	P & G - ELBOWS, COUPLING, RISERS, ELBOW, SPRINKLES & TEE FAUCET	103.58
INVOICE	08/01/2024	DONNYBROOK FARM SERVICE	P & G - VALVE BOX	30.80
INVOICE	08/01/2024	DONNYBROOK FARM SERVICE	P & G - SPRINKLERS, ELBOW, ELBOW FAUCET, ELBOW & RISER	73.88

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	08/01/2024	DONNYBROOK FARM SERVICE	P & G - FILTER RINGS FOR BRIDGE ST PUMP	272.80
INVOICE	10/01/2024	DONNYBROOK FARM SERVICE	P & G - TEFFEN FITTINGS	11.00
INVOICE	10/01/2024	DONNYBROOK FARM SERVICE	P & G - SPRINKLER	105.60
INVOICE	10/01/2024	DONNYBROOK FARM SERVICE	DBK REC CTR - SODIUM HYPOCHLORITE & FREIGHT	404.80
INVOICE	12/01/2024	DONNYBROOK FARM SERVICE	P & G - ECO WET 5L	88.00
INVOICE	15/01/2024	DONNYBROOK FARM SERVICE	P & G - ECO WET 20L	280.01
INVOICE	18/01/2024	DONNYBROOK FARM SERVICE	P & G - SOIL WETTER SEASOL 20L	217.80
INVOICE	18/01/2024	DONNYBROOK FARM SERVICE	W & S - FIRE FIGHTING UNIT 550LT HONDA	3520.00
INVOICE	19/01/2024	DONNYBROOK FARM SERVICE	P & G - SPRINKLERS & ADJUSTABLE NOZZLES	33.00
INVOICE	23/01/2024	DONNYBROOK FARM SERVICE	DBK REC CTR - SODIUM HYPOCHLORITE & SODA ASH	567.60
INVOICE	23/01/2024	DONNYBROOK FARM SERVICE	MARSHALL ROAD STANDPIPE - REPLACEMENT VALVE COVER	30.80
INVOICE	30/01/2024	DONNYBROOK FARM SERVICE	P & G - WOOLPACKS	39.60
INVOICE	31/01/2024	DONNYBROOK FARM SERVICE	P & G - SPRINKLER	79.20
INVOICE	31/01/2024	DONNYBROOK FARM SERVICE	BEELERUP BFB - REPLACE CAMLOCK FITTINGS & FREIGHT	304.92
EFT28113	**22/02/2024**	**DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION**	**PAYMENT**	**-2762.25**
INVOICE	20/02/2024	DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - JANUARY 2024	2762.25
EFT28114	**22/02/2024**	**DELL AUSTRALIA PTY LTD**	**PAYMENT**	**-1540.00**
INVOICE	07/02/2024	DELL AUSTRALIA PTY LTD	DELL MONITORS X 7	1540.00
EFT28115	**22/02/2024**	**DONNYBROOK MENS SHED (INC)**	**PAYMENT**	**-147.00**
INVOICE	21/02/2024	DONNYBROOK MENS SHED (INC)	REFUND DEVELOPMENT APPLICATION FEE - DONNYBROOK MENS SHED	147.00
EFT28116	**22/02/2024**	**DISMANTLE INC**	**PAYMENT**	**-5661.70**
INVOICE	15/02/2024	DISMANTLE INC	DISMANTLE BIKE RECYCLING PROGRAM FOR YOUTH - 3 DAY COURSE (50% DEPOSIT)	5661.70
EFT28117	**22/02/2024**	**FRONTLINE FIRE & RESCUE**	**PAYMENT**	**-870.93**
INVOICE	08/02/2024	FRONTLINE FIRE & RESCUE	BEELERUP BFB, FERNDALE BFB & LOWDEN BFB - LED TORCH & BRACKETS	870.93
EFT28118	**22/02/2024**	**TANYA LOUISE FYFE**	**PAYMENT**	**-204.13**
INVOICE	20/02/2024	TANYA LOUISE FYFE	REFUND DBK REC CTR SWIM SCHOOL FEES - 08.02.2024 TO 28.03.2024	204.13
EFT28119	**22/02/2024**	**PETER GEORGE GUBLER**	**PAYMENT**	**-2212.34**
INVOICE	16/02/2024	PETER GEORGE GUBLER	COUNCILLOR MEETING & COUNCILLOR ITC ALLOWANCE - OCTOBER TO DECEMBER 2023	2112.34
INVOICE	16/02/2024	PETER GEORGE GUBLER	REFUND COUNCILLOR NOMINATION DEPOSIT	100.00
EFT28120	**22/02/2024**	**ACUMENTIS**	**PAYMENT**	**-3750.00**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	11/01/2024	ACUMENTIS	DBK MEDICAL CENTRE - MARKET VALUATION - RESERVE 52021 & BUILDINGS	3750.00
EFT28121	**22/02/2024**	**HATCH PTY LTD**	**PAYMENT**	**-5718.90**
INVOICE	05/09/2023	HATCH PTY LTD	HOUSING NEEDS ASSESSMENT AS COMMISSIONED BY COUNCIL	5718.90
EFT28122	**22/02/2024**	**INFIELD SERVICES PTY LTD**	**PAYMENT**	**-5296.70**
INVOICE	13/02/2024	INFIELD SERVICES PTY LTD	DB460 - UPPER CAPEL LT - DFES A SERVICE	1642.50
INVOICE	17/02/2024	INFIELD SERVICES PTY LTD	DB4042 - ARGYLE LT - DFES A SERVICE	1734.70
INVOICE	17/02/2024	INFIELD SERVICES PTY LTD	DB4450 - MUMBALLUP LT - DFES A SERVICE	1919.50
EFT28123	**22/02/2024**	**RUSSELL JOHN JONES**	**PAYMENT**	**-165.15**
INVOICE	21/02/2024	RUSSELL JOHN JONES	REIMBURSE PHONE ALLOWANCE FOR JANUARY 2024	62.00
INVOICE	21/02/2024	RUSSELL JOHN JONES	DB606 - KUBOTA FRONT MOWER - NEW VEHICLE LICENCE FEES	103.15
EFT28124	**22/02/2024**	**JONNO'S HANDYMAN AND CARPENTRY SERVICES**	**PAYMENT**	**-2688.40**
INVOICE	18/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	DBK MEDICAL CENTRE - PAINT WAITING ROOM / PASSAGE CEILING BULKHEAD AREA AFFECTED BY WATER DAMAGE	935.00
INVOICE	18/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANG VILLS - UNITS 1-9 - GROUND GARDENING - JANUARY 2024	488.40
INVOICE	18/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	MINN COTTS -(SHERP) - GARDEN AND RETICULATION PREPARATION	935.00
INVOICE	18/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUND MAINTENANCE 16.02.2024	165.00
INVOICE	18/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - GROUND MAINTENANCE 18.02.2024	110.00
INVOICE	19/02/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANG VILLS U1-6 - GROUND GARDENING - 18.02.2024	55.00
EFT28125	**22/02/2024**	**WESFARMERS KLEENHEAT GAS P/L - ACC'S**	**PAYMENT**	**-75.90**
INVOICE	31/01/2024	WESFARMERS KLEENHEAT GAS P/L - ACC'S	BLP HALL, DBK HALL & DBK REC CTR - GAS FACILITY FEE	75.90
EFT28126	**22/02/2024**	**LEAK SEARCH**	**PAYMENT**	**-627.00**
INVOICE	14/02/2024	LEAK SEARCH	PRESTON VILLAGE - LOCATE UNDERGROUND WATER LEAK	627.00
EFT28127	**22/02/2024**	**TAMIKA LONGWORTH**	**PAYMENT**	**-66.00**
INVOICE	20/02/2024	TAMIKA LONGWORTH	REFUND CANCELLATION DBK TRANSIT PARK FEES, BOOKING #20439	66.00
EFT28128	**22/02/2024**	**MALATESTA ROAD PAVING & HOTMIX**	**PAYMENT**	**-148196.93**
INVOICE	31/01/2024	MALATESTA ROAD PAVING & HOTMIX	JAYES ROAD - SUPPLY SPRAY TWO COAT SEAL	38494.50
INVOICE	31/01/2024	MALATESTA ROAD PAVING & HOTMIX	JAYES ROAD - RFQ 314 BITUMEN RESEAL	109702.43
EFT28129	**22/02/2024**	**METAL ARTWORK BADGES**	**PAYMENT**	**-15.24**
INVOICE	14/02/2024	METAL ARTWORK BADGES	DBK ADMIN OFFICE - NAME BADGE PLANNING OFFICER	15.24
EFT28130	**22/02/2024**	**DONNYBROOK NETBALL ASSOCIATION**	**PAYMENT**	**-240.00**
INVOICE	22/02/2024	DONNYBROOK NETBALL ASSOCIATION	DBK REC CTR - DECEMBER UMPIRE FEES	240.00
EFT28131	**22/02/2024**	**NOLAN DRAFTING**	**PAYMENT**	**-1450.00**
INVOICE	20/02/2024	NOLAN DRAFTING	BRIDGE ST - DRAINAGE UPGRADE & DESIGN	1450.00
EFT28132	**22/02/2024**	**NARA TRAINING & ASSESSING PTY LTD**	**PAYMENT**	**-980.00**

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	15/02/2024	NARA TRAINING & ASSESSING PTY LTD	HIGH RISK LICENCE - FORKLIFT TRAINING FOR STAFF	980.00
EFT28133	**22/02/2024**	**ORBIT HEALTH & FITNESS SOLUTION**	**PAYMENT**	**-649.00**
INVOICE	19/02/2024	ORBIT HEALTH & FITNESS SOLUTION	DBK REC CTR - INCLINE BENCH, STIRRUP HANDLES & ANKLE STRAPS	649.00
EFT28134	**22/02/2024**	**OFFICEWORKS**	**PAYMENT**	**-87.20**
INVOICE	02/02/2024	OFFICEWORKS	ADMIN OFFICE & W&S - STATIONERY - A4 FILES, LABELS, PENS, MARKERS, DOCUMENT TRAY & HIGHLIGHTERS	87.20
EFT28135	**22/02/2024**	**OBAN GROUP PTY LTD**	**PAYMENT**	**-85870.22**
INVOICE	16/02/2024	OBAN GROUP PTY LTD	SHERP REFURBISHMENT WORKS CLAIM 1 - LANG VILLS - UNITS 1-9	85870.22
EFT28136	**22/02/2024**	**PERKINS BUILDERS**	**PAYMENT**	**-436548.76**
INVOICE	19/02/2024	PERKINS BUILDERS	PROGRESS CLAIM #10 - VC MITCHELL PARK SPORTING AND RECREATION PRECINCT, STAGE 1 - DESIGN PHASE & STAGE 2 CONSTRUCTION PHASE	436548.76
EFT28137	**22/02/2024**	**PRESTON PRESS**	**PAYMENT**	**-618.00**
INVOICE	05/09/2023	PRESTON PRESS	MONTHLY SHIRE CONNECT DOUBLE PAGE FEATURE - SEPTEMBER 2023	480.00
INVOICE	05/09/2023	PRESTON PRESS	ADVERTISING - CAT AND DOG REGISTRATION RENEWAL 1/2 PAGE SEPTEMBER 2023	138.00
EFT28138	**22/02/2024**	**PRESTON VALLEY MAINTENANCE**	**PAYMENT**	**-16773.00**
INVOICE	14/02/2024	PRESTON VALLEY MAINTENANCE	DBK TOWNSITE - PAVEMENT REPAIR OUTSIDE DBK HOTEL	2000.00
INVOICE	14/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS UNITS 2 & 3 - SUPPLY AND DELIVER 2 X HANDI-MATE SLIDING DOOR SHEDS	1595.00
INVOICE	14/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS UNITS 1 & 5 - STAND ALONE SLATTED PRIVACY SCREEN SET	2420.00
INVOICE	16/02/2024	PRESTON VALLEY MAINTENANCE	DBK APPLE FUN PARK - SUPPLY & INSTALL NEW GATE LATCH	258.50
INVOICE	16/02/2024	PRESTON VALLEY MAINTENANCE	DBK REC CENRE - INSTALL TOILET ROLL HOLDER, DBK REC CTR - INSTALL WALL MOUNTED TV BRACKET & FABRICATE & SUPPLY STEEL BACKING PLATES FOR WEIGHT RACKS	748.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	16/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS U1-4 - INSTALL HOSE REELS, LANG VILLAS U2 - REMOVE& RELOCATE FURNITURE TO STORAGE CONTAINER, COUNCIL CHAMBER - BLOCK OUT TWO GLASS PANELS IN REAR ENTRY DOOR, SHIRE MAIN ADMIN BUILDING - RELOCATE FURNITURE FROM IT OFFICE TO SES BUILDING, DBK MEMORIAL HALL - SECURE LOOSE TIMBER BOARD ON STAGE, APEX PARK PUBLIC TOILETS - REMOVE OLD, DAMAGED DOORS FROM THE STORE ROOM & TWO TOILET CUBICLES, SUPPLY & INSTALL 3 X FIBERGLASS DOORS, MANUFACTURE & INSTALL 2X ALUMINIUM DOOR-CLOSER PLATES, SUPPLY & INSTALL 2X DOOR-CLOSERS AND AN ENGAGEMENT LOCK, INSTALL REFURBISHED ENGAGEMENT LOCK, DISPOSE OF OLD DAMAGED DOORS.	3272.50
INVOICE	16/02/2024	PRESTON VALLEY MAINTENANCE	BLP TOURIST INFORMATION BAY - REMOVE EXISTING NOTICE BOARDS, CLEAN GUTTERS	539.00
INVOICE	19/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS U1-4 - SUPPLY & INSTALL SLOTTED GUTTERING TO UNDERCOVER AREAS, CONNECT TO EXISTING STORMWATER PIPE UNDER FLOOR, MINN COTTS U9 & 10 - SUPPLY & INSTALL VARIOUS FLASHINGS TO PERGOLAS	2585.00
INVOICE	20/02/2024	PRESTON VALLEY MAINTENANCE	MINN COTTS U1-4 - INSTALLATION OF WATER TANK, CONNECT STORMWATER, SUPPLY PIPEWORK AND FITTINGS, SUPPLY & INSTALL RETICULATION PIPES, ASSOCIATED FITTINGS & STOP VALVES, RETIC CONTROLLER & SOLENOIDS, MINN COTTS U5-8 - SUPPLY & INSTALL PIPE SLEEVE, RETIC PIPE INTO SLEEVE WITH FITTINGS TO RETURN TO SURFACE OF GARDEN BED	3355.00
EFT28139	**22/02/2024**	**PRESTON POWER EQUIPMENT**	**PAYMENT**	**-42.00**
INVOICE	18/01/2024	PRESTON POWER EQUIPMENT	P & G - EYLET SUPERCUT	18.00
INVOICE	18/01/2024	PRESTON POWER EQUIPMENT	P & G - EDGER BLADES	24.00
EFT28140	**22/02/2024**	**REECE PTY LTD**	**PAYMENT**	**-492.82**
INVOICE	07/02/2024	REECE PTY LTD	MINN COTTS UNITS 5-8 - HYGIENIC SEAL STRAIGHT GRAB RAIL	492.82
EFT28141	**22/02/2024**	**SPENCER SIGNS**	**PAYMENT**	**-704.00**
INVOICE	09/02/2024	SPENCER SIGNS	BUSHFIRE MITIGATION SIGN PRESCRIBED BURN	704.00
EFT28142	**22/02/2024**	**SOUTH WEST SEPTICS**	**PAYMENT**	**-520.00**
INVOICE	09/02/2024	SOUTH WEST SEPTICS	BROOKHAMPTON HALL - SEWERAGE LIQUID WASTE DISPOSAL	520.00
EFT28143	**22/02/2024**	**JBS&G AUSTRALIA PTY LTD**	**PAYMENT**	**-1306.25**
INVOICE	31/01/2024	JBS&G AUSTRALIA PTY LTD	DBK WASTE MANAGEMENT FACILITY - MONITORING BORE - DRAFT REPORT PROGRESS FOLLOWING FIRST ROUND OF GROUNDWATER SAMPLING	1306.25

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

EFT28144	**22/02/2024**	**SOLAR POWER SOLUTIONS SOUTHWEST**	**PAYMENT**	**-270.00**
INVOICE	25/01/2024	SOLAR POWER SOLUTIONS SOUTHWEST	DBK REC CTR - CHECK SOLAR INVERTER, ISOLATE SUNNY TRI10 AND RECONNECT SUNNY TRI INVERTER A	270.00
EFT28145	**22/02/2024**	**SOUTH WEST CLEANING**	**PAYMENT**	**-6531.80**
INVOICE	31/10/2023	SOUTH WEST CLEANING	DBK HALL - SPECIAL WEEKEND CLEAN FOLLOWING REFERENDUM	297.00
INVOICE	31/01/2024	SOUTH WEST CLEANING	DBK DEPOT, W&S & MAIN ADMIN, DBK HALL, DBK TRANSIT PARK, DBK REC CTR, CHAMBER, PRESTON VILLAGE COMMUNITY CTR & DBK LIBRARY - CONTRACT CLEANING - JANUARY 2024	6120.40
INVOICE	31/01/2024	SOUTH WEST CLEANING	DBK TRANSIT PARK - CONSUMABLES JANUARY 2024	114.40
EFT28146	**22/02/2024**	**SOUTHWEST ELECTRICAL & COMMUNICATION**	**PAYMENT**	**-5625.30**
INVOICE	06/02/2024	SOUTHWEST ELECTRICAL & COMMUNICATION	DBK REC CTR - REMOVE & DISPOSE OF DAMAGED INVERTER, INSTALL REPLACEMENT	5625.30
EFT28147	**22/02/2024**	**SOUTH WEST HIGHLANDERS INC**	**PAYMENT**	**-2000.00**
INVOICE	28/06/2023	SOUTH WEST HIGHLANDERS INC	COMMUNITY GRANT FUNDING SCHEME	2000.00
EFT28148	**22/02/2024**	**CR DEANNA RUTH SHAND**	**PAYMENT**	**-186.30**
INVOICE	16/02/2024	CR DEANNA RUTH SHAND	COUNCILLOR TRAVEL ALLOWANCE - OCT TO DEC 2023	186.30
EFT28149	**22/02/2024**	**TELSTRA - MELBOURNE ACCOUNTS**	**PAYMENT**	**-1440.23**
INVOICE	08/02/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - THOMSON BROOK BFB	69.89
INVOICE	09/02/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ADMIN, TELEPHONE - BLP DEPOT & DBK DEPOT	1263.24
INVOICE	15/02/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	69.90
INVOICE	18/02/2024	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ARGYLE/IRISHTOWN BFB	37.20
EFT28150	**22/02/2024**	**TEAM GLOBAL EXPRESS PTY LTD**	**PAYMENT**	**-296.62**
INVOICE	21/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EXPENSES - BFB PROTECTIVE UNIFORMS, WATER SAMPLING & TRAFFIC SIGNS	284.41
INVOICE	28/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EXPENSES - BFB PROTECTIVE UNIFORM	32.80
INVOICE	04/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EXPENSES - WATER SAMPLING & BFB PROTECTIVE UNIFORMS	71.26
INVOICE	16/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EXPENSES - ADJUSTMENT NOTE: TRAFFIC SIGNS	-91.85
EFT28151	**22/02/2024**	**TENDERLINK**	**PAYMENT**	**-541.20**
INVOICE	31/01/2024	TENDERLINK	PRESTON RIVER PATH LOOP - ADVERTISEMENT - CONCRETE PATHWAY	541.20
EFT28152	**22/02/2024**	**TRUCK CENTRE (WA) PTY LTD**	**PAYMENT**	**-248256.40**
INVOICE	13/02/2024	TRUCK CENTRE (WA) PTY LTD	PURCHASE UD PRIME MOVER - DB4050	248256.40
EFT28153	**22/02/2024**	**WATER CORPORATION - ACCOUNTS**	**PAYMENT**	**-32409.88**
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP3 VILLAGE GREEN - BROCKMAN ST SIDE - 29.11.2023 TO 02.02.2024	421.45
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP DEPOT - 29.11.2023 TO 02.02.2024	151.95

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP RECREATION CTR - 29.11.2023 TO 02.02.2024	74.54
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP MEMORIAL PARK - 29.11.2023 TO 02.02.2024	754.02
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP VILLAGE GREEN - FORREST ST SIDE - 29.11.2023 TO 02.02.2024	857.23
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP OVAL - 29.11.2023 TO 02.02.2024	237.96
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP VILLAGE GREEN - 29.11.2023 TO 02.02.2024	77.41
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP STANDPIPE - 29.11.2023 TO 02.02.2024	3917.97
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - ESL BLP BUSH FIRE BRIGADE - 29.11.2023 TO 02.02.2024	224.12
INVOICE	05/02/2024	WATER CORPORATION - ACCOUNTS	WATER - BLP HALL AND LIBRARY - 29.11.2023 TO 02.02.2024	100.35
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - PUBLIC TOILETS DBK AYERS GARDEN - 05.12.2023 TO 05.02.2024	2034.56
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MEMORIAL RSL PARK KIRUP - 04.12.2023 TO 05.02.2024	668.01
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - JIM MCDONALD OVAL KIRUP - 04.12.2023 TO 05.02.2024	11.47
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP PLAYGROUND - 04.12.2023 TO 05.02.2024	401.38
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MILL PARK, KIRUP - 04.12.2023 TO 05.02.2024	28.67
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MELDENE ESTATE PUBLIC OPEN SPACE - 04.12.2023 TO 05.02.2024	805.63
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE - 05.12.2023 TO 05.02.2024	120.23
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	SEWERAGE - BANK AT 70 SOUTH WESTERN HWY, DBK - 01.01.2024 TO 29.02.2024	533.62
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - DONNYBROOK RAILWAY STATION VISITOR CENTRE - 05.12.2023 TO 05.02.2024	52.52
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP BUSH FIRE BRIGADE - 04.12.2023 TO	75.03
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - DBK SES BUILDING - 04.12.2023 TO 05.02.2024	63.07
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP MEMORIAL PARK - 04.12.2023 TO 05.02.2024	963.31
INVOICE	06/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - PRESTON VILLAGE - 05.12.2023 TO 05.02. 2024	3149.12
INVOICE	07/02/2024	WATER CORPORATION - ACCOUNTS	WATER - VC MITCHELL PARK - 07.12.2023 TO 06.02.2024	622.14
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - UNIT 5 LANG VILLS - 06.12.2023 TO 07.02.2024	55.38
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE- 01.01.2024 TO 29.02.2024 - UNIT 8 LANG VILLS	127.06
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE- 01.01.2024 TO 29.02.2024 UNIT 9 LANG VILLS	66.85

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - LANG VILLS GARDENS - 06.12.2023 TO 07.02.2024	467.32
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.202 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNITS 5-8 MINN COTTS	221.26
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNIT 4 LANG VILLS	78.32
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - VC MITCHELL PARK VIN FARLEY PLAYGROUND - 05.12.2023 TO 07.02.2024	8.60
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - TRIGWELL PLACE/APEX PARK	259.62
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - EGAN PARK	3592.02
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER & SEWERAGE CHARGES - 05.12.2023 TO 07.02.2024 - APPLE FUNPARK & WATER - GOODS SHED - 01.01.2024 TO 29.02.2024	693.89
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - DBK DEPOT (CHERRYDALE WAY) - 04.12.2023 TO 07.02.2024	120.41
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNIT 3 LANG VILLS	150.00
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 04.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - DBK MEMORIAL HALL	533.34
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - DBK ADMIN CENTRE - 04.12.2023 TO 07.02.2024	1057.92
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNIT 2 LANG VILLS	84.05
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - DBK COMMUNITY CENTRE - PLAYGROUP - 04.12.2023 TO 07.02.2024	235.09
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.2024 & SEWERAGE- 01.01.2023 TO 29.02.2024 - DBK DENTAL SURGERY	604.65
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNIT 1 LANG VILLS	279.01
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - UNITS 9 - 12 MINN COTTS - 05/12/2023 TO 07/02/2024, SEWERAGE - UNITS 9 - 12 MINN COTTS - 01/01/2024 TO 29/02/2024,	281.47
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - UNITS 1 - 4 MINN COTTS	198.32
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE 01.01.2024 TO 29.02.2024 - UNIT 6 LANG VILLS	238.87

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 06.12.2023 TO 07.02.2024 & SEWERAGE- 01.01.2024 TO 29.02.2024 - UNIT 7 LANG VILLS	101.26
INVOICE	08/02/2024	WATER CORPORATION - ACCOUNTS	WATER - 05.12.2023 TO 07.02.2024 & SEWERAGE - 01.01.2024 TO 29.02.2024 - DBK RECREATION CTR	2698.34
INVOICE	09/02/2024	WATER CORPORATION - ACCOUNTS	WATER - DBK CEMETERY - 07.12.2023 TO 08.02.2024	37.27
INVOICE	09/02/2024	WATER CORPORATION - ACCOUNTS	DBK STANDPIPE - WATER SERVICE CHARGES - 06.12.2023 TO 08.02.2024	3873.80
EFT28154	**22/02/2024**	**SYNERGY**	**PAYMENT**	**-45934.93**
INVOICE	30/01/2024	SYNERGY	ELECTRICITY - WORKS DEPOT - DBK - 22.11.2023 TO 23.01.2024	821.77
INVOICE	02/02/2024	SYNERGY	ELECTRICITY - WASTE MANAGEMENT FACILITY - DBK - 25.11.2023 TO 01.02.2024	228.44
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - WORKS & SERVICES ADMIN BUILDING - 01.12.2023 TO 02.02.2024	349.31
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT - 01.12.2023 TO 02.02.2024	934.84
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - VC MITCHELL PARK - 01.12.2023 TO 02.02.2024	2229.63
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - WORKS DEPOT - DBK - VICTORY LANE - 01.12.2023 TO 02.02.2024	232.77
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - COUNCIL CHAMBER - 01.12.2023 TO 02.02.2024	329.20
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - MINN COTTS UNIT 8 - VACANT - 01.12.2023 TO 02.02.2024	139.73
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - MINN COTTS UNIT 5 - 01.12.2023 TO 02.02.2024	138.78
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - MINN COTTS UNIT 7 - SHERP - 02.01.2024 TO 02.02.2024	133.07
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - STATION SQUARE - 01.12.2023 TO 02.02.2024	6350.73
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - MINN COTTS UNIT 3 - SHERP - 02.01.2024 TO 02.02.2024,	116.18
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - COMMERCIAL PREMISES 70 SOUTH WESTERN HWY DBK (BANK BUILDING) - 01.12.2023 TO 02.02.2024	1407.25
INVOICE	05/02/2024	SYNERGY	ELECTRICITY - OLD SES BUILDING (VACANT) - 01.12.2023 TO 02.02.2024	156.40
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - 9791 SOUTH WESTERN HWY DBK - 29.11.2023 TO 31.01.2024	126.20
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 5 (VACANT) - 29.11.2023 TO 31.01.2024	78.09
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 3 (VACANT) - 29.11.2023 TO 31.01.2024	78.40

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

INVOICE	06/02/2024	SYNERGY	ELECTRICITY - PRESTON VILLAGE GROUNDS - 29.11.2023 TO	328.90
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - MINN COTTS (U9 - U12) - 29.11.2023 TO 31.01.2024	65.44
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - MINN COTTS - (U1- 4) & (U5-8) - 29.11.2023 TO 31.01.2024	21.33
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - LANG VILLS - UNIT 5 - 29.11.2023 TO 31.01.2024	89.80
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - U8 LANG VILLS - 30.11.2023 TO 31.01.2024	119.65
INVOICE	07/02/2024	SYNERGY	ELECTRICITY - AYRES GARDENS - PUBLIC TOILETS - 30.11.2023 TO 01.02.2024	1028.12
INVOICE	07/02/2024	SYNERGY	ELECTRICITY - APPLE FUN PARK - 30.11.2023 TO 01.02.2024	539.25
INVOICE	07/02/2024	SYNERGY	ELECTRICITY - LANG VILLS (U1 - U6) & (U7-9)	70.70
INVOICE	07/02/2024	SYNERGY	ELECTRICITY - LANG VILLS UNIT 3 - 29.11.2023 TO 31.01.2024	77.78
INVOICE	07/02/2024	SYNERGY	ELECTRICITY - DBK HALL - 30.11.2023 TO 01.02.2024	596.95
INVOICE	07/02/2024	SYNERGY	ELECTRICITY USAGE - U9 LANG VILLS - 10.01.2024 TO 31.01.2024	57.10
INVOICE	07/02/2024	SYNERGY	ELECTRICITY USAGE - U2 LANG VILLS - 10.01.2024 TO 31.01.2024	56.18
INVOICE	08/02/2024	SYNERGY	ELECTRICITY - STREET LIGHTING - 25.12.2023 TO 24.01.2024	8097.46
INVOICE	08/02/2024	SYNERGY	ELECTRICITY - STREET LIGHTING - 25.10.2023 TO 24.11.2023	8097.46
INVOICE	08/02/2024	SYNERGY	ELECTRICITY - STREET LIGHTING - 25.11.2023 TO 24.12.2023	7836.29
INVOICE	09/02/2024	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT - 02.12.2023 TO 06.02.2024	212.21
INVOICE	09/02/2024	SYNERGY	ELECTRICITY - EGAN PARK - 02.12.2023 TO 06.02.2024	1436.04
INVOICE	09/02/2024	SYNERGY	ELECTRICITY - ESL EXPENDITURE - DBK SES - 04.11.2023 TO 06.02.2024	201.10
INVOICE	09/02/2024	SYNERGY	ELECTRICITY - DBK TRANSIT PARK - 02.12.2023 TO 05.02.2024	2229.44
INVOICE	09/02/2024	SYNERGY	ELECTRICITY - LIONS CLUB BUILDING - 12.12.2023 TO 08.02.2024	316.73
INVOICE	12/02/2024	SYNERGY	ELECTRICITY - ESL EXPENDITURE - ARGYLE/IRISHTOWN BFB - 05.12.2023 TO 06.02.2024	159.80
INVOICE	12/02/2024	SYNERGY	ELECTRICITY - STANDPIPE - HETHERINGTON RD - ARGYLE/IRISHTOWN BFB - 05.12.2023 TO 07.02.2024	130.02
INVOICE	12/02/2024	SYNERGY	ELECTRICITY - STANDPIPE - GEMMELL ROAD ARGYLE/IRISHTOWN BFB - 05.12.2023 TO 07.02.2024	129.11
INVOICE	13/02/2024	SYNERGY	ELECTRICITY - ESL EXPENDITURE - THOMSON BROOK BFB - 06.12.2023 TO 07.02.2024	187.28
EFT28155	**22/02/2024**	**WORK CLOBBER**	**PAYMENT**	**-3941.10**
INVOICE	12/02/2024	WORK CLOBBER	W & S STAFF - PPE - UNIFORM SHIRT AND PANTS	147.60
INVOICE	14/02/2024	WORK CLOBBER	W & S STAFF - PROTECTIVE CLOTHING UNIFORM BOOT ORDER	3793.50
EFT28155A	**22/02/2024**	**SHIRE OF DONNYBROOK BALINGUP**	**PAYMENT**	**-148679.34**
INVOICE	22/02/2024	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 22.02.2024	148679.34

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

EFT28155B	**26/02/2024**	**AUSTRALIAN TAX OFFICE**	**PAYMENT**	**-43800.00**
INVOICE	21/02/2024	AUSTRALIAN TAX OFFICE	PAYG P/ENDING 21.02.2024	43800.00
EFT28156	**27/02/2024**	**LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA**	**PAYMENT**	**-495.00**
INVOICE	19/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	TIME MANAGEMENT WORKSHOP - FEBRUARY 2024	495.00
EFT28156B	**27/02/2024**	**SHERIFF'S OFFICE**	**PAYMENT**	**-835.00**
INVOICE	26/02/2024	SHERIFF'S OFFICE	LODGEMENT FEE FOR 8 UNPAID INFRINGEMENTS	668.00
INVOICE	26/02/2024	SHERIFF'S OFFICE	LODGEMENT FEE FOR 2 UNPAID INFRINGEMENTS	167.00
53785	**27/02/2024**	**SYNERGY**	**PAYMENT**	**-332.91**
INVOICE	04/12/2023	SYNERGY	ELECTRICITY - LANGLEY VILLAS - U1 - 30.09.23 - 28.11.23 (B COLLETT), ELECTRICITY BEING CONSUMED DURING SHERP RENOVATION	141.12
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - LANGLEY VILLAS - U6 - 29.11.23 - 31.01.24 (J CHILDS), ELECTRICITY BEING CONSUMED DURING SHERP RENOVATION	75.71
INVOICE	06/02/2024	SYNERGY	ELECTRICITY - LANGLEY VILLAS - U7 - 29.11.23 - 31.01.24 (D GUTTERIDGE), ELECTRICITY BEING CONSUMED DURING SHERP RENOVATION	116.08
DD27551.1	**07/02/2024**	**AWARE SUPER**	**PAYMENT**	**-21653.94**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	17447.86
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	766.94
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	1038.17
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	68.32
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	252.55
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	129.09
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	600.32
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	160.00
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	23.74
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	378.40
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	106.89
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	55.20
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	176.81
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	123.95
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	25.70
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	300.00
DD27551.2	**07/02/2024**	**AUSTRALIAN SUPER**	**PAYMENT**	**-3870.85**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	142.78
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	3728.07

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

DD27551.3	**07/02/2024**	**COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER**	**PAYMENT**	**-41.37**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTIONS	41.37
DD27551.4	**07/02/2024**	**REST SUPERANNUATION**	**PAYMENT**	**-741.99**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTIONS	741.99
DD27551.5	**07/02/2024**	**MERCER SUPER TRUST**	**PAYMENT**	**-210.23**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTIONS	210.23
DD27551.6	**07/02/2024**	**MLC PLUM SUPER**	**PAYMENT**	**-389.10**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTIONS	389.10
DD27551.7	**07/02/2024**	**BT PANORAMA SUPER**	**PAYMENT**	**-229.98**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTIONS	229.98
DD27551.8	**07/02/2024**	**UNISUPER**	**PAYMENT**	**-625.40**
EMPLOYEE SUPER DEDUCTIONS	07/02/2024	UNISUPER	EMPLOYEE SUPER DEDUCTIONS	625.40
DD27576.1	**21/02/2024**	**AWARE SUPER**	**PAYMENT**	**-22077.08**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	17814.95
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	300.00
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	766.94
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	1035.09
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	247.98
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	127.05
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	707.46
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	160.00
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	25.04
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	380.70
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	121.68
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	55.20
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	176.81
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	126.05
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AWARE SUPER	EMPLOYEE SUPER DEDUCTIONS	32.13
DD27576.2	**21/02/2024**	**AUSTRALIAN SUPER**	**PAYMENT**	**-3842.67**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	140.30
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTIONS	3702.37
DD27576.3	**21/02/2024**	**COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER**	**PAYMENT**	**-35.85**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTIONS	35.85
DD27576.4	**21/02/2024**	**REST SUPERANNUATION**	**PAYMENT**	**-827.77**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTIONS	827.77

SHIRE OF DONNYBROOK BALINGUP

SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION

PAYMENTS FROM 1 FEBRUARY TO 29 FEBRUARY 2024

DD27576.5	**21/02/2024**	**HOSTPLUS**	**PAYMENT**	**-35.41**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	HOSTPLUS	EMPLOYEE SUPER DEDUCTIONS	35.41
DD27576.6	**21/02/2024**	**MERCER SUPER TRUST**	**PAYMENT**	**-219.16**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTIONS	219.16
DD27576.7	**21/02/2024**	**MLC PLUM SUPER**	**PAYMENT**	**-389.10**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTIONS	389.10
DD27576.8	**21/02/2024**	**BT PANORAMA SUPER**	**PAYMENT**	**-130.09**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTIONS	130.09
DD27576.9	**21/02/2024**	**UNISUPER**	**PAYMENT**	**-576.80**
EMPLOYEE SUPER DEDUCTIONS	21/02/2024	UNISUPER	EMPLOYEE SUPER DEDUCTIONS	576.80
			TOTAL PAYMENTS	2,529,248.79
			TOTAL INVOICES	- 2,529,248.79

SHIRE OF DONNYBROOK BALINGUP

Statement of Financial Activity

29/02/2024

TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Material Variances	2-3
Net Current Assets	4
Statement of Comprehensive Income by Nature and Type and Program	5-7
Detailed Statement of Comprehensive Income by Program	8-27
Capital Expenditure by Program (including Funding Sources)	28-34
Plant Replacement Program	35-39
Investments	40
Statement of Reserves	41-46
Grant Income	47
Borrowings	48
Leases	49
Trust Funds	50
Delegation Write Off	51
Public Works Overheads	52
Plant Operation Costs	53

SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
29/02/2024

	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 Actual
	$	$	$	$	$
REVENUES					
Governance	17,725	0	17,725	11,778	25,173
General Purpose Funding	7,480,012	96,252	7,576,264	7,439,468	7,523,046
Law, Order, Public Safety	607,400	10,000	617,400	423,018	426,409
Health	165,093	0	165,093	110,026	108,481
Education and Welfare	2,641,057	0	2,641,057	1,725,726	1,450,833
Housing	0	0	0	0	0
Community Amenities	1,106,041	20,000	1,126,041	1,001,173	999,938
Recreation and Culture	9,178,853	0	9,178,853	2,217,406	2,075,430
Transport	5,601,636	170,000	5,771,636	1,627,930	1,327,162
Economic Services	251,756	0	251,756	154,434	185,188
Other Property and Services	249,148	0	249,148	171,732	164,624
	27,298,721	**296,252**	**27,594,973**	**14,882,691**	**14,286,285**
EXPENSES					
Governance	(1,262,480)	0	(1,262,480)	(952,190)	(910,181)
General Purpose Funding	(300,135)	0	(300,135)	(200,698)	(128,738)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(964,897)	(1,076,483)
Health	(306,321)	0	(306,321)	(205,752)	(207,070)
Education and Welfare	(1,003,327)	0	(1,003,327)	(670,118)	(827,700)
Housing	0	0	0	0	0
Community Amenities	(2,480,459)	(20,000)	(2,500,459)	(1,663,718)	(1,509,308)
Recreation and Culture	(4,450,882)	0	(4,450,882)	(2,982,959)	(3,372,826)
Transport	(7,052,117)	0	(7,052,117)	(4,700,822)	(4,632,185)
Economic Services	(819,865)	0	(819,865)	(584,827)	(511,583)
Other Property and Services	(205,116)	0	(205,116)	(210,485)	(410,892)
	(19,300,301)	**(20,000)**	**(19,320,301)**	**(13,136,466)**	**(13,586,966)**
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(32,119)	0	(32,119)	(27,072)	750,590
Depreciation on Assets	7,338,039	0	7,338,039	4,891,418	4,921,937
Movement in Preston Village Fixed Loan Liability Current	(221,712)	0	(221,712)	0	(221,712)
Capital Expenditure and Revenue					
Infrastructure - Roads	(3,109,138)	(170,000)	(3,279,138)	(1,749,836)	(1,853,988)
Infrastructure - Bridges	(2,991,300)	0	(2,991,300)	(10,000)	(10,265)
Infrastructure - Footpaths	(136,590)	0	(136,590)	(2,405)	(7,442)
Infrastructure - Other	(262,425)	40,000	(222,425)	(43,000)	(50,802)
Plant And Equipment	(1,141,106)	(10,000)	(1,151,106)	(807,070)	(820,291)
Furniture And Equipment	(159,900)	0	(159,900)	(125,000)	(132,067)
Buildings	(14,783,780)	0	(14,783,780)	(3,593,031)	(3,112,464)
Proceeds from Disposal of Assets Plant and Equipment	291,000	0	291,000	84,932	114,023
Repayment of Debentures	(52,207)	0	(52,207)	(25,914)	(25,914)
Principal elements of finance lease payments	(32,375)	0	(32,375)	(23,046)	(24,217)
Repayment of Lease Liability	(630,000)	0	(630,000)	0	0
Proceeds from New Debentures	2,900,000	0	2,900,000	0	0
Proceeds from new Leases	630,000	0	630,000	0	0
Self-Supporting Loan Principal Income	9,922	0	9,922	5,788	4,927
Loan Principal Income	13,333	0	13,333	7,778	8,889
Transfers To Reserves (Restricted Assets)	(739,961)	0	(739,961)	0	0
Transfers /From Reserves (Restricted Assets)	2,132,677	(45,868)	2,086,809	0	0
Estimated Surplus/(Deficit) July 1 B/Fwd	2,979,222	0	2,979,223	2,979,223	2,915,504
Estimated Surplus/(Deficit)	**0**	**90,384**	**90,385**	**3,308,989**	**3,156,025**

SHIRE OF DONNYBROOK BALINGUP

Material Variance Reporting
29/02/2024

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of $10,000 for 2023-2024

Operating Revenues	**VARIANCE**	
Governance	13,395	LSL contributions $16k over, Reimbursements $6.3k over,
General Purpose Funding	83,578	Rates - instalment interest, arreas, interim & back rates, interest - deferred pensioners, reimb debt recovery, Muni Interest $57.5k over and Reserve Interest $32.6k over - permanent
Education & Welfare	(274,893)	Fees & Charges $31k under, Reimbursements $3.5k over, Australia Day Grant $8k over and SHERP Grant $255.2K under - timing
Recreation and Culture	(141,976)	Rec Centre Fees & Charges $40k over, Hall Grant $29.5k under, Grants - Community Facilities $168k under, Reimbursements $15.5k over - timing
Transport	(300,768)	Blackspot $133.5k under, Sundry Transport Grant $51k under, Regional Road Group $19.5k under, Roads to Recovery $60k under, Reimbursements $26k under and P/L Sale of Asset $11k under - timing
Economic Service	30,754	Fees & Charges Transit Parks $10.5k over, Building Income $20k over - permanent
Other Property and Service	(7,108)	Reimb $7k Workers Compensation under - offset, Reimbursements $2.5k over and P/L Sale of Asset $2.5k under - timing
Operating Expenses	**VARIANCE**	
Governance	42,009	Members of council op exp $29.5k over, Other Governance Expenditure $14k under, and Admin General $57.5k under - timing
General Purpose Funding	71,960	Rating Valuations $62.5k under, Other Rate Expenditure $8.5k under - timing
Law, Order, Public Safety	(111,586)	Fire prevention expenses $94k over, Animal expenses $23.5k over, Other law & order expenses $6k under - timing
Education and Welfare	(157,582)	Preston village expenses $17.7k under, Tuia Lodge $4k under, Community & youth $11k under, Other welfare $31.5k under, P/L Sale of Asset Other Welfare $225k over - non cash items are permanent.
Community Amenities	154,410	Sanitation refuse expenses $70.5k under, Urban Stormwater $6k under, Town planning expenses $67k under and Other community amenities $1.8k over, Protection Environment $12.6k under - timing
Recreation and Culture	(389,867)	Rec centre depreciation $11k over, Rec Cntr Expenditure $4k over, Other Rec depreciation $21k over, Other rec & sport Expenses $58k under, Libraries depreciation (Non Cash) $50.5k under Library expenditure $15k under, Other Culture $51.5k under and P/L Sale Asset $536k over - non cash items are permanent
Transport	68,637	Depreciation (Non Cash) $50k over, Bridgeworks $10k under, Roadworks Gen Mtce $38k under, Lighting $13k under, St Pruning $4k under, St Cleaning $16k under, Depot $11k over, Townscape $10k under, P/L Asset $7k under and Other Mtce expenses $16k under
Economic Services	73,244	Rural Services $4k over, Tourism $7.5k under, Building $4k under, Economic Dev (Expenses/Grants & ED Stratergy) $61k under and Other Economic $4.5 under timing
Other Property and Services	(200,408)	PWO Costs $127k over and Plant Costs $44k over and Project Costs $28k over - timing

SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
29/02/2024

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of $10,000 for 2023-2024

Adjustment for Cash Budget Requirements:	**VARIANCE**	
Depreciation on Assets	30,519	Depreciation $30.5k over - permanent
Capital Expenditure and Revenue		
Infrastructure - Roads	(104,151)	Roadworks Gen $74k over, RRG $11.5k over, RTR $107k under, Blackspot $12.5k under and Com.Route $76k under
Plant And Equipment	(13,221)	Plant purchases - timing
Buildings	480,567	SHERP $255k under, Halls $29.5k under, Dbk Rec $6.5k over, Medical Cntr $14k under, Admin Building $20k under, VC Mitchell $167k under and Other Minor $7k under all timing

SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
29/02/2024

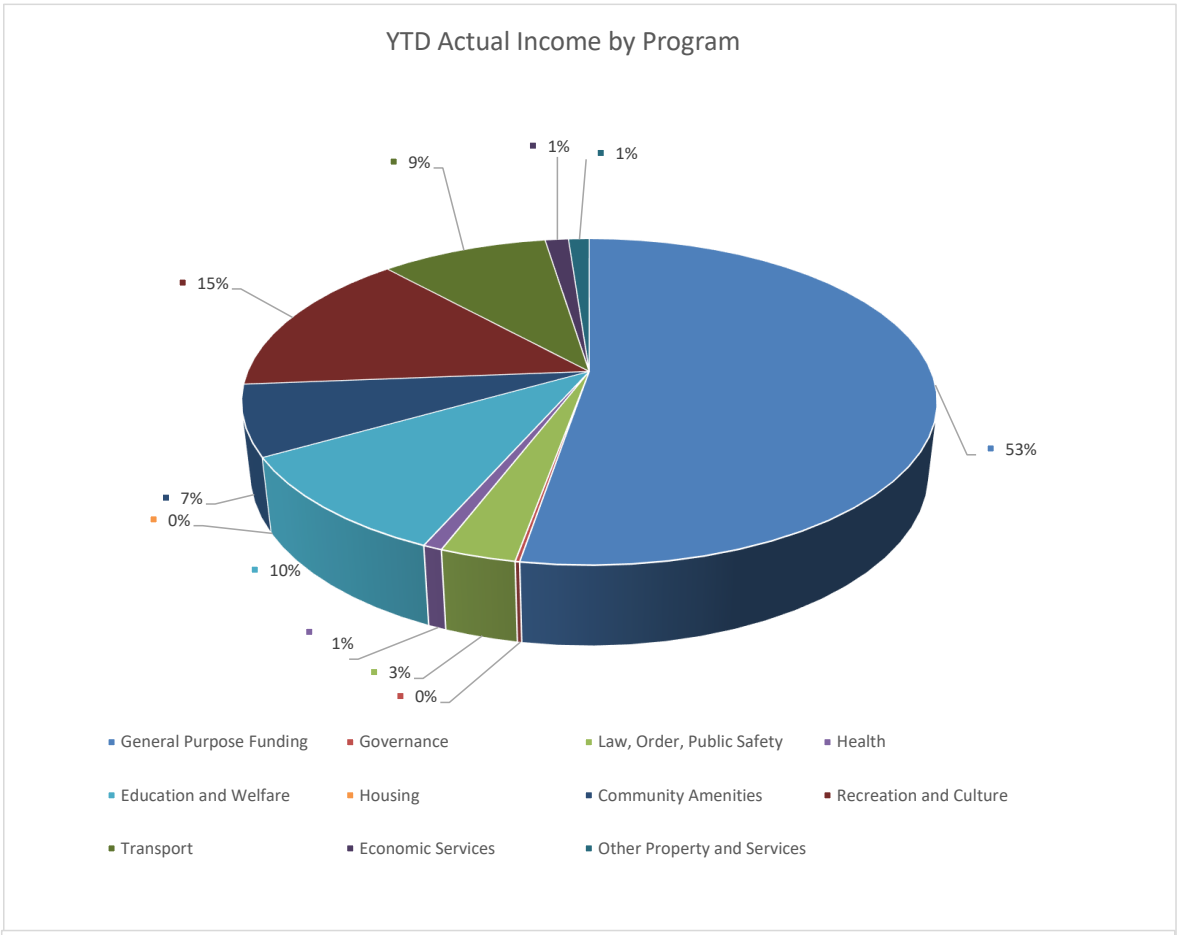
Composition of Estimated Net Current Asset Position	2022/2023 YTD Actual
CURRENT ASSETS	
Cash At Bank - Municipal Fund	1,095,553
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	202,193
Cash At Bank - Reserve Fund Investments	5,000,000
Cash At Bank - Municipal Fund Investments	6,665,374
Cash At Bank - Trust Fund	56,967
Sub Total Cash	**13,021,046**
Accounts Receivable - Rates Debtors Total	1,247,887
Accounts Receivable - Rates Debtors Esl Total	62,164
Sundry Debtors Other	260,132
Gst Asset Account	181,476
Accounts Receivable - Loan Debtors Total	23,255
Inventories - Stock On Hand Total	184,879
Contract Assets - Grants Total	92,051
Total Current Assets	**15,072,890**
LESS: CURRENT LIABILITIES	
Provsn For Annual Leave	(441,310)
Prov For Lsl	(463,577)
Bonds / Deposits - Tuia Lodge Rad	(315,756)
Bonds / Deposits - Bcitf & Brb	(5,014)
Bonds / Deposits - Extractive Industry License Bonds	(134,611)
Bonds / Deposits - Election Nomination Deposits	(100)
Bonds / Deposits - Developer Retention Bonds	(84,183)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(26,463)
Bonds / Deposits (Current Liability - Restricted) - Hockey Pitch Ret	(8,941)
Bonds/Deposits - Sherp Retention	(60,694)
Sundry Creditors	(336,419)
Paye Account	(1)
Sdy Debtors Rates -Excess	(135,817)
Contract Liability (Current) - Grant Revenue	(3,999,446)
Contract Liability (Current) - Contribution To Works	(454,064)
Lease Liability - Current Total	(32,375)
Gst Liability Account	(62,948)
Esl Levied	(35,107)
Current Liability (Clay Stock Pile)	(50,000)
Current Loan Liability	(52,207)
	(6,719,032)
NET CURRENT ASSET POSITION	**8,353,858**
Less: Cash - Restricted Reserves	(5,202,193)
Less: Cash - Restricted Trust	(56,967)
Less: Self Supporting Loans	(23,255)
Add: Current Portion Lease Liabilities	32,375
Add: Current Portion Borrowings	52,207
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	**3,156,025**

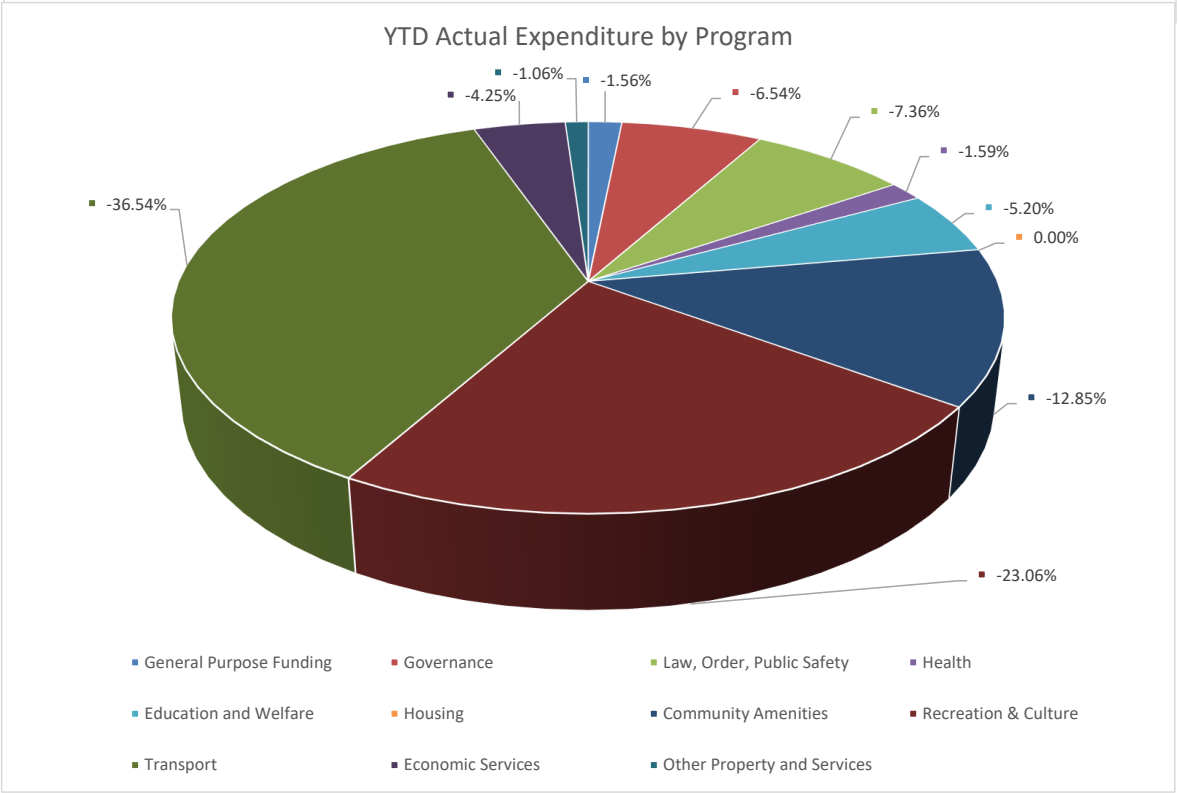
SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
29/02/2024

	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 Actual
	$	$	$	$	$
REVENUE					
Rates	7,115,460	0	7,115,460	7,106,649	7,091,355
Operating Grants	1,129,108	126,252	1,255,360	902,407	846,390
Subsidies and Contributions	123,379	0	123,379	8,796	26,180
Fees and Charges	2,127,042	0	2,127,042	1,734,293	1,823,002
Interest Earnings	282,014	0	282,014	195,633	300,808
Other Revenue	420	0	420	274	800
Revenue	**10,777,423**	**126,252**	**10,903,675**	**9,948,051**	**10,088,536**
EXPENSES					
Employee Costs	(6,424,907)	0	(6,424,907)	(4,369,912)	(4,320,899)
Materials and Contracts	(4,319,079)	(20,000)	(4,339,079)	(2,996,613)	(2,458,355)
Utility Charges	(479,022)	0	(479,022)	(319,004)	(305,089)
Depreciation	(7,338,039)	0	(7,338,039)	(4,891,418)	(4,921,937)
Interest Expenses	(6,665)	0	(6,665)	(3,817)	(4,637)
Insurance Expenses	(442,121)	0	(442,121)	(374,056)	(477,525)
Other Expenditure	(255,479)	0	(255,479)	(158,328)	(317,400)
Expense	**(19,265,312)**	**(20,000)**	**(19,285,312)**	**(13,113,148)**	**(12,805,842)**
NET	**(8,487,890)**	**106,252**	**(8,381,638)**	**(3,165,096)**	**(2,717,306)**
Non-Operating Grants	13,385,391	170,000	13,555,391	4,856,750	4,139,592
Subsidies and Contributions	3,068,800	0	3,068,800	27,500	27,623
Profit on Asset Disposals	64,607	0	64,607	48,726	30,015
Loss on Asset Disposals	(32,488)	0	(32,488)	(21,654)	(780,605)
NET RESULT	**7,998,420**	**276,252**	**8,274,672**	**1,746,226**	**699,319**
Other Comprehensive Income	0	0	0	0	0
Changes on Revaluation of non-current a	0	0	0	0	0
Total Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	**7,998,420**	**276,252**	**8,274,672**	**1,746,226**	**699,319**

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
29/02/2024

	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 $51
	$	$	$	$	$
REVENUE					
General Purpose Funding	7,480,012	96,252	7,576,264	7,439,468	7,523,046
Governance	17,725	0	17,725	11,778	25,173
Law, Order, Public Safety	607,400	10,000	617,400	423,018	426,409
Health	165,093	0	165,093	110,026	108,481
Education and Welfare	2,641,057	0	2,641,057	1,725,726	1,450,833
Housing	0	0	0	0	0
Community Amenities	1,106,041	20,000	1,126,041	1,001,173	999,938
Recreation and Culture	9,178,853	0	9,178,853	2,217,406	2,075,430
Transport	5,601,636	170,000	5,771,636	1,627,930	1,327,162
Economic Services	251,756	0	251,756	154,434	185,188
Other Property and Services	249,148	0	249,148	171,732	164,624
	27,298,721	296,252	27,594,973	14,882,691	14,286,285
EXPENSES					
General Purpose Funding	(300,135)	0	(300,135)	(200,698)	(128,738)
Governance	(1,262,480)	0	(1,262,480)	(952,190)	(910,181)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(964,897)	(1,076,483)
Health	(306,321)	0	(306,321)	(205,752)	(207,070)
Education and Welfare	(1,003,327)	0	(1,003,327)	(670,118)	(827,700)
Housing	0	0	0	0	0
Community Amenities	(2,480,458.96)	(20,000)	(2,500,459)	(1,663,718)	(1,509,308)
Recreation & Culture	(4,450,882)	0	(4,450,882)	(2,982,959)	(3,372,826)
Transport	(7,052,117)	0	(7,052,117)	(4,700,822)	(4,632,185)
Economic Services	(819,865)	0	(819,865)	(584,827)	(511,583)
Other Property and Services	(205,116)	0	(205,116)	(210,485)	(410,892)
	(19,300,301)	(20,000)	(19,320,301)	(13,136,466)	(13,586,966)
NET RESULT	**7,998,420**	**276,252**	**8,274,672**	**1,746,226**	**699,319**
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	**7,998,420**	**276,252**	**8,274,672**	**1,746,226**	**699,319**


YTD Actual Income by Program
1%
1%
9%
15%
53%
7%
0%
10%
1%
3%
0%
General Purpose Funding
Governance
Law, Order, Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services


YTD Actual Expenditure by Program
-1.06%
-1.56%
-4.25%
-6.54%
-7.36%
-1.59%
-5.20%
0.00%
-36.54%
-12.85%
-23.06%
General Purpose Funding
Governance
Law, Order, Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation & Culture
Transport
Economic Services
Other Property and Services

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
General Purpose Funding							
Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	31,707	0	31,707	21,134	21,109
0126		GEN ADMIN COSTS REALLOCATED TO RATES	21,501	0	21,501	14,332	18,459
0131		RATES WRITTEN OFF	2,500	0	2,500	1,664	519
0142		SALARIES - RATING	90,667	0	90,667	60,434	57,596
1932		RATING VALUATIONS	97,755	0	97,755	65,156	2,673
1952		POSTAGE & STATIONERY	17,123	0	17,123	11,412	14,164
1962		LEGAL COSTS (RATES)	14,000	0	14,000	9,330	918
1972		ADVERTISING & OTHER EXP.	5,993	0	5,993	3,992	1,812
5022		TRAINING EXPENSES - RATING	1,578	0	1,578	1,048	395
5842		SUPERANNUATION (RATES)	15,323	0	15,323	10,210	6,715
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,987	0	1,987	1,986	4,378
		Total Operating Income Rate Revenue	**300,135**	**0**	**300,135**	**200,698**	**128,738**
General Purpose Funding							
Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(7,089,027)	0	(7,089,027)	(7,089,027)	(7,089,027)
0031		INTEREST - RATES INSTALMENT	(20,843)	0	(20,843)	(20,843)	(22,683)
0061		INTEREST - ARREARS	(40,556)	0	(40,556)	(27,032)	(37,381)
0071		RATES - INTERIM & BACK RATES	(29,812)	0	(29,812)	(19,870)	(3,725)
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	879	0	879	584	879
0101		INTEREST - DEFERRED PENSIONERS	(2,100)	0	(2,100)	(2,100)	(4,998)
0121		REIMBURSEMENT - DEBT RECOVERY	(12,500)	0	(12,500)	(8,330)	(798)
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(28,240)	0	(28,240)	(28,240)	(29,063)
		Total Operating Income Rate Revenue	**(7,222,199)**	**0**	**(7,222,199)**	**(7,194,857)**	**(7,186,798)**
			0	0	0	0	0
		Total Operating Expenditure General Purpose Grants	**0**	**0**	**0**	**0**	**0**
General Purpose Funding - Schedule 3							
General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(5,000)	(56,534)	(61,534)	(46,151)	(46,151)
1031		GRANTS - LGGC LOCAL ROAD GRANT	(2,000)	(39,718)	(41,718)	(31,289)	(31,289)
		Total Operating Income General Purpose Grants	**(7,000)**	**(96,252)**	**(103,252)**	**(77,439)**	**77,439**
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(31,458)	0	(31,458)	(20,966)	(22,794)
0911		OTHER REVENUE	(420)	0	(420)	(274)	(0)
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(420)	0	(420)	(274)	(270)
4881		INTEREST - MUNICIPAL FUND	(93,015)	0	(93,015)	(62,002)	(119,477)
4891		INTEREST - RESERVE FUND	(125,500)	0	(125,500)	(83,656)	(116,269)
		Total Operating Income General Purpose Funding	**(250,813)**	**0**	**(250,813)**	**(167,172)**	**(258,810)**

Summary of Operations - General Purpose Funding

Rate Revenue					
Sub Total Operating Expenditure	300,135	0	300,135	200,698	128,738
Sub Total Operating Income	(7,222,199)	0	(7,222,199)	(7,194,857)	(7,186,798)
	(6,922,065)	**0**	**(6,922,065)**	**(6,994,159)**	**(7,058,059)**
General Purpose Grants					
Sub Total Operating Expenditure	0	0	0	0	0
Sub Total Operating Income	(7,000)	(96,252)	(103,252)	(77,439)	(77,439)
	(7,000)	**(96,252)**	**(103,252)**	**(77,439)**	**(77,439)**
Other General Purpose Funding					
Sub Total Operating Expenditure	0	0	0	0	0
Sub Total Operating Income	(250,813)	0	(250,813)	(167,172)	(258,810)
	(250,813)	**0**	**(250,813)**	**(167,172)**	**(258,810)**
Total Operating Expenditure	300,135	0	300,135	200,698	128,738
Total Operating Income	(7,480,012)	(96,252)	(7,576,264)	(7,439,468)	(7,523,046)
Program (Surplus)/Deficit	**(7,179,878)**	**(96,252)**	**(7,276,130)**	**(7,238,770)**	**(7,394,308)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Governance - Schedule 4 Members of Council - Expenditure							
0122		SALARIES	270,921	0	270,921	180,590	196,716
0132		REFRESHMENT & ENTERTAIN	10,702	0	10,702	7,130	4,308
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	67,683	0	67,683	45,110	58,106
0162		CR ALLOWANCES - TRAVEL	4,174	0	4,174	1,147	781
0172		CR ALLOWANCES -PRESIDENTIAL	8,797	0	8,797	2,385	2,385
0192		CONFERENCE EXPENSES	10,351	0	10,351	6,898	0
0202		COUNCILLOR'S INSURANCE	10,684	0	10,684	10,684	9,574
0222		COUNCIL STATIONERY/GIFTS	3,252	0	3,252	2,162	494
0232		CR ALLOWANCES - MEETING	63,960	0	63,960	18,208	16,778
0242		CR ALLOWANCES - OTHER	4,000	0	4,000	2,664	0
0252		DONATIONS	60,911	0	60,911	40,576	31,652
0332		DONATION BALINGUP RAIL GROUP	5,000	0	5,000	5,000	5,000
0336		COMMISSIONER ALLOWANCES	39,333	0	39,333	39,333	73,651
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	7,838	0	7,838	2,317	1,861
5532		VOLUNTEER'S FUNCTION	2,500	0	2,500	1,664	400
5852		SUPERANNUATION	33,155	0	33,155	22,096	23,027
5922		COUNCIL FUNCTIONS	12,500	0	12,500	8,330	2,811
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	13,217	0	13,217	13,216	13,083
6302		DEPRECIATION - GOVERNANCE	8,000	0	8,000	5,330	5,326
6932		COUNCILLOR TRAINING	16,000	0	16,000	16,000	14,340
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,700	0	3,700	2,464	2,463
		Total Operating Expenditure Members of Council	**696,677**	**0**	**696,677**	**473,303**	**502,752**
Governance - Schedule 4 Members of Council - Income							
0233		FEES & CHARGES	(105)	0	(105)	(64)	0
0243		REIMBURSEMENTS	(50)	0	(50)	(32)	0
0253		OTHER REVENUE	0	0	0	0	(800)
		Total Operating Income Members of Council	**(155)**	**0**	**(155)**	**(96)**	**(800)**
Governance - Schedule 4 Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(1,086,869)	0	(1,086,869)	(724,504)	(723,574)
0066		GEN ADMIN COSTS REALLOCATED	(640,001)	0	(640,001)	(426,624)	(549,449)
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	0	1,240	824	482
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	55,545	0	55,545	37,004	38,247
0272		SALARIES (ADM)	905,279	0	905,279	603,454	603,169
0282		SUPERANNUATION (ADMIN)	108,174	0	108,174	72,102	75,624
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	57,216	0	57,216	57,214	44,782
0312		EMPLOYEE ASSISTANCE PROGRAM	16,200	0	16,200	10,796	0
0342		DEPRECIATION (ADM)	55,735	0	55,735	37,148	52,100
0352		COMPUTER SOFTWARE COSTS	49,000	0	49,000	32,646	39,968
0362	***Various***	OFFICE & SURROUNDS MTCE.	93,545	0	93,545	62,302	81,565
0372		OTH OFFICE EXPENSES (A003	6,421	0	6,421	4,274	8,335
0382		PRINTING & STATIONERY	16,052	0	16,052	10,698	11,045
0392		COMPUTER MTCE AND AGREEMENTS	161,000	0	161,000	134,300	158,885
0402		UNIFORM ALLOWANCE	6,174	0	6,174	4,112	695
0432		VEHICLE RUNNING COSTS	33,000	0	33,000	21,992	20,890
0452		ADVERTISING	1,070	0	1,070	712	227
0532		TELEPHONE & FACSIMILE	27,783	0	27,783	18,518	20,375
0542		POSTAGE	5,202	0	5,202	3,464	2,571
0562		OFFICE EQUIPMENT MAINTENANCE	7,000	0	7,000	4,664	8,761
0852		BANK CHARGES	16,587	0	16,587	11,052	12,764
0882		INSURANCE - OTHER	35,045	0	35,045	35,045	34,661
1072		FRINGE BENEFITS TAX	42,189	0	42,189	28,120	30,156
1092		COMPUTER USER GROUP SUBSCRIPTION	749	0	749	496	700
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	994	300
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	0	10,000	6,666	3,208
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	832	411
5752		Staff Accomodation	0	0	0	0	7,222
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,912	0	13,912	9,268	15,708
		Total Operating Expenditure Administration	**-0**	**0**	**-0**	**57,569**	**0**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Governance - Schedule 4							
Administration - Income							
7863		INSURANCE REBATES	(14,000)	0	(14,000)	(9,330)	0
7873		REIMBURSEMENTS - ADMINISTRATION	(2,000)	0	(2,000)	(1,328)	(7,870)
		Total Operating Income Administration	**(16,000)**	**0**	**(16,000)**	**(10,658)**	**23,787**
Governance - Schedule 4							
Other Goverance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	47,549	0	47,549	31,690	31,656
0182		SUBSCRIPTIONS	47,135	0	47,135	43,355	44,319
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	46,853	0	46,853	31,226	40,224
0892		NON-SPECIFIC LEGAL COSTS	21,000	0	21,000	13,996	0
0952		AUDIT FEES	54,000	0	54,000	47,000	41,585
0962		CONSULTANTS FEES	65,000	0	65,000	43,312	33,316
1042		PUBLIC RELATIONS	21,938	0	21,938	14,620	12,072
1082		RESOURCE SHAR/ECON DEV	55,564	0	55,564	55,598	63,064
3772		SALARIES - GOVERNANCE	154,420	0	154,420	102,934	109,663
5862		SUPERANNUATION (GOVERNANCE)	12,465	0	12,465	8,306	12,368
5912		RISK MANAGEMENT	31,772	0	31,772	21,174	11,611
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	8,107	0	8,107	8,106	7,457
		Total Operating expenditure Governancve Other	**565,803**	**0**	**565,803**	**421,317**	**407,429**
Governance - Schedule 4							
Other Goverance Costs - Income							
0333		CONTRIBUTIONS	(800)	0	(800)	(528)	490
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(96)	0
0921		FEES & CHARGES	(210)	0	(210)	(136)	96
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(128)	0
1041		FEES & CHARGES - GST FREE	(210)	0	(210)	(136)	0
		Total Operating Income Governance Other	**(1,570)**	**0**	**(1,570)**	**(1,024)**	**586**
		Summary of Operations - Governance Program					
		Members of Council					
		Sub Total Operating Expenditure	696,677	0	696,677	473,303	502,752
		Sub Total Operating Income	(155)	0	(155)	(96)	(800)
			696,522	**0**	**696,522**	**473,207**	**501,952**
		Administration					
		Sub Total Operating Expenditure	(0)	0	(0)	57,569	0
		Sub Total Operating Income	(16,000)	0	(16,000)	(10,658)	(23,787)
			(16,000)	**0**	**(16,000)**	**46,911**	**(23,787)**
		Other Governace					
		Sub Total Operating Expenditure	565,803	0	565,803	421,317	407,429
		Sub Total Operating Income	(1,570)	0	(1,570)	(1,024)	(586)
			564,233	**0**	**564,233**	**420,293**	**406,843**
		Total Operating Expenditure	1,262,480	0	1,262,480	952,190	910,181
		Total Operating Income	(17,725)	0	(17,725)	(11,778)	(25,173)
		Program (Surplus)/Deficit	**1,244,755**	**0**	**1,244,755**	**940,412**	**885,007**
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	70,205	0	70,205	46,798	46,739
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	35,210	0	35,210	23,464	30,229
0632		FIRE CONTROL EXPENSES	18,497	0	18,497	12,302	34,022
0642		INSURANCE (FC)	45,045	0	45,045	45,045	45,045
0672		PUBLIC STANDPIPES	26,000	0	26,000	17,326	27,574
0682		BUSH FIRE MITIGATION - SHIRE	10,702	0	10,702	7,130	12,770
1062		DEPRECIATION (FC)	44,222	0	44,222	29,474	29,440
1132		CESM - EMERGENCY MGMT SALS	130,285	0	130,285	86,842	97,922
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,442	0	2,442	1,624	0
0996		PLANT & EQUIPMENT UNDER THRESHOLD	8,455	0	8,455	5,634	7,879
5142		ESL OPERATING EXPENSES SHIRE	182,885	0	182,885	121,884	206,890

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
5592		DEPRECIATION ON BRIGADE PLANT	303,152	0	303,152	202,076	194,397
6402		CESM SUPERANNUATION	17,517	0	17,517	11,674	9,340
6412		CESM OFFICE EXPENSES	25,008	0	25,008	19,220	17,220
6962		BUSH FIRE MITIGATION - SEMC	161,150	0	161,150	107,424	72,789
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,690	0	19,690	13,124	12,804
		Total Operating Expenditure Fire Prevention	**1,100,464**	**0**	**1,100,464**	**751,041**	**845,059**
Law, Order & Public Safety - Schedule 5 Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	0	(2,000)	(1,328)	(1,500)
0745		REIMBURSEMENTS	(1,000)	0	(1,000)	(664)	(7,569)
0753		BRIGADE MINOR GRANT	0	0	0	0	(900)
0773		CONTRIBUTIONS	(1,000)	0	(1,000)	(664)	0
0781		DONATION FIRE PREVENTION	(8,455)	0	(8,455)	(5,634)	(7,879)
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(33,000)	0	(33,000)	(21,992)	(51,943)
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(4,000)	(4,000)
5123		GRANTS - VBFB ESL OPERATING GRANT	(235,570)	0	(235,570)	(157,032)	(176,678)
5983		REIMBURSEMENTS - DFES FOR CESM	(104,468)	0	(104,468)	(69,636)	(46,547)
6963		GRANTS - BUSHFIRE MITIGATION	(161,150)	0	(161,150)	(107,416)	(72,789)
		Total Operating Income Fire Prevention	**(550,643)**	**0**	**(550,643)**	**(368,366)**	**(369,804)**
Law, Order & Public Safety - Schedule 5 Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	41,142	0	41,142	27,424	27,390
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	30,691	0	30,691	20,454	26,349
0762		A/C TRAINING EXPENSES	2,573	0	2,573	1,712	3,071
0772		SALARIES (AC)	126,797	0	126,797	84,520	88,897
0782		SUPERANNUATION (AC)	10,905	0	10,905	7,266	9,450
0792		VEHICLE EXPENSE (AC)	15,500	0	15,500	10,330	15,123
0802		GENERAL EXPENSES (AC)	11,829	0	11,829	9,132	14,732
0812		CLOTHING ALLOWANCE	1,284	0	1,284	850	669
0822		TELEPHONE ALLOWANCE	2,000	0	2,000	1,328	1,167
0827		A/H CALL SERVICE - ANIMAL	2,500	0	2,500	1,664	1,514
0832		DEPRECIATION (AC)	480	0	480	314	319
		Total Operating Expenditure Animal Control	**245,700**	**0**	**245,700**	**164,994**	**188,682**
Law, Order & Public Safety - Schedule 5 Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(20,500)	0	(20,500)	(20,500)	(16,008)
0843		FEES & CHARGES - FINES	(4,000)	0	(4,000)	(2,664)	(7,174)
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	0	(510)	(336)	(490)
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(2,400)	0	(2,400)	(1,594)	(2,445)
1193		FEES & CHARGES - CAT REGISTRATIONS	(3,590)	0	(3,590)	(2,392)	(2,986)
		Total Operating Income Animal Control	**(31,000)**	**0**	**(31,000)**	**(27,486)**	**(31,732)**
Law, Order & Public Safety - Schedule 5 Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	15,335	0	15,335	10,218	10,713
0916		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	78
0922	***A005***	DBK BRANCH-EMERGENCY SVES	19,977	0	19,977	13,284	11,059
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,927	0	5,927	3,946	0
1152	***M032***	EMERGENCY RESPONSE, FESA SES ETC	5,479	0	5,479	3,642	3,372
5192		LEMC OPERATING EXPENSES	1,029	0	1,029	680	0
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,574	0	1,574	1,048	1,053
5602		DEP'N ON SES PLANT	16,240	0	16,240	10,820	10,812
5742		COMMUNITY ROAD SAFETY	1,070	0	1,070	712	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,206	0	1,206	792	1,559
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,668	0	3,668	2,440	2,442
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,928	0	1,928	1,280	1,655
		Total Operating Expenditure Other Law, Order & Public Safety	**73,435**	**0**	**73,435**	**48,862**	**42,743**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Income							
1303		GRANTS - EMERGENCY MGMT PLAN	0	(10,000)	(10,000)	(10,000)	(10,000)
1153		GRANTS AWARE PROGRAMME	(5,927)	0	(5,927)	(3,946)	0
1163		GRANT - SES ESL OPERATING GRANT	(19,830)	0	(19,830)	(13,220)	(14,873)
		Total Operating Income Other Law, Order & Public Safety	**(25,757)**	**(10,000)**	**(35,757)**	**(27,166)**	**(24,873)**
		Summary of Operations - Law, Order & Public Safety Program					
		Fire Prevention					
		Sub Total Operating Expenditure	1,100,464	0	1,100,464	751,041	845,059
		Sub Total Operating Income	(550,643)	0	(550,643)	(368,366)	(369,804)
			549,822	**0**	**549,822**	**382,675**	**475,254**
		Animal Control					
		Sub Total Operating Expenditure	245,700	0	245,700	164,994	188,682
		Sub Total Operating Income	(31,000)	0	(31,000)	(27,486)	(31,732)
			214,700	**0**	**214,700**	**137,508**	**156,950**
		Other Law, Order & Public Safety					
		Sub Total Operating Expenditure	73,435	0	73,435	48,862	42,743
		Sub Total Operating Income	(25,757)	(10,000)	(35,757)	(27,166)	(24,873)
			47,678	**(10,000)**	**37,678**	**21,696**	**17,870**
		Total Operating Expenditure	1,419,600	0	1,419,600	964,897	1,076,483
		Total Operating Income	(607,400)	(10,000)	(617,400)	(423,018)	(426,409)
		Program (Surplus)/Deficit	**812,200**	**(10,000)**	**802,200**	**541,879**	**650,075**
Health - Schedule 7							
Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	32,676	0	32,676	21,776	21,754
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	17,349	0	17,349	11,562	14,894
1262		SALARIES (HLTH)	132,136	0	132,136	88,076	80,359
1272		SUPERANNUATION - HEALTH	19,841	0	19,841	13,220	10,305
1302		CONF & TRAIN EXPENSES	2,104	0	2,104	1,400	2,295
1312		VEHICLE EXPENSES - HEALTH	8,500	0	8,500	5,664	6,727
1322		SUNDRY HEALTH EXPENSES	3,990	0	3,990	2,640	2,489
1332		LEGAL EXPENSES	562	0	562	368	0
2082		ANALYTICAL EXPENSES	2,140	0	2,140	1,424	1,822
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,200	0	5,200	3,464	0
4226		VEHICLE EXPENSES - HEALTH (MGR)	0	0	0	0	432
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,479	0	5,479	5,478	6,632
7392		FRINGE BENEFITS TAX - HEALTH	5,358	0	5,358	3,568	4,026
		Total Operating Expenditure Health Inspection & Admin	**235,335**	**0**	**235,335**	**158,640**	**151,734**
Health - Schedule 7							
Health Inspection & Administration - Income							
1071		FEES & CHARGES - SUNDRY	0	0	0	0	(242)
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	0	(23,020)	(15,340)	(23,873)
1443		FEES & CHARGES - FINES	(300)	0	(300)	(194)	0
1463		CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(792)	0
6851		PROFIT ON SALE OF ASSET (HLTH)	(8,169)	0	(8,169)	(5,442)	0
		Total Operating Income Health Inspection & Administration	**(32,679)**	**0**	**(32,679)**	**(21,768)**	**(24,115)**
Health - Schedule 7							
Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	378	0	378	248	293
1592	***B072***	MEDICAL CENTRE MTC	19,632	0	19,632	13,060	20,314
1602	***B005***	DENTAL SURGERY OPERATING	13,744	0	13,744	9,140	9,834
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	1,468	0	1,468	834	675
1616		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	194
1622		DEPRECIATION (MED/DENT)	31,238	0	31,238	20,822	20,796
6882		ADMIN EMPLOYEE COSTS REALLOC - HEALTH	3,403	0	3,403	2,264	2,266
6892		GENERAL ADMIN COSTS REALLOC- HEALTH	1,122	0	1,122	744	963
		Total Operating Expenditure Health Other	**70,986**	**0**	**70,986**	**47,112**	**55,336**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Health - Schedule 7							
Health Other - Income							
1081		REIMBURSEMENTS	(15,500)	0	(15,500)	(10,330)	(4,334)
1091		FEES & CHARGES - PROPERTY LEASES	(116,914)	0	(116,914)	(77,928)	(80,032)
		Total Operating income Health Other	**(132,414)**	**0**	**(132,414)**	**(88,258)**	**(84,366)**
		Summary of Operations - Health Program					
		Health Inspection & Administration					
		Sub Total Operating Expenditure	235,335	0	235,335	158,640	151,734
		Sub Total Operating Income	(32,679)	0	(32,679)	(21,768)	(24,115)
			202,656	**0**	**202,656**	**136,872**	**127,619**
		Health Other					
		Sub Total Operating Expenditure	70,986	0	70,986	47,112	55,336
		Sub Total Operating Income	(132,414)	0	(132,414)	(88,258)	(84,366)
			(61,428)	**0**	**(61,428)**	**(41,146)**	**(29,030)**
		Total Operating Expenditure	306,321	0	306,321	205,752	207,070
		Total Operating Income	(165,093)	0	(165,093)	(110,026)	(108,481)
		Program (Surplus)/Deficit	**141,228**	**0**	**141,228**	**95,726**	**98,589**
Education & Welfare Schedule 8							
Preston Village Retirement							
4007	***Various***	UTILITY CHARGES (PRESTON VILLAGE)	21,500	0	21,500	14,316	15,237
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	12,000	0	12,000	12,000	12,096
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,757	0	1,757	1,756	805
4037		CONTRACTORS (PRESTON VILLAGE)	13,300	0	13,300	8,848	5,301
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	4,000	0	4,000	2,664	1,936
4057		GENERAL EXPENSES (PRESTON VILLAGE)	250	0	250	160	99
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	6,000	0	6,000	3,994	4,472
4167		SALARIES - PRESTON VILLAGE	15,152	0	15,152	10,098	11,690
4177		SUPERANNUATION - PRESTON VILLAGE	2,172	0	2,172	1,442	1,331
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	37,772	0	37,772	25,176	17,109
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	3,459	0	3,459	2,304	3,175
5027		GENERAL ADMIN COSTS REALLOC (PRESTON VILLAGE)	2,201	0	2,201	1,464	1,863
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	3,000	0	3,000	1,994	260
6202		DEPRECIATION (PRESTON VILLAGE)	76,754	0	76,754	51,160	51,100
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,290	0	10,290	6,858	0
		Total Operating Expenditure Preston Retirement Village	**209,608**	**0**	**209,608**	**144,234**	**126,472**
Education & Welfare Schedule 8							
Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(57,127)	0	(57,127)	0	(1,100)
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(74,550)	0	(74,550)	(49,694)	(43,009)
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,500)	0	(3,500)	(2,328)	(2,339)
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(6,000)	0	(6,000)	(3,994)	(4,750)
		Total Operating Income Preston Retirement Village	**(141,177)**	**0**	**(141,177)**	**(56,016)**	**(51,198)**
Education & Welfare Schedule 8							
TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	114,995	0	114,995	76,654	69,858
3592		INTEREST ON LOANS - (TUIA)	3,182	0	3,182	1,647	1,035
3697		BOND INTEREST - (TUIA)	19,160	0	19,160	0	0
3937		STATE GUARANTEE FEE - (TUIA)	1,715	0	1,715	1,138	1,471
		Total Operating Expenditure TUIA Lodge	**139,052**	**0**	**139,052**	**79,439**	**75,280**
Education & Welfare Schedule 8							
TUIA Lodge - Income							
1716		FEES & CHARGES - PROPERTY LEASES	(51,092)	0	(51,092)	(34,052)	(38,319)
		Total Operating Income TUIA Lodge	**(51,092)**	**0**	**(51,092)**	**(34,052)**	**(38,319)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Education & Welfare Schedule 8 Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	8,643	0	8,643	5,734	6,063
4052		LIONS CLUB BUILDING ALLNUT ST	2,754	0	2,754	1,832	1,848
4336		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	82
4337		ADMIN SALARIES REALLOCATED	1,190	0	1,190	792	792
4347		GENERAL ADMIN COSTS REALLOCATED	383	0	383	248	329
5932		1ST DONNYBROOK SCOUT BLDG	972	0	972	634	1,116
6002		BALINGUP COMMUNITY CENTRE	321	0	321	208	98
9057		CHILDCARE & AFTERSCHOOL CARE NEEDS ANALYSIS	5,000	0	5,000	3,330	0
		Total Operating Expenditure Care Families and Children	**19,263**	**0**	**19,263**	**12,778**	**10,329**
Education & Welfare Schedule 8 Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	0	(2,001)	(1,328)	(1,734)
4003		REIMBURSEMENTS	(1,250)	0	(1,250)	(832)	(1,323)
		Total Operating Income Care Families and Children	**(3,251)**	**0**	**(3,251)**	**(2,160)**	**3,057**
Education & Welfare Schedule 8 Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	42,301	0	42,301	28,192	28,162
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	33,005	0	33,005	21,998	28,336
4652	***Y001***	COMM. DEV. INITIATIVES	9,120	0	9,120	6,074	302
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,799	0	3,799	2,528	190
4802		DBK MOUNTAIN BIKE PROJECT	12,500	0	12,500	12,500	17,176
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	167,411	0	167,411	111,594	91,847
4832		SUPERNNUATION COMMUNITY DEVELOPMENT OFFICER	21,217	0	21,217	14,140	12,367
4842		INSURANCE COMMUNITY DEVELOPMENT	11,529	0	11,529	10,970	9,631
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,830	0	1,830	1,216	1,144
5522		SENIOR WEEK FUNCTION	803	0	803	528	0
7752		AUSTRALIA DAY EVENT	5,351	0	5,351	3,562	12,998
		Total Operating Expenditure Community & Youth Development	**308,865**	**0**	**308,865**	**213,302**	**202,152**
Education & Welfare Schedule 8 Community & Youth Development - Income							
3403		CONTRIBUTIONS	(200)	0	(200)	(128)	0
5963		REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(128)	0
4962		GRANTS - DBK MOUNTAIN PROJECT	(10,000)	0	(10,000)	(10,000)	10,000
		Total Operating Income Community & Youth Development	**(10,400)**	**0**	**(10,400)**	**(10,256)**	**18,000**
Education & Welfare Schedule 8 Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,657	0	1,657	1,657	2,136
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,140	0	2,140	1,424	410
1067		WORKERS COMP INSURANCE - WELL AGED	1,963	0	1,963	1,962	2,494
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,602	0	3,602	2,400	1,662
1747		UTILITY CHARGES - (MINN COTTS U1-4)	5,259	0	5,259	3,488	992
1757	***Various***	CONTRACTORS - (MINN COTTS U1-4)	10,348	0	10,348	6,870	3,635
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	982	0	982	982	1,172
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,140	0	2,140	1,424	691
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,602	0	3,602	2,400	2,405
6212		DEPRECIATION (MINN COTTS 1-4)	7,125	0	7,125	4,746	4,743
6222		DEPRECIATION (MINN COTTS 5-8)	2,457	0	2,457	1,632	1,635
6232		DEPRECIATION (MINN COTTS 9-12)	3,098	0	3,098	2,064	2,062
6242		DEPRECIATION (LANG VILLS 1-6)	3,840	0	3,840	2,554	2,556
6252		DEPRECIATION (LANG VILLS 7-9)	5,139	0	5,139	3,424	3,421
6931		P/L SALE OF ASSETS (WEL)	0	0	0	0	225,000
7107		SALARIES - DIRECT ALLOCATION	46,942	0	46,942	31,288	21,241
7117		SUPER - DIRECT ALLOCATION	3,533	0	3,533	2,352	2,281
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,964	0	2,964	1,960	2,169
8017	***Various***	CONTRACTORS - (MINN COTTS U5-8)	9,828	0	9,828	6,526	3,157
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	940	0	940	940	1,146

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,140	0	2,140	1,424	938
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,602	0	3,602	2,400	2,251
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,708	0	3,708	2,458	1,386
8077	***Various***	CONTRACTORS - (MINN COTTS U9-12)	9,828	0	9,828	6,526	4,092
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	1,075	0	1,075	1,075	1,517
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,140	0	2,140	1,424	665
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,602	0	3,602	2,400	2,148
9027		UTILITY CHARGES (LANG VILL U1-6)	6,823	0	6,823	4,538	5,543
9037	***Various***	CONTRACTORS (LANG VILL U1-6)	17,857	0	17,857	11,872	6,021
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,304	0	2,304	2,304	2,920
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,058	0	2,058	1,368	1,041
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,602	0	3,602	2,400	1,169
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,705	0	5,705	3,800	4,898
9087		UTILITY CHARGES (LANG VILLS U7-9)	3,013	0	3,013	2,000	1,677
9097	***Various***	CONTRACTORS (LANG VILLS U7-9)	10,744	0	10,744	7,140	3,853
9107		OPERATION COSTS ASSOCIATED WITH CAPITAL RENEWAL PROJECT - SHERP	98,407	0	98,407	65,596	68,884
9117		RECONCILIATION ACTION PLAN	3,000	0	3,000	1,994	275
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	14,343	0	14,343	9,556	9,549
		Total Operating Expenditure Other Welfare	**311,509**	**0**	**311,509**	**210,369**	**403,834**
Education & Welfare Schedule 8 Other Welfare - Income							
1173		FEES & CHARGES - LEASE MINNINUP COTTAGES U 5-8	(15,950)	0	(15,950)	(10,628)	(11,924)
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(2,267,811)	0	(2,267,811)	(1,511,718)	(1,256,518)
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(36,344)	0	(36,344)	(24,224)	(11,409)
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(57,230)	0	(57,230)	(38,148)	(24,285)
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,783)	0	(27,783)	(18,518)	(18,429)
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(30,020)	0	(30,020)	(20,006)	(15,510)
		Total Operating Income Other Welfare	**(2,435,137)**	**0**	**(2,435,137)**	**(1,623,242)**	**(1,340,259)**
Education & Welfare Schedule 8 Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,375	0	11,375	7,578	7,573
		Total Operating Expenditure Pre-School	**11,375**	**0**	**11,375**	**7,578**	**7,573**
Education & Welfare Schedule 8 Other Education - Expenditure							
1002	***B017***	TELECENTRE MAINTENANCE	3,355	0	3,355	2,224	1,760
1012		SCHOLARSHIPS	300	0	300	194	300
		Total Operating Expenditure Other Education	**3,655**	**0**	**3,655**	**2,418**	**2,060**

Summary of Operations - Education & Welfare Program

Preston Village Retirement					
Sub Total Operating Expenditure	209,608	0	209,608	144,234	126,472
Sub Total Operating Income	(141,177)	0	(141,177)	(56,016)	(51,198)
	68,431	**0**	**68,431**	**88,218**	**75,275**
TUIA Lodge					
Sub Total Operating Expenditure	139,052	0	139,052	79,439	75,280
Sub Total Operating Income	(51,092)	0	(51,092)	(34,052)	(38,319)
	87,960	**0**	**87,960**	**45,387**	**36,961**
Care Families and Childfren					
Sub Total Operating Expenditure	19,263	0	19,263	12,778	10,329
Sub Total Operating Income	(3,251)	0	(3,251)	(2,160)	(3,057)
	16,012	**0**	**16,012**	**10,618**	**7,272**
Community & Youth Development					
Sub Total Operating Expenditure	308,865	0	308,865	213,302	202,152
Sub Total Operating Income	(10,400)	0	(10,400)	(10,256)	(18,000)
	298,465	**0**	**298,465**	**203,046**	**184,152**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
		Other Welfare					
		Sub Total Operating Expenditure	311,509	0	311,509	210,369	403,834
		Sub Total Operating Income	(2,435,137)	0	(2,435,137)	(1,623,242)	(1,340,259)
			(2,123,628)	**0**	**(2,123,628)**	**(1,412,873)**	**(936,425)**
		Pre-School					
		Sub Total Operating Expenditure	11,375	0	11,375	7,578	7,573
		Sub Total Operating Income	0	0	0	0	0
			11,375	**0**	**11,375**	**7,578**	**7,573**
		Other Education					
		Sub Total Operating Expenditure	3,655	0	3,655	2,418	2,060
		Sub Total Operating Income	0	0	0	0	0
			3,655	**0**	**3,655**	**2,418**	**2,060**
		Total Operating Expenditure	1,003,327	0	1,003,327	670,118	827,700
		Total Operating Income	(2,641,057)	0	(2,641,057)	(1,725,726)	(1,450,833)
		Program (Surplus)/Deficit	**(1,637,730)**	**0**	**(1,637,730)**	**(1,055,608)**	**(623,133)**
Community Amenities - Schedule 10 Sanitation-Household Refuse - Expenditure							
1762	***W001***	KERBSIDE GENERAL WASTE SERVICES	278,560	0	278,560	185,664	161,887
1772	***Various***	WASTE MANAGEMENT FACILITIES	545,512	0	545,512	363,604	373,662
1782		KERBSIDE RECYCLING SERVICES	168,660	0	168,660	112,418	116,903
1802	***W025***	KERBSIDE ORGANIC SERVICES (FOGO)	175,936	0	175,936	117,274	89,516
1812		DEPRECIATION (REFUSE)	51,619	0	51,619	34,404	14,253
2202		DWER Licence Renewal Application	15,000	0	15,000	9,996	2,665
2242		INSURANCE WASTE MANAGEMNT	2,588	0	2,588	2,586	6,319
2252		VEHICLE EXPENSES	5,250	0	5,250	3,496	4,194
2262		WASTE EDUCATION AND CUSTOMER SERVICE	16,430	0	16,430	10,948	6,521
2552	***M017***	REFUSE COLL - PUBLIC BINS	181,528	0	181,528	120,986	113,407
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	10,729	0	10,729	7,146	9,211
3422	***W021***	RURAL RECYLING SVCE. - SHIRE STAFF	0	0	0	0	90
3397		P/L SALE OF ASSET	0	0	0	0	0
3602		REGIONAL WASTE MANAGEMENT	10,000	0	10,000	0	0
4202		WASTE STRATEGIC PLANNING	0	0	0	0	909
5472		EMPLOYEE PROVISIONS - WASTE	0	0	0	0	0
7362		AMORTISATION (INTANGIBLE ASSETS)	68,000	0	68,000	45,326	46,386
9322		ADMIN SAL ALLOCATED - SANITATION	32,084	0	32,084	21,382	21,360
9927		FRINGE BENEFITS TAX - WASTE	2,334	0	2,334	1,552	1,754
		Total Expenditure Sanitation Household Refuse	**1,564,230**	**0**	**1,564,230**	**1,036,782**	**969,039**
Community Amenities - Schedule 10 Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(3,500)	0	(3,500)	(2,328)	(1,559)
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(921,601)	0	(921,601)	(921,601)	(920,517)
2003		FEES & CHARGES - REFUSE SITE DBK	(30,000)	0	(30,000)	(19,998)	(13,224)
6223		REIMBURSEMENTS	(600)	0	(600)	(394)	(325)
		Total Income Sanitation Household Refuse	**(955,701)**	**0**	**(955,701)**	**(944,321)**	**(935,624)**
Community Amenities - Schedule 10 Other Sanitation - Expenditure							
1902	***R042***	LITTER CONTROL	4,000	0	4,000	2,664	0
		Total Expenditure Other Sanitation	**4,000**	**0**	**4,000**	**2,664**	**0**
Community Amenities - Schedule 10 Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	(200)	(128)	(349)
		Total Income Other Sanitation	**(200)**	**0**	**(200)**	**(128)**	**-348.8**
Community Amenities - Schedule 10 Urban Stormwater Drainage - expenditure							
2002	***R010***	NONEYCUP CREEK	6,000	0	6,000	3,994	132
2012	***R014***	BALINGUP DRAIN	1,622	0	1,622	1,080	1,066
5047	***R141***	BLACKWOOD RIVER MTCE	2,000	0	2,000	1,328	515
5057	***R142***	PRESTON RIVER MTCE	2,163	0	2,163	1,440	153
		Total Expenditure Urban Stormwater Drainage	**11,786**	**0**	**11,786**	**7,842**	**1,865**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Community Amenities - Schedule 10 Protection of Environment - expenditure							
2072	***Various***	LANDCARE DEV./ENV. PLNG.	6,490	0	6,490	4,320	1,103
3612		ABANDONED VEHICLES	535	0	535	352	0
4207		ADMIN SALARIES REALLOCATED	4,046	0	4,046	2,696	2,694
4217		GENERAL ADMIN COSTS REALLOCATED	1,635	0	1,635	1,088	1,404
5332		OFFICE EXPNSES - NATURAL RESOURCE MGMT	1,848	0	1,848	1,414	1,826
5612		WAGES (NATURAL RESOURCE MGMT.)	28,117	0	28,117	18,740	18,840
5622		SUPER - NATURAL RESOURCE MGMT	4,005	0	4,005	2,666	2,740
7252		BIODIVERSITY MGMT PROJECT	0	20,000	20,000	12,000	3,445
7502	***R091***	NORTH BALINGUP RESERVES	2,091	0	2,091	1,384	0
		Total Expenditure Protection of Environment	**48,767**	**20,000**	**68,767**	**44,660**	**32,052**
Community Amenities - Schedule 10 Protection of Environment - income							
1131		REIMBURSEMENT	0	0	0	0	(500)
1141		FEES & CHARGES - SUNDRY	(840)	0	(840)	(554)	0
1373		BIODIVERSITY MGMT PROGRAM GRANTS	0	(20,000)	(20,000)	(10,000)	(3,455)
		Total Income Protection of Environment	**(840)**	**(20,000)**	**(20,840)**	**(10,554)**	**(3,955)**
Community Amenities - Schedule 10 Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLAN	52,715	0	52,715	35,138	35,095
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLAN	29,340	0	29,340	19,556	25,189
2022		LEGAL EXPENSES	20,000	0	20,000	13,332	26,783
2052		TP CONFERENCE EXPENSES	2,104	0	2,104	1,400	155
2122		TOWN PLANNING SALARIES	251,604	0	251,604	167,714	119,868
2142		OFFICE EXPENSES (TP)	2,263	0	2,263	1,496	2,035
2162		MOTOR VEHICLE EXPENSES	14,770	0	14,770	9,842	7,829
2172		TOWN PLANNING GENERAL	5,145	0	5,145	3,426	131
2177		HERITAGE FRAMEWORK REVIEW	12,049	0	12,049	8,026	0
2272		TOWN PLANNING ADVERTISING COSTS	2,058	0	2,058	1,368	0
5242		TOWN PLANNING RECRUIT & RELIEF EXP	10,000	0	10,000	6,666	2,593
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,070	0	1,070	712	0
6172		EMPLOYEE INSURANCE - WORKERS COMP	12,433	0	12,433	12,432	12,150
7102		SUPERANNUATION (TP)	22,339	0	22,339	14,886	13,557
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,640	0	10,640	7,090	7,786
7562		LAND ADMINISTRATION - TOWN PLANNING	8,232	0	8,232	5,482	0
7642		STRATEGIC PLANNING - TOWN PLANNING	17,775	0	17,775	11,844	0
		Total Expenditure Town Planning & Regional Development	**474,536**	**0**	**474,536**	**320,410**	**253,171**
Community Amenities - Schedule 10 Town Planning & Regional Development - Income							
2223		FEES & CHARGES - APPLICATIONS	(39,000)	0	(39,000)	(25,992)	(27,853)
2243		REIMBURSEMENTS	(200)	0	(200)	(128)	0
		Total Income Town Planning & Regional Development	**(39,200)**	**0**	**(39,200)**	**(26,120)**	**(27,853)**
Community Amenities - Schedule 10 Other Community Amenities - Expenditure							
2302	***R001***	DBK CEMETERY MNTCE	54,857	0	54,857	36,536	63,408
2312	***R002***	BLN CEMETERY MNTCE	23,415	0	23,415	15,588	18,596
2322	***R012***	PUBLIC CONVENIENCES	240,014	0	240,014	159,962	139,141
2342		TIDY TOWNS PROGRAMME	535	0	535	352	0
2372		DEPRECIATION (OCA)	15,417	0	15,417	10,274	12,612
2404	***B030***	VILLAGE GREEN TOILETS	6,730	0	6,730	4,474	900
4227		ADMINISTRATION SALARIES REALLOCATED	11,786	0	11,786	7,850	7,846
4237		GENERAL ADMIN COSTS REALLOCATED	4,145	0	4,145	2,760	3,558
4932	***R034***	UPPER PRESTON CEMETERY	6,284	0	6,284	4,168	4,277
5232		SALARIES - OTHER COMM AMENITIES	12,258	0	12,258	8,170	0
5882		SUPERANNUATION (COMM AMENITIES.)	1,409	0	1,409	936	123
6142		EMPLOYEE INSURANCE - WORKERS COMP	290	0	290	290	2,721
		Total Expenditure Other Community Amenities	**377,140**	**0**	**377,140**	**251,360**	**253,182**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Community Amenities - Schedule 10							
Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,116)	0	(4,116)	(2,738)	(711)
2363		FEES & CHARGES - CEMETERY LICENSES	(840)	0	(840)	(554)	(7,943)
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	0	(20,000)	(13,332)	(16,696)
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,145)	0	(5,145)	(3,426)	(6,807)
2415		GRANT INCOME LRCI TOILETS AND ABLUTIONS	(80,000)	0	(80,000)	0	0
		Total Income Other Community Amenities	**(110,101)**	**0**	**(110,101)**	**(20,050)**	**(32,157)**
		Summary of Operations - Community Amenities Program					
		Sanitation-Household Refuse					
		Sub Total Operating Expenditure	1,564,230	0	1,564,230	1,036,782	969,039
		Sub Total Operating Income	(955,701)	0	(955,701)	(944,321)	(935,624)
			608,529	**0**	**608,529**	**92,461**	**33,415**
		Other Sanitation					
		Sub Total Operating Expenditure	4,000	0	4,000	2,664	0
		Sub Total Operating Income	(200)	0	(200)	(128)	(349)
			3,800	**0**	**3,800**	**2,536**	**(349)**
		Urban Stormwater Drainage					
		Sub Total Operating Expenditure	11,786	0	11,786	7,842	1,865
		Sub Total Operating Income	0	0	0	0	0
			11,786	**0**	**11,786**	**7,842**	**1,865**
		Protection of Environment					
		Sub Total Operating Expenditure	48,767	20,000	68,767	44,660	32,052
		Sub Total Operating Income	(840)	(20,000)	(20,840)	(10,554)	(3,955)
			47,927	**0**	**47,927**	**34,106**	**28,097**
		Town Planning & Regional Development					
		Sub Total Operating Expenditure	474,536	0	474,536	320,410	253,171
		Sub Total Operating Income	(39,200)	0	(39,200)	(26,120)	(27,853)
			435,336	**0**	**435,336**	**294,290**	**225,318**
		Other Community Amenities					
		Sub Total Operating Expenditure	377,140	0	377,140	251,360	253,182
		Sub Total Operating Income	(110,101)	0	(110,101)	(20,050)	(32,157)
			267,040	**0**	**267,040**	**231,310**	**221,025**
		Total Operating Expenditure	2,480,459	20,000	2,500,459	1,663,718	1,509,308
		Total Operating Income	(1,106,041)	(20,000)	(1,126,041)	(1,001,173)	(999,938)
		Program (Surplus)/Deficit	**1,374,418**	**0**	**1,374,418**	**662,545**	**509,370**
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Expenditure							
2412	***B009***	PUBLIC HALLS - DBK	38,381	0	38,381	25,652	21,465
2422	***B010***	PUBLIC HALLS - BLN	21,077	0	21,077	14,112	11,583
2432	***B085***	PUBLIC HALLS - KIRUP	5,723	0	5,723	3,800	3,918
2442		PUBLIC HALLS - NOGGERUP	6,286	0	6,286	4,184	3,723
2452		DEPRECIATION (HALLS)	195,639	0	195,639	130,408	130,306
2462		PUBLIC HALLS - NEWLANDS	4,371	0	4,371	2,900	2,032
2472	***B088***	PUBLIC HALL- BROOKHAMPTON	5,094	0	5,094	3,392	2,890
2482	***B090***	PUBLIC HALL - YABBERUP	4,688	0	4,688	3,120	2,611
4357		ADMIN SALARIES REALLOCATED	11,616	0	11,616	7,738	7,734
4367		GENERAL ADMIN COSTS REALLOCATED	4,377	0	4,377	2,914	3,758
		Total Expenditure Public Halls & Civic Centres	**297,252**	**0**	**297,252**	**198,220**	**190,020**
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(4,000)	0	(4,000)	(2,664)	(3,450)
2443		FEES & CHARGES - BALINGUP HALL HIRE	(2,100)	0	(2,100)	(1,394)	(131)
7053		FEES & CHARGES - PROPERTY LEASES	(1,889)	0	(1,889)	(1,256)	(567)
		Total Income Public Halls & Civic Centres	**(204,339)**	**0**	**(204,339)**	**(34,814)**	**(4,147)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Recreation & Culture - Schedule 11							
Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	26,204	0	26,204	17,462	22,073
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	0	3,788	2,520	1,468
2717		STAFF UNIFORM - DBK REC CENTRE	2,354	0	2,354	1,568	230
2722	***B029***	REC CENTRE MTCE	10,208	0	10,208	6,792	7,903
2727		INSURANCE - DBK REC CENTRE	23,195	0	23,195	23,195	21,594
2732		SUPERANNUATION - DBK REC CENTRE	36,500	0	36,500	24,328	28,670
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	17,413	0	17,413	17,412	18,421
2742		SALARIES - DBK REC CENTRE	378,000	0	378,000	251,972	258,794
2747		COMMUNICATION - DBK REC CENTRE	3,425	0	3,425	2,280	2,231
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	2,994	1,090
2755		OPEN DAY RECREATION CENTRE	1,605	0	1,605	1,064	0
2757		CLEANERS WAGES - DBK REC CENTRE	172	0	172	112	0
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,755	0	3,755	2,498	0
2777		CLEANING MATERIALS - DBK REC CENTRE	3,210	0	3,210	2,136	1,144
2787		GEN. BUILD MTC - DBK REC CENTRE	7,491	0	7,491	4,992	9,704
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,675	0	2,675	1,778	1,723
2802		CONFERENCE & TRAINING - DBK REC CENTRE	6,261	0	6,261	4,170	3,806
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,491	0	7,491	4,992	2,615
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	14,225	0	14,225	9,476	8,975
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,491	0	7,491	4,992	7,457
2837		WATER (POOL) - DBK REC CENTRE	9,691	0	9,691	6,458	6,614
2847		CHEMICALS (POOL) - DBK REC CENTRE	14,052	0	14,052	9,362	7,936
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,926	0	1,926	1,280	0
2867		ELECTRICITY - DBK REC CENTRE	60,000	0	60,000	39,996	37,169
2877		POOL PLANT MTCE - DBK REC CENTRE	15,558	0	15,558	10,370	5,191
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,702	0	10,702	7,130	7,888
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,210	0	3,210	2,136	2,203
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	856	0	856	568	1,357
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,926	0	1,926	1,280	132
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,702	0	10,702	7,130	7,814
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,351	0	5,351	3,562	1,003
2947		KIOSK MAINTENANCE - DBK REC CENTRE	535	0	535	352	375
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	107	0	107	64	0
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,140	0	2,140	1,424	882
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	535	0	535	352	146
2987		FUNCTION AREA MTCE - DBK REC CENTRE	2,808	0	2,808	1,866	2,484
2997		GYM BUILDING MTCE - DBK REC CENTRE	535	0	535	352	487
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,675	0	2,675	1,778	362
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,070	0	1,070	712	0
3027		GYM PROGRAM COSTS - DBK REC CENTRE	15,470	0	15,470	10,308	8,932
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,297	0	6,297	4,194	7,326
3047		UMPIRE FEES - DBK REC CENTRE	2,646	0	2,646	1,760	1,520
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,140	0	2,140	1,424	1,106
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	642	0	642	424	10
3077		ADMIN SALARIES REALLOCATED	100,681	0	100,681	67,108	67,028
3127		GENERAL ADMIN COSTS REALLOCATED	49,230	0	49,230	32,810	42,264
3137		DEPRECIATION - REC CENTRE	135,000	0	135,000	89,988	101,074
3442		RECREATION CENTRE STOCK WRITTEN OFF	107	0	107	64	32
3497		CONTRACT CLEANERS - DBK REC CENTRE	22,800	0	22,800	15,196	12,133
3507		VEHICLE EXPENSES - DBK REC CENTRE	8,000	0	8,000	5,330	2,619
3517		FRINGE BENEFITS TAX - DBK REC CENTRE	5,500	0	5,500	3,664	4,133
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	0	2,056	1,368	1,201
		Total Expenditure Recreation Centre	**1,054,914**	**0**	**1,054,914**	**716,543**	**731,455**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Recreation & Culture - Schedule 11							
Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,099)	0	(2,099)	(1,394)	(1,190)
1151		FEES & CHARGES - SQUASH CENTRE	(210)	0	(210)	(136)	(378)
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(95,632)	0	(95,632)	(63,746)	(79,504)
1211		FEES & CHARGES - FUNCTION LOUNGE	(1,500)	0	(1,500)	(994)	(2,619)
1221		FEES & CHARGES - STADIUM	(25,000)	0	(25,000)	(16,662)	(18,621)
1231		FEES & CHARGES - SUNDRY	(52)	0	(52)	(32)	0
1251		FEES & CHARGES - GROUP FITNESS	(3,000)	0	(3,000)	(1,994)	(8,668)
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(13,500)	0	(13,500)	(8,994)	(10,414)
2563		FEES & CHARGES - POOL	(120,000)	0	(120,000)	(79,992)	(93,276)
2643		FEES & CHARGES - CRECHE	(1,050)	0	(1,050)	(696)	(1,294)
2823		REIMB DBK REC CENTRE	(1,500)	0	(1,500)	(994)	0
3048		LRCI GRANT FUNDING - (REC CENTRE)	(140,000)	0	(140,000)	(11,610)	(11,610)
		Total Income Recreation Centre	**(403,543)**	**0**	**(403,543)**	**(187,244)**	**(227,573)**
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Expenditure							
2607	***Various***	STATION SQUARE	63,164	0	63,164	42,070	48,767
2642	***Various***	PARKS & RESERVES GENERAL	883,776	0	883,776	589,020	509,480
2652	***B015***	BLN REC CENTRE	2,976	0	2,976	1,984	5,959
2662	***Various***	EGAN PARK	106,505	0	106,505	70,916	86,804
2672	***Various***	MITCHELL PARK	104,893	0	104,893	69,890	67,574
2677	***R155***	VIN FARLEY PARK	4,535	0	4,535	3,018	0
2692	***R007***	MITCHELL PARK - TENNIS CLUB	1,480	0	1,480	976	1,216
2702		DEPRECIATION (ORS)	528,869	0	528,869	352,538	373,565
2712	***Various***	BLN PARKS & RESERVES	344,674	0	344,674	229,682	217,920
2782		INDIGENOUS MURAL PROJECT	10,000	0	10,000	6,666	0
2812		INTEREST ON LOAN (REC)	0	0	0	0	309
3346		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	16,163
4247		ADMINISTRATION SALARIES REALLOCATED	61,044	0	61,044	40,686	40,640
4257		GENERAL ADMIN COSTS REALLOCATED	14,616	0	14,616	9,738	12,548
5652	***R051***	WALK TRAILS	2,857	0	2,857	1,896	0
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	0	0	0	0	256
7712	***Various***	KIRUP PARKS & RESERVES	50,216	0	50,216	33,402	30,583
7722	***R019***	NOGGERUP PARK	7,065	0	7,065	4,692	4,911
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	0	7,389	4,922	4,318
		Total Expenditure Other Recreation & Sport	**2,194,059**	**0**	**2,194,059**	**1,462,096**	**1,425,403**
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Income							
2323		DONATIONS - FUNPARK	(900)	0	(900)	(594)	(794)
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	(15,020)	0	(15,020)	(10,010)	(10,226)
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	0	(4,981)	(3,314)	(3,151)
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(960)	(492)
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,267)	0	(2,267)	(1,506)	(1,286)
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(14,092)	0	(14,092)	0	0
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,518)	0	(1,518)	(1,008)	(1,518)
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(21,000)	0	(21,000)	(13,996)	(17,335)
2803		FEES & CHARGES - RESERVE HIRE	(1,271)	0	(1,271)	(840)	(382)
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(560)	(9,842)
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,000)	0	(1,000)	(664)	(500)
3015		GRANT - WA FOOTBALL CLUB	(200,000)	0	(200,000)	0	0
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,302,607)	0	(5,302,607)	(1,955,000)	(1,786,117)
7085		CONTRIBUTIONS (CAPITAL) - ASSETS	(3,000,000)	0	(3,000,000)	(3,000)	(3,123)
		Total Income Other Recreation & Sport	**(8,566,948)**	**0**	**(8,566,948)**	**(1,991,452)**	**(1,834,766)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Recreation & Culture - Schedule 11 Libraries - Expenditure							
2902		SALARIES - DBK LIBRARY	131,680	0	131,680	87,772	78,343
2912		SUPERANNUATION - DBK LIBRARY	15,037	0	15,037	10,020	8,593
2922		BOOK STOCK - DBK LIBRARY	535	0	535	352	0
2932		BLN LOST/DAMAGED BOOKS	214	0	214	136	0
2972		GENERAL EXPENSES BLN	5,000	0	5,000	3,322	775
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	53,523	0	53,523	35,674	45,951
3012	***A004***	SALARIES BLN LIBRARY	20,254	0	20,254	13,500	13,268
3022		SUPERANNUATION BLN LIB	1,892	0	1,892	1,256	1,369
3052		DEPRECIATION - DBK LIB	121,466	0	121,466	80,968	30,609
3147		STAFF UNIFORMS - DBK LIBRARY	1,070	0	1,070	712	0
3152		DEPRECIATION BLN LIBARY	1	0	1	0	0
3157		STAFF TRAINING - DBK LIBRARY	2,104	0	2,104	1,400	0
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	416	79
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,674	0	3,674	2,448	1,174
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,058	0	2,058	1,368	463
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,816	0	4,816	3,208	4,776
3227		POSTAGE & FREIGHT - DBK LIBRARY	2,821	0	2,821	1,874	482
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,140	0	2,140	1,424	2,232
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,140	0	2,140	1,424	0
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	4,600	0	4,600	3,064	936
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,140	0	2,140	1,424	3,289
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,675	0	2,675	1,778	0
3337		ELECTRICITY - DBK LIBRARY	6,606	0	6,606	4,400	4,173
3347		WATER - DBK LIBRARY	1,622	0	1,622	1,080	954
3357		GAS - DBK LIBRARY	541	0	541	360	0
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,140	0	2,140	1,424	2,208
3377		WORKERS COMP INSURANCE - DBK LIBRARY	7,280	0	7,280	7,280	7,337
3387		INSURANCE - DBK LIBRARY	2,406	0	2,406	2,406	2,212
5662		BUILDING MAINTENANCE - DBK LIBRARY	6,000	0	6,000	3,994	0
9422		ADMIN SAL ALLOCATED - LIBRARIES	87,241	0	87,241	58,152	58,080
		Total Expenditure Libraries	**494,304**	**0**	**494,304**	**332,636**	**267,303**
Recreation & Culture - Schedule 11 Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(160)	(187)
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(32)	0
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(32)	0
		Total Income Libraries	**(350)**	**0**	**(350)**	**(224)**	**187**
Recreation & Culture - Schedule 11 Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,500	0	1,500	994	1,504
1777		P/L SALE OF ASSET	0	0	0	0	536,640
3082		DONNYBROOK MUSEUM	400	0	400	256	5,587
3952	***Various***	RAILWAY STATION	3,223	0	3,223	2,130	5,238
4267		GENERAL ADMIN COSTS REALLOCATED	600	0	600	394	515
5272		PROMOTION OF COMMUNITY EVENTS	40,000	0	40,000	26,640	2,464
7592		DEPRECIATION (OCUL)	26,597	0	26,597	17,726	8,991
9432		ADMIN SALARIES REALLOCATED	1,830	0	1,830	1,216	1,218
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	0	336,202	224,108	196,486
		Total Other Culture Expenditure	**410,353**	**0**	**410,353**	**273,464**	**758,645**
Recreation & Culture - Schedule 11 Other Culture - Income							
0493		FEES & CHARGES - PROPERTY LEASES	(3,672)	0	(3,672)	(3,672)	(3,672)
7573		REIMBURSEMENTS INC. INSURANCE CLAIMS	0	0	0	0	(3,802)
7603		FEES & CHARGES - SUNDRY	0	0	0	0	(1,282)
		Total Other Culture Income	**(3,672)**	**0**	**(3,672)**	**(3,672)**	**(8,756)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
		Summary of Operations - Recreation & Culture Program					
		Public Halls & Civic Centres					
		Sub Total Operating Expenditure	297,252	0	297,252	198,220	190,020
		Sub Total Operating Income	(204,339)	0	(204,339)	(34,814)	(4,147)
			92,912	**0**	**92,912**	**163,406**	**185,872**
		Recreation Centre					
		Sub Total Operating Expenditure	1,054,914	0	1,054,914	716,543	731,455
		Sub Total Operating Income	(403,543)	0	(403,543)	(187,244)	(227,573)
			651,371	**0**	**651,371**	**529,299**	**503,882**
		Other Recreation & Sport					
		Sub Total Operating Expenditure	2,194,059	0	2,194,059	1,462,096	1,425,403
		Sub Total Operating Income	(8,566,948)	0	(8,566,948)	(1,991,452)	(1,834,766)
			(6,372,889)	**0**	**(6,372,889)**	**(529,356)**	**(409,364)**
		Libraries					
		Sub Total Operating Expenditure	494,304	0	494,304	332,636	267,303
		Sub Total Operating Income	(350)	0	(350)	(224)	(187)
			493,954	**0**	**493,954**	**332,412**	**267,115**
		Other Culture					
		Sub Total Operating Expenditure	410,353	0	410,353	273,464	758,645
		Sub Total Operating Income	(3,672)	0	(3,672)	(3,672)	(8,756)
			406,680	**0**	**406,680**	**269,792**	**749,890**
		Total Operating Expenditure	4,450,882	0	4,450,882	2,982,959	3,372,826
		Total Operating Income	(9,178,853)	0	(9,178,853)	(2,217,406)	(2,075,430)
		Program (Surplus)/Deficit	**(4,727,971)**	**0**	**(4,727,971)**	**765,553**	**1,297,396**
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Expenditure							
3230		DEPRECIATION (RCO)	3,860,813	0	3,860,813	2,573,612	2,620,961
		Total Construction Streets, Roads, Bridges & Depots. - Expenditure	**3,860,813**	**0**	**3,860,813**	**2,573,612**	**2,620,961**
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Income							
0325		GRANTS - BLACK SPOTS	(549,457)	(170,000)	(719,457)	(594,257)	(460,590)
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(185,332)	(134,394)
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(68,800)	0	(68,800)	(24,500)	(24,500)
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(2,991,300)	0	(2,991,300)	(10,000)	(10,265)
3261		GRANT REVENUE - LRCI	(309,388)	0	(309,388)	(287,000)	(287,000)
3291		GRANTS - REGIONAL ROAD GROUP	(588,478)	0	(588,478)	(155,333)	(135,892)
3331		GRANTS - ROADS TO RECOVERY	(420,000)	0	(420,000)	(110,000)	(49,762)
3341		GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(65,000)	0	(65,000)	(7,000)	(7,442)
		Total Construction Streets, Roads, Bridges & Depots - Income	**(5,267,423)**	**-170000**	**(5,437,423)**	**(1,373,422)**	**1,109,846**
Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Expenditure							
0150	***T008***	DONNYBROOK TOWNSCAPE WORKS	11,834	0	11,834	7,882	600
0160	***T009***	KIRUP TOWN CENTRE DEVELOPMENT	5,917	0	5,917	3,938	0
1402	***A012***	RURAL PROPERTY NUMBERING SCHEME	3,174	0	3,174	2,100	1,881
3350		DEPRECIATION (RMC)	1,301,828	0	1,301,828	867,796	870,432
3370	***M008***	STREET TREES & PRUNING	72,467	0	72,467	48,302	44,100
3380	***M009***	CROSSOVERS	2,206	0	2,206	1,466	391
0190	***MS000***	RURAL ROADS (SEALED) MTCE.	405,316	0	405,316	270,168	262,951
0200	***MG001***	RURAL ROADS (GRAVEL) MTCE.	555,628	0	555,628	370,368	363,278
0210	***MS999***	URBAN ROADS (SEALED) MTCE.	123,425	0	123,425	82,258	57,905
0220	***MG000***	URBAN ROADS (GRAVEL) MTCE.	21,902	0	21,902	14,576	11,883
3410	***M031***	GEN.MAINTENANCE - OTHER	0	0	0	0	3,036
3420		LIGHTING OF STREETS	96,131	0	96,131	64,076	51,269
3430	***M007***	STREET CLEANING	82,320	0	82,320	54,872	38,607
3450	***Various***	BRIDGE MAINTENANCE	283,710	0	283,710	189,104	178,887
3460	***M010***	TRAFFIC SIGNS & CONTROL	15,000	0	15,000	9,996	8,287
3470	***B011***	DBK DEPOT MAINTENANCE	48,588	0	48,588	32,446	43,014

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
3480	***B016***	BLN DEPOT MAINTENANCE	17,142	0	17,142	11,424	12,136
3550	***M030***	ROAD ASSET MANAGEMENT	40,000	0	40,000	26,658	16,754
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	19,000	0	19,000	12,660	7,190
6961		P/L SALE OF ASSET (RMC)	32,488	0	32,488	21,654	14,674
7082	***T004***	BLN TOWN CENTRE WORKS	11,834	0	11,834	7,882	8,834
9167		PARKING STRATEGY	15,000	0	15,000	9,996	0
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	0	25,861	17,236	15,114
		Total Streets, Roads, Bridges & Depot Mtc. - Expenditure	**3,190,769**	**0**	**3,190,769**	**2,126,858**	**2,011,224**
Transport - Schedule 12 Sreets, Roads, Bridges & Depot Maintenance - Income							
0683		FEES & CHARGES - SUNDRY	(525)	0	(525)	(344)	(1,015)
0933		GRANTS - MRD DIRECT GRANTS	(201,180)	0	(201,180)	(201,180)	(201,180)
3511		REIMBURSEMENTS	(39,559)	0	(39,559)	(26,368)	0
7913		P/L SALE OF ASSET (RMC)	(39,442)	0	(39,442)	(26,288)	(15,122)
		Total Streets, Roads, Bridges & Depot Mtc. - Income	**(333,713)**	**0**	**(333,713)**	**(254,180)**	**(217,316)**
Transport - Schedule 12 Private Works - Expenditure							
4292		PRIVATE WORKS	535	0	535	352	0
		Total Private Works - Expenditure	**535**	**0**	**535**	**352**	**0**
Transport - Schedule 12 Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(328)	0
		Total Private Works - Income	**(500)**	**0**	**(500)**	**(328)**	**0**
		Summary of Operations - Transport Program					
		Construction Streets, Roads, Bridges & Depots					
		Sub Total Operating Expenditure	3,860,813	0	3,860,813	2,573,612	2,620,961
		Sub Total Operating Income	(5,267,423)	(170,000)	(5,437,423)	(1,373,422)	(1,109,846)
			(1,406,610)	**(170,000)**	**(1,576,610)**	**1,200,190**	**1,511,115**
		Streets, Roads, Bridges & Depot Maintenance					
		Sub Total Operating Expenditure	3,190,769	0	3,190,769	2,126,858	2,011,224
		Sub Total Operating Income	(333,713)	0	(333,713)	(254,180)	(217,316)
			2,857,056	**0**	**2,857,056**	**1,872,678**	**1,793,908**
		Private Works					
		Sub Total Operating Expenditure	535	0	535	352	0
		Sub Total Operating Income	(500)	0	(500)	(328)	0
			35	**0**	**35**	**24**	**0**
		Total Operating Expenditure	7,052,117	0	7,052,117	4,700,822	4,632,185
		Total Operating Income	(5,601,636)	(170,000)	(5,771,636)	(1,627,930)	(1,327,162)
		Program (Surplus)/Deficit	**1,450,481**	**(170,000)**	**1,280,481**	**3,072,892**	**3,305,023**
Economic Services - Schedule 13 Rural Services - Expenditure							
3402		DEPRECIATION (RURAL)	2,267	0	2,267	1,506	3,264
3842	***Various***	NOXIOUS WEEDS/PEST PLANTS	35,000	0	35,000	23,328	25,463
3852		VERMIN CONTROL	535	0	535	352	0
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,176	0	1,176	778	1,052
9482		ADMIN SALL ALLOCATED	3,416	0	3,416	2,272	2,274
		Total Rural Services - Expenditure	**42,394**	**0**	**42,394**	**28,236**	**32,054**
Economic Services - Schedule 13 Tourism & Area Promotion - Expenditure							
2192	***R046***	DONNYBROOK TRANSIT PARK MAINTENANCE	51,050	0	51,050	33,998	27,286
2862	***M034***	FESTIVALS & COMMUNITY EVENTS	5,325	0	5,325	3,532	11,399
3912		AREA PROMOTION	108,045	0	108,045	108,045	107,900
3922		DEPRECIATION (TOUR)	15,974	0	15,974	10,644	10,869
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,538	0	5,538	3,688	3,687
4287		GENERAL ADMIN COSTS REALLOCATED	1,982	0	1,982	1,320	1,702
5832		SALARIES (TOURISM)	50,711	0	50,711	33,802	29,109

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
5892		SUPERANNUATION (TOURISM)	4,567	0	4,567	3,040	3,245
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,729	0	1,729	1,728	3,090
7152	***B037***	BALINGUP TRANSIT PARK MTCE.	46,653	0	46,653	31,078	24,486
9937	***T137***	BALINGUP TOURIST INFORMATION BAY	6,180	0	6,180	4,120	4,762
		Total Tourism & Area Promotion - Expenditure	**297,754**	**0**	**297,754**	**234,995**	**227,533**
Economic Services - Schedule 13 Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(67,000)	0	(67,000)	(44,660)	(62,389)
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	0	(204)	(130)	0
3993		FEES & CHARGES - BALINGUP TRANSIT	(25,000)	0	(25,000)	(16,662)	(10,395)
		Total Tourism & Area Promotion - Income	**(92,204)**	**0**	**(92,204)**	**(61,452)**	**(72,784)**
Economic Services - Schedule 13 Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	42,948	0	42,948	28,624	28,592
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	25,281	0	25,281	16,846	21,704
4062		SALARIES (BLD)	145,689	0	145,689	97,110	97,798
4072		SUPERANNUATION - BUILDING	24,345	0	24,345	16,222	13,046
4082		CONTRACT LABOUR & RELIEF	6,240	0	6,240	4,154	500
4112		VEHICLE EXPENSES - BLDNG	10,500	0	10,500	6,994	7,402
4122		LEGAL EXPENSES	2,163	0	2,163	1,440	0
4132		SUNDRY BUILDING EXPENSES	6,965	0	6,965	4,634	3,436
4152		CONFERENCE & TRAINING BLD	2,104	0	2,104	1,400	0
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,070	0	1,070	712	0
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,769	0	5,769	5,768	7,035
9928		FRINGE BENEFITS TAX - BUILDING	6,370	0	6,370	4,242	4,677
		Total Building Expenditure	**279,444**	**0**	**279,444**	**188,146**	**184,191**
Economic Services - Schedule 13 Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENSES	(46,200)	0	(46,200)	(30,794)	(48,592)
4163		FEES & CHARGES - COMMISSION BCITF	(446)	0	(446)	(296)	(264)
4173		FEES & CHARGES - SUNDRY	(105)	0	(105)	(64)	(2,267)
4183		FEES & CHARGES - FINES	(100)	0	(100)	(64)	0
4193		REIMBURSEMENTS	(1,850)	0	(1,850)	(1,232)	(773)
4213		FEES & CHARGES - COMMISSION BRB	(1,050)	0	(1,050)	(696)	(705)
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	0	(2,448)	(1,626)	(2,703)
		Total Building Income	**(52,199)**	**0**	**(52,199)**	**(34,772)**	**(55,304)**
Economic Services - Schedule 13 Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,702	0	10,702	7,130	0
4252		DEPRECIATION (OES)	8,636	0	8,636	5,754	5,960
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,596	0	2,596	1,722	1,852
4772	***B040***	BANK BUILDINGS (70 SW HWY DONNYBROOK)	12,646	0	12,646	8,412	7,493
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	0	775	512	0
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	169	0	169	112	8
5812		RAC CHARGING STATION EXPENSES	1,927	0	1,927	1,280	5,083
		Total Other Economic Services -Expenditure	**37,451**	**0**	**37,451**	**24,922**	**20,397**
Economic Services - Schedule 13 Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	0	(5,712)	(3,802)	(525)
4273		FEES & CHARGES - ROYALTIES	(27,541)	0	(27,541)	(18,356)	(17,494)
4363		FEES & CHARGES - PROPERTY LEASES	(41,200)	0	(41,200)	(27,458)	(27,391)
4793		REIMBURSEMENTS	(12,900)	0	(12,900)	(8,594)	(11,690)
		Total Other Economic Services - Income	**(87,353)**	**0**	**(87,353)**	**(58,210)**	**(57,100)**

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
Economic Services - Schedule 13							
Economic Development - Expenditure							
9947		SALARIES (ECON DEV)	81,423	0	81,423	54,272	39,161
9957		SUPERANNUATION (ECON DEV)	11,399	0	11,399	7,594	3,816
9956		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	0	0	3,932
9987		ECONOMIC DEVELOPMENT EXPENSES	30,000	0	30,000	19,998	500
9177		ECONOMIC DEVELOPMENT STRATEGY	40,000	0	40,000	26,664	0
		Total Other Economic Services -Expenditure	**162,822**	**0**	**162,822**	**108,528**	**47,408**
Economic Services - Schedule 13							
Economic Development - Income							
9173		GRANT INCOME - SWDC	(20,000)	0	(20,000)	0	0
		Total Other Economic Services -Expenditure	**(20,000)**	**0**	**(20,000)**	**-**	**0**
		Summary of Operations - Economic Services Program					
		Rural Services					
		Sub Total Operating Expenditure	42,394	0	42,394	28,236	32,054
		Sub Total Operating Income	0	0	0	0	0
			42,394	**0**	**42,394**	**28,236**	**32,054**
		Tourism & Area Promotion					
		Sub Total Operating Expenditure	297,754	0	297,754	234,995	227,533
		Sub Total Operating Income	(92,204)	0	(92,204)	(61,452)	(72,784)
			205,550	**0**	**205,550**	**173,543**	**154,749**
		Building Control					
		Sub Total Operating Expenditure	279,444	0	279,444	188,146	184,191
		Sub Total Operating Income	(52,199)	0	(52,199)	(34,772)	(55,304)
			227,245	**0**	**227,245**	**153,374**	**128,886**
		Other Economic Services					
		Sub Total Operating Expenditure	37,451	0	37,451	24,922	20,397
		Sub Total Operating Income	(87,353)	0	(87,353)	(58,210)	(57,100)
			(49,902)	**0**	**(49,902)**	**(33,288)**	**(36,703)**
		Economic Development					
		Sub Total Operating Expenditure	162,822	0	162,822	108,528	47,408
		Sub Total Operating Income	(20,000)	0	(20,000)	0	0
			142,822	**0**	**142,822**	**108,528**	**47,408**
		Total Operating Expenditure	819,865	0	819,865	584,827	511,583
		Total Operating Income	(251,756)	0	(251,756)	(154,434)	(185,188)
		Program (Surplus)/Deficit	**568,109**	**0**	**568,109**	**430,393**	**326,394**
Other Property & Services - Schedule 14							
Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	335,454	0	335,454	223,610	223,326
0776		GEN ADMIN COSTS ALLOC TO PWO	161,673	0	161,673	107,768	138,798
4352		ENGINEERING SUPERANNUATION	79,724	0	79,724	53,142	45,106
4362		SUPERANNUATION - PWO	147,112	0	147,112	98,062	91,266
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	0	42,167	28,104	40,573
4402		SICK LEAVE	42,640	0	42,640	28,418	45,273
4422		LONG SERVICE LEAVE	7,995	0	7,995	5,322	13,669
4432		INSURANCE ON WORKS	23,605	0	23,605	15,736	22,209
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	30,000	0	30,000	19,998	3,190
4452		PROTECTIVE CLOTHING/EQUIP	25,000	0	25,000	16,662	11,732
4462	***T001***	CONFER & TRAIN EXPENSES	39,502	0	39,502	26,320	48,899
4467		STAFF UNIFORMS	1,900	0	1,900	1,264	12
4476		WORKERS COMPENSATION INSURANCE	57,205	0	57,205	57,204	28,098
4602		GRATUITY PAYMENT	300	0	300	194	1,000
4612		WORKERS COMPENSATION ALLOC.	201,200	0	201,200	134,114	140,025
6782		HOLIDAY PAY -ANNUAL LEAVE	101,878	0	101,878	67,908	84,164
6792		HOLIDAY PAY - PUB HOLS	49,443	0	49,443	32,954	34,091
7422		LESS ALLOCATED TO W&S	(1,816,095)	0	(1,816,095)	(1,210,604)	(1,095,307)
7672		OTHER OVERHEADS	13,395	0	13,395	8,924	12,993
7682		ENGINEERING SALARIES	581,860	0	581,860	387,862	346,959

COA	Job	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
7692	***S001***	OSH AND TOOL BOX MEETINGS	20,953	0	20,953	13,946	9,254
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,281	0	4,281	2,850	0
7732		WORKERS COMP INSURANCE - PWO	31,495	0	31,495	31,494	31,180
7802		FRINGE BENEFITS TAX - PWO	38,644	0	38,644	25,758	27,669
		Total Public Works Overheads - Expenditure	**221,330**	**0**	**221,330**	**177,010**	**304,179**
Other Property & Services - Schedule 14 Public Works Overheads - Income							
2353		CONTRIBUTIONS	(500)	0	(500)	(328)	0
4613		REIMBURSEMENTS	(200,000)	0	(200,000)	(133,320)	(126,078)
6761		PROFIT ON SALE OF ASSET (PWO)	(16,996)	0	(16,996)	(16,996)	(14,894)
		Total Public Works Overheads - Income	**(217,496)**	**0**	**(217,496)**	**(150,644)**	**(140,972)**
Other Property & Services - Schedule 14 Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	6,514	0	6,514	4,338	4,336
4307		GENERAL ADMIN COSTS REALLOCATED	2,652	0	2,652	1,762	2,277
4437		WORKERS COMPENSATION INSURANCE (POC)	3,623	0	3,623	3,622	3,691
4472		WAGES AND OVERHEADS	73,552	0	73,552	49,024	41,787
4482		TYRES AND BATTERIES	21,815	0	21,815	14,540	15,287
4492		INSURANCE & LICENSES	117,437	0	117,437	117,437	117,693
4512		LESS POC ALLOCATED TO W&S	(877,498)	0	(877,498)	(584,936)	(546,919)
4522		FUELS & OILS USED	246,960	0	246,960	164,618	145,715
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,878	0	2,878	1,914	189
4992		WORKSHOP CONSUMABLES	4,816	0	4,816	3,208	6,777
5102		DEPRECIATION ON PLANT	306,726	0	306,726	204,460	225,803
6092		SUPER - MECHANICS	10,283	0	10,283	6,850	6,557
6802		PARTS AND REPAIRS	113,190	0	113,190	75,448	83,285
		Total Expenditure Plant Operation Costs	**32,947**	**0**	**32,947**	**62,285**	**106,479**
Other Property & Services - Schedule 14 Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	0	(100)	(64)	(5,289)
7823		FEE & CHARGES - SUNDRY	(52)	0	(52)	(32)	0
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(20,992)	(18,363)
		Total Expenditure Plant Operation Costs	**(31,652)**	**0**	**(31,652)**	**(21,088)**	**(23,652)**
Other Property & Services - Schedule 14 Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	0	0	0	234
4540		STOCK PURCHASES	0	0	0	0	0
		Total Expenditure Stock Fuels & Oils	**0**	**0**	**0**	**0**	**234**
Other Property & Services - Schedule 14 Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	5,070,213	0	5,070,213	3,379,798	2,383,787
4580		WAGES	0	0	0	0	1,236,184
4590		LESS SALARIES ALLOCATED	(5,070,213)	0	(5,070,213)	(3,379,798)	(2,383,787)
4600		LESS WAGES ALLOCATED	0	0	0	0	(1,236,184)
		Total Expenditure Salaries & Wages	**0**	**0**	**0**	**0**	**0**
Other Property & Services - Schedule 14 Project Operations Costs - Expenditure							
4107		SALARIES - PROJECT OFFICER	209,143	0	209,143	139,410	151,416
4117		SUPERANNUATION - PROJECT OFFICER	27,797	0	27,797	18,526	16,495
4127		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,966	0	11,966	11,966	10,100
4137		FRINGE BENEFITS TAX - PROJECT OFFICER	0	0	0	0	0
4147		OTHER EXPENSES - PROJECT OFFICER	500	0	500	328	574
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,725	0	25,725	17,142	0
4157		VEHICLE EXPENSES - PROJECT OFFICER	0	0	0	0	4,962
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,070	0	1,070	712	0
4197		LESS ALLOCATED TO PROJECTS	(371,508)	0	(371,508)	(247,642)	(217,120)
4317		ADMINISTRATION SALARIES REALLOCATED	31,344	0	31,344	20,888	20,867
4327		GENERAL ADMIN COSTS REALLOCATED	14,801	0	14,801	9,860	12,707
		Total Expenditure Project Operation Costs	**(49,161)**	**0**	**(49,161)**	**(28,810)**	**0**

COA	*Job*	Description	2023/2024 Orginal Budget $	Budget Amendments $	2023/2024 Current Budget $	2023/2024 YTD Budget $	2023/2024 Actual $
		Summary of Operations - Other Property & Services					
		Program					
		Public Works Overheads					
		Sub Total Operating Expenditure	221,330	0	221,330	177,010	304,179
		Sub Total Operating Income	(217,496)	0	(217,496)	(150,644)	(140,972)
			3,834	**0**	**3,834**	**26,366**	**163,207**
		Plant Operation Costs					
		Sub Total Operating Expenditure	32,947	0	32,947	62,285	106,479
		Sub Total Operating Income	(31,652)	0	(31,652)	(21,088)	(23,652)
			1,295	**0**	**1,295**	**41,197**	**82,827**
		Stock Fuels & Oils					
		Sub Total Operating Expenditure	0	0	0	0	234
		Sub Total Operating Income	0	0	0	0	0
			0	**0**	**0**	**0**	**234**
		Project Operation Costs					
		Sub Total Operating Expenditure	(49,161)	0	(49,161)	(28,810)	0
		Sub Total Operating Income	0	0	0	0	0
			(49,161)	**0**	**(49,161)**	**(28,810)**	**0**
		Total Operating Expenditure	205,116	0	205,116	210,485	410,892
		Total Operating Income	(249,148)	0	(249,148)	(171,732)	(164,624)
		Program (Surplus)/Deficit	**(44,033)**	**0**	**(44,033)**	**38,753**	**246,269**
		Grand Total All Programs (Surplus)/Deficit	**(7,998,420)**	**(276,252)**	**(8,274,672)**	**(1,746,226)**	**(699,319)**

Operations By Program	2023/2024 Budget	2023/2024 Budget	2023/2024 Budget	2023/2024 YTD Budget	2023/2024 Actual
General Purpose funding	(7,480,012)	(96,252)	(7,576,264)	(7,439,468)	(7,523,046)
Governance	(17,725)	0	(17,725)	(11,778)	(25,173)
Law, Order & Public Safety	(607,400)	(10,000)	(617,400)	(423,018)	(426,409)
Health	(165,093)	0	(165,093)	(110,026)	(108,481)
Education & Welfare	(2,641,057)	0	(2,641,057)	(1,725,726)	(1,450,833)
Housing	0	0	0	0	0
Community Amenities	(1,106,041)	(20,000)	(1,126,041)	(1,001,173)	(999,938)
Recreation & Culture	(9,178,853)	0	(9,178,853)	(2,217,406)	(2,075,430)
Transport	(5,601,636)	(170,000)	(5,771,636)	(1,627,930)	(1,327,162)
Economic Services	(251,756)	0	(251,756)	(154,434)	(185,188)
Other Property & Services	(249,148)	0	(249,148)	(171,732)	(164,624)
Total Income	**(27,298,721)**	**(296,252)**	**(27,594,973)**	**(14,882,691)**	**(14,286,285)**
General Purpose funding	300,135	0	300,135	200,698	128,738
Governance	1,262,480	0	1,262,480	952,190	910,181
Law, Order & Public Safety	1,419,600	0	1,419,600	964,897	1,076,483
Health	306,321	0	306,321	205,752	207,070
Education & Welfare	1,003,327	0	1,003,327	670,118	827,700
Housing	0	0	0	0	0
Community Amenities	2,480,459	20,000	2,500,459	1,663,718	1,509,308
Recreation & Culture	4,450,882	0	4,450,882	2,982,959	3,372,826
Transport	7,052,117	0	7,052,117	4,700,822	4,632,185
Economic Services	819,865	0	819,865	584,827	511,583
Other Property & Services	205,116	0	205,116	210,485	410,892
Total Expenditure	**19,300,301**	**20,000**	**19,320,301**	**13,136,466**	**13,586,966**
Operating (Surplus)/Deficit	**(7,998,420)**	**(276,252)**	**(8,274,672)**	**(1,746,226)**	**(699,319)**

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Governance							
0564		**BUILDINGS - ADMIN**	121,200	(40,000)	81,200	23,200	3,040
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	41,200	0	41,200	21,200	1,102
	B366	COUNCIL CHAMBER CAR PARK SEALING - (BENTLEY ST)	80,000	(40,000)	40,000	2,000	1,938
0584		**FURNITURE AND EQUIPMENT**	45,000	0	45,000	45,000	47,673
	FE001	IT UPGRADES - COUNCIL CHAMBER	45,000	0	45,000	45,000	47,673
0554		**VEHICLE MFC & MES**	67,980	0	67,980	67,980	71,186
		Subtotal	***234,180***	***(40,000)***	***194,180***	***136,180***	***121,898***
Law, Order & Public Safety							
0384		**BUSH FIRE BUILDINGS - CAP WORKS**	10,506	0	10,506	0	0
	B071	BALINGUP BUSH FIRE BRIGADE BUILDING	10,506	0	10,506	0	0
0794		**DOG/CAT POUND IMPROVEMENTS**	10,500	0	10,500	6,500	2,388
0664		**EMERGENCY MANAGEMENT PLANT**	0	10,000	10,000	10,000	10,149
1224		**INFRASTRUCTURE OTHER - OTHER LAW ORDER & PUBLIC SAFETY**	65,000	0	65,000	65,000	70,445
	W027	CCTV NETWORK	65,000	0	65,000	65,000	70,445
		Subtotal	***86,006***	***10,000***	***96,006***	***81,500***	***82,982***
Health and Preventative Services							
0674		**BUILDINGS - MEDICAL CENTRE**	21,115	0	21,115	14,080	0
	B105	BUILDINGS - MEDICAL CENTRE	21,115	0	21,115	14,080	0
1454		**PURCHASE PLANT VEHICLE**	33,990	0	33,990	0	0
		Subtotal	***55,105***	***0***	***55,105***	***14,080***	***0***

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Education & Welfare							
8304		**SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS**	2,267,811	0	2,267,811	1,511,880	1,256,518
	B358	MINN COTTS 5-8 - SHERP FUNDING	388,828	0	388,828	259,216	360,909
	B360	LANG VILLAS 1-3 - SHERP FUNDING	327,753	0	327,753	218,504	28,603
	B357	MINN COTTS 1-4 - SHERP FUNDING	372,020	0	372,020	248,016	351,165
	B361	LANG VILLS 4-6 - SHERP FUNDING	370,231	0	370,231	246,824	30,142
	B359	MINN COTTS 9-12 - SHERP FUNDING	356,068	0	356,068	237,376	332,436
	B363	MINN COTTS - CARPORTS & COMMON AREAS - SHERP FUNDING	121,845	0	121,845	81,232	119,148
	B362	LANG VILLS 7-9 - SHERP FUNDING	331,067	0	331,067	220,712	28,453
	B364	WELL AGED - REMOVALIST COSTS - SHERP FUNDING (RESERVE FUNDED)	0	0	0	0	0
	B365	WELL AGED - PROJECT MANAGEMENT COSTS	0	0	0	0	5,661
1644		**DBK COMMUNITY CENTRE & INFANT HEALTH CLINIC**	86,154	0	86,154	0	0
3204		**OUTDOOR CINEMA EQUIPMENT**	15,000	0	15,000	15,000	13,353
		Subtotal	***2,368,965***	***0***	***2,368,965***	***1,526,880***	***1,269,871***
Community Amenities							
0964		**CEMETERIES - INFRASTRUCTURE**	22,594	0	22,594	0	0
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE	7,594	0	7,594	0	0
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0	15,000	0	0
0965		**PUBLIC TOILETS - ASSET MANAGEMENT PLAN**	97,000	0	97,000	11,000	13,728
	B152	PUBLIC TOILETS - VIN FARLEY PARK	11,000	0	11,000	11,000	11,177
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR	0	0	0	0	0
	B157	PUBLIC TOILETS - APEX PARK	6,000	0	6,000	0	2,355
	B300	PUBLIV TOILETS - MAIN STREET DBK	0	0	0	0	196
	B367	PUBLIC TOILETS - BALINGUP VILLAGE GREEN	55,000	0	55,000	0	0
	B368	PUBLIC TOILETS - TRANSIT ABLUTIONS	25,000	0	25,000	0	0
6014		**DONNYBROOK WASTE MANAGMENT FACILITY**	25,000	0	25,000	25,000	37,869
	W045	BORE MONITORING INSTALATION	25,000	0	25,000	25,000	37,869
1954		**PUBLIC BINS**	7,000	0	7,000	0	0
8964		**MULTI RECYCLE STATION**	7,000	0	7,000	0	0
2274		**PURCHASE PLANT EQUIPMENT**	33,990	0	33,990	33,990	35,914
		Subtotal	***192,584***	***0***	***192,584***	***69,990***	***87,511***

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Recreation & Culture							
0284		**BALINGUP RECREATION CENTRE**	5,604	0	5,604	0	0
	B082	BALINGUP RECREATION CENTRE BUILDING	5,604	0	5,604	0	0
8974		**CHRISTMAS DECORATIONS**	30,000	0	30,000	0	597
1254		**COMMUNITY RESOURCE CENTRE - BUILDINGS**	4,947	0	4,947	0	0
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	4,947	0	4,947	0	0
7294		**BUILDINGS - DBK RECREATION CENTRE**	163,871	0	163,871	40,871	47,550
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	140,000	0	140,000	17,000	16,724
	B329	DBK REC CENTRE - AFTERHOURS ACCESS COURTSIDE	23,871	0	23,871	23,871	30,826
8904		**REC CENTRE CAPITAL FURN & EQUIPMENT**	4,900	0	4,900	0	0
1064		**BUILDINGS VARIOUS HALLS**	196,350	0	196,350	29,500	0
	B369	PUBLIC HALL - YABBERUP	35,000	0	35,000	7,500	0
	B370	PUBLIC HALL - BALINGUP (AND LIBRARY)	31,000	0	31,000	5,000	0
	B371	PUBLIC HALL - KIRUP	31,000	0	31,000	0	0
	B372	PUBLIC HALL - BROOKHAMPTON	78,350	0	78,350	2,000	0
	B373	COMMUNITY RESOURCE CENTRE - DONNYBROOK	21,000	0	21,000	15,000	0
0714		**INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB**	4,725	0	4,725	0	0
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0	4,725	0	0
1184		**OTHER INFRASTRUCTURE DONNYBROOK**	50,000	0	50,000	5,000	0
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	0	0
	R131	DONNYBROOK ARBORETUM - RENEWAL	40,000	0	40,000	5,000	0
1214		**OTHER INFRASTRUCTURE BALINGUP**	5,000	0	5,000	0	0
	R158	BALINGUP AVENUE OF HONOUR	5,000	0	5,000	0	0
2682		**PARK EQUIPMENT**	20,600	0	20,600	0	0
	R128	MELDENE PARK	20,600	0	20,600	0	0
8944		**INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT**	11,752,595	0	11,752,595	1,956,000	1,789,240
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	8,752,595	0	8,752,595	1,953,000	1,786,117
	R162	VC MITCHELL - SUPLEMENTARY WORKS	3,000,000	0	3,000,000	3,000	3,123
8224		**PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP**	20,000	0	20,000	0	0
	R0881	BALINGUP SKATE PARK - CAPITAL RENEWAL	20,000	0	20,000	0	0
7994		**MULLALYUP MEMORIAL PARK - TIMBER SEAT**	5,356	0	5,356	0	0
8984		**WAYFINDER SIGNAGE**	6,500	0	6,500	0	0
1114		**BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE**	28,350	0	28,350	0	0

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
8024		**INFRASTRUCTURE EGAN PARK**	50,000	0	50,000	13,000	12,933
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	0	50,000	13,000	12,933
8114		**EGAN PARK - RENEW DUMP POINT**	5,150	0	5,150	0	0
8994		**VEHICLE PURCHASE - MDBRC**	33,990	0	33,990	33,990	36,281
		Subtotal	***12,387,938***	***0***	***12,387,938***	***2,078,361***	***1,886,601***
Transport							
3200		**BRIDGEWORKS - EXT. FUNDED**	2,991,300	0	2,991,300	10,000	10,265
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,300	0	1,800,300	10,000	10,265
	B3617	BRIDGE #3617 BRIDGE ST	774,000	0	774,000	0	0
	B5185	BRIDGE #5185 MERRIFIELD VIEW	417,000	0	417,000	0	0
3240		**FOOTPATHS**	136,590	0	136,590	2,405	7,442
	C2223	RAMSAY TCE TO SW HWY	6,590	0	6,590	0	0
	C2302	PRESTON RIVER PATH LOOP	130,000	0	130,000	2,405	7,442
3210		**ROADWORKS GENERAL**	543,434.45	(85,000)	458,434	266,000	340,222
	C2201	RYALL RD SURVEYS & DESIGN ONLY	15,046	0	15,046	0	0
	C2202	NEWLANDS RD	0	0	0	0	247
	C2206	TOWNSITES KERBING AND PATH RENEWALS	20,000	0	20,000	5,000	6,364
	C2207	PRELIMINARY SURVEYS & DESIGNS	20,000	0	20,000	0	0
	C2208	SUNDRY CONSTRUCTION	75,000	(10,000)	65,000	0	0
	C2303	KING SPRING RD	49,000	0	49,000	49,000	53,129
	C2304	MONTGOMERY RD	45,000	0	45,000	0	0
	C2305	YABBERUP ROAD	22,388	0	22,388	0	0
	C2306	CUNDINUP KIRUP ROAD	75,000	(75,000)	0	0	0
	C2307	JAYES ROAD	212,000	0	212,000	212,000	280,482
	C2308	BALINGUP ENTRY SIGNS	10,000	0	10,000	0	0
3260		**REGIONAL ROAD GROUP**	882,717	0	882,717	233,000	244,627
	C2209	UPPER CAPEL RD	90,717	0	90,717	1,000	5,411
	C2210	SOUTHAMPTON RD	540,000	0	540,000	7,000	14,216
	C2309	CUNDINUP KIRUP RD	225,000	0	225,000	225,000	225,000
	C2315	BALINGUP NANNUP RD	27,000	0	27,000	0	0

SHIRE OF DONNYBROOK BALINGUP — Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
3300		**ROADS TO RECOVERY FEDERAL FUNDING PROGRAM**	446,300	0	446,300	81,450	188,749
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	90,000	0	90,000	17,200	24,855
	C2310	JAYES ROAD	90,000	0	90,000	0	99,729
	C2311	LOWDEN GRIMWADE ROAD	35,000	0	35,000	0	0
	C2312	ATTWOOD ROAD	75,000	0	75,000	49,500	49,625
	C2313	DRAINAGE UPGRADES - BOND & FLEET ST	156,300	0	156,300	14,750	14,540
3330		**BLACKSPOT FUNDED ROAD WORKS**	824,186	255,000	1,079,186	891,386	878,798
	C2219	JAYES ROAD	0	0	0	0	1,054
	C2221	CUNDINUP KIRUP RD - STAGE 1	628,886	255,000	883,886	883,886	877,744
	C2314	BALINGUP NANNUP RD	195,300	0	195,300	7,500	0
3340		**COMMODITY ROUTE FUNDING**	412,500	0	412,500	278,000	201,592
	C2222	GRIMWADE GREENBUSHES RD	412,500	0	412,500	278,000	201,592
3554		**PURCHASE PLANT & EQUIPMNT**	930,150	0	930,150	620,104	619,179
6880		**DEPOT CAPITAL (BUILDINGS)**	25,231	0	25,231	0	0
	C7232	DEPOT - VICTORY LANE RENEWAL	7,000	0	7,000	0	0
	C7233	DEPOT - DONNYBROOK AMP	18,231	0	18,231	0	0
		Subtotal	***7,192,409***	***170,000***	***7,362,409***	***2,382,345***	***2,490,874***
Economic Services							
4195		**VARIOUS BUILDINGS**	8,350	0	8,350	0	0
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0	8,350	0	0
0294		**TRANSIT PARK DONNYBROOK - CONSTRUCTION**	17,696	0	17,696	0	0
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0	15,188	0	0
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	2,508	0	2,508	0	0
		Subtotal	***26,046***	***0***	***26,046***	***0***	***0***
Other Property							
4214		PLANT PURCHASES	41,006	0	41,006	41,006	47,582
		Subtotal	***41,006***	***0***	***41,006***	***41,006***	***47,582***
		Grand Totals Capital	***22,584,239***	***140,000***	***22,724,239***	***6,330,343***	***5,987,319***

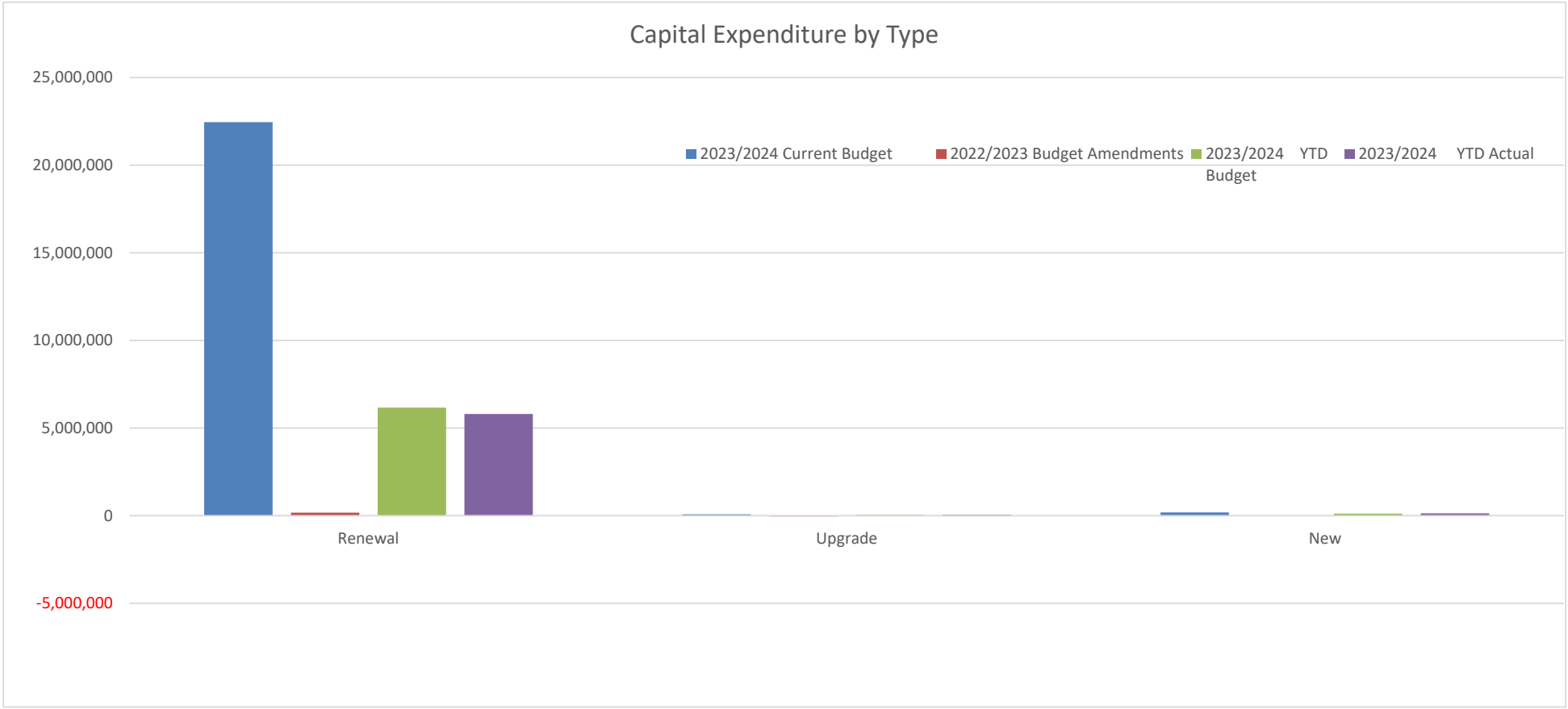
SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual

Type Classification

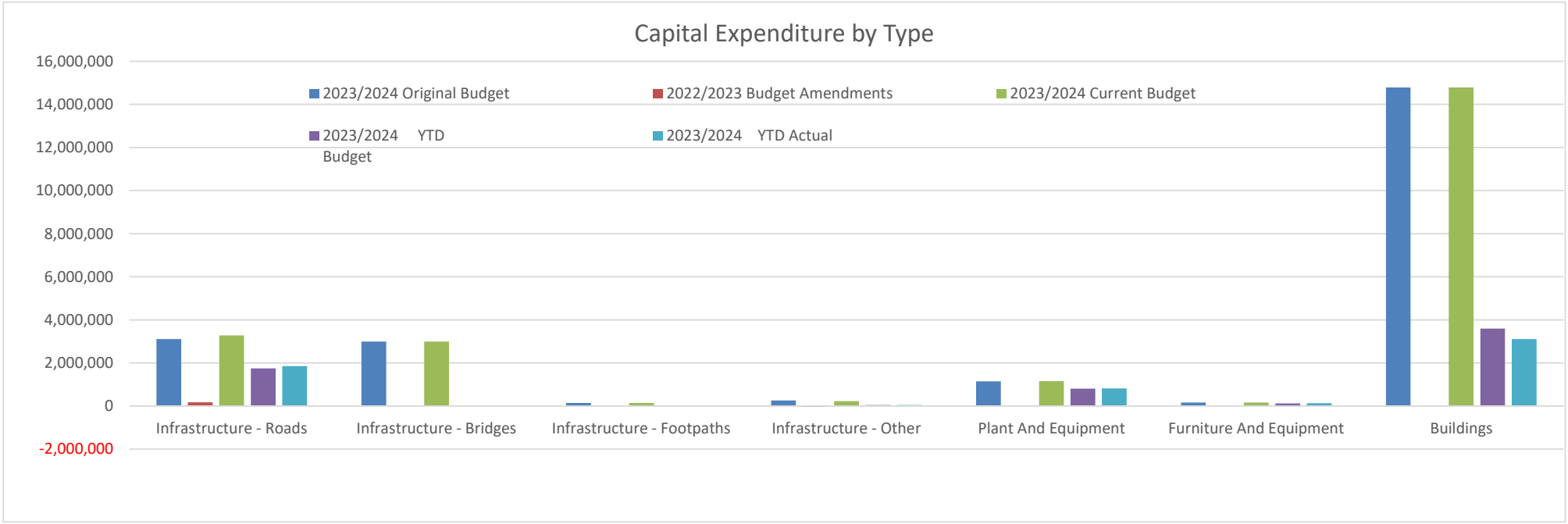
	2023/2024 Original Budget	Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Renewal	22,324,359	170,000	22,454,359	6,160,362	5,804,144
Upgrade	85,000	(40,000)	85,000	47,000	49,610
New	174,880	10,000	184,880	122,980	133,565
	22,584,239	**140,000**	**22,724,239**	**6,330,343**	**5,987,319**



SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
		Asset Classes	**2023/2024 Original Budget**	**Budget Amendments**	**2023/2024 Current Budget**	**2023/2024 YTD Budget**	**2023/2024 YTD Actual**
		Infrastructure - Roads	3,109,138	170,000	3,279,138	1,749,836	1,853,988
		Infrastructure - Bridges	2,991,300	0	2,991,300	10,000	10,265
		Infrastructure - Footpaths	136,590	0	136,590	2,405	7,442
		Infrastructure - Other	262,425	(40,000)	222,425	43,000	50,802
		Plant And Equipment	1,141,106	10,000	1,151,106	807,070	820,291
		Furniture And Equipment	159,900	0	159,900	125,000	132,067
		Buildings	14,783,780	0	14,783,780	3,593,031	3,112,464
			22,584,239	**140,000**	**22,724,239**	**6,330,343**	**5,987,319**



APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - YTD Actual 2023/2024

29/02/2024

Plant Description/Program	Type	Acquisitions: Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Governance								
Mid Range Vehicle - MFC	New	35,914	0	35,914	0	0	0	0
Mid Range Vehicle - MES	New	35,272	0	35,272			0	0
	Sub Total	**71,186**	**0**	**71,186**	**0**	**0**	**0**	**0**
Health								
Mitsubishi Outlander - DB252	Replacement	0	0	0	0	0	0	0
	Sub Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	36,281	0	36,281	0	0	0	0
	Sub Total	**36,281**	**0**	**36,281**	**0**	**0**	**0**	**0**
Community Amenities								
Mid Range Vehicle - MDBRC	New	35,914	0	35,914	0	0	0	0
	Sub Total	**35,914**	**0**	**35,914**	**0**	**0**	**0**	**0**
Transport								
Replace Tip Truck - DB2134	Replacement	0	0	0	0	0	0	0
Replace Truck - DB799	Replacement	0	0	0	0	0	0	0
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	0	0	0	0	0	0	0
Forklift	New	36,088	0	36,088	0	0	0	0
Replace P&G Ute - DB4647	Replacement	32,683	15,455	17,229	24,599	11,436	13,163	(2,292)
P&G Ute - New	New	32,683	0	32,683	0	0	0	0
Replace - Mower - DB606	Replacement	58,844	13,636	45,208	46,717	18,407	28,310	14,674
Replace - Backhoe - DB754	Replacement	233,380	46,750	186,630	113,500	79,580	33,920	(12,830)
Replace - Prime Mover - DB4050	Replacement	225,500	0	225,500	0	0	0	0
Slide On/Off Water Tanker	New	0	0	0	0	0	0	0
	Sub Total	**619,179**	**75,841**	**543,338**	**184,816**	**109,423**	**75,393**	**(448)**

Public Works Overheads								
Replace MWS Car - DB 2222	Replacement	47,582	38,182	9,400	41,167	17,879	23,288	(14,894)
Mazda CX-8 - DB8250	Sale	0	0	0	0	0	0	0
	Sub Total	**47,582**	**38,182**	**9,400**	**41,167**	**17,879**	**23,288**	**(14,894)**
	Grand Totals	**810,142**	**114,023**	**696,119**	**225,983**	**127,302**	**98,681**	**(15,342)**

Funding

Proceeds From Sale	(114,023)
Reserves	0
Funding Required from Municipal Budget	(696,119)
	(810,142)

Profit on Sale of Assets	(30,015)
Loss on Sale of Assets	14,674
Net Profit on Sale of Assets	**(15,342)**

SHIRE OF DONNYBROOK BALINGUP

Disposal Property, Equipment and Infrastructure - YTD Actual 2023/2024

29/02/2024

Plant Description/Program	Type	Acquisitions: Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Other Culture								
Asset: 20649 - Community Centre - Balingup	Derecognition	0	0	0	540,000	119,018	420,982	420,982
Asset: 20723 - Community Shed - Balingup	Derecognition	0	0	0	260,000	144,342	115,658	115,658
	Sub Total	**0**	**0**	**0**	**800,000**	**263,360**	**536,640**	**536,640**
Other Welfare								
Asset: 10139 - Lot 142, 8 Bridge St, Dbk	Transfer	0	0	0	225,000	0	225,000	225,000
	Sub Total	**0**	**0**	**0**	**225,000**	**0**	**225,000**	**225,000**
	Grand Totals	**0**	**0**	**0**	**1,025,000**	**263,360**	**761,640**	**761,640**

Funding

Proceeds From Sale	0
Reserves	0
Funding Required from Municipal Budget	0
	0

Profit on Sale of Assets	0
Loss on Sale of Assets	761,640
Net Profit on Sale of Assets	**761,640**

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - Budget 2023/2024

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price $	Net Changeover	Fair Value Valuation	Depreciation $	Written Down Value	(Profit) or Loss $
Mid Range Vehicle - MFC	New	33,990	0	33,990	0	0	0	0
Mid Range Vehicle - Mes	New	33,990	0	33,990			0	0
	Sub Total	**67,980**	**0**	**67,980**	**0**	**0**	**0**	**0**
Health								
Mitsubishi Outlander - DB252	Replacement	33,990	17,000	16,990	26,016	17,185	8,831	(8,169)
	Sub Total	**33,990**	**17,000**	**16,990**	**26,016**	**17,185**	**8,831**	**(8,169)**
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	**33,990**	**0**	**33,990**	**0**	**0**	**0**	**0**
Community Amenities								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	**33,990**	**0**	**33,990**	**0**	**0**	**0**	**0**
Transport								
Replace Tip Truck - DB2134	Replacement	113,300	21,500	91,800	85,000	54,679	30,321	8,821
Replace Truck - DB799	Replacement	113,300	26,000	87,300	59,700	50,587	9,113	(16,887)
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	87,550	5,500	82,050	36,500	31,614	4,886	(614)
Forklift	New	32,000	0	32,000	0	0	0	0
Replace P&G Ute - DB4647	Replacement	33,000	17,000	16,000	24,599	11,436	13,163	(3,837)
Replace - Mower - DB606	Replacement	51,000	15,000	36,000	46,717	8,050	38,667	23,667
Replace - Backhoe - DB754	Replacement	234,000	51,000	183,000	113,500	79,580	33,920	(17,080)
Replace - Prime Mover - DB4050	Replacement	226,000	60,000	166,000	170,000	111,024	58,976	(1,024)
Slide On/Off Water Tanker	New	40,000	0	40,000	0	0	0	0
	Sub Total	**930,150**	**196,000**	**734,150**	**536,016**	**346,970**	**189,046**	**(6,954)**

Public Works Overheads								
Replace MWS Car - DB 2222	Replacement	41,006	33,000	8,006	41,167	23,288	17,879	(15,121)
Mazda CX-8 - DB8250		0	45,000	(45,000)	50,330	45,328	43,125	(1,875)
	Sub Total	**41,006**	**78,000**	**(36,994)**	**91,497**	**68,616**	**61,004**	**(16,996)**
	Grand Totals	**1,141,106**	**291,000**	**850,106**	**653,529**	**432,771**	**258,881**	**(32,119)**

Funding

Proceeds From Sale	(291,000)
Reserves	(850,106)
Funding Required from Municipal Budget	0
	(1,141,106)

Profit on Sale of Assets	(64,607)
Loss on Sale of Assets	32,488
Net Profit on Sale of Assets	**(32,119)**

SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

29/02/2024

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
MUNICIPAL FUND							
32186/353029w	At Call - WA Treasury Corp	15,374	4.39%	31	29/02/2024	31/03/2024	57
Bendigo 4228401	Investments	1,500,000	4.80%	91	23/01/2024	23/04/2024	17,951
Bendigo 4641795	Investments	1,500,000	4.37%	60	25/01/2024	25/03/2024	10,775
NAB 26-857-1680	Investments	2,000,000	4.80%	90	31/12/2023	30/03/2024	23,671
ANZ - 9219-77684	Investments	1,650,000	4.73%	91	27/01/2024	27/04/2024	19,458
		6,665,374					71,912
TRUST FUND							
		0	0.00%	0			0
		0					0
RESERVE FUND							
NAB 51-366-9105	Term Deposit	2,000,000	4.80%	90	28/12/2023	27/03/2024	23,671
Bendigo 3791918	Term Deposit	3,000,000	4.80%	90	20/01/2024	19/04/2024	35,507
		5,000,000					59,178

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

Cash Backed Reserves

		Opening Balance	2023/2024 Orginal Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
9704	**RESERVE - WASTE MANAGEMENT**	$1,289,102	$1,289,102	$0	$1,289,102	$1,289,102	$1,289,102
4721	Transfer from Waste Management Reserve	$0	($40,000)	$0	($40,000)	$0	$0
4720	Transfer To Waste Management Reserve	$0	$15,561	$0	$15,561	$0	$0
		$1,289,102	**$1,264,663**	**$0**	**$1,264,663**	**$1,289,102**	**$1,289,102**
9703	**RESERVE - EMPLOYEE ENTITLEMENTS**	$17,500	$17,500	$0	$17,500	$17,500	$17,500
4731	Transfer from Employee Entitlements Reserve	$0	$0	$0	$0	$0	$0
4730	Transfer To Employee Entitlements Reserve	$0	$0	$0	$0	$0	$0
		$17,500	**$17,500**	**$0**	**$17,500**	**$17,500**	**$17,500**
9708	**RESERVE - ARBUTHNOTT MEMORIAL**	$2,985	$2,985	$0	$2,985	$2,985	$2,985
4781	Transfer from Arbuthnott Reserve	$0	($300)	$0	($300)	$0	$0
4780	Transfer To Arbuthnott Memorial Scholarship	$0	$0	$0	$0	$0	$0
		$2,985	**$2,685**	**$0**	**$2,685**	**$2,985**	**$2,985**
9709	**RESERVE - STRATEGIC PLANNING STUDIES**	$31,351	$31,351	$0	$31,351	$31,351	$31,351
4751	Transfer From Strategic Planning Studies	$0	($17,775)	$0	($17,775)	$0	$0
4750	Transfer To Strategic Planning Studies Reserve	$0	$0	$0	$0	$0	$0
		$31,351	**$13,576**	**$0**	**$13,576**	**$31,351**	**$31,351**
9710	**RESERVE - LAND DEVELOPMENT**	$450,271	$450,271	$0	$450,271	$450,271	$450,271
4831	Transfer from Land Development Reserve	$0	($350,000)	$0	($350,000)	$0	$0
4830	Transfer To Land Development Reserve Fund	$0	$0	$0	$0	$0	$0
		$450,271	**$100,271**	**$0**	**$100,271**	**$450,271**	**$450,271**
9711	**RESERVE - VEHICLES**	$694,867	$694,867	$0	$694,867	$694,867	$694,867
4761	Transfer from Vehicle Reserve	$0	($850,106)	$0	($850,106)	$0	$0
4760	TRANSFER TO VEHICLE RESERVE	$0	$450,000	$0	$450,000	$0	$0
		$694,867	**$294,761**	**$0**	**$294,761**	**$694,867**	**$694,867**
9713	**RESERVE - ROADWORKS**	$289,630	$289,630	$0	$289,630	$289,630	$289,630
4741	Transfer from Roadworks Reserve	$0	($51,500)	$0	($51,500)	$0	$0
4740	Transfer To Roadworks Reserve	$0	$0	$0	$0	$0	$0
		$289,630	**$238,130**	**$0**	**$238,130**	**$289,630**	**$289,630**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

Cash Backed Reserves

		Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9714	**RESERVE - REVALUATION**	$40,000	$40,000	$0	$40,000	$40,000	$40,000
4811	Transfer from Revaluation Reserve	$0	($60,000)	$0	($60,000)	$0	$0
4810	Transfer To Revaluation Reserve	$0	$40,000	$0	$40,000	$0	$0
		$40,000	**$20,000**	**$0**	**$20,000**	**$40,000**	**$40,000**
9716	**RESERVE - BUILDINGS**	$631,796	$631,796	$0	$631,796	$631,796	$631,796
4791	Transfer from Buildings Reserve	$0	($352,892)	$45,868	($307,024)	$0	$0
4790	Transfer To Buildings Reserve	$0	$80,000	$0	$80,000	$0	$0
		$631,796	**$358,904**	**$45,868**	**$404,772**	**$631,796**	**$631,796**
9718	**RESERVE - INFORMATION TECHNOLOGY**	$45,734	$45,734	$0	$45,734	$45,734	$45,734
4801	Transfer from Information Technology Reserve	$0	($45,000)	$0	($45,000)	$0	$0
4800	Transfer To Information Technology Reserve	$0	$20,000	$0	$20,000	$0	$0
		$45,734	**$20,734**	**$0**	**$20,734**	**$45,734**	**$45,734**
9739	**RESERVE COUNCIL ELECTIONS**	$13,650	$13,650	$0	$13,650	$13,650	$13,650
7131	Transfer from Council Elections Reserve	$0	($13,650)	$0	($13,650)	$0	$0
7130	Transfer To Council Elections Reserve	$0	$0	$0	$0	$0	$0
		$13,650	**$0**	**$0**	**$0**	**$13,650**	**$13,650**
9721	**RESERVE - PARKS & RESERVES**	$331,707	$331,707	$0	$331,707	$331,707	$331,707
4871	Transfer from Parks & Reserves Reserve	$0	($150,831)	$0	($150,831)	$0	$0
4870	TRANSFER TO PARKS & RESERVES RESERVE	$0	$125,000	$0	$125,000	$0	$0
		$331,707	**$305,876**	**$0**	**$305,876**	**$331,707**	**$331,707**
9723	**RESERVE - CARRIED FORWARD PROJECTS**	$55,451	$55,451	$0	$55,451	$55,451	$55,451
4671	Transfer from Carried Forward Projects	$0	($55,451)	$0	($55,451)	$0	$0
4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	$0	$0	$0	$0	$0	$0
		$55,451	**($0)**	**$0**	**($0)**	**$55,451**	**$55,451**
9727	**RESERVE - PRESTON VILLAGE DEFERRED**	$314,106	$314,106	$0	$314,106	$314,106	$314,106
7221	Transfer Fom Preston Village Deferred Reserve	$0	$0	$0	$0	$0	$0
7220	Transfer To Preston Village Deferred Reserve	$0	$0	$0	$0	$0	$0
		$314,106	**$314,106**	**$0**	**$314,106**	**$314,106**	**$314,106**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

Cash Backed Reserves

		Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
9728	**RESERVE - PRESTON VILLAGE RESERVE FUND**	$83,468	$83,468	$0	$83,468	$83,468	$83,468
7231	Transfer From Preston Village Reserve	$0	($46,765)	$0	($46,765)	$0	$0
7230	Transfer To Preston Village Reserve	$0	$0	$0	$0	$0	$0
		$83,468	**$36,703**	**$0**	**$36,703**	**$83,468**	**$83,468**
9729	**RESERVE - MINNINUP COTTAGES 1-4 SURPLUS**	$65,550	$65,550	$0	$65,550	$65,550	$65,550
7241	Transfer From Minninup Cottages 1-4 Reserve	$0	($3,820)	$0	($3,820)	$0	$0
7240	Transfer To Minninup Cottages 1-4 Reserve	$0	$0	$0	$0	$0	$0
		$65,550	**$61,730**	**$0**	**$61,730**	**$65,550**	**$65,550**
9730	**RESERVE - MINNINUP COTTAGES 5-8 SURPLUS**	$85,106	$85,106	$0	$85,106	$85,106	$85,106
7141	Transfer from Minninup Cottages 5-8 Surplus	$0	($4,402)	$0	($4,402)	$0	$0
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$85,106	**$80,704**	**$0**	**$80,704**	**$85,106**	**$85,106**
9731	**RESERVE - MINNINUP COTTAGES 9-12**	$214,018	$214,018	$0	$214,018	$214,018	$214,018
7161	Transfer from Minninup Cottages 9-12 Surplus	$0	($32,975)	$0	($32,975)	$0	$0
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$214,018	**$181,043**	**$0**	**$181,043**	**$214,018**	**$214,018**
9733	**RESERVE - LANGLEY VILLAS 1-6 SURPLUS**	$303,945	$303,945	$0	$303,945	$303,945	$303,945
7181	Transfer from Langley Villas 1-6 Surplus	$0	($34,902)	$0	($34,902)	$0	$0
7180	Transfer To Langley Villas U1-6 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$303,945	**$269,042**	**$0**	**$269,042**	**$303,945**	**$303,945**
9734	**RESERVE - LANGLEY VILLAS 7-9 SURPLUS**	$200,839	$200,839	$0	$200,839	$200,839	$200,839
7201	Transfer from Langley Villas 7-9 Surplus	$0	($22,307)	$0	($22,307)	$0	$0
7200	Transfer To Langley Villas U7-9 Surplus Reserve	$0	$0	$0	$0	$0	$0
		$200,839	**$178,532**	**$0**	**$178,532**	**$200,839**	**$200,839**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

	Cash Backed Reserves	Opening Balance	2021/2022 Orginal Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
	RESERVE - MINNINUP COTTAGES 5-8 LONG						
9735	**TERM MAINTENANCE**	$9,669	$9,669	$0	$9,669	$9,669	$9,669
7151	Transfer from Minninup Cottages 5-8 LT	$0	$0	$0	$0	$0	$0
7150	Transfer To Minn Cotts 5-8 Lt Maintenance	$0	$2,000	$0	$2,000	$0	$0
		$9,669	**$11,669**	**$0**	**$11,669**	**$9,669**	**$9,669**
9736	**RESERVE - MINNINUP COTTAGES 9-12 LONG**	$8,628	$8,628	$0	$8,628	$8,628	$8,628
7171	Transfer from Minninup Cottages 9-12 LT	$0	$0	$0	$0	$0	$0
7170	Transfer To Minn Cotts 9-12 Lt Maintenance	$0	$2,000	$0	$2,000	$0	$0
		$8,628	**$10,628**	**$0**	**$10,628**	**$8,628**	**$8,628**
9737	**RESERVE - LANGLEY VILLAS 1-6 LONG TERM**	$17,423	$17,423	$0	$17,423	$17,423	$17,423
7191	Transfer from Langley Villas 1-6 LT	$0	$0	$0	$0	$0	$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	$0	$3,600	$0	$3,600	$0	$0
		$17,423	**$21,023**	**$0**	**$21,023**	**$17,423**	**$17,423**
9738	**RESERVE - LANGLEY VILLAS 7-9 LONG TERM**	$5,400	$5,400	$0	$5,400	$5,400	$5,400
7211	Transfer from Langley Villas 7-9 LT	$0	$0	$0	$0	$0	$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	$0	$1,800	$0	$1,800	$0	$0
		$5,400	**$7,200**	**$0**	**$7,200**	**$5,400**	**$5,400**
	Grand Totals	**$5,202,193**	**$3,809,476**	**$45,868**	**$3,855,344**	**$5,202,193**	**$5,202,193**
	Transfers To/From Municipal Fund						
	Total Transfers To Reserve	**$0**	**($739,961)**	**$0**	**($739,961)**	**$0**	**$0**
	Total Transfers From Reserve	**$0**	**$2,132,677**	**($45,868)**	**$2,086,809**	**$0**	**$0**

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

Reserve Name	Reserve Purpose
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed aged
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.
COVID 19 Reserve	To fund initiatives and activities associated with the Shire’s response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.

SHIRE OF DONNYBROOK BALINGUP
RESERVES
29/02/2024

Reserve Name	Reserve Purpose
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

SHIRE OF DONNYBROOK BALINGUP
Grant Income

29/02/2024

COA	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	Capital Grants YTD Actual	Operating Grant YTD Actual
	General Purpose Funding						
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	($5,000)	($56,534)	($61,534)	($46,151)	$0	($46,151)
1031	GRANTS - LGGC LOCAL ROAD GRANT	($2,000)	($39,718)	($41,718)	($31,289)	$0	($31,289)
	Subtotal	**($7,000)**	**($96,252)**	**($103,252)**	**($77,439)**	**$0**	**($77,439)**
	Law, Order, Public Safety						
1153	GRANTS AWARE PROGRAMME	($5,927)	$0	($5,927)	($3,946)	$0	$0
1163	GRANT - SES ESL OPERATING GRANT	($19,830)	$0	($19,830)	($13,220)	$0	($14,873)
5123	GRANTS - VBFB ESL OPERATING GRANT	($235,570)	$0	($235,570)	($157,032)	$0	($176,678)
0753	BRIGADE MINOR GRANT	$0	$0	$0	$0	$0	($900)
6963	GRANTS - BUSHFIRE MITIGATION	($161,150)	$0	($161,150)	($107,416)	$0	($72,789)
1303	GRANTS - EMERGENCY MGMT PLAN	$0	($10,000)	($10,000)	($10,000)	$0	($10,000)
	Subtotal	**($422,477)**	**($10,000)**	**($432,477)**	**($291,614)**	**$0**	**($275,239)**
	Community Amenities						
2415	GRANT INCOME LRCI TOILETS AND ABLUTIONS	($80,000)	$0	($80,000)	$0	$0	$0
1373	BIODIVERSITY MGMT PROGRAM GRANTS	$0	($20,000)	($20,000)	($10,000)	$0	($3,455)
	Subtotal	**($80,000)**	**$0**	**($80,000)**	**($10,000)**	**$0**	**($3,455)**
	Education & Welfare						
4962	GRANTS - DBK MOUNTAIN PROJECT	($10,000)	$0	($10,000)	($10,000)	$0	($10,000)
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	$0	$0	$0	$0	$0	($8,000)
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	($2,267,811)	$0	($2,267,811)	($1,511,718)	($1,256,518)	$0
	Subtotal	**($2,277,811)**	**$0**	**($2,277,811)**	**($1,521,718)**	**($1,256,518)**	**($18,000)**
	Recreation And Culture						
0465	GRANTS (CAPITAL) - ASSETS	($196,350)	$0	($196,350)	($29,500)	$0	$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	($5,302,607)	$0	($5,302,607)	($1,955,000)	($1,786,117)	$0
3015	GRANT - WA FOOTBALL CLUB	($200,000)	$0	($200,000)	$0	$0	$0
3048	LRCI GRANT FUNDING - (REC CENTRE)	($140,000)	$0	($140,000)	($11,610)	($11,610)	$0
	Subtotal	**($5,838,957)**	**$0**	**($5,838,957)**	**($1,996,110)**	**($1,797,727)**	**$0**
	Transport						
0933	GRANTS - MRD DIRECT GRANTS	($201,180)	$0	($201,180)	($201,180)	$0	($201,180)
3341	GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	($65,000)	$0	($65,000)	($7,000)	($7,442)	$0
0325	GRANTS - BLACK SPOTS	($549,457)	($170,000)	($719,457)	($594,257)	($460,590)	$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	($275,000)	$0	($275,000)	($185,332)	($134,394)	$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	($2,991,300)	$0	($2,991,300)	($10,000)	($10,265)	$0
3261	GRANT REVENUE - LRCI	($309,388)	$0	($309,388)	($287,000)	($287,000)	$0
3291	GRANTS - REGIONAL ROAD GROUP	($588,478)	$0	($588,478)	($155,333)	($135,892)	$0
3331	GRANTS - ROADS TO RECOVERY	($420,000)	$0	($420,000)	($110,000)	($49,762)	$0
	Subtotal	**($5,399,803)**	**($170,000)**	**($5,569,803)**	**($1,550,102)**	**($1,085,346)**	**($201,180)**
	Economic Services						
9173	GRANT INCOME - SWDC	($20,000)	$0	($20,000)	$0	$0	$0
	Subtotal	**($20,000)**	**$0**	**($20,000)**	**$0**	**$0**	**$0**
	Grand Totals	**($14,046,048)**	**($276,252)**	**($14,322,300)**	**($5,446,983)**	**($4,139,592)**	**($575,313)**
	Total Operating Grants	**($660,657)**	**($126,252)**	**($786,909)**	**($590,233)**	**$0**	**($575,313)**
	Total Non Operating Grants	**($13,385,391)**	**($170,000)**	**($13,555,391)**	**($4,856,750)**	**($4,139,592)**	**$0**

SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON BORROWINGS 2023/2024
29/02/2024

Information on Borrowings

	Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-23 $	New Loans $	Principal Repayments 2023/24 Budget $	Principal Outstanding 2023/24 Budget $	Interest Repayments 2023/24 Budget $	Principal Repayments 2023/24 Actual $	Principal Outstanding 2023/24 Actual $	Interest Repayments 2023/24 Actual $
	Health											
	Dental Surgery Extensions	74	WATC	5.83%	28,608	0	(13,893)	14,715	(1,468)	(6,847)	21,761	(675)
	Education and welfare											
	Tuia Lodge Fire Suppression System	93	WATC	1.58%	208,456	0	(28,392)	180,064	(3,182)	(14,140)	194,316	(1,035)
	Recreation and culture											
*	Donnybrook Country Club	90	WATC	2.74%	35,941	0	(9,922)	26,019	(917)	(4,927)	31,014	(309)
	VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,900,000	0	2,900,000	0	0	0	0
				Total	**273,005**	**2,900,000**	**(52,207)**	**3,120,798**	**(5,567)**	**(25,914)**	**247,091**	**(2,020)**

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

Income - Self Supporting Loans

		YTD Actual		
		Principal	Interest	Total
*	Donnybrook Country Club	($4,927)	($492)	($5,420)

SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON LEASE LIABILITIES 2023/2024
29/02/2024

Information on Lease Liabilities

Purpose/Program	Lease Number	Lease Term	Principal 1-Jul-23 $	New Loans $	Principal Repayments 2023/24 Budget $	Principal Outstanding 2023/24 Budget $	Interest Repayments 2023/24 Budget $	Principal Repayments 2023/24 Actual $	Principal Outstanding 2023/24 Actual $	Interest Repayments 2023/24 Actual $
Administration										
IT Equipment - Laptops	009-0147653-003	48 months	8,128	0	(8,128)	0	(85)	(6,640)	1,488	(81)
IT Equipment - Network Switches	214-0439437-001	60 months	14,934	0	(6,681)	8,253	(631)	(4,473)	10,461	(401)
Recreation and culture										
Matrix Fitness Equipment	A6ZBG64105	48 months	74,811	0	(17,566)	57,245	(382)	(13,105)	61,706	(2,135)
		Total	**97,873**	**0**	**(32,375)**	**65,498**	**(1,098)**	**(24,217)**	**73,656**	**(2,617)**

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2023 $	Amounts Received $	Amounts Paid ($)	Balance 29/02/2024 $
Public Open Space Funds	56,967	0	0	56,967
	56,967	**0**	**0**	**56,967**

SHIRE OF DONNYBROOK BALINGUP

Delegation Write Off

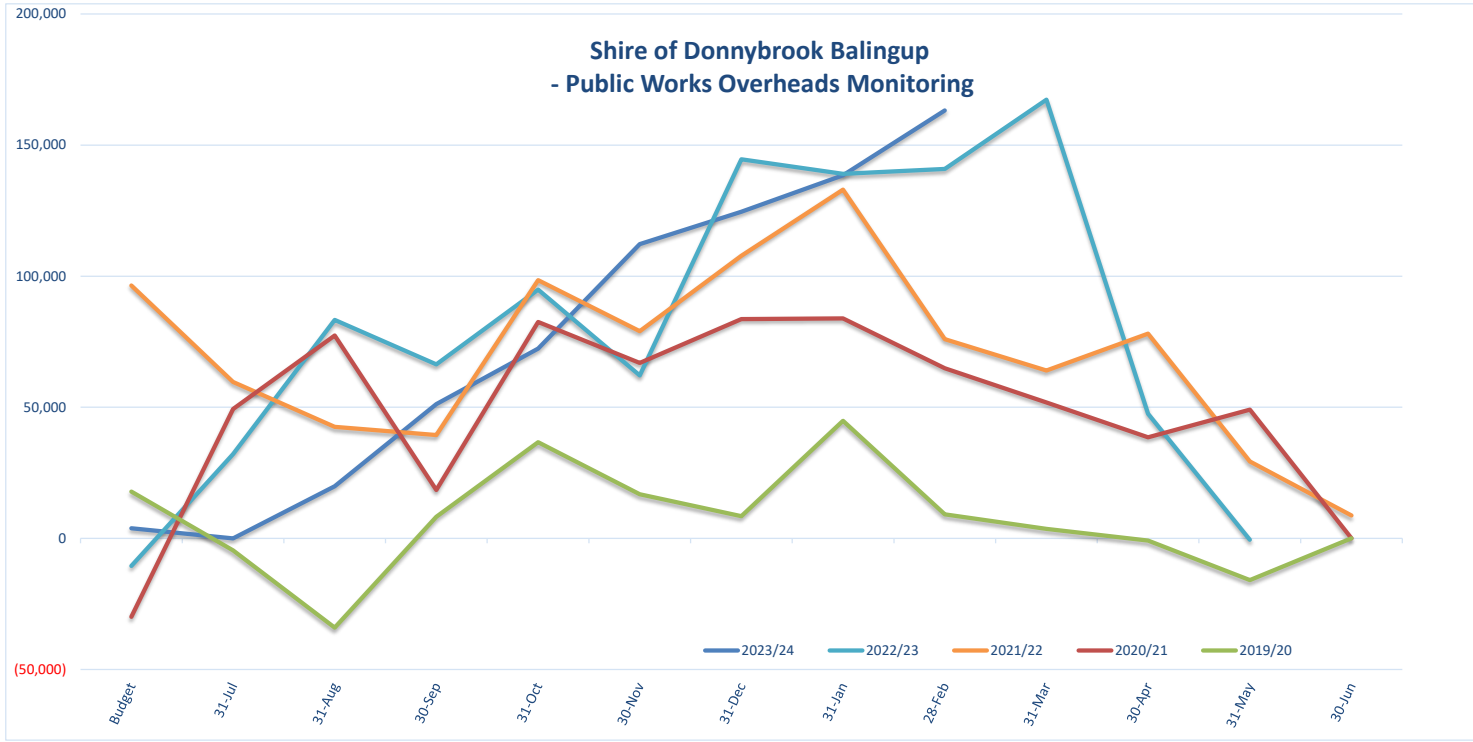
29/02/2024

Minor debts written off under delegation by Chief Executive Officer for month.

Rates	$ -
Other	$ -
Total	**$ -**

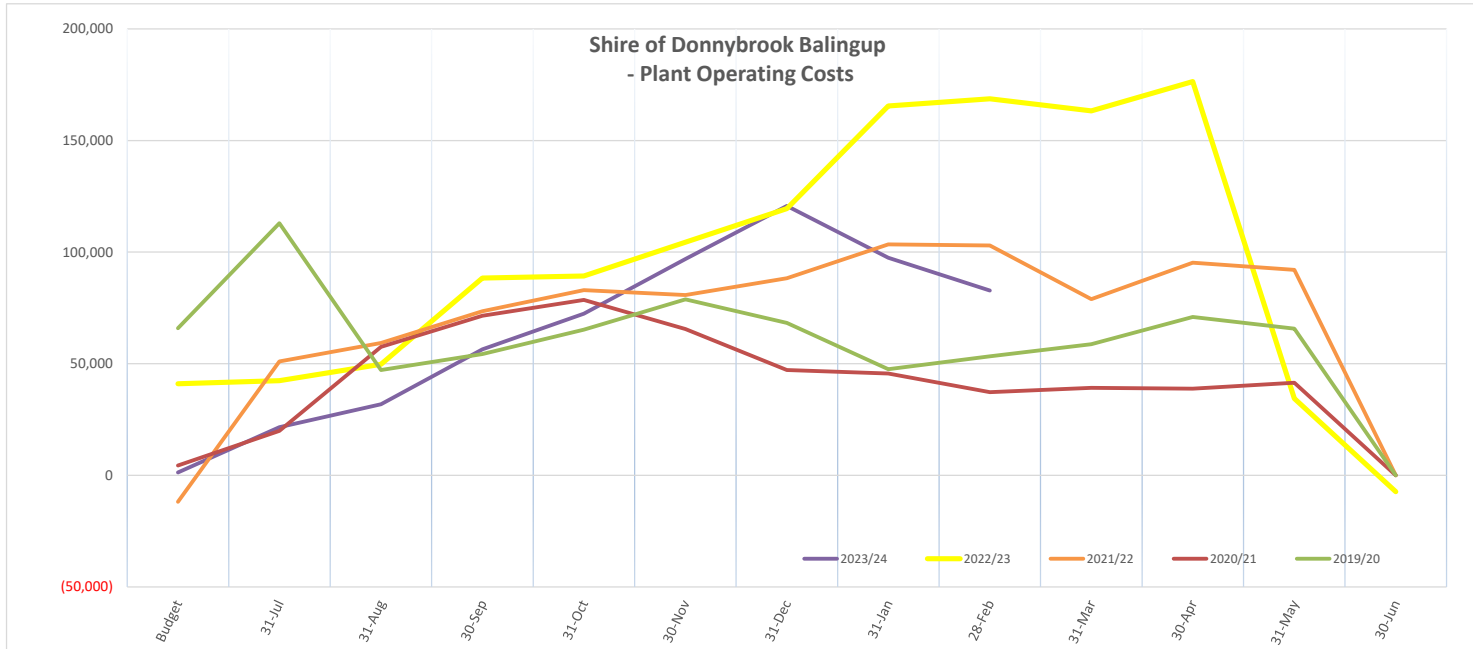
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
29/02/2024

Account Number	Description	Budget 2023/2024 Current Budget $	31-Jul YTD Actual $	31-Aug $	30-Sep $	31-Oct $	30-Nov $	31-Dec $	31-Jan $	28-Feb $	31-Mar $	30-Apr $	31-May $	30-Jun $
Other Property & Services - Schedule 14														
Public Works Overheads - Expenditure														
	Total Public Works Overheads - Expenditure	**3,834**	**(3)**	**19,895**	**51,189**	**72,381**	**112,255**	**124,564**	**138,494**	**163,207**	**0**	**0**	**0**	**0**



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
29/02/2024

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2022/2023 Current Budget	YTD Actual											
		$	$	$	$	$	$	$	$	$	$	$	$	$
Other Property & Services - Schedule 14														
Plant Operation Costs														
	Total Public Works Overheads - Expenditure	**1,295**	**21,527**	**31,835**	**56,428**	**72,394**	**96,932**	**120,695**	**97,424**	**82,827**	**0**	**0**	**0**	**0**



SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW

Statutory Budget Review

31/01/2024

TABLE OF CONTENTS

	Page
Statement OF Financial Activity	1
Statement of Comprehensive Income by Nature and Type and Program	2
Detailed Statement of Comprehensive Income by Program	3-17
Capital Expenditure by Program	18-21
Statement of Reserves	22-25

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY
31/01/2024

	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	$	$	$	$	$	$	
REVENUES							
Governance	7,480,012	96,252	7,576,264	7,385,936	7,491,739	163,630	7,739,895
General Purpose Funding	17,725	0	17,725	10,306	16,829	7,788	25,513
Law, Order, Public Safety	607,400	10,000	617,400	395,743	374,342	42,806	660,205
Health	165,093	0	165,093	96,277	93,954	52	165,145
Education and Welfare	2,641,057	0	2,641,057	1,544,643	1,318,165	8,176	2,649,233
Community Amenities	1,106,041	20,000	1,126,041	987,480	991,533	1,660	1,127,702
Recreation and Culture	9,178,853	0	9,178,853	1,599,692	1,615,387	32,732	9,211,585
Transport	5,601,636	170,000	5,771,636	766,008	581,458	(2,870,717)	2,900,919
Economic Services	251,756	0	251,756	135,136	158,088	32,546	284,301
Other Property and Services	249,148	0	249,148	135,400	161,862	0	249,148
	27,298,721	**296,252**	**27,594,973**	**13,056,621**	**12,803,357**	**(2,581,327)**	**25,013,646**
EXPENSES							
Governance	(300,135)	0	(300,135)	(175,866)	(116,856)	16,678	(283,456)
General Purpose Funding	(1,262,480)	0	(1,262,480)	(887,191)	(813,383)	(233,794)	(1,496,273)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(851,378)	(979,792)	(44,913)	(1,464,513)
Health	(306,321)	0	(306,321)	(180,829)	(182,469)	11,471	(294,850)
Education and Welfare	(1,003,327)	0	(1,003,327)	(592,215)	(767,891)	(209,468)	(1,212,796)
Community Amenities	(2,480,459)	(20,000)	(2,500,459)	(1,457,297)	(1,378,505)	(38,932)	(2,539,391)
Recreation and Culture	(4,450,882)	0	(4,450,882)	(2,616,555)	(3,042,558)	(518,664)	(4,969,546)
Transport	(7,052,117)	0	(7,052,117)	(4,113,438)	(4,115,495)	(66,860)	(7,118,977)
Economic Services	(819,865)	0	(819,865)	(526,186)	(462,074)	46,178	(773,687)
Other Property and Services	(205,116)	0	(205,116)	(211,890)	(418,535)	28,694	(176,422)
	(19,300,301)	**(20,000)**	**(19,320,301)**	**(11,612,845)**	**(12,277,558)**	**(1,009,611)**	**(20,329,911)**
Adjustments for Cash Budget Requirements:							
Non-Cash Expenditure and Revenue							
(Profit)/Loss on Asset Disposals	(32,119)	0	(32,119)	(8,817)	746,298	761,640	729,521
Depreciation on Assets	7,338,039	0	7,338,039	4,280,175	4,354,464	-1	7,338,038
Movement in Preston Village Liability	(221,712)	0	(221,712)		(221,712)	0	(221,712)
Capital Expenditure and Revenue							
Infrastructure - Roads	(3,109,138)	(170,000)	(3,279,138)	(978,700)	(987,797)	14,450	(3,264,688)
Infrastructure - Bridges	(2,991,300)	0	(2,991,300)	(10,000)	(10,265)	2,871,035	(120,265)
Infrastructure - Footpaths	(136,590)	0	(136,590)	(2,405)	(6,950)	6,590	(130,000)
Infrastructure - Other	(262,425)	40,000	(222,425)	(38,000)	(43,077)	40,792	(181,633)
Plant And Equipment	(1,141,106)	(10,000)	(1,151,106)	(729,557)	(594,791)	(85,724)	(1,236,830)
Furniture And Equipment	(159,900)	0	(159,900)	(125,000)	(132,067)	(1,571)	(161,471)
Buildings	(14,783,780)	0	(14,783,780)	(2,787,786)	(2,591,441)	(8,326)	(14,792,106)
Proceeds from Disposal of Assets Plant and Equipment	291,000	0	291,000	84,932	114,023	-22,607	268,393
Repayment of Debentures	(52,207)	0	(52,207)	(25,914)	(25,914)	0	(52,207)
Principal elements of finance lease payments	(32,375)	0	(32,375)	(21,812)	(23,655)	0	(32,375)
Repayment of Lease Liability	(630,000)	0	(630,000)	0	0		(630,000)
Proceeds from New Debentures	2,900,000	0	2,900,000	0	0		2,900,000
Proceeds from new Leases	630,000	0	630,000	0	0		630,000
Self-Supporting Loan Principal Income	9,922	0	9,922	5,788	4,927		9,922
Loan Principal Income	13,333	0	13,333	7,778	7,778	0	13,333
Transfers To Reserves (Restricted Assets)	(739,961)	0	(739,961)	0	0	0	(739,961)
Transfers /From Reserves (Restricted Assets)	2,132,677	(45,868)	2,086,809	0	0	112,288	2,199,097
Estimated Surplus/(Deficit) July 1 B/Fwd	2,979,222	0	2,979,223	2,979,223	2,915,504	(63,719)	2,915,504
Estimated Surplus/(Deficit)	**0**	**90,384**	**90,384**	**4,073,680**	**4,031,124**	**33,910**	**124,295**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
31/01/2024

	2023/24 Original Budget	2023/24 Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	2023/24 Actual	2023/24 Change in Budget	2023/24 Proposed New Budget
	$	$	$	$	$	$	
REVENUE							
Rates	7,115,460	0	7,115,460	7,104,447	7,093,369	(20,000)	7,095,460
Operating Grants	1,129,108	126,252	1,255,360	818,668	755,358	14,308	1,269,668
Subsidies and Contributions	123,379	0	123,379	41,015	24,948	14,153	137,531
Fees and Charges	2,127,042	0	2,127,042	1,648,004	1,706,707	98,347	2,225,389
Service Charges	0	0	0	0	0	0	0
Interest Earnings	282,014	0	282,014	174,053	295,753	182,900	464,915
Other Revenue	420	0	420	240	0	0	420
Revenue	**10,777,423**	**126,252**	**10,903,675**	**9,786,426**	**9,876,135**	**289,708**	**11,193,383**
EXPENSES							
Employee Costs	(6,424,907)	0	(6,424,907)	(3,856,734)	(3,860,226)	18,697	(6,406,210)
Materials and Contracts	(4,319,079)	(20,000)	(4,339,079)	(2,661,584)	(2,280,609)	(176,791)	(4,515,870)
Utility Charges	(479,022)	0	(479,022)	(279,141)	(213,586)	(6,134)	(485,156)
Depreciation	(7,338,039)	0	(7,338,039)	(4,280,175)	(4,354,464)	1	(7,338,038)
Interest Expenses	(6,665)	0	(6,665)	(3,650)	(4,590)	(2,230)	(8,895)
Insurance Expenses	(442,121)	0	(442,121)	(357,124)	(477,525)	(35,522)	(477,644)
Other Expenditure	(255,479)	0	(255,479)	(154,033)	(309,755)	(45,991)	(301,470)
Expense	**(19,265,312)**	**(20,000)**	**(19,285,312)**	**(11,592,441)**	**(11,500,755)**	**(247,971)**	**(19,533,283)**
NET	**(8,487,890)**	**106,252**	**(8,381,638)**	**(1,806,014)**	**(1,624,620)**	**41,738**	**(8,339,900)**
Non-Operating Grants	13,385,391	170,000	13,555,391	3,213,474	2,869,919	(2,871,035)	10,684,356
Subsidies and Contributions	3,068,800	0	3,068,800	27,500	26,799	0	3,068,800
Profit on Asset Disposals	64,607	0	64,607	27,765	30,015	0	64,607
Loss on Asset Disposals	(32,488)	0	(32,488)	(18,948)	(776,314)	(761,640)	(794,128)
NET RESULT	**7,998,420**	**276,252**	**8,274,672**	**1,443,777**	**525,799**	**(3,590,937)**	**4,683,734**
Other Comprehensive Income	0			0	0	0	0
TOTAL COMPREHENSIVE INCOME	**7,998,420**	**276,252**	**8,274,672**	**1,443,777**	**525,799**	**(3,590,937)**	**4,683,734**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
STATEMENT OF COMPREHENSIVE INCOME
BY Program
31/01/2024

	2023/24 Original Budget	2023/24 Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	2023/24 Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	$	$	$	$	$	$	
REVENUE							
General Purpose Funding	7,480,012	96,252	7,576,264	7,385,936	7,491,739	163,630	7,739,895
Governance	17,725	0	17,725	10,306	16,829	7,788	25,513
Law, Order, Public Safety	607,400	10,000	617,400	395,743	374,342	42,806	660,205
Health	165,093	0	165,093	96,277	93,954	52	165,145
Education and Welfare	2,641,057	0	2,641,057	1,544,643	1,318,165	8,176	2,649,233
Housing	0	0	0	0	0	0	0
Community Amenities	1,106,041	20,000	1,126,041	987,480	991,533	1,660	1,127,702
Recreation and Culture	9,178,853	0	9,178,853	1,599,692	1,615,387	32,732	9,211,585
Transport	5,601,636	170,000	5,771,636	766,008	581,458	(2,870,717)	2,900,919
Economic Services	251,756	0	251,756	135,136	158,088	32,546	284,301
Other Property and Services	249,148	0	249,148	135,400	161,862	0	249,148
	27,298,721	296,252	27,594,973	13,056,621	12,803,357	(2,581,327)	25,013,646
EXPENSES							
General Purpose Funding	(300,135)	0	(300,135)	(175,866)	(116,856)	16,678	(283,456)
Governance	(1,262,480)	0	(1,262,480)	(887,191)	(813,383)	(233,794)	(1,496,273)
Law, Order, Public Safety	(1,419,600)	0	(1,419,600)	(851,378)	(979,792)	(44,913)	(1,464,513)
Health	(306,321)	0	(306,321)	(180,829)	(182,469)	11,471	(294,850)
Education and Welfare	(1,003,327)	0	(1,003,327)	(592,215)	(767,891)	(209,468)	(1,212,796)
Housing	0	0	0	0	0	0	0
Community Amenities	(2,480,459)	(20,000)	(2,500,459)	(1,457,297)	(1,378,505)	(38,932)	(2,539,391)
Recreation & Culture	(4,450,882)	0	(4,450,882)	(2,616,555)	(3,042,558)	(518,664)	(4,969,546)
Transport	(7,052,117)	0	(7,052,117)	(4,113,438)	(4,115,495)	(66,860)	(7,118,977)
Economic Services	(819,865)	0	(819,865)	(526,186)	(462,074)	46,178	(773,687)
Other Property and Services	(205,116)	0	(205,116)	(211,890)	(418,535)	28,694	(176,422)
	(19,300,301)	(20,000)	(19,320,301)	(11,612,845)	(12,277,558)	(1,009,611)	(20,329,911)
NET RESULT	**7,998,420**	**276,252**	**8,274,672**	**1,443,777**	**525,799**	**(3,590,937)**	**4,683,734**
Other Comprehensive Income	0	0	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	**7,998,420**	**276,252**	**8,274,672**	**1,443,777**	**525,799**	**(3,590,937)**	**4,683,734**

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
General Purpose Funding Rate Revenue - Expenditure								
0076		ADMIN SALARIES REALLOCATED TO RATES	31,707	18,493	20,002	0	31,707	
0126		GEN ADMIN COSTS REALLOCATED TO RATES	21,501	12,541	17,056	0	21,501	
0131		RATES WRITTEN OFF	2,500	1,456	488	0	2,500	
0142		SALARIES - RATING	90,667	52,882	50,829	(16,000)	74,667	Vacancy
1932		RATING VALUATIONS	97,755	57,014	2,673	0	97,755	
1952		POSTAGE & STATIONERY	17,123	9,986	13,153	2,000	19,123	
1962		LEGAL COSTS (RATES)	14,000	8,164	918	0	14,000	
1972		ADVERTISING & OTHER EXP.	5,993	3,493	983	(2,500)	3,493	
5022		TRAINING EXPENSES - RATING	1,578	917	395	(578)	1,000	
5842		SUPERANNUATION (RATES)	15,323	8,934	5,980	(2,000)	13,323	
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,987	1,986	4,378	2,400	4,387	
		Total Operating Income Rate Revenue	**300,135**	**175,866**	**116,856**	**-16,678**	**283,456**	
General Purpose Funding Rate Revenue - Income								
0011		RATES - GENERAL RATES LEVIED	(7,089,027)	(7,089,027)	(7,089,027)	0	(7,089,027)	
0031		INTEREST - RATES INSTALMENT	(20,843)	(20,843)	(22,630)	(1,787)	(22,630)	
0061		INTEREST - ARREARS	(40,556)	(23,654)	(32,771)	(2,215)	(42,771)	
0071		RATES - INTERIM & BACK RATES	(29,812)	(17,387)	(5,709)	20,000	(9,812)	lower activity
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	879	511	879	0	879	
0101		INTEREST - DEFERRED PENSIONERS	(2,100)	(2,100)	(4,998)	(2,898)	(4,998)	
0121		REIMBURSEMENT - DEBT RECOVERY	(12,500)	(7,289)	(324)	0	(12,500)	
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(28,240)	(28,240)	(28,969)	(730)	(28,969)	
5143		CONTRIBUTION TO LEAVE	0	0	0	0	0	
		Total Operating Income Rate Revenue	**-7,222,199**	**-7,188,028**	**-7,183,550**	**12,370**	**-7,209,829**	
General Purpose Funding - Schedule 3 General Purpose Grants - Income								
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(61,534)	(30,767)	(30,767)	0	(61,534)	
1031		GRANTS - LGGC LOCAL ROAD GRANT	(41,718)	(20,859)	(20,859)	0	(41,718)	
		Total Operating Income General Purpose Grants	**-103,252**	**-51,626**	**-51,626**	**0**	**-103,252**	
General Purpose Funding - Schedule 3								
Other General Purpose Funding - Income								
0643		FEES & CHARGES	(31,458)	(18,346)	(20,939)	0	(31,458)	
0911		OTHER REVENUE	(420)	(240)	(0)	0	(420)	
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(420)	(240)	(270)	0	(420)	
4881		INTEREST - MUNICIPAL FUND	(93,015)	(54,254)	(119,333)	(83,000)	(176,015)	Higher than expected Cash holdings and Interest Rates
4891		INTEREST - RESERVE FUND	(125,500)	(73,202)	(116,020)	(93,000)	(218,500)	Higher than expected Cash holdings and Interest Rates
		Total Operating Income General Purpose Funding	**-250,813**	**-146,282**	**-256,563**	**-176,000**	**-426,813**	
Governance - Schedule 4 Members of Council - Expenditure								
0112		ELECTION & POLL EXPENSES	40,000	40,000	39,997	315	40,315	
0122		SALARIES	270,921	158,023	175,920	63,500	334,421	Combination of payout of entitlements Offset with other Salaries savings
0132		REFRESHMENT & ENTERTAIN	10,702	6,239	3,787	(2,500)	8,202	
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	67,683	39,473	53,690	0	67,683	
0162		CR ALLOWANCES - TRAVEL	4,174	1,147	595	(500)	3,674	
0172		CR ALLOWANCES -PRESIDENTIAL	8,797	2,385	2,385	(120)	8,677	
0192		CONFERENCE EXPENSES	10,351	6,036	0	(7,351)	3,000	
0202		COUNCILLOR'S INSURANCE	10,684	10,684	9,574	(1,110)	9,574	
0222		COUNCIL STATIONERY/GIFTS	3,252	1,892	494	(1,502)	1,750	
0232		CR ALLOWANCES - MEETING	63,960	18,208	14,898	(862)	63,098	
0242		CR ALLOWANCES - OTHER	4,000	2,331	0	(2,000)	2,000	
0252		DONATIONS	60,911	35,506	28,152	(18,672)	42,239	Unallocated Service Level Agreement Funds
0332		DONATION BALINGUP RAIL GROUP	5,000	5,000	5,000	0	5,000	
0336		COMMISSIONER ALLOWANCES	39,333	39,333	73,651	34,317	73,651	Actual
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	7,838	2,317	1,628	(2,000)	5,838	
3472		EMPLOYEE PROVISIONS - ELECTED MEMBERS	0	0	0	0	0	
5532		VOLUNTEER'S FUNCTION	2,500	1,456	400	0	2,500	CP 13.1.3
5852		SUPERANNUATION	33,155	19,335	20,420	(1,000)	32,155	
5922		COUNCIL FUNCTIONS	12,500	7,289	2,811	(8,000)	4,500	Included xmas function
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	13,217	13,216	13,083	(134)	13,083	
6302		DEPRECIATION - GOVERNANCE	8,000	4,664	4,712	0	8,000	
6932		COUNCILLOR TRAINING	16,000	16,000	14,340	6,000	22,000	CP 11.1.3
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,700	2,156	2,334	0	3,700	
		Total Operating Expenditure Members of Council	**696,677**	**432,689**	**467,872**	**58,383**	**755,060**	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
Governance - Schedule 4 Members of Council - Income								
0233		FEES & CHARGES	(105)	(56)	0	0	(105)	
0243		REIMBURSEMENTS	(50)	(28)	0	0	(50)	
		Total Operating Income Members of Council	**-155**	**-84**	**0**	**0**	**-155**	
Governance - Schedule 4 Administration - Expenditure								
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(1,086,869)	(633,968)	(685,648)	0	(1,086,869)	
0066		GEN ADMIN COSTS REALLOCATED	(640,001)	(373,312)	(507,685)	0	(640,001)	
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	721	436	(524)	716	
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	55,545	32,380	35,697	0	55,545	
0272		SALARIES (ADM)	905,279	528,045	537,539	3,715	908,994	
0282		SUPERANNUATION (ADMIN)	108,174	63,092	66,863	6,000	114,174	
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	57,216	57,214	44,782	(12,434)	44,782	Actual
0312		EMPLOYEE ASSISTANCE PROGRAM	16,200	9,447	0	(6,391)	9,809	
0342		DEPRECIATION (ADM)	55,735	32,506	46,132	0	55,735	
0352		COMPUTER SOFTWARE COSTS	49,000	28,566	38,068	111,600	160,600	New Items $90k EDRMS (Records) and $14k Power BI software systems.
0362		OFFICE & SURROUNDS MTCE.	93,545	54,517	70,153	9,491	103,036	
0372		OTH OFFICE EXPENSES (A003	6,421	3,740	7,016	3,000	9,421	
0382		PRINTING & STATIONERY	16,052	9,361	8,590	0	16,052	
0392		COMPUTER MTCE AND AGREEMENTS	161,000	127,700	150,271	13,100	174,100	Projected Actual
0402		UNIFORM ALLOWANCE	6,174	3,598	682	(3,004)	3,170	
0432		VEHICLE RUNNING COSTS	33,000	19,244	18,693	0	33,000	
0452		ADVERTISING	1,070	623	0	0	1,070	
0532		TELEPHONE & FACSIMILE	27,783	16,204	17,438	1,000	28,783	
0542		POSTAGE	5,202	3,031	2,070	0	5,202	
0562		OFFICE EQUIPMENT MAINTENANCE	7,000	4,081	13,020	8,000	15,000	
0582		CONTRACT STAFF WAGES	0	0	0	0	0	
0852		BANK CHARGES	16,587	9,671	11,726	2,000	18,587	
0882		INSURANCE - OTHER	35,045	35,045	34,661	(384)	34,661	
1072		FRINGE BENEFITS TAX	42,189	24,606	30,156	0	42,189	
1092		COMPUTER USER GROUP SUBSCRIPTION	749	434	700	(49)	700	
3462		*NOT IN USE* - COMMUNITY LINK BUS	0	0	0	0	0	
3512		EMPOYEE PROVISIONS - ADMINISTRATION	0	0	0	0	0	
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	870	300	0	1,500	
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	5,833	2,358	15,000	25,000	CEO and Director Recruitment
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	728	411	0	1,250	
5752		Staff Accommodation	0	0	7,222	18,000	18,000	as per contract
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,912	8,110	11,883	10,000	23,912	Wireless AP & CCTV
6804		P/L SALE OF ASSET (ADM)	0	0	0	0	0	
		Total Operating Expenditure Administration	**-0**	**72,087**	**-36,464**	**178,119**	**178,119**	
Governance - Schedule 4 Administration - Income								
0693		CONTRIB TO LSL - ADMIN	0	0	(15,917)	(15,918)	(15,918)	Actual
6801		PROFIT ON SALE OF ASSET (ADM)	0	0	0	0	0	
7863		INSURANCE REBATES	(14,000)	(8,164)	0	14,000	0	Advised
7873		REIMBURSEMENTS - ADMINISTRATION	(2,000)	(1,162)	(387)	(5,870)	(7,870)	
1095		BUILDING RENEWAL CONTRIBUTION	0	0	0	0	0	
		Total Operating Income Administration	**-16,000**	**-9,326**	**-16,305**	**-7,788**	**-23,788**	
Governance - Schedule 4 Other Governance Costs - Expense								
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	47,549	27,730	29,996	0	47,549	
0182		SUBSCRIPTIONS	47,135	42,855	44,078	(2,014)	45,121	
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	46,853	27,324	37,166	0	46,853	
0502		SUNDRY EXPENSES ADMIN	0	0	95	95	95	
0892		NON-SPECIFIC LEGAL COSTS	21,000	12,247	0	0	21,000	
0952		AUDIT FEES	54,000	42,000	41,585	(640)	53,360	
0962		CONSULTANTS FEES	65,000	37,900	28,117	(5,000)	60,000	
1042		PUBLIC RELATIONS	21,938	12,793	11,181	0	21,938	
1082		RESOURCE SHAR/ECON DEV	55,564	55,592	63,064	10,500	66,064	Bunbury Geographe Tourism Partnership commitment
3772		SALARIES - GOVERNANCE	154,420	90,071	96,785	(5,000)	149,420	
5862		SUPERANNUATION (GOVERNANCE)	12,465	7,268	10,842	0	12,465	
5912		RISK MANAGEMENT	31,772	18,528	11,611	0	31,772	
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	8,107	8,106	7,457	(650)	7,457	
9132		EMPLOYEE PROVISIONS - GOVERNANCE	0	0	0	0	0	
		Total Operating expenditure Governance Other	**565,803**	**382,414**	**381,976**	**-2,709**	**563,094**	
Governance - Schedule 4 Other Governance Costs - Income								
0333		CONTRIBUTIONS	(800)	(462)	(490)	0	(800)	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	(84)	0	0	(150)	
0921		FEES & CHARGES	(210)	(119)	(35)	0	(210)	
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	(112)	0	0	(200)	
1041		FEES & CHARGES - GST FREE	(210)	(119)	0	0	(210)	
		Total Operating Income Governance Other	**-1,570**	**-896**	**-524**	**0**	**-1,570**	
Law, Order & Public Safety - Schedule 5								
Fire Prevention - Expenditure								
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	70,205	40,950	44,289	0	70,205	
0266		GENERAL ADMIN COSTS REALLOC TO FIRE	35,210	20,532	27,931	0	35,210	
0320		LEASE INTEREST EXPENSE - CESM VEHICLE	0	0	0	0	0	
0632		FIRE CONTROL EXPENSES	18,497	10,765	33,273	18,626	37,123	Projected Actual
0642		INSURANCE (FC)	45,045	45,045	45,045	0	45,045	
0672		PUBLIC STANDPIPES	26,000	15,161	19,763	0	26,000	
	A006	PUBLIC STANDPIPES	26,000	15,161	19,763	0	26,000	
0682		BUSH FIRE MITIGATION - SHIRE	10,702	6,239	12,130	6,860	17,562	
1062		DEPRECIATION (FC)	44,222	25,791	26,048	0	44,222	
1132		CESM - EMERGENCY MGMT SALS	130,285	75,990	86,503	(2,000)	128,285	
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,442	1,421	0	0	2,442	
0996		PLANT & EQUIPMENT UNDER THRESHOLD	8,455	4,930	7,879	0	8,455	
5142		ESL OPERATING EXPENSES SHIRE	182,885	106,653	188,081	3,923	186,808	CP 3.2.4
5592		DEPRECIATION ON BRIGADE PLANT	303,152	176,824	172,309	0	303,152	
6402		CESM SUPERANNUATION	17,517	10,215	8,264	0	17,517	
6412		CESM OFFICE EXPENSES	25,008	17,779	16,079	183	25,191	
6822		*NOT IN USE* - DEPRECIATION (FP)	0	0	0	0	0	
6962		BUSH FIRE MITIGATION - SEMC	161,150	93,996	72,789	0	161,150	
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,690	11,484	12,804	0	19,690	
		Total Operating Expenditure Fire Prevention	**1,100,464**	**663,775**	**773,186**	**27,591**	**1,128,056**	
Law, Order & Public Safety - Schedule 5								
Fire Prevention - Income								
0703		FEES & CHARGES - FINES	(2,000)	(1,162)	(950)	0	(2,000)	
0745		REIMBURSEMENTS	(1,000)	(581)	0	0	(1,000)	
0773		CONTRIBUTIONS	(1,000)	(581)	0	0	(1,000)	
0781		DONATION FIRE PREVENTION	(8,455)	(4,930)	(7,879)	575	(7,879)	
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(33,000)	(19,244)	(35,766)	(46,000)	(79,000)	Higher than expected Usage
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	(4,000)	(4,000)	0	(4,000)	
5123		GRANTS - VBFB ESL OPERATING GRANT	(235,570)	(157,032)	(176,678)	0	(235,570)	
5983		REIMBURSEMENTS - DFES FOR CESM	(104,468)	(60,934)	(21,171)	0	(104,468)	
6963		GRANTS - BUSHFIRE MITIGATION	(161,150)	(93,993)	(72,789)	0	(161,150)	
0765		GRANTS (CAPITAL) - VBFB ESL ASSETS	0	0	0	0	0	
		Total Operating Income Fire Prevention	**-550,643**	**-342,457**	**-319,233**	**-45,425**	**-596,067**	
Law, Order & Public Safety - Schedule 5								
Animal Control - Expenditure								
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	41,142	23,997	25,955	0	41,142	
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	30,691	17,898	24,346	0	30,691	
0762		A/C TRAINING EXPENSES	2,573	1,498	3,071	498	3,071	
0772		SALARIES (AC)	126,797	73,958	78,754	12,500	139,297	Projected Actual
0782		SUPERANNUATION (AC)	10,905	6,358	8,309	2,000	12,905	
0792		VEHICLE EXPENSE (AC)	15,500	9,039	13,378	3,000	18,500	
0802		GENERAL EXPENSES (AC)	11,829	8,462	13,546	4,843	16,672	CP 2.4.1
0812		CLOTHING ALLOWANCE	1,284	744	669	0	1,284	
0822		TELEPHONE ALLOWANCE	2,000	1,162	922	0	2,000	
0827		A/H CALL SERVICE - ANIMAL	2,500	1,456	1,345	84	2,584	
0832		DEPRECIATION (AC)	480	275	283	0	480	
3522		EMPLOYEE PROVISIONS - ANIMAL CONTROL	0	0	0	0	0	
4032		*NOT IN USE* - ALLOWANCES - RANGER SERVICES	0	0	0	0	0	
6821		P/L SALE OF ASSET (AC)	0	0	0	0	0	
		Total Operating Expenditure Animal Control	**245,700**	**144,847**	**170,576**	**22,925**	**268,626**	
Law, Order & Public Safety - Schedule 5								
Animal Control - Income								
0833		FEES & CHARGES - DOG REGISTRATION	(20,500)	(20,500)	(15,163)	3,000	(17,500)	
0843		FEES & CHARGES - FINES	(4,000)	(2,331)	(6,625)	(3,500)	(7,500)	
0863		REIMBURSEMENTS - ANIMAL CONTROL	0	0	(2,628)	(2,628)	(2,628)	
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	(294)	(490)	0	(510)	
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(2,400)	(1,395)	(2,364)	(500)	(2,900)	
1193		FEES & CHARGES - CAT REGISTRATIONS	(3,590)	(2,093)	(2,966)	320	(3,270)	
7943		P/L SALE OF ASSETS - ANIMAL	0	0	0	0	0	
		Total Operating Income Animal Control	**-31,000**	**-26,613**	**-30,236**	**-3,308**	**-34,308**	
Law, Order & Public Safety - Schedule 5								
Other Law, Order & Public Safety - Expenditure								
0912		DEPRECIATION (OTHER LAW & ORDER)	15,335	8,941	9,459	0	15,335	
0916		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	78	78	78	
0922		DBK BRANCH-EMERGENCY SVES	19,977	11,624	10,575	(147)	19,830	
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,927	3,453	0	(5,927)	0	CP 3.2.2

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
1152		EMERGENCY RESPONSE, FESA SES ETC	5,479	3,187	300	0	5,479	
5192		LEMC OPERATING EXPENSES	1,029	595	0	0	1,029	
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,574	917	1,053	0	1,574	
5392		CRIME PREVENTION PLAN	0	0	0	0	0	
5602		DEP'N ON SES PLANT	16,240	9,468	9,566	0	16,240	
5742		COMMUNITY ROAD SAFETY	1,070	623	0	0	1,070	
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,206	693	1,155	393	1,599	
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,668	2,135	2,314	0	3,668	
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,928	1,120	1,530	0	1,928	
		Total Operating Expenditure Other Law, Order & Public Safety	**73,435**	**42,756**	**36,030**	**-5,603**	**67,832**	
Law, Order & Public Safety - Schedule 5								
Other Law, Order & Public Safety - Income								
0953		FINES AND PENALTIES	0	0	0	0	0	
1153		GRANTS AWARE PROGRAMME	(5,927)	(3,453)	0	5,927	0	
1163		GRANT - SES ESL OPERATING GRANT	(19,830)	(13,220)	(14,873)	0	(19,830)	
1303		GRANTS - EMERGENCY MGMT PLAN	(10,000)	(10,000)	(10,000)	0	(10,000)	
		Total Operating Income Other Law, Order & Public Safety	**-35,757**	**-26,673**	**-24,873**	**5,927**	**-29,830**	
Health - Schedule 7								
Health Inspection & Administration - Expenditure								
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	32,676	19,055	20,613	0	32,676	
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	17,349	10,117	13,762	0	17,349	
1262		SALARIES (HLTH)	132,136	77,070	70,161	(7,000)	125,136	
1272		SUPERANNUATION - HEALTH	19,841	11,568	8,873	(2,695)	17,146	
1302		CONF & TRAIN EXPENSES	2,104	1,225	395	(604)	1,500	
1312		VEHICLE EXPENSES - HEALTH	8,500	4,956	6,001	2,500	11,000	
1322		SUNDRY HEALTH EXPENSES	3,990	2,310	2,375	(411)	3,580	
1332		LEGAL EXPENSES	562	322	0	0	562	
1352		EMPLOYEE PROVISIONS - HEALTH	0	0	0	0	0	
2082		ANALYTICAL EXPENSES	2,140	1,246	1,751	550	2,690	
2092		HEALTH SAMPLING EQUIP (< THRESHOLD)	0	0	0	0	0	
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,200	3,031	0	(5,200)	0	
4226		VEHICLE EXPENSES - HEALTH (MGR)	0	0	297	1,000	1,000	
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,479	5,478	6,632	1,153	6,632	
7392		FRINGE BENEFITS TAX - HEALTH	5,358	3,122	4,026	0	5,358	
		Total Operating Expenditure Health Inspection & Admin	**235,335**	**139,500**	**134,886**	**-10,707**	**224,628**	
Health - Schedule 7								
Health Inspection & Administration - Income								
1071		FEES & CHARGES - SUNDRY	0	0	(242)	(242)	(242)	
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	(13,423)	(22,369)	(3,000)	(26,020)	
1443		FEES & CHARGES - FINES	(300)	(170)	0	0	(300)	
1453		CONTRIBUTION TO LEAVE	0	0	0	0	0	
1463		CONTRIBUTION - EMPLOYEES	(1,190)	(693)	0	1,190	0	
6851		PROFIT ON SALE OF ASSET (HLTH)	(8,169)	(4,762)	0	0	(8,169)	
		Total Operating Income Health Inspection & Administration	**-32,679**	**-19,048**	**-22,611**	**-2,052**	**-34,731**	
Health - Schedule 7								
Health Other - Expenditure								
1512		BANK CHARGES LOANS OTHER HEATH	378	217	293	0	378	
1592		MEDICAL CENTRE MTC	19,632	11,428	15,755	(1,035)	18,597	
1602		DENTAL SURGERY OPERATING	13,744	7,998	9,229	77	13,821	
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	1,468	834	675	0	1,468	
1616		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	194	194	194	
1622		DEPRECIATION (MED/DENT)	31,238	18,220	18,400	0	31,238	
6882		ADMIN EMPLOYEE COSTS REALLOC - HEALTH	3,403	1,981	2,147	0	3,403	
6892		GENERAL ADMIN COSTS REALLOC- HEALTH	1,122	651	890	0	1,122	
		Total Operating Expenditure Health Other	**70,986**	**41,329**	**47,584**	**-764**	**70,222**	
Health - Schedule 7								
Health Other - Income								
1081		REIMBURSEMENTS	(15,500)	(9,039)	(1,375)	5,000	(10,500)	
1091		FEES & CHARGES - PROPERTY LEASES	(116,914)	(68,190)	(69,969)	(3,000)	(119,914)	
		Total Operating income Health Other	**-132,414**	**-77,229**	**-71,343**	**2,000**	**-130,414**	
Education & Welfare Schedule 8								
PRESTON VILLAGE RETIREMENT								
4007		UTILITY CHARGES (PRESTON VILLAGE)	21,500	12,527	13,377	0	21,500	
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	12,000	12,000	12,096	96	12,096	
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,757	1,756	805	(952)	805	
4037		CONTRACTORS (PRESTON VILLAGE)	13,300	7,742	5,145	0	13,300	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	4,000	2,331	1,706	0	4,000	
4057		GENERAL EXPENSES (PRESTON VILLAGE)	250	140	17	0	250	
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	6,000	3,495	3,639	0	6,000	
4167		SALARIES - PRESTON VILLAGE	15,152	8,836	10,193	2,210	17,362	
4177		SUPERANNUATION - PRESTON VILLAGE	2,172	1,262	1,175	0	2,172	
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	37,772	22,030	10,554	0	37,772	
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	3,459	2,016	3,009	0	3,459	
5027		GENERAL ADMIN COSTS REALLOC (PRESTON VILLAGE)	2,201	1,281	1,721	0	2,201	
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	3,000	1,745	165	0	3,000	
6202		DEPRECIATION (PRESTON VILLAGE)	76,754	44,767	45,211	0	76,754	
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,290	6,001	0	0	10,290	
		Total Operating Expenditure Preston Retirement Village	**209,608**	**127,929**	**108,813**	**1,354**	**210,961**	
Education & Welfare Schedule 8 PRESTON VILLAGE RETIREMENT								
1191		FEES & CHARGES - AMENITIES FEE - PRESTON VILLAGE	0	0	0	0	0	
1353		REIMBURSEMENTS - PRESTON VILLAGE	(57,127)	(33,318)	0	0	(57,127)	
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(74,550)	(43,484)	(38,157)	0	(74,550)	
2523		FEES & CHARGES - RESERVE FUND FEE - PRESTON VILLAGE	0	0	0	0	0	
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,500)	(2,037)	(1,216)	0	(3,500)	
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(6,000)	(3,495)	(4,075)	0	(6,000)	
		Total Operating Income Preston Retirement Village	**-141,177**	**-82,334**	**-43,448**	**0**	**-141,177**	
Education & Welfare Schedule 8 TUIA Lodge - Expenditure								
1642		DEPRECIATION (TUIA)	114,995	67,075	61,808	0	114,995	
1662		SALARIES (T/LODGE)	0	0	2,917	2,916	2,916	
3592		INTEREST ON LOANS - (TUIA)	3,182	1,647	1,035	0	3,182	
3697		BOND INTEREST - (TUIA)	19,160	0	0	0	19,160	
3937		STATE GUARANTEE FEE - (TUIA)	1,715	996	1,471	0	1,715	
		Total Operating Expenditure TUIA Lodge	**139,052**	**69,718**	**67,231**	**2,916**	**141,968**	
Education & Welfare Schedule 8 TUIA Lodge - Income								
1716		FEES & CHARGES - PROPERTY LEASES	(51,092)	(29,797)	(34,061)	0	(51,092)	
1703		*NOT IN USE* - BASIC DAILY CARE FEE	0	0	0	0	0	
		Total Operating Income TUIA Lodge	**-51,092**	**-29,797**	**-34,061**	**0**	**-51,092**	
Education & Welfare Schedule 8 Care Families and Children - Expenditure								
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	8,643	5,018	5,052	6	8,649	
4052		LIONS CLUB BUILDING ALLNUT ST	2,754	1,603	1,560	193	2,947	
4336		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	82	82	82	CP 1.1.3
4337		ADMIN SALARIES REALLOCATED	1,190	693	751	0	1,190	
4347		GENERAL ADMIN COSTS REALLOCATED	383	217	304	0	383	
5932		1ST DONNYBROOK SCOUT BLDG	972	555	1,116	170	1,142	
6002		BALINGUP COMMUNITY CENTRE	321	182	98	0	321	
9057		CHILD CARE AND AFTER SCHOOL CARE NEEDS ANALYSIS	5,000	2,914	0	0	5,000	CP 1.1.3
		Total Operating Expenditure Care Families and Children	**19,263**	**11,182**	**8,963**	**452**	**19,714**	
Education & Welfare Schedule 8 Care Families and Children - Income								
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	(1,162)	(1,058)	0	(2,001)	
4003		REIMBURSEMENTS	(1,250)	(728)	(1,088)	0	(1,250)	
		Total Operating Income Care Families and Children	**-3,251**	**-1,890**	**-2,146**	**0**	**-3,251**	
Education & Welfare Schedule 8 Community & Youth Development - Expenditure								
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	42,301	24,669	26,685	0	42,301	
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	33,005	19,249	26,182	0	33,005	
4652		COMM. DEV. INITIATIVES	9,120	5,315	302	(4,120)	5,000	
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,799	2,212	190	0	3,799	
4802		DBK MOUNTAIN BIKE PROJECT	12,500	12,500	12,002	9,850	22,350	
4812		EMPLOYEE PROVISIONS - COMMUNITY & YOUTH DEVELOPMENT	0	0	0	0	0	
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	167,411	97,649	81,447	(21,000)	146,411	Vacant position for a period of time

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
4832		SUPERNNUATION COMMUNITY DEVELOPMENT OFFICER	21,217	12,373	11,048	(1,200)	20,017	
4842		INSURANCE COMMUNITY DEVELOPMENT	11,529	10,832	9,631	(1,898)	9,631	
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,830	1,064	1,128	(155)	1,675	
5522		SENIOR WEEK FUNCTION	803	462	0	0	803	
7752		AUSTRALIA DAY EVENT	5,351	3,117	12,316	8,000	13,351	
		Total Operating Expenditure Community & Youth Development	**308,865**	**189,442**	**180,930**	**-10,523**	**298,342**	
Education & Welfare Schedule 8 Community & Youth Development - Income								
0283		GRANTS - PROGRAMS (AUSTRALIA DAY)	0	0	(8,000)	(8,000)	(8,000)	
3403		CONTRIBUTIONS	(200)	(112)	0	0	(200)	
5963		REIMBURSEMENTS - EMPLOYEES	(200)	(112)	0	0	(200)	
4962		GRANTS - DBK MOUNTAIN PROJECT	(10,000)	(10,000)	(10,000)	0	(10,000)	
		Total Operating Income Community & Youth Development	**-10,400**	**-10,224**	**-18,000**	**-8,000**	**-18,400**	
Education & Welfare Schedule 8 Other Welfare - Expenditure								
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,657	1,657	2,136	479	2,136	
1037		ASSET MTC/REFURB - WELL AGED UNIT	0	0	0	0	0	
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,140	1,246	404	0	2,140	
1067		WORKERS COMP INSURANCE - WELL AGED	1,963	1,962	2,494	530	2,494	
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,602	2,100	1,646	0	3,602	
1747		UTILITY CHARGES - (MINN COTTS U1-4)	5,259	3,052	664	0	5,259	
1757		CONTRACTORS - (MINN COTTS U1-4)	10,348	6,012	3,519	0	10,348	
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	982	982	1,172	190	1,172	
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,140	1,246	687	0	2,140	
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,602	2,100	2,389	0	3,602	
6212		DEPRECIATION (MINN COTTS 1-4)	7,125	4,153	4,197	0	7,125	
6222		DEPRECIATION (MINN COTTS 5-8)	2,457	1,428	1,447	0	2,457	
6232		DEPRECIATION (MINN COTTS 9-12)	3,098	1,806	1,825	0	3,098	
6242		DEPRECIATION (LANG VILLS 1-6)	3,840	2,235	2,262	0	3,840	
6252		DEPRECIATION (LANG VILLS 7-9)	5,139	2,996	3,027	0	5,139	
6812		BRIDGE ST PROJECT	0	0	0	0	0	
6931		P/L SALE OF ASSETS (WEL)	0	0	225,000	225,000	225,000	Actual - Non Cash
7107		SALARIES - DIRECT ALLOCATION	46,942	27,378	18,748	(12,000)	34,942	Savings
7117		SUPER - DIRECT ALLOCATION	3,533	2,058	2,009	0	3,533	
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,964	1,715	1,528	0	2,964	
8017		CONTRACTORS - (MINN COTTS U5-8)	9,828	5,711	3,157	0	9,828	
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	940	940	1,146	205	1,146	
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,140	1,246	933	0	2,140	
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,602	2,100	2,235	0	3,602	
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,708	2,151	1,039	0	3,708	
8077		CONTRACTORS - (MINN COTTS U9-12)	9,828	5,711	3,976	0	9,828	
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	1,075	1,075	1,517	442	1,517	
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,140	1,246	658	0	2,140	
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,602	2,100	1,469	0	3,602	
9027		UTILITY CHARGES (LANG VILL U1-6)	6,823	3,971	3,645	0	6,823	
9037		CONTRACTORS (LANG VILL U1-6)	17,857	10,389	6,021	0	17,857	
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,304	2,304	2,920	616	2,920	
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,058	1,197	1,034	0	2,058	
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,602	2,100	817	0	3,602	
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,705	3,325	4,526	0	5,705	
9087		UTILITY CHARGES (LANG VILLS U7-9)	3,013	1,750	1,065	0	3,013	
9097		CONTRACTORS (LANG VILLS U7-9)	10,744	6,248	3,853	0	10,744	
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	14,343	8,362	9,049	0	14,343	
9107		OPERATION COSTS ASSOCIATED WITH CAPITAL RENEWAL PROJECT - SHERP	98,407	57,399	68,704	0	98,407	
9117		RECONILIATION ACTION PLAN	3,000	1,745	275	0	3,000	CP 1.4.1
		Total Operating Expenditure Other Welfare	**311,509**	**185,197**	**393,193**	**215,462**	**526,971**	
Education & Welfare Schedule 8 Other Welfare - Income								
1113		REIMBURSE BRIDGE ST	0	0	0	0	0	
1173		FEES & CHARGES - LEASE MINNINUP COTTAGES U 5-8	(15,950)	(9,300)	(10,117)	1,759	(14,191)	
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(2,267,811)	(1,322,810)	(1,147,140)	0	(2,267,811)	
1683		REIMBURSEMENTS	0	0	(1,935)	(1,935)	(1,935)	
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(36,344)	(21,197)	(9,963)	0	(36,344)	
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(57,230)	(33,381)	(21,032)	0	(57,230)	
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,783)	(16,204)	(15,898)	0	(27,783)	
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(30,020)	(17,506)	(14,426)	0	(30,020)	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
7503		DONATIONS - OTHER WELFARE	0	0	0	0	0	
		Total Operating Income Other Welfare	**-2,435,137**	**-1,420,398**	**-1,220,510**	**-176**	**-2,435,313**	
Education & Welfare Schedule 8								
Pre-School - Expenditure								
0982		DEPRECIATION (EDUC)	11,375	6,631	6,700	0	11,375	
		Total Operating Expenditure Pre-School	**11,375**	**6,631**	**6,700**	**0**	**11,375**	
Education & Welfare Schedule 8								
Other Education - Expenditure								
1002		TELECENTRE MAINTENANCE	3,355	1,946	1,760	(192)	3,163	
1012		SCHOLARSHIPS	300	170	300	0	300	
		Total Operating Expenditure Other Education	**3,655**	**2,116**	**2,060**	**-192**	**3,463**	
Community Amenities - Schedule 10								
Sanitation-Household Refuse - Expenditure								
1762		KERBSIDE GENERAL WASTE SERVICES	278,560	162,463	156,108	(7,000)	271,560	
	W001	SALARIES & WAGES	58,337	34,025	35,925	2,000	60,337	
	W030	SUPERANNUATION	4,061	2,366	4,360	(1,993)	2,068	
	W031	KERBSIDE GENERAL WASTE COLLECTION	195,270	113,895	103,454	0	195,270	
	W032	WASTE BIN DELIVERIES	19,529	11,386	10,399	0	19,529	
	W033	SPAREPARTS, REPAIRS & DELIVERY FEES	1,363	791	1,970	0	1,363	
1772		WASTE MANAGEMENT FACILITIES	545,512	318,167	333,388	33,643	579,155	Clear portion of a historical pile of mattresses
	W002	DONNYBROOK RUBBISH SITES MTC	12,293	7,156	5,994	(244)	12,049	CP 5.3.1
	W0021	DWMF SITE MANAGEMENT	275,675	160,797	160,676	0	275,675	
	W0022	DWMF WASTE COLLECTION, TRANSPORT, AND PROCESSING	64,000	37,329	57,899	34,000	98,000	
	W019	BTS SITE MAINTENANCE	7,828	4,559	1,205	(114)	7,714	
	W0191	BTS SITE MANAGEMENT CONTRACT	145,716	84,994	84,961	0	145,716	
	W0192	BALINGUP RUBBISH SITES MTC	40,000	23,332	22,653	0	40,000	
1782		KERBSIDE RECYCLING SERVICES	168,660	98,370	116,903	0	168,660	
	W037	KERBSIDE RECYCLING COLLECTION	92,360	53,869	61,117	0	92,360	
	W038	KERBSIDE RECYCLING PROCESSING	76,300	44,501	55,786	0	76,300	
1802		KERBSIDE ORGANIC SERVICES (FOGO)	175,936	102,619	89,516	0	175,936	
	W025	ORGANICS DISPOSAL FEES	67,936	39,625	55,067	0	67,936	
	W042	ORGANICS BIN DELIVERY & COLLECTIONS	108,000	62,994	34,449	0	108,000	
1812		DEPRECIATION (REFUSE)	51,619	30,105	12,611	0	51,619	
2202		DWER Licence Renewal Application	15,000	8,747	2,665	0	15,000	
	W044	DWER Licence Renewal Application	15,000	8,747	2,665	0	15,000	
2242		INSURANCE WASTE MANAGEMNT	2,588	2,586	6,319	3,732	6,319	
2252		VEHICLE EXPENSES	5,250	3,059	3,618	0	5,250	
2262		WASTE EDUCATION AND CUSTOMER SERVICE	16,430	9,580	6,521	0	16,430	CP 5.1.1
2552		REFUSE COLL - PUBLIC BINS	181,528	105,867	98,507	0	181,528	
	M017	REFUSE COLLECTION STREET BINS	181,528	105,867	98,507	0	181,528	
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	10,729	6,253	8,511	0	10,729	
3422		RURAL RECYLING SVCE. - SHIRE STAFF	0	0	90	0	0	
	W021	RURAL RECYCLING SERVICE	0	0	90	0	0	
3602		REGIONAL WASTE MANAGEMENT	10,000	0	0	0	10,000	CP 5.3.2
4202		WASTE STRATEGIC PLANNING	0	0	909	0	0	
5472		EMPLOYEE PROVISIONS - WASTE	0	0	0	0	0	
7362		AMORTISATION (INTANGIBLE ASSETS)	68,000	39,662	41,041	0	68,000	
7372		CHANGE IN PROVISION (DISCOUNT)	0	0	0	0	0	
8782		ASSET REVAL EXPENSE WRITTEN TO P&L	0	0	0	0	0	
9322		ADMIN SAL ALLOCATED - SANITATION	32,084	18,710	20,240	0	32,084	
9927		FRINGE BENEFITS TAX - WASTE	2,334	1,358	1,754	0	2,334	
		Total Expenditure Sanitation Household Refuse	**1,564,230**	**907,546**	**898,703**	**30,374**	**1,594,604**	
Community Amenities - Schedule 10								
Sanitation-Household Refuse - Income								
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(3,500)	(2,037)	(1,283)	0	(3,500)	
1573		REIMBURSEMENTS - DBK REFUSE SITE	0	0	0	0	0	
1241		CONTRIBUTION - CLAY STOCKPILE	0	0	0	0	0	
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(921,601)	(921,601)	(920,792)	0	(921,601)	
1813		FEES & CHARGES - SUNDRY	0	0	0	0	0	
1833		FEES & CHARGES - WASTE MANAGEMENT LEVY	0	0	0	0	0	
2003		FEES & CHARGES - REFUSE SITE DBK	(30,000)	(17,499)	(11,829)	10,000	(20,000)	Projected Actual
6223		REIMBURSEMENTS	(600)	(345)	(325)	0	(600)	
		Total Income Sanitation Household Refuse	**-955,701**	**-941,482**	**-934,228**	**10,000**	**-945,701**	
Community Amenities - Schedule 10								
Other Sanitation - expenditure								
1902		LITTER CONTROL	4,000	2,331	0	0	4,000	
		Total Expenditure Other Sanitation	**4,000**	**2,331**	**0**	**0**	**4,000**	
Community Amenities - Schedule 10								
Other Sanitation - Income								
1933		FEES & CHARGES - FINES	(200)	(112)	(259)	0	(200)	
		Total Income Other Sanitation	**-200**	**-112**	**-259**	**0**	**-200**	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
Community Amenities - Schedule 10 Urban Stormwater Drainage - expenditure								
2002		NONEYCUP CREEK	6,000	3,495	132	0	6,000	
2012		BALINGUP DRAIN	1,622	945	1,066	0	1,622	
5047		BLACKWOOD RIVER MTCE	2,000	1,162	515	0	2,000	
5057		PRESTON RIVER MTCE	2,163	1,260	153	0	2,163	
			0	0	0	0	0	
		Total Expenditure Urban Stormwater Drainage	**11,786**	**6,862**	**1,865**	**0**	**11,786**	
Community Amenities - Schedule 10 Protection of Environment - expenditure								
2072		LANDCARE DEV./ENV. PLNG.	6,490	3,780	1,103	0	6,490	
3612		ABANDONED VEHICLES	535	308	0	0	535	
4207		ADMIN SALARIES REALLOCATED	4,046	2,359	2,553	0	4,046	
4217		GENERAL ADMIN COSTS REALLOCATED	1,635	952	1,297	0	1,635	
5332		OFFICE EXPNSES - NATURAL RESOURCE MGMT	1,848	1,307	1,826	786	2,634	
5612		WAGES (NATURAL RESOURCE MGMT.)	28,117	16,398	16,098	0	28,117	
5622		SUPER - NATURAL RESOURCE MGMT	4,005	2,333	2,368	0	4,005	
7252		BIODIVERSITY MGMT PROJECT	20,000	10,000	3,455	3,500	23,500	
7502		NORTH BALINGUP RESERVES	2,091	1,211	0	0	2,091	
		Total Expenditure Protection of Environment	**68,767**	**38,648**	**28,700**	**4,286**	**73,053**	
Community Amenities - Schedule 10 Protection of Environment - income								
1131		REIMBURSEMENT	0	0	(500)	(500)	(500)	
1141		FEES & CHARGES - SUNDRY	(840)	(485)	0	0	(840)	
1373		BIODIVERSITY MGMT PROGRAM GRANTS	(20,000)	(5,000)	(3,455)	0	(20,000)	
		Total Income Protection of Environment	**-20,840**	**-5,485**	**-3,955**	**-500**	**-21,340**	
Community Amenities - Schedule 10 Town Planning & Regional Development - Expenditure								
0626		ADMIN EMP COSTS REALLOC TO TOWN PLAN	52,715	30,747	33,255	0	52,715	
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLAN	29,340	17,112	23,274	0	29,340	
2022		LEGAL EXPENSES	20,000	11,666	16,947	8,000	28,000	
2052		TP CONFERENCE EXPENSES	2,104	1,225	155	0	2,104	
2122		TOWN PLANNING SALARIES	251,604	146,756	106,361	10,000	261,604	Payout of entitlements
2142		OFFICE EXPENSES (TP)	2,263	1,309	1,837	(58)	2,204	
2162		MOTOR VEHICLE EXPENSES	14,770	8,612	6,968	0	14,770	
2172		TOWN PLANNING GENERAL	5,145	2,998	131	(3,145)	2,000	CP 6.1.3
2177		HERITAGE FRAMEWORK REVIEW	12,049	7,023	0	(5,049)	7,000	CP 7.1.1
2272		TOWN PLANNING ADVERTISING COSTS	2,058	1,197	0	0	2,058	
4456		TOWN PLANNING - CONTRACT LABOUR & RELIEF	0	0	0	0	0	
5242		TOWN PLANNING RECRUIT & RELIEF EXP	10,000	5,833	2,435	5,000	15,000	
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,070	623	0	0	1,070	
6172		EMPLOYEE INSURANCE - WORKERS COMP	12,433	12,432	12,150	(283)	12,150	
7102		SUPERANNUATION (TP)	22,339	13,026	11,953	0	22,339	
7182		EMPLOYEE PROVISIONS - TOWN PLANNING	0	0	0	0	0	
7302		LSL CONTRIBUTION	0	0	0	0	0	
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,640	6,204	7,786	3,000	13,640	
7562		LAND ADMINISTRATION - TOWN PLANNING	8,232	4,797	0	(4,232)	4,000	
7642		STRATEGIC PLANNING - TOWN PLANNING	17,775	10,364	0	(7,775)	10,000	CP 6.1.1 & CP 6.1.2
		Total Expenditure Town Planning & Regional Development	**474,536**	**281,924**	**223,253**	**5,458**	**479,995**	
Community Amenities - Schedule 10 Town Planning & Regional Development - Income								
2223		FEES & CHARGES - APPLICATIONS	(39,000)	(22,744)	(24,799)	0	(39,000)	
2243		REIMBURSEMENTS	(200)	(112)	0	0	(200)	
2593		GRANTS - DEPT LANDS & HERITAGE	0	0	0	0	0	
		Total Income Town Planning & Regional Development	**-39,200**	**-22,856**	**-24,799**	**0**	**-39,200**	
Community Amenities - Schedule 10 Other Community Amenities - Expenditure								
2302		DBK CEMETERY MNTCE	54,857	31,971	53,954	10,066	64,923	Projected Actual
2312		BLN CEMETERY MNTCE	23,415	13,640	15,120	0	23,415	
2322		PUBLIC CONVENIENCES	240,014	139,973	127,025	(314)	239,701	
2342		TIDY TOWNS PROGRAMME	535	308	0	0	535	
2372		DEPRECIATION (OCA)	15,417	8,990	11,158	0	15,417	
2404		VILLAGE GREEN TOILETS	6,730	3,915	900	97	6,827	
4227		ADMINISTRATION SALARIES REALLOCATED	11,786	6,869	7,435	0	11,786	
4237		GENERAL ADMIN COSTS REALLOCATED	4,145	2,415	3,288	0	4,145	
4932		UPPER PRESTON CEMETERY	6,284	3,647	4,277	0	6,284	
5232		SALARIES - OTHER COMM AMENITIES	12,258	7,149	0	(12,258)	0	Allocated within separate Budget
5882		SUPERANNUATION (COMM AMENITIES.)	1,409	819	106	(1,209)	200	
6142		EMPLOYEE INSURANCE - WORKERS COMP	290	290	2,721	2,431	2,721	
		Total Expenditure Other Community Amenities	**377,140**	**219,986**	**225,984**	**-1,187**	**375,954**	
Community Amenities - Schedule 10 Other Community Amenities - Income								
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,116)	(2,396)	(711)	1,500	(2,616)	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
2363		FEES & CHARGES - CEMETERY LICENSES	(840)	(485)	(6,780)	(6,160)	(7,000)	
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	(11,666)	(15,374)	(4,000)	(24,000)	
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,145)	(2,998)	(5,427)	(2,500)	(7,645)	
2403		DONATION TIDY TOWNS	0	0	0	0	0	
2415		GRANT INCOME LRCI TOILETS AND ABLUTIONS	(80,000)	0	0	0	(80,000)	
		Total Income Other Community Amenities	**-110,101**	**-17,545**	**-28,292**	**-11,160**	**-121,261**	
Recreation & Culture - Schedule 11 **Public Halls & Civic Centres - Expenditure**								
2412		PUBLIC HALLS - DBK	38,381	22,482	19,130	970	39,351	
2422		PUBLIC HALLS - BLN	21,077	12,380	11,248	1,555	22,632	
2432		PUBLIC HALLS - KIRUP	5,723	3,325	3,918	63	5,786	
2442		PUBLIC HALLS - NOGGERUP	6,286	3,661	3,723	91	6,377	
2452		DEPRECIATION (HALLS)	195,639	114,112	115,291	0	195,639	
2462		PUBLIC HALLS - NEWLANDS	4,371	2,538	2,032	(92)	4,279	
2472		PUBLIC HALL- BROOKHAMPTON	5,094	2,968	2,410	(82)	5,012	
2482		PUBLIC HALL - YABBERUP	4,688	2,730	2,611	(218)	4,470	
4357		ADMIN SALARIES REALLOCATED	11,616	6,771	7,328	0	11,616	
4367		GENERAL ADMIN COSTS REALLOCATED	4,377	2,550	3,472	0	4,377	
		Total Expenditure Public Halls & Civic Centres	**297,252**	**173,517**	**171,164**	**2,286**	**299,538**	
Recreation & Culture - Schedule 11 **Public Halls & Civic Centres - Income**								
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(4,000)	(2,331)	(3,450)	(2,000)	(6,000)	
2443		FEES & CHARGES - BALINGUP HALL HIRE	(2,100)	(1,220)	(131)	1,500	(600)	
7053		FEES & CHARGES - PROPERTY LEASES	(1,889)	(1,099)	(425)	0	(1,889)	
0465		GRANTS (CAPITAL) - ASSETS	(196,350)	(12,000)	0	0	(196,350)	
		Total Income Public Halls & Civic Centres	**-204,339**	**-16,650**	**-4,006**	**-500**	**-204,839**	
Recreation & Culture - Schedule 11								
2657		SOFTWARE LICENSING - DBK REC CENTRE	26,204	15,280	22,073	0	26,204	
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	2,205	1,468	0	3,788	
2717		STAFF UNIFORM - DBK REC CENTRE	2,354	1,372	230	0	2,354	
2722		REC CENTRE MTCE	10,208	5,943	7,079	0	10,208	
2727		INSURANCE - DBK REC CENTRE	23,195	23,195	21,594	(1,600)	21,594	
2732		SUPERANNUATION - DBK REC CENTRE	36,500	21,288	25,492	0	36,500	
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	17,413	17,412	18,421	1,008	18,421	
2742		SALARIES - DBK REC CENTRE	378,000	220,485	229,106	12,000	390,000	Increased patronage - offset with additional income
2747		COMMUNICATION - DBK REC CENTRE	3,425	1,995	1,863	0	3,425	
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	2,620	940	(1,000)	3,500	
2755		OPEN DAY RECREATION CENTRE	1,605	931	0	0	1,605	
2757		CLEANERS WAGES - DBK REC CENTRE	172	98	0	(172)	0	
2760		LEASE INTEREST EXPENSE - DBK REC CENTRE	0	0	2,135	2,754	2,754	
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,755	2,186	0	(3,755)	0	
2777		CLEANING MATERIALS - DBK REC CENTRE	3,210	1,869	1,144	0	3,210	
2787		GEN. BUILD MTC - DBK REC CENTRE	7,491	4,368	9,704	4,000	11,491	
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,675	1,556	1,394	0	2,675	
2802		CONFERENCE & TRAINING - DBK REC CENTRE	6,261	3,649	3,806	0	6,261	
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,491	4,368	2,442	(1,000)	6,491	
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	14,225	8,292	8,161	4,900	19,125	
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,491	4,368	7,191	520	8,011	
2837		WATER (POOL) - DBK REC CENTRE	9,691	5,651	3,915	0	9,691	
2847		CHEMICALS (POOL) - DBK REC CENTRE	14,052	8,192	5,348	(2,000)	12,052	
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,926	1,120	0	(1,000)	926	
2867		ELECTRICITY - DBK REC CENTRE	60,000	34,998	32,244	0	60,000	
2877		POOL PLANT MTCE - DBK REC CENTRE	15,558	9,074	2,664	(3,000)	12,558	
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,702	6,239	7,752	0	10,702	
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,210	1,869	2,203	0	3,210	
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	856	497	1,357	0	856	
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,926	1,120	132	0	1,926	
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,702	6,239	7,256	2,500	13,202	
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,351	3,117	1,003	(2,000)	3,351	
2947		KIOSK MAINTENANCE - DBK REC CENTRE	535	308	153	0	535	
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	107	56	0	0	107	
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,140	1,246	882	(1,000)	1,140	
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	535	308	146	0	535	
2987		FUNCTION AREA MTCE - DBK REC CENTRE	2,808	1,633	1,834	0	2,808	
2997		GYM BUILDING MTCE - DBK REC CENTRE	535	308	487	0	535	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,675	1,556	0	(500)	2,175	
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,070	623	0	0	1,070	
3027		GYM PROGRAM COSTS - DBK REC CENTRE	15,470	9,020	8,040	(500)	14,970	
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,297	3,670	4,907	2,000	8,297	
3047		UMPIRE FEES - DBK REC CENTRE	2,646	1,540	1,280	600	3,246	
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,140	1,246	1,106	0	2,140	
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	642	371	10	0	642	
3077		ADMIN SALARIES REALLOCATED	100,681	58,722	63,514	0	100,681	
3127		GENERAL ADMIN COSTS REALLOCATED	49,230	28,710	39,052	0	49,230	
3137		DEPRECIATION - REC CENTRE	135,000	78,743	89,428	0	135,000	
3442		RECREATION CENTRE STOCK WRITTEN OFF	107	56	32	0	107	
3497		CONTRACT CLEANERS - DBK REC CENTRE	22,800	13,297	10,053	(1,000)	21,800	
3507		VEHICLE EXPENSES - DBK REC CENTRE	8,000	4,664	1,956	0	8,000	
3517		FRINGE BENEFITS TAX - DBK REC CENTRE	5,500	3,206	4,133	0	5,500	
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	1,197	973	0	2,056	
		Total Expenditure Recreation Centre	**1,054,914**	**632,076**	**656,104**	**11,755**	**1,066,669**	
Recreation & Culture - Schedule 11 Recreation Centre - Income								
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,099)	(1,220)	(1,047)	0	(2,099)	
1151		FEES & CHARGES - SQUASH CENTRE	(210)	(119)	(291)	0	(210)	
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(95,632)	(55,780)	(71,116)	(3,000)	(98,632)	
1211		FEES & CHARGES - FUNCTION LOUNGE	(1,500)	(870)	(2,590)	0	(1,500)	
1221		FEES & CHARGES - STADIUM	(25,000)	(14,580)	(15,009)	(5,000)	(30,000)	
1231		FEES & CHARGES - SUNDRY	(52)	(28)	0	0	(52)	
1251		FEES & CHARGES - GROUP FITNESS	(3,000)	(1,745)	(8,090)	(6,500)	(9,500)	
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(13,500)	(7,870)	(9,273)	0	(13,500)	
2563		FEES & CHARGES - POOL	(120,000)	(69,996)	(79,984)	(5,000)	(125,000)	
2643		FEES & CHARGES - CRECHE	(1,050)	(609)	(1,125)	0	(1,050)	
2823		REIMB DBK REC CENTRE	(1,500)	(870)	0	0	(1,500)	
3048		LRCI GRANT FUNDING - (REC CENTRE)	(140,000)	0	0	0	(140,000)	
		Total Income Recreation Centre	**-403,543**	**-153,687**	**-188,525**	**-19,500**	**-423,043**	
Recreation & Culture - Schedule 11 Other Recreation & Sport - Expenditure								
2607		STATION SQUARE	63,164	36,813	40,392	124	63,288	
2642		PARKS & RESERVES GENERAL	883,776	515,415	458,388	(11,022)	872,754	Projected Actual
2652		BLN REC CENTRE	2,976	1,736	5,716	1,947	4,924	
2662		EGAN PARK	106,505	62,054	75,002	(616)	105,889	
2672		MITCHELL PARK	104,893	61,156	57,831	940	105,833	
2677		VIN FARLEY PARK	4,535	2,641	0	0	4,535	
2692		MITCHELL PARK - TENNIS CLUB	1,480	854	1,216	(422)	1,058	
2702		DEPRECIATION (ORS)	528,869	308,484	330,521	0	528,869	
2712		BLN PARKS & RESERVES	344,674	200,981	184,499	(5,388)	339,286	CP 6.4.2
2782		INDIGENOUS MURAL PROJECT	10,000	5,833	0	0	10,000	
2812		INTEREST ON LOAN (REC)	0	0	309	0	0	
3346		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	16,163	16,163	16,163	Actual
4247		ADMINISTRATION SALARIES REALLOCATED	61,044	35,602	38,509	0	61,044	
4257		GENERAL ADMIN COSTS REALLOCATED	14,616	8,521	11,595	0	14,616	
5652		WALK TRAILS	2,857	1,659	0	0	2,857	
5722		HORSEMANS CLUB - BEELERUP	0	0	271	271	271	
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	0	0	256	0	0	
7712		KIRUP PARKS & RESERVES	50,216	29,229	23,025	(1,560)	48,657	
7722		NOGGERUP PARK	7,065	4,106	4,911	0	7,065	
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	4,307	3,497	0	7,389	
		Total Expenditure Other Recreation & Sport	**2,194,059**	**1,279,391**	**1,252,099**	**437**	**2,194,496**	
Recreation & Culture - Schedule 11 Other Recreation & Sport - Income								
2323		DONATIONS - FUNPARK	(900)	(520)	(661)	0	(900)	
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	(15,020)	(8,759)	(8,974)	0	(15,020)	
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	(2,900)	(2,775)	0	(4,981)	
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	(840)	(492)	0	(1,443)	
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,267)	(1,318)	(1,286)	981	(1,286)	
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(14,092)	(8,215)	0	0	(14,092)	
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,518)	(882)	(1,518)	0	(1,518)	
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(21,000)	(12,247)	(11,424)	0	(21,000)	
2803		FEES & CHARGES - RESERVE HIRE	(1,271)	(735)	(382)	271	(1,000)	
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	(490)	(660)	(9,000)	(9,850)	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,000)	(581)	(500)	0	(1,000)	
3015		GRANT - WA FOOTBALL CLUB	(200,000)	0	0	0	(200,000)	
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,302,607)	(1,385,000)	(1,382,965)	0	(5,302,607)	
7085		CONTRIBUTIONS (CAPITAL) - ASSETS	(3,000,000)	(3,000)	(2,299)	0	(3,000,000)	
		Total Income Other Recreation & Sport	**-8,566,948**	**-1,425,487**	**-1,413,937**	**-7,748**	**-8,574,697**	
Recreation & Culture - Schedule 11 Libraries - Expenditure								
2902		SALARIES - DBK LIBRARY	131,680	76,804	68,208	(10,000)	121,680	Projected Actual
2912		SUPERANNUATION - DBK LIBRARY	15,037	8,768	7,454	(1,000)	14,037	
2922		BOOK STOCK - DBK LIBRARY	535	308	0	(35)	500	
2932		BLN LOST/DAMAGED BOOKS	214	119	0	(14)	200	
2972		GENERAL EXPENSES BLN	5,000	2,907	775	(2,569)	2,431	
2982		EMPLOYEE PROVISIONS - LIBRARY	0	0	0	0	0	
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	53,523	31,216	42,458	0	53,523	
3012		SALARIES BLN LIBRARY	20,254	11,813	11,563	(3,000)	17,254	
3022		SUPERANNUATION BLN LIB	1,892	1,099	1,184	500	2,392	
3052		DEPRECIATION - DBK LIB	121,466	70,850	28,855	0	121,466	
3147		STAFF UNIFORMS - DBK LIBRARY	1,070	623	0	(70)	1,000	
3152		DEPRECIATION BLN LIBARY	1	0	0	(1)	0	
3157		STAFF TRAINING - DBK LIBRARY	2,104	1,225	0	(1,000)	1,104	
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	364	79	(28)	600	
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,674	2,142	1,102	(500)	3,174	
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,058	1,197	463	(558)	1,500	
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,816	2,807	4,612	500	5,316	
3227		POSTAGE & FREIGHT - DBK LIBRARY	2,821	1,640	288	(1,321)	1,500	
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,140	1,246	1,758	500	2,640	
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,140	1,246	0	(2,140)	0	
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	4,600	2,681	520	(2,000)	2,600	
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,140	1,246	3,289	1,149	3,289	
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,675	1,556	0	(1,275)	1,400	
3337		ELECTRICITY - DBK LIBRARY	6,606	3,850	3,293	0	6,606	
3347		WATER - DBK LIBRARY	1,622	945	593	0	1,622	
3357		GAS - DBK LIBRARY	541	315	0	(541)	0	
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,140	1,246	2,144	600	2,740	
3377		WORKERS COMP INSURANCE - DBK LIBRARY	7,280	7,280	7,337	57	7,337	
3387		INSURANCE - DBK LIBRARY	2,406	2,406	2,212	(194)	2,212	
5662		BUILDING MAINTENANCE - DBK LIBRARY	6,000	3,495	0	(3,000)	3,000	
9422		ADMIN SAL ALLOCATED - LIBRARIES	87,241	50,885	55,036	0	87,241	
		Total Expenditure Libraries	**494,304**	**292,279**	**243,221**	**-25,940**	**468,364**	
Recreation & Culture - Schedule 11 Libraries - Income								
2963		REIMBURSEMENTS - SUNDRY	(250)	(140)	(163)	0	(250)	
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	(28)	0	50	0	
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	(28)	0	50	0	
		Total Income Libraries	**-350**	**-196**	**-163**	**100**	**-250**	
Recreation & Culture - Schedule 11 Other Culture - Expenditure								
1382		ARTS ACQUISITION PRIZE	1,500	870	1,504	4	1,504	
1777		P/L SALE OF ASSET	0	0	536,640	536,640	536,640	Actual Non Cash - correction to Balingup Community Assets removed from Shire Asset register
3082		DONNYBROOK MUSEUM	400	224	5,587	5,265	5,665	
3952		RAILWAY STATION	3,223	1,864	5,066	5,217	8,440	
4267		GENERAL ADMIN COSTS REALLOCATED	600	345	476	0	600	
5272		PROMOTION OF COMMUNITY EVENTS	40,000	23,311	2,491	(17,000)	23,000	Family Concert & Movie Nights
7592		DEPRECIATION (OCUL)	26,597	15,511	7,955	0	26,597	
9432		ADMIN SALARIES REALLOCATED	1,830	1,064	1,155	0	1,830	
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	196,103	159,095	0	336,202	
		Total Other Culture Expenditure	**410,353**	**239,292**	**719,970**	**530,126**	**940,478**	
Recreation & Culture - Schedule 11 Other Culture - Income								
0493		FEES & CHARGES - PROPERTY LEASES	(3,672)	(3,672)	(3,672)	0	(3,672)	
7573		REIMBURSEMENTS INC. INSURANCE CLAIMS	0	0	(3,802)	(3,802)	(3,802)	
7603		FEES & CHARGES - SUNDRY	0	0	(1,282)	(1,282)	(1,282)	
		Total Other Culture Income	**-3,672**	**-3,672**	**-8,756**	**-5,084**	**-8,756**	
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Expenditure								
3230		DEPRECIATION (RCO)	3,860,813	2,252,007	2,318,957	0	3,860,813	
		Total Construction Streets, Roads, Bridges & Depots. - Expenditure	**3,860,813**	**2,252,007**	**2,318,957**	**0**	**3,860,813**	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
Transport - Schedule 12 Construction Streets, Roads, Bridges & Depots - Income								
0325		GRANTS - BLACK SPOTS	(719,457)	(199,333)	(135,257)	0	(719,457)	
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	(75,332)	(74,581)	0	(275,000)	
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(68,800)	(24,500)	(24,500)	0	(68,800)	
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(2,991,300)	(10,000)	(10,265)	2,871,035	(120,265)	Capital Bridge Funding - projects deferred
3261		GRANT REVENUE - LRCI	(309,388)	0	0	0	(309,388)	
3291		GRANTS - REGIONAL ROAD GROUP	(588,478)	(151,999)	(62,999)	0	(588,478)	
3331		GRANTS - ROADS TO RECOVERY	(420,000)	(50,000)	(49,762)	0	(420,000)	
3341		GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(65,000)	(7,000)	(6,950)	0	(65,000)	
		Total Construction Streets, Roads, Bridges & Depots - Income	**-5,437,423**	**-518,164**	**-364,314**	**2,871,035**	**-2,566,388**	
Transport - Schedule 12 Streets, Roads, Bridges & Depot Maintenance - Expenditure								
0150		DONNYBROOK TOWNSCAPE WORKS	11,834	6,897	600	0	11,834	
0160		KIRUP TOWN CENTRE DEVELOPMENT	5,917	3,446	0	0	5,917	
1402		RURAL PROPERTY NUMBERING SCHEME	3,174	1,838	1,755	0	3,174	
3350		DEPRECIATION (RMC)	1,301,828	759,354	770,136	0	1,301,828	
3370		STREET TREES & PRUNING	72,467	42,266	34,900	0	72,467	
3380		CROSSOVERS	2,206	1,283	391	0	2,206	
0190		RURAL ROADS (SEALED) MTCE.	405,316	236,407	248,000	0	405,316	
0200		RURAL ROADS (GRAVEL) MTCE.	555,628	324,086	340,698	0	555,628	
0210		URBAN ROADS (SEALED) MTCE.	123,425	71,979	54,074	0	123,425	
0220		URBAN ROADS (GRAVEL) MTCE.	21,902	12,755	10,964	0	21,902	
3410		GEN.MAINTENANCE - OTHER	0	0	2,817	0	0	
3420		LIGHTING OF STREETS	96,131	56,069	29,422	0	96,131	
3430		STREET CLEANING	82,320	48,015	33,643	0	82,320	
3450		BRIDGE MAINTENANCE	283,710	165,471	165,344	71,288	354,998	
3460		TRAFFIC SIGNS & CONTROL	15,000	8,747	4,556	0	15,000	
3470		DBK DEPOT MAINTENANCE	48,588	28,423	38,602	5,140	53,728	
3480		BLN DEPOT MAINTENANCE	17,142	10,008	9,658	5,432	22,573	
3550		ROAD ASSET MANAGEMENT	40,000	23,327	14,154	0	40,000	
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	19,000	11,078	1,081	0	19,000	
6961		P/L SALE OF ASSET (RMC)	32,488	18,948	14,674	0	32,488	
7082		BLN TOWN CENTRE WORKS	11,834	6,897	8,834	0	11,834	
9167		PARKING STRATEGY	15,000	8,747	0	(15,000)	0	CP 8.2.1
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	15,082	12,238	0	25,861	
		Total Streets, Roads, Bridges & Depot Mtc. - Expenditure	**3,190,769**	**1,861,123**	**1,796,538**	**66,860**	**3,257,629**	
Transport - Schedule 12 Streets, Roads, Bridges & Depot Maintenance - Income								
0683		FEES & CHARGES - SUNDRY	(525)	(301)	(843)	(318)	(843)	
0933		GRANTS - MRD DIRECT GRANTS	(201,180)	(201,180)	(201,180)	0	(201,180)	
3511		REIMBURSEMENTS	(39,559)	(23,073)	0	0	(39,559)	
3541		CONTRIBUTION TO WORKS	(53,007)	0	0	0	(53,007)	
7913		P/L SALE OF ASSET (RMC)	(39,442)	(23,003)	(15,122)	0	(39,442)	
		Total Streets, Roads, Bridges & Depot Mtc. - Income	**-333,713**	**-247,557**	**-217,144**	**-318**	**-334,031**	
Transport - Schedule 12 Private Works - Expenditure								
4292		PRIVATE WORKS	535	308	0	0	535	
		Total Private Works - Expenditure	**535**	**308**	**0**	**0**	**535**	
Transport - Schedule 12 Private Works - Income								
4323		FEES & CHARGES - PRIVATE WORKS	(500)	(287)	0	0	(500)	
		Total Private Works - Income	**-500**	**-287**	**0**	**0**	**-500**	
Economic Services - Schedule 13 Rural Services - Expenditure								
3402		DEPRECIATION (RURAL)	2,267	1,318	2,888	0	2,267	
3842		NOXIOUS WEEDS/PEST PLANTS	35,000	20,413	21,813	0	35,000	
3852		VERMIN CONTROL	535	308	0	0	535	
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,176	681	976	43	1,219	
9482		ADMIN SALL ALLOCATED	3,416	1,988	2,155	0	3,416	
		Total Rural Services - Expenditure	**42,394**	**24,708**	**27,832**	**43**	**42,437**	
Economic Services - Schedule 13 Tourism & Area Promotion - Expenditure								
2192		DONNYBROOK TRANSIT PARK MAINTENANCE	51,050	29,750	22,412	(279)	50,771	
2862		FESTIVALS & COMMUNITY EVENTS	5,325	3,091	9,464	9,500	14,825	
3912		AREA PROMOTION	108,045	108,045	107,900	(145)	107,900	CP 13.1.1
	G050	DONNYBROOK REGIONAL TOURISM ASSOCIATION - SLA	35,000	35,000	35,000	0	35,000	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
	G051	BALINGUP AND DISTRICTS TOURISM ASSOCIATION - SLA	35,000	35,000	36,900	0	35,000	
	G052	DONNYBROOK BALINGUP CHAMBER OF COMMERCE - SLA	15,000	15,000	15,000	0	15,000	
	G053	PRESTON PRESS (DONNYBROOK CRC) - SLA	13,000	13,000	13,000	0	13,000	
	G054	BALINGUP ARTS AND CULTURAL HUB - SLA	8,000	8,000	8,000	0	8,000	
	G055	UNALLOCATED- SLA	2,045	2,045	0	0	2,045	
3922		DEPRECIATION (TOUR)	15,974	9,314	9,662	0	15,974	
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,538	3,227	3,493	0	5,538	
4287		GENERAL ADMIN COSTS REALLOCATED	1,982	1,155	1,572	0	1,982	
5422		EMPLOYEE PROVISIONS - TOURISM	0	0	0	0	0	
5832		SALARIES (TOURISM)	50,711	29,578	25,444	(12,000)	38,711	
5892		SUPERANNUATION (TOURISM)	4,567	2,660	2,786	0	4,567	
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,729	1,728	3,090	1,361	3,090	
7152		BALINGUP TRANSIT PARK MTCE.	46,653	27,195	19,696	(2,961)	43,692	
9937		BALINGUP TOURIST INFORMATION BAY	6,180	3,605	4,272	0	6,180	
		Total Tourism & Area Promotion - Expenditure	**297,754**	**219,348**	**209,792**	**-4,523**	**293,231**	
Economic Services - Schedule 13 Tourism & Area Promotion - Income								
0383		FEES & CHARGES - DBK TRANSIT PARK	(67,000)	(39,079)	(51,884)	(10,000)	(77,000)	
1253		CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0	0	
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	(114)	0	204	0	
3993		FEES & CHARGES - BALINGUP TRANSIT	(25,000)	(14,580)	(4,882)	0	(25,000)	
		Total Tourism & Area Promotion - Income	**-92,204**	**-53,773**	**-56,766**	**-9,796**	**-102,000**	
Economic Services - Schedule 13 Building Control - Expenditure								
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	42,948	25,047	27,093	0	42,948	
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	25,281	14,741	20,055	0	25,281	
4062		SALARIES (BLD)	145,689	84,975	84,561	0	145,689	
4072		SUPERANNUATION - BUILDING	24,345	14,195	11,249	(3,000)	21,345	
4082		CONTRACT LABOUR & RELIEF	6,240	3,635	500	3,000	9,240	
4112		VEHICLE EXPENSES - BLDNG	10,500	6,120	6,561	500	11,000	
4122		LEGAL EXPENSES	2,163	1,260	0	0	2,163	
4132		SUNDRY BUILDING EXPENSES	6,965	4,055	2,897	(1,000)	5,965	
4152		CONFERENCE & TRAINING BLD	2,104	1,225	0	(2,104)	0	
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,070	623	0	(1,070)	0	
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,769	5,768	7,035	1,266	7,035	
6971		P/L SALE OF ASSET (BLDG)	0	0	0	0	0	
9928		FRINGE BENEFITS TAX - BUILDING	6,370	3,712	4,677	0	6,370	
		Total Building Expenditure	**279,444**	**165,356**	**164,629**	**-2,408**	**277,035**	
Economic Services - Schedule 13 Building Control - Income								
4153		FEES & CHARGES - BUILDING LICENSES	(46,200)	(26,946)	(45,169)	(13,800)	(60,000)	
4163		FEES & CHARGES - COMMISSION BCITF	(446)	(259)	(231)	0	(446)	
4173		FEES & CHARGES - SUNDRY	(105)	(56)	(2,062)	(2,395)	(2,500)	
4183		FEES & CHARGES - FINES	(100)	(56)	0	0	(100)	
4193		REIMBURSEMENTS	(1,850)	(1,078)	(682)	0	(1,850)	
4213		FEES & CHARGES - COMMISSION BRB	(1,050)	(609)	(615)	0	(1,050)	
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	(1,423)	(2,703)	(255)	(2,703)	
		Total Building Income	**-52,199**	**-30,427**	**-51,462**	**-16,450**	**-68,649**	
Economic Services - Schedule 13 Other Economic Services - Expenditure								
1212		LAND DISPOSAL COSTS	10,702	6,239	0	(702)	10,000	
4232		YELLOW SAND PIT FENCING	0	0	0	0	0	
4252		DEPRECIATION (OES)	8,636	5,035	5,273	0	8,636	
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,596	1,507	1,742	0	2,596	
4772		BANK BUILDINGS (70 SW HWY DONNYBROOK)	12,646	7,361	5,680	(1,120)	11,526	
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	448	0	0	775	
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	169	98	8	0	169	
5812		RAC CHARGING STATION EXPENSES	1,927	1,120	4,096	6,000	7,927	
5001		P/L SALE OF ASSET (OTHER ECONOMIC SERVICES)	0	0	0	0	0	
		Total Other Economic Services -Expenditure	**37,451**	**21,808**	**16,800**	**4,179**	**41,629**	
Economic Services - Schedule 13 Other Economic Services - Income								
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	(3,327)	(525)	0	(5,712)	
4273		FEES & CHARGES - ROYALTIES	(27,541)	(16,062)	(15,307)	1,300	(26,241)	
4363		FEES & CHARGES - PROPERTY LEASES	(41,200)	(24,027)	(23,967)	0	(41,200)	
4773		P/L SALE OF ASSET (OTHER ECONOMIC)	0	0	0	0	0	

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
4793		REIMBURSEMENTS	(12,900)	(7,520)	(10,060)	(2,600)	(15,500)	
		Total Other Economic Services - Income	**-87,353**	**-50,936**	**-49,859**	**-1,300**	**-88,653**	
Economic Services - Schedule 13								
Economic Development - Expenditure								
9947		SALARIES (ECON DEV)	81,423	47,490	35,209	(26,400)	55,023	
9956		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	0	3,932	3,932	3,932	
9957		SUPERANNUATION (ECON DEV)	11,399	6,645	3,381	0	11,399	
9967		ADMIN SALARIES REALLOCATED TO ECON DEV	0	0	0	0	0	
9987		ECONOMIC DEVELOPMENT EXPENSES	30,000	17,499	500	(20,000)	10,000	
9177		ECONOMIC DEVELOPMENT STRATEGY	40,000	23,332	0	(40,000)	0	CP 9.2.1
9187		REGIONAL CHILDCARE WORKER PROGRAM	0	0	0	39,000	39,000	CP 9.2.1
		Total Other Economic Services - Income	**162,822**	**94,966**	**43,021**	**-43,468**	**119,354**	
Economic Services - Schedule 13								
Economic Development - Income								
9173		GRANT INCOME SWDC	(20,000)	0	0	20,000	0	CP 9.2.1
9183		GRANT INCOME - DEPT COMMUNITIES	0	0	0	(25,000)	(25,000)	
		Total Other Economic Services - Income	**-20,000**	**0**	**0**	**-5,000**	**-25,000**	
Other ty & Services - Schedule 14								
Public Works Overheads - Expenditure								
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	335,454	195,667	211,621	0	335,454	
0776		GEN ADMIN COSTS ALLOC TO PWO	161,673	94,301	128,248	0	161,673	
4352		ENGINEERING SUPERANNUATION	79,724	46,501	39,256	0	79,724	
4362		SUPERANNUATION - PWO	147,112	85,808	81,770	0	147,112	
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	24,592	33,763	0	42,167	
4402		SICK LEAVE	42,640	24,867	35,715	0	42,640	
4422		LONG SERVICE LEAVE	7,995	4,657	1,215	0	7,995	
4432		INSURANCE ON WORKS	23,605	13,769	22,209	(1,396)	22,209	
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	30,000	17,499	3,190	0	30,000	
4452		PROTECTIVE CLOTHING/EQUIP	25,000	14,580	6,233	0	25,000	
4462		CONFER & TRAIN EXPENSES	39,502	23,031	47,093	19,000	58,502	
4467		STAFF UNIFORMS	1,900	1,106	12	0	1,900	
4476		WORKERS COMPENSATION INSURANCE	57,205	57,204	28,098	(29,107)	28,098	
4602		GRATUITY PAYMENT	300	170	0	0	300	
4612		WORKERS COMPENSATION ALLOC.	201,200	117,355	127,733	0	201,200	
6752		JURY DUTY	0	0	0	0	0	
6782		HOLIDAY PAY -ANNUAL LEAVE	101,878	59,422	76,290	0	101,878	
6792		HOLIDAY PAY - PUB HOLS	49,443	28,836	29,611	0	49,443	
7422		LESS ALLOCATED TO W&S	(1,816,095)	(1,059,324)	(973,157)	0	(1,816,095)	
7672		OTHER OVERHEADS	13,395	7,809	10,559	0	13,395	
7682		ENGINEERING SALARIES	581,860	339,394	302,579	(32,000)	549,860	
7692		OSH AND TOOL BOX MEETINGS	20,953	12,203	8,580	0	20,953	
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,281	2,494	0	0	4,281	
7732		WORKERS COMP INSURANCE - PWO	31,495	31,494	31,180	(315)	31,180	
7802		FRINGE BENEFITS TAX - PWO	38,644	22,539	27,669	0	38,644	
		Total Public Works Overheads - Expenditure	**221,330**	**165,974**	**279,466**	**-43,818**	**177,512**	
Other ty & Services - Schedule 14								
Public Works Overheads - Income								
2353		CONTRIBUTIONS	(500)	(287)	0	0	(500)	
4613		REIMBURSEMENTS	(200,000)	(116,660)	(126,078)	0	(200,000)	
6761		PROFIT ON SALE OF ASSET (PWO)	(16,996)	0	(14,894)	0	(16,996)	
		Total Public Works Overheads - Income	**-217,496**	**-116,947**	**-140,972**	**0**	**-217,496**	
Other ty & Services - Schedule 14								
Plant Operation Costs - Expenditure								
4297		ADMINISTRATION SALARIES REALLOCATED	6,514	3,796	4,109	0	6,514	
4307		GENERAL ADMIN COSTS REALLOCATED	2,652	1,542	2,104	0	2,652	
4437		WORKERS COMPENSATION INSURANCE (POC)	3,623	3,622	3,691	0	3,623	
4472		WAGES AND OVERHEADS	73,552	42,898	36,080	0	73,552	
4482		TYRES AND BATTERIES	21,815	12,723	11,954	0	21,815	
4492		INSURANCE & LICENSES	117,437	117,437	117,343	291	117,727	
4512		LESS POC ALLOCATED TO W&S	(877,498)	(511,841)	(454,400)	0	(877,498)	
4522		FUELS & OILS USED	246,960	144,047	124,942	0	246,960	
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,878	1,675	178	0	2,878	
4992		WORKSHOP CONSUMABLES	4,816	2,807	5,406	0	4,816	
5102		DEPRECIATION ON PLANT	306,726	178,910	197,302	0	306,726	
6092		SUPER - MECHANICS	10,283	5,994	5,792	0	10,283	
6802		PARTS AND REPAIRS	113,190	66,020	63,813	0	113,190	
		Total Expenditure Plant Operation Costs	**32,947**	**69,630**	**118,314**	**291**	**33,238**	
Other Property & Services - Schedule 14								
Plant Operation Costs - Income								
3503		REIMBURSEMENTS	(100)	(56)	(5,289)	0	(100)	
7823		FEE & CHARGES - SUNDRY	(52)	(28)	0	0	(52)	
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	(18,369)	(15,601)	0	(31,500)	
		Total Expenditure Plant Operation Costs	**-31,652**	**-18,453**	**-20,890**	**0**	**-31,652**	
Other Property & Services - Schedule 14								

COA	Job	Description	2023/24 Current Budget $	2023/24 YTD Budget $	2023/24 Actual $	Change in Budget $	Proposed New Budget $	Comment
Stock Fuels & Oils - Expenditure								
4420		MATERIALS VARIANCE ACCOUNT	0	0	140	0	0	
		Total Expenditure Stock Fuels & Oils	**0**	**0**	**140**	**0**	**0**	
Other ty & Services - Schedule 14 Project Operations Costs - Expenditure								
4107		SALARIES - PROJECT OFFICER	209,143	121,989	134,925	15,500	224,643	
4117		SUPERANNUATION - PROJECT OFFICER	27,797	16,211	14,477	0	27,797	
4127		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,966	11,966	10,100	(1,867)	10,100	
4147		OTHER EXPENSES - PROJECT OFFICER	500	287	574	0	500	
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,725	15,000	0	0	25,725	
4157		VEHICLE EXPENSES - PROJECT OFFICER	0	0	4,827	1,200	1,200	
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,070	623	0	0	1,070	
4197		LESS ALLOCATED TO PROJECTS	(371,508)	(216,696)	(175,802)	0	(371,508)	
4317		ADMINISTRATION SALARIES REALLOCATED	31,344	18,278	19,773	0	31,344	
4327		GENERAL ADMIN COSTS REALLOCATED	14,801	8,628	11,741	0	14,801	
9142		EMPLOYEE PROVISIONS - PROJECT COSTS	0	0	0	0	0	
		Total Expenditure Project Operation Costs	**-49,161**	**-23,714**	**20,614**	**14,833**	**-34,328**	
		Grand Total All Programs (Surplus)/Deficit	**(8,274,672)**	**(1,443,777)**	**(525,799)**	**3,590,937**	**(4,683,733)**	

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
Governance										
0564		**BUILDINGS - ADMIN**	121,200	(40,000)	81,200	3,200	3,040	0	81,200	0
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	41,200	0	41,200	1,200	1,102	0	41,200	
	B366	COUNCIL CHAMBER CAR PARK SEALING - (BENTLEY ST)	80,000	(40,000)	40,000	2,000	1,938	0	40,000	
0584		**FURNITURE AND EQUIPMENT**	45,000	0	45,000	45,000	47,673	2,673	47,673	0
	FE001	LIVE STREAMING & IT UPGRADES - COUNCIL CHAMBER	45,000	0	45,000	45,000	47,673	2,673	47,673	
0554		**VEHICLE MFC & MES**	67,980	0	67,980	67,980	71,186	3,206	71,186	
		Subtotal	***234,180***	***0***	***194,180***	***116,180***	***121,898***	***5,879***	***200,059***	
Law, Order & Public Safety										
0384		**BUSH FIRE BUILDINGS - CAP WORKS**	10,506	0	10,506	0	0	(10,506)	0	
	B071	BALINGUP BUSH FIRE BRIGADE BUILDING	10,506	0	10,506	0	0	(10,506)	0	Not required
0794		**DOG/CAT POUND IMPROVEMENTS**	10,500	0	10,500	4,500	2,388	(2,112)	8,388	
0664		**EMERGENCY MANAGEMENT PLANT**	0	10,000	10,000	10,000	10,149	149	10,149	
1224		**INFRASTRUCTURE OTHER - OTHER LAW ORDER & PUBLIC SAFETY**	65,000	0	65,000	65,000	70,445	5,445	70,445	
	W027	CCTV NETWORK	65,000	0	65,000	65,000	70,445	5,445	70,445	Actual
		Subtotal	***86,006***	***10,000***	***96,006***	***79,500***	***82,982***	***(7,024)***	***88,982***	
Health and Preventative Services										
0674		**BUILDINGS - MEDICAL CENTRE**	21,115	0	21,115	12,320	0	(21,115)	0	
	B105	BUILDINGS - MEDICAL CENTRE	21,115	0	21,115	12,320	0	(21,115)	0	Site visual inspection carried out, paint work in good order, funds not required
1454		**PURCHASE PLANT VEHICLE**	33,990	0	33,990	0	0		33,990	
		Subtotal	***55,105***	***0***	***55,105***	***12,320***	***0***	***(21,115)***	***33,990***	
Education & Welfare										
8304		**SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS**	2,267,811	0	2,267,811	1,322,895	1,147,140	100,000	2,367,811	
	B357	MINN COTTS 1-4 - SHERP FUNDING	372,020	0	372,020	217,014	344,860	0	372,020	
	B358	MINN COTTS 5-8 - SHERP FUNDING	388,828	0	388,828	226,814	356,476	0	388,828	
	B359	MINN COTTS 9-12 - SHERP FUNDING	356,068	0	356,068	207,704	322,001	0	356,068	
	B363	MINN COTTS - CARPORTS & COMMON AREAS - SHERP FUNDING	121,845	0	121,845	71,078	117,831	0	121,845	
	B360	LANG VILLAS 1-3 - SHERP FUNDING	327,753	0	327,753	191,191	104	0	327,753	
	B361	LANG VILLS 4-6 - SHERP FUNDING	370,231	0	370,231	215,971	104	0	370,231	
	B361A	LANG VILLS 1-6 - RESERVE CONTRIBUTION	0	0	0	0		50,000	50,000	Funded from Reserve account: 171810
	B362	LANG VILLS 7-9 - SHERP FUNDING	331,067	0	331,067	193,123	104	0	331,067	
	B362A	LANG VILLS 7-9 - RESERVE CONTRIBUTION	0	0	0	0		50,000	50,000	Funded from Reserve account: 172010
	B365	WELL AGED - PROJECT MANAGEMENT COSTS	0	0	0	0	5,661	0	0	
1644		**DBK COMMUNITY CENTRE & INFANT HEALTH CLINIC**	86,154	0	86,154	0	0		86,154	
3204		**OUTDOOR CINEMA EQUIPMENT**	15,000	0	15,000	15,000	13,353	-1,647	13,353	
		Subtotal	***2,368,965***	***0***	***2,368,965***	***1,337,895***	***1,160,493***	***98,353***	***2,467,318***	
Community Amenities										
0964		**CEMETERIES - INFRASTRUCTURE**	22,594	0	22,594	0	0	0	22,594	
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE	7,594	0	7,594	0	0		7,594	
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0	15,000	0	0		15,000	
0965		**PUBLIC TOILETS - ASSET MANAGEMENT PLAN**	97,000	0	97,000	11,000	11,173	(6,000)	91,000	
	B152	PUBLIC TOILETS - VIN FARLEY PARK	11,000	0	11,000	11,000	10,977		11,000	
	B157	PUBLIC TOILETS - APEX PARK	6,000	0	6,000	0	0		6,000	
	B367	PUBLIC TOILETS - BALINGUP VILLAGE GREEN	55,000	0	55,000	0	0	(6,000)	49,000	
	B368	PUBLIC TOILETS - TRANSIT ABLUTIONS	25,000	0	25,000	0	0		25,000	
6014		**DONNYBROOK WASTE MANAGMENT FACILITY**	25,000	0	25,000	25,000	30,144	20,000	45,000	
	W045	BORE MONITORING INSTALATION	25,000	0	25,000	25,000	30,144	20,000	45,000	Funded from Waste Reserve.
1954		**DONNYBROOK TOWNSITE (GENERAL) - BIN SURROUNDS**	7,000	0	7,000	0	0	(7,000)	0	
8964		**MULTI RECYCLE STATION**	7,000	0	7,000	0	0	(7,000)	0	
2274		**PURCHASE PLANT EQUIPMENT**	33,990	0	33,990	33,990	35,914	1,924	35,914	
		Subtotal	***192,584***	***0***	***192,584***	***69,990***	***77,231***	***1,924***	***194,508***	
Recreation & Culture										
0284		**BALINGUP RECREATION CENTRE**	**5,604**	**0**	**5,604**	**0**	**0**	**2,000**	**7,604**	
	B082	BALINGUP RECREATION CENTRE BUILDING	5,604	0	5,604	0	0	2,000	7,604	Quoted
8974		**CHRISTMAS DECORATIONS**	**30,000**	**0**	**30,000**	**0**	**597**	**0**	**30,000**	
1254		**COMMUNITY RESOURCE CENTRE - BUILDINGS**	**4,947**	**0**	**4,947**	**0**	**0**	**0**	**4,947**	**0**
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	4,947	0	4,947	0	0		4,947	
7294		**BUILDINGS - DBK RECREATION CENTRE**	**163,871**	**0**	**163,871**	**35,871**	**42,436**	**6,955**	**170,826**	
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	140,000	0	140,000	12,000	11,610			

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment
	B329	DBK REC CENTRE - AFTERHOURS ACCESS COURTSIDE	23,871	0	23,871	23,871	30,826	6,955	30,826	Actual
8904		**REC CENTRE CAPITAL FURN & EQUIPMENT**	**4,900**	**0**	**4,900**	**0**	**0**	**(4,900)**	**0**	Funds to be moved to Rec centre Operating Budget equipment under threshold
1064		**BUILDINGS VARIOUS HALLS**	**196,350**	**0**	**196,350**	**12,000**	**0**		**196,350**	
	B369	PUBLIC HALL - YABBERUP	35,000	0	35,000	0	0		35,000	
	B370	PUBLIC HALL - BALINGUP (AND LIBRARY)	31,000	0	31,000	0	0		31,000	
	B371	PUBLIC HALL - KIRUP	31,000	0	31,000	0	0		31,000	
	B372	PUBLIC HALL - BROOKHAMPTON	78,350	0	78,350	2,000	0		78,350	
	B373	COMMUNITY RESOURCE CENTRE - DONNYBROOK	21,000	0	21,000	10,000	0		21,000	
0714		**INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB**	**4,725**	**0**	**4,725**	**0**	**0**	**(4,725)**	**-0**	
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0	4,725	0	0	(4,725)	-0	Project completed in previous year - no further expenditure required
1214		**OTHER INFRASTRUCTURE BALINGUP**	**5,000**	**0**	**5,000**	**0**	**0**	**(5,000)**	**0**	
	R158	BALINGUP AVENUE OF HONOUR	5,000	0	5,000	0	0	(5,000)	0	Site inspection carried out with community representative, additional works not required
1184		**OTHER INFRASTRUCTURE DONNYBROOK**	**50,000**	**0**	**50,000**	**0**	**0**	**0**	**50,000**	
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	0	0		10,000	
	R131	DONNYBROOK ARBORETUM - RENEWAL	40,000	0	40,000	0	0	0	40,000	
2682		**PARK EQUIPMENT**	**20,600**	**0**	**20,600**	**0**	**0**	**0**	**20,600**	
	R128	MELDENE PARK	20,600	0	20,600	0	0		20,600	
8944		**INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT**	**11,752,595**	**0**	**11,752,595**	**1,386,000**	**1,385,264**	**0**	**11,752,595**	
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	8,752,595	0	8,752,595	1,383,000	1,382,437		8,752,595	any balance to carry over to 2024-2025.
	R162	VC MITCHELL - SUPLEMENTARY WORKS	3,000,000	0	3,000,000	3,000	2,827		3,000,000	any balance to carry over to 2024-2025.
8224		**MULLALYUP**	**20,000**	**0**	**20,000**	**0**	**0**	**0**	**20,000**	
	R0881	BALINGUP SKATE PARK - CAPITAL RENEWAL	20,000	0	20,000	0	0		20,000	any balance to carry over to 2024-2025.
7994		**MULLALYUP MEMORIAL PARK - TIMBER SEAT**	**5,356**	**0**	**5,356**	**0**	**0**		**5,356**	
8984		**WAYFINDER SIGNAGE**	**6,500**	**0**	**6,500**	**0**	**0**	**(6,500)**	**0**	expenditure not required
1114		**BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE**	**28,350**	**0**	**28,350**	**0**	**0**	**(28,350)**	**0**	not required, works will be carried out using LRCI
8024		**INFRASTRUCTURE EGAN PARK**	**50,000**	**0**	**50,000**	**13,000**	**12,933**	**(37,067)**	**12,933**	
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	0	50,000	13,000	12,933	(37,067)	12,933	Works complete
8114		**EGAN PARK - RENEW DUMP POINT**	**5,150**	**0**	**5,150**	**0**	**0**		**5,150**	
8994		**VEHICLE PURCHASE - MDBRC**	**33,990**	**0**	**33,990**	**33,990**	**36,281**	**2,291**	**36,281**	Actual
		Subtotal	***12,387,938***	***0***	***12,387,938***	***1,480,861***	***1,477,511***	***(75,296)***	***12,312,642***	
Transport										
3200		**BRIDGEWORKS - EXT. FUNDED**	2,991,300	0	2,991,300	10,000	10,265	**(2,871,035)**	120,265	Grant Funded
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,300	0	1,800,300	10,000	10,265	(1,680,035)	120,265	Minor works main project defferred by MRWA
	B3617	BRIDGE #3617 BRIDGE ST	774,000	0	774,000	0	0	(774,000)	0	MRWA have deferred these works
	B5185	BRIDGE #5185 MERRIFIELD VIEW	417,000	0	417,000	0	0	(417,000)	0	MRWA have deferred these works
3240		**FOOTPATHS**	136,590	0	136,590	2,405	6,950	**(6,590)**	130,000	
	C2223	RAMSAY TCE TO SW HWY	6,590	0	6,590	0	0	(6,590)	0	This was for design and approvals only, with reopening of rail line being investigated, project defferred until outcome known.
	C2302	PRESTON RIVER PATH LOOP	130,000	0	130,000	2,405	6,950	0	130,000	Quotes to be requested soon with works commencing after Easter. We are seeking quotes on stage 2 as well (24/25), so may require additional funds brought forward if determined.
3210		**ROADWORKS GENERAL**	543,434	(85,000)	458,434	266,000	277,270	(16,631)	441,803	
	C2201	RYALL RD SURVEYS & DESIGN ONLY	15,046	0	15,046	0	0	(10,046)	5,000	This is design and approvals only, surplus funds likely to remain
	C2206	TOWNSITES KERBING AND PATH RENEWALS	20,000	0	20,000	5,000	4,545	0	20,000	
	C2207	PRELIMINARY SURVEYS & DESIGNS	20,000	0	20,000	0	0	(5,000)	15,000	
	C2208	SUNDRY CONSTRUCTION	75,000	(10,000)	65,000	0	0	(50,000)	15,000	
	C2303	KING SPRING RD	49,000	0	49,000	49,000	53,129	4,129	53,129	Works Complete
	C2304	MONTGOMERY RD	45,000	0	45,000	0	0	0	45,000	Required External Private contribution via development approval, which has not yet been received, project unlikely to proceed unless contribution received. Planning to follow up?
	C2305	YABBERUP ROAD	22,388	0	22,388	0	0	(4,388)	18,000	
	C2306	CUNDINUP KIRUP ROAD	75,000	(75,000)	0	0	0	0	0	
	C2307	JAYES ROAD	212,000	0	212,000	212,000	219,596	48,674	260,674	Project hast had increased costs, due to extent of retaining and time to install, to achiev increased road width.
	C2308	BALINGUP ENTRY SIGNS	10,000	0	10,000	0	0	0	10,000	Susie is working with BTC to deliver project
3260		**REGIONAL ROAD GROUP**	882,717	0	882,717	229,000	228,997	0	882,717	
	C2209	UPPER CAPEL RD	90,717	0	90,717	1,000	1,004	0	90,717	
	C2210	SOUTHAMPTON RD	540,000	0	540,000	3,000	2,993	0	540,000	
	C2309	CUNDINUP KIRUP RD	225,000	0	225,000	225,000	225,000	0	225,000	complete
	C2315	BALINGUP NANNUP RD	27,000	0	27,000	0	0	0	27,000	Any remaining funds to be carried over to 24/25 for stage 2 of project
3300		**ROADS TO RECOVERY FEDERAL FUNDING PROGRAM**	446,300	0	446,300	71,700	71,731	0	446,300	
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	90,000	0	90,000	17,200	17,106	4,750	94,750	
	C2310	JAYES ROAD	90,000	0	90,000	0	0	20,000	110,000	
	C2311	LOWDEN GRIMWADE ROAD	35,000	0	35,000	0	0	(4,125)	30,875	
	C2312	ATTWOOD ROAD	75,000	0	75,000	49,500	49,625	(25,375)	49,625	Project complete, Remaining funds used on other R2R Projects
	C2313	DRAINAGE UPGRADES - BOND & FLEET ST	156,300	0	156,300	5,000	5,000	4,750	161,050	

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW

Capital Expenditure by Program

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3330		**BLACKSPOT FUNDED ROAD WORKS**	824,186	255,000	1,079,186	299,000	297,929	2,181	1,081,367	
	C2221	CUNDINUP KIRUP RD - STAGE 1	628,886	255,000	883,886	299,000	297,929	2,181	886,067	
	C2314	BALINGUP NANNUP RD	195,300	0	195,300	0	0	0	195,300	Any remaining funds to be carried over to 24/25 for stage 2 of project
3340		**COMMODITY ROUTE FUNDING**	412,500	0	412,500	113,000	111,871	0	412,500	
	C2222	GRIMWADE GREENBUSHES RD	412,500	0	412,500	113,000	111,871	0	412,500	
3554		**PURCHASE PLANT & EQUIPMNT**	930,150	0	930,150	542,591	393,679	71,578	1,001,728	
		REPLACE TIP TRUCK - DB2134	113,300	0	113,300	113,300	0	0	113,300	Likely need to be carried over to 24/25
		REPLACE TRUCK - DB799	113,300	0	113,300	2,741	0	0	113,300	Likely need to be carried over to 24/25
		REPLACE BOGIE AXLE TIPPING TRAILER - DB18069	87,550	0	87,550	87,550	0	0	87,550	Will need to be carried over to 24/25
		FORKLIFT	32,000	0	32,000	32,000	0	4,088	36,088	
		REPLACE P&G UTE - NEW	0	0	0	0	32,683	32,683	32,683	Missed in Orginal Budget - already committed to
		REPLACE P&G UTE - DB4647	33,000	0	33,000	33,000	32,683	-317	32,683	
		REPLACE - MOWER - DB606	51,000	0	51,000	0	58,844	7844	58,844	Actual
		REPLACE - BACKHOE DB754	234,000	0	234,000	234,000	233,380	-620	233,380	
		REPLACE - PRIME MOVER - DB4050	226,000	0	226,000		0	22,450	248,450	Known cost
		SLIDE ON/OFF WATER TANKER	40,000	0	40,000	40,000	0	5,450	45,450	Known Cost
6880		**DEPOT CAPITAL (BUILDINGS)**	25,231	0	25,231	0	0	0	25,231	
	C7232	DEPOT - VICTORY LANE RENEWAL	7,000	0	7,000	0	0		7,000	Any balance to carry over to 2024-2025.
	C7233	DEPOT - DONNYBROOK AMP	18,231	0	18,231	0	0		18,231	Any balance to carry over to 2024-2025.
		Subtotal	***7,192,409***	***170,000***	***7,362,409***	***1,533,696***	***1,398,691***	***(2,820,497)***	***4,541,912***	
Economic Services										
4195		**VARIOUS BUILDINGS**	**8,350**	**0**	**8,350**	**0**	**0**	**(8,350)**	**0**	
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0	8,350	0	0	(8,350)	0	Expenditure not required
0294		**TRANSIT PARK DONNYBROOK - CONSTRUCTION**	**17,696**	**0**	**17,696**	**0**	**0**	**(17,696)**	**-0**	
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0	15,188	0	0	(15,188)	-0	Expenditure not required
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	2,508	0	2,508	0	0	**(2,508)**	0	Expenditure not required
		Subtotal	***26,046***	***0***	***26,046***	***0***	***0***	***(26,046)***	***(0)***	
Other Property										
4214		**PLANT PURCHASES**	41,006	0	41,006	41,006	47,582	6,576	47,582	Actual
		Subtotal	***41,006***	***0***	***41,006***	***41,006***	***47,582***	***6,576***	***47,582***	
		Grand Totals Capital	***22,584,239***	***180,000***	***22,724,239***	***4,671,448***	***4,366,388***	***(2,837,246)***	***19,886,994***	

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual	Proposed Change to Budget	Proposed Amended Budget	Comment

Type Classification

	2023/24 Original Budget	Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	2023/24 YTD Actual	Proposed Change to Budget	Proposed Amended Budget
Renewal	22,324,359	170,000	22,454,359	4,506,468	4,190,937	-2,845,736	19,608,623
Upgrade	85,000	(40,000)	85,000	47,000	49,610	2,673	87,673
New	174,880	10,000	184,880	117,980	125,840	5,817	190,697
Total	**22,584,239**	**140,000**	**22,724,239**	**4,671,448**	**4,366,388**	**-2,837,246**	**19,886,994**

Asset Classes

	2023/24 Original Budget	Budget Amendments	2023/24 Current Budget	2023/24 YTD Budget	2023/24 YTD Actual	Proposed Change to Budget	Proposed Amended Budget
Infrastructure - Roads	3,109,138	170,000	3,279,138	978,700	987,797	-14,450	3,264,688
Infrastructure - Bridges	2,991,300	0	2,991,300	10,000	10,265	-2,871,035	120,265
Infrastructure - Footpaths	136,590	0	136,590	2,405	6,950	-6,590	130,000
Infrastructure - Other	262,425	(40,000)	222,425	38,000	43,077	-40,792	181,633
Plant And Equipment	1,141,106	10,000	1,151,106	729,557	594,791	85,724	1,236,830
Furniture And Equipment	159,900	0	159,900	125,000	132,067	1,571	161,471
Buildings	14,783,780	0	14,783,780	2,787,786	2,591,441	8,326	14,792,106
Total	**22,584,239**	**140,000**	**22,724,239**	**4,671,448**	**4,366,388**	**-2,837,246**	**19,886,994**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
RESERVES
31/01/2024

		Cash Backed Reserves	Opening Balance	2023/2024 Orginal Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	9704	**RESERVE - WASTE MANAGEMENT**	$1,289,102	$1,289,102	$0	$1,289,102	$1,289,102		$1,289,102
FROM	4721	Transfer from Waste Management Reserve	$0	-$40,000	$0	-$40,000	$0	-$20,000	-$60,000
TO	4720	Transfer To Waste Management Reserve	$0	$15,561	$0	$15,561	$0		$15,561
			$1,289,102	**$1,264,663**	**$0**	**$1,264,663**	**$1,289,102**	**-$20,000**	**$1,244,663**
	9703	**RESERVE - EMPLOYEE ENTITLEMENTS**	$17,500	$17,500	$0	$17,500	$17,500		$17,500
FROM	4731	Transfer from Employee Entitlements Reserve	$0	$0	$0	$0	$0		$0
TO	4730	Transfer To Employee Entitlements Reserve	$0	$0	$0	$0	$0		$0
			$17,500	**$17,500**	**$0**	**$17,500**	**$17,500**	**$0**	**$17,500**
	9708	**RESERVE - ARBUTHNOTT MEMORIAL**	$2,985	$2,985	$0	$2,985	$2,985		$2,985
FROM	4781	Transfer from Arbuthnott Reserve	$0	-$300	$0	-$300	$0		-$300
TO	4780	Transfer To Arbuthnott Memorial Scholarship	$0	$0	$0	$0	$0		$0
			$2,985	**$2,685**	**$0**	**$2,685**	**$2,985**	**$0**	**$2,685**
	9709	**RESERVE - STRATEGIC PLANNING STUDIES**	$31,351	$31,351	$0	$31,351	$31,351		$31,351
FROM	4751	Transfer From Strategic Planning Studies	$0	-$17,775	$0	-$17,775	$0		-$17,775
TO	4750	Transfer To Strategic Planning Studies Reserve	$0	$0	$0	$0	$0		$0
			$31,351	**$13,576**	**$0**	**$13,576**	**$31,351**	**$0**	**$13,576**
	9710	**RESERVE - LAND DEVELOPMENT**	$450,271	$450,271	$0	$450,271	$450,271		$450,271
FROM	4831	Transfer from Land Development Reserve	$0	-$350,000	$0	-$350,000	$0		-$350,000
TO	4830	Transfer To Land Development Reserve Fund	$0	$0	$0	$0	$0		$0
			$450,271	**$100,271**	**$0**	**$100,271**	**$450,271**	**$0**	**$100,271**
	9711	**RESERVE - VEHICLES**	$694,867	$694,867	$0	$694,867	$694,867		$694,867
FROM	4761	Transfer from Vehicle Reserve	$0	-$850,106	$0	-$850,106	$0	-$82,772	-$932,878
TO	4760	TRANSFER TO VEHICLE RESERVE	$0	$450,000	$0	$450,000	$0		$450,000
			$694,867	**$294,761**	**$0**	**$294,761**	**$694,867**	**-$82,772**	**$211,989**
	9713	**RESERVE - ROADWORKS**	$289,630	$289,630	$0	$289,630	$289,630		$289,630
FROM	4741	Transfer from Roadworks Reserve	$0	-$51,500	$0	-$51,500	$0	-$4,129	-$55,629
TO	4740	Transfer To Roadworks Reserve	$0	$0	$0	$0	$0		$0
			$289,630	**$238,130**	**$0**	**$238,130**	**$289,630**	**-$4,129**	**$234,001**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
RESERVES
31/01/2024

		Cash Backed Reserves	Opening Balance	2023/2024 Orginal Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	9714	**RESERVE - REVALUATION**	$40,000	$40,000	$0	$40,000	$40,000		$40,000
FROM	4811	Transfer from Revaluation Reserve	$0	-$60,000	$0	-$60,000	$0	$0	-$60,000
TO	4810	Transfer To Revaluation Reserve	$0	$40,000	$0	$40,000	$0		$40,000
			$40,000	**$20,000**	**$0**	**$20,000**	**$40,000**	**$0**	**$20,000**
	9716	**RESERVE - BUILDINGS**	$631,796	$631,796	$0	$631,796	$631,796		$631,796
FROM	4791	Transfer from Buildings Reserve	$0	-$352,892	$45,868	-$307,024	$0	$63,001	-$244,023
TO	4790	Transfer To Buildings Reserve	$0	$80,000	$0	$80,000	$0		$80,000
			$631,796	**$358,904**	**$45,868**	**$404,772**	**$631,796**	**$63,001**	**$467,773**
	9718	**RESERVE - INFORMATION TECHNOLOGY**	$45,734	$45,734	$0	$45,734	$45,734		$45,734
FROM	4801	Transfer from Information Technology Reserve	$0	-$45,000	$0	-$45,000	$0	-$5,455	-$50,455
TO	4800	Transfer To Information Technology Reserve	$0	$20,000	$0	$20,000	$0		$20,000
			$45,734	**$20,734**	**$0**	**$20,734**	**$45,734**	**-$5,455**	**$15,279**
	9739	**RESERVE COUNCIL ELECTIONS**	$13,650	$13,650	$0	$13,650	$13,650		$13,650
FROM	7131	Transfer from Council Elections Reserve	$0	-$13,650	$0	-$13,650	$0		-$13,650
TO	7130	Transfer To Council Elections Reserve	$0	$0	$0	$0	$0		$0
			$13,650	**$0**	**$0**	**$0**	**$13,650**	**$0**	**$0**
	9721	**RESERVE - PARKS & RESERVES**	$331,707	$331,707	$0	$331,707	$331,707		$331,707
FROM	4871	Transfer from Parks & Reserves Reserve	$0	-$150,831	$0	-$150,831	$0	$37,067	-$113,764
TO	4870	TRANSFER TO PARKS & RESERVES RESERVE	$0	$125,000	$0	$125,000	$0		$125,000
			$331,707	**$305,876**	**$0**	**$305,876**	**$331,707**	**$37,067**	**$342,943**
	9723	**RESERVE - CARRIED FORWARD PROJECTS**	$55,451	$55,451	$0	$55,451	$55,451		$55,451
FROM	4671	Transfer from Carried Forward Projects	$0	-$55,451	$0	-$55,451	$0		-$55,451
TO	4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	$0	$0	$0	$0	$0		$0
			$55,451	**-$0**	**$0**	**-$0**	**$55,451**	**$0**	**-$0**
	9727	**RESERVE - PRESTON VILLAGE DEFERRED**	$314,106	$314,106	$0	$314,106	$314,106		$314,106
FROM	7221	Transfer Fom Preston Village Deferred Reserve	$0	$0	$0	$0	$0		$0
TO	7220	Transfer To Preston Village Deferred Reserve	$0	$0	$0	$0	$0		$0
			$314,106	**$314,106**	**$0**	**$314,106**	**$314,106**	**$0**	**$314,106**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
RESERVES
31/01/2024

		Cash Backed Reserves	Opening Balance	2023/2024 Orginal Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	9728	**RESERVE - PRESTON VILLAGE RESERVE FUND**	$83,468	$83,468	$0	$83,468	$83,468	$0	$83,468
FROM	7231	Transfer From Preston Village Reserve	$0	-$46,765	$0	-$46,765	$0		-$46,765
TO	7230	Transfer To Preston Village Reserve	$0	$0	$0	$0	$0		$0
			$83,468	**$36,703**	**$0**	**$36,703**	**$83,468**	**$0**	**$36,703**
	9729	**RESERVE - MINNINUP COTTAGES 1-4 SURPLUS**	$65,550	$65,550	$0	$65,550	$65,550		$65,550
FROM	7241	Transfer From Minninup Cottages 1-4 Reserve	$0	-$3,820	$0	-$3,820	$0		-$3,820
TO	7240	Transfer To Minninup Cottages 1-4 Reserve	$0	$0	$0	$0	$0		$0
			$65,550	**$61,730**	**$0**	**$61,730**	**$65,550**	**$0**	**$61,730**
	9730	**RESERVE - MINNINUP COTTAGES 5-8 SURPLUS**	$85,106	$85,106	$0	$85,106	$85,106		$85,106
FROM	7141	Transfer from Minninup Cottages 5-8 Surplus	$0	-$4,402	$0	-$4,402	$0		-$4,402
TO	7140	Transfer To Minn Cotts 5-8 Surplus Reserve	$0	$0	$0	$0	$0		$0
			$85,106	**$80,704**	**$0**	**$80,704**	**$85,106**	**$0**	**$80,704**
	9731	**RESERVE - MINNINUP COTTAGES 9-12**	$214,018	$214,018	$0	$214,018	$214,018		$214,018
FROM	7161	Transfer from Minninup Cottages 9-12 Surplus	$0	-$32,975	$0	-$32,975	$0		-$32,975
TO	7160	Transfer To Minn Cotts 9-12 Surplus Reserve	$0	$0	$0	$0	$0		$0
			$214,018	**$181,043**	**$0**	**$181,043**	**$214,018**	**$0**	**$181,043**
	9733	**RESERVE - LANGLEY VILLAS 1-6 SURPLUS**	$303,945	$303,945	$0	$303,945	$303,945		$303,945
FROM	7181	Transfer from Langley Villas 1-6 Surplus	$0	-$34,902	$0	-$34,902	$0	-$50,000	-$84,902
TO	7180	Transfer To Langley Villas U1-6 Surplus Reserve	$0	$0	$0	$0	$0		$0
			$303,945	**$269,042**	**$0**	**$269,042**	**$303,945**	**-$50,000**	**$219,042**
	9734	**RESERVE - LANGLEY VILLAS 7-9 SURPLUS**	$200,839	$200,839	$0	$200,839	$200,839		$200,839
FROM	7201	Transfer from Langley Villas 7-9 Surplus	$0	-$22,307	$0	-$22,307	$0	-$50,000	-$72,307
TO	7200	Transfer To Langley Villas U7-9 Surplus Reserve	$0	$0	$0	$0	$0		$0
			$200,839	**$178,532**	**$0**	**$178,532**	**$200,839**	**-$50,000**	**$128,532**
	9735	**RESERVE - MINNINUP COTTAGES 5-8 LONG TERM MAINTENANCE**	$9,669	$9,669	$0	$9,669	$9,669		$9,669
FROM	7151	Transfer from Minninup Cottages 5-8 LT	$0	$0	$0	$0	$0		$0
TO	7150	Transfer To Minn Cotts 5-8 Lt Maintenance	$0	$2,000	$0	$2,000	$0		$2,000
			$9,669	**$11,669**	**$0**	**$11,669**	**$9,669**	**$0**	**$11,669**

SHIRE OF DONNYBROOK BALINGUP - 2023/24 BUDGET REVIEW
RESERVES
31/01/2024

		Cash Backed Reserves	Opening Balance	2023/2024 Orginal Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Actual	2023/2024 Change in Budget	2023/2024 Proposed New Budget
	9736	**RESERVE - MINNINUP COTTAGES 9-12 LONG**	$8,628	$8,628	$0	$8,628	$8,628		$8,628
FROM	7171	Transfer from Minninup Cottages 9-12 LT	$0	$0	$0	$0	$0		$0
TO	7170	Transfer To Minn Cotts 9-12 Lt Maintenance	$0	$2,000	$0	$2,000	$0		$2,000
			$8,628	**$10,628**	**$0**	**$10,628**	**$8,628**	**$0**	**$10,628**
	9737	**RESERVE - LANGLEY VILLAS 1-6 LONG TERM**	$17,423	$17,423	$0	$17,423	$17,423		$17,423
FROM	7191	Transfer from Langley Villas 1-6 LT	$0	$0	$0	$0	$0		$0
TO	7190	Transfer To Langley Villas U1-6 Lt Maintenance	$0	$3,600	$0	$3,600	$0		$3,600
			$17,423	**$21,023**	**$0**	**$21,023**	**$17,423**	**$0**	**$21,023**
	9738	**RESERVE - LANGLEY VILLAS 7-9 LONG TERM**	$5,400	$5,400	$0	$5,400	$5,400		$5,400
FROM	7211	Transfer from Langley Villas 7-9 LT	$0	$0	$0	$0	$0		$0
TO	7210	Transfer To Langley Villas U7-9 Lt Maintenance	$0	$1,800	$0	$1,800	$0		$1,800
			$5,400	**$7,200**	**$0**	**$7,200**	**$5,400**	**$0**	**$7,200**
		Grand Totals	**$5,202,193**	**$3,809,477**	**$45,868**	**$3,855,345**	**$5,202,193**	**-$112,288**	**$3,743,057**
		Transfers To/From Municipal Fund							
		Total Transfers To Reserve	**$0**	**-$739,961**	**$0**	**-$739,961**	**$0**	**$0**	**$739,961**
		Total Transfers From Reserve	**$0**	**$2,132,677**	**-$45,868**	**$2,086,809**	**$0**	**$112,288**	**-$2,199,097**

9 October 2023

The Commissioner,
Shire of Donnybrook-Balingup,
PO Box 94,
Donnybrook 6239

Regarding our rates (following the Crendon Holdings P/L liquidation) I was shocked to find a $25016 total from 8 rate notices.

Last year my rate cost was $12402 and the year before $6026. My share of land ownership has only changed marginally with the purchase of lots 2922 in March 2023 and lots 82 and 85 in August 2022 which would account for $3845 of the $12614 increase.

The problem for us is that rate notices are applied to individual ownership and then only if the location boundaries are contiguous.

My argument is that all our rates apply to JS & LR FRY, and the 14 locations are contiguous via Upper Capel Rd from 498 U/C Rd to Trigwell Rd.
JS Fry lots 6,77,2922,4596,4597.
LR Fry lots 72,73,81,1183.
JS & LR Fry lot 200 and as **Trustee** for both Torridon Grazing P/L (John Fry Trust), lots 9,71,82 and Fry Superfund, lot 85.

Historically U/C Rd was named Crendon Rd - the road to Crendon before the Fry's were ever involved, and it divided the Crendon locations.

We (Crendon Holdings P/L) have complied with planning and paid (> $300000) for all locations to have access to U/C road. Hence the contiguous argument.

In addition, Crendon Holdings **paid** the Dbk/Blngp Shire for a "contribution" to the upgrading of U/C Rd simply for the privilege of road access. **No** other U/C Rd. rate payer was required to do so. This road is however considered to be a location boundary.

With 8 rate notices we are locked into paying $784 for 8 ESL levies, $491 for the State Revenue imposed biosecurity levy as well as the rate incorporated waste management levy which is 8 times the single cost while we have only one household that delivers its own waste to the tip.

Please allow common sense to prevail and send us an amended single rate notice.

Yours sincerely, John Fry (JS & LR Fry, Trustee for John Fry Trust, Fry Superfund and Torridon Grazing P/L atf John Fry Trust)

John S. Fry

GOVERNMENT OF WESTERN AUSTRALIA

Landgate

4.310 Group Valuations – Rural Unimproved Values

Purpose/Objectives

Rural land is often held in common ownership comprising one or more lots or parcels of land. Where lots are adjoined or contiguous, the Valuer-General must determine whether a group valuation is to apply.

Key Principles

Rural land is to be valued as a single valuation entity if it can be demonstrated that:

- The lots are contiguous and in common ownership;
- The lots are used and occupied as one holding and would normally be expected to sell as one holding;
- The current conjoint use will continue into the foreseeable future;
- The basis of valuation is supported by sales evidence.

Contiguous has been defined as where land is physically abutting or is touching, however in the context of valuation, a wider interpretation of the term is given that acknowledges the practical aspects of land utilisation and farming operations. Under this wider definition, land may be deemed contiguous if:

- Survey boundaries abut or adjoin.
- Locations or lots are separated by a road, drain or watercourse reserve.
- A property is actively used as one and would reasonably be expected to sell as one landholding, even though boundaries do not strictly adjoin.

To satisfy the ***same ownership*** requirements, one of the following conditions must be met:

- Locations or lots must have identical names as per Certificates of Title.
- Common ownership or occupied as per the definitions under section 1.4 of *Local Government Act 1995.*
- Where the names on the Certificates of Title for contiguous lots have common but not identical parties, the local governmental authority may endorse specific family names as being the “owner” for entry in the rate record and these will apply for entries on the valuation roll.

Useful Links

Local Government Act 1995 – section 1.4 (occupier, owner)

Evaluation & Review

Custodian: Policy & Regulation, Valuation Services

Update approved: June 2021

Approver: Valuer-General, Valuation Services

Date of next review: June 2024

Attachment 9.2.5 (1)

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Donnybrook-Balingup – Compliance Audit Return

Commercial Enterprises by Local Governments				
No	**Reference**	**Question**	**Response**	**Comments**
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023?	N/A	
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2023?	N/A	
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023?	N/A	
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023?	N/A	
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	

Delegation of Power/Duty				
No	**Reference**	**Question**	**Response**	**Comments**
1	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	Yes	Council Resolution 79/23 (28/06/2023)
2	s5.16 (2)	Were all delegations to committees in writing?	Yes	Council Resolution 79/23 (28/06/2023)
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	Yes	Council Resolution 79/23 (28/06/2023)
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes	Council Resolution 79/23 (28/06/2023)
5	s5.18	Has council reviewed delegations to its committees in the 2022/2023 financial year?	Yes	Council Resolution 79/23 (28/06/2023)
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	Council Resolution 79/23 (28/06/2023)

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	Council Resolution 79/23 (28/06/2023)
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	Council Resolution 79/23 (28/06/2023)
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	Council Resolution 79/23 (28/06/2023)
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	Council Resolution 79/23 (28/06/2023)
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	Council Resolution 79/23 (28/06/2023)
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?	Yes	Council Resolution 79/23 (28/06/2023)
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	Council Resolution 79/23 (28/06/2023)

Disclosure of Interest				
No	**Reference**	**Question**	**Response**	**Comments**
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	N/A	
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	Yes	
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	No	An annual return was not received by the due date of 31 August 2023 by the following 'relevant persons': • Cr C. Newman (former Councillor)

Department of Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

				• Cr F. Mills (former Councillor) • Cr P. Jones (former Councillor) The Shire CEO took action for this non-compliance as specified in the relevant legislation. The Shire provides mandatory training to Council Members which includes an overview of the statutory environment relating to declarations of interest and clarification of the personal responsibilities of Council Members to comply with their obligations.
6	s5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?	Yes	
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	Yes	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	
16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	Yes	
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?	Yes	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members candidates that incorporates the model code of conduct?	Yes	
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	Yes	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Disposal of Property				
No	**Reference**	**Question**	**Response**	**Comments**
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Yes	
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes	

Elections				
No	**Reference**	**Question**	**Response**	**Comments**
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes	
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Finance				
No	**Reference**	**Question**	**Response**	**Comments**
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	Council resolution 127/23 (22/11/2023)
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	Yes	Council resolution 79/23 (28/06/2023)
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023?	Yes	Received 11 December 2023
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	Yes	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	No	End of Year audit was undertaken on-site from 17th to 20th October 2023. Final management letter was received from the auditors on 30th November 2023.

Local Government Employees				
No	**Reference**	**Question**	**Response**	**Comments**

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Yes	
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	
4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	Director Operations, Council resolution 72/23 (24/05/2023)
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	

Official Conduct				
No	**Reference**	**Question**	**Response**	**Comments**
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	Chief Executive Officer
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes	
3	S5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	

Tenders for Providing Goods and Services				
No	**Reference**	**Question**	**Response**	**Comments**

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, $250,000 or less or worth $250,000 or less?	Yes	
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	
4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	No	A review of the legislative requirements has resulted in changes being implemented to the tender information available on the Shire's website to ensure compliance.
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?	N/A	
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	N/A	

Integrated Planning and Reporting				
No	**Reference**	**Question**	**Response**	**Comments**
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	25/08/2021 Council resolution 138/21 (25/08/2021)
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	25/05/2022 Council resolution 70/22 (25/05/2022)
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Optional Questions				
No	**Reference**	**Question**	**Response**	**Comments**
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	No	The Shire engaged AMD in 2023 to prepare an Internal Audit Proposal, towards the development and implementation of a Strategic Internal Audit Plan which will incorporate these legislative requirements.
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.	No	The Shire engaged AMD in 2023 to prepare an Internal Audit Proposal, towards the development and implementation of a Strategic Internal Audit Plan which will incorporate these legislative requirements.
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	Yes	
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	Council resolution 136/23 (22/11/2023)
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?	Yes	

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF
WESTERN AUSTRALIA

8	s6.4(3)	By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?	Yes	
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

_____ _____

Chief Executive Officer Date

_____ _____

Mayor/President Date