



ATTACHMENTS

Ordinary Council Meeting – 24 July 2024

7.1(1)	Ordinary Council Meeting Minutes – 26 June
7.2(1)	Special Council Meeting Minutes – 26 June
8.1(1)	South West Country Zone Meeting Minutes – 21 June
9.1.1(1)	Floor Plans and Elevations
9.1.1(2)	Brookhampton Hall External Refurbishment Work Scope
9.1.1(3)	Department of Planning, Lands and Heritage submission
9.1.1(4)	Assessment under Clause 67
9.1.2(1)	Site Plan
9.1.3(1)	Site Overview Plan
9.1.4(1)	Terms of Reference: Access and Inclusion Reference Group (AIRG)
9.2.1(1)	Schedule of Accounts Paid Under Delegation
9.2.2(1)	Monthly Financial Report – June 2024
9.2.3(1)	Long Term Financial Plan 2024/25 – 2038/39
9.2.4(1)	Draft 2024/25 Schedule of Fees and Charges
9.3.1(1)	Council Plan - Biannual Progress Report 1 January 2024 – 30 June 2024
10.1.1(1)	Memorandum of Understanding



Minutes of Ordinary Council Meeting

Held on 26 June 2024 and commenced at 5:00pm

Held at the Council Chambers in Donnybrook

(1 Bentley Street, Donnybrook)

Authorised:

A handwritten signature in black ink, appearing to be "Tim Clync", is positioned to the right of the "Authorised:" label.

Tim Clync, Chief Executive Officer (Temporary)

Prepared:

1 July 2024

REPORTING ON RISK IN COUNCIL AGENDA ITEMS – JUNE 2024

Risk reporting has been incorporated into Council agenda items this month. This is the first time such reporting has occurred.

It is noted that the tables used in this risk reporting (see Attachment 0.1) are contained in the draft (new) Organisational Risk Management Policy being considered by Council at its June 2024 Ordinary meeting.

Although that new policy is yet to be adopted, the Chief Executive Officer, having regard to s4.1 (Functions of CEO) of the *Local Government Act 1995*, has determined that this information should be provided to the council in each agenda item, to assist Council in informed decision making. The tables in the Attachment titled as ‘Measures of Consequence’, ‘Measures of Likelihood’, ‘Risk Matrix’ and ‘Risk Acceptance Criteria’ are contemporary risk assessment/management tools used by the majority of local government authorities in Western Australia.

Providing the information in the June 2024 agenda items also allows Council to test the principles contained in the draft policy prior to it being adopted. This allows Council to determine whether any changes to the draft policy should be considered.

In the event that the draft policy is changed future risk reporting in agenda items would reflect those changes.

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1. Declaration of Opening / Announcement of Visitors

Acknowledgement of Country:

The Shire President acknowledged the continuing connection of Aboriginal people to Country, culture and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The Shire President declared the meeting open at 5:01pm and welcomed the public gallery.

The Shire President advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The President further stated the following:

“This meeting is being livestreamed and digitally recorded in accordance with Council Policy. Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson. Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording.”

2. Attendance

Councillors Present:

Cr Vivienne MacCarthy	Cr Lisa Glover	Cr John Bailey
Cr Alexis Davy	Cr Peter Gubler	Cr Anita Lindemann
Cr Anne Mitchell	Cr Grant Patrick	Cr Deanna Shand

Staff Present:

Garry Hunt, Chief Executive Officer (Temporary)	Ross Marshall, Director Operations
Tim Clynych, Acting Director Finance & Corporate	Loren Clifford, Manager Corporate Services
Samantha Farquhar, Administration Officer	Michelle Dennis, Manager Development
Corporate Services	Services
Belinda Richards, Manager Financial Services	

Other Members Present:

Public Gallery: 20 members	Livestream Viewers: 82
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2.1. Apologies

Nil.

2.2. Approved Leave of Absence

Cr Patrick has a leave of absence for the next Ordinary Council Meeting being held on the 24 July 2024. Resolution number 29/24 from the 27 March 2024 Ordinary Council Meeting.

2.3. Application for Leave of Absence

Nil.

3. Announcements from the Presiding Member

Nil.

4. Declarations of Interest

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Chief Executive Officer (Temporary) Garry Hunt declared an impartiality interest regarding item 9.1.1 as the applicant is known to him from his role as CEO – City of Perth. He left the role in March 2002.

Cr Gubler declared a financial interest regarding item 9.2.5, due to NK & PG Gubler multiple land locations.

Cr Mitchell declared an impartiality interest regarding item 9.2.5 as she is related to Mr Fry.

Cr Mitchell declared an impartiality request regarding item 9.2.3 as her mother is a resident at Tuia Lodge.

Cr Bailey declared an indirect financial interest regarding item 9.2.5, as he is now in control of the land.

5. Public Question Time

5.1. Responses to previous public questions that were taken on notice

Nil.

5.2. Public Question Time

Question from: John Fry

How many other farmer ratepayers with adjoining lots would be eligible for a group valuation should it be available?

Response from: Director Finance and Corporate

It isn't possible to determine the number of ratepayers that would be eligible for a group valuation, for the following reasons:

- Without specific details from the land holders the Shire is unable to ascertain whether adjoining land holders with common names manage the properties as a single unit.
- Where land is owned in a company name the Shire is unaware if the directors of the company also own contiguous land in non-company names.

Even if Shire staff conducted a manual check of ownership details of all rate assessments (which would incur significant resources) a determination of what rate assessments would be eligible for group rating would be incomplete due to the reasons stated above.

In many cases where rural land is contiguous and in identical ownership, Landgate already imposes a group rating value as the ownership structure meets their policy on group valuation.

It is also noted that the number of contiguous land holdings eligible for group rating will be influenced by the content of any relevant policy adopted by the Council. An item is contained in this month's Council agenda on this subject matter and its content provides Council with two versions of a policy for consideration, one being a requirement for group rated land to be in "identical ownership" and the other for the land to be in "common ownership". The number of eligible properties for group rating would be expected to differ under each policy option.

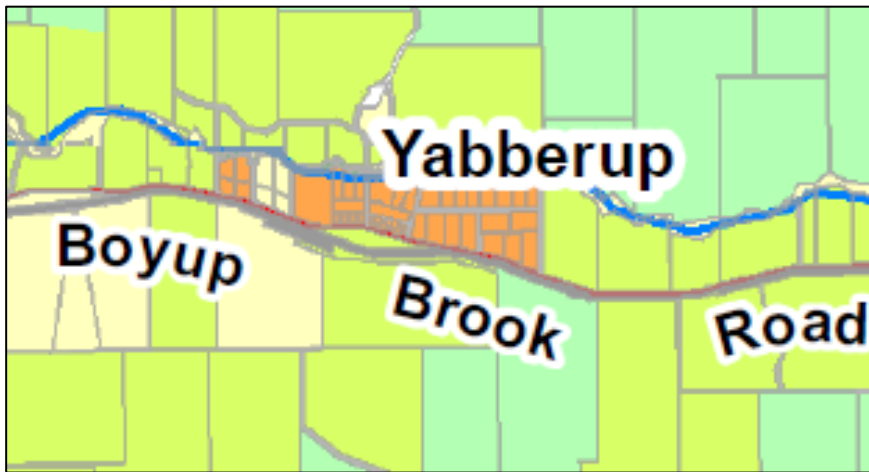
Question from: Julieanne Hilbers

The Shire of Donnybrook-Balingup's Local Planning Strategy recommends that the Yabberup Hamlet be rezoned as a Rural townsite. How will having two major gravel extraction sites within 1-3 kms of a rural townsite impact the mental, social and physical health and wellbeing of this community?

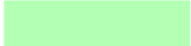






Response from: Manager Development Services

The Shire's draft Local Planning Strategy proposes the Rural townsite zoning to reflect the historic townsite area and differentiate these smaller (2000m² - 1.8 hectare) rural lifestyle lots from the surrounding larger lots included within the Priority and General Agriculture areas and used for

intensive and extensive agriculture. This builds on the current strategy provisions that identified the same area as rural smallholdings:



Excerpt: Figure 3 – Shire of Donnybrook-Balingup Local Planning Strategy (2014)

Land Uses	
	General agriculture
	Priority agriculture
	Rural residential
	Rural residential investigation
	Rural smallholdings
	Tourism
	Conservation / Recreation

As with all extractive industries, the extraction of gravel will create noise and dust during operations, and this is acknowledged by the applicant that has included management measures to address and minimise these impacts on surrounding land.

The proposed extraction activity is not considered a major extraction activity (such as the long-term Donnybrook Stone quarry operations) and is not expected to have any adverse health or wellbeing impacts on Yabberup residents on the basis that:

- The extraction activity is approx. 2.2km east of Yabberup townsite boundary with the closest off-site dwelling being 500m from the boundary of the extraction site which is considered an acceptable buffer to address noise and dust impacts given the type/scale of the proposal.
- The proposal has a limited lifespan of 5-years with a total extraction area of 14.6 hectares and individual extraction areas confined to a 2 ha – 2.4 ha maximum cleared area at any one time with the pits progressively rehabilitated prior to a new pit being opened.

- Transport of the gravel involves a max. of 13 trucks per day using the main Donnybrook-Boyup Brook Road (dependent on demand) which is minor increase to the current traffic using the road.
- The trucks will not operate during school bus hours.
- The extraction activity (including crushing/screening) will only operate Monday-Friday 8am-5pm and will not operate on the weekend/public holidays.
- No blasting is required.
- The proposal includes adequate management measures to be implemented during operations to limit noise and dust impacts on surrounding properties including:
 - When the site is not in operation, the dust management plan will continue to be implemented by the Operations Manager.
 - Operations will not occur during high wind events and will halt if dust leaves the property until the situation is clearly resolved.
 - Crushing and screening activities will not occur outside of winter months.
 - Use of hydro mulching, polymer sprays and plastic cover on stockpiles to address potential dust creation and aid in establishing vegetative cover.
- In addition to any development approval, the proposal also requires an Extractive Industry Licence under the Shire's Extractive Industry Local Law 2016 and may require Department of Water and Environmental works approval/licensing as a prescribed premises which will also place conditions to control operations.
- The land will be returned to pasture or planted with other horticultural crops.

Question from: Julieanne Hilbers

How will the introduction of a major gravel extraction industry at Preston Vale across 27.2 hectares for a minimum of five years impact the work currently being undertaken by Promote Preston who are leading the Preston River Valley 'Live, Work and Explore' promotional strategy which has received funding from the Shire of Donnybrook-Balingup?

Response from: Manager Development Services

The extraction activities are being considered for approval of a short time period (up to 5 years only). With the land then being returned to agriculture, including as pasture and horticulture crops, there is not expected to be any conflict with the long-term promotion of the local area for other uses including living and tourism.

Question from: Vivien Keelty

The Preston River Valley has some of the State's best food producing soils. These areas are classified as Priority Agriculture. A report by DPIRD says they DO NOT approve gravel extraction at Lot 130 as the soil will be irreversibly damaged for future FOOD production. How will Councillors make sure these areas are protected by not allowing activities or developments which may damage these precious resources?

Response from: Manager Development Services

The Department's standard policy position is to not support the extraction of gravel on any land zoned 'Priority Agriculture' as removing the free draining gravel part of the soil will have a negative impact on the capability of the land for viticulture and perennial horticulture. They also comment *"It is therefore doubtful that the rehabilitated soil will be able to support vineyards to the same extent as it currently does"*.

The Department's advice did not advise that the soil resource will be irreversibly damaged or that it will be unusable for future agriculture. Their response supported the current viticulture use and considered that following the gravel extraction, if similar grape vines were to be replanted, they would not be expected to grow as well.

The Shire is required to balance the Department's purely agricultural position against the planning requirements for this area which supports a variety of agricultural pursuits including gravel extraction. The rehabilitated areas will return to productive land, either as pasture (available for livestock) or planted with other horticultural crops which could include annual/seasonal varieties or different perennial crops to grapes.

In regard to the permissibility of extractive industries generally, whilst the community may support prohibiting extractive industries within priority agricultural areas, the WA Planning Commission's (WAPC) State Planning Policy 2.5 'Rural Planning' advises *"Basic raw materials are essential for the construction of buildings, roads and other infrastructure, and also for the sustainability of agricultural production"* and requires that local planning schemes not generally prohibit the extraction of basic raw material resources. Given this, the WAPC would not support a prohibition on extractive industries in the priority agriculture or general agriculture zones.

The WAPC required the Shire to modify one of its proposed actions under Resource Management in its original draft Local Planning Strategy, where it proposed a general prohibition of extractive industries within the priority agriculture zone, before being able to advertise for public comment to ensure it was consistent with State Planning Policy 2.5.

Question from: Maria Radovanovic

How will any complaints be resolved, and outcomes communicated to the complainant and in what time frame?

Response from: Manager Development Services

For any complaint within the Shire, residents are encouraged to liaise directly with a person/business considered to be causing a complaint. This is reflected in the following conditions proposed regarding complaints for this current application:

ONGOING COMPLIANCE AND MONITORING

15. *A complaints register is to be established including:*
 - a) *Details of the subject of the complaint;*
 - b) *Actions undertaken by the applicant/landowner to rectify the complaint; and*
 - c) *The on-site publication of appropriate contact details where complaints are to be directed (in the first instance).*
16. *A suitable report is to be prepared and submitted to the Shire of Donnybrook Balingup every 3 months including information relating to:*
 - a) *A copy of the complaints register as per Condition 15; and*
 - b) *Any other information as deemed necessary by the Shire of Donnybrook Balingup.*

The outcome of any complaint would be communicated to the complainant and the timeframe to resolve complaints such as noise or dust would be expected to be immediately acted upon (same day) by the applicant/site operator.

Notwithstanding the above, residents may lodge complaints directly with the Shire. The complaint would be handled in accordance with the Shire’s Customer Service Charter which includes timeframes as follows:

Method of receipt	Customer Service Charter
In person or via telephone	Response within two working days to acknowledge receipt of a complaint/gather additional information.
In writing	Response within five working days to acknowledge receipt of a complaint/gather additional information.

Question from: Maria Radovanovic

Why has the Donnybrook-Balingup Shire made no provisions to charge the applicant if it has to make site visits for any compliance breaches?

Response from: Manager Development Services

The undertaking of any site visits to address a compliance breach or resident complaint is a routine part of the Shire’s operations and no fee is payable.

There are provisions under the legislative framework regarding enforcement should further action be required by the Shire as follows:

- Under the Planning and Development Act/Regulations, if it was found the extractive industry operations were contravening a condition of development approval, the Shire could apart from requiring the development to stop, and not recommence, issue a modified penalty of \$500 per offence.
- Under the Planning and Development Act 2005, the courts may impose penalties for planning offences which includes prosecution for non-compliance with a condition of development approval of up to \$200,000 (for individuals) and a daily fine of up to \$25,000 and for companies \$1,000,000 with a potential daily fine of up to \$125,000. In addition, for a successful prosecution, the court would ordinarily order the Shire costs in bringing the case be paid.
- Should a compliance breach be committed against the Shire's Extractive Industries Local Law, then modified penalties of \$250-\$500 per offence apply.

Question from: Christopher John Amey

Unnecessary and Unacceptable Risk to Ratepayers

At the agenda briefing session held on 19 June 2024 Cr Davy asked how this proposal was an improvement on the previously approved licence.

The matters demonstrating improvement outlined by the council officer are presented below.

*Alot of the previous conditions were difficult for council officers to assess;
Decision to shift responsibility to applicant to demonstrate compliance; and
"Hopefully" this would result in a better outcome than the previous proposal.*

The above indicates that Shire of Donnybrook Balingup ratepayers (the Ratepayers) are being asked to accept unnecessary risk attendant with this proposal, if approved, with minimal benefit. The Ratepayers are also being asked to accept a precedent for self-regulation of operations. Please discuss the above council officer response and how this approach benefits the Ratepayers?

Response from: Manager Development Services

The conditional approval issued for the adjoining lot required considerable changes to submitted documentation that was then required to be reassessed by Shire officers. It is considered that the current application contains all of the applicants' commitments, up front, addressing many of the submissions raised in the previous application. The applicant further refined their application in response to concerns raised specific to their current application.

The applicant/landowner has the responsibility to comply with all conditions of approval including the development approval and extractive industry licence to the satisfaction of the Shire. Any person receiving an approval from the Shire is required to meet their conditions of approval i.e. this is routine practice when considering applications lodged with the Shire.

The development approval is not self-regulating, nor is it for the applicant/landowner to determine if they are compliant, this remains the Shire or State Administrative Tribunal if the applicant/landowner were to request a review of a decision/condition or notice issued by the Shire.

Question from: Christopher John Amey

Need for Gravel

The Shire of Donnybrook Balingup ratepayers (The Ratepayers) through the Council have and will continue to expend operational and therefore financial resources in managing this project, if approved.

When asked by a Councillor, the Director Operations said there was an industry need for gravel. Nothing was stated regarding the Shire of Donnybrook Balingup's need for gravel.

If the council approves this proposal the Ratepayers will lose the following:

*12.7 hectares of high-quality priority agricultural land (against DPIRD advice);
operational and attendant financial resources to manage the project over its duration;
visual, environmental, social amenity; and
future opportunity.*

The above list is not exhaustive.

Why should the Ratepayers lose the above and provide operational and attendant financial resources to facilitate this proposal when there is no immediate need for gravel and no commensurate cost benefit?

Response from: Manager Development Services

The determination of an application for extractive industry should in no way be influenced by the demand/need for gravel by the Shire. It is assumed that any applicant of a commercial orientated development application (such as an extractive industry proposal) would do their own due diligence on the commercial viability of their proposal. This isn't a matter that is relevant to determining a development application. Just as a local government can't limit the number of cafes or shops on the grounds of commercial viability it can't limit extractive industries for that reason. If a commercial extractive industry proposal obtains its necessary approvals and supplies a product that meets the Shire's specifications/needs, it becomes a possible source of supply. If not, the Shire has access to alternative sources.

The applicant has commented that the extraction activity will be demand driven and therefore should the gravel demand be limited, it is expected that the activity would be confined to one of the single 2-2.4-hectare areas which would in itself reduce the overall impacts. If there is no demand/market for the gravel resource, which is not expected, then it will remain in the ground.

The extraction activities do not permanently remove the land from agriculture use, including as pasture and horticulture crops. It is accepted that extractive industries in general have the potential to create adverse visual amenity impacts and it is acknowledged there will be a short-term impact on the visual amenity and local landscape from the extractive industry.

However, when the extraction activity ceases in 5-years, the land will have been returned to a pastured hillside consistent with the existing rural landscape in the area and will not affect the long-term amenity and visual character of the valley area or adjacent land.

The environmental attributes of the proposal have been assessed by the Department of Biodiversity, Conservation and Attractions and Department of Water and Environmental Regulation with no concerns raised.

In accordance with the Shire of Donnybrook Balingup Fees and Charges (Year ending 30 June 2024), for an extractive industry proposal, the applicant/landowner is required to pay the following fees:

- \$739 for the development application to be considered.
- \$525 for the initial Local Law licence.
- \$825 thereafter for the annual renewal of the Local Law Licence.

These fees cover the planning assessment of the proposal and the administrative costs associated with managing the local law requirements. Most development approvals only generate the initial planning assessment fee.

Question from: Hilary Tripp

Has the Shire been advised by the Applicant of all results from sampling and laboratory testing pertaining to the quality and viability of the gravel within the proposed extraction site?

Response from: Manager Development Services

No, the Shire has not been provided with results of any sampling or testing results. The Shire does not require these as part of an application for development approval for an extractive industry and it is expected that the applicant has undertaken sufficient testing to prove the resource quality and extent etc.

The Shire would not expect that poor quality gravel resources would be useful for civil works or be financially viable to be extracted and it would be unlikely in that case that an application would be received.

Question from: Hilary Tripp

It has been stated by council, many times, that each and every application for extractive industries must be considered in isolation of each other. Why then, is the noise compliance conditions for crushing and screening for development application - extractive industry - Lots 130 Donnybrook-Boyup Brook Rd, Yabberup & development application P22022: extractive industry (gravel) – Lot 10 Donnybrook-Boyup Brook Rd, Yabberup, been assessed together, and not separated, as have all other conditions?

Response from: Manager Development Services

The cumulative impacts of adjoining extractive industry operations were raised through the submissions. As the applicant's supporting documents consider only with the lot the subject of consideration proposed condition 18 i.e:

No crushing and/or screening is to occur on Lot 130 for the duration of the crushing and /or screening campaign when in process on Lot 10 removes the potential for cumulative impacts from the crushing and screening operations.

Question from: Julie Quan

The first Gravel Pit application was approved against huge community objection and a large amount of scientific evidence. Apparently strong restriction and conditions were placed on the applicant to protect the environment and alleviate community concerns.

At the briefing meeting last Wednesday, we were told that the restrictions for Gravel Pit Two have been downgraded to basically self-monitoring. The reason given was to alleviate pressure on the council regulating these conditions. My question is "Why is this application not held to the same standard set in the first and why it is now less important for Yabberup Community and the environment to be protected".

Response from: Manager Development Services

Each application is required to be considered on its merits with ongoing compliance with other conditions being the responsibility of the applicant. The applicant has prepared various management plans demonstrating how the extractive industry is to be operated in order to minimise any offsite impacts. As per the recommended conditions these plans will form part of the approval, if granted. The extraction operation would need to align with the management measures set out in each of the management plans to ensure ongoing compliance.

Compliance will not occur via self-monitoring. Compliance monitoring can occur in four ways:

- Shire monitoring in the course of day-to-day activities
- Interrogation of the quarterly complaints register compiled by the operator
- Annual licence renewal process
- Complaint direct to the Shire

If the extraction operation does not comply with the management measures contained in the management plans, then compliance action will be taken under the Planning and Development Act and / or the Local Law depending on the nature of the breach.

Compliance assessment of extractive industry operations is typically triggered in 2 ways, being in response to complaints received from members of the public or Government agencies, or via the annual licence renewal process.

Question from: Julie Quan

Self-monitoring and reporting have been found to be ineffective. If the Council cannot adequately monitor restrictions and conditions to ensure that our Local community and Environment are protected, then why should this application not be rejected outright?

Response from: Manager Development Services

As above compliance will not occur via self-monitoring. Compliance monitoring can occur in four ways:

- Shire monitoring in the course of day-to-day activities,
- Interrogation of the quarterly complaints register compiled by the operator,
- Annual licence renewal process, and
- Complaint direct to the Shire.

While conditional development approval has been issued, the applicant does not have any existing Extractive Industries operating within the Shire, so the Shire does not have any compliance history with this applicant. Notwithstanding, all development applications lodged within the Shire need to be considered on their individual merit, having regard to the Local Scheme provisions as well as the prescribed matters to be considered under the regulations (refer to Attachment 9.1.1(4)). An applicant's compliance history is not a consideration under either of these planning tools. However, Council may include conditions having regard to demonstrated previous performance.

Question from: Jay MacCormack

Can the Council please explain why, for extractive industries application P22022, the executive recommended refusing the application, and have now recommended approving application P23002. What are the fundamental differences between the two applications that changed the executive position?

Response from: Manager Development Services

As outlined in the Minutes of Special Council (Commissioner) Meeting – 30 August 2023 where Development Application P22022 was considered the executive recommendation was changed for the following reason:

Pursuant to Part 2, Regulation 11(da) of *the Local Government (Administration) Regulations 1996*, the decision by Council (the Commissioner) to approve this application is made, on balance, based on the matters raised being able to be reasonably managed through appropriate conditions of approval.

The current application before Council is considered, by the executive, to be capable of being conditionally approved based on the applicant demonstrating, through various management plans, how the extractive industry is to be operated in order to minimise any offsite impacts.

Question from: Jay MacCormack

The report states that the extractive operation is essentially self regulated. Annual audits will be conducted by the council. Regular auditing would ensure that in the event of a breach of conditions. How will breaches be resolved and communicated in a timely manner.

Response from: Manager Development Services

As outlined in the response to a similar question from Maria Radovanovic, for any complaint within the Shire, residents are encouraged to liaise directly with a person/business considered to be causing a complaint. This is reflected in the following conditions proposed regarding complaints for this current application:

ONGOING COMPLIANCE AND MONITORING

15. A complaints register is to be established including:
 - a) Details of the subject of the complaint;
 - b) Actions undertaken by the applicant/landowner to rectify the complaint; and
 - c) The on-site publication of appropriate contact details where complaints are to be directed (in the first instance).
16. A suitable report is to be prepared and submitted to the Shire of Donnybrook Balingup every 3 months including information relating to:
 - a) A copy of the complaints register as per Condition 15; and
 - b) Any other information as deemed necessary by the Shire of Donnybrook Balingup.

The outcome of any complaint would be communicated to the complainant and the timeframe to resolve complaints such as noise or dust would be expected to be immediately acted upon (same day) by the applicant/site operator.

Notwithstanding the above, residents may lodge complaints directly with the Shire. The complaint would be handled in accordance with the Shire’s Customer Service Charter which includes timeframes as follows:

Method of receipt	Customer Service Charter
In person or via telephone	Response within two working days to acknowledge receipt of a complaint/gather additional information.
In writing	Response within five working days to acknowledge receipt of a complaint/gather additional information.

Question from: Dr Wietske Van der Velden Schuijling

Will the Business Plan focus on the sale to myself, or will it focus on sale to anyone? Does this business plan encompass the social aspects of our community’s needs and existing resources.

Response from: Chief Executive Officer (Temporary)

The Business Plan needs to take into account more than just the existing lessee which is yourself. The Business Plan will take in to account matters outside of just the financial interests of the proposal.

Question from: Dr Wietske Van der Velden Schuijling

When can I expect to hear the Shire’s expectations regarding the sale of 41 Bentley Street? Specifically, do you intend to sell the property to me, and if so, at what price? Understanding the Council’s intentions will help me prepare for the future.

Response from: Chief Executive Officer

The first issue was raised in January this year and it has taken some time to get to the position we are now so I can’t tell you how quickly this might go. I have met with you on a number of occasions to keep you aware of where we are up to. Whoever follows me will be briefed on the need to continue the communication on the status of the project.

Question from: Dr Wietske Van der Velden Schuijling

Is there any idea how long the business drawing might take and what would follow after that?

Response from: Chief Executive Officer

That shouldn’t take longer than 2 months. Then it is a matter for the Council to determine what action if any it’s going to take in relation to the proposal.

Question from: Maureen Wallace

With the gravel extraction application, does the approval and the licence transfer to any new landowners should the land be sold.

Response from: Director Operations

Yes, it will be transferrable.

6. Presentations

6.1. Petitions

Cr Shand presented a petition.

Petition to: The Shire of Donnybrook Balingup Councillors assembled. We undersigned, being the residents (and friends) of Preston River Valley respectfully request the Donnybrook Balingup Shire Council to not approve application P23002 Extractive Industry – Gravel Lots 130 and 3671 (2038) Donnybrook-Boyup Brook Road, Yabberup WA 6239

COUNCIL RESOLUTION: 73/24	
MOVED BY: Cr Deanna Shand	SECONDED BY: Cr Lisa Glover

That Council acknowledge the receipt of the petition.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

6.2. Presentations

Nil.

6.3. Deputations

Mr Jay MacCormack and Dr Julieanne Hilbers in relation to Extractive industry at Lot 130 Donnybrook Boyup Brook Road, Yabberup (P23002).

Mr Ivan Rose in relation to Extractive Industry at Lot 130 Donnybrook Boyup Brook Road, Yabberup (P23002).

6.4. Delegates' Reports

Nil.

7. Confirmation of Minutes

7.1. Ordinary Council Meeting held on 22 May 2024

Minutes of the Ordinary Council Meeting held 22 May 2024 are attached as [Attachment 7.1\(1\)](#).

Executive Recommendation:

That the Minutes from the Ordinary Council Meeting held 22 May 2024 be confirmed as a true and accurate record.

COUNCIL RESOLUTION: 74/24	
MOVED BY: Cr Anne Mitchell	SECONDED BY: Cr Anita Lindemann

That the Minutes from the Ordinary Council Meeting held 22 May 2024 be confirmed as a true and accurate record.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

7.2. Special Council Meeting held on 15 May 2024

Minutes of the Special Council Meeting held 15 May 2024 are attached as Attachment 7.2(1).

Executive Recommendation:

That the Minutes from the Ordinary Council Meeting held 15 May 2024 be confirmed as a true and accurate record.

COUNCIL RESOLUTION: 75/24	
MOVED BY: Cr Grant Patrick	SECONDED BY: Cr Deanna Shand

That the Minutes from the Ordinary Council Meeting held 15 May 2024 be confirmed as a true and accurate record.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

8. Reports of Committees

8.1. Local Emergency Management Committee Meeting held on 14 May 2024

Minutes of the Local Emergency Management Committee Meeting held 14 May 2024 are attached as Attachment 8.1(1).

Executive Recommendation:

That the Minutes from the Local Emergency Management Committee Meeting held 14 May 2024 be received.

COUNCIL RESOLUTION: 76/24	
MOVED BY: Cr John Bailey	SECONDED BY: Cr Deanna Shand

That the Minutes from the Local Emergency Management Committee Meeting held 14 May 2024 be received.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

8.2. Audit and Risk Management Committee Meeting held on 21 May 2024

Minutes of the Audit and Risk Management Committee Meeting held 21 May 2024 are attached as Attachment 8.2(1).

Executive Recommendation:

That the Minutes from the Audit and Risk Management Committee Meeting held 21 May 2024 be received.

COUNCIL RESOLUTION: 77/24	
MOVED BY: Cr John Bailey	SECONDED BY: Cr Grant Patrick

That the Minutes from the Audit and Risk Management Committee Meeting held 21 May 2024 be received.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9. Reports of Officers

9.1. Director Operations

9.1.1. Development Application - Extractive Industry - Lots 130 Donnybrook Boyup Brook Road, Yabberup

Report Details:

Prepared by: Principal Planner, Planning Officer

Manager: Manager Development Services

Applicant: E Stroud

Location: Lot 130 (No. 2038) Donnybrook – Boyup Brook Road, Yabberup

File Reference: A4781 (P23002)

Voting Requirement: Simple Majority

Attachment(s):

9.1.1(1) Amended Development Application Extractive Industries Licence Application and Environmental Management Plan Rev 3 dated May 2024.

9.1.1(1.1) Weed Management Plan

9.1.1(1.2) Water Management Plan

9.1.1(1.3) Noise Management Plan

9.1.1(1.4) Dust Management Plan

9.1.1(1.5) Rehab Management Plan

9.1.1(1.6) Dieback Brochure

9.1.1(1.7) Visual Impact Assessment

9.1.1(1.8) Agronomist Report (June 2024)

9.1.1(1.9) Complaints Register

9.1.1(2) Submissions

9.1.1(3) Agency submissions

9.1.1(4) Assessment under Clause 67

Executive Recommendation

That Council:

- A. Pursuant to Schedule 2, Part 9, Clause 68(2)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the provisions of the Shire of Donnybrook Balingup Local Planning Scheme No. 7 (LPS7), approves the Development Application P23002 for an Extractive Industry (Gravel) on Lot 130 Donnybrook-Boyup Brook Road, Yabberup, subject to the following conditions and advice:**

CONDITIONS:

VALIDITY

- 1. This approval is valid for a period of five (5) years after the date of issue or within any extended period as determined, in writing, by the Shire.**

APPROVED PLANS

2. The layout of the site and location of crusher, stockpiles, access route and works permitted must always accord with Figure 3 in the “Extractive Industries Licence Application and Environmental Management Plan” 2038 Donnybrook-Boyup Brook Road Yabberup Rev3 (Date: May 2024) and the conditions of approval and must not be altered or modified without the further written consent of the Shire.
3. In the event of an inconsistency between the approved plan and a requirement of the conditions of this development approval, the requirement of the conditions prevail.

DUST MANAGEMENT

4. Dust is to be appropriately managed on site at all times in accordance with the approved Dust Management Plan 9.1.1(1.4) and the Shire of Donnybrook Balingup Animals, Environment and Nuisance Local Law 2017 to the satisfaction of the Shire.
5. A suitable supply of water for the purposes of all site management operations is to be provided to the satisfaction of the Shire.
6. Crushing and/or screening is to occur in winter months only, and the applicant is to inform nearby residence within 1000m of the extraction site prior to the commencement of these activities.

WEED AND DIEBACK MANAGEMENT

7. Weed management is to be undertaken in accordance with the approved Weed Management Plan 9.1.1(1.1) to the satisfaction of the Shire. Any declared weeds found to be within the site need to be appropriately treated and removed prior to any further excavation works.
8. Dieback measures in accordance with the approved Dieback Brochure 9.1.1(1.6) and contained in the application details to reduce the spread of dieback are to be undertaken to the satisfaction of the Shire.
9. A minimum 10m buffer is to be provided between all proposed extraction areas and adjacent existing native vegetation. The 10m exclusion area is to be clearly demarcated to ensure vehicles, extraction works, detention pond and stockpile areas are located outside the 10m buffer zone to the satisfaction of the Shire.

FIRE MANAGEMENT

10. Suitable fire management as contained in the application details to be undertaken to the satisfaction of the Shire and the Shire of Donnybrook Balingup Bush Fire Brigades Local Law and Bush Fires Act 1954, or superseding standard(s).

STORMWATER MANAGEMENT

11. Water management is to be undertaken in accordance with the approved Water Management Plan 9.1.1(1.2) to the satisfaction of the Shire.

12. All stormwater from the proposed development shall be managed by the landowner in perpetuity, in accordance with the Animals, Environment and Nuisance Local Law 2017 and the approved Water Management Plan to the satisfaction of the Shire.
13. Any erosion and/or sedimentation issues that occur due to insufficient drainage and/or stormwater management from the proposed development, including any driveway or accessway, is to be rectified, so as not to impact any surrounding waterways and/or properties, including any infrastructure, to the satisfaction of the Shire. As heavy machinery will be traversing the crossing over the waterway, measures are to be undertaken to ensure the waterways is not impacted by erosion/ground disturbance.
14. Extraction works are not to exceed a depth of 1m below the existing natural ground level unless otherwise approved, in writing, by the Shire, in consultation with the Department of Water and Environmental Regulation.
15. No groundwater is to be exposed on the surface of the pit floor. Should groundwater be exposed during excavation works, all works are to cease, and the Shire is to be notified. Any remedial works, as required by the Shire, in consultation with the Department of Water and Environmental Regulation, are the responsibility of the operator to rectify. No dewatering is permitted.
16. Any refuelling and/or activities that carry a risk of spills are not to be undertaken in close proximity to the detention basins or stormwater flow paths.

NOISE MANAGEMENT

17. Noise management is to be undertaken in accordance with the approved Noise Management Plan 9.1.1(1.3) to comply with the Environmental Protection (Noise) Regulations 1997 to the satisfaction of the Shire.
18. No crushing and/or screening is to occur on Lot 130 for the duration of the crushing and/or screening campaign when in process on Lot 10.

ONGOING COMPLIANCE AND MONITORING

19. A complaints register is to be established including:
 - a) Details of the subject of the complaint;
 - b) Actions undertaken by the applicant/landowner to rectify the complaint; and
 - c) The on-site publication of appropriate contact details where complaints are to be directed (in the first instance).A copy of the complaints register is to be submitted to the Shire every 3 months.

REHABILITATION AND PIT CLOSURE MANAGEMENT

20. The Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details to be undertaken to the satisfaction of the Shire in accordance with the requirements of works outlined within the Shire of Donnybrook Balingup Extractive Industry Local Law 2016.
21. Extraction Site rehabilitation of each stage is to be substantially completed prior to extraction occurring on the next stage to the satisfaction of the Shire.

22. Pit closure works, and rehabilitation of the entire site is to be completed within two (2) years of the end of extraction works or the expiration of this approval (whichever is sooner) unless otherwise extended, in writing, by the Shire.
23. A \$20,000 bond (cash or unconditional bank guarantee in favour of the Shire) is required for the works identified by the Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details.

OPERATING HOURS

24. Operating hours of the extractive works are restricted to 8:00 am to 5:00 pm Monday to Friday (excluding Public Holidays) unless otherwise agreed, in writing, by the Shire.
25. Trucks are not to operate between the following hours on any given school day on a school bus route between 7:30 am to 8:40 am and 3:20 pm to 4:20 pm.

VEHICULAR MANAGEMENT

26. Prior to the commencement of works, the crossover onto Donnybrook – Boyup Brook Road and 100m along the access road is to be designed, constructed, sealed, and drained to the satisfaction of the Shire in consultation with Main Roads Western Australia and the Public Transport Authority. The applicant is to thereafter maintain the crossover and driveway for the life of extraction operations to the satisfaction of the Shire.
27. The cost to relocate and/or remove any services/infrastructure that may be required for the purposes of meeting Condition 25, are the responsibility of the landowner/applicant.
28. No access or egress via Chapman Road for gravel extraction activities is permitted.

OTHER

29. Prior to the commencement of works, a copy of a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$20,000,000 in respect of any one claim relating to any of the excavation operations.
30. Prior to the commencement of works, suitable safety fencing and warning signage is to be installed on the perimeter of the extraction area, and thereafter maintained, to the satisfaction of the Shire.

ADVICE NOTES

- a. This development approval is not an Extractive Industry Licence. No works are to be undertaken until such time as all conditions of the Development Approval have been satisfied and an Extractive Industry Licence has been granted under the Extractive Industry Local Law 2016.
- b. The operations are likely categorised as a Prescribed Premises, as per Schedule 1 of the Environmental Protection Regulations 1987 (EP Regulations). The applicant is advised to refer to the information and Industry Regulation Guide to Licensing available at <http://www.der.wa.gov.au/our-work/licences-and-works-approvals>.

- c. The Department of Water and Environmental Regulation have advised that although the property is not within a proclaimed surface water area under the Rights in Water and Irrigation Act 1914 (RIWI Act), it should be noted that the waterways located to the east and west of the proposed extraction are proclaimed tributaries of the Preston River under the Act and any interference with the bed and banks of these watercourses or take of water will be subject to the RIWI Act.
 - d. With regards to the rehabilitation bond, return of the bond will be measured against the works identified within the Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details as determined by the Shire.
 - e. Management of all activities involving hazardous chemicals (including plant refuelling and/or servicing) shall be in accordance with the Department of Water and Environmental Regulation's WQPN 56 'Toxic and Hazardous Substance Storage and Use' (Dec 2018). Contingencies for spills should be in accordance with WQPN 10 'Contaminant spills - emergency response plan' (May 2020).
 - f. The applicant is responsible to ensure obligations are met under the Aboriginal Heritage Act 1972 with regards to undertaking a due diligence assessment and obtaining all relevant approvals.
 - g. Where an approval has so lapsed, no development must be carried out without the further approval of the Shire having first been sought or obtained.
 - h. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application must be made within 28 days of the determination.
- B. Authorises the Chief Executive Officer to issue an Extractive Industry License for the extraction of gravel at Lot 130 Donnybrook-Boyup Brook Road, Yabberup upon complying with the conditions of development approval P23002 and subject to the following conditions:**
- a. The extractive operation shall comply with the Shire of Donnybrook Balingup Extractive Industries Local Law at all times.
 - b. This Extractive Industry License is valid for a period of 5 years from the date of issue.
 - c. Compliance with all approved plans and any recommendations contained in Development Approval P23002 at all times during the life of the extractive industry to the satisfaction of the Shire.
 - d. A licensee shall pay to the local government the annual licence fee in accordance with the Schedule of Fees and Charges adopted each year in the Shire of Donnybrook-Balingup annual budget prior to the commencement of extraction.
 - e. The operator is required to submit to the Shire an annual 'Progress Report' on the 31 December, detailing progress of the pit over the previous 12-month period. The Report should provide details on the following:
 - i. Extent of extraction undertaken (volume and area);

- ii. **Completion of stages;**
- iii. **Rehabilitation of completed stages.**
- iv. **Site survey plan.**

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

- Outcome:** 6 - The built environment is responsibly planned and well maintained.
- Objective:** 6.1 - Ensure sufficient land is available for residential, industrial and commercial uses.
- Item:** Nil.

Executive Summary

The purpose of this report is for Council to consider an application for development approval for an Industry-Extractive for gravel extraction and an extractive industry license from Lot 130 Donnybrook – Boyup Brook Road, Yabberup.

Officers do not have delegation to determine applications for development approval where concerns/objections are received. Officers note the significant number of submissions and community interest and concerns raised in the submissions received. Officers consider that the proposal may proceed and recommend it be granted approval subject to conditions/advice. The conditions/advice on the approval address the matters raised in the public/government agency submissions.

Background

The property has been the subject of a previous application for development approval for Industry-Extractive for gravel extraction at Lots 10, 3671, 2064 and 2061 Donnybrook-Boyup Brook Road, Yabberup. The proposal under development application P22022 was amended to relate to Lot 10 only. Figure 1 below illustrates the land bound by the red line, which is owned by the same landowner, it also shows the location of the approved pit P22022 and the proposed pit P23002.



Figure 1 – Approved application P22022 and proposed application P23002

Most recently, the Council (the Commissioner) at its 30 August 2023 Special Council (Commissioner) Meeting (Resolution 106/23) approved Development Application P22022 Extractive Industry (Gravel) at Lot 10 Donnybrook-Boyup Brook Road, Yabberup, subject to conditions to address the matters raised in the submissions objecting to the proposal.

Development Application P23002 was received on 9 January 2023 and processed in accordance with the requirements under the *Planning and Development (Local Planning Schemes) Regulations 2015*. This application was subject to many submissions objecting to the proposal proceeding. In May 2024 the applicant lodged an amended application which aims to address submissions received from public and agencies during the consultation period.

The following excerpt of original proposal P23002 (Lots 130 and 3671) dated January 2023 illustrates the proposed four extraction stages over two lots:



Figure 2 – Initial application area over two lots

Application Details	
	completion of extraction activities and before moving to the next stage
Extraction Volume	228,600 tonnes total (dependent on demand) 45,700 tonnes annually (approx.)
Extraction Depth	1m
Truck Haulage Volume	Max.13 trucks per day (dependent on demand).
Haulage Route	Access will be shared with the extractive industry approved under P22022 on Lot 10 Donnybrook-Boyup Brook owned by the same landowner. The access road will be upgraded to include bitumen sealing of the first 100m as per MRWA and Shire specifications.

Proposal

The applicant advises the proposal will involve the following activities on the lot:

- a. The proposed extraction area will be cleared of vine plantation in stages, with only the stage being worked on, being cleared, limiting the disturbed area exposed at any time to a practical minimum.
- b. Extraction of gravel from an area of 12.7 hectares in six stages and involve extraction of 228,600 tonnes of gravel in total dependent on demand.
- c. Topsoil will be removed from the extraction area prior to the commencement of each stage, with only the area targeted for immediate extraction being open. Topsoil will be stockpiled separately along the edges of the extraction area, with stockpiles being 2m high and 12m wide, with batter of 1:3 metres.
- d. Within each current stage of extraction, a bulldozer will rip and blade material to a raw material stockpile. This material is loaded into the crusher and a product stockpile is created. The product stockpile will be no more than 9m high and 50m wide, with batter of 1:3 metres.
- e. A mobile crushing and screening plant will process the material for approximately three to four weeks per year on site.
- f. Product stockpiles will be placed in such a way, that they will act as a noise buffer between the crusher and the sensitive receptors.
- g. Extraction activity will result in the lowering of the ground level by approximately one metre.
- h. At a time, only one stage of up to 2 hectares will be extracted and will be progressively rehabilitated back to pasture after completion of extraction activities and before moving to the next stage. This will ensure that the area of disturbed land is stabilized, and the disturbed area exposed at any time is kept to a practical minimum.
- i. Measures to limit noise and dust from the operations are discussed separately in 5.6 and 5.7 of the "Extractive Industries Licence Application and Environmental Management Plan".
- j. Rehabilitation and stormwater management measures will be implemented.
- k. There will be no blasting in this operation.
- l. Extraction on Lot 130 will occur up to the boundary of Lot 3671 as depicted on Figure 3 - Proposed Extraction.

- Batters of 1:6 metres will be maintained throughout the operation. Where possible, topsoil will be replaced and seeded with pastures on a progressive basis, in fully extracted areas, prior to the commencement of winter.

The applicant provided the following plan to illustrate the six extraction stages.

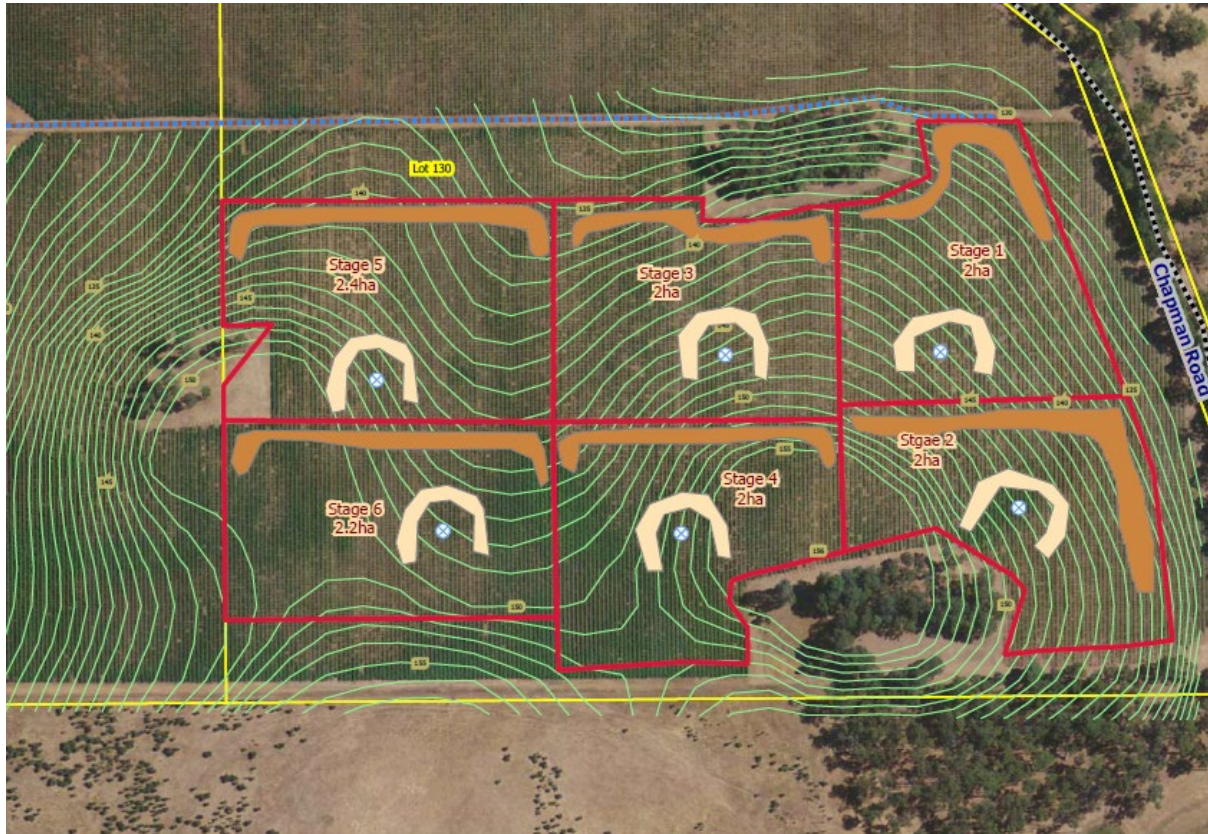


Figure 4 – Excerpt from application

The applicant submitted supporting documents that include a:

- Weed Management Plan
- Water Management Plan
- Noise Management Plan
- Dust Management Plan
- Rehab Management Plan
- Dieback Brochure
- Visual Impact Statement
- Agronomist Report
- Complaints Register

Location Plan

Lot 130 is bounded by Donnybrook – Boyup Brook Road to the north and located within the agricultural area on the southern side of the main road and approx. 2.2km east of Yabberup townsite.

Donnybrook - Boyup Brook Road is identified within the Shire's Local Planning Framework as a key tourist route and the Local Planning Strategy identifies the importance of protecting the landscapes associated with these identified tourist routes.

The lot sits within the Preston River valley and the extraction site is on the hillside which slope down towards the north and north east towards Donnybrook – Boyup Brook Road.

The surrounding land is generally occupied by rural uses used for viticulture or general agricultural pursuits with many of the lots north of Donnybrook Road – Boyup Brook Road containing single dwellings.

The lot is zoned Priority Agriculture under the Shire of Donnybrook Balingup Local Planning Scheme No. 7 (LPS7). The development will obtain access via Lot 3671 from an existing road that links the development with Donnybrook-Boyup Brook Road. This access will be shared with the extractive industry approved in August 2023 under Development Approval P22022 on Lot 10 owned by the same landowner.

The blue dotted line in the image below shows the proposed access route.



Figure 5 – Internal access route

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Environment	Possible	Moderate	Moderate (5)
Risk Description:	Approval of the extractive industry may have environmental impacts such as noise, dust and impacts from unmanaged stormwater.		
Mitigation:	Environmental impacts can be mitigated by the imposition of conditions that the development is to be managed in accordance with approved noise and dust and water management plans.		

Financial Implications

All relevant application fees have been paid by the applicant.

If the application is refused by Council the applicant may exercise the right to have the decision reviewed by the State Administrative Tribunal. If that is the case, then it may be likely that there will be additional resourcing required (staff time and/or the cost of appointing a consultant to represent the Shire).

Policy Compliance

TPP 9.7 Interpretation (Extractive Industry)

The Policy exempts landowners from requiring an Extractive Industry Licence when the activity is for use on the property and not for commercial gain.

The proposal is for a commercial operation extracting gravel for off-farm use and is therefore not exempt under the Policy.

Statutory Compliance

The application has been assessed against the relevant and applicable statutory Shire of Donnybrook Balingup Local Planning Scheme No.7 (LPS7) provisions as follows:

Part 3 – Zones and the Use of Land

The lot is zoned Priority Agriculture under LPS7, and the purpose and objectives of the zone are as follows:

Purpose

The purpose of the Priority Agriculture zone is to provide for the sustainable use of high-quality agricultural land, particularly where water resources exist, preserving existing agricultural production and allowing for new agricultural production by securing suitable land and water resources. To provide for intensive agricultural and horticultural production; including orchards, market gardens and

vineyard enterprises. To also allow, where appropriate, limited forms of non-agricultural development that support, are compatible with and complement agricultural production.

Objectives

- *Require the protection of the rural infrastructure and agricultural land resources;*
- *Planning to avoid the introduction of land uses and subdivision not related to agriculture including rural residential proposals;*
- *Support the improvement of resource and investment security for agricultural and allied industry production;*
- *Require protection and enhancement of biodiversity;*
- *Encourage value-adding opportunities to agricultural products at source;*
- *Support a wide variety of productive agricultural and rural activities;*
- *Support subdivision; where it provides for boundary adjustments, realignments, farm restructuring and new lot creation which promotes effective land management practices, environmental and landscape enhancement, and infrastructure provision;*
- *Support sensible use and management of resources, and the proper direction and control of development;*
- *Promote the existing intensive agricultural land use; and*
- *Encourage other similar or complementary activities.*

The proposed extractive industry is considered complementary to the existing majority use of the property for viticulture and surrounding area and does not generally conflict with the objectives of the Priority Agriculture zone as it would enable the gravel resource to be extracted with the land then being returned to pasture and reused for grazing when completed.

However, the proposal does not comply with objective (ix) as it will reduce the existing viticulture operations undertaken on the lot by 12.7 hectares or approx. 36.9%.

Land Use Permissibility

The proposed development is considered consistent with the definition of 'Industry – Extractive' within LPS7 which means:

An industry which involves the extraction, quarrying or removal of sand, gravel, clay, hard rock, stone, or similar material from the land and includes the treatment and storage of those materials or the manufacture of products from those materials on, or adjacent to, the land from which the materials are extracted, but does not include industry-mining.

'Industry – Extractive' is an 'A' advertised discretionary land use in the Priority Agriculture zone which means.

The use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions.

As such, any application for an extractive industry on Priority Agriculture zoned properties within the Shire requires advertising/referral and consideration of submissions prior to considering refusal/approval of the application by the Shire.

Part 4 – General Development Requirements

4.8 Clearing native vegetation.

The Scheme allows the Shire to limit and control the clearing of native vegetation associated with development proposals.

The applicant advises:

- *There will be no clearing of native vegetation since the entire area proposed for gravel extraction is currently planted with grapes; and*
- *The native vegetation near the proposed extraction areas will not be disturbed and will be protected by a buffer of 10m from the extractive activities.*

This achieves the requirements of Cl.4.8. The protection of the existing native vegetation is recommended to form part of the conditions of approval, if granted.

Clause 4.17 General Appearance of Buildings and Preservation of Amenity

The Scheme requires the Shire ensure the development is in harmony with surrounding developments and allows the Shire to place conditions on approvals to ensure the development will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.

The site and extractive industries in general have the potential to create adverse visual amenity impacts. The applicant has considered the concerns raised in the submissions relating to this matter and amended the proposal to exclude Lot 3671 based on his assessment of the visual impact. The applicant provided a visual impact statement for the amended proposal.

The measures proposed by the applicant in the visual impact statement including the staging of pit, progressive rehabilitation, use of topsoil bunds and planting with grasses achieves the requirements of Cl.4.17. These items are recommended to form part of the conditions of approval, if granted.

Clause 4.32 Vehicle Crossovers/Entrances

The Scheme allows the Shire to set standards on the position and development of crossovers onto roads.

The approval under P22022 was conditioned subject to the bitumen sealing of the first 100m of the road access as per MRWA and Shire specifications. The proposal under P23002 proposes to use the same access and will be subject to the same condition.

Clause 4.42 Bush Fire Hazard and Fire Management Plans

The Scheme requires the Shire assess applications for development approval where the land is a bushfire risk and ensure that development complies with relevant State and local government policy on bushfire protection.

Parts of the extraction area are designated as bushfire prone areas. These areas will be cleared of vines and maintained as bare/pastured before commencement of extractive operation.

The development is considered exempt from the requirements of State Planning Policy 3.7 Planning in bushfire prone areas. Notwithstanding, the applicant has provided operating procedures for times of bushfire risk.

4.55 Priority Agriculture Zone

The Shire's policies in controlling development and influencing subdivision within the Priority Agriculture zone are to:

- (i) *Seek to protect the economic viability of land for rural use given its importance to the economy of the district;*
- (ii) *Seek to protect the area from uses which will reduce the amount of land available for rural purposes; and*
- (iii) *Recognise the aesthetic and tourism importance of the scenic landscape, realise the need to retain the rural scenic character of a site and of the district and by ensuring, through siting and landscaping provisions, that any development does not detrimentally change the scenic rural character.*

Under Cl.4.55.2 of LPS7, the development standards for the General Agriculture zone apply to the Priority Agriculture zone as follows:

Setbacks

Front Setback – Minimum 30 metres

The proposed extraction area is approx. 480m from the front boundary to Donnybrook – Boyup Brook Road and approx. 35m from the eastern side boundary to Chapman Road.

Side Setback – Minimum 20 metres

Extraction on Lot 130 will occur up to the boundary of Lot 3671 as depicted on Figure 3 - Proposed Extraction. Lots 130 and 3671 are owned by the same landowner and although the relaxation of the 20m setback will not impact any other landowner all works would need to be contained on Lot 130 with no encroachment onto the adjoining lot.

Rear Setback – Minimum 20 metres

The proposed extraction area is over 20m from the rear boundary to Lot 2062 used for general agriculture purposes and achieves the required setback.

Under Cl.4.54.8.7 of LPS7, in assessing applications for development approval for extractive industries, the Shire shall ensure that the setbacks assist in maintaining environmental and landscape qualities of the locality, so they are not detrimentally affected.

In this instance, given the proposal has a lifespan of 5-years and extraction areas will be confined to a 2ha maximum cleared area at any one time, with the pit progressively rehabilitated prior to a new pit being opened, the proposed setbacks combined with operation measures and the land to be used for pasture in the future will assist in maintaining the long-term environmental and landscape qualities of the locality.

Under Cl.4.54.8.8 of LPS7, in assessing applications for development approval within the Priority Agriculture zone, the Shire will consider the following:

- *The availability of services required to support the proposed development and the economic impact of the provision of, extension or upgrading of those services that may be required;*
- *The adequacy of the roads, existing or proposed in the area which may be needed to support the amount of road traffic expected to be generated by the development; and*
- *The need to enforce such conditions as the local government deems appropriate, in order to minimise any adverse effect, the development may have on the general environment of the area.*

The proposal is considered to comply with these requirements on the basis that:

- Water supply will be sourced from existing dams owned by applicant.
- No on-site effluent disposal is required.
- The applicant has advised the proposal will involve a maximum of 13 truck trips per day (dependent on demand) using Donnybrook-Boyup Brook Road and that Chapman Road will not be used as a haulage route.
- The proposal will be subject to conditions, if approval is granted, to ensure the activity is managed to minimise any potential adverse impacts.

Cl.4.54.10 of LPS7, the Shire can refuse an application for development approval where in its opinion the proposed development will:

- *Adversely affect the rural landscape;*
- *Adversely impact upon the agricultural use of the land and adjacent/nearby areas;*
- *Cause detrimental environmental impacts;*
- *Result in unacceptable fire management risk;*
- *Place unacceptable servicing requirements which have not been appropriately addressed by the applicant;*
- *Result in the impacts of the proposed use/development not being adequately contained on the application site;*
- *In the opinion of the local government, result in an undesirable planning outcome.*

The proposal is not considered to warrant a refusal on the basis that:

- a. There will be a short-term impact on the visual amenity and local landscape from the extractive industry. However, the pit will be limited to 2 hectares in size at any one time and when the

activity ceases in 5-years, the land will be returned to pasture consistent with the surrounding rural landscape.

- b. The extraction of the gravel resource will not impact the ability of the land or surrounding area to continue to be used for agriculture. DPIRD does not support the proposal and has indicated that it is doubtful that the rehabilitated soil will be able to support vineyards to the same extent as it currently does. The applicant intends to return the land to pasture instead.
- c. The proposal does not provide a fire management risk.
- d. There are no new servicing requirements needed.
- e. The proposal includes measures to be implemented during operations to address and manage potential noise and dust impacts on adjoining properties.

Part 5 – Special Control Area

The area at the front of the lot along the Donnybrook – Boyup Brook Road is located within Special Control Area (SCA) 7 – Road Protection Area of LPS7.

Cl.5.8.1 of LPS7 states:

The purpose of the Road Protection Area Special Control Area is to protect the function of the key travel routes within the Scheme area and the amenity and visual character of adjacent land and to apply special land use and development controls to meet this objective.

The provisions relate to signage, access points and building setbacks and the proposal is considered to comply with these requirements on the basis that:

- No signs (other than Site Supervisor contact details/regulatory signs at pit entrance) are required;
- The proposal will utilise the existing approved Main Roads WA access onto Donnybrook – Boyup Brook Road (to be upgraded); and
- No buildings are proposed.

There will be a short-term impact on the visual amenity and local landscape from the extractive industry. However, when the activity ceases in 5-years, the land will be rehabilitated to be used for pastured consistent with the rural landscape in the area and will not affect the amenity and visual character of adjacent land and is therefore considered to be consistent with SCA7.

Local Planning Strategy

The lot is identified as Priority Agriculture under the Shire of Donnybrook-Balingup Local Planning Strategy (LPS).

The LPS (Cl.5.4.1) states:

In the consideration of development proposals within the “General Agriculture” and “Priority Agriculture” areas, the local government will take into account the following:

- (a) Discourage land uses unrelated to agriculture from locating on agricultural land (unless the proponent suitably demonstrates there are exceptional circumstances and that these can be compatible with agricultural uses to the satisfaction of the local government);
- (b) Provide adequate separation distance between potential conflicting land uses;
- (c) Introduce management requirements that protect existing agricultural land uses;
- (d) Discourage development that may result in land or environmental degradation; and
- (e) Appropriate land management and consideration of sequential land use change.

The use of land for extractive industries has been included as a use that require approval by the local government within the Priority Agriculture zone and the proposal is considered consistent with the LPS requirements. The gravel resource will be progressively extracted, and the land returned to pasture.

Shire of Donnybrook-Balingup Extractive Industries Local Law 2016

The Shire's Local Law requires a person carrying out an extractive industry, in addition to a development approval, to hold a valid and current extractive industry licence. The criteria within the Local Law are generally assessed through the planning process.

The Local Law deals with the operational aspects of the extractive industry that include licensing requirements, licence fees, transfer/cancellation/renewal of licence (including the power for the Shire to cancel a licence for non-compliance with this Local Law), payment of bonds for restoration and reinstatement works, limitations on excavation near boundaries/setbacks, blasting controls, public liability insurances required, compliance with Mines Safety and Inspection Act and Environmental Protection Act, ceasing operations/works to be carried out on cessation of operations, objections & appeals and modified penalties/fines for non-compliance.

The Extractive Industry Licence issued under the Local Law, complements the development approval and the recommended conditions, to ensure the proposal operates without generating adverse impacts on the surrounding area.

Public consultation

Development Application P23002 was advertised as follows:

- Letter notification to all properties within a 2km radius of the subject lot boundaries allowing five weeks for comment to be made.
- The Shire's internal Development Control Unit.
- Notice on the Shire website.
- Notice in Preston Press.
- Referral to relevant government agencies.

In total, 86 public submissions were received at the conclusion of the public advertising period (85 submissions objecting/concerned and 1 submission supporting). The Submissions are contained in [Attachment 9.1.1\(2\)](#).

A summary of key issues/concerns raised within the submissions and Officer response is provided below.

Issue Raised in Submission	Response
Visual Amenity	
<p>A number of objections received were based on the negative visual impact expected from the extractive industry including:</p> <ul style="list-style-type: none"> • The appearance of the extraction in general. • The appearance of bunds, stockpiles. • The topography in the local area (i.e. the lot slopes upwards from the road making the extraction prominent in the landscape) would ensure that the extraction area is visible. • The proposal will have a negative impact on the landscape of the Preston River Valley which is an area noted for its visual appearance. 	<p>The visual impact of the proposal has been considered through the assessment process. The site and extractive industries in general have the potential to create adverse visual amenity impacts.</p> <p>The applicant acknowledges that the proposal will have a visual impact on the area. The measures proposed by the applicant including staging of the pit, progressive rehabilitation, use of topsoil bunds and planting with grasses achieves the Scheme requirements (Cl.4.17).</p> <p>It is acknowledged there will be a short-term impact on the visual amenity and local landscape from the extractive industry. However, when the activity ceases in 5-years, the land will be returned to a pastured hillside consistent with the rural landscape in the area and will not affect the amenity and visual character of adjacent land.</p>
Noise	
<p>A number of objections relate to the negative impact of noise from extractive industry operations and truck movements.</p> <p>Concern was raised regarding the ability for the extraction operation to comply with the Environmental Protection Noise Regulations.</p> <p>Concern was also raised over the potential cumulative impact of noise from other approved extractive industries. Comments included that compliance with the noise regulations did not necessarily mean no noise would be experienced, which would introduce a negative impact to the general amenity and liveability of the area.</p>	<p>The applicant has provided a Noise Management Plan. The actions proposed to address noise are considered reasonable and consistent with general practice that is undertaken for extractive industries.</p> <p>The Noise Management Plan and expected noise impacts from the proposal have been assessed by DWER's Environmental Noise Branch and they advised the proposed management measures are considered effective noise control measures that are likely able to reduce the noise from the operation to comply with the Noise Regulations when they are in place.</p>

Issue Raised in Submission	Response
Dust	
<p>A number of objections were received with relation to dust generation and its impact from the proposal including:</p> <ul style="list-style-type: none"> • Dust blowing from extraction operations (crusher/screening) and gravel stockpiles. • Dust contributing to air pollution. • Dust contamination of waterways. • Dust from trucks. • Dust impact to surrounding flora/fauna. 	<p>The applicant has provided a Dust Management Plan. The actions proposed to address dust generation are considered reasonable and consistent with general practice that is undertaken for extractive industries.</p> <p>The Dust Management Plan has been reviewed by DWER and they determined that the measures should ensure there is no external dust impacts from the operations, provided they are implemented.</p>
Traffic Impact and Vehicular Access	
<p>A number of submissions noted the potential of the extractive industry proposal to increase traffic and negatively impact the road network.</p> <p>Other objections were based on the impact of the proposed trucks on the existing access (degrading the crossover) and the inadequacy of the relevant section for egress/entering, particularly as it relates to safety.</p>	<p>The proposed vehicular access and impact of traffic have been considered through the assessment process.</p> <p>Both Main Roads WA and the Shire's Works and Services department have not objected to the proposal and determined that upgrading of the crossover onto the Donnybrook - Boyup Brook Road and access road is required.</p> <p>The Shire can include limits on vehicle operating hours including during school bus times through the imposition of conditions as recommended if approval is granted.</p>
Impact to Present and Future Character of Area	
<p>A number of submissions were concerned with the potential loss of rural character if the development was to proceed including:</p> <ul style="list-style-type: none"> • Impact on quality of life enjoyed. • Impact on the surrounding tourist hotspot. • Impact on community. • It is inconsistent with the surrounding area. <p>Some submissions commented on the future character of the area and how approving the proposal could set a precedent for future extraction operations to be approved in the area in the future.</p>	<p>As noted previously, it is acknowledged there will be a short-term impact on the visual amenity and local landscape from the extractive industry. However, when the activity ceases in 5-years, the land will be returned to a pastured hillside consistent with the rural landscape in the area and will not affect the long-term amenity and visual character of the valley area or adjacent land.</p> <p>With regards to precedence, extractive industries are common in rural areas and each proposal must be assessed on its individual</p>

Issue Raised in Submission	Response
	<p>merits, and the Scheme provisions, and Local Laws etc. that apply at the time.</p> <p>Industry Extractive is an A use in the Priority Agriculture zone and when considering development in this zone due regard needs to be given to State Planning Policy 2.5 'Rural Planning'. This policy seeks to protect and preserve rural land for a broad range of rural purposes including for basic raw materials and requires that local planning schemes not prohibit the extraction of basic raw material resources in rural zones.</p>
Stormwater Impact	
<p>A number of objections were received on the potential for stormwater runoff to be improperly controlled causing erosion/sedimentation problems and potential impact on surrounding infrastructure, properties, and waterways.</p>	<p>The applicant has provided a Stormwater Management Plan. The actions proposed details how the proposal would retain/control stormwater to ensure that erosion and sedimentation does not impact surrounding properties/infrastructure. These are consistent with general practice that is undertaken for extractive industries.</p> <p>The Stormwater Management Plan has been reviewed by DWER and the Shire. It was determined that the measures should ensure there is no stormwater impacts from the operations, provided they are implemented.</p>
Environmental Impact	
<p>Potential environmental impacts to fauna from extraction operations.</p>	<p>The proposal does not involve clearing any native vegetation and the existing native vegetation areas will be retained and protected by a 10m-wide buffer from all activities.</p> <p>The proposal has been assessed by DBCA and DWER with no concerns raised.</p>
<p>Impacts to groundwater/drinking water resources.</p>	<p>The proposal will extract gravel to a depth of 1m below natural ground level.</p> <p>The proposal and potential impacts to groundwater have been assessed by DWER and they have advised that a maximum of 1m</p>

Issue Raised in Submission	Response
	extraction is acceptable based on the high topography of the extraction area and the depth of the extraction.
Impacts to roadside vegetation.	The proposal will not impact any roadside vegetation.
Negative impact on soil quality.	<p>DPIRD have reviewed the proposal and have objected based on potential impacts to soil quality that would reduce the land capability for perennial horticulture (such as grape vines).</p> <p>The applicant proposes to return the land to pasture. The applicant provided an Agronomist report that indicated that there will be sufficient topsoil available to be placed back after extraction is completed to support agricultural activities.</p>
Insufficient rehabilitation plan.	<p>The applicant has provided a Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria in the application details that outlines the actions proposed on how the land will be rehabilitated.</p> <p>These are consistent with general practice that is undertaken for extractive industries.</p>
Potential impact to the local ecosystem, especially adjacent waterways.	The proposal does not affect native flora/fauna habitats and is sufficiently setback from local waterways to address potential impacts. The proposed stormwater management methods are deemed acceptable and will minimise any potential adverse impacts on local waterways.
Zoning	
A number of submitters objected that the proposal was inconsistent with the Priority Agriculture zone, deemed provisions of the <i>Planning and Development (Local Planning Scheme) Regulations</i> , as well as the Shire's strategic planning for the area.	<p>The use of land for extractive industries is an advertised use that may be considered in the Priority Agriculture zone under LPS7.</p> <p>The proposed use is considered consistent with State Planning Policy 2.5 'Rural Planning'.</p>
Bushfire	
Several submitters noted the potential for the operations to generate or be impacted by bushfire.	The proposed extractive industry operations are exempt from the provisions of State

Issue Raised in Submission	Response
	<p>Planning Policy 3.7 Planning in bushfire prone areas.</p> <p>Ther applicant has provided sufficient information regarding management of operations particularly during bushfire season.</p>
Ongoing Monitoring and Compliance	
<p>Some submitters raised concern regarding how ongoing compliance and monitoring would occur for the operations (particularly to ensure that noise, dust, water management etc. are all complied with).</p> <p>They also questioned what mechanisms would be in place for breaches/complaints.</p>	<p>The applicant has noted that monitoring will take place for different aspects of the proposal and have also noted that a complaints register will be implemented.</p> <p>In the case of a development approval with conditions, ongoing compliance is the responsibility of the applicant/landowner to manage during the life of the proposal.</p> <p>The Shire’s current monitoring procedure for such extractive industry operations is an annual compliance review prior to the issue of the annual extraction licence and a bond is taken to cover rehabilitation works.</p> <p>Enforcement action can be taken under the Planning and Development Act/Regulations and the Local Law by the Shire for breaches or non-compliance with the conditions of approval which can include fines, stop work and/or compliance notices or court action.</p>
Impact to Heritage	
<p>Submitters raised concerns regarding the potential of the proposal to impact on Aboriginal cultural heritage sites and on surrounding heritage buildings (such as the Sunnyvale building).</p>	<p>The proposal was referred to the DPLH for consideration of the potential impacts to Aboriginal cultural heritage sites under the Aboriginal Heritage Act (AHA).</p> <p>The DPLH have advised that Lot 3671 intersects with Aboriginal site ID 19795 (Preston River) and approvals maybe required under the AHA for this lot. They acknowledge that the application mentions the Aboriginal site will not be disturbed or impacted by the operations. Lot 3671 has since been excluded from the proposal.</p>

Issue Raised in Submission	Response
	<p>The DPLH confirm that the location of Lot 130 does not affect any reported Aboriginal heritage sites or place and no approvals under the AHA are required for this lot.</p> <p>Regardless of any development approval from the Shire, this does not negate any approval required from the DPLH under the AHA.</p> <p>In regards on the impacts to other local heritage places, there are locally identified heritage structures within the locality (the closest being 'Sunnyvale' located at 1885 Donnybrook-Boyup Brook Road) and the proposal will not affect these places.</p>
Impact to Land Use Productivity	
<p>A number of submissions noted the potential of the proposal to impact on the land use productivity of the subject lot.</p>	<p>As noted above, DPIRD have raised concerns regarding the impact of the development on the long-term quality of the soil.</p> <p>The applicant provided an Agronomist report that indicated that there will be sufficient topsoil available to be placed back after extraction is completed to support agricultural activities.</p>

Consultation with Government/Service Agencies

The proposal was referred to the Department of Mines, Industry Regulation and Safety, Department of Planning, Lands and Heritage (Aboriginal Heritage Conservation/Heritage and Property Services), Main Roads WA, Department of Biodiversity, Conservation and Attractions, Department of Primary Industries and Regional Development, Department of Water and Environmental Regulation, and the Public Transport Authority for comment. These are contained in [Attachment 9.1.1\(3\)](#).

The majority of the agencies advised of no objection or provided conditions/advice to be considered on the approval, if granted. The Department of Primary Industries and Regional Development does not support the extraction of gravel on land zoned 'Priority Agriculture'.

Agency submissions are summarised below along with Officer comments in response.

Department of Mines, Industry Regulation and Safety (DMIRS)

- The Department has determined that this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials.
- The Department lodges no objections to the above development application.

Response

The Department's comments are noted.

Department of Planning, Lands and Heritage (DPLH)

- The Department confirmed that the location of Lot 130 Donnybrook-Boyup Brook Road Yabberup does not affect any reported Aboriginal heritage sites or place and no approvals under the AHA are required for this lot. However, the top northeast corner of the lot is near Aboriginal site ID 19795 (Preston River), and approvals under the AHA may be required if any proposed works impact the site.

Response

The Department's comments are noted.

Main Roads WA (MRWA)

- Advise that Main Roads has no objection to the proposed extractive industry subject to the following comments and condition.
- It is noted that the existing driveway / crossover shows signs of shoulder wear adjacent to the Donnybrook – Boyup Brook Road and to reduce impacts it is recommended that the crossover be upgraded including bitumen sealing the first 30 metres to prevent potential gravel spill onto the road which could create traffic safety issues.
- It is noted that the existing property access/ driveway is located within a local road reserve which is under the jurisdiction of the Local Authority and the driveway crosses the railway reserve which is the jurisdiction of the PTA. The road verge is narrow; hence the sealing will need to extend into part of the railway reserve which will require approval of the PTA.

- The following condition is requested:
 - “The driveway/crossover to Donnybrook – Boyup Brook Road to be upgraded including bitumen sealing the first 30 metres to be designed and constructed to the specifications and satisfaction of Main Roads and the Local Authority.”
- The applicant will need to submit detailed designs for the driveway/crossover upgrade and submit an application for minor works in the road reserve to be approved by Main Roads prior to any works being undertaken.

Response

The Agency’s comments are noted and are recommended to form part of the conditions/advice of approval, if granted. It is to be noted that this access is to be shared with the extractive industry approval under P22022 on Lot 10 Donnybrook-Boyup Brook owned by the same landowner. P22022 was conditioned with a requirement for the access road to be upgraded to include bitumen sealing of the first 100m. While Main Roads WA requested the 30m crossover to be sealed, the Shire proposed the seal to be extended to traverse the crossover, PTA land and extend into the road reserve that provides access to ensure any potential gravel spill will be contained within the internally located road reserve.



Figure 6 - Bitumen seal of the first 100m of access road.

As each application is to be considered on its own merits and needs to stand alone, it is recommended that a similar condition be imposed on this extractive industry, if approval is granted.

Department of Biodiversity, Conservation and Attractions (DBCA)

- a. Lots 130 and 3671 contain the *Balingup (BL)* and *Queenwood (QW)* vegetation complexes. Approximately 29.38% of the *Balingup (BL)* vegetation complex’s pre-1750 extent is remaining, which is below the nationally recommended 30% threshold for the retention of remnant vegetation. The current extent of the *Queenwood (QW)* vegetation complex is 542ha, with no *Queenwood* vegetation held in conservation reserves. Any further clearing of these vegetation types should be avoided.
- b. Section 3.6 of the application advises that no clearing of native vegetation is required for the proposed extraction works and that a 10-metre buffer will be provided between the retained

bushland and extraction works. DBCA supports a minimum 10 metre buffer being provided between proposed extraction areas and adjacent retained native vegetation, to protect the vegetation from accidental damage and vegetation root compaction. The 10-metre buffer should be demarcated to clearly identify the exclusion area to ensure vehicles, extraction works, detention pond and stockpile areas are located outside the 10-metre buffer zone.

Response

The Department's comments are noted and are recommended to form part of the conditions/advice of approval, if granted.

Department of Primary Industries and Regional Development (DPIRD)

- a. The Department does not support the extraction of gravel on land zoned 'Priority Agriculture' and all the proposed extraction areas are zoned 'Priority Agriculture'.
- b. All the land zoned 'Priority Agriculture' has a high to very high (A2) or moderate to very high (B1) capability for viticulture based on DPIRD Regional scale soil mapping as evident in Figure 1 (NRInfo).
- c. The land identified for gravel extraction is currently planted with grapes (vineyard) and the applicant proposed to replace the vineyard with pasture following the removal of gravel.
- d. The proposed extraction of gravel will remove the free draining part of the soil that is beneficial for viticultural and perennial horticultural production. The extraction of gravel will have a negative impact on the capability of the land for viticulture and perennial horticulture. It is therefore doubtful that the rehabilitated soil will be able to support vineyards to the same extent as it currently does.

Response

The Department's advice is noted that the proposal has the potential to impact the quality of the soil resource from the removal of the free draining (gravel) part of the soil. The applicant proposes to return the land to pasture. The applicant provided an Agronomist report that indicated that there will be sufficient topsoil available to be placed back after extraction is completed to support agricultural activities.

Department of Water and Environmental Regulation (DWER)

- Issue 1: The proposed operations may be categorised as Prescribed Premises under the *Environmental Protection Regulations 1987*

The applicant may need to lodge an application for a works approval (or licence) with DWER under the EPA Act for the proposed crushing and screening related to the extraction activity. It is to be noted that any works approval or licence issued under Part V of the EP Act will only regulate emissions associated with the crushing and screening operation (such as dust, noise, and contaminated stormwater).

- Issue 2: Potential stormwater, erosion and sedimentation risk to downstream neighbours, the Preston River/associated wetlands and infrastructure

The following is advised:

- The WMP is to be approved, implemented, and adhered to the satisfaction of the Shire, consistent with WQPN 15 – to ensure the surface flows during and post-extraction will not detrimentally impact downstream properties, the Preston River/associated wetlands, and the road/culvert infrastructure.
- The WMP shall include additional detail to manage the following:
 - a. Compliance with the *Rights in Water and Irrigation Act 1914*.
 - b. Management of road infrastructure (i.e. the crossing and haulage route) to ensure the waterway is not impacted by heavy machinery.

Ensuring the mitigation and maintenance measures committed to in the WMP are implemented is essential given the sloping nature of the land. In addition, it is noted the haulage route intersects the waterway measures should be in place to ensure the waterway is not impacted by erosion/ground disturbance.

- Issue 3: Water supply

The following is advised:

- a. The applicant is to quantify their water requirements for all aspects of the proposed extraction and provide evidence of a secure water source, to the satisfaction of the Shire.
- b. In the event the take of water is proposed from the on-stream dam, the applicant is advised to contact DWER's Bunbury Water Licensing branch on 97264111 regarding licensing matters under the *Rights in Water and Irrigation Act 1914*.

This proposal states that "When water is required for dust management, it will be abstracted from the existing farm dams on the property or off-site from the nearest available commercial (scheme) source." No details have been provided regarding the required quantities of water to support the extraction activities, nor has the viability of using the scheme source been demonstrated.

Although the property is not within a proclaimed surface water area under the *Rights in Water and Irrigation Act 1914* (RIWI Act), it should be noted that the waterways located to the east and west of the proposed extraction are proclaimed tributaries of the Preston River under the said act. Any interference with the bed and banks of these watercourses or take of water will be subject to the RIWI Act.

- Issue 4: Environmental risks

The proposed extraction is to be implemented in accordance with DWER's Water quality protection note (WQPN) no. 15 '*Basic raw materials extraction*' (July 2019) where appropriate to the site situation to ensure environmental risks are appropriately mitigated.

WQPN 15 provides recommendations on how to limit the impacts of their operations to the environment and water resources, to which the applicant is expected to adhere to where appropriate to the site situation.

- Dieback management plan

The Dieback Management measures provided in the EIL/EMP Report v0.1 is to be reviewed, approved, and implemented to the satisfaction of the Shire, in consultation with DBCA, consistent with the *Best Practice Guidelines for Management of Phytophthora Dieback in the Basic Raw Materials Industries*.

DWER notes that information related to the management of dieback have been provided in Section 5.8.2 of the EIL/EMP Report v0.1.

This information should be reviewed, approved, and implemented to the satisfaction of the Shire, in consultation with DBCA to ensure the risk of dieback is adequately mitigated.

- Issue 6: Staging Plan

Extraction must be undertaken in accordance with the agreed staging plan, as approved by the local government. Commencement of the subsequent extraction stage shall be subject to the previous extraction site having substantially commenced rehabilitation.

- Issue 7: Rehabilitation plan and final landform

The following is advised:

- a. The Rehabilitation Plan (RMP) is to be approved and implemented to the satisfaction of the Shire consistent with WQPN 15 and the Guidelines for Preparing Mine Closure Plans. The applicant is to adhere to the agreed intended staging and ensure successful rehabilitation to the final landform and land use. Management and compliance reporting shall be included to ensure successful implementation.
- b. A contour map of the final landform be provided to assist in the assessment of stormwater flows post-development.

Details on rehabilitation have been provided in the Rehabilitation Plan (RMP). It is noted the current vineyard land use, after extraction will be pasture. To ensure successful rehabilitation, further detail should be provided to the satisfaction of the Shire on management and compliance aspects to ensure successful implementation. Such detail may include but is not limited to roles/responsibilities of personnel/contactors and agreed compliance with the Shire's requirements. DWER suggests a contour map of the final landform be provided for greater clarity on stormwater flows post-development.

- Issue 8: Groundwater protection

The following is advised:

- Excavation shall be undertaken to a maximum depth of 1 m below the existing natural surface, unless otherwise approved by the LGA in consultation with the Department of Water and Environmental Regulation, following site specific groundwater monitoring being undertaken.
- No dewatering works are to be undertaken without DWER consultation. The Local Government is to be notified within 24 hours if the water table is intercepted.

As much of the extraction is within an upland area, where the extraction depth is 1 metre (as proposed), the interception of groundwater would be unlikely at the upper portions of the landscape. However, there may be a medium risk of groundwater interception at the lower parts of the landscape.

- Issue 9: Fuel and chemical management

Management of all activities involving hazardous chemicals (including plant refuelling and/or servicing) shall be in accordance with DWER's WQPN 56 – *'Toxic and Hazardous Substance Storage and Use'* (Dec 2018). Contingencies for spills should be in accordance with WQPN 10 – *'Contaminant spills — emergency response plan'* (May 2020)

DWER notes the Hydrocarbon Spill Management Plan contained within the WMP specifies for a range of preventative measures being implemented, including contingencies for spills which should be guided by DWER's:

WQPN 56 – 'Toxic and Hazardous Substance Storage and Use' (Dec 2018)

WQPN 10 – 'Contaminant spills — emergency response plan' (May 2020)

- Issue 10: Noise

Please refer to the attached assessment 'Noise - 2023-03-03 - Shire of DB - Technical Report - Lot 10 Donnybrook Rd Yabberup – FINAL.pdf'.

This advice refers to an approved gravel extractive industry on Lot 10 (adjoining Lot 3671 to the west) provided by the Environmental Noise Branch (ENB) of the Department of Water and Environmental Regulation. The report noted for the proposal on Lot 10:

- The most significant amendment, in terms of noise impact, is the relocation of the extractive area further to the east. Such relocation will reduce the number of neighbouring residences within 1000m of the closest extractive boundary from ten to five. Furthermore, it will also increase the shortest buffer distance from the closest residence to the pit boundary from 350 m to 500 m. These changes demonstrate that the amended proposal will lead to less noise impact on the neighbouring noise sensitive premises than that from the original proposal.

- ENB also notes the amended proposal now includes noise bunds made of topsoil (up to 2 m high and 12 m wide) along the edges of the proposed extractive area. The proposal also includes barriers in the form of product stockpiles (stated to be no more than 9 m high but modelled at 3 m) positioned in front of the crusher and screener.
 - These are considered effective noise control measures that are likely able to reduce the noise from the operation to comply with the Noise Regulations when they are in place. The acoustic consultant also amended the sound power level of the CAT 980 loaders from 102 dB(A) to 108 dB(A), which is a more realistic sound power level for such plant.
 - The modelled noise levels with all noise control measures implemented seem reasonable and reliable. The assessment results indicating the compliance with the Noise Regulations with the amended proposal also seem correct and reasonable.
- Issue 11: Dust

Please refer to the attached assessment 'Final_Dust advice to Shire - AQ1730.docx'

This report contains the following key points:

- The recommended separation distance for extractive industries without blasting (categories 5, 12 and 70), as per the WA EPA's *Guidance Statement No. 3: Separation Distances between Industrial and Sensitive Land Uses* (EPA, 2005) (GS3) is case by case, however for a Screening Works (Category 12), the distance is 500 metres.
- The applicant has nominated a 500m separation distance for gravel extraction. Five sensitive receptors have been identified within 1000m, with the closest being 502m away from the gravel extraction boundary. It should be noted that the separation distance should not be taken as 'absolute' lines to be adopted for planning purposes. The increased risk of health and amenity impacts is a graduation and cannot be specified as acceptable on one side of a line and unacceptable on the other side.
- DWER generally agrees with the risk rating of Medium as calculated by the applicant. Should dust impacts become evident, additional dust management measures should be considered in the context of the Dust Management Plan (DMP).
- DWER recommends that, as for all measures proposed in the DMP, compliance procedures are established by the approving authority for ensuring the nominated activities, including crushing and screening, do not occur outside of winter months.
- Given that the site is located in a rural area, with a small number of residences in the vicinity, DWER recommends that, if the development proceeds, then early and ongoing engagement with the adjacent residents should be included in the environmental management plan for the applicant.

Response

The Department's comments are noted and are recommended to form part of the conditions/advice of approval, if granted.

Public Transport Authority (PTA)

The Department advises that it has no objection or conditions for this proposal.

Response

The Department's comments are noted.

Officer Comment

The proposal has been assessed in accordance with Schedule 2, Part 9, Clause 67 (2) of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A full assessment is contained in [Attachment 9.1.1\(4\)](#).

Nearby landowners do not support the proposal for various reasons outlined in the objections received. Whilst the proposal achieves adequate setbacks, the submitters see the extractive industry threatening the visual amenity (Impacts on Preston River valley landscape, the appearance of bunds/stockpiles, tourist values, Aboriginal heritage sites, etc.) and quiet rural lifestyle of the area (noise, dust, truck traffic etc.). Concerns are also raised about the accumulation of the impacts, considering that there is already approval for an extractive industry P22022 on Lot 10, owned by the same landowner.

Dust and Noise

Crushing and screening activities have the potential to impact nearby residences. The EPA Guidelines Statement No.3 recommends a separation distance of at least 1000m due to the potential dust and noise associated with these activities. These impacts could affect at least five residences. The applicant has addressed the effects of dust and noise noted by the EPA Guidelines by preparing management plans referred to DWER for assessment.

The Environmental Noise Branch of the Department of Water and Environmental Regulation has reviewed the Noise Management Plan and concluded that the modelled noise levels with all noise control measures implemented seem reasonable and reliable.

The acoustic assessment by Herring Storer states that the facility would only operate during the day. Therefore, at the neighbouring residences, the applicable acoustic criteria for this assessment are the assigned LA10-day period noise level of 45 dB(A). The report indicates that if no noise control, such as earth bunding, is implemented, noise received at the nearest residential premises can exceed the assigned noise level. To comply with the requirements, management of the dozer and fixed plant noise levels requires operations behind a barrier (earth bund) for strategic locations throughout the staging. Below is an excerpt of Herring Storer's acoustic assessment, of the initial four stage proposal which demonstrates the indicative locations of the crusher and dozer.

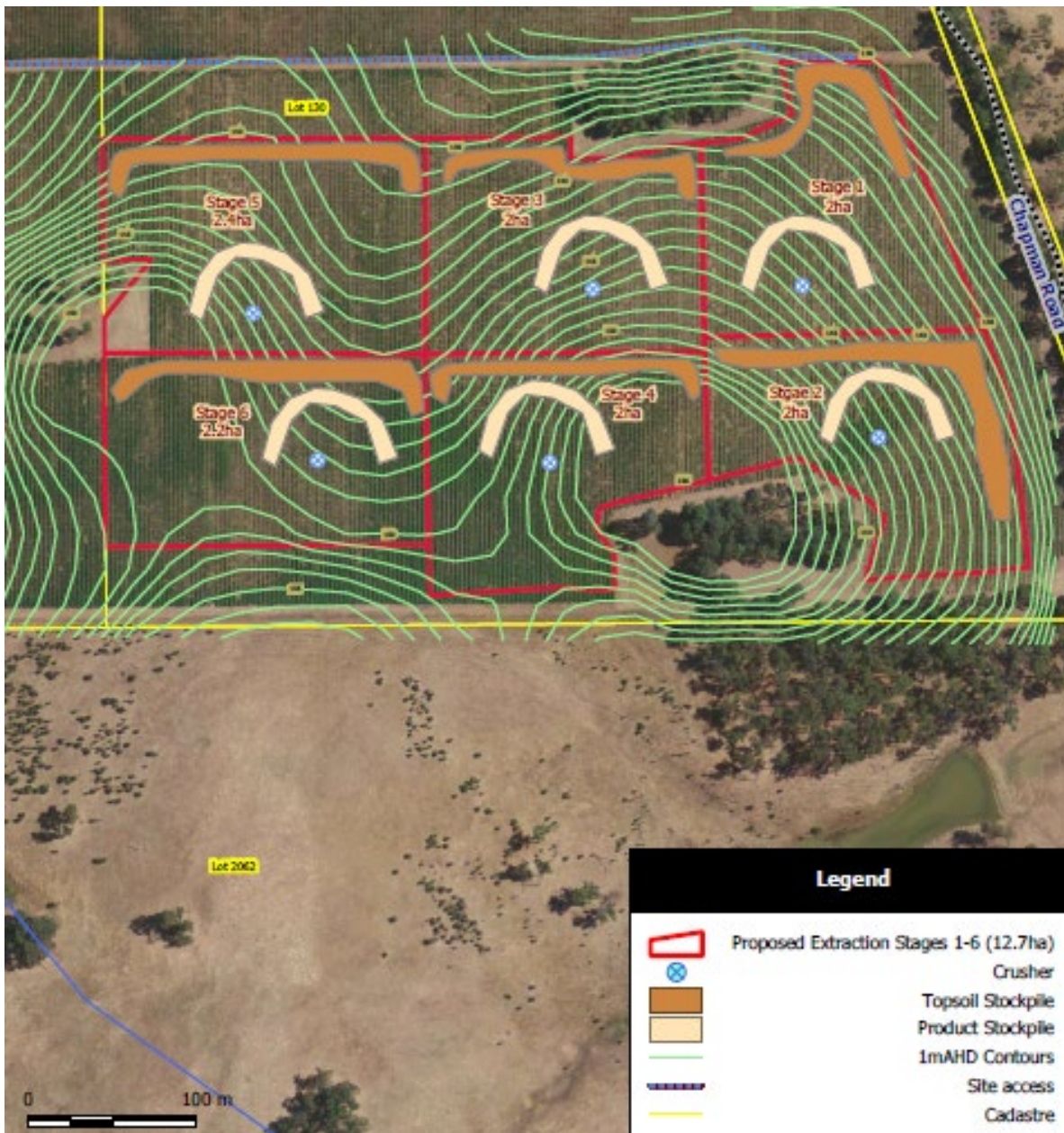


Figure 8 – Extract from noise management plan.

Submissions were also received raising concerns about noise accumulation with the two sites, Lot 10 and Lot 130, owned by the same owner, located in a rural environment and being elevated. The current acoustic assessment does not consider the impacts of accumulative noise impacts for both extractive industries. The proposal states that crushing and screening will be 3-4 weeks per annum. A condition that no crushing and screening is to occur on Lot 130 when crushing and screening are in process on Lot 10 is recommended if approval is granted. Residents will be exposed to crushing and screening activities for a longer period of time, 4-8 weeks per annum if both extractive industries operate at the same time.

The Department of Water and Environmental Regulation has reviewed the Dust Management Plan and generally agrees with the medium risk rating calculated by the applicant. The Department recommends that crushing and screening activities should not occur outside of winter months and

that the applicant should inform residences in the vicinity before these activities occur. A condition is recommended for crushing and screening to occur in winter months to align with the advice from DWER.

Visual amenity

The applicant submitted a visual impact statement. Photos have been taken from four points along Donnybrook-Boyup Brook Road and Chapman Road. The position of the profile lines is shown in the excerpt below, with Google Earth photographs illustrating the position from which the photos were taken.

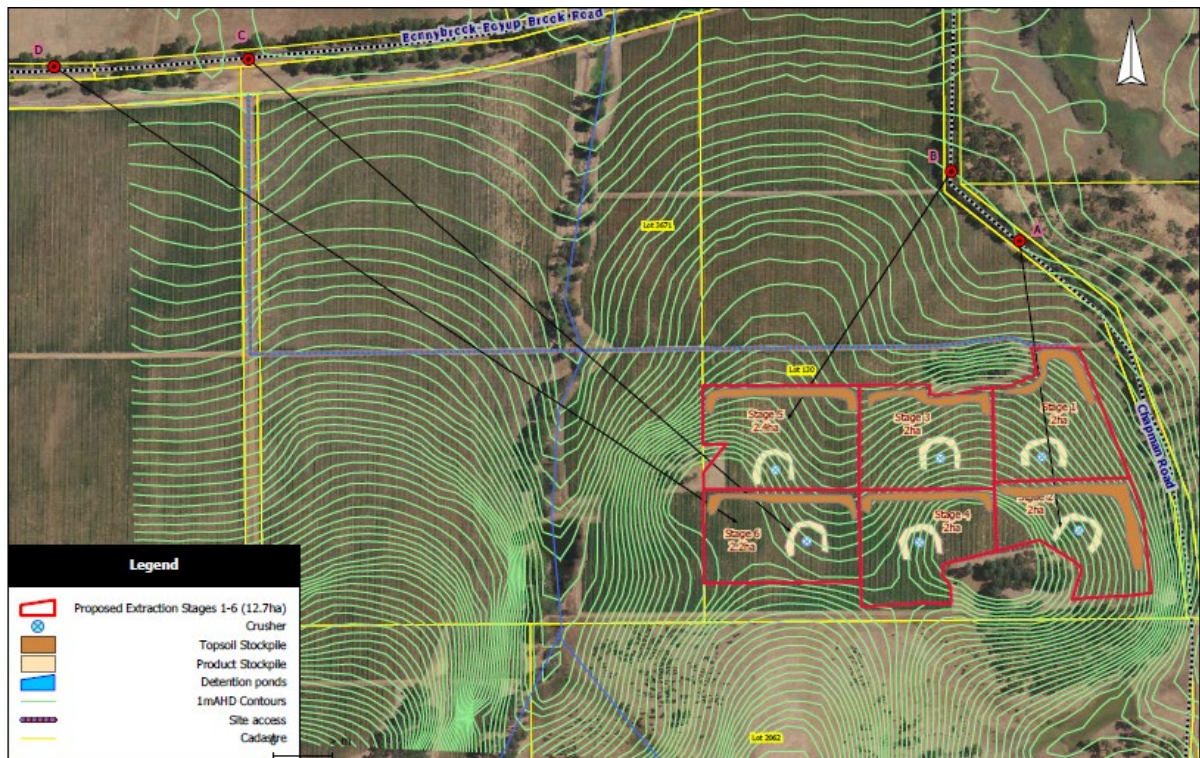


Figure 9 – Visual amenity overview



Figure 10 – View A



Figure 11 – View B



Figure 12 – View C



Figure 13 – View D

The photos show the position of the extraction area from various vantage points. The profiles in the visual impact statement show how the stockpiles are placed to limit the operation's visibility. As per the photos, the elevated part of the lot will be visible from a distance as you travel along Donnybrook – Boyup Brook Road. However, as you get closer, existing vegetation along the road will provide some screening, and the development will not appear as prominent in the landscape. The applicant has already amended the proposal to exclude Lot 3671 from the proposal due to concerns that extraction on this lot could not be screened with topsoil stockpiles. Officers consider that the information provided in the visual impact statement will satisfactorily address the concerns raised by submitters. Officers consider that the impact is temporary and the rehabilitation plan for the site seeks to return the land to pasture.

Development considerations

When considering a development application, clause 68 (2) of the Deemed Provisions outlines the following options for determination:

The local government may determine an application for development approval by -

- *Granting development approval without conditions; or*
- *Granting development approval with conditions; or*
- *Refusing to grant development approval.*

Staff have assessed the application, including the public submissions and advice from government agencies and other Shire service divisions. Staff consider the proposal capable of being approved and managed through reasonable and achievable conditions of approval.

Conclusion

The proposal is generally compatible with the purpose and objectives of the Priority Agriculture zone, the surrounding developments, and the area's amenity and character.

Matters raised during advertising have been appropriately addressed and can be managed by conditions/advice. Staff consider that the application complies with the requirement of orderly and proper planning and, therefore, recommend conditional approval.

COUNCIL RESOLUTION:	
MOVED BY: Cr Anita Lindemann	SECONDED BY: Cr Grant Patrick

That Council:

- A. Pursuant to Schedule 2, Part 9, Clause 68(2)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the provisions of the Shire of Donnybrook Balingup Local Planning Scheme No. 7 (LPS7), approves the Development Application P23002 for an Extractive Industry (Gravel) on Lot 130 Donnybrook-Boyup Brook Road, Yabberup, subject to the following conditions and advice:

CONDITIONS:

VALIDITY

1. This approval is valid for a period of five (5) years after the date of issue or within any extended period as determined, in writing, by the Shire.

APPROVED PLANS

2. The layout of the site and location of crusher, stockpiles, access route and works permitted must always accord with Figure 3 in the "Extractive Industries Licence Application and Environmental Management Plan" 2038 Donnybrook-Boyup Brook Road Yabberup Rev3 (Date: May 2024) and the conditions of approval and must not be altered or modified without the further written consent of the Shire.
3. In the event of an inconsistency between the approved plan and a requirement of the conditions of this development approval, the requirement of the conditions prevail.

DUST MANAGEMENT

4. Dust is to be appropriately managed on site at all times in accordance with the approved Dust Management Plan 9.1.1(1.4) and the Shire of Donnybrook Balingup Animals, Environment and Nuisance Local Law 2017 to the satisfaction of the Shire.
5. A suitable supply of water for the purposes of all site management operations is to be provided to the satisfaction of the Shire.
6. Crushing and/or screening is to occur in winter months only, and the applicant is to inform nearby residence within 1000m of the extraction site prior to the commencement of these activities.

WEED AND DIEBACK MANAGEMENT

7. Weed management is to be undertaken in accordance with the approved Weed Management Plan 9.1.1(1.1) to the satisfaction of the Shire. Any declared weeds found to be within the site need to be appropriately treated and removed prior to any further excavation works.

8. Dieback measures in accordance with the approved Dieback Brochure 9.1.1(1.6) and contained in the application details to reduce the spread of dieback are to be undertaken to the satisfaction of the Shire.
9. A minimum 10m buffer is to be provided between all proposed extraction areas and adjacent existing native vegetation. The 10m exclusion area is to be clearly demarcated to ensure vehicles, extraction works, detention pond and stockpile areas are located outside the 10m buffer zone to the satisfaction of the Shire.

FIRE MANAGEMENT

10. Suitable fire management as contained in the application details to be undertaken to the satisfaction of the Shire and the Shire of Donnybrook Balingup Bush Fire Brigades Local Law and Bush Fires Act 1954, or superseding standard(s).

STORMWATER MANAGEMENT

11. Water management is to be undertaken in accordance with the approved Water Management Plan 9.1.1(1.2) to the satisfaction of the Shire.
12. All stormwater from the proposed development shall be managed by the landowner in perpetuity, in accordance with the Animals, Environment and Nuisance Local Law 2017 and the approved Water Management Plan to the satisfaction of the Shire.
13. Any erosion and/or sedimentation issues that occur due to insufficient drainage and/or stormwater management from the proposed development, including any driveway or accessway, is to be rectified, so as not to impact any surrounding waterways and/or properties, including any infrastructure, to the satisfaction of the Shire. As heavy machinery will be traversing the crossing over the waterway, measures are to be undertaken to ensure the waterways is not impacted by erosion/ground disturbance.
14. Extraction works are not to exceed a depth of 1m below the existing natural ground level unless otherwise approved, in writing, by the Shire, in consultation with the Department of Water and Environmental Regulation.
15. No groundwater is to be exposed on the surface of the pit floor. Should groundwater be exposed during excavation works, all works are to cease, and the Shire is to be notified. Any remedial works, as required by the Shire, in consultation with the Department of Water and Environmental Regulation, are the responsibility of the operator to rectify. No dewatering is permitted.
16. Any refuelling and/or activities that carry a risk of spills are not to be undertaken in close proximity to the detention basins or stormwater flow paths.

NOISE MANAGEMENT

17. Noise management is to be undertaken in accordance with the approved Noise Management Plan 9.1.1(1.3) to comply with the Environmental Protection (Noise) Regulations 1997 to the satisfaction of the Shire.
18. No crushing and/or screening is to occur on Lot 130 for the duration of the crushing and/or screening campaign when in process on Lot 10.

ONGOING COMPLIANCE AND MONITORING

19. A complaints register is to be established including:
 - d) Details of the subject of the complaint;
 - e) Actions undertaken by the applicant/landowner to rectify the complaint; and
 - f) The on-site publication of appropriate contact details where complaints are to be directed (in the first instance).A copy of the complaints register is to be submitted to the Shire every 3 months.

REHABILITATION AND PIT CLOSURE MANAGEMENT

20. The Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details to be undertaken to the satisfaction of the Shire in accordance with the requirements of works outlined within the Shire of Donnybrook Balingup Extractive Industry Local Law 2016.
21. Extraction Site rehabilitation of each stage is to be substantially completed prior to extraction occurring on the next stage to the satisfaction of the Shire.
22. Pit closure works, and rehabilitation of the entire site is to be completed within two (2) years of the end of extraction works or the expiration of this approval (whichever is sooner) unless otherwise extended, in writing, by the Shire.
23. A \$20,000 bond (cash or unconditional bank guarantee in favour of the Shire) is required for the works identified by the Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details.

OPERATING HOURS

24. Operating hours of the extractive works are restricted to 8:00 am to 5:00 pm Monday to Friday (excluding Public Holidays) unless otherwise agreed, in writing, by the Shire.
25. Trucks are not to operate between the following hours on any given school day on a school bus route between 7:30 am to 8:40 am and 3:20 pm to 4:20 pm.

VEHICULAR MANAGEMENT

26. Prior to the commencement of works, the crossover onto Donnybrook – Boyup Brook Road and 100m along the access road is to be designed, constructed, sealed, and drained to the satisfaction of the Shire in consultation with Main Roads Western Australia and the Public Transport Authority. The applicant is to thereafter maintain the crossover and driveway for the life of extraction operations to the satisfaction of the Shire.
27. The cost to relocate and/or remove any services/infrastructure that may be required for the purposes of meeting Condition 25, are the responsibility of the landowner/applicant.
28. No access or egress via Chapman Road for gravel extraction activities is permitted.

OTHER

29. Prior to the commencement of works, a copy of a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the

licensee and the local government for a sum of not less than \$20,000,000 in respect of any one claim relating to any of the excavation operations.

30. Prior to the commencement of works, suitable safety fencing and warning signage is to be installed on the perimeter of the extraction area, and thereafter maintained, to the satisfaction of the Shire.

ADVICE NOTES

- i. This development approval is not an Extractive Industry Licence. No works are to be undertaken until such time as all conditions of the Development Approval have been satisfied and an Extractive Industry Licence has been granted under the Extractive Industry Local Law 2016.
 - j. The operations are likely categorised as a Prescribed Premises, as per Schedule 1 of the Environmental Protection Regulations 1987 (EP Regulations). The applicant is advised to refer to the information and Industry Regulation Guide to Licensing available at <http://www.der.wa.gov.au/our-work/licences-and-works-approvals>.
 - k. The Department of Water and Environmental Regulation have advised that although the property is not within a proclaimed surface water area under the Rights in Water and Irrigation Act 1914 (RIWI Act), it should be noted that the waterways located to the east and west of the proposed extraction are proclaimed tributaries of the Preston River under the Act and any interference with the bed and banks of these watercourses or take of water will be subject to the RIWI Act.
 - l. With regards to the rehabilitation bond, return of the bond will be measured against the works identified within the Proposed Rehabilitation Measures, Monitoring and Maintenance and Completion Criteria as contained in the application details as determined by the Shire.
 - m. Management of all activities involving hazardous chemicals (including plant refuelling and/or servicing) shall be in accordance with the Department of Water and Environmental Regulation's WQPN 56 'Toxic and Hazardous Substance Storage and Use' (Dec 2018). Contingencies for spills should be in accordance with WQPN 10 'Contaminant spills - emergency response plan' (May 2020).
 - n. The applicant is responsible to ensure obligations are met under the Aboriginal Heritage Act 1972 with regards to undertaking a due diligence assessment and obtaining all relevant approvals.
 - o. Where an approval has so lapsed, no development must be carried out without the further approval of the Shire having first been sought or obtained.
 - p. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application must be made within 28 days of the determination.
- B. Authorises the Chief Executive Officer to issue an Extractive Industry License for the extraction of gravel at Lot 130 Donnybrook-Boyup Brook Road, Yabberup upon

complying with the conditions of development approval P23002 and subject to the following conditions:

- a. The extractive operation shall comply with the Shire of Donnybrook Balingup Extractive Industries Local Law at all times.
- b. This Extractive Industry License is valid for a period of 5 years from the date of issue.
- c. Compliance with all approved plans and any recommendations contained in Development Approval P23002 at all times during the life of the extractive industry to the satisfaction of the Shire.
- d. A licensee shall pay to the local government the annual licence fee in accordance with the Schedule of Fees and Charges adopted each year in the Shire of Donnybrook-Balingup annual budget prior to the commencement of extraction.
- e. The operator is required to submit to the Shire an annual 'Progress Report' on the 31 December, detailing progress of the pit over the previous 12-month period. The Report should provide details on the following:
 - i. Extent of extraction undertaken (volume and area);
 - ii. Completion of stages;
 - iii. Rehabilitation of completed stages.
 - iv. Site survey plan.

For: Cr Mitchell, Cr Gubler
Against: Cr MacCarthy, Cr Davy, Cr Glover, Cr Bailey, Cr Lindemann, Cr Patrick, Cr Shand
Lost: 2/7

Alternate Motion: Cr Davy put the following alternate motion.

COUNCIL RESOLUTION: 78/24	
MOVED BY: Cr Alexis Davy	SECONDED BY: Cr Deanna Shand

That Council:

1. Pursuant to Schedule 2, Part 9, Clause 68(2)(c) of the Planning and Development (Local Planning Schemes) Regulations 2015 refuse to grant development approval for Application P23002 for the extractive industry on Lot 130 Donnybrook Boyup Brook Road, Yabberup for the following reasons:
 - A. In relation to Part 3, clause 3.6.2 of LPS7 and clause 67(2)(a) of the Deemed Provisions the applicant has failed to sufficiently demonstrate that the proposed development will be consistent with, and not contrary to, the aims and objectives of the Priority Agriculture zone, specifically 3.6.2 subclauses as they relate to the protection and management of agricultural land resources, biodiversity, and the

promotion of intensive agricultural uses, particularly in regard to the following points:

- (i) require the protection of the rural infrastructure and agricultural land resources;
- (iii) support the improvement of resource and investment security for agricultural and allied industry production;
- (iv) require protection and enhancement of biodiversity;
- (v) encourage value-adding opportunities to agricultural products at source;
- (vi) support a wide variety of productive agricultural and rural activities;
- (viii) support sensible use and management of resources, and the proper direction and control of development; and
- (ix) promote the existing intensive agricultural land use.

- B. In relation to Part 3, clause 3.6.1 of LPS7, the applicant has failed to sufficiently demonstrate the proposed development will provide for the sustainable use of high-quality agricultural land and fails to sufficiently demonstrate that the development will preserve existing agricultural production.
- C. In relation to clause 67(2) (a), (c), (q) and (za) of the Deemed Provisions, the applicant has failed to sufficiently demonstrate that the proposed extraction will not jeopardise the future agricultural use of the land in relation to biodiversity, soil degradation and protection of the land as a long-term agricultural resource.
- D. It is noted the Department of Primary Industries and Regional Development (DPIRD) has provided comments opposing the development proposal as Lot 130 Donnybrook – Boyup Brook Road, Yabberup is zoned Priority Agriculture within LPS7. The DPIRD advice states that:
- (i) The Department does not support the extraction of gravel on land zoned ‘Priority Agriculture’ and all the proposed extraction areas are zoned ‘Priority Agriculture’.
 - (ii) All the land zoned ‘Priority Agriculture’ has a high to very high (A2) or moderate to very high (B1) capability for viticulture based on DPIRD Regional scale soil mapping as evident in Figure 1 (NRInfo).
 - (iii) The land identified for gravel extraction is currently planted with grapes (vineyard) and the applicant proposed to replace the vineyard with pasture following the removal of gravel.
 - (iv) The proposed extraction of gravel will remove the free draining part of the soil that is beneficial for viticultural and perennial horticultural production. The extraction of gravel will have a negative impact on the capability of the land for viticulture and perennial horticulture therefore making it doubtful that the rehabilitated soil will be able to support vineyards to the same extent as it currently does.
- E. In relation to clause 67(m) and (n) of the Deemed Provisions, the applicant has failed to sufficiently demonstrate that the proposed development won’t adversely affect the rural landscape of the locality.

F. Approval of the proposed development would result in an undesirable planning outcome as evidenced by the significant public objection to the proposal, and the existing, and ensuing social impacts of such a decision.

2. Note the work done by the applicant and Shire planning staff to try to address matters raised in public submissions.

For: Cr MacCarthy, Cr Davy, Cr Glover, Cr Bailey, Cr Shand
Against: Cr Mitchell, Cr Gubler, Cr Lindemann, Cr Patrick
Carried: 5/4

Reasons for Resolving Contrary to Executive Recommendation:

The Officer's report refers to State Planning Policy 2.5 'Rural Planning'. The purpose of this policy is to protect and preserve Western Australia's rural land assets due to the importance of their economic, natural resources, food production, environmental and landscape values. The policy notes the likelihood that increasing the population will increase pressure on rural land for food production and acknowledges the likelihood of competing land uses becoming a planning issue.

Priority agriculture land that is land that is considered high quality agricultural land is due to suitable soils, climate, the availability of water resources and access to services. The policy aims to preserve rural land, in general, for primary production and basic resource materials however contrary to the information provided by the senior planning officer in the agenda briefing, separate definitions are provided for primary production, which includes extractive industries, and priority agricultural land which has particular significance for food production purposes. The objectives clearly state that particular focus will be given to the protection of priority agricultural land for food production not for general primary production pursuits.

9.1.2. Revision of Local Emergency Management Committee (LEMC) Meeting Schedule

Report Details:

Prepared by: Community Emergency Services Manager

Manager: Ross Marshall, Director Operations

File Reference: CSV 23

Voting Requirement: Simple Majority

Attachment(s):

Nil.

Executive Recommendation

That Council:

- 1. Amends the frequency of Local Emergency Management Committee meetings from biannually to quarterly.**
- 2. Updates the Shire of Donnybrook Balingup Local Emergency Management Arrangements to reflect to amended meeting frequency.**

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 3 - The natural environment is well managed for the benefit of current and future generations.

Objective: 3.2 - Develop community readiness to cope with natural disasters and emergencies.

Item: 3.2.4 - Provide support for emergency services volunteers.

Executive Summary

It has been requested by the Local Emergency Management Committee (LEMC) that the Shire of Donnybrook Balingup review the frequency of its LEMC meetings.

This proposal has been endorsed by the Shire's LEMC at their meeting held on Tuesday 14 May 2024.

That LEMC recommend Council:

- 1. Amends the frequency of Local Emergency Management Committee meetings from biannually to quarterly.*
- 2. Updates the Shire of Donnybrook Balingup Local Emergency Management Arrangements to reflect the amended meeting frequency.*

Moved: M Zwart

Seconded: G Davis

Background

At the November 2023 Local Emergency Management Committee (LEMC) meeting, concerns were raised that the current biannual LEMC meeting schedule is too infrequent to maintain continuity and also falls outside of State Emergency Management Committee (SEMC) recommendations. It was requested that the Shire of Donnybrook Balingup review this position.

At the August 2022 LEMC meeting, the Shire of Donnybrook Balingup recommended to the LEMC that their meeting frequency be reduced from quarterly to biannually primarily due to administrative resourcing constraints. This was accepted, although this resolution didn't go to Council to be endorsed:

That the Local Emergency Management Committee recommends Council:

1. *Amends the frequency of the current quarterly LEMC meetings to a bi-annual schedule with meetings to be held in May and November of each year;*
2. *Modifies the LEMC Terms of Reference to reflect the amended meeting frequency;*
3. *Authorises the Chief Executive Officer to call a LEMC meeting at any other time, if it is determined an additional meeting outside of the schedule outlined in Point 1 is warranted;*
4. *Supports the coordination of annual emergency response exercises to align with LEMC meeting dates, whenever possible"*

Since this resolution was adopted, a biannual meeting basis has been trialed, however it has been suggested by several LEMC members that this is not as beneficial as suggested in the officer's recommendations presented to the committee in August 2022.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Service Interruption	Unlikely	Insignificant	Low (2)
Risk Description:	The Committee doesn't meet frequently enough to perform effectively and maintain continuity.		
Mitigation:	Increase frequency of meetings to align to SEMC recommendation.		

Financial Implications

Nil.

Policy Compliance

Nil.

Statutory Compliance

Pursuant to Sections 38 – 40 of the *Emergency Management Act 2005*, (EM Act) Local Governments are required to establish and perform the functions of a LEMC. The EM Act does not specify the number of meetings required per annum, providing that certain requirements are fulfilled.

The State Emergency Management Committee recommends that “LEMCs should meet quarterly or more frequently if required.”

Consultation

- Shire of Donnybrook Balingup Local Emergency Management Committee.
- DFES District Emergency Management Advisor – South West .

Officer Comment

It is recommended that the Shire of Donnybrook Balingup LEMC endorse the Recommended Committee Resolution and return to a quarterly meeting schedule.

COUNCIL RESOLUTION: 79/24	
MOVED BY: Cr Anita Lindemann	SECONDED BY: Cr John Bailey

That Council:

1. Amends the frequency of Local Emergency Management Committee meetings from biannually to quarterly.
2. Updates the Shire of Donnybrook Balingup Local Emergency Management Arrangements to reflect to amended meeting frequency.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9.1.3. Indigenous Yarning Circle Project

Report Details:

Prepared by:	Community Development Officer		
Manager:	Manager Development Services		
Applicant:	Donnybrook District High School		
Location:	Corner Emerald and Bentley Streets, Donnybrook.		
File Reference:	A2083	Voting Requirement:	Simple Majority
Attachment(s):	Nil		

Executive Recommendation

That Council notes the proposal to develop an indigenous yarning circle at the Donnybrook District High School and approves a contribution of \$6,000 towards the project with those funds being drawn from Account 127820 – indigenous mural project.

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

- Outcome:** 1 - A diverse and growing population.
- Objective:** 1.4 - Encourage recognition and respect for all cultures.
- Item:** 1.4.1 - Enable development of a community-led Reconciliation Action Plan.
- Outcome:** 11 - Strong, visionary leadership.
- Objective:** 11.2 - Improve community consultation and engagement.

Executive Summary

Donnybrook District High School is developing infrastructure for an Indigenous yarning circle at the senior campus that will be available to the broader community. The Shire has been asked to provide funding support of \$6,000 to this project. This project strongly aligns with the Shire's current strategies of encouraging connection and participation with local Indigenous community members.

Background

In 2020 the Shire received a donation of \$5,000 from Perkins and in 2022 received a further \$5,000 from Talison to go towards an Aboriginal Participation and Art project to encourage cultural awareness and engagement in Donnybrook. The \$10,000 budget (account 127820) was originally planned to be used for an Indigenous mural. The parameters around requirements of the art project are broad and no specific acquittal is required for the funding received.

Locating an appropriate site for the planned artwork that could be identified as significant by our local elders and Indigenous community members has to date proved difficult. Settling upon a suitable

artwork that would represent the broader community and remain timeless was also a challenge and the project was delayed until a more organic plan was formed. This has resulted in the funding being carried forward during the Shire's budgeting process since 2021.

The Shire has been working with local youth and Indigenous people through various means of engagement and collaboratively came upon the Donnybrook District High School's proposed yarning circle. The proposed design has been based on the image below:



Figure 1: Proposed Yarning Circle Design

The proposed site (refer Figure 2) is located in an area that is accessible to the public and the school will be encouraging of public engagement at this site. The site, by the river, has been recognised as culturally significant by elder representatives. The purpose of the yarning circle is to create a safe space for engagement of all people in recognising Indigenous culture. The location is also in proximity to the local library which is frequently visited by community members.

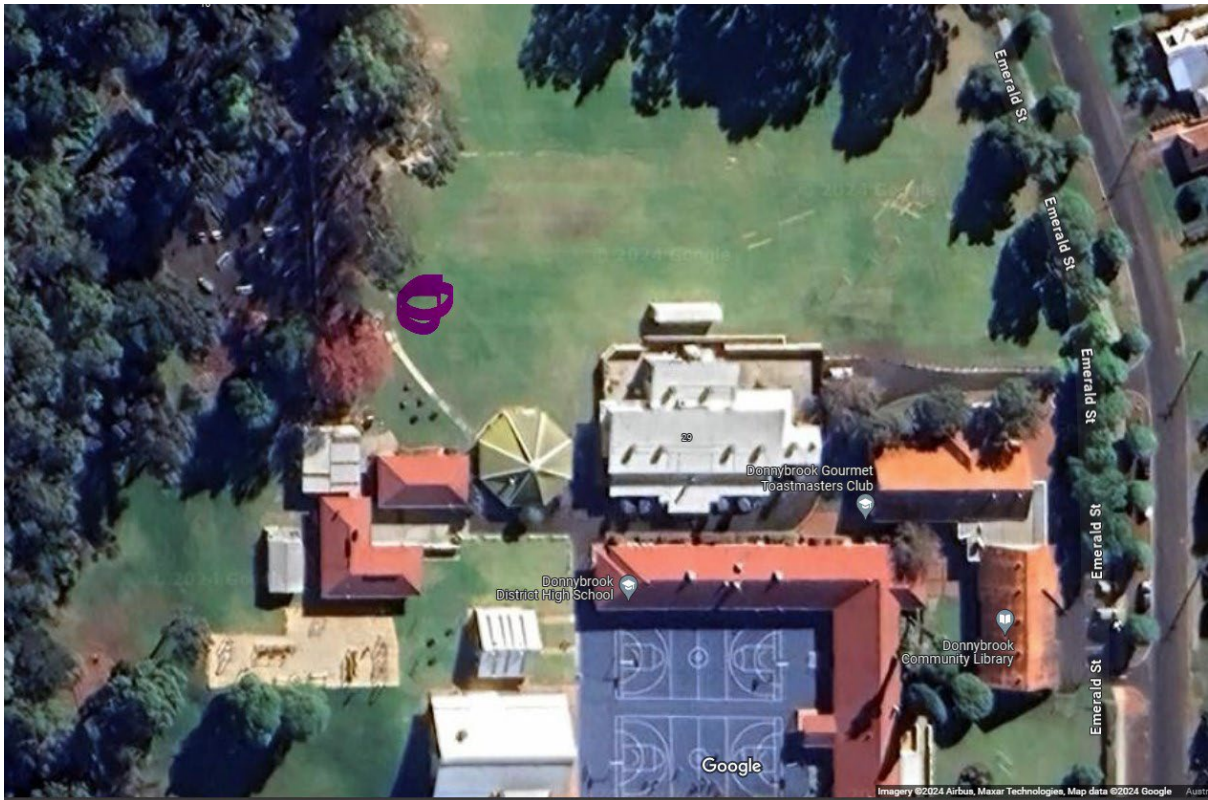


Figure 2: Selected site location (shown purple) – Donnybrook District High School

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Property	Unlikely	Minor	Low (2)
Risk Description:	Maintenance/vandalism		
Mitigation:	Location at the school mitigates this risk to the Shire as the school will maintain the site and will develop and facilitate programs to encourage ongoing use of the space.		

Financial Implications

It is proposed that the \$6,000 request be allocated from account 127820 “Indigenous Mural Project”. This funding has been carried over since 2022 due to the inability to secure an appropriate project. It is considered that the proposed yarning circle meets the broad intent of the Perkins and Talison donations towards Aboriginal Participation and Art project as the yarning circle will encourage cultural awareness and engagement in Donnybrook.

Policy Compliance

Council Policy COMD/CP-3- Community Engagement Framework

The development of a yarning circle within the Shire provides a safe space for Indigenous community members to participate in conversations. The availability of this space within the Shire will assist the Shire, and others, in engaging more effectively with these community members.

Statutory Compliance

Local Government Act 1995

Section 6.8(1)(b) of the *Local Government Act 1995* enables consideration of a budget amendment for expenses related to an additional purpose, not previously identified within the adopted budget.

Consultation

This project has been collaboratively developed with the following stakeholder:

- Donnybrook District High School

Officer Comment

The Indigenous yarning circle project offers the community a space to recognise local Indigenous culture and create a place of connection. It is a living art space that facilitates connection and engagement. The recognition of the appropriateness of the proposed site and cultural significance of a yarning circle is a project that is considered to meet the parameters of the donated funding received by the Shire.

The benefits of the project being located on the school grounds are that programs and ongoing connection will be managed by the school supported by their Follow the Dream program. This will ensure that the space is regularly used and continues to build in significance and importance to the community. The school will also take responsibility for ongoing maintenance of the site and make it available for use by the broader public.

COUNCIL RESOLUTION: 80/24	
MOVED BY: Cr John Bailey	SECONDED BY: Cr Alexis Davy

That Council notes the proposal to develop an indigenous yarning circle at the Donnybrook District High School and approves a contribution of \$6,000 towards the project with those funds being drawn from Account 127820 – indigenous mural project.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

Michelle Dennis left the room at 6:14pm.

9.2. Director Finance and Corporate

9.2.1. Statement of Financial Activity report as at 31st May 2024

Report Details:

Prepared by: Manager Financial Services

Manager: Tim Clynych, Acting Director Finance & Corporate

File Reference: Nil **Voting Requirement:** Simple Majority

Attachment(s):

9.2.1(1) Statement of Financial Activity

Executive Recommendation

That Council receive the Statement of Financial Activity report for the period ending 31 May 2023 as per Attachment 9.2.1(1).

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 12 - A well respected, professionally run organisation.

Objective: 12.1 - Deliver effective and efficient operations and service provision.

Item: Nil.

Executive Summary

Pursuant to Section 6.4 of the *Local Government Act 1995 (the Act)* and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996 (the Regulations)*, a local government is to prepare, on a monthly basis, a monthly financial report that reports on the Shire's performance in relation to its adopted/amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the Shire's financial performance on a year-to-year basis, for the period ending 31st May 2024.

Background

The Regulations detail the form and manner in which the monthly financial report is to be presented to the Council, and is to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure

- Net current assets at the end of the month to which the statement relates

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year.

At its meeting on 30th August 2023, the Council adopted the following material variance reporting thresholds for the 2023/24 financial year:

A material variance for reporting of \$10,000, for 2023/2024, pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Financial Impact	Unlikely	Moderate	Moderate (6)
Risk Description:	Monetary loss that may or may not be managed within existing budget or may not impact a program or services		
Mitigation:	Reporting financials monthly		
Compliance	Unlikely	Minor	Low (4)
Risk Description:	Meeting legislative requirement of financial reporting to the Council		
Mitigation:	Monthly reporting on financial reports.		

Financial Implications

Budget

There are no financial implications relevant to this proposal.

Long Term

As no assets/infrastructure are being created, there are no long-term financial implications relevant to this proposal.

Policy Compliance

Nil.

Statutory Compliance

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* detail the form and manner in which a local government is to prepare financial activity statements.

Consultation

The Shire's Executive Team, Department Managers and Finance staff monitor the Shire's monthly revenue and expenditure.

Approved budget amendments are recorded in the financial statements to always reflect the Shire's current budget and financial position.

Officer Comment

To fulfil the statutory reporting requirements, the statement of financial activity report is provided in [Attachment 9.2.1\(1\)](#) and reports on the following information for the reporting period:

- Rate Setting Statement
- Material Variances
- Net Current Assets
- Statement of Comprehensive Income
- Capital Expenditure
- Plant Replacement Program
- Investments
- Statement of Reserves
- Borrowings and Leases
- Trust Funds
- Delegation Write Off
- Public Works and Plant Operation Costs

May 2024 Financial Analysis Summary

The issuing of rates for 2023/24 was completed in the month of August 2023. Payment options were as follows:

- First instalment and due date for single full payment occurred 20th October 2023.
- Second rates instalment due date occurred 19th December 2023
- Third rates instalment due date occurred 19th February 2023.
- Fourth and final instalment date was 19th April 2024

The Rate Setting Statement for the year to date (YTD) shows an overall net current position of \$3,694,340 compared to the YTD budget of \$194,916. Detail of the variance totalling \$3,499,424 is provided in the material variance reporting note.

The Capital expenditure for the Actual YTD shows a total of \$9,280,892 compared to the YTD budget being \$12,241,871. This equates to \$2,960,979 less than year-to-date budget estimate. This was largely due to timing of the following construction projects:

- Social Housing Economic Recovery (SHERP) project under year-to-date budget \$457,900
- Various Hall building projects under year-to-date budget \$148,500
- VC Mitchell redevelopment under year-to-date budget \$966,600
- VC Mitchell supplementary works under year-to-date budget \$495,200
- Administration building works under year-to-date budget \$66,500
- Donnybrook Rec Centre building works under year-to-date budget \$94,100
- Road infrastructure projects under year-to-date budget \$336,794
- Bridge infrastructure projects under year-to-date budget \$90,248
- Plant purchases under year-to-date budget \$253,406

Other items that are positively affecting the end of year position are:

- Interest revenue \$341,064 – to 31st May actuals are \$28,816 ahead of the year-to-date budget.
- Transit Park revenue \$93,498 – to 31st May actuals are \$15,231 ahead of the year-to-date budget.
- Contribution to works revenue \$26,5047 – to 31st May actuals are \$41,609 ahead of year-to-date budget.

COUNCIL RESOLUTION: 81/24	
MOVED BY: Cr Grant Patrick	SECONDED BY: Cr Anita Lindemann

That Council receive the Statement of Financial Activity report for the period ending 31 May 2023 as per Attachment 9.2.1(1).

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9.2.2. Schedule of Accounts Paid as at 31st May 2024

Report Details:

Prepared by: Manager Financial Services

Manager: Tim Clynych, Acting Director Finance & Corporate

File Reference: FNC

Voting Requirement: Simple Majority

Attachment(s):

9.2.2(1) Schedule of Accounts Paid Under Delegation

Executive Recommendation

That Council receive the accounts for payment report for the period ended May 2024 as per Attachment 9.2.3(1).

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 12 - A well respected, professionally run organisation.

Objective: 12.1 - Deliver effective and efficient operations and service provision.

Item: Nil.

Executive Summary

That in accordance with Regulation 13 (3) of the *Local Government (Financial Management) Regulations 1996*, Council receive the Accounts for Payment report as per [Attachment 9.2.2\(1\)](#) covering the period 1 May 2024 to 31st May 2024, the schedule contains details of the following transactions:

<u>Payment Type</u>	<u>Payment Reference</u>
Credit Card payments	3542-3551
EFT Payments	EFT28525C – EFT28807A
Cheque Payments	53791 – 53794
Direct Debit payments	DD27722, 27723 & 27748
Municipal Account – payments totalling \$2,830,851.30	

Background

In accordance with Delegation 1.2.23 – payments from the Municipal or Trust funds adopted by Council on 30 August 2023, the Chief Executive Officer is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure subject to subsequent budget amendments. In doing so, section 13 of the *Financial Management Regulations 1996* is to be adhered to with a list of accounts for approval to be presented to Council each month.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Financial Impact	Unlikely	Minor	Low (2)
Risk Description:	Additional checks and balances of accounts paid by the Shire.		
Mitigation:	Monthly reporting on accounts paid.		
Compliance	Unlikely	Minor	Low (2)
Risk Description:	Meeting legislative requirement of financial reporting to the Council		
Mitigation:	Monthly reporting on accounts paid.		

Financial Implications

All liabilities settled have been in accordance with the annual budget provisions.

Policy Compliance

- FIN/CP-4 Purchasing
- FIN/CP-5 Regional Price Preference
- FIN/CP-7 Credit Card

Statutory Compliance

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Where the local government has delegated the CEO the exercise of its power to make payments from the municipal fund or the trust funds, Regulation 13 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid:

- The payee's name; and
- The amount of the payment; and
- The date of the payment; and
- Sufficient information to identify the transaction.

This list of accounts is to be:

1. Presented to Council at the next ordinary meeting of the Council after the list is prepared; and
2. Recorded in the minutes of that meeting.

Consultation

Relevant staff have been consulted and have authorised the payments.

Officer Comment

For a detailed listing of payments see [Attachment 9.2.2\(1\)](#). Please submit any queries before the meeting so that they can be investigated and addressed in a prepared response.

COUNCIL RESOLUTION: 82/24	
MOVED BY: Cr Grant Patrick	SECONDED BY: Cr Peter Gubler

That Council receive the accounts for payment report for the period ended May 2024 as per Attachment 9.2.3(1).

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9.2.3. Great Southern Care Company Pty Ltd- Lease Assignment

Report Details:

Prepared by: Manager Corporate Services
Manager: Tim Clynych, Acting Director Finance and Corporate
Applicant: Great Southern Care Company Pty Ltd
Location: Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook
File Reference: L107 **Voting Requirement:** Simple Majority

Attachment(s):

9.2.3(1) Draft Deed of Assignment of Lease - Confidential
9.2.3(2) Lease - Confidential

Executive Recommendation

That Council authorises the Chief Executive Officer and Shire President to execute the draft deed of assignment of Lease (Confidential Attachment 9.2.3(1)) and other appropriate documentation for the lease assignment from Great Southern Care Company Pty Ltd (GSC) to Fresh Fields Aged Care Pty Ltd (FFAC) for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook.

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 12 - A well respected, professionally run organisation.
Objective: 12.1 - Deliver effective and efficient operations and service provision.
Item: Nil.

Executive Summary

The Shire's lawyers Jackson McDonald received an email from the Hall & Prior Aged Care Group, the parent entity to Great Southern Care Company Pty Ltd (GSC) to consider the lease assignment from Great Southern Care Company Pty Ltd (GSC) to Fresh Fields Aged Care Pty Ltd (FFAC) for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook.

Council is requested to consider the lease assignment from Great Southern Care Company Pty Ltd (GSC) to Fresh Fields Aged Care Pty Ltd (FFAC) for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook, authorising the Chief Executive Officer and Shire President to execute the deed of assignment of Lease (Confidential Attachment 9.2.3(1)) and related documentation.

Background

Great Southern Care Company Pty Ltd the subsidiary of Hall and Prior Aged Care Group, operates the Tuia Lodge aged care business (AC Business).

GSC operates the AC Business from a leasehold property leased by GSC (Lessee) from the Shire of Donnybrook Balingup (Lessor) under a registered lease dated 17 June 2021 ([Confidential Attachment 9.2.3\(2\)](#)).

GSC proposes transferring the AC Business and assigning the Lease to FFAC as part of its current group restructure with the proposed transfer date no later than 30 June 2024.

On the 14 February 2024, the Shire’s lawyers Jackson McDonald received an email from the Hall & Prior’s General Counsel, to consider the lease assignment from Great Southern Care Company Pty Ltd (GSC) to Fresh Fields Aged Care Pty Ltd (FFAC) for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Reputational	Unlikely	Moderate	Moderate (6)
Risk Description:	The reputation of the assignee could reflect poorly on the Shire if they engage in undesirable activities.		
Mitigation:	Lawyers have conducted due diligence on the assignee's background and business practices.		

Financial Implications

Nil.

Policy Compliance

Nil.

Statutory Compliance

Nil.

Consultation

The Shire’s lawyers, Jackson McDonald, have coordinated with Hall and Prior Aged Care Group’s legal representatives, Corrs Chambers Westgarth, to ensure due diligence concerning the lease assignment. Jackson McDonald has advised that FFAC satisfy the requirements for the assignment to proceed.

Officer Comment

Reason for Assignment

The restructure is driven largely by a desire on the part of the Group directors to simplify and streamline the Group structure, considering the increased regulation of approved providers by the Commonwealth and the imminent introduction of a new Aged Care Act. The restructure will not result in a change in control of either GSC, FFAC or any other entity within the Hall & Prior Aged Care Group. FFAC is a well-established approved provider entity within the Hall & Prior Group, holding several assets in its own name.

Lease Requirements

Under the Lease, the consent of the Lessor is not required to transfer the Lease to a Related Person, subject to the Lessee not being in default. The Hall and Prior Group’s lawyers have demonstrated that they are not in default. FFAC is a Related Person of GSC, as defined in the Lease, and meets the fit and proper person test requirement within the lease. However, Hall & Prior Aged Care Group wish to seek the Shire’s absolute release of GSC under the terms of the lease effective from the date of the assignment. The draft Deed of Assignment of Lease ([Confidential Attachment 9.2.3\(1\)](#)) sets out the details as per GSC’s request.

The Minister of Lands will be required to approve the assignment under clause 13(b) of the Lease. It’s recommended that Council consider the lease assignment from GSC to FFAC for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook, authorising the Chief Executive Officer and Shire President to execute the deed of assignment of Lease ([Confidential Attachment 9.2.3\(1\)](#)) and related documentation.

COUNCIL RESOLUTION: 83/24	
MOVED BY: Cr Anne Mitchell	SECONDED BY: Cr Peter Gubler

That Council authorises the Chief Executive Officer and Shire President to execute the draft deed of assignment of Lease ([Confidential Attachment 9.2.3\(1\)](#)) and other appropriate documentation for the lease assignment from Great Southern Care Company Pty Ltd (GSC) to Fresh Fields Aged Care Pty Ltd (FFAC) for Tuia Lodge Residential Aged Care Facility, 30 Allnut Street, Donnybrook.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9.2.4. Desktop Valuation for Lot 501 on Deposited Plan 72099 – 41 Bentley Street, Donnybrook

Report Details:

Prepared by: Manager Corporate Services

Manager: Tim Clynch, Acting Director Finance and Corporate

File Reference: PRO 01/3A, A5047, L006 **Voting Requirement:** Simple Majority

Attachment(s):

9.2.4(1) Desktop Valuation Report - Confidential

Executive Recommendation

That Council:

1. Notes the desktop valuation report received from Landgate in confidential Attachment 9.2.4(1).
2. Defer any consideration of possible disposal of Lot 501 on Deposited Plan 72099 – 41 Bentley Street, Donnybrook until a business plan addressing the acquisition and sale of all or part of the property is prepared.
3. Authorises the Chief Executive Officer to prepare a business plan for the acquisition and sale of Lot 501 on Deposited Plan 72099 – 41 Bentley Street, Donnybrook for formal consideration.
4. Requests the Chief Executive Officer include \$10,000 for the preparation of the Business Plan, in the 2024/2025 Annual Budget for Council's consideration during Budget deliberations.

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 13 - Increased community capacity.

Objective: 13.1 - Enable community organisations and community champions to deliver services and projects to meet local needs.

Item: Nil.

Executive Summary

Council is requested to note the indicative assessment undertaken by the Valuer General, Landgate (Confidential Attachment 9.2.4(1)), and to authorise the Chief Executive Officer to prepare a business plan for the acquisition of Lot 501 on Deposited Plan 72099, 41 Bentley Street, Donnybrook for formal consideration of Council.

Background

A report was presented to Council on 28 February 2024 to consider a proposal to purchase the land and buildings at Lot 501 on DP 72099 Bentley Street, Donnybrook, Council resolved the following:

COUNCIL RESOLUTION 18/24

1. *The Council acknowledges the request to purchase however given the inability for the property to be sold due to the property being on Crown land that Council defers this matter.*
2. *Requests the CEO to Initiate the process to acquire Reserve 52021 from the Crown*

Subsequently a request was submitted to the Department of Planning Lands and Heritage (DPLH) to initiate the process. DPLH requested a valuation from the Valuer General (Landgate) to provide Council with an indicative valuation of the land.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Financial Impact	Rare	Minor	Low (2)
Risk Description:	Funding and Budget constraints		
Mitigation:	Secure funding sources. Maintain a reserve fund for unforeseen expenses.		
Risk:	Likelihood:	Consequence:	Risk Rating:
Compliance	Unlikely	Moderate	Moderate (6)
Risk Description:	Non-Compliance with regulations.		
Mitigation:	Ensure due process is followed and all relevant laws and regulations are adhered to.		

Financial Implications

Council would need to consider the costs to prepare a Business Plan, estimated at \$10,000.

Policy Compliance

Nil.

Statutory Compliance

Local Government Act 1995

Section 5.39 of the *Local Government Act 1995* outlines the requirements for major land transactions. This section mandates that before entering into a major land transaction.

Local Government (Functions and General) Regulations 1996

Regulation 8A of the *Local Government (Functions and General) Regulations 1996* specifies the thresholds for what constitutes a major land transaction.

Consultation

DPLH gained consent from Landgate to release the Valuation report to the Shire for the use of this report only.

After the initial decision by the Council the Chief Executive Officer has had several one-on-one meetings with Dr Wietske van der Velden.

The purpose of the meetings was to identify the current requirements of the Donnybrook Medical Services and to determine the actions necessary to address those issues in the short term. Consequently, a solution acceptable to Dr. Wietske van der Velden, which can be implemented in the short term, has been identified. Meanwhile, the Council will continue negotiations with the Department of Planning, Lands and Heritage (DPLH).

Officer Comment

Land Valuation

Landgate's valuation report does not represent an offer of sale. Any offer of sale is dependent upon an application made by the Shire, and Minister for Lands approval under delegation.

Business Plan

Pursuant to regulation 8A of the *Local Government (Functions and General) Regulations 1996* the total value of threshold for what constitutes a major land transaction would not trigger a Business Plan. Even when the total value of a land transaction falls below the regulatory threshold for a major land transaction, preparing a business plan remains a prudent and strategic practice.

Notwithstanding the above it is recommended a business plan be prepared. A comprehensive business plan provides a structured framework for evaluating the financial, operational, and social implications of the transaction. It facilitates thorough due diligence, ensuring that all potential risks and benefits are meticulously assessed and managed. By articulating clear objectives, expected outcomes, and risk mitigation strategies, the business plan serves as a critical tool for informed decision-making by Council.

The business plan would assert options for potential disposal of the property, including all of the land and improvements or a portion(s) of the property (either improved or unimproved).

COUNCIL RESOLUTION: 84/24	
MOVED BY: Cr Grant Patrick	SECONDED BY: Cr Anne Mitchell

That Council:

- 1. Notes the desktop valuation report received from Landgate in confidential Attachment 9.2.4(1).**
- 2. Defer any consideration of possible disposal of Lot 501 on Deposited Plan 72099 – 41 Bentley Street, Donnybrook until a business plan addressing the acquisition and sale of all or part of the property is prepared.**
- 3. Authorises the Chief Executive Officer to prepare a business plan for the acquisition and sale of Lot 501 on Deposited Plan 72099 – 41 Bentley Street, Donnybrook for formal consideration.**
- 4. Requests the Chief Executive Officer include \$10,000 for the preparation of the Business Plan, in the 2024/2025 Annual Budget for Council’s consideration during Budget deliberations.**

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Cr Glover
Carried: 8/1

Cr Bailey and Cr Gubler Left the room at 6:32pm.

9.2.5. Group Valuation of Land Policy

Report Details:

Prepared by: Rates Officer

Manager: Manager of Financial Services

File Reference: RAT 03/3

Voting Requirement: Simple Majority

Attachment(s):

9.2.5(1) Group Valuation of Land Policy – Identical Ownership - (Option 1)

9.2.5(2) Group Valuation of Land Policy – Common Ownership (Option 2)

9.2.5(3) Landgate Policy – 4.310 Group Valuations – Rural Unimproved Values

Executive Recommendation

That Council:

1. **Adopts the Group Valuation of Land Policy (Option 1 - Identical Ownership) as presented.**
2. **Notes that upon adoption of a Group Valuation of Land Policy the process for providing advice and recommendations to Landgate on applications for group valuation becomes an operational matter as staff will provide advice and recommendations in accordance with the applicable Council policy.**
3. **In accordance with Part 2 above, the application for group rating from Mr John Stephen Fry will be referred to Landgate with comments and recommendations on how the application adheres to the adopted Group Valuation of Land policy.**

Strategic Alignment

The following outcomes from the Council Plan related to this proposal:

Outcome: 12 - A well respected, professionally run organisation.

Objective: 12.1 - Deliver effective and efficient operations and service provision.

Executive Summary

Council, at its March 2024 meeting requested a Group Rating policy be prepared for consideration. Two options of this proposed policy have been prepared, one with a requirement for group rated land to be in “identical ownership”, the other for the land to be in “common ownership”. The recommendation is for Council to adopt the “identical ownership” policy.

Background

In October 2023, Council received a request from property owner, Mr John Stephen Fry, to consider a group valuation, for rating purposes, of multiple rural lots in his eight rate assessments.

Noting that two of the eight rate assessments weren't contiguous with the other six assessments, the recommendation to Council was to not endorse the group rating request. The basis for this recommendation was:

- The lots described did not meet the criteria of "same ownership" per Landgate Policy 4.310.
- That Lot 85 (A5425) and Lot 82 (A5426) are not adjoining or contiguous with the remaining lots in the application.

Council considered the request at its Ordinary Council meeting held 27th March 2024, and resolved the following:

"COUNCIL RESOLUTION 42/24"

That Council:

1. Defers making a decision on the request from Mr J S Fry in relation to his request for a group valuation for rating purposes of multiple rural lots; and
2. Request the Chief Executive Officer develop a Group Rating Policy to be presented to the Council at the June Ordinary Council Meeting for consideration.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Service Interruption	Possible	Insignificant	Low (3)
Risk Description:	Lack of criteria or direction on what land can be considered for group rating		
Mitigation:	Adopt a policy containing sufficient criteria for applicants to understand and for staff to use when assessing applications for group rating		

Financial Implications

Group valuation requests, that meet the policy guidelines, and are approved by Landgate will result, in the majority of cases, in a reduction to their valuation. This will lead to a reduction to Council's rate income, unless the new valuation is implemented as at the 1st of July on the next financial year. If the group valuation is implemented on the 1st of July, then it will not impact Council's rate income. Irrespective of the valuation date, any reduction in valuation and rates will income impact on other ratepayers within the Shire, in either the Unimproved Value or Gross Rental Value rating categories. It is very difficult to ascertain how many requests we will potentially receive, if the request will meet the policy guidelines and to what amount their valuations will be impacted by grouping and the final impact on rate revenue.

Policy Compliance

There isn't currently a policy addressing the criteria for assessment of group rating applications.

Statutory Compliance

Local Government Act 1995

Section 6.28(4) of the *Local Government Act 1995* sets the requirement for Council to use the valuation in force as determined by the Landgate (Valuer General):

6.28. Basis of rates

(4) Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.

Landgate Policy

Landgate Policy 4.310 outlines the key principles used by the Landgate (Valuer General) when determining if a group valuation can be applied to multiple rural lots.

“Rural land is to be valued as a single valuation entity if it can be demonstrated that:

- The lots are contiguous and in common ownership;*
- The lots are used and occupied as one holding and would normally be expected to sell as one holding;*
- The current conjoint use will continue into the foreseeable future;*
- The basis of valuation is supported by sales evidence.”*

Council may endorse a group valuation where it does not comply with the “common ownership” requirement of Landgate Policy 4.310.

“To satisfy the same ownership requirements, one of the following conditions must be met:

- Locations or lots must have identical names as per Certificates of Title.*
- Common ownership or occupied as per the definitions under section 1.4 of Local Government Act 1995.*
- Where the names on the Certificates of Title for contiguous lots have common but not identical parties, the local governmental authority may endorse specific family names as being the “owner” for entry in the rate record and these will apply for entries on the valuation roll.”*

Consultation

Officers have requested information on group valuation policies and requests from surrounding and other local government authorities. The Shire’s of Dardanup, Manjimup and Wagin have all provided information pertaining to Group Valuation Policies and the treatment of group valuation requests.

Officer Comment

The Valuer General (via Landgate) has a very clear policy on group valuing contiguous land, however the one area of the policy that they refer back to the local government is identification of common and/or identical ownership, as per the following:

Where the names on the Certificates of Title for contiguous lots have common but not identical parties, the local governmental authority may endorse specific family names as being the "owner" for entry in the rate record and these will apply for entries on the valuation roll."

Two policies have been created, one based on land held in identical ownership and one based on land held in common ownership. Staff have also consulted other local government authorities, with some local governments allowing common ownership and some mandating identical ownership.

It is recommended that the ownership criteria for group valuing contiguous land must be identical ownership as per the Certificate of Title. This is based on the following:

1. Landgate's Valuer General, is the independent arbitrator on property valuations throughout the state, Shire staff and Council should not be involved in determining the ownership status of a property as to whether the property is eligible to be group rated.
2. There are too many grey areas with common ownership of land. It is difficult for staff to determine whether land is farmed as one family unit.
3. Identical ownership will ensure there that the Shire's rate record and valuation roll will match the property Certificate of Title.
4. If a landowner wishes to apply to group value and rate their individual rate assessments, then the onus is on the ratepayer to ensure each land Certificate of Title is in the same identical ownership name.

COUNCIL RESOLUTION: 85/24	
MOVED BY: Cr Alexis Davy	SECONDED BY: Cr Grant Patrick

That Council:

- 1. Adopts the Group Valuation of Land Policy (Option 1 - Identical Ownership) as presented.**
- 2. Notes that upon adoption of a Group Valuation of Land Policy the process for providing advice and recommendations to Landgate on applications for group valuation becomes an operational matter as staff will provide advice and recommendations in accordance with the applicable Council policy.**
- 3. In accordance with Part 2 above, the application for group rating from Mr John Stephen Fry will be referred to Landgate with comments and recommendations on how the application adheres to the adopted Group Valuation of Land policy.**

For: Cr MacCarthy, Cr Davy, Cr Glover, Cr Lindemann, Cr Patrick, Cr Shand
Against: Cr Mitchell
Carried: 6/1

Cr Bailey and Cr Gubler returned to the room at 6:42pm.

9.2.6. Review of Policy EXE-CP-7 Organisational Risk Management

Report Details:

Prepared by: Tim Clynch, Acting Director Finance and Corporate

Manager: Garry Hunt, Chief Executive Officer (Temporary)

File Reference: PRO 01/3A, A5047, L006 **Voting Requirement:** Simple Majority

Attachment(s):

9.2.6(1) – Draft (New) Policy EXE/CP-7 Organisational Risk Management

9.2.6(2) – Existing Policy EXE/CP-7 Organisational Risk Management

9.2.6(3) – Summary of Changes from Existing Policy to Draft New Policy EXE/CP-7 Organisational Risk Management

Committee Recommendation

That Council:

1. **Adopts Policy EXE/CP-6 Organisational Risk Management, as shown in Attachment 9.2.6(1), to replace the existing policy of the same title; and**
2. **Notes information contained in this report on the intent to review the remaining suite of risk management documents.**

Strategic Alignment

The following outcomes from the Council Plan related to this proposal:

Outcome: 12 - A well respected, professionally run organisation.

Objective: 12.1 - Deliver effective and efficient operations and service provision.

Item: Nil.

Executive Summary

A review of Council's existing Policy EXE/CP-6 'Organisational Risk Management' has been completed by the Audit & Risk Management Committee. Substantial changes to the policy are recommended. Refer [Attachment 9.2.6\(1\)](#) for a copy of the draft revised (new) policy, [Attachment 9.2.6\(2\)](#) for a copy of the existing policy and [Attachment 9.2.6\(3\)](#) for a summary of the changes from the existing policy to the draft new policy.

Background

A report was presented to the Audit & Risk Management Committee meeting held on 21 May 2024 to consider a review of Council’s existing Policy EXE/CP-6 ‘Organisational Risk Management, resulting in the following Committee resolution:

COMMITTEE RESOLUTION ARMC 4/24

That the Audit and Risk Management Committee:

1. *Recommends to Council the adoption of the new Policy EXE/CP-6 Organisational Risk Management, as shown in Attachment 7.1(1), to replace the existing policy of the same title; and*
2. *Notes information contained in this report on the intent to review the remaining suite of risk management documents.*

The objective of the draft policy is to ensure processes are in place to ensure effective management of risks that may impact the Shire from achieving its strategies, outcomes and objectives.

The policy is part of a suite of risk management documents that seek to create an environment where Council, management and staff accept direct responsibility and oversight of risk management, through development, implementation and improvement of effective risk management practices.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Compliance	Likely	Moderate	High (12)
Risk Description:	A lack of organisational knowledge and expertise on the importance of risk management.		
Mitigation:	Clear policy direction		

Financial Implications

Nil

Policy Compliance

EXE/CP-8-Policy Framework

Statutory Compliance

Section 2.7(2)(b) of the *Local Government Act 1995* prescribes one of the roles of Council as being to determine the local government's policies.

Section 5.41(c) of the *Local Government Act 1995* prescribes that a function of the Chief Executive Officer is to cause Council's decisions to be implemented and this includes giving effect to Council's Policies.

Consultation

The internal review of Policy EXE/CP-6 'Organisational Risk Management' has had input from 3 officers with core responsibilities in organisational risk management.

Officer Comment

The existing policy was adopted in August 2014 and was last modified in December 2021.

This review is proposing substantial amendments, with the proposed and as such a track changed version has not been provided. Changes from the current policy are summarised in [Attachment 9.2.6\(3\)](#).

A demonstrable commitment to sound risk management is one of the hallmarks of good governance and defensible integrity.

Risk is inherent in all of the organisation's services and activities. Inadequate attention to managing risks can result in unwanted exposure to the community, Council assets, and the environment in which the organisation operates.

To manage all the risks that the Shire is exposed to requires the development of a risk culture and supporting risk framework directed towards the effective management of risks and potential opportunities to ensure the interests of the community, staff, contractors, volunteers, services and assets are managed and developed through the application of appropriate risk management principles and practices.

The policy is part of a suite of risk management documents, the others being:

- Risk Framework
- Risk Register
- Triennial review of risk management, internal controls and legislative compliance [as per Regulation 17 of the *Local Government (Audit) Regulations 1996*].
- Triennial review of the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the *Local Government (Financial Management) Regulations 1996*

All the above documents are proposed for review in the next 6 months, as outlined below:

1. Risk Framework – a draft Risk Framework was prepared in 2021/22 but wasn’t finalised. This framework is proposed to be reviewed following completion of the review of the Organisational Risk Management Policy and in conjunction with a review of the Risk Register. This review is proposed to be undertaken internally with assistance from LGIS, specifically its risk services division. Upon completion of the review, a Risk Framework document will be presented to the Audit and Risk Management Committee for consideration and recommendation to Council.
2. Risk Register – a Risk Register does exist but requires review. This review is proposed to be undertaken internally with assistance from LGIS, specifically its risk services division. Upon completion of the review, the Risk Register will be presented to the Audit and Risk Management Committee for consideration and recommendation to Council.
3. Triennial review of risk management, internal controls and legislative compliance – this review is overdue. A consultancy scope has been developed and a request for quote process is under way.
4. Triennial review of the appropriateness and effectiveness of the local government’s financial management systems and procedures – this review is overdue. A consultancy scope has been developed and a request for quote process is under way.

COUNCIL RESOLUTION: Executive Recommendation lost, see alternate motion	
MOVED BY: Cr Grant Patrick	SECONDED BY: Cr Peter Gubler

That Council:

1. **Adopts Policy EXE/CP-6 Organisational Risk Management, as shown in Attachment 9.2.6(1), to replace the existing policy of the same title; and**
2. **Notes information contained in this report on the intent to review the remaining suite of risk management documents.**

For: Nil.
Against: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Lost: 0/9

Alternate Motion: Cr Davy

COUNCIL RESOLUTION: 86/24	
MOVED BY: Cr Alexis Davy	SECONDED BY: Cr Grant Patrick

That Council refer Policy EXE/CP-6 Organisational Risk Management back to the Audit and Risk Management Committee for further review.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

Reasons for Resolving Contrary to Executive Recommendation:

Further consideration of elements of the policy is required.

9.2.7. Proposed Redistribution of Western Australia into Electoral Divisions

Report Details:

Prepared by: Tim Clynch, Acting Director Finance and Corporate

Manager: Garry Hunt, Chief Executive Officer (Temporary)

File Reference: CNL 04/1

Voting Requirement: Simple Majority

Attachment(s):

9.2.7(1) Draft Submission to Australian Electoral Commission

Executive Recommendation

That Council endorse the draft submission to the Australian Electoral Commission (Redistribution Committee for Western Australia) as presented.

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 11 - Strong, visionary leadership.

Objective: 11.1 - Provide strategically focused, open and accountable governance.

Executive Summary

The Australian Electoral Commission (via a Redistribution Committee for Western Australia) is currently considering a redistribution of Western Australia into electoral divisions. This is the process where electoral divisions (i.e. Forrest) including their names and boundaries are reviewed. Boundaries may be altered to ensure, as near as practicable, that there are a similar number of electors in each electoral division for a given state or territory.

The Redistribution Committee for Western Australia has made a number of determinations, one of which is to transfer all the land within the Shire of Donnybrook Balingup from the electoral division of Forrest to the electoral division of O'Connor.

There remains an opportunity for interested members of the public and organisations to lodge a submission (objection or comment) on the determinations. A draft submission has been prepared for Council's consideration and is predicated on Council objecting to the proposal to transfer all the land within the Shire of Donnybrook-Balingup from the electoral division of Forrest to the electoral division of O'Connor. If Council was to determine that it doesn't object to this proposal it could resolve to that effect and no submission need be made.

Background

Western Australia has gained a new electoral division due to high population growth in the state. Of Western Australia's existing 15 electoral divisions, three fall within the acceptable numerical range for projected electors permitted by the Electoral Act.

This has resulted in several changes to boundaries of electoral divisions. Key changes include:

- removing high-growth areas from electoral divisions which exceed the maximum number of projected electors permitted by the Electoral Act,
- removing high-enrolment areas from fast growing outer suburban electoral divisions to allow for future population growth,
- rearranging boundaries across all 15 existing divisions to accommodate placement of a new electoral division, and
- improving communities of interests where possible.

In developing this proposal, the Redistribution Committee is required to adhere to two strict numerical requirements, as defined by the Electoral Act. These two numerical requirements provide an overall constraint to ensure that there are approximately equal numbers of electors in each electoral division so that each elector in Western Australia has equality of representation in the House of Representatives.

All proposed electoral divisions are required to be within the range of plus and minus 10 per cent of the redistribution quota. At the end of Wednesday 9 August 2023, the day on which the redistribution commenced, 1,816,126 electors were enrolled in Western Australia. The redistribution quota was therefore 113,508 electors. As the Electoral Act requires electoral divisions to be within plus or minus 10 per cent of this quota, the Redistribution Committee was required to construct electoral divisions which contain between 102,158 and 124,858 electors.

All proposed electoral divisions are also required to be within the range of plus and minus 3.5 per cent of the projected enrolment quota at the projection time of Friday 24 March 2028. As the number of electors projected to be enrolled in Western Australia at this time is 1,945,845, and the projected enrolment quota is 121,615, the Redistribution Committee was required to construct electoral divisions which are projected to contain between 117,359 and 125,871 electors on Friday 24 March 2028.

In relation to each proposed electoral division, the Redistribution Committee is also required by the Electoral Act to give due consideration to:

1. community of interests within the proposed electoral division, including economic, social and regional interests,
2. means of communication and travel within the proposed electoral division,
3. the physical features and area of the proposed electoral division, and
4. the boundaries of existing electoral divisions in Western Australia, with this factor being subordinate to the consideration of i, ii and iv.

The Redistribution Committee can only balance the different criteria against each other so far as they affect each of the electoral divisions in Western Australia and endeavour to achieve the best overall

balance. Given the primacy of the two numerical requirements, it is impossible to satisfy all the statutory criteria to the same extent in each electoral division.

The new (16th) electoral division is to be named 'Bullwinkel' and will encompass land to the east of Perth, containing land within the Cities of Armadale, Gosnells, Kalamunda, Swan, Mundaring and the Shires of Beverley, Northam, Toodyay and York. This will cause electors to be transferred from the existing divisions of Burt, Canning, Durack, Hasluck, O'Connor and Swan.

The proposed new boundaries for the electoral division of Forrest will see the removal of the whole of the Shire of Donnybrook-Balingup (4,837 projected electors) and the addition of the whole of the Shire of Waroona (3,393 projected electors).

The proposed new boundaries for the electoral division of O'Connor will see the removal of 7,263 projected electors to the electoral division of Durack (Shires of Cunderdin, Kellerberrin, Koorda, Merredin, Mount Marshall, Muckinbudin, Nungarin, Tammin, Trayning, Westonia and Wyalkatchem) and to the new electoral division of Bullwinkel (Shire of Beverley).

The Redistribution Committee considers the proposed redistribution of Western Australia (including the above) will result in electoral divisions which:

- more equitably balance elector numbers across Western Australia,
- can accommodate the differing rates of growth and decline across Western Australia,
- keep together or improve representation of existing communities of interest, in some cases uniting local government areas and suburbs within one electoral division, to the extent possible, and use strong and readily identifiable features, such as major roads, rivers or established administrative boundaries to define electoral division boundaries, to the extent possible.

All the details of the proposed redistributions can be found in the publication 'Proposed redistribution of Western Australia into electoral divisions May 2024'.

As the document is 120 pages in length it hasn't been provided as an attachment but is accessible online at <https://www.aec.gov.au/redistributions/2023/wa/proposed-redistribution/files/Proposed-redistribution-of-Western-Australia-into-electoral-divisions-May-2024.pdf>

The closing date for submissions is Friday 28 June 2024.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Reputational	Likely	Insignificant	Low (4)
Risk Description:	Electors in the Shire of Donnybrook-Balingup facing increased limitations in engaging with their Australian Government House of Representatives Member due to being transferred from the Forrest electorate to the O'Connor electorate.		
Mitigation:	Lodge a submission with the Western Australian Redistribution Committee of the Australian Electoral Commission requesting reconsideration of this proposal		

Financial Implications

Nil.

Policy Compliance

Nil.

Statutory Compliance

The Electoral Act requires Western Australia to be divided into the same number of electoral divisions as the number of members of the House of Representatives to be chosen in Western Australia at a general election. As Western Australia is entitled to 16 members of the House of Representatives, the Redistribution Committee has proposed 16 electoral divisions for Western Australia.

Consultation

Via the Shire President, one local community member has provided a copy of a submission sent to the Redistribution Committee and the contents of that submission were considered when preparing the draft Shire of Donnybrook-Balingup submission.

Officer Comment

The redistribution process commenced in August 2023 with public advertising inviting submissions from interested individuals and organisations in October 2023. This advertising was quite minimal and perhaps is reflected in the small number (21) of submissions being received at that time. The current opportunity for individuals or organisations to comment is described as an opportunity to submit "objections" to the proposals.

Simply objecting to a proposal to transfer a specific area from one electoral division to another is unlikely to prove successful as the Redistribution Committee would have to assess the impact on redistribution quotas if a change to its new boundary proposals was to occur. Therefore, the basis of a submission (objection) is to address the matters (community of interests, means of communication/travel, physical features, existing boundaries) that the Redistribution Committee is required by legislation to give due consideration to when making changes to electoral divisions.

The electoral division of Forrest was created in 1922 and the Shire of Donnybrook-Balingup has been within that electorate since inception. Over time communities to the south of Donnybrook-Balingup have been transferred to other electoral divisions but the historical community of interest with Bunbury, Australind/Eaton, Harvey and Capel has been maintained.

The draft submission emphasises the close community of interest the Shire has with other communities within the Forrest electoral division, particularly Bunbury, and that the community of interest with the O'Connor electoral division is negligible. Similarly, communication links are linked to Bunbury and other nearby communities, such as Commonwealth and State Government offices/agencies, retail/commerce and transport links. Also land use patterns and physical characteristics of land within our Shire are more consistent with the land in the electorate of Forrest than O'Connor.

The submission states that it appears that balancing the elector numbers to fit into the redistribution quotas required under legislation has been the sole determination that has led to the proposal to transfer the Shire of Donnybrook-Balingup to the O'Connor electoral division.

The O'Connor electoral division is vast, currently encompassing land from Bridgetown in the west, Albany in the south, Esperance in the east and Ngaanyatjaraku (Warburton) in the north. It is a diverse area with a focus on agriculture and mining and whilst some areas have similar characteristics to Donnybrook-Balingup the majority do not. Electors within the Shire of Donnybrook-Balingup will have reduced access to their Member of Parliament. The Member for Forrest has her electorate office in Bunbury whereas the Member for O'Connor has a principal office in Kalgoorlie and secondary offices in Esperance, Albany and Manjimup.

The submission contains a statement to make it clear that the Shire's opposition to being transferred into the electoral division of O'Connor should not be interpreted as a view towards the current Member for O'Connor. That member is well known across the regions and has served his electorate well since first being elected to Parliament in 2013.

COUNCIL RESOLUTION: 87/24	
MOVED BY: Cr Anne Mitchell	SECONDED BY: Cr Lisa Glover

That Council endorse the draft submission to the Australian Electoral Commission (Redistribution Committee for Western Australia) as presented.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

Background

Local Governments have the responsibility for decision making assigned under a wide range of legislation. Each power or duty described in legislation requires Local Governments to fulfil a mandatory duty or use a discretionary power to make these decisions. Delegation is the process that enables Local Governments to assign its power or duties. Delegation enables efficient and effective strategic, financial, resource and operational management decisions to be made.

Council (Commissioner) last reviewed and adopted its Delegations Register on 28 June 2023. This included a comprehensive review and update, with the inclusion of six new delegations to assist the Shire in undertaking its duties in compliance with legislation.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Compliance	Almost Certain	Moderate	High (15)
Risk Description:	Non-compliance with the statutory requirement for an annual review of delegations.		
Mitigation:	Notes completion of the 2024-2025 annual statutory of the Delegations Register.		

Risk:	Likelihood:	Consequence:	Risk Rating:
Reputational	Possible	Minor	Moderate (6)
Risk Description:	Impact on local community trust, and possible media item, due to non-compliance with legislation.		
Mitigation:	Notes completion of the 2024-2025 annual statutory review of the Delegations Register.		

Financial Implications

Nil.

Policy Compliance

Nil.

Statutory Compliance

The delegations contained within the Delegations Register are made pursuant to the below listed legislation:

- *Local Government Act 1995* s.5.16 (delegation to Committees of Council) and s.5.42 (delegation to the Chief Executive Officer);
- *Building Act 2011* s.127(1) & (3);
- *Bush Fires Act 1954* s.48;

- *Cat Act 2011* s.44 & s.45;
- *Dog Act 1976* s.10AA;
- *Environmental Protection Act 1986* s.20;
- *Food Act 2008* s.118(2)(b);
- *Graffiti Vandalism Act 2016* s.16 & s.17;
- *Planning and Development Act 2005* s.16. & s.265;
- *Public Health Act 2016* s.21(1)(b).

Local Government Act 1995

Section 5.18. Register of delegations to committees requires a local government to keep a register of the delegations made under this Division and review the delegations at least once every financial year.

Section 5.46. Register of, and records relevant to, delegations to CEO and employees requires at least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Consultation

Shire officers, including those with delegated authority, have been consulted as part of the annual review of the Delegations Register. External advice has been provided by the Western Australian Local Government Association (WALGA) which has been considered.

Officer Comment

The annual review of the Shire's Delegations Register has been undertaken to confirm the extent of powers and duties delegated and that the conditions and limitations specified are sufficient and appropriate. This year's review considered changes to legislation, responsibilities, continuity of service, the risks and sensitivities of decisions and the Shire's operational requirements.

The review has identified two (2) existing delegations requiring amendment, with one (1) delegation proposed to be revoked. A further existing delegation is also suggested for review and possible revocation by Council. No new delegations are proposed.

The changes for consideration are outlined below. This list excludes changes made in relation to minor edits, such as Officer titles and legislation updates, spelling and document formatting. Copies of the proposed amended and revoked delegations are as per [Attachment 9.2.8\(2\)](#).

Amendment	
Delegation	Description
8.1.6 Commence Proceedings	<p>Amendment 1: Change delegation name to “Commence Proceedings and Issue Enforcement Orders”.</p> <p>Amendment 2: Inclusion of additional applicable legislation in ‘Express Power or Duty Delegated’ section, <i>Public Health Act 2016</i> “s.216 Issue of enforcement orders s.218 Extension of period of compliance with enforcement order; s.219 Enforcement agency may implement enforcement order”.</p> <p>Amendment 3: Inclusion of two additional functions in ‘Function’ section, “Authority to issue an enforcement order and extend period of compliance with an enforcement order, under the <i>Public Health Act 2016</i> (s.216 & s.218)”; and “Authority to implement an enforcement order under the <i>Public Health Act 2016</i> (s.219)”.</p> <p>Rationale: Implementation of Phase 5A of the <i>Public Health Act 2016</i> commenced 4 June 2024, which provides for expanded legislative enforcement options available to Enforcement Agencies.</p>
9.2.1 Local Planning Scheme No. 7 - Development Applications (formerly 9.3.1)	<p>Amendment 1: Inclusion of a Note in the ‘Function’ section, stating “Single house development, or any development associated with a single house such as additions, alterations, patios or carports, where not otherwise exempt, are to be determined by the Shire CEO, or other Shire staff authorised by the Shire CEO, in accordance with s.257C of the <i>Planning and Development Act 2005</i> & Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.”</p> <p>Rationale: Planning reforms commence 1 July 2024 including changes to Local Government roles and responsibilities in decision making on development applications for single houses and associated development. These legislative changes require that certain types of development applications must be determined by officers of the local government, including the CEO, or other Shire employee authorised by the CEO. These changes have been advised by the Department of Planning, Lands and Heritage and confirmed with WALGA.</p> <p>Amendment 2: Removal of ‘Council Conditions’ Local Development Plans, Exclusions to Delegated Authority: “Compliance with Local Planning Scheme provisions, Residential Design Codes and Local Planning Policies”.</p> <p>Rationale: Enable staff to assess and consider Local Development Plan applications which have variations from the Local Planning Scheme, Residential Design Codes and Local Planning Policies. The other listed Exclusions to Delegated Authority will still apply.</p>

Revocation	
Delegation	Rationale
Entry and Inspection Powers (formerly 9.2.1)	The <i>Planning and Development Act 2005</i> vests power with a Local Government CEO to appoint Authorised Officers who are employees, through the issue of a Certificate of Authorisation. Relevant Shire employees will be appointed by the CEO as an Authorised Officer for property entry and inspection purposes in accordance with cl.79 of the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> . This requirement has been confirmed with WALGA.
Review	
Delegation	Rationale
1.1.1 Audit and Risk Management Committee	Council may wish to consider the revocation of this Delegation, given that the Audit and Risk Management Committee do not have a decision-making role incorporated into its Terms of Reference. The Audit and Risk Management Committee makes recommendations which are then presented to Council for deliberation.

COUNCIL RESOLUTION: 88/24	
MOVED BY: Cr Anne Mitchell	SECONDED BY: Cr Grant Patrick

That Council:

1. **Notes completion by Council as the Delegator, of the 2024-2025 annual statutory review of the Delegations Register, in accordance with s.5.18 and s5.46 of the *Local Government Act 1995*, s47(2) of the *Cat Act 2011* and s.10AB of the *Dog Act 1976*.**
2. **Approves, by Absolute Majority, the following listed delegations, inclusive of amendments as detailed in Attachment 9.2.8(1), in accordance with s.5.17 and s.5.42 of the *Local Government Act 1995* and s.21 of the *Public Health Act 2016*:**
 - 2.1. **8.1.6 Commence Proceedings and Issue Enforcement Orders;**
 - 2.2. **9.2.1 Local Planning Scheme No. 7 - Development Applications.**
3. **Revokes, by Absolute Majority, the following listed delegation as detailed in Attachment 9.2.8(2), under the *Local Government Act 1995*:**
 - 3.1. **Entry and Inspection Powers.**

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

9.2.9. Update: H.J. (Jack) Denning Funds – Deed of Indemnity and Release

Report Details:

Prepared by: Manager Corporate Services
Manager: Tim Clynych, Acting Director Finance and Corporate
File Reference: CSV 01/2E **Voting Requirement:** Simple Majority
Attachment(s):
Nil.

Executive Recommendation

That Council:

1. Authorise the Chief Executive Officer to execute a Deed of Indemnity and Release with related parties regarding the funds bequeathed by the late Herbert John Denning (Jack Denning) and Mr Frank Crowley “to relieve the needs arising from old age in respect of residents of Tuia Lodge”; and
2. Authorise the Chief Executive officer to transfer the provisional total of \$270,574.28 to the Trustee for HJ (Jack) Denning Fund, noting that the provisional total will be adjusted to account for:
 - 2.1. Actual legal fees associated with the establishment of the Charitable Trust and the preparation of a Deed of Indemnity and Release estimated at \$11,527.36; and
 - 2.2. Interest earnings as at date of transfer.

Strategic Alignment

The following outcomes from the Council Plan relate to this proposal:

Outcome: 11 - Strong, visionary leadership.
Objective: 11.1 - Provide strategically focused, open and accountable governance.
Item: Nil.

Executive Summary

Council is requested to consider authorising the Chief Executive Officer to execute a Deed of Indemnity and Release and transferring /paying the funds owed to the Trustee for HJ (Jack) Denning Fund for the purpose of “to relieve the needs arising from old age in respect of residents of Tuia Lodge”.

Background

In January 2016, funds from the Jack Denning Trust for Tuia Lodge were passed from the Trust signatories to the Shire. The Shire has held the funds since 2016.

With the previous Trustees passing the funds from the Trust to the Shire (in 2016), the Shire is not bound by the terms of the previous Trust instrument; that is, the Shire could use the funds for any

purpose it sees fit. However, in good faith, the Shire has not allocated the funds for any purpose and has ensured the funds are accruing interest.

With the management of Tuia Lodge transitioning to Hall and Prior in 2021, there was consideration by the Shire and by previous Trust signatories for use of the funds towards expansion of Tuia Lodge (specifically towards a 'Jack Denning Palliative Suite'), however, Hall and Prior have insisted they will not accept previously bequeathed funds for this purpose (or other purposes).

In late 2022, previous Trust signatories (Mr Neil Foale and Mr Lui Tuia) approached the Chief Executive Officer to seek return of the funds to them, for use on initiatives/projects at Tuia Lodge. One example cited was the purchase and fit-out of a bus for Tuia Lodge resident outings.

At its Ordinary Council meeting held 23 November 2022 Council resolved the following:

COUNCIL RESOLUTION 155/22

That Council:

- 3. Authorise the Chief Executive Officer to engage Jackson McDonald Solicitors to prepare a Trust Deed to enable the transfer of remaining H.J. (Jack) Denning funds to an appropriate Charitable Trust (with associated costs deductible from the Denning funds).*
- 4. Authorise the transfer of \$203,686.21 (minus Trust Deed costs only) to the abovementioned Charitable Trust.*
- 5. Request related amendments to the Annual Budget to be recognised via the 2022-23 Budget Review.*

In early 2023, Mr Tuia, Mr Wringe and Mr Foale approached the Shire to request the addition of the 'Frank Crowley' funds to be transferred, in addition to the 'Jack Denning' funds. Following a detailed historical review by the Shire of 'Denning' and 'Crowley' funds transferred to the Shire, including assessment of interest earnings and minor expenditure items (legal advice), a meeting with Mr Tuia, Wringe and Foale was undertaken on 18 May 2023. At this meeting, Mr Tuia and Mr Foale agreed to undertake the role of Trustees to the Trust, and Mr Wringe agreed to undertake the role of Appointor to the Trust.

At its Ordinary Council meeting held 24 May 2023 Council resolved the following:

"COUNCIL RESOLUTION 69/23

That Council (the Commissioner):

- 1. Authorise the Chief Executive Officer to transfer the HJ (Jack) Denning bequeathed funds, being \$215,559.29, via a Deed of Trust to a Deed established for the defined purpose of "to relieve the needs arising from old age in respect of residents of Tuia Lodge".*

2. Authorise the Chief Executive Officer to transfer the Frank Crowley bequeathed funds, being \$53,883.91, via a Deed of Trust to a Deed established for the defined purpose of “to relieve the needs arising from old age in respect of residents of Tuia Lodge”.
3. Authorise the Chief Executive Officer to execute a Deed of Trust to give effect to motions 1 and 2, above.
4. Acknowledges that legal fees required to draft and execute the Deed of Trust will be deducted from the funds to be transferred to the Trust, being approximately \$7,500.
5. Acknowledges that the financial figures in motions 1 and 2 may be subject to minor adjustment dependent on interest adjustments as at the date of funds transfer.

The Trust Deed was executed in October 2023, and the charity “Trustee for HJ (Jack) Denning Fund” received the approval for its registration from the Australian Charities and Not-for-profits Commission (ACNC) on 12 February 2024, and further approval from the Australian Taxation Office (ATO) on 24 March 2024, for Income Tax Exemption and Goods and Services Tax Concessions.

Risk Management

Risk:	Likelihood:	Consequence:	Risk Rating:
Financial Impact	Rare	Major	Low (4)
Risk Description:	Claims related to the previous management of the funds.		
Mitigation:	Deed of Indemnity and Release		
Risk:	Likelihood:	Consequence:	Risk Rating:
Reputational	Rare	Minor	Low (2)
Risk Description:	Claims relating to the handling and administration of the bequeathed funds.		
Mitigation:	Deed of Indemnity and Release		

Financial Implications

Professional Service costs to date:

- a) Establish Charitable Trust: \$ 4,927.36
- b) Preparation of the Deed of Indemnity and Release: \$4,725 is (estimated total cost \$6,600 Exc GST).

The funds are currently held as a contract liability (current contributions to works). Release of the funds will decrease the Shire’s liabilities in its balance sheet.

Policy Compliance

Nil.

Statutory Compliance

Nil.

Consultation

Officers have consulted with the Shire's lawyers Jackson MacDonald in relation to Trustee for HJ (Jack) Denning Fund and the need to protect the Shire against any potential claims or liabilities arising from the release of the funds.

Officers have consulted with external parties including executors of the estate of the late Herbert John Denning (Jack Denning), and Frank Crowley.

Officers note that some external parties related to the matter have been difficult to contact due to their unknown whereabouts, frailty and/or age. The Shires lawyers have advised that there is a low risk to the Shire if contact cannot be made with these parties.

Officer Comment

The May 2023 decision of Council (the Commissioner) approved the transfer of H.J. (Jack) Denning funds and Frank Crowley funds to an appropriate body capable of carrying out the originally bequeathed purpose of the funds. The Trust Deed was executed in October 2023, and the charity "Trustee for HJ (Jack) Denning Fund" received the approval for its registration on 12 February 2024, and further approval on 24 March 2024, for Income Tax Exemption and Goods and Services Tax Concessions. Officers have set up The Trustee for HJ (Jack) Denning Fund ready for transfer/payment.

The proposed transfer/payment is as follows:

HJ Jack Denning Funds	\$215,559.29
Frank Crowley Funds	\$53,883.91
Interest earnings as at 13/06/24 (subject to interest earning adjustments as at date of transfer)	\$ 12,658.44
Estimate of legal costs to establish Charitable Trust and to prepare a Deed of Indemnity and Release	-\$11,527.36
Provisional Total	\$ 270,574.28

Prior to the payment to the Trustee for HJ (Jack) Denning Fund, Council is requested to authorise the Chief Executive Officer to execute a Deed of Indemnity and Release with relevant parties regarding the funds bequeathed by the late Herbert John Denning (Jack Denning) and Frank Crowley "to relieve the needs arising from old age in respect of residents of Tuia Lodge". The deed is critical for several reasons:

Legal Protection and Clarity

The deed will ensure that all parties involved are legally protected. By formalising the indemnity and release, the Shire safeguards itself from any future claims or disputes related to the handling and administration of the bequeathed funds. This clarity prevents potential legal challenges, ensuring smooth governance and trust management.

Fulfillment of Bequeathor's Intentions

The deed will acknowledge and respect the wishes of Jack Denning, who intended the funds to be used solely for the benefit of Tuia Lodge. By transferring to the Trustee for HJ (Jack) Denning Fund, the Shire honours this intention, thereby maintaining ethical standards and community trust.

Mitigation of Financial Risks

An indemnity clause within the deed will protect the Shire from financial liabilities that could arise from claims related to the previous management of the funds. This financial safeguard is crucial for maintaining the Shire's financial health and stability.

Efficient Fund Management

By assigning the remaining funds to the trustees of the H.J. Denning Memorial Trust, the deed ensures that the funds are managed and administered in accordance with the specific needs of Tuia Lodge. This focused management enhances the effectiveness and impact of the bequeathal.

Enhanced Governance and Accountability

The deed will outline clear responsibilities and expectations for all parties involved, promoting transparency and accountability. This structured approach helps in maintaining high standards of governance within the Shire and ensures that the funds are used appropriately for their intended purpose.

Executing the Deed of Indemnity and Release is a prudent and necessary step for the Shire. It provides legal, financial, and operational clarity, ensuring that the bequeathed funds are managed effectively and in accordance with the donor's wishes, while protecting the Shire from potential risks and liabilities.

Council is requested to consider executing the Deed of Indemnity and Release and transferring/paying the funds to the Trustee for HJ (Jack) Denning Fund.

COUNCIL RESOLUTION: 89/24	
MOVED BY: Cr John Bailey	SECONDED BY: Cr Lisa Glover

That Council:

1. Authorise the Chief Executive Officer to execute a Deed of Indemnity and Release with related parties regarding the funds bequeathed by the late Herbert John Denning (Jack Denning) and Mr Frank Crowley “to relieve the needs arising from old age in respect of residents of Tuia Lodge”; and
2. Authorise the Chief Executive officer to transfer the provisional total of \$270,574.28 to the Trustee for HJ (Jack) Denning Fund, noting that the provisional total will be adjusted to account for:
 - 2.1. Actual legal fees associated with the establishment of the Charitable Trust and the preparation of a Deed of Indemnity and Release estimated at \$11,527.36; and
 - 2.2. Interest earnings as at date of transfer.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

10. Elected Member Motions of which previous notice has been given

Nil.

11. New Business of an urgent nature introduced by Decision of the Meeting

Nil.

12. Meetings Closed to the Public

12.1. Matters for which the Meeting may be closed

12.1.1 RFT 04-2324 Road Sweeping and Pit/Pipe Cleaning Tender

This report is confidential in accordance with Section 5.23(c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION: 90/24	
MOVED BY: Cr Anita Lindemann	SECONDED BY: Cr Peter Gubler

That the meeting be closed in accordance with section 5.23(c) of the *Local Government Act 1995* to discuss the following confidential items:

12.1.1 RFT 04-2324 Road Sweeping and Pit/Pipe Cleaning Tender

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

The meeting was closed to the public at 6:52pm

COUNCIL RESOLUTION: 92/24	
MOVED BY: Cr Alexis Davy	SECONDED BY: Cr Deanna Shand

That the meeting be reopened to the public.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

The meeting was reopened to the public at 6:55pm.

12.2. Public reading of Resolutions that may be made public

“COUNCIL RESOLUTION: 91/24

That Council:

1. *Requests the Chief Executive Officer to award the contract for RFT 04-2324 – Road Sweeping and Pit/Pipe Cleaning, to Veolia Environmental Services (Australia) Pty Ltd, based on:*
 - 1.1. *Their submitted price and rates,*
 - 1.2. *The contract being for a period of two (2) years; and*
 - 1.3. *The Chief Executive Officer having the option to extend the contract by a further one (1) year, in accordance with the tender documentation, subject to the contractor achieving satisfactory performance throughout the term of the contract, outlined in 1.2.*
2. *Requests the Chief Executive Officer to publish this Council decision in the minutes of the 26 June 2024 Ordinary Meeting of Council.”*

13. Closure

The Shire President advised that the next Agenda Briefing Session will be held on 17 July 2024 at 5:00PM, in the Shire of Donnybrook Balingup Council Chamber.

The Shire President declared the meeting closed at 6:57pm.



Minutes of Special Council Meeting

Held on 26 June 2024 and commenced at 8:00pm
Held at the Council Chambers in Donnybrook
(1 Bentley Street, Donnybrook)

Authorised:

A handwritten signature in black ink, appearing to read "Garry Hunt".

Dr Garry Hunt PSM, Chief Executive Officer (Temporary)

Prepared:

2 July 2024

MEASURES OF CONSEQUENCE

LEVEL	RATING	HEALTH & SAFETY	FINANCIAL	SERVICE INTERRUPTION	COMPLIANCE	REPUTATION	PROPERTY	ENVIRONMENT
1	Insignificant	Negligible injuries	Less than \$5,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, localised low impact on community trust, low profile or no media item	Inconsequential or no damage.	Contained, reversible impact managed by on site response
2	Minor	First aid injuries	\$5,000 - \$20,000 Or < 5% variance in cost of project	Temporary interruption to an activity – backlog cleared with existing resources	Some temporary non compliances	Substantiated, localised impact on community trust or low media item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
3	Moderate	Medical type injuries	\$20,001 - \$100,000 Or > 5% variance in cost of project	Interruption to Service Unit(s) deliverables – backlog cleared by additional resources	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact on community trust or moderate media profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
4	Major	Lost time injury	\$100,001 - \$1M	Prolonged interruption of Service Unit core service deliverables – additional resources; performance affected	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, widespread high impact on community trust, high media profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
5	Catastrophic	Fatality, permanent disability	More than \$1M	Indeterminate prolonged interruption of Service Unit core service deliverables	Non-compliance results in criminal charges or significant damages or penalties	Substantiated, public embarrassment, widespread loss of community trust, high widespread multiple media profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact

MEASURES OF LIKELIHOOD

LEVEL	RATING	DESCRIPTION	FREQUENCY
5	Almost Certain	The event is expected to occur in most circumstances	More than once per year
4	Likely	The event will probably occur in most circumstances	At least once per year
3	Possible	The event should occur at some time	At least once in 3 years
2	Unlikely	The event could occur at some time	At least once in 10 years
1	Rare	The event may only occur in exceptional circumstances	Less than once in 15 years

RISK MATRIX

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	MODERATE (5)	HIGH (10)	HIGH (15)	EXTREME (20)	EXTREME (25)
Likely	4	LOW (4)	MODERATE (8)	HIGH (12)	HIGH (16)	EXTREME (20)
Possible	3	LOW (3)	MODERATE (6)	MODERATE (9)	HIGH (12)	HIGH (15)
Unlikely	2	LOW (2)	LOW (4)	MODERATE (6)	MODERATE (8)	HIGH (10)
Rare	1	LOW (1)	LOW (2)	LOW (3)	LOW (4)	MODERATE (5)

RISK ACCEPTANCE CRITERIA

RISK RANK	DESCRIPTION	CRITERIA FOR RISK ACCEPTANCE	RESPONSIBILITY
LOW	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Operational Manager
MODERATE	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Operational Manager
HIGH	Urgent Attention Required	Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Director / CEO
EXTREME	Unacceptable	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring	CEO / Council

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1. Declaration of Opening / Announcement of Visitors

Acknowledgement of Country:

The Shire President acknowledged the continuing connection of Aboriginal people to Country, culture, and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The Shire President declared the meeting open at 8:01pm.

The Shire President advised that the meeting is not being live streamed but is being recorded for minute taking purposes.

2. Attendance

Councillors Present:

Cr Vivienne MacCarthy

Cr Lisa Glover

Cr John Bailey

Cr Alexis Davy

Cr Peter Gubler

Cr Anita Lindemann

Cr Anne Mitchell

Cr Grant Patrick

Cr Deanna Shand

Staff Present:

Garry Hunt, Chief Executive Officer (Temporary)

Loren Clifford, Manager Corporate Services

Public Gallery:

Nil.

2.1. Apologies

Nil.

2.2. Approved Leave of Absence

Nil.

2.3. Application for Leave of Absence

Nil.

3. Announcements from the Presiding Member

Nil.

4. Declarations of Interest

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Dr Garry Hunt PSM has declared a Financial Interest and an impartiality Interest for report 11.1.1.

5. Public Question Time

5.1. Responses to previous public questions that were taken on notice

Nil.

5.2. Public Question Time

Nil.

6. Presentations

6.1. Petitions

Nil.

6.2. Presentations

Nil.

6.3. Deputations

Nil.

6.4. Delegates' Reports

Nil.

7. Reports of Committees

Nil.

8. Reports of Officers

Nil.

9. Elected Member Motions of which previous notice has been given

Nil.

10. New Business of an urgent nature introduced by Decision of the Meeting

Nil.

11. Meetings Closed to the Public

11.1. Matters for which the Meeting may be closed

11.1.1 Selection Panel's Summary of Assessment; Approval of Preferred Candidate; Offer of Employment (Confidential)

This report is confidential in accordance with Section 5.23(c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

11.1.2 Appointment of Temporary Chief Executive Officer (Confidential)

This report is confidential in accordance with Section 5.23(c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION: 68/24		
MOVED BY:	Cr Lisa Glover	SECONDED BY: Cr Deanna Shand

That the meeting be closed in accordance with section 5.23(c) of the *Local Government Act 1995* to discuss the following confidential items:

11.1.1 Selection Panel’s Summary of Assessment, Approval of preferred Candidate, Offer of Employment (Confidential); and

11.1.2 Appointment of Temporary Chief Executive Officer (Confidential).

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Carried: 9/0

The meeting was closed to the public at 8:03pm.

COUNCIL RESOLUTION: 72/24		
MOVED BY:	Cr Grant Patrick	SECONDED BY: Cr Anne Mitchell

That the meeting be reopened to the public.

For: Cr MacCarthy, Cr Davy, Cr Mitchell, Cr Glover, Cr Bailey, Cr Gubler, Cr Lindemann, Cr Patrick, Cr Shand
Against: Nil.
Choose an item.: 9/0

The meeting was reopened to the public at 8:09pm.

11.2. Public reading of Resolutions that may be made public

Nil.

12. Closure

The Shire President declared the meeting closed at 8:09pm.

South West Country Zone Minutes

21 June 2024

**Hosted by the Shire of Dardanup
1 Council Drive, Eaton**

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PRIORITISATION FRAMEWORK

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone Agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. June 2024 Update – Department of Local Government, Sport and Cultural Industries
3. Zone Status Report
4. President's Report

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

The Chair opened the meeting at 9:05am.

1.2 ATTENDANCE

MEMBERS

1 Voting Delegates from each Member Council

Shire of August Margaret River	President Cr Julia Meldrum Mr Nick Logan, Director Sustainable Development and Infrastructure, non-voting delegate
Shire of Boyup Brook	President Cr Richard Walker Mr Leonard Long, Chief Executive Officer, non-voting delegate
Shire of Bridgetown-Greenbushes	President Cr Jenny Mountford Ms Nicole Gibbs, Chief Executive Officer, non-voting delegate
City of Bunbury	Deputy Mayor Cr Tresslyn Smith Ms Karin Starchan, Director Strategy and Organisational Development, non-voting delegate
Shire of Capel	President Cr Doug Kitchen Mr Gordon MacMile, Chief Executive Officer, non-voting delegate
Shire of Collie	President Cr Ian Miffling Mr Matt Young, Acting Chief Executive Officer, non-voting delegate

Shire of Dardanup	President Cr Tyrrell Gardiner Mr André Schönfeldt, Chief Executive Officer, non-voting delegate Cr Annette Webster, non-voting attendee Cr Mark Hutchinson, non-voting attendee
Shire of Donnybrook Balingup	President Cr Vivienne McCarthy Mr Gary Hunt, Chief Executive Officer, non-voting delegate
Shire of Harvey	President Cr Michelle Campbell Mr Mark Newman, A/Chief Executive Officer, non-voting delegate
Shire of Manjimup	President Cr Donnelle Buegge Mr Ben Rose, Chief Executive Officer, non-voting delegate
Shire of Nannup	President Cr Tony Dean (Chair) Mr David Taylor, Chief Executive Officer, non-voting delegate
WALGA Secretariat	President Cr Karen Chappel AM JP, President Mr Chris Hossen, Policy Manager Planning and Building Ms Simone Ruane, Project Lead, Emergency Management Arrangements
South West Development Commission	Ms Mellisa Teede, Chief Executive Officer Mr Ash Clements, Director Regional Development, Infrastructure and Lands Ms Renae Giles, Manager Tourism, Marketing and Communications
RDA South West	Mr Charles Jenkinson, Director Regional Development
Australia's South West	Ms Catrin Allsop, Chief Executive Officer

Guest Speakers

Department of Planning, Lands and Heritage	Mr David Brash, Planning Director, Regional South
Department of Training and Workforce Development	Ms Kathy Hoare, Director, State Workforce Planning Levi Fordham, Principal Consultant and Project Officer Migration and Workforce Mr Randall King, Senior Labour Market Analyst

1.3 APOLOGIES

City of Busselton	Mayor Phill Cronin Mr Tony Nottle, Chief Executive Officer, non-voting delegate
City of Bunbury	Mayor Jaysen De San Miguel Mr Alan Ferris, Chief Executive Officer, non-voting delegate
Shire of Harvey	Ms Annie Riordan, Chief Executive Officer, non-voting delegate
Department of Local Government, Sport and Cultural Industries	Mr Brendan McNally, Regional Manager Peel-South West

2 ACKNOWLEDGEMENT OF COUNTRY

We, the South West Country Zone of WALGA, acknowledge the Nyoongar people, the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

3 DECLARATIONS OF INTEREST

Nil

4 DEPUTATIONS

4.1 SHIRE OF DARDANUP

President Cr Tyrrell Gardiner and Mr André Schönfeldt Chief Executive Officer

Shire of Dardanup President Cr Tyrrell Gardiner and Chief Executive Officer Mr André Schönfeldt provided an update to the Zone on current priorities and key projects.

Noted

4.2 STRUCTURE PLANS

Mr David Brash from the Department of Planning, Lands and Heritage provided further information to the Zone on the Structure Plans and implications for Local Government. Presentation is **attached** with the minutes.

Noted

4.3 SOUTH WEST DAMA

Ms Kathy Hoare, Mr Levi Fordham and Mr Randall King, from the Department of Training and Workforce Development provided an update on the South West DAMA

Action: WALGA to distribute the Regional Settings Paper to zone when available.

5 AGENCY REPORTS

5.1 AUSTRALIA'S SOUTH WEST

Chief Executive Officer at Australia's South West, Ms Catrin Allsop, provided a brief update to the Zone.

Noted

5.2 SOUTH WEST DEVELOPMENT COMMISSION

Chief Executive Officer of the South West Development Commission, Ms Melissa Teede presented on the upcoming Innovative Industries of the Future (IIF) conference the South West Development Commission will be hosting in November 2024.

Noted

5.3 REGIONAL DEVELOPMENT AUSTRALIA – SOUTH WEST

Mr Charles Jenkinson, Director Regional Development Australia – South West, provided a brief update to the Zone

Noted

6 CONFIRMATION OF MINUTES

The Minutes of the South West Country Zone meeting held on 19 April 2024 have previously been circulated to Member Councils and was provided as an attachment to the agenda.

RESOLUTION

Moved: Cr Richard Walker

Seconded: Cr Julie Meldrum

That the Minutes of the meeting of the South West Country Zone held on 19 April 2024 be amended to note Mayor Cronin as an apology and confirmed as a true and accurate record of the proceedings.

CARRIED

7 BUSINESS ARISING

7.1 STATUS REPORT

By Chantelle O'Brien, Zone Executive Officer

BACKGROUND

The Zone Status Report for June 2024 contains WALGA's responses to the resolutions of previous Zone Meetings were provided within the agenda.

Noted

8 ZONE BUSINESS

8.1 DBCA AND FPC BUSHFIRE RESPONSE ARRANGEMENTS

By the Shire of Nannup

BACKGROUND

The State Government's decision to invest \$350 million to expand Western Australia's softwood plantations has resulted in a significant expansion of the areas of pines that planted and planned to be planted by the Forrest Products Commission (FPC) in the Shire of Nannup. While the need for additional pine is acknowledged by the Shire, expansion of the FPC pine estate outside of the areas previously managed by the Department of Biodiversity, Conservation and Attractions (DBCA)

This has led to confusion regarding who will respond to fires within state owned pine plantations that are outside the DBCA estate and increasing concerns within the Shire's Local Bushfire Brigades that the burden of protecting the State's pine plantation estate is increasing being left to unpaid volunteers.

Concerns were raised by attendees of the Shire of Nannup Bushfire Advisory Committee (BFAC) meeting held on the 6 May 2024 that the arrangements between the Forrest Products Commission (FPC) and Department of Biosecurity, Conservation and Attractions (DBCA) for fire response on land purchased or leased by FPC are not clear.

Uncertainty regarding the status of arrangements between the FPC and DBCA for fire response on land purchased or leased by FPC has potential to hinder bushfire control operations and has increased uncertainty regarding the status of bushfire management plans prepared by FPC in support of its plantation development applications.

The uncertainty is primarily in relation to whether DBCA will respond to fires on these lands or leave it to the local bushfire brigades to respond as first responders. This uncertainty also makes it difficult to determine what appliances are available to the FPC to protect these lands from fire.

While advice at an officer level from the FPC suggests that the DBCA is responsible for these lands, this is not supported by DBCA officers. It is essential that this is clarified prior to determination of any plantation development applications and prior to the next summer's bushfire season.

For example, the Plantation Management Plan submitted by the FPC in support of a recent development application for a pine plantation on land purchased by the FPC included the following statement:

FPC has a formalised Memorandum of Understanding (MoU) with Parks and Wildlife to ensure that in the event of wildfire, DPaW (sic DBCA) assists with the protection of FPC plantations located within 3km of DPaW estate. The MoU also ensures that these same plantations are covered by the DPaW wildfire detection system; i.e. aerial spotter flight, manned towers and remote sensing.

However, a statement made by the DBCA representative during a recent Shire of Nannup BFAC meeting suggested that this MOU was only applicable in relation to former DBCA

plantations that had been transferred from DBCA to the FPC and does not extend to new plantations on privately owned land. This statement appears to be consistent with previous advice provided by DBCA in relation to the extent of firefighting support by DBCA for plantations on FPC owned land. For example, in March 2021, the Shire of Boyup Brook received the following advice from the DBCA District Manager Wellington District in relation to an application by FPC to establish a pine plantation in the McAlinden locality on land that had been purchased by WaterCorp and leased to the FPC:

As per any fire that is the responsibility of the Shire or other land owners, if requested, DBCA will endeavour to provide assistance and support to fires on FPC plantation (that is not our managed land).

However, fire responsibilities on our managed land will take priority (including fires on our land in other districts). As such DBCA assistance is not guaranteed and should not be considered as part of any formal fire response planning.

This issue has raised concerns within the Shire of Nannup's local bushfire brigades regarding whether DBCA will respond to fires within these plantations. The BFAC unanimously resolved the following motion:

That the Shire of Nannup ask FPC and DBCA to clarify who is responsible for fires on privately owned FPC land and whether the memorandum of understanding (MOU) between FPC and DBCA is going to change to include private free hold title land.

Due to the level of potential risk that may be created through this uncertainty to the Shire of Nannup and other Shires where the FPC has purchased or leased land for pine production, on 23rd May the Shire of Nannup Council resolved to seek support from the SW WALGA zone to:

1. Request the State Government to clarify arrangements between the Forrest Products Commission (FPC) and the Department of Biosecurity Conservation and Attractions (DBCA) to clarify who is responsible for fires on privately owned FPC land and whether the memorandum of understanding (MOU) between FPC and DBCA is going to change to include private free hold title land.
2. Request that the State Government ensures that adequate firefighting resources are allocated to state owned plantations to protect them from bushfires and respond to fires within plantations within reasonable timeframes.

As an end note, on 29 May 2024, an email was forwarded to the Shire of Nannup that had been sent to Shire of Nannup Volunteer Bushfire Brigades by the FPC Manager Fire Protection, which included the following statements:

It is a requirement for all FPC staff and Contractors to report fires (000) on DBCA and FPC owned or managed tenure (including sharefarms)

The FPC's MOU with DBCA has not changed and is unlikely to as we revisit working arrangements between agencies.

DBCA will automatically respond on FPCs behalf for fires on State Forest and historic CALM freehold tenures where plantation assets are impacted or threatened.

For plantation fires on freehold tenures within 3km of DBCA managed tenures DBCA will refer to LG to manage and notify FPC who will liaise with local FCO and assist as required. DBCA "MAY" respond automatically in liaison with LG brigade network "IF" the incident is threatening DBCA managed tenures/assets, or the LG requests DBCA assistance.

For fires >3km from DBCA tenure and impacting or threatening FPC managed plantations, the FPC Duty Officers receives automatic 000 notification and liaises with the relevant LG/FCO to respond and assist as required. (As occurs several times each summer in other LG's)

The Blackwood Valley Zone Response Agreement formalises these response arrangements for a large part of the Nannup shire where FPC plantation assets occur and FPC is a supporting signatory to this agreement.

Important that FCO's / Brigades appreciate that while FPC is a large land manager across many Shires in the southwest (with growing capacity) to meet its obligations as a landowner, FPC is not a Fire Management agency and must respond to fires under the guidance of LGs, DFES and DBCA depending on where fires occur and under the direction of the BF Act and Regulations.

This advice, while somewhat consistent with the advice provided to the Shire of Boyup Brook suggests that the primary response for protection of the State Government's \$300million new pine plantation estate will rest primarily with local government bushfire brigades.

While the Blackwood Valley Zone Response Agreement does provide some direction in respect to a unified response, these arrangements do not extend outside of the Blackwood Valley Zone.

The Shire of Nannup is concerned that unless the State Government expands the DBAC area of fire operations to include the new FPC pine plantations, or properly equips the FPC and establishes it as a Fire Management Agency, the burden of protecting these new plantations will fall to the local government bushfire brigade volunteers.

RESOLUTION

Moved: Cr Julia Meldrum
Seconded: Cr Richard Walker

That the South West Country Zone write to the Minister for Environment and the Minister for Agriculture, Forestry and Small Business to:

- 1. Request the State Government to clarify arrangements between the Forest Products Commission (FPC) and the Department of Biosecurity Conservation and Attractions (DBCA) to clarify who is responsible for fires on privately owned FPC land.**
- 2. Request that the State Government ensures that adequate firefighting resources are allocated to state owned plantations to protect them from**

bushfires and respond to fires within plantations within reasonable timeframes.

And that this request is copied to the Director General of the Department of Biodiversity, Conservation and Attractions and the General Manager Forrest Products Commission.

CARRIED

8.2 LIVE SHEEP EXPORT BAN – REQUEST FOR CONSIDERATION

By the Shire of Boyup Brook

BACKGROUND

The sustainability of regional local governments is connected to the sustainability of our rural communities.

The Commonwealth Government's announcement of a ban on the live export of sheep set to come into effect on 1 May 2028, represents the single greatest threat to the sustainability of regional local governments because it represents a fundamental threat to the sustainability of every household in those communities whose livelihoods are directly and indirectly entwined with the sheep industry.

The decision to ban live sheep exports has faced significant pushback from the industry, with arguments that the ban is driven more by activism than evidence-based policy. Despite these objections, the government is proceeding with the ban.

The South West Country Zone as well as Central Country, Great Southern and Goldfields Esperance zones rely heavily on the sheep industry and is an important economic driver in for regional country towns, supporting numerous jobs and providing income for local farmers and businesses. In a region where alternative employment opportunities are limited, the sheep industry plays a crucial role in sustaining their communities.

The economic benefits of the sheep industry extend beyond individual farmers to the entire community. Transport companies and feed suppliers all depend on the industry for their livelihoods. Banning live exports could lead to economic decline in south west country towns, with reduced income for families and potential depopulation as people move away in search of work. This will be further exacerbated with the state push for tree farming also impacting the economy of many of the rural towns.

The interconnectivity of our economy means that while they may not realise it, communities in metropolitan Perth and Peel will also be impacted. The decision reinforces cost of living pressures for all Western Australians and will make Australian meat more expensive at the grocery store.

The decision will have lasting social, environmental and economic impacts. It will result in a reduction in the diversity of agricultural industry and place greater reliance on grains.

The process by which the decision was made does not accord with good public policy principles. It does not fit the science, did not involve genuine engagement and appears to be based on political ideology which does not serve the regional, state or national interest.

The panel that was sent to WA had terms of reference that precluded any consultation on an industry future:

- potential mechanisms to phase out live sheep exports by sea
- a suggested timeframe and options for implementation
- potential ways to support the transition, including but not limited to consideration of markets, processing facilities and other opportunities.

In a modern democratic society the question should well have been to explore how to get the best return to Australia from the sheep industry whilst upholding the highest world standards of animal welfare.

That lack of consultation sets a new low benchmark in governance that the people of Australia must not accept.

Notwithstanding past issues within the live sheep export industry, significant reforms and improved animal welfare initiatives have been implemented:

Introduction of the Exporter Supply Chain Assurance System (ESCAS):

ESCAS was introduced in 2011 to ensure that Australian livestock exported for slaughter are handled and slaughtered in accordance with international animal welfare standards. This system requires exporters to provide evidence of compliance throughout the supply chain, from departure in Australia to slaughter in the destination country.

Independent Observers on Vessels:

Since 2018, the Australian government has mandated the presence of independent observers on live export vessels. These observers monitor animal welfare conditions and report on compliance with standards during the voyage, ensuring transparency and accountability.

Mandatory Stocking Density Reductions:

In response to animal welfare incidents, the Australian government has implemented regulations to reduce stocking densities on live export ships. This change is aimed at providing more space and better ventilation for animals, reducing heat stress and mortality rates during transport.

Heat Stress Risk Assessment (HSRA):

New HSRA models have been developed to better predict and mitigate the risk of heat stress during voyages, especially those departing during the northern hemisphere summer. These models take into account factors such as temperature, humidity, and voyage duration to ensure the welfare of the sheep.

Thereby giving rise to the industry to show that it can and has met all regulatory standards.

Australian live sheep export practices are the best in the world. This decision does not enhance the welfare of sheep, it simply condemns stock that now cannot be sold.

RESOLUTION

Moved: Cr Richard Walker
Seconded: Cr Tyrrell Gardiner

That the South West Country Zone resolves that a letter (Attachment A) to the Prime Minister requesting the Federal Government to reconsider the ban on live sheep export be signed by the President of the South West Country Zone on behalf of members.

CARRIED

For: Shire of Boyup Brook; Shire of Bridgetown-Greenbushes; Shire of Capel; Shire of Collie; Shire of Dardanup; Shire of Harvey; Shire of Manjimup; Shire of Nannup

Against: Shire of Augusta Margaret River; Shire of Donnybrook-Balingup; City of Bunbury

Attachment A

Dear Prime Minister

REQUEST TO RECONSIDER THE BAN ON LIVE EXPORT OF SHEEP

The South West Country zone would like to express our concerns regarding the Federal Government's decision to ban live sheep exports from Australia, effective 1 May 2028. This letter outlines the economic and social impacts this ban will have on the South West Country zone of WALGA and provides evidence-based reasons for why the decision should be reconsidered.

The sheep industry is a cornerstone of the South West economy, supporting numerous jobs and providing essential income for local farmers and businesses. Being a significant rural region with limited alternative employment opportunities, the sheep industry is vital for sustaining our communities. The economic benefits of this industry extend beyond individual farmers to entire communities, including transport companies and feed suppliers who rely on the industry for their livelihoods.

A ban on live exports would lead to economic decline in the South West, with reduced income for families and potential depopulation of country towns as residents move away in search of work. Farmers would face financial strain due to an oversupply of sheep during dry seasons, leading to lower prices and potentially making sheep farming unsustainable that would harm the economy.

The live export industry adheres to stringent welfare standards, ensuring that sheep are transported in conditions that minimise stress and suffering. The South West Country zone is supportive of continuous improvement in welfare standards, monitoring, and enforcement.

Significant reforms have already been implemented to address past issues within the industry, including:

- The Australian Government in 2011, introduced the Exporter Supply Chain Assurance System ensuring Australian livestock exported for slaughter are handled and slaughtered according to international animal welfare standards.
-
- Since 2018, independent observers have monitored animal welfare conditions on live export vessels, ensuring transparency and accountability.
-
- Regulations have been implemented to reduce stocking densities on live export ships, providing more space and better ventilation for animals.
- New Heat Stress Risk Assessment models have been developed to better predict and mitigate the risk of heat stress during voyages, particularly those departing during the northern hemisphere summer.

These improvements should be recognised, and the industry should not be phased out based on outdated perceptions. The proposed \$107 million transition package to support the industry over the next five years could be better utilised to further improve welfare standards and sustain an industry that is crucial to communities of the South West.

The social fabric of the South West communities having a strong agricultural identity, would be severely impacted by a ban on live export. The economic strain could lead to increased stress, mental health issues, and a decline in community morale.

The live export industry is vital for the prosperity and sustainability of the South West. The economic and social impacts of banning live exports are profound. The industry has demonstrated a commitment to high welfare standards and continuous improvement.

The Federal Government is urged to reconsider the decision to ban live sheep exports and to support the industry through ongoing education and investment in welfare technology.

Thank you for your attention to this critical matter. We look forward to your positive response.

Regards

8.3 STATE COUNCIL REGIONAL MEETING

By Meghan Dwyer, Executive Officer Governance

The City of Busselton has agreed to host the December (Thursday 5 – Friday 6) Regional Country State Council meeting.

The proposed program outline is below:

Thursday, 5 December	8:30am	Depart WALGA Office
	12.00pm	State Council arrival in Busselton
	1pm to 5.30pm	Zone Forum
	7pm	WALGA Dinner - Busselton
Friday, 6 December	8.30am – 1.00pm	WALGA State Council Strategic Forum and State Council meeting
	1.30pm	State Council departure

Zone Delegates and Local Government CEOs are all welcome to attend the Zone Forum and State Council business. Zone Delegates are encouraged to attend the Zone Forum.

WALGA will send invitations and information directly to each Zone Delegate and Local Government CEO.

Zone Forum

The Zone Forum provides an opportunity for the Zone to present to State Council, to discuss and share information to promote awareness of local achievements and challenges.

The format and content of the Zone Forum is entirely up to the Zone.

Some suggestions include:

- Local Governments can provide individual presentations on their Local Government (noting that there are 10 Local Governments in the Zone and so this may not be practicable).
- Subgroups could be formed to provide joint presentations on issues, priorities, themes, major projects, collaborations etc for the Zone.
- Site visits.
- Panel discussion.
- Invited guest speakers from the region e.g. State or Federal Members of Parliament, Agency representatives, South West Development Commission, Regional Development Australia South West.
- Question-and-answer session.

The Zone may also wish to invite additional people to attend the Zone Forum, as observers/networking opportunities. These may include:

- State or Federal Members of Parliament
- South West Development Commission, Regional Development Australia South West, other agency representatives
- All Elected Members from the Zone

In considering who to invite, the capacity of the available venue should be considered.

The Zone Forum programs for the three most recent regional visits are attached as an indication of what has been conducted in the past.

Morning tea, lunch and afternoon tea as part of the program is to be organised by the relevant Local Government. WALGA has a budget for the reimbursement of these expenses.

WALGA Dinner

WALGA will host a dinner at a venue in Busselton on the evening of Thursday, 5 December. Zone Delegates and CEO's will be invited, at WALGA's cost. Invitations will not be transferrable, unless to a Deputy Delegate attending in the absence of a Delegate. Other Local Government Elected Members and officers may attend. However, this will be subject to capacity and at the cost of the respective Local Government or individual.

State Council Strategic Forum and State Council Meeting

The WALGA Secretariat is responsible for the Agenda for these meetings.

The Strategic Forum may have an element of local content, depending on availability of speakers and relevant topic.

All Zone Delegates and Local Government CEO's are invited to attend and observe these meetings.

It is recommended that the Zone:

- **Agree in principle on a format for the Zone Forum, and a suggested program and/or itinerary.**
- **Agree on the themes of presentations and the presenters if presentations are to be conducted.**
- **Propose key sites if site visits are to be conducted.**
- **If a panel discussion or a question-and-answer session is to be conducted, the topic, participants and a facilitator should be agreed.**
- **Advise on a contact person for WALGA to liaise with to conduct more detailed planning and to coordinate and finalise arrangements.**

Noted

8.4 REQUEST TO PRESENT – ECONOMIC REGULATION AUTHORITY WA

By Chantelle O'Brien, Governance Support Officer

An interest has been expressed from Mr Steve Edwell, Chair of the Economic Regulation Authority (ERA) to attend a South West Country Zone meeting and provide a deputation.

The ERA is WA's independent economic regulator and regulates electricity, gas, water and rail. The presentation will focus on the energy transformation and regional service reliability, including initiatives in Western Power's current Access Arrangement to monitor actions by Western Power to address reliability concerns.

The Zone currently has one presentation booked for the August meeting on the Environmental Planning Tool and a Zone Overview presentation tentatively pencilled in for the November meeting.

RESOLUTION

Moved: Cr Richard Walker

Seconded: Cr Doug Kitchen

That the South West Country Zone supports a deputation from the Chair of the ERA at the August Zone meeting.

CARRIED

8.5 WALGA'S EFFORTS TO BECOME AN EMPLOYER ORGANISATION

By Tony Brown, Executive Director Member Services

EXECUTIVE SUMMARY

- As previously detailed in an item to all Zones in April, WALGA has been considering amending the Association Constitution to enable WALGA to become a registered employer organisation under section 54 of the *Industrial Relations Act 1979 (WA)* (IR Act).
- Despite advocacy efforts by WALGA since December 2022, the State Government has not agreed a pathway for WALGA to be provided with standing as an employer organisation by being named in the IR Act.
- Becoming an employer organisation would provide WALGA with more opportunity to modernise the Local Government State Awards, intervene in industrial matters concerning the Local Government sector, and generally better represent Members' views.
- Whilst the benefits of becoming an employer organisation are considerable, legal advice received by WALGA suggests that the constitutional amendments necessary for WALGA to comply with the requirements for registration are considerable and unachievable without wholesale changes to the governance structure of the Association.
- WALGA will continue to advocate to the State Government for WALGA to be named in the IR Act and given the status of an employer organisation, without needing to make constitutional amendments.

POLICY IMPLICATIONS

The existing [Advocacy Position](#) on WALGA's registration as an Employee Organisation is contained in position 2.8.3:

That WALGA advocate for amendments to the Industrial Relations Act 1979 (WA) (IR Act) for WALGA to be named in the IR Act like the Western Australian Branch of the Australian Medical Association Incorporated (AMA) at s.72B and given the status of an employer organisation, including to the Minister for Industrial Relations, the Minister for Local Government and the Department of Mines, Industry Regulation and Safety.

BACKGROUND

Currently, WALGA is a registered industrial agent under the [Industrial Relations Act 1979 \(WA\)](#) (IR Act). This status allows WALGA to:

- appear as an agent for a WA Local Government or Regional Council in the Western Australian Industrial Relations Commission (WAIRC) and Industrial Magistrate's Court or Industrial Appeal Court; and

- provide advice or other services to Local Governments in relation to 'industrial matters' as defined in section 7 of the IR Act.

Since the mandate for Local Governments¹ to operate in the State industrial relations system from 1 January 2023, unions have commenced various Local Government State awards variation claims in the WAIRC to amend industry employment conditions.

Currently, WALGA can intervene in award matters, but is unable to represent named employers and the broader Local Government sector in its own right.

WALGA has been advocating to the State Government since late 2022 to amend the IR Act and name WALGA as an employer organisation in the Act. These advocacy efforts have been unsuccessful to date.

Without being named in the IR Act, WALGA would need to comply with strict governance requirements to apply to become an employer organisation. This would require significant amendments to the Association Constitution, as well as endorsement by State Council and Members.

Even if these constitutional amendments were made and an application supported by State Council and the membership, the ultimate decision as to whether or not to register WALGA as an employer organisation rests with the WAIRC.

COMMENT

As foreshadowed in an Agenda item to Zones in April, WALGA has been looking to amend the Association Constitution to enable WALGA to apply to become a registered employer organisation under the IR Act.

WALGA has recently engaged lawyers, Jackson McDonald, to provide legal advice as to what constitutional amendments must be made to ensure WALGA is best placed to make a successful application for registration.

The advice received indicates that the changes required would be substantial, costly and potentially unwieldy, involving significant changes to the current governance structure and election processes of WALGA.

In particular, the following three changes required under the IR Act are considered to be untenable with the current structure of WALGA, and would therefore prohibit the Association from making a successful application for registration:

1. Secret Postal Ballot

Section 56 of the IR Act requires that elections for the holder of each office within the organisation must be conducted by way of secret postal ballot. Due to the broad definition of "office" and "officer" in the IR Act, WALGA office holders include every State Council representative, as well as the President and Deputy President.

Whilst conducting the elections for President and Deputy President via a secret postal ballot would be achievable, a postal voting system for the election of State Council representatives by Zone Delegates across 17 Zones would be unmanageable. As well as timing issues (see below), there would be significant costs involved in conducting elections in this manner, with no benefit to Members.

¹ with the exception of the Shires of Christmas Island and Cocos (Keeling) Islands

To accommodate an election of State Council representatives by secret postal ballot, the election cycle of WALGA would need to be changed. Currently, the terms of State Councillors run from the day of the first Ordinary State Council meeting immediately following the biennial Local Government elections (being the first week of December), to the day before the first Ordinary State Council meeting immediately following the next Local Government elections (2 years later). To allow for sufficient time for an election by postal ballot (an unavoidably slow process), the terms for State Councillors would need to be amended to commence at the next meeting (being March the year following the Local Government elections). In the meantime, the composition of State Council would be subject to the results of the Local Government elections (which may result in vacancies, with representatives needing to leave their State Council position due to no longer being on Council).

2. Independent Returning Officer

Section 56 of the IR Act requires that the rules of an employer organisation must provide for the conduct of every election to an office within the organisation by an independent returning officer, not being the holder of any other office in, and not being an employee of, the organisation. As described above, WALGA office holders include the President, Deputy President and State Councillors.

An independent returning officer could be engaged relatively easily for the election of President and Deputy President. However, engaging independent returning officers to conduct the election of State Council representatives at all 17 Zone meetings in the weeks following the biennial Local Government elections raises significant concerns in terms of cost, administrative burden and timing.

At present, the State Council elections are conducted in mid-November, about 4-5 weeks after the Local Government elections. In the interim, Councils are required to meet and elect or appoint their Zone Delegates. This leaves very little time for an independent returning officer to carry out a formal nomination and election process.

This difficulty would only be compounded if the postal voting requirement were also adopted for State Council elections.

The Commissioner must refuse an application for registration if they are not satisfied that the rules conform with the election requirements in section 56 (including secret postal ballot and independent returning officer).

3. Secretary

The IR Act requires the creation of a position of "Secretary". Under the current governance structure of WALGA, the functions of Secretary are held by the CEO. However, under the IR Act, the Secretary is considered an "office", meaning it is subject to the same election requirements as other offices. Therefore, on a strict view, the Secretary should be the President, Deputy President or a State Councillor, not the CEO.

Once again, this is a significant non-compliance risk that jeopardises the likelihood of WALGA's application for registration being successful.

NEXT STEPS

For the reasons described above, it is proposed that WALGA does not proceed with the original plan to amend the Association Constitution and apply for registration as an employer organisation under the IR Act.

Instead WALGA has the following options to seek standing to become a registered organisation of employers under the IR Act:

1. Option 1 – Advocate to the Minister for Industrial Relations to either:
 - a. name WALGA in the IR Act as an employer organisation similar to the Western Australian Branch of the Australian Medical Association Incorporated under s. 72B; or
 - b. amend the IR Act provision to permit WALGA to register as an employer organisation without making modifications to its Constitution or governance model. This might be achieved by amending the provisions to permit dual registration of organisations or making modifications to the election procedures of organisations.
2. Option 2 – Establish a new entity to apply for registration as an organisation of employers which will require separate management/committee, a motion approving an application for registration to the WAIRC under s. 54 of the IR Act and a Constitution which complies with all aspects of Part II, Division 4 of the IR Act.
3. Option 3 - In the event that neither Option 1 or 2 are achieved or considered appropriate, the final option will be for WALGA to establish protocols with Member Local Governments to notify WALGA when new union claims are made and to work with Members to bring award variations in the names of Local Governments.

WALGA met with the Minister for Industrial Relations, Hon Simone McGurk MLA, on 13 June to again advocate for WALGA to be named in the IR Act. The importance of WALGA becoming an employer organisation was discussed, alongside the complexities of amending the Association Constitution to adhere to IR Act registration requirements (as detailed above).

WALGA will keep the Zones updated on any progress on this item.

Noted

9 STATE COUNCIL AGENDA – MATTERS FOR DECISION AND NOTING

Zone delegates to consider the Matters for Decision contained in the WALGA State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full State Council Agenda can be found via link: [here](#)

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

MATTERS FOR DECISION

9.1 CARAVAN PARK AND CAMPING GROUNDS REGULATIONS

EXECUTIVE SUMMARY

- Tiny Homes on Wheels (THOWs) are an emerging form of housing that offers an alternative and affordable housing option that can assist in addressing the current housing shortage.
- THOWs are classified as caravans under the Caravan Parks and Camping Grounds Act 1995 (the Act) and the Caravan Parks and Camping Grounds Regulations 1997 (the Regulations).
- The Regulations restrict the length of occupation of THOWs.
- A new advocacy position proposes that the Regulations be amended to allow THOWs to be occupied for longer periods and for Local Governments to be able to establish policy to guide these longer approvals.
- The Environment Policy Team endorsed the draft advocacy position on 29 May 2024.

WALGA RECOMMENDATION

That State Council endorse a new Caravan Park and Camping Grounds Regulations Advocacy Position:

Part 2 of the Caravan Parks and Camping Grounds Regulations 1997 should be amended to allow Local Governments to:

- 1. Consider camping on private property for a period of greater than three months.***
- 2. Establish policy to guide approvals beyond 3 months to ensure that camping is locally appropriate and provide for circumstances where caravans, predominantly in the form of tiny homes on wheels, can be occupied on a more permanent basis.***

9.2 2024 AUDIT EXPERIENCE SURVEY RESULTS AND ADVOCACY POSITION

EXECUTIVE SUMMARY

- WALGA, in partnership with Local Government Professionals WA (LG Professionals), has recently conducted a survey of the Local Government sector to seek feedback on the annual audit process.
- The 2024 survey was based on the inaugural audit experience survey conducted last year, allowing for direct comparison of results over time.
- Five key emerging issues were identified following the 2023 survey, and these areas demonstrated varying levels of improvement this year:
 - timeframe and delays;
 - additional workload on Local Government staff;
 - cost;
 - inconsistent advice from contract Auditors and the Office of the Auditor General (OAG); and
 - asset valuation requirements.
- An outcome of advocacy efforts last year was the achievement of a review of the application of Fair Value principles, particularly as applied in audit related asset valuation.
- It is recommended that the WALGA Advocacy Position on Local Government Audit Process (position 2.2.2) be updated to reflect this achievement.
- An initial meeting with the OAG has recently been held to discuss the outcomes from the survey.
- WALGA and LG Professionals will continue to work with the OAG to reform the audit process in line with sector feedback, with a particular focus on those areas of concern identified in the 2024 survey results.
- This item was considered at the Governance Policy Team held on 15 May 2024, where the recommendation was supported.

WALGA RECOMMENDATION

That State Council:

1. **Note the Audit Experience Survey Results Summary; and**
2. **Amend Advocacy Position 2.2.2 *Local Government Audit Process* to remove point 7 as it has been achieved.**

9.2.1 Policy Team and Committee Reports

- 9.1 Environment Policy Team Report
- 9.2 Governance Policy Team Report
- 9.3 Infrastructure Policy Team Report
- 9.4 People and Place Policy Team Report
- 9.5 Municipal Waste Advisory Council (MWAC) Report

9.2.2 Matters for Noting/Information

- 10.1 2024-25 State and Federal Budget Update
- 10.2 Submission to the Commissioner for Children and Young People WA Priority Area Discussion Papers
- 10.3 Perth and Peel Urban Greening Strategy
- 10.4 Polyphagous Shot-Hole Borer Update
- 10.5 Flying Minute: Submission on Emergency Management Sector Adaptation Plan
- 10.6 Flying Minute: State Wage Case Submission
- 10.7 Flying Minute: Submission on the Inquiry into Local Government Sustainability
- 10.8 Flying Minute: Standardised Meeting Procedures Submission

RESOLUTION

Moved: Cr Julia Meldrum
Seconded: Cr Doug Kitchen

That the South West Country Zone:

1. **Supports all Matters for Decision and Policy Team recommendations as listed above in the July 2024 State Council Agenda, and**
2. **Notes all Matters for Noting, other Policy Team and Committee Reports and Organisational Reports as listed in the July 2024 State Council Agenda.**

CARRIED

10 EXECUTIVE REPORTS

10.1 WALGA PRESIDENT'S REPORT

President Cr Karen Chappel presented her President's Report. The report was provided as an attachment within the Agenda.

Noted

10.2 STATE COUNCILLOR'S REPORT TO THE ZONE

WALGA State Councillor, President Cr Tony Dean presented on the previous State Council meeting.

Noted

11 FINANCIAL REPORT

11.1 SOUTH WEST COUNTRY ZONE FINANCIAL REPORT

**South West Country Zone
Cashflow
Period Ending 30 April 2024**

	Actual	Comments
	-	
	\$	
Opening Cash Balance	19,883	
Income		
Subscription Income	7,200	All 12 members invoiced & funds collected
	<hr/>	
Total Income	7,200	
Expenses		
Bank Charges	54	
Meeting expenses	26	
Plaques	491	3 x plaques for retiring members
	<hr/>	
Total Expenses	571	
 Closing Cash Balance	 26,512	

RESOLUTION

Moved: Cr Donnelle Buegge
Seconded: Cr Doug Kitchen

That the South West Country Zone financial report for period ending 30 April 2024 be received.

CARRIED

12 EMERGING ISSUES

Nil.

13 OTHER BUSINESS

The Shire of Dardanup provided an update to the Zone on the progress of the South-West DAMA.

Noted

14 2024 MEETING DATES AND LOCATIONS

Meeting dates for 2024 are listed below. Please note if any changes need to be made.

MEETING DATE	HOST LOCAL GOVERNMENT
Friday, 23 February 2024	Bunbury
Friday, 19 April 2024	Donnybrook-Balingup
Friday, 21 June 2024	Dardanup
Friday, 23 August 2024	Harvey
Friday, 22 November 2024	Manjimup

15 NEXT MEETING

The next meeting of the South West Country Zone will be held on Friday, 23 August 2024 at the Shire of Harvey commencing at 9am.

16 CLOSURE

There being no further business the Chair declared the meeting closed at 12:08pm.



Structure Plans that Expire in October 2025

Schedule 2 – Deemed Provisions, Part 4,
Planning and Development (Local Planning Schemes) Regulations 2015

Presented by:

David Brash, Planning Director, Regional South
Department of Planning, Lands and Heritage



What are the Regulations 2015

- The Regulations are the ‘procedures’ for the *Planning and Development Act 2005*.
- The Regulations were overhauled and update in 2015 to include amongst others items, Schedule 1 – the Model provisions for local planning schemes and Schedule 2 – Deemed provisions for local planning schemes.
- Part 4 of the Deemed provisions addresses Structure Plans.



What is a Structure Plan

- A structure plan means a standard structure plan or precinct structure plan.
- Structure plans are a key planning instrument for the coordination of future zoning, subdivision, and development of an area of land.
- It can be prepared for an undeveloped locality or parcel(s) of land (greenfield or brownfield) or an established locality that is identified for intensification of development and land use (infill).
- A structure plan contains a set of steps, measures and controls that are necessary to guide the plan's implementation through progressive subdivision and development of the land in its application area.



Part 4 – Structure Plans

This part of the Regulations identifies:

- the terms used;
- when structure plans may be prepared;
- How a structure plan should be prepared;
- Action by the local government on the receipt of application;
- Advertising;
- Consideration of submissions;
- Cost and expenses incurred by the local government;
- Decision of the Commission;
- Review;
- Publication of structure plan approved by the Commission;
- Effect of structure plan;
- **Duration of approval;**
- Amendment of structure plan; and
- Revocation or amendment of structure plan resulting from scheme amendment.





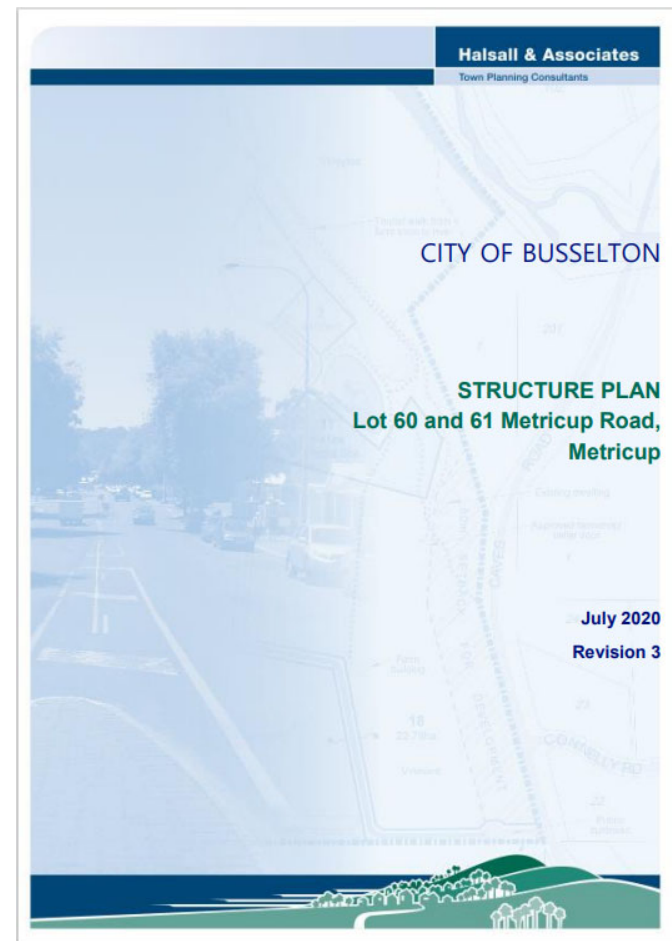
Part 4 – Structure Plans

- Today's presentation is to advise on the Duration of approval as cl.28, Part 4, Schedule 2 of the Regulations outlines the life of a Structure Plan and what to do when the Structure Plan is due to expire.
- A structure plan generally has approval for 10 years.
- For the purposes of the Regulations 2015 which were gazetted in October 2015, this structure plans which were approved prior to that date expire on 19 October 2025.



Part 4 – Expiring Structure Plans

- Where to from here for the expiring Structure Plans?
- Local governments were informed that there are a suite of expiring Structure Plans in late 2023 by the Department on behalf of the Western Australian Planning Commission.
- Some local governments have already begun to review those within their municipality.
- The Department has undertaken a review, local government by local government, using its databases to identify expiring Structure Plans.



This structure plan is prepared under the provisions of the City of Busselton Town Planning Scheme No. 21

IT IS CERTIFIED THAT THIS STRUCTURE PLAN WAS APPROVED BY RESOLUTION OF THE WESTERN AUSTRALIAN PLANNING COMMISSION ON:

18 October 2012

In accordance with Schedule 2, Part 4, Clause 28 (2) and refer to Part 1, 2. (b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Date of Expiry: 19 October 2025



How can the Department help you?

- As just discussed, the Department has undertaken a review, local government by local government using its databases to identify expiring Structure Plans.
- The Department can share the information for the local government to undertake their own review.
- What is the review for?



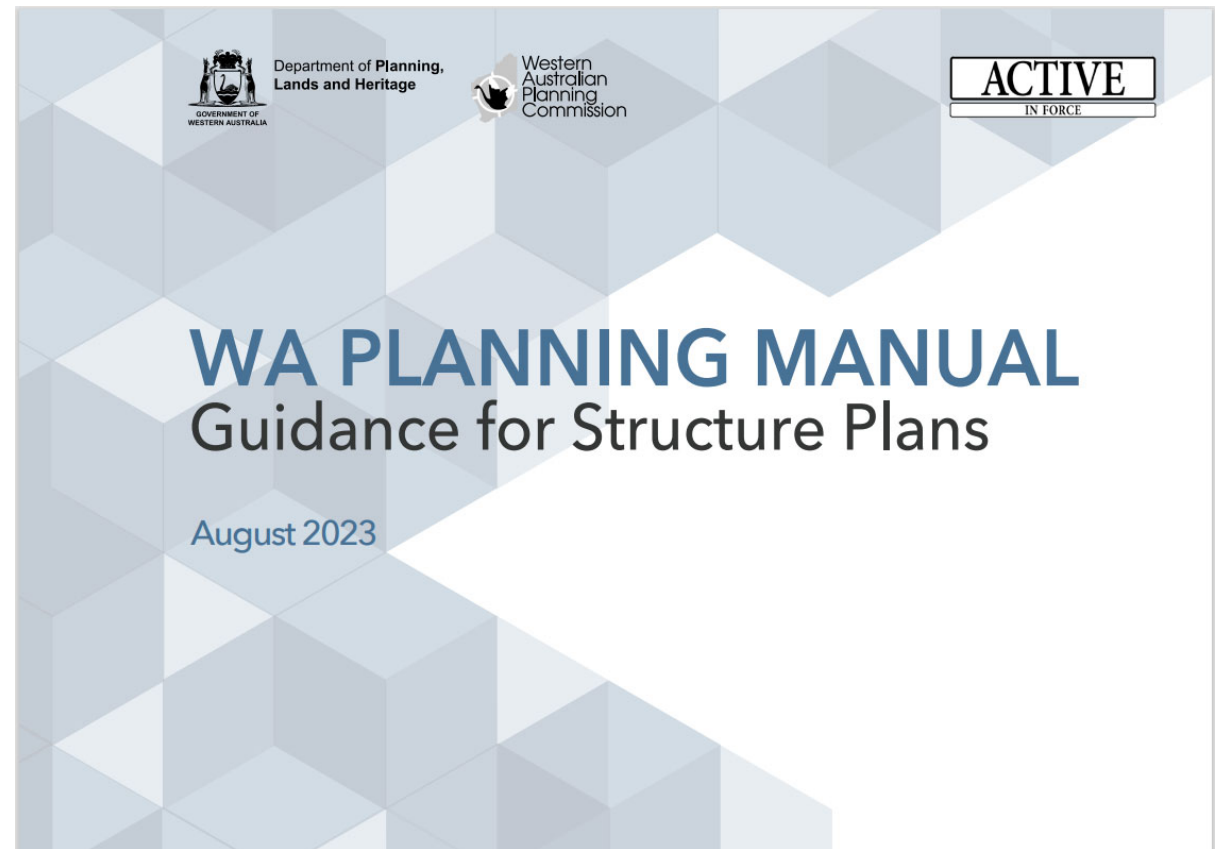
Structure Plan Review List

- By undertaking a review the local government will be able to:
 - Identify the expiring structure plans;
 - Identify which structure plans should not be renewed (expire or rescind);
 - Identify which structure plans should seek to be extended; and
 - Identify which structure plans will require additional consultation between the landowner/proponent, the local government and the Department as to whether an extension to and/or a new structure plan is required or rescind the structure plan.



WA Planning Manual – Guidance for Structure Plan

- The Guidance has been prepared by the Department of Planning, Lands and Heritage (the Department) on behalf of the WAPC and replaces the Structure Plan Framework (2015) and the Interim Precinct Plan Manner and Form (2020). Guidance is provided on:
 - a) The need and purpose of a structure plan
 - b) Guiding principles and steps to prepare a structure plan
 - c) The WAPC's approved manner and form
 - d) Information requirements for structure plans
 - e) Supporting templates



Where can you get more information?



A Fact Sheet to assist local government, proponents and landowners on expiring Structure Plans will be considered for publication by the new WAPC in August 2025. This will compliment the Guidance document.





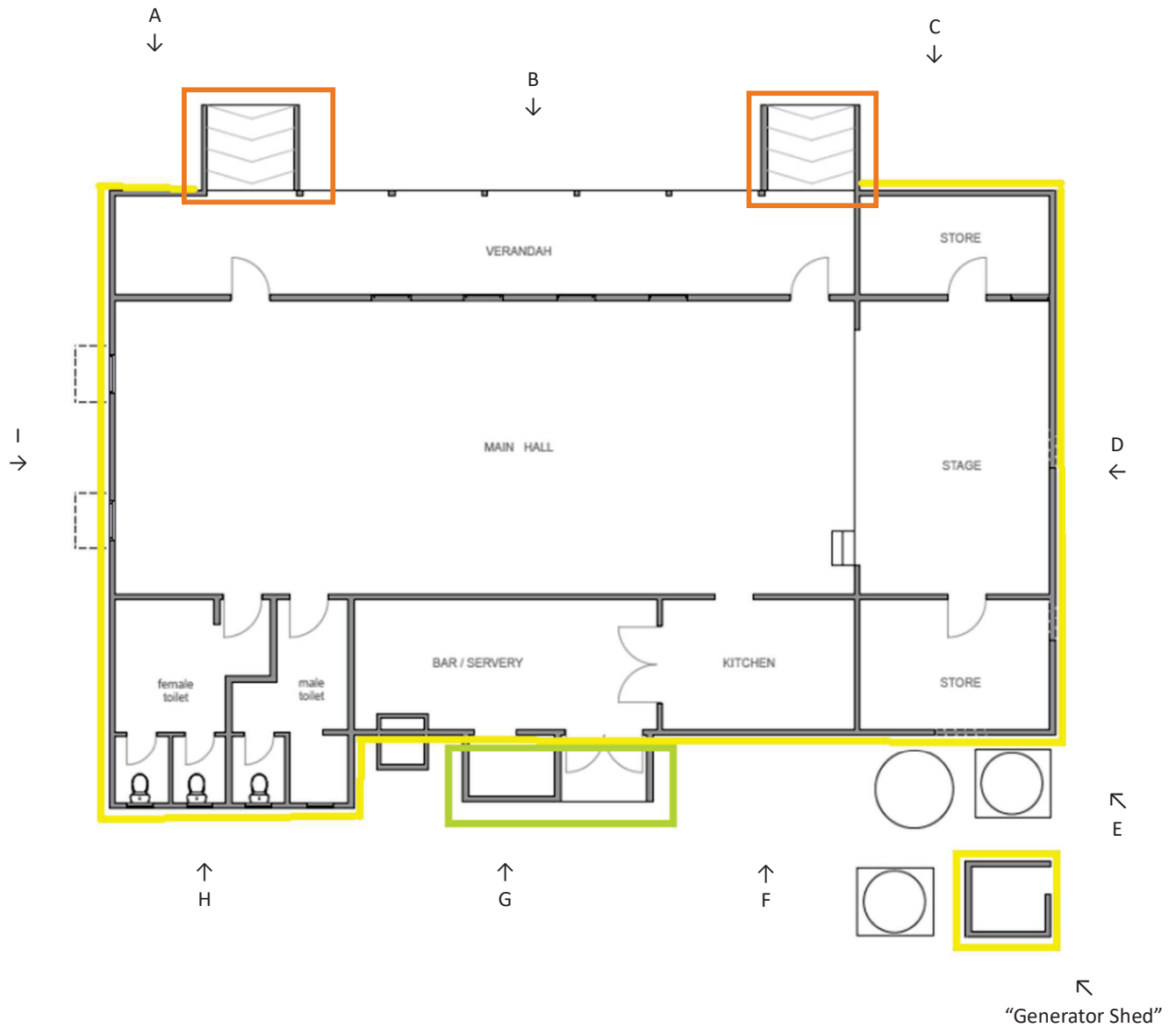
Where can you get more information?

- The Department's Web Site has a wealth of information including the WA Planning Manual – Guidance for Structure Plans
 - <https://www.planning.wa.gov.au/planning-reform/planning-reform-progress/wa-planning-manual-guidance-for-structure-plans>
- The Department of Planning, Lands and Heritage
 - The Regional South Land Use Planning Directorate is your first touch point to assist.
 - regionalsouthplanning@dplh.wa.gov.au





Questions?



Brookhampton Hall

Extent of recladding shown yellow; proposed new steel service ramp and handrail shown green.
 Proposed new steel handrails shown orange. Photographs of elevations as follows:



A: Front (right) elevation



B: Front elevation



C: Front (left) elevation



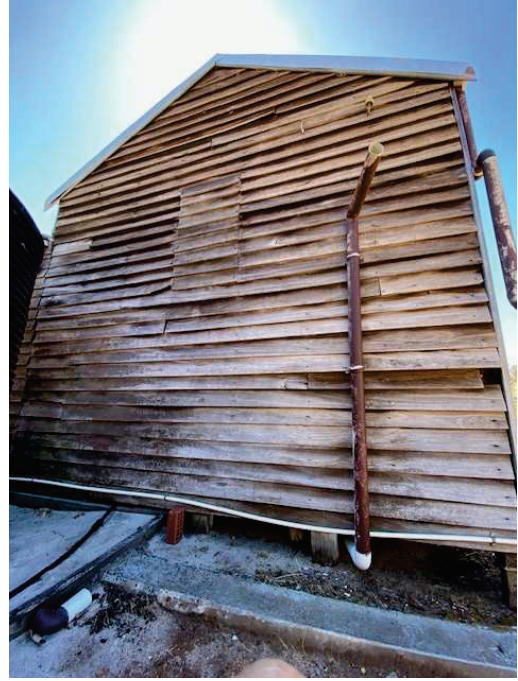
D: Side elevation



G



F



E

Rear elevation



H: Rear elevation



I: Side elevation



Generator Shed



BROOKHAMPTON HALL EXTERNAL REFURBISHMENT.

WORK SCOPE

The following constitutes the work scope for this project: Brookhampton Hall external refurbishment.

CONTRACTORS WORK SCOPE

Carpentry

The following makes up the work scope for the carpentry requirements: -

Main Hall General Scope

Remove all existing Jarrah weatherboards. Note: Excluding the front of the building protected by the verandah.

Replace with new rough sawn green Jarrah boards, matching in style and size of existing cladding.

Use Pre-drilled Fixings – 10 x 65mm Climacoat coating decking screws (like or similar).

Provide moisture barrier wrap to full perimeter of building (excluding verandah).

Provide R2 wall insulation batts to full perimeter (excluding verandah).

Include Zink (minimum 0.48mm) flashing to all window and door surrounds, use HDG fixings.

Provide 150mm x 150mm Zink (minimum 0.48mm) flashing to all external and internal vertical corners, use HDG fixings.

Use James Hardies (like or similar) End stop moldings with negative detail to all vertical corners.

Provide square timber moldings to all window and door surrounds, use Pre-drilled Fixings – 10 x 65mm Climacoat coating decking screws (like or similar).

Refurbish rear Kitchen door.

Coat all new timber with Intergrain UltraDeck Timber Oil - follow manufacturers usage instructions.

Generator Shed Scope.

Generator shed to be refurbished using the “best” of the salvaged boards from the main hall building.

Provide new door to generator shed, matching style and design of rear Kitchen doors.

Remove any existing coating from all exposed timber by using a combination of Intergrain UltraPrep Tannin & Oil Remover and power washing.

Then clean with Intergrain UltraPrep Timber Cleaner – follow manufacturers usage instructions.

Coat all refurbished timber with Intergrain UltraDeck Timber Oil - follow manufacturers usage instructions.

BROOKHAMPTON HALL (ASSOCIATION) USERS SCOPE

Front of the building Scope – area protected by the verandah. Remove any existing coating from all exposed timber (E.g. wall cladding, decking boards, verandah posts, roof structure etc.) by using a combination of Intergrain UltraPrep Tannin & Oil Remover and power washing.

Then clean with Intergrain UltraPrep Timber Cleaner – follow manufacturers usage instructions.

Coat all refurbished timber with Intergrain UltraDeck Timber Oil - follow manufacturers usage instructions.

Plumbing

Remove and discard existing PVC pipes and garden taps from perimeter of building and replace with 20mm Auspex poly, saddled underneath building with 3 x half inch garden taps with copper feeds.

Reconnect stormwater plumbing to rainwater tank at rear of building.

Electrical

Disconnect all electrical fittings and cables from perimeter of building.

Reinstate all fittings, cables and connections once refurbishment has been completed.

Temporary Fencing

Provide temporary fencing to perimeter of site to encompass the works in accordance with Worksafe Requirements.



Your ref: Brookhampton Hall
Our ref: P0713-51401
Enquiries: Chloë Parkinson (08) 6552 4028

Chief Executive Officer
Shire of Donnybrook- Balingup
shire@donnybrook.wa.gov.au

Attention: Michelle Dennis

Dear Sir

BROOKHAMPTON HALL

Under the provisions of Section 73 of the *Heritage Act 2018*, the proposal as described below has been referred to the Heritage Council for its advice.

Place Number	P0713
Place Name	Brookhampton Hall
Street Address	460 Brookhampton Rd, Brookhampton
Referral date	5 April 2024
Proposal Description	External Refurbishment of Hall

We received the following information:

Floor plan and Elevations
Scope of Works
Conservation Management Plan – Annabel Wills August 2018

The proposal has been considered in the context of the identified cultural heritage significance of *Brookhampton Hall*, and the following advice is given:

Findings

- *Brookhampton Hall* has cultural heritage significance as a simple vernacular building that exhibits characteristics of the Federation Bungalow style. Its fabric reflects all stages of the history of the place.
- The proposal is for the replacement of the jarrah weatherboarding to the external walls. A breather membrane, insulation and new jarrah boards to matching existing are to be installed.
- The proposed Intergrain Ultradeck Timber Oil is not a natural penetrating timber oil and is not appropriate.
- The proposed James Hardie stop end mouldings are not appropriate. All mouldings and beading details are to be Jarrah to match existing.
- The proposed steel handrails and ramp would be intrusive and have an adverse impact. Refurbishment of the existing or a like for like timber replacement would be appropriate.
- A maintenance plan should be implemented and include the regular oiling of external timber.

- The removal of the original timber weatherboarding will have a moderate adverse impact on the cultural heritage significance of *Brookhampton Hall*. However, the proposed works will improve the longevity of the building.

Advice

The proposal, in accordance with the plans submitted, is supported subject to the following conditions:

1. Replacement Jarrah weatherboarding is to be like for like in style, size and length to match existing cladding.
2. Where practicable, original weatherboarding is to be reinstated or reused.
3. Jarrah weatherboarding will be oiled with a non-tinted natural penetrating timber oil. Synthetic sealants such as polyurethane or water-based oils are not appropriate.
4. All mouldings and beading details are to be Jarrah to match existing.
5. All external pipework/conduit to be colour matched to the adjacent surface and installed in a discrete, sensitive manner that minimises impact to the fabric and setting.
6. All handrails and ramp to be timber to match existing.
7. All additional conservation works will be carried out in a like for like manner that matches existing materials, profiles and finishes.

Please be reminded that you are required under r.42(3) of the *Heritage Regulations 2019* to provide us with a copy of your determination within 10 days after making the decision.

Should you have any queries regarding this advice please contact Chloë Parkinson at chloe.parkinson@dplh.wa.gov.au or on 6552 4028.

Yours faithfully



Adelyn Siew
Director
Historic Heritage Conservation

7 June 2024

**P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION
(Schedule 2, Part 9, Clause 67)**

Brookhampton Hall external refurbishment – Lot 399 (no. 460) Brookhampton Road, Brookhampton

(2) In considering a DA application the below must be considered if applicable.

(a) the aims and provisions of the Scheme/any other local planning scheme operating within the Scheme area	The proposed refurbishment works to the historic Brookhampton Hall are considered consistent with the aims and provisions of LPS7.
(b) requirements of orderly and proper planning taking into account any proposed changes to the scheme.	<p>The land is within the Priority Agriculture zone under LPS7. The proposal involves works only and does not affect the zoning.</p> <p>Staff consider that the application complies with the requirement of orderly and proper planning and recommend conditional approval of the application.</p>
(c) any approved State planning policy	<p><i>State Planning Policy 2.5 – Rural Planning</i> Whilst the land is within the Priority Agriculture zone and SPP 2.5 provides advice on dealing with applications for development within rural zones, the proposal does not affect the existing or future use of surrounding rural properties and is considered consistent with the Policy.</p> <p><i>State Planning Policy 3.5 - Historic Heritage Conservation</i> SPP 3.5 requires local governments in considering applications for planning approval to have regard to:</p> <ul style="list-style-type: none"> • The conservation and protection of any place or area that has been registered in the register of heritage places under the Heritage Act; • Whether the proposed development will adversely affect the significance of any heritage place or area, including any adverse effect resulting from the location, bulk, form or appearance of the proposed development; <p>and the assessment should include whether the alterations will affect the heritage place and the structural condition of the place, and whether the place is reasonably capable of conservation.</p> <p>The proposed works to refurbish the Brookhampton Hall will protect the heritage of the building and improve access and are considered consistent with the Policy.</p>
(d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d)	Not applicable.
(e) any policy of the Commission;	Not applicable.
(f) any policy of the State	Not applicable.
(fa) any local planning strategy for this Scheme endorsed by the Commission	<p><u>Approved 2014 Local Planning Strategy</u> The property is identified as Priority Agriculture under the Shire of Donnybrook-Balingup Local Planning Strategy. The proposal does not affect the existing or future use of surrounding rural land and is considered consistent with the LPS requirements to preserve agricultural land and conserve significant heritage assets such as the Brookhampton Hall.</p> <p><u>Draft Local Planning Strategy</u></p>

**P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION
(Schedule 2, Part 9, Clause 67)**

Brookhampton Hall external refurbishment – Lot 399 (no. 460) Brookhampton Road, Brookhampton

(2) In considering a DA application the below must be considered if applicable.

	<p>The lot is identified as High Priority Agricultural Land under the draft Shire of Donnybrook - Balingup Local Planning Strategy.</p> <p>The draft LPS notes the Shire contains a number of locally significant cultural heritage places, many of which are captured in the current local Municipal Heritage Inventory (MHI) and recommends to achieve an appropriate level of long-term conservation, acknowledgment, and protection for heritage places, the existing MHI should be reviewed, and measures undertaken to guide future development including creation and adoption of a Heritage List to afford a greater level of protection to significant places, such as Brookhampton Hall.</p> <p>As noted above, the proposal does not affect the existing or future use of surrounding rural land and is considered consistent with the draft LPS requirements to preserve agriculture and protect/conservate significant heritage assets such as the Brookhampton Hall.</p>
(g) any local planning policy for the Scheme area	Not applicable.
(h) any structure plan or local development plan that relates to the development	Not applicable.
(i) any report of the review of the local planning scheme that has been published	Not applicable.
(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	Not applicable.
(k) the built heritage conservation of any place that is of cultural significance;	<p>The Brookhampton Hall is on the Register of Heritage Places as a Permanent Entry (Place No. 00713) and has Aesthetic, Historic and Social cultural heritage values to the community.</p> <p>The Brookhampton Hall property also includes the Brookhampton War Memorial (Place No. 03702) which has Social cultural heritage values in honouring those residents of the Brookhampton area who gave their lives in the two World Wars of 1914-18 and 1939-45.</p> <p>The Department of Planning, Lands and Heritage (Historic Heritage Conservation) in assessing the proposal commented <i>“The removal of the original timber weatherboarding will have a moderate adverse impact on the cultural heritage significance of Brookhampton Hall. However, the proposed works will improve the longevity of the building.”</i></p> <p>The Department also commented <i>“The proposed steel handrails and ramp would be intrusive and have an adverse</i></p>

**P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION
(Schedule 2, Part 9, Clause 67)**

Brookhampton Hall external refurbishment – Lot 399 (no. 460) Brookhampton Road, Brookhampton


(2) In considering a DA application the below must be considered if applicable.

	<p><i>impact. Refurbishment of the existing or a like for like timber replacement would be appropriate.”</i> Based on the recommendation from DPLH the ramp will be replaced with a timber ramp instead of a steel ramp as originally proposed.</p> <p>The Department’s comments are noted, and Staff consider that the proposed works are urgent to maintain the Brookhampton Hall and should proceed to ensure the protection of the building structure and improve access to the building. The Department’s advice will be incorporated into the works.</p>
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located	The refurbishment of the Brookhampton Hall will assist conserve and protect this important historic building and its cultural heritage values to the community.
(m) the compatibility of the development with its setting, including: (i) the compatibility of the development with the desired future character of its setting	The proposal is considered compatible with the future character and range of activities expected within the agriculture zoned areas in the Shire.
(ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development	<p>The proposal does not alter the height, bulk, scale or orientation of the building. The walls will change appearance slightly with the addition of new jarrah weatherboards.</p> <p>The proposal will not alter the appearance of the property from the road.</p>
(n) the amenity of the locality including (i) environmental impacts of the development	The proposal is not expected to generate any adverse environmental impacts.
(ii) the character of the locality	The proposal is considered compatible with the rural character of this area in the Shire.
(iii) social impacts of the development	The proposal will refurbish the appearance of Brookhampton Hall site and is expected to generate a positive social impact in the community by preserving this historic building in the area.
(o) likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate their impact	Not applicable.
(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved	No vegetation is affected by the proposal and no additional landscaping is considered necessary.
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil	Part of the property is designated as bushfire prone by Department of Fire and Emergency Services mapping. The proposal is considered exempt from the requirements of State

**P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION
(Schedule 2, Part 9, Clause 67)**

Brookhampton Hall external refurbishment – Lot 399 (no. 460) Brookhampton Road, Brookhampton

(2) In considering a DA application the below must be considered if applicable.

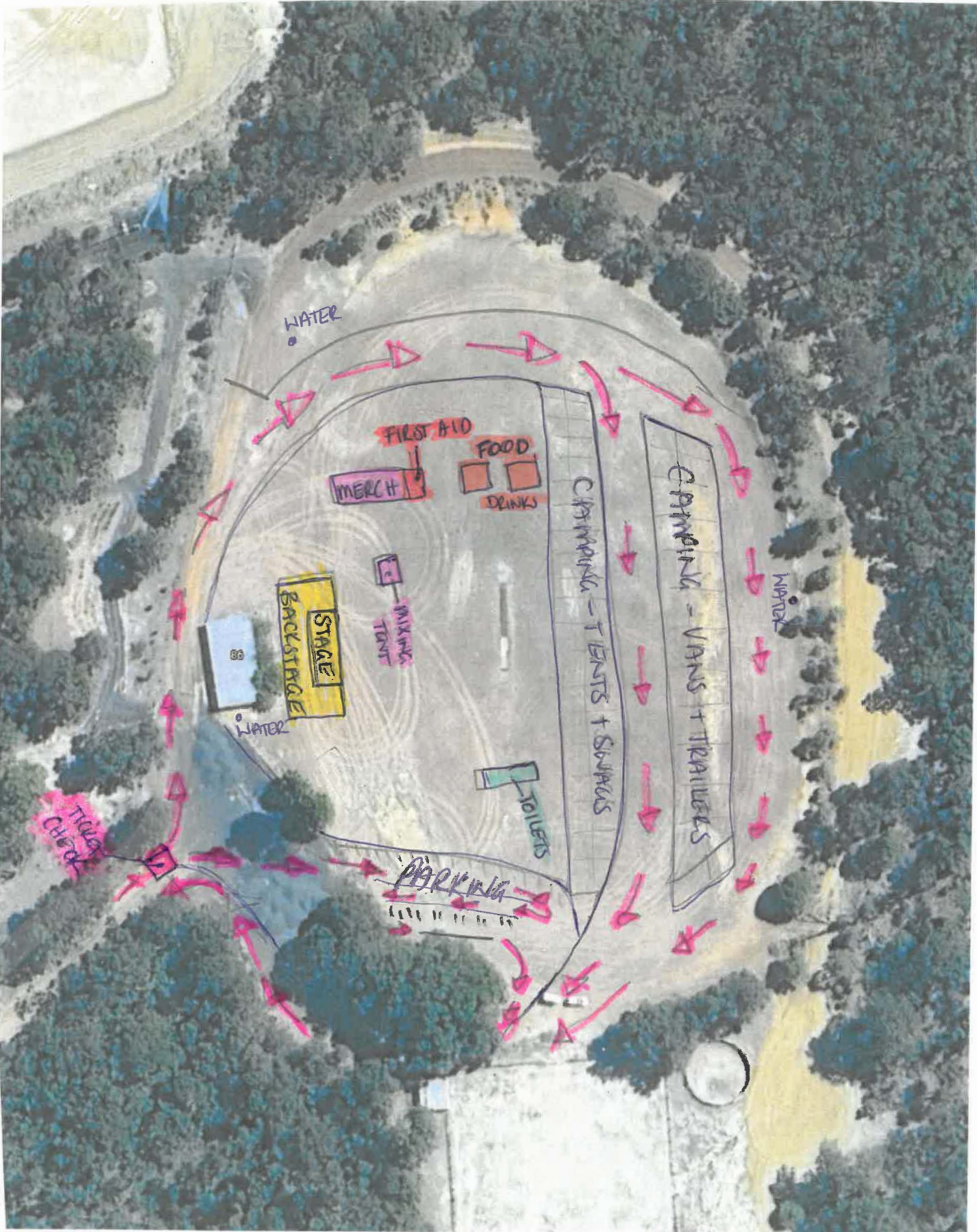
<p>erosion, land degradation or any other risk</p>	<p>Planning Policy 3.7 as it involves works only. Notwithstanding, the existing bushfire protection measures will remain in place.</p> 
<p>(r) the suitability of the land for the development taking into account the possible risk to human health or safety</p>	<p>Not applicable.</p>
<p>(s) the adequacy of: (i) the proposed means of access to and egress from the site</p>	<p>The proposal does not change the access/egress arrangements off Brookhampton Road to the site.</p>
<p>(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles</p>	<p>The proposal does not change the loading/unloading, manoeuvring or parking of vehicles within the property.</p>
<p>(t) amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety</p>	<p>The proposal is not expected to create any increase in traffic in the area.</p>
<p>(u) the availability and adequacy for the development of the following: (i) public transport services</p>	<p>Not applicable.</p>
<p>(ii) public utility services</p>	<p>Not applicable.</p>
<p>(iii) storage, management and collection of waste;</p>	<p>Not applicable.</p>
<p>(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities)</p>	<p>Not applicable.</p>
<p>(v) access by older people and people with disability;</p>	<p>The addition of the new ramp will improve access to the building.</p>

**P&D (LPS) REGULATIONS 2015 MATTERS FOR CONSIDERATION
(Schedule 2, Part 9, Clause 67)**

Brookhampton Hall external refurbishment – Lot 399 (no. 460) Brookhampton Road, Brookhampton

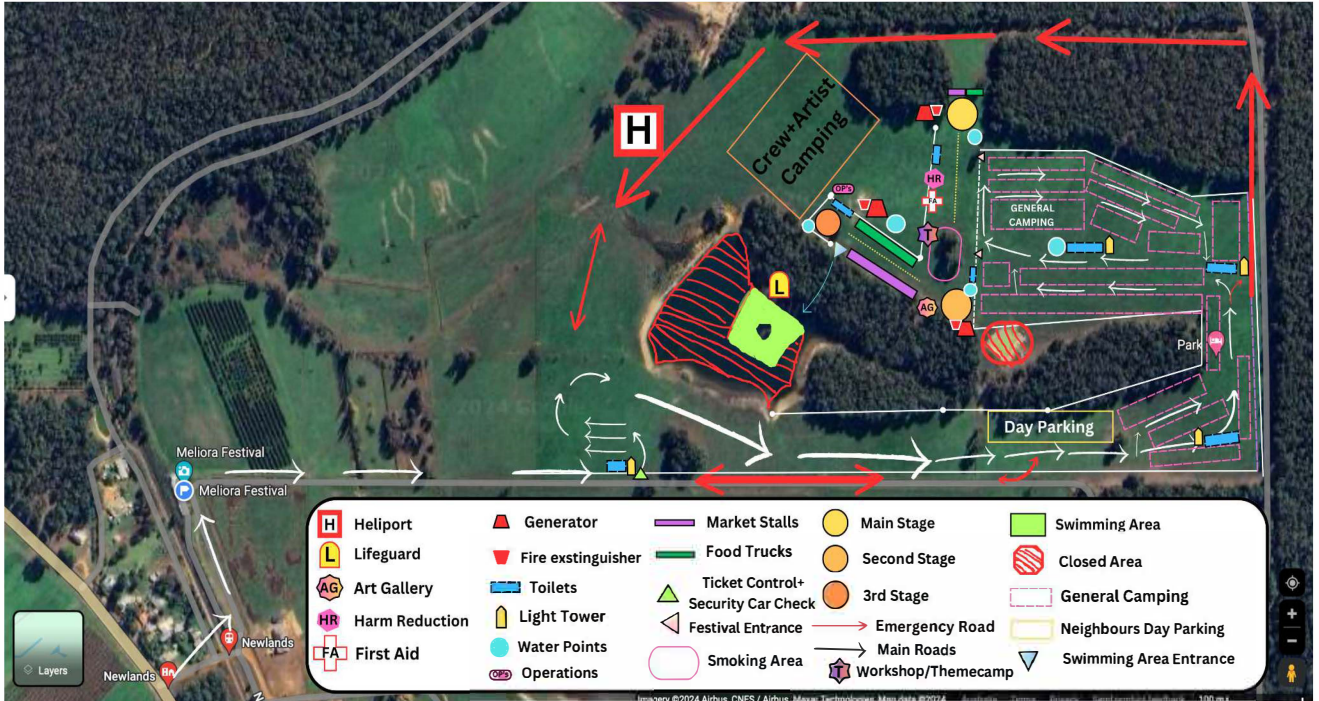
(2) In considering a DA application the below must be considered if applicable.

(v) potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses	Not applicable.
(w) history of the site where the development is to be located	The property has a long history of being used for community hall and war memorial site.
(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals	The proposal will refurbish the appearance of Brookhampton Hall site and is expected to generate a positive impact in the community by preserving this historic building in the area.
(y) any submissions received on the application;	Not applicable.
(za) the comments or submissions received from any authority consulted	Brookhampton Hall is on the Register of Heritage Places as a Permanent Entry (Place No. 00713) and has Aesthetic, Historic and Social cultural heritage values to the community. As required, the proposal was referred to the Department of Planning, Lands and Heritage (Historic Heritage Conservation) for assessment and comment. Their comments are dealt with in part (k) above.
(zb) any other planning consideration the local government considers appropriate	Not applicable.



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USL DARK DOWN SOUTH OPEN AIR - SITE + CAMPING + TRAFFIC PLAN 2024





Terms of Reference: Access and Inclusion Reference Group

Shire of Donnybrook Balingup CODE/DATE

Terms of Reference: Access and Inclusion Reference Group

1. Purpose

The Access and Inclusion Reference Group (AIRG) is established to promote and ensure the full participation of people with disability in all relevant aspects of The Shire of Donnybrook Balingup's infrastructure, employment, events, programs, and services. It also exists to inform future reviews of the Shire's Disability Access and Inclusion Plan (DAIP). The AIRG is an informal reference group and not a Council Committee bound by the *Local Government Act 1995*.

2. Objectives

The AIRG will achieve its purpose by:

- Acting as a body that Shire officers can consult on specific infrastructure, programs, events and programs.
- Providing feedback regarding barriers to access and inclusion for people with disability in the Shire.
- Providing the perspective of lived experience with disability to inform and shape the culture of the Shire.
- Recommending strategies to improve accessibility for Shire events, infrastructure, employment and programs.
- Promoting awareness and understanding of disability issues within the Shire.
- Collaborating with stakeholders, including people with disability and disability organisations, to ensure their voices are heard.
- Reporting on progress of the DAIP strategies and outcomes to Shire Executive and Council.

These reports will contribute to annual progress reporting to the State Disability Commission by the 31st of July each year.

Terms of Reference: Access and Inclusion Reference Group

Shire of Donnybrook Balingup CODE/DATE



3. Membership

The AIRG will be composed of a maximum of 8 members, including:

- Up to four people with disability living within the Shire.
- Up to two representatives from disability organisations or community groups within the Shire.
- One other interested community member.
- The Senior Community Development Officer plus the Community Development Officer as proxy if and when required.
- One Council Member plus one to act as proxy if and when required.
- The Shire reserves to the right to adjust membership as necessary to ensure that the AIRG can remain a constructive entity.
- At least half of all committee members will be required to make a quorum. There must be at least one member with a lived experience of disability for a meeting to proceed.

4. Meetings

The AIRG will meet at least twice per year, or as needed.

5. Reporting

The AIRG will submit reports based on their meetings, outlining its activities, recommendations, and progress on achieving its objectives.

6. Review

These Terms of Reference will be reviewed periodically to ensure they remain relevant and effective.

7. Additional Considerations

- **Confidentiality:** AIRG members will be instructed to keep sensitive information disclosed in meetings confidential.
- **Support:** The Shire will provide administrative support and facilities for the meetings.

Terms of Reference: Access and Inclusion Reference Group

Shire of Donnybrook Balingup *CODE/DATE*



- **Guests:** Members will be able to invite guests with relevant expertise to meetings of the AIRG. This may include Shire Officers who wish to obtain feedback on their projects.

DRAFT



(08) 9780 4200



www.donnybrook-balingup.wa.gov.au



shire@donnybrook.wa.gov.au



1 Bentley Street, Donnybrook, 6239

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO.1.2.23) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2024

REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
CREDIT CARD PAYMENTS					
3552	14/06/2024	INGRAM MICRO PTY LTD			499.95
			JB-APAC-00406967	BLUETOOTH SPEAKER FOR DB SES TRAINING	499.95
3553	14/06/2024	BROOKVALE VALLEY TRADING AS BROOKVALE HOUSE	03.05.2024	CEO ACCOMMODATION - 29.04.24 TO 03.05.24	660.00
3554	14/06/2024	SENDGRID	INV14036980	DBK REC CTR - AUTOMATED EMAIL SERVICE FOR LEISURE MANAGEMENT SOFTWARE - MAY 2024	141.67
3555	14/06/2024	META PLATFORMS IRELAND LIMITED	7418023301644742	SOCIAL MEDIA ADVERTISING - BROOKFEST	74.56
3556	14/06/2024	BROOKVALE VALLEY TRADING AS BROOKVALE HOUSE	20.05.2024	CEO ACCOMMODATION - 13.05.24 TO 17.05.24	700.00
3557	14/06/2024	DONNYBROOK HOTEL	055149-3	POST COUNCIL DINNER - 22.05.24	263.00
3558	14/06/2024	MAILCHIMP	MC19184789	MONTHLY MARKETING SUBSCRIPTION - MAY 2024	40.38
3559	14/06/2024	DONNYBROOK FRESH SUPA IGA	02/3124	BFB VOLUNTEER TRAINING - REFRESHMENTS	34.24
				TOTAL: CREDIT CARD PAYMENTS	\$2,413.80
EFT PAYMENTS					
EFT28807B	03/06/2024	WESTNET PTY LTD	140817641	NBN SERVICE - DBK LIBRARY/SCHOOL, DBK DEPOT & DBK ADMIN - 01.06.24 TO 01.07.24	234.88
EFT28808	04/06/2024	BUSSELTON MOTOR GROUP	DMI1212	REPLACEMENT OF DB252 - MITSUBISHI OUTLANDER	20,694.80
EFT28808A	04/06/2024	AUSTRALIAN TAX OFFICE	PAYG - PE 29.05.2024	PAYG PE 29.05.24	47,349.00
EFT28809	13/06/2024	ALFS MACHINERY PTY LTD	A1385	P & G - GOODS AND SERVICES FOR THE MONTH OF MAY 24	148.85
EFT28810	13/06/2024	AUSTRALIA POST - ACCOUNTS	1013286157	SHIRE, RATES & DBK LBRY POSTAGE - MAY 2024	686.82
EFT28811	13/06/2024	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	185.50
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	185.50
EFT28812	13/06/2024	WINC AUSTRALIA PTY LTD - ACCOUNTS	9045414314	ADMIN - STATIONERY	65.98
			9045428311	ADMIN - STATIONERY	18.56
EFT28813	13/06/2024	ALTUS GROUP CONSULTING PTY LIMITED	CI-0000122363	VC MITCHELL - PROFESSIONAL CONSTRUCTION QUANTITY SURVEY	5,115.00
EFT28814	13/06/2024	ALL WOOD WA	INV-1626	DBK REC CTR - BENCH TOP	440.00
EFT28815	13/06/2024	TANIA ATKINSON	REFUND	DBK TRANSIT PARK - BOOKING #26917 - 23.08.24 TO 26.08.24	84.00
EFT28816	13/06/2024	KEN ALLAN	REIMBURSE	STANDPIPE WATER	150.00
			T306	STANDPIPE CARD 5260806	50.00
EFT28817	13/06/2024	BUNNINGS GROUP LIMITED	2179/01406296	BUSHFIRE MITGATION WORKS - MORGAN RD - BLOW TORCHES & REFILLS	246.53
			2179/01406298	ESL -TIE DOWN STRAP, KEYPAD ENTRY LOCKS FOR FIRE SHEDS	399.89
			2179/01410189	LANGLEY VILLAS U1-U6 - FAN EXHAUSTS	106.68
			2063/1765208	LANGLEY VILLAS U7-U9 - EXHAUST FANS	53.34
			2179/99833521	LANGLEY VILLAS U1-U9 - HOSE REELS	1,225.06
			2179/99833522	LANGLEY VILLAS U1-U9 - WASHING LINES	1,824.21

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO.1.2.23) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2024

REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
EFT28818	13/06/2024	BOC LIMITED			64.75
			5006369342	P8983 - CATEPILLAR GAS FORKLIFT - GAS BOTTLE	64.75
EFT28819	13/06/2024	BALINGUP LIQUOR & GENERAL STORE			227.87
			BALINGUP.MAY24	BLN BFB - DIESEL PURCHASES - MAY 2024	227.87
EFT28820	13/06/2024	BANKS PEST AND WEED CONTROL			896.50
			18320	BLN P & G - INSPECT AND TREAT OAK TREES FOR WHITE ANTS AND FUNGICIDE	896.50
EFT28821	13/06/2024	BUNBURY TELECOM SERVICE PTY LTD			3,509.00
			104080	VC MITCHELL - CAR PARK - NORTH OF OVAL - SERVICE LOCATION INC POT HOLING	3,509.00
EFT28822	13/06/2024	BETTER TELCO SOLUTIONS PTY LTD			606.02
			104028	DBK REC CTE - RELOCATE NBN - PORT NUMBERS TO BTS VOICE	606.02
EFT28823	13/06/2024	SOUTHWEST FIRE MITIGATION SERVICES			6,372.16
			JU50	BUSHFIRE MITIGATION WORKS - CASTLE ST - MULCHER HIRE & LABOUR	6,372.16
EFT28824	13/06/2024	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT			938.10
			434381-261	ADMIN - MONTHLY PHONE/SIP ACCOUNT - MAY 2024	938.10
EFT28825	13/06/2024	KAY BOND			423.20
			REIMBURSE	RENT DURING REFURBISHMENT - 06.06.24 TO 19.06.24	423.20
EFT28826	13/06/2024	BROOKVALE VALLEY TRADING AS BROOKVALE HOUSE			1,650.00
			002	CEO ACCOMMODATION - 27.05.24 TO 31.05.24	660.00
			003	CEO ACCOMMODATION - 05.06.24 TO 07.06.24	330.00
			004	CEO ACCOMMODATION - 10.06.24 TO 14.06.24	660.00
EFT28827	13/06/2024	COCA COLA AMATIL (AUST) P/L			549.64
			234084299	DBK REC CTR - KIOSK STOCK	549.64
EFT28828	13/06/2024	CARBONE BROS. PTY LTD			22,977.11
			CLAIM #01 202409	BRIDGE STREET LANEWAY - DRAINAGE UPGRADES	22,977.11
EFT28829	13/06/2024	CITY & REGIONAL FUELS			27,085.82
			038944	DB8887 MGR FINANCIAL SERVICES - UNLEADED FUEL - MAY 2024	75.01
			025793	DB463 PRINCIPAL PLANNER - UNLEADED FUEL - MAY 2024	107.31
			025820	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	85.57
			015722	DB8894 MGR CORPORATE SERVICES - UNLEADED FUEL - MAY 2024	76.05
			025832	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	100.20
			010447	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	97.87
			00968623	BULK DIESEL FUEL - MAY 2024	4,694.12
			026027	DB8887 MGR FINANCIAL SERVICES - UNLEADED FUEL - MAY 2024	83.50
			026053	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	87.88
			026062	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	94.02
			009813	DB8887 MGR FINANCIAL SERVICES - UNLEADED FUEL - MAY 2024	48.99
			026137	DB2234 LOWDEN BFB - DIESEL FUEL - MAY 2024	144.11
			026190	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	82.95
			100441	DB8887 MGR FINANCIAL SERVICES VEHICLE - UNLEADED FUEL - MAY 2024,	73.40
			026171	DB463 PRINCIPAL PLANNER - UNLEADED FUEL - MAY 2024	109.07
			026201	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	95.19
			00971260	BULK DIESEL FUEL - MAY 2024	4,596.33
			039873	DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - UNLEADED FUEL - MAY 2024	81.73
			026337	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	87.96
			026348	DB8894 MGR CORPORATE SERVICES - UNLEADED FUEL - MAY 2024	73.87
			026399	DB8887 MGR FINANCIAL SERVICES - UNLEADED FUEL - MAY 2024	90.02
			026412	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	66.56
			00973671	BULK DIESEL FUEL - MAY 2024	3,590.24
			026455	DB463 PRINCIPAL PLANNER - UNLEADED FUEL - MAY 2024	101.29
			008515	DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - UNLEADED FUEL - MAY 2024	95.55
			00973762	BULK DIESEL FUEL - MAY 2024	4,932.31
			00973762	BULK ULP FUEL - MAY 2024	363.81
			026526	BEELERUP - FUEL USED DURING MITIGATION BURN 23.05.24	55.26

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO.1.2.23) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2024

REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
			026560	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	68.87
			026572	DB8894 MGR CORPORATE SERVICES - UNLEADED FUEL - MAY 2024	58.82
			040660	DB252 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER - UNLEADED FUEL - MAY 2024	75.76
			026671	DB8893 MGR DEVELOPMENT SERVICES - UNLEADED FUEL - MAY 2024	83.69
			026700	DB8891 MGR RECREATION SERVICES - UNLEADED FUEL - MAY 2024	82.59
			026714	DB8894 MGR CORPORATE SERVICES - UNLEADED FUEL - MAY 2024	63.23
			00976426	BULK DIESEL FUEL - MAY 2024	6,359.70
			026730	DB463 PRINCIPAL PLANNER - UNLEADED FUEL - MAY 2024	102.99
EFT28830	13/06/2024	DUG CROSS ELECTRICS			1,730.00
			3747	BLN HALL - REPLACE DAMAGED LIGHT FITTING, CHECK AND TEST CIRCUIT BREAKERS	440.00
			3747	DBK HALL - SUPPLY AND INSTALL NEW BALLAST TO FLUORESCENT LIGHT FIXTURE, REPLACE FIVE FLUORESCENT LIGHT TUBES, SUPPLY AND INSTALL NEW FLOOD LIGHT WITH SENSOR TO MAIN ENTRY DOOR	1,290.00
EFT28831	13/06/2024	CLEANAWAY OPERATIONS PTY LTD			2,642.66
			21791839	BLN TRANSFER STN - CLEAR 4.5M & 9M GENERAL WASTE BINS - MAY 2024	1,895.10
			21792463	BLN TRANSFER STN - CLEAR 4.5M RECYCLING WASTE BINS - MAY 2024	747.56
EFT28832	13/06/2024	CAPEL CRANE HIRE			1,613.70
			199541	P & G - PRESTON RIVER - HIRE OF CRANE TO REMOVE WEIR WALL	1,613.70
EFT28833	13/06/2024	COUNTRY ROAD CONTRACTING			748.00
			SDB-001	ROSEDENE LANE - FIRE ENGAGED BY LOCAL FCO UNDER BUSHFIRES ACT	748.00
EFT28834	13/06/2024	CLEANAWAY			49,299.74
			21794473	REFUSE COLLECTION - WASTE - MAY 2024	49,299.74
EFT28835	13/06/2024	CORSIGN WA			913.00
			00085658	DBK WORKS DEPOT - SIGNS	913.00
EFT28836	13/06/2024	CAFE 48			255.00
			00025227	ESL - BUSHFIRE SAFETY AWARENESS - CATERING	255.00
EFT28837	13/06/2024	CS LEGAL			792.00
			033552	GENERAL PROCEDURE CLAIMS ISSUED - MAY 2024	792.00
EFT28838	13/06/2024	HELEN CUXSON			150.00
			T4	BLN HALL HIRE 11.05.24	150.00
EFT28839	13/06/2024	CWC CONSULTANCY PTY LTD			2,750.00
			24.077.01.CS	VC MITCHELL - PEER PERFORMANCE REVIEW SERVICES - ELECTRICAL SWITCHBOARDS	2,750.00
EFT28840	13/06/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION			6,952.00
			WL7084	DBK WASTE FACILITY - LANDFILL LICENCE RENEWAL 2025-26	6,952.00
EFT28841	13/06/2024	DONNYBROOK NEWSAGENCY			68.13
			28512	ADMIN - PUBLICATIONS APR 2024	15.20
			121497	ADMIN - CARDS	28.93
			28558	ADMIN - PUBLICATIONS MAY 2024	24.00
EFT28842	13/06/2024	DONNYBROOK HARDWARE & GARDEN			651.59
			11206049	P & G - PIPE, HOSE, COUPLING	29.75
			11206291	BLN VILLAGE GREEN PUBLIC TOILETS - REFURB PROJECT - MISC HARWARE ITEMS	44.45
			11206932	DOG POUND - DOG FOOD	59.95
			11207194	W & S - ELASTIC STRAP	8.40
			11207240	P & G - FERTILISER	16.45
			11208272	W & S - MOISTURE METER	19.15
			11208298	W & S - BRUSH & PRIMER	61.00
			11208820	P & G - WATER STORAGE CRYSTAL	22.00
			11209545	P & G - TAP	3.60
			11209443	P & G - BRICK LINE	11.85
			11209572	P & G - FERTILISER, RETIC PARTS	37.00
			11209682	P & G - TENT PEGS	10.99
			11209798	P & G - FERTILISER	58.15
			11209826	P & G - SINK PLUNGER	10.25
			11209963	W & S - CEMENT	65.00

SHIRE OF DONNYBROOK BALINGUP
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REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
			11210214	P & G - FERTILISER	14.65
			11210861	P & G - TRICKLE CLAMP	23.20
			11210934	W & S - ANCHOR, MASONRY DRILL	40.30
			11211099	W & S - SILICONE	28.85
			11211130	W & S - ALL PURPOSE BRUSH SCRUB	19.00
			11211184	W & S - SOCKET SET	35.40
			11211272	W & S - TAPE MEASURES	32.20
EFT28843	13/06/2024	DONNYBROOK FRUIT BARN PTY LTD			219.10
			87729	BUSHFIRE MITIGATION WORKS - CASTLE ST - FUEL - MAY 2024	42.94
			8110	ARGYLE/IRISHTOWN - FUEL - MAY 2024	79.02
			89206	ARGYLE/IRISHTOWN BFB - FUEL - MAY 2024	30.09
			90428	BEELERUP BFB - FUEL - MAY 2024	67.05
EFT28844	13/06/2024	LIONS CLUB OF DONNYBROOK INC.			2,200.00
			1036	2023-2024 COMMUNITY GRANTS FUNDING - 2023 LIONS CAROLS BY CANDLELIGHT	2,200.00
EFT28845	13/06/2024	DONNYBROOK DISTRICT HIGH SCHOOL			1,667.07
			10788	DBK LBRY - BOOK & MAGAZINE PURCHASES, STATIONERY SUPPLIES, SUBSCRIPTIONS & MEMBERSHIPS, CRAFT ITEMS	1,667.07
EFT28846	13/06/2024	DONNYBROOK FARM SERVICE			4,044.72
			259111	BUSHFIRE MITIGATION - CHERRYDALE WAY - FLAGGING TAPE	127.25
			259133	P & G - SOLENOID VALVE, ELBOW, SOCKET, TEE	89.55
			259150	P & G - VALVE BOX	26.40
			259399	MEDICAL CTR - RETIC PARTS	157.43
			259400	MEDICAL CTR - POLY PIPE	79.20
			259409	P & G - FERTILISER	63.00
			259426	P & G - POLY PIPE	52.80
			259427	P & G - FERTILISER	63.00
			259458	MEDICAL CTR - POLY PIPE	58.78
			259508	MEDICAL CTR - SPRAY JETS	7.92
			259677	P & G - RETIC PARTS	37.40
			259827	DBK REC CTR - SODIUM HYPOCHLORITE	404.80
			260061	P & G - RED DYE	55.00
			260083	W & S - SOUTHAMPTON RD - PLASTIC PIPE	385.00
			260222	P & G - SHOVEL	66.00
			260249	P & G - VALVE, COUPLING, SOLENOID	116.49
			260272	P & G - SINGLE STATION CONTROLLER	192.50
			260303	P & G - COUPLING	77.00
			260312	P & G - SOLENOID, TEE, DIRECTOR	50.86
			260325	P & G - ELBOW	3.70
			260385	P & G - COUPLINGS, SHRUB HEAD, SPRINKLER	144.21
			260396	DBK REC CTR - SODIUM HYPOCHLORITE	393.80
			260581	MINN COTTS U9-U12 - RETICULATION COMPONENTS	1,392.63
EFT28847	13/06/2024	DONNYBROOK FRESH SUPA IGA			1,268.77
			03/532	COUNCILLORS - CATERING - WORKSHOP 01.05.24	74.98
			04/945	W & S & DEPOT - GROCERIES	28.66
			08/6597	ELS - BUSHFIRE SAFETY AWARENESS - CATERING	31.08
			03/2694	ADMIN - MILK	60.09
			01/1018	COUNCILLOR WORKSHOP - CATERING	55.31
			03/3374	ADMIN - COFFEE, TEA, RUBBISH BAGS	97.94
			03/3387	BUSHFIRE SAFETY AWARENESS - CATERING	36.93
			08/8867	W & S & DEPOT - GROCERIES	45.26
			07/4910	ADMIN - MILK	12.06
			01/2827	COUNCILLORS - CATERING - AGENDA BRIEFING - 15.05.24	77.98
			04/4752	ADMIN - MILK, COFFEE, SOFT DRINKS, DISH LIQUID	171.87

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			03/7735	W & S & DEPOT - GROCERIES	78.25
			06/6115	ADMIN - MILK, SOFT DRINKS	62.19
			08/0897	AUDIT RISK MANAGEMENT COMMITTEE - 21.05.24 - CATERING	36.01
			03/8609	FIREFIGHTING SKILLS COURSE - CATERING	143.85
			03/8714	STAFF MEETING - REFRESHMENTS	65.04
			04/8378	W & S & DEPOT - GROCERIES	57.17
			07/8757	ADMIN - MILK, SUGAR, COFFEE	94.53
			04/8841	ADMIN - MILK, COFFEE, SUGAR	27.51
			01/6597	ADMIN - MILK	12.06
EFT28848	13/06/2024	DELL AUSTRALIA PTY LTD			2,303.40
			2411951192	DELL LATITUDE LAPTOP	2,303.40
EFT28849	13/06/2024	DE LAGE LANDEN PTY LTD			670.12
			99919730227	CISCO CATALYST SWITCHES SUPPORT & LICENCES X 3 - 21.05.24 TO 20.06.24	670.12
EFT28850	13/06/2024	DONNYBROOK COMMUNITY RADIO INC.			150.00
			INV-2398	DBK COMMUNITY RADIO - ADVERTISING	150.00
EFT28851	13/06/2024	ENVISIONWARE PTY LTD			1,648.90
			INV-AU-6239	DBK LIBRARY - CLOUDNINE RESERVATIONS SERVICE	1,648.90
EFT28852	13/06/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES			150.00
			T4	DFES MANJIMUP - DBK HALL BOND - 10.05.2024	150.00
EFT28853	13/06/2024	FUELRITE SERVICES			1,555.40
			00014383	DBK WORKS DEPOT - UPGRADE SMARTFILL TO 4G	1,555.40
EFT28854	13/06/2024	FAIRTEL PTY LTD			154.00
			406231-261	DBK SES - PHONE AND NBN SERVICE - 28.04.24 TO 27.05.24	154.00
EFT28855	13/06/2024	FRONTLINE FIRE & RESCUE			341.02
			82438	ESL - PPE	341.02
EFT28856	13/06/2024	HASTIE WASTE PTY LTD			40,381.10
			93083	DBK WASTE MANAGEMENT FACILITY - MANAGEMENT - MAY 2024	25,249.10
			93084	BLN TRANSFER STATION - MANAGEMENT - MAY 2024	13,351.00
			93088	CLIFFORD ST - SERVICING OF FRONTLIFT WASTE BIN - MAY 2024	90.00
			93085	DBK WMF - PROCESSING OF MATTRESSES FOR RECYCLING - MAY 2024	429.00
			93086	DBK WASTE MANAGEMENT FACILITY - WEEKLY CARDBOARD RECYCLING SERVICE - MAY 2024	860.00
			93087	DBK WASTE MANAGEMENT FACILITY - WEEKLY CARDBOARD RECYCLING SERVICE - MAY 2024	312.00
			93089	SOUTH WEST HWY - SERVICING OF FRONTLIFT WASTE BIN - MAY 2024,	90.00
EFT28857	13/06/2024	HEATLEYS SAFETY & INDUSTRIAL			28.08
			Y634322	W&S - PPE - GLOVES	28.08
EFT28858	13/06/2024	SKIPPERS PLUMBING SERVICES			213.23
			AR004566	PRESTON VILLAGE - U7 - REPAIR DRIPPING PIPE FROM SOLAHART HWS	213.23
EFT28859	13/06/2024	HARDY SPICER			756.61
			667839	NEW HOSES AND FITTINGS	370.14
			669468	W & S - NEW HOSES AND FITTINGS	386.47
EFT28860	13/06/2024	SHERYLE HARMER			88.00
			REFUND	DBK TRANSIT PARK - BOOKING #09690, #19691	88.00
EFT28861	13/06/2024	IT VISION			3,049.20
			INITV41216	TECHNICAL SERVICES TO MIGRATE SYNERGY SOFT TO UNIVERSE SERVER	3,049.20
EFT28862	13/06/2024	IKON GLASS SOUTH WEST			2,734.82
			28875	LANGLEY VILLAS U1-U9 SUPPLY AND INSTALL NEW TOUGHENED GLASS PANEL WITH TRANSCAT PET DOOR TO SLIDING DOOR FIXED PANEL IN LIVING ROOM	2,734.82
EFT28863	13/06/2024	RUSSELL JOHN JONES			62.00
			REIMBURSE	PHONE ALLOWANCE - JUN 2024	62.00

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EFT28864	13/06/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES			2,629.50
			389	DBK COMMUNITY RESOURCE CTR - REPAIR SECURITY SCREEN DOOR AT MAIN ENTRY, SUPPLY AND INSTALL NEW DOOR CLOSER	201.30
			390	STATION SQUARE RAILWAY BUILDING - SUPPLY AND INSTALL STAINLESS STEEL SQUARE EYE PLATES TO REPLACE OLD BANNER EYEBOLTS, SHERP - MINN COTTAGES U12 - SUPPLY AND INSTALL CLEAR SILICONE TO BASE OF LEAKING SHOWER SCREEN	227.70
			387	SHERP - MINN COTTS U5-U8 - RETICULATION AND LANDSCAPING - MAY 2024	818.96
			387	SHERP - MINN COTTS - RETICULATION AND LANDSCAPING - MAY 2024	501.04
			388	MINN COTTS - U2 - REMOVE RUBBISH FROM BIN STORES	55.50
			391	PRESTON VILLAGE U2 - FIT HAND RAILS TO GARAGE AND BACK DOORS	143.00
			392	SHERP - LANGLEY VILLAS - REMOVAL OF LETTERBOXES AND PLANTS	473.00
			393	PRESTON VILLAGE - U3 - FIT AND SUPPLY KITCHEN SINK MIXER	154.00
			394	PRESTON VILLAGE - U11 - REPAIRS TO BACK SLIDING DOOR	55.00
EFT28865	13/06/2024	JACKSON MCDONALD			5,197.50
			542698	PROFESSIONAL FEES - DEED OF RELEASE	5,197.50
EFT28866	13/06/2024	JDSI CONSULTING ENGINEERS PTY LTD			2,786.52
			2-13125	BOND ST & FLEET ST - FLOODING ASSESSMENT PHASE 2 - DRAINAGE DESIGN	2,786.52
EFT28867	13/06/2024	JOCKS BLOCK PTY LTD			69,512.30
			241	SOUTHAMPTON RD - SUPPLY GRAVEL FROM GRAVEL ASHCROFT ROAD GREENBUSHES	11,394.60
			242	SOUTHAMPTON RD - SUPPLY GRAVEL FROM GRAVEL ASHCROFT ROAD GREENBUSHES	58,117.70
EFT28868	13/06/2024	WESFARMERS KLEENHEAT GAS P/L - ACC'S			75.90
			65977751	BLN HALL & DBK HALL - GAS FACILITY FEE - MAY 2024	75.90
EFT28869	13/06/2024	KMART SOUTH BUNBURY - 1187			367.45
			215980-0187200001164	DBK REC CTR - CRECHE EQUIPMENT	48.45
			216334/0187200001164	DBK REC CTR - CRECHE EQUIPMENT	319.00
EFT28870	13/06/2024	LIVING SPRINGS			39.00
			170726	ADMIN OFFICE & CHAMBER - BOTTLED SPRINGWATER	39.00
EFT28871	13/06/2024	LEISURE INSTITUTE OF WA AQUATIC (INC.)			140.00
			4441	DBK REC CTRE - LIWA MEMBERSHIP 2024-2025	140.00
EFT28872	13/06/2024	LGISWA			10,789.65
			100-156790	EMPLOYEE ASSISTANCE PROGRAM - TELUS HEALTH	10,789.65
EFT28873	13/06/2024	LGA WA PTY LTD			30,572.30
			3534	DBK REC CTR - SHOPFRONT REPLACEMENT	30,572.30
EFT28874	13/06/2024	MCLEODS BARRISTERS & SOLICITORS			2,917.20
			135764	PROPERTY MANAGEMENT FRAMEWORK - PROVIDE LEASE/LICENCE TEMPLATES	2,059.20
			136158	ECOURTS LODGEMENT & LEGAL ADVICE - PERTAINING TO MINOR CASE CLAIM	858.00
EFT28875	13/06/2024	MPM CONCRETING			7,931.00
			INV-0008	P & G - EXCAVATE DAMAGED FOOTPATH SECTIONS, CONCRETE & MESH	7,931.00
EFT28876	13/06/2024	BEV MACINTYRE			33.00
			REFUND	DBK TRANSIT PARK - BOOKING #28122 - 02.06.24 TO 04.06.24	33.00
EFT28877	13/06/2024	NATURALISTE HYGIENE SERVICES			3,746.25
			INV-0600	MONTHLY SERVICE OF SHARPS UNITS LOCATED AT APEX PARK, TRANSIT PARK & MAIN ST TOILETS- JUN 2024	3,746.25
EFT28878	13/06/2024	NOLAN DRAFTING			4,650.00
			INV-015-06-24-DB	VC MITCHELL PARK - CAR PARK - DESIGN WORKS	4,650.00
EFT28879	13/06/2024	OFFICEWORKS			88.39
			614568048	ADMIN - STATIONERY	88.39
EFT28880	13/06/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD			2,509.66
			1743723	ADVERTISING - VC MITCHELL - NEW TENNIS LIGHTING - TENDER ADVERT - SOUTH WESTERN TIMES	299.27
			1743724	ADVERTISING OF RFT 04-2324 ROAD SWEEPING - SW TIMES 16.05.24	373.38
			1743725	ADVERTISING REQUEST FOR TENDER 05-2324 - BUILDINGS, PUBLIC TOILETS AND BBQ FACILITIES CLEANING - THE WEST AUSTRALIAN 23.05.24	373.38
			1743726	ADVERTISING REQUEST FOR TENDER 04-2324 - ROAD SWEEPING AND PIT CLEANING - THE WEST AUSTRALIAN 08.05.24 - SW TIMES 09.05.24	415.69

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			1743727	ADVERTISING REQUEST FOR TENDER 04-2324 ROAD SWEEPING AND PIT CLEANING - THE WEST AUSTRALIAN 08.05.2024 - SW TIMES 09.05.2024	527.79
			1743728	ADVERTISING REQUEST FOR TENDER 05-2324 - BUILDINGS,PUBLIC TOILETS AND BBQ FACILITIES CLEANING - THE WEST AUSTRALIAN 22.05.24	520.15
EFT28881	13/06/2024	BLACKWOODS			83.27
			SI08206298	W & S - PPE - WELDING APRON	83.27
EFT28882	13/06/2024	PRESTON PRESS			500.00
			00005832	MONTHLY SHIRE CONNECT DOUBLE PAGE FEATURE - JUN 2024	500.00
EFT28883	13/06/2024	PRESTON VALLEY MAINTENANCE			11,383.00
			INV-1840	SHIRE ADMIN BLDG - CLEAN ALL GUTTERS	440.00
			INV-1842	DBK TRANSIT PARK - SUPPLY AND INSTALL CONCRETE PAD FOR NEW DUMP POINT	1,450.00
			INV-1843	BLN REC CTR - EMERGENCY EXIT DOOR REPAIR	979.00
			INV-1844	BLN P & G - DELIVER AND INSTALLATION OF PARK FURNITURE TO BLN TRANSIT PARK	3,278.00
			INV-1845	COLLINS ST - LOCATE SERVICES AND INSTALL DRAINAGE	4,664.00
			INV-1846	BLN RECR CTR - INVESTIGATE AND REPAIR LEAK OVER MAIN SWITCHBOARD POWER BOX, CLEAN GUTTERS TO BUILDING, ALLNUTT ST COMMUNITY CTR - INVESTIGATE AND REPAIR LEAKS TO PLAY GROUP AREA, CLEAN GUTTERS	572.00
EFT28884	13/06/2024	PRESTON POWER EQUIPMENT			416.00
			17312#2	P & G - STHL 2 STROKE OIL	157.00
			17326#2	P & G - EDGER BLADES	70.00
			17327#2	P & G - STIHL MINI BAR	62.00
			17330#11	P & G - SUPERCLEAN, LUBE	45.00
			17358#9	P & G - BUCKLE	16.00
			17416#11	P & G - SUPERCUT BASE, FILE ROUND	48.00
			17439#11	P & G - EYELET	18.00
EFT28885	13/06/2024	PROGRAMMED PROPERTY SERVICES			13,750.00
			SINV679040	BLN VILLAGE GREEN PUBLIC TOILETS - PAINTING	13,750.00
EFT28886	13/06/2024	PORT SHIPPING CONTAINERS PTY LTD			198.00
			PSC42603	SHERP - MINN COTTS - HIRE SHIPPING CONTAINERS - 08.06.24 TO 07.07.24	198.00
EFT28887	13/06/2024	PENINSULA HOUSE NUMBERS			1,827.50
			D350	DBK ARBORETUM - ALUMINIUM SIGN LETTERING	1,827.50
EFT28888	13/06/2024	GRAHAM PARK			52.00
			REFUND	DBK TRANSIT PARK - BOOKING #28138 - 31.05.24 TO 03.06.24	52.00
EFT28889	13/06/2024	BELINDA MARIE RICHARDS			779.95
			REIMBURSE	HOME INTERNET - JUN 2024	39.95
			REIMBURSE	SEM 1 - 2024 STUDY EXPENSES - CPA COURSE	740.00
EFT28890	13/06/2024	REPCO - DONNYBROOK			1,353.56
			4380189184	DB4647 - FUSES	5.83
			4380189481	VIN FARLEY PARK - BEARING & MARINE KIT	28.88
			4380189453	CESM VEHICLE 000DB - HEADLIGHT GLOBE, SUNDRY PLANT - 7 PIN TRAILER PLUG	44.83
			4380189514	PARKS & RESERVES - GREASE	13.96
			4380189798	SUNDRY PLANT - LED LIGHT AND TRAILER PLUG	163.08
			4380189799	SUNDRY PLANT - LED LIGHT	147.40
			4380189927	SUNDRY PLANT - CONDUIT TUBING	15.95
			4380189946	SUNDRY PLANT - BUTANE GAS REFILLS	30.25
			4380190177	BUSHFIRE ASSOC GRANT - 9X SETS OF RECOVERY BOARDS	856.35
			4380190321	DB112 UTE - TRAILER ADAPTER 7 PIN	20.08
			4380190286	SUNDRY PLANT - FUEL CAN 10L	26.95
EFT28891	13/06/2024	SOS OFFICE EQUIPMENT			4,430.93
			SOS630045	DBK REC CTR - APEOS COLOUR A3 PRINTER	2,750.00
			SOS630949	PHOTOCOPIER COSTS - MAY 2024,	1,680.93

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EFT28892	13/06/2024	SOUTH WEST SEPTICS			1,280.00
			IV0000007099	BLN REC CTR - EMPTY SEPTIC BAFFLE TANK - 29.05.24	1,280.00
EFT28893	13/06/2024	SETON AUSTRALIA			322.40
			9356345351	APEX PARK - BRAILLE SIGN	322.40
EFT28894	13/06/2024	SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING			129.22
			02219959	ADMIN OFFICE - SHREDDING BIN PICKUP	129.22
EFT28895	13/06/2024	SCOPE BUSINESS IMAGING			41.92
			659867	DBK SES - PREVENTATIVE SERVICE PLAN FOR PRINTER/COPIER	41.92
EFT28896	13/06/2024	SIGMA CHEMICALS			825.00
			182328/01	DBK REC CTR - CABLE COMP WITH SWIVEL ASSY DYNAMIC FOR POOL DOLPHIN CLEANER	825.00
EFT28897	13/06/2024	SHAPE MANAGEMENT			7,499.80
			INV-0225	VC MITCHELL PARK - PROJECT MANAGEMENT AND SUPERINTENDENCY SERVICES - MAY 2024	7,499.80
EFT28898	13/06/2024	SOUTH WEST CLEANING			15,475.57
			0007535	DBK DEPOT, W&S, MAIN ADMIN, DBK HALL, DBK TRANSIT PARK, DBK REC CTR, CHAMBER, PRESTON VILLAGE	6,578.00
			00007540	COMMUNITY CTR - CONTRACT CLEANING - MAY 2024	
			00007544	DBK TRANSIT PARK - PUBLIC TOILET FACILITIES AND BBQ CLEANING - APRIL & MAY 2024	8,312.37
				ADMIN, DBK TRANSIT PARK, BLN TRANSIT PARK - CLEANING CONSUMABLES	585.20
EFT28899	13/06/2024	SYKES ENGINEERING PTY LTD TRADING AS SOUTHWEST ELECTRICAL & COMMUNICATION			139,016.30
			INV-002443	VC MITCHELL PARK OVAL LIGHTING	137,505.10
			INV-002450	BEELERUP BFB - ELECTRICAL REPAIRS	1,511.20
EFT28900	13/06/2024	SOUTH WEST OUTDOOR MOVIE CO			149.00
			INV-10001	DBK REC CTR - HIRE OF OUTDOOR MOVIE THEATRE	149.00
EFT28901	13/06/2024	TELSTRA - MELBOURNE ACCOUNTS			295.70
			2814191280	TELEPHONE - DBK SES - 22.05.24 TO 21.06.24	15.00
			4144385731	DEPOT - SMARTFILL	20.00
			0903546000	TELEPHONE - BLN LIBRARY - 25.04.24 TO 24.05.24	35.72
			0288984600	ARGYLE/IRISHTOWN BFB - INTERNET & DATA SERVICES & EQUIPMENT RENTAL - 21.05.24 TO 21.06.24	99.99
			0907038000	TELEPHONE - DBK REC CTR - 24.05.24 TO 24.06.24	124.99
EFT28902	13/06/2024	TRIMVIEW CERAMICS			144.10
			157772	BLN VILLAGE GREEN PUBLIC TOILETS - TILE ADHESIVE	60.50
			158246	BLN VILLAGE GREEN PUBLIC TOILETS - SILICONE	83.60
EFT28903	13/06/2024	TENDERLINK			541.20
			AU-628105	TENDERLINK ADVERTISEMENT OF RFT 04 2324 - ROAD SWEEPING AND PIPE/PIT CLEANING	360.80
			AU-628105	TENDERLINK ADVERTISEMENT OF RFT 05 2324 - BUILDINGS, PUBLIC TOILETS AND BBQ FACILITIES CLEANING	180.40
EFT28904	13/06/2024	TPG NETWORK PTY LTD			1,040.60
			20562360	ADMIN - MONTHLY FAST FIBRE INTERNET AND LINE SERVICE - 01.05.24 TO 31.05.24	1,040.60
EFT28905	13/06/2024	LANDGATE - VALUATION SERVICES			1,230.97
			393363	INTERIM VALUATIONS	1,113.32
			393602	INTERIM VALUATIONS	74.15
			394010	INTERIM VALUATIONS	43.50
EFT28906	13/06/2024	WATER CORPORATION - ACCOUNTS			23,792.29
			9006886739	WATER - KIRUP HALL - 08.04.24 TO 31.05.24	8.60
			9006886851	WATER - MEMORIAL RSL PARK KIRUP - 08.04.24 TO 31.05.24	795.66
			9010760936	WATER - MULLALYUP BUSH FIRE BRIGADE - 01.05.24 TO 30.06.24	50.05
			9010758932	WATER - MULLALYUP MEMORIAL PARK - 08.04.24 TO 31.05.24	829.23
			9006886560	WATER - JIM MCDONALD OVAL KIRUP - 08.04.24 TO 31.05.24	14.34
			9024530816	WATER - MILL PARK, KIRUP LOT 153 SOUTH WESTERN HWY - 08.04.24 TO 31.05.24	11.47
			9010760864	WATER - MULLALYUP PLAYGROUND - 08.04.24 TO 31.05.24	433.89
			9006862075	WATER - ESL BLN BUSH FIRE BRIGADE - 05.04.24 TO 04.06.24	64.39
			9024067227	WATER - BLN STANDPIPE - 05.04.24 TO 04.06.24	8,270.56
			9006851624	WATER - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE	115.69
			9006851667	WATER - LOT 58 SOUTH WESTERN HWY - 09.04.24 TO 04.06.24	542.51

SHIRE OF DONNYBROOK BALINGUP
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REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
			9006857348	WATER - DBK COMMUNITY CENTRE - PLAYGROUP - 09.04.24 TO 04.06.24	166.29
			9006858527	WATER - DBK ADMIN CTR - 09.04.24 TO 04.06.24	409.98
			9006851755	WATER - DBK RAILWAY STATION VISITOR CENTRE - 09.04.24 TO 04.06.24	56.21
			9006858535	WATER & SEWAGE - DBK MEMORIAL HALL - 09.04.24 TO 04.06.24	510.56
			9006851739	WATER & SEWERAGE- PUBLIC TOILETS DBK AYERS GARDEN - 09.04.24 TO 04.06.24	498.35
			9006861187	WATER - BLN REC CTR - 05.04.24 TO 04.06.24,	45.87
			9006858885	WATER & SEWERAGE - EGAN PARK - 09.04.24 TO 04.06.24	2,291.63
			9014330263	WATER & SEWERAGE - PRESTON VILLAGE - 09.04.24 TO 04.06.24	3,649.67
			9016098437	WATER & SEWERAGE - APPLE FUN PARK & GOODS SHED- 09.04.24 TO 04.06.24	496.22
			9006858543	WATER - DBK DEPOT VICTORY LANE - 09.04.24 TO 04.06.24	22.94
			9009451001	WATER - BLN VILLAGE GREEN - BROCKMAN ST SIDE - 05.04.24 TO 04.06.24	266.63
			9008833649	WATER - MELDENE ESTATE PUBLIC OPEN SPACE - 04.04.24 TO 04.06.24	252.30
			9006856118	WATER - DBK REC CTR - 09.04.24 TO 05.06.24	1,833.32
			9019279487	WATER - DBK SES BUILDING - 04.04.24 TO 05.06.24	77.41
			9006861216	WATER - BLN HALL AND LIBRARY - 05.04.24 TO 05.06.24	83.14
			9012974073	WATER - DBK DEPOT (CHERRYDALE WAY) - 09.04.24 TO 05.06.24	74.54
			9006861750	WATER - BLN DEPOT - 05.04.24 TO 05.06.24	25.80
			9006861769	WATER - BLN STANDPIPE - 05.04.24 TO 05.06.24	43.01
			9006856070	WATER - VC MITCHELL PARK - 10.04.24 TO 05.06.24	60.21
			9006856054	WATER - VC MITCHELL PARK VIN FARLEY PLAYGROUND - 09.04.24 TO 05.06.24	11.47
			9006861072	WATER - BLN OVAL - 05.04.24 TO 05.06.24	358.38
			9006861662	WATER - BLN MEMORIAL PARK - 05.04.24 TO 05.06.24	275.23
			9006862016	WATER - BLN VILLAGE GREEN - FORREST ST SIDE - 05.04.24 TO 05.06.24	1,069.39
			9020903072	WATER - BLN VILLAGE GREEN - 05.04.24 TO 05.06.24	48.74
			9008872082	WATER - DBK CEMETERY - 09.04.24 TO 06.06.24	22.94
			9006853742	WATER - PARK AT LOT 13 TRIGWELL ST EAST, DBK - 10.04.24 TO 06.06.24	5.67
EFT28907	13/06/2024	SYNERGY			28,711.93
			574753070	ELECTRICITY - BLN OVAL - 18.04.24 TO 17.05.24	875.25
			935797700	ELECTRICITY - DBK WORKS DEPOT - 26.03.24 TO 28.05.24	921.64
			424931830	ELECTRICITY - MINN COTTS U3 - SHERP - 06.04.24 TO 28.05.24	59.00
			379206410	ELECTRICITY - LOWDEN BFB - 26.03.24 TO 27.05.24	296.40
			824977350	ELECTRICITY - THOMSON BROOK BFB - 27.03.24 TO 27.05.24	122.27
			229621950	ELECTRICITY - STREET LIGHTING - 25.04.24 TO 24.05.24	15,931.66
			232355950	ELECTRICITY - EGAN PARK - 05.04.24 TO 05.06.24	855.70
			390763720	ELECTRICITY - WORKS & SERVICES ADMIN BUILDING - 06.04.24 TO 06.06.24	458.71
			291498830	ELECTRICITY - COUNCIL CHAMBER - 06.04.24 TO 06.06.24	300.66
			958302280	ELECTRICITY - OLD SES BUILDING - 06.04.24 TO 06.06.24	136.52
			885390030	ELECTRICITY - AYERS GARDEN PRECINCT - 06.04.24 TO 06.06.24	747.11
			852768190	ELECTRICITY - VC MITCHELL PARK - 06.04.24 TO 06.06.24	1,303.72
			424931970	ELECTRICITY - MINN COTTS U7 - SHERP - 06.04.24 TO 06.06.24	214.10
			366151140	ELECTRICITY - MINN COTTS U8 - VACANT - 06.04.24 TO 06.06.24	235.28
			421701400	ELECTRICITY - MINN COTTS U5 - 06.04.24 TO 06.06.24	255.68
			410137210	ELECTRICITY - PRESTON VILLAGE U5 - VACANT - 04.04.24 TO 21.04.24	22.04
			912696990	ELECTRICITY - WORKS DEPOT - 06.04.24 TO 06.06.24	205.58
			503145030	ELECTRICITY - DBK WASTE MANAGEMENT FACILITY - 12.04.24 TO 05.06.24	140.68
			938617600	ELECTRICITY - LOT 58 SOUTH WESTERN HWY - 06.04.24 TO 06.06.24	1,012.94
			231032970	ELECTRICITY - STATION SQUARE - 06.04.24 TO 06.06.24	4,616.99
EFT28908	13/06/2024	WEST OZ LINEMARKING PTY LTD			9,535.90
			00009609	SHERP - MINN COTTS - LINE MARKING (RETENTION)	178.20
			00009609	LINE MARKING AT DBK MEDICAL CTR, DBK CEMETERY, VARIOUS LOCATIONS AROUND BLN TOWN SITE, DBK TOWN SITE, BLN HALL CAR PARK, BLN REC CTR CAR PARK	9,357.70

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EFT28909	13/06/2024	WA LASER ENGRAVING			56.00
			D1505	ADMIN - PLASTIC ENGRAVED SIGNAGE	56.00
EFT28910	13/06/2024	MICHAEL EDWARD ZWART			56.95
			REIMBURSE	REIMBURSE - PURCHASE OF MITIGATION BURN TOOLS - MORGAN RD TREATMENT	56.95
EFT28910A	13/06/2024	SHIRE OF DONNYBROOK BALINGUP			176,305.85
			PAYROLL	PAYROLL FOR THE PERIOD ENDING 12.06.24	176,305.85
EFT28911	17/06/2024	HOWARD PORTER PTY LTD			149,753.00
			35685	HOWARD PORTER BULLMASTER TRI AXLE SIDE TIPPER	149,753.00
EFT28911A	17/06/2024	SG FLEET AUSTRALIA PTY LIMITED			1,018.60
			AUSG00665610	LEASE FOR CESM VEHICLE - 09.06.24 TO 08.07.24	1,018.60
EFT28911B	18/06/2024	AUSTRALIAN TAX OFFICE			58,338.00
			PAYG - PE 12.06.2024	PAYG PE - 12.06.24	58,338.00
EFT28911C	20/06/2024	AUSTRALIAN TAX OFFICE			303,143.00
			BAS.MAY24	GST LIABILITY, GST ASSET, DIESEL FUEL REBATE - MAY 24	303,143.00
EFT28912	27/06/2024	HARMONIC IT			59.14
			1925	VISIO PLAN 2 NCE MONTHLY SUBSCRIPTION X 2	59.14
EFT28913	27/06/2024	WESTERN ALLPEST SERVICES			220.00
			00046003	KIRUP BFB - ANT TREATMENT	220.00
EFT28914	27/06/2024	WINC AUSTRALIA PTY LTD - ACCOUNTS			2,395.72
			9045485905	ADMIN - COUNTER BELL	17.42
			9045493463	ADMIN - STATIONERY, GEL WRIST REST	314.16
			9045578067	ADMIN - STATIONERY, REFRESHMENTS	158.94
			9045578549	ADMIN - OFFICE CHAIRS	1,714.68
			9045578758	ADMIN - OFFICE CHAIR	190.52
EFT28915	27/06/2024	ARM SECURITY			142.78
			CINS3166403	BEELERUP BFB - SECURITY MONITORING - 01.07.24 TO 30.09.24	142.78
EFT28916	27/06/2024	AGTRAC MACHINERY			1,794.20
			SI02263	P & G - SHAFT LOCKING PIN	8.00
			S001508	DB193 - KUBOTA TRACTOR MOWER - BLADES, DB606 - KUBOTA FRONT MOWER - BLADES	1,786.20
EFT28917	27/06/2024	AAI LIMITED T/A GIO			25,161.26
			RETURN OF PAYMENT	RETURN PAYMENT MADE TO INCORRECT PAYEE - RELATING TO GIO WC CLAIM G7229549	25,161.26
EFT28918	27/06/2024	BENARA NURSERIES			3,887.63
			547814	MEDICAL CTR - VARIOUS PLANTS, P & G - VARIOUS PLANTS	2,796.43
			694596	P & G - ADJUSTMENT NOTE	-150.48
			553378	P & G - VARIOUS PLANTS	1,091.20
			553379	P & G - VARIOUS PLANTS	150.48
EFT28919	27/06/2024	BALINGUP PROGRESS ASSOCIATION			500.00
			19062014	2023/2024 CGFS - MINOR EVENT SPONSORSHIP - TELLING TALES IN BALINGUP	500.00
EFT28920	27/06/2024	BUNNINGS GROUP LIMITED			827.54
			2179/01410191	DBK REC CTR - TREATMENT ROOM - CABINETS AND CARPET TILE GLUE	408.88
			2063/01765206	RECYCLING STATIONS - REPLACEMENT CABINET LOCKS & HINGES	48.74
			2179/01410188	RECYCLING STATIONS - REPLACEMENT CABINET LOCKS & HINGES	178.52
			2179/99833852	DBK SES - SAFETY CONE	191.40
EFT28921	27/06/2024	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD			913.79
			T18A	BCITF LEVEL COLLECTIONS	913.79
EFT28922	27/06/2024	BDA TREE LOPPING			26,400.00
			841	REMOVE TREES, DEWOODING & PRUNING - RAVENSCLIFFE RD, HAMILTON ST, WATTLE CT, MARGINATA DR, BENDALL RD, MORGAN RD - MAY 2024	26,400.00
EFT28923	27/06/2024	BLUE FORCE PTY LTD			495.00
			206909	PRESTON VILLAGE - MONTHLY EMERGENCY HELP MONITORING - MAY 24	495.00
EFT28924	27/06/2024	BAILEYS FERTILISERS			5,775.00
			45848	APPLE FUN PARK, EGAN PARK, VC MITCHELL PARK - WETTING AGENT	5,775.00

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EFT28925	27/06/2024	BUNBURY HARVEY REGIONAL COUNCIL			5,073.70
			INV-4802	ORGANICS DISPOSAL - MAY 2024	4,582.00
			INV-4802	P & G - COMPOST PURCHASE MAY 2024	491.70
EFT28926	27/06/2024	BALINGUP WELDING & CIVIL PTY LTD			616.00
			00000742	CASTLE ST, KIRUP - MITIGATION EQUIPMENT CARTAGE EXPENSES	616.00
EFT28927	27/06/2024	BEACHSIDE BUILDING AND MAINTENANCE			2,051.00
			00000893	DBK REC CTR - INTERNAL PAINTING OF TREATMENT ROOM	2,051.00
EFT28928	27/06/2024	KAY BOND			423.20
			REIMBURSE	RENT - 20.06.24 TO 03.07.24	423.20
EFT28929	27/06/2024	BROOKVALE VALLEY TRADING AS BROOKVALE HOUSE			1,320.00
			005	CEO ACCOMMODATION - 17.06.24 TO 21.06.24	660.00
			006	CEO ACCOMMODATION - 24.06.24 TO 28.06.24	660.00
EFT28930	27/06/2024	CARBONE BROS. PTY LTD			67,728.08
			I107056	SOUTHAMPTON RD - KERB INSTALLATION	17,012.60
			I107057	COUNCIL CHAMBER CAR PARK, DBK CEMETERY - KERB INSTALLATION	5,287.26
			I107058	DBK CEMETERY, BRIDGE ST - APRONS	5,505.50
			I107059	MIDDLETON ST & BRIDGE ST - KERB INSTALLATION	6,667.10
			I107061	COUNCIL CHAMBER CAR PARK - REWORK & PREPARATION EXISTING PAVEMENT AT REAR OF SHIRE OFFICES	13,915.00
			I107203	LIMESTONE DELIVERED TO KIRUP & DBK SHIRE DEPOT	9,712.65
			I107204	LIMESTONE DELIVERED TO KIRUP & DBK SHIRE DEPOT	9,627.97
EFT28931	27/06/2024	COATES CIVIL CONSULTING PTY LTD			22,137.50
			24040	SOUTHAMPTON ROAD RECONSTRUCTION/UPGRADE, CUNDINUP-KIRUP ROAD WIDENING	22,137.50
EFT28932	27/06/2024	CD & CM CASTLEDINE			7,887.00
			955	SOUTHAMPTON RD - REPLACEMENT BOUNDRY FENCE	7,887.00
EFT28933	27/06/2024	CORSIGN WA			10,519.30
			00086164	UPPER CAPEL RD, SOUTHAMPTON RD, CUNDINUP KIRUP RD - GUIDE POSTS	9,751.50
			00086206	ORANGE REFLECTIVE TRAFFIC CONES & BARRIER MESH	767.80
EFT28934	27/06/2024	CONNECT CALL CENTRE SERVICES			154.33
			00117025	AFTER HOURS CALL SERVICE FOR MAY 2024	154.33
EFT28935	27/06/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION			400.00
			SHIRE OF DONNYBROOK	APPLICATION FOR CLEARING AREA PERMIT - SPRING GULLY RD	400.00
EFT28936	27/06/2024	DONNYBROOK PHARMACY			119.10
			266722	W & S - VARIOUS FIRST AID SUPPLES FOR FIRST AID KITS	68.65
			267227	W & S - VARIOUS FIRST AID SUPPLES FOR FIRST AID KITS	50.45
EFT28937	27/06/2024	DONNYBROOK & DISTRICTS PLUMBING SERVICE			10,956.00
			45	APPLE FUN PARK - REPAIR TOILET	165.00
			46	MAIN ST TOILETS - REPAIR TOILET SEAT	363.00
			47	DBK WORKS DEPOT - UNBLOCK BASIN AND DRAIN	121.00
			49	MAIN STREET PUBLIC TOILETS - SUPPLY AND INSTALL NEW FILTERSS	1,771.00
			51	BLN REC CTRE - REPAIR BROKEN STORMWATER PIPE AT BASE OF DOWNPIPE	132.00
			52	MAIN ADMIN BUILDING - FEMALE TOILET BLOCK - REPAIR AND MOVE TAPS ON THE SIDE OF BUILDING - INSTALL ISOLATING VALVE	330.00
			53	DBK REC CTR - TREATMENT ROOM - INSTALL SHIRE SUPPLIED VANITY CABINET WITH BASIN,	1,782.00
			50	BLN REC CTR - INVESTIGATE AND CLEAR BLOCKAGE TOILETS, LOCATE SEPTICS AND INSTALL RISER OVER T PIECE PIPE	5,907.00
			54	PRESTON VILLAGE U1 - REPAIR LEAK IN PVC RETIC PIPE	165.00
			55	MINN COTTS U12 - SECURE KITCHEN SINK MIXER	110.00
			56	MAIN STREET TOILETS - REPAIR LEAKING CISTERN	110.00
EFT28938	27/06/2024	DONNYBROOK BRIDGESTONE TYRE SERVICE			605.00
			41837	BLN CEMETERY - 2 DAYS EXCAVATER HIRE	605.00

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EFT28939	27/06/2024	DONNYBROOK DISTRICT HIGH SCHOOL			2,411.33
			10796	DBK LBRY - BOOK & MAGAZINE PURCHASES, STATIONERY SUPPLIES, SUBSCRIPTIONS & MEMBERSHIPS, CRAFT ITEMS	1,649.29
			10797	DBK LBRY - ELECTRICITY, WATER USAGE	762.04
EFT28940	27/06/2024	GRUMPY GNOME GARDEN SUPPLIES			520.00
			2024017	MEDICAL CTR - MULCH	120.00
			2024016	MEDICAL CTR - MULCH	400.00
EFT28941	27/06/2024	DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION			2,647.08
			T79A	BSL LEVY COLLECTIONS - MAY 2024	2,647.08
EFT28942	27/06/2024	DELL FINANCIAL SERVICES PTY LTD			4,570.25
			5400168287	BUYOUT OF DELL LEASE AGREEMENT	4,570.25
EFT28943	27/06/2024	DONNYBROOK MOBILE WELDING			165.00
			INV-0081	REPAIRS TO MULCHER/FLAIL MOWER - TRACTOR IMPLEMENT	165.00
EFT28944	27/06/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES			7,824.32
			157125	FIRE MITIGATION WORKS - RETURN UNSPENT FUNDS	7,824.32
EFT28945	27/06/2024	FRONTLINE FIRE & RESCUE			1,742.40
			82579	ESL - FIREWALKER GLOVES X 40 PAIRS	1,742.40
EFT28946	27/06/2024	GO DOORS PTY LTD			866.80
			116686	DBK REC CTR. ADMIN BUILDIN, DBK GOODS SHED/PARK CAFE - SCHEDULED MAINTENANCE OF AUTOMATIC DOORS	866.80
EFT28947	27/06/2024	GARRISON BUILDING SOLUTIONS			1,745.77
			A14563	LANGLEY VILLAS - SUPPLY GROUP MAILBOXES	1,745.77
EFT28948	27/06/2024	HEATLEYS SAFETY & INDUSTRIAL			193.60
			Y635882	DEPOT - WIRE	193.60
EFT28949	27/06/2024	GREG HAREWOOD			1,806.20
			170624-1	SOUTHAMPTON RD - CARRY OUT FAUNA ASSESSMENT - 33 MARRI TREES	1,806.20
EFT28950	27/06/2024	GE AND LV HODGE			495.00
			21062014	CEO ACCOMMODATION - BROOKVALE HOUSE - 06.05.24 TO 09.05.24	495.00
EFT28951	27/06/2024	YAEL HARRIS			150.00
			T4	BLN HALL BOND 15.06.24	150.00
EFT28952	27/06/2024	INDIAN HARLEY CLUB (BUNBURY) INC.			500.01
			INV-0006	COMMUNITY GRANTS - 2023/2024 CGFS - MARKETING SIGNAGE - VETEREN VEHICLE MUSTER	500.01
EFT28953	27/06/2024	JONNO'S HANDYMAN AND CARPENTRY SERVICES			4,775.43
			395	MINN COTTS U11- ATTEND TO FAULTY WINDOW BLIND	55.00
			396	SHIRE RIVERSIDE OFFICE - DRILL HOLE THROUGH WALL FOR PRINTER DATA CABLE, APEX PARK PUBLIC TOILETS - INSTALL THREE NEW TOILET SIGNS, MULTI RECYCLE STATIONS - LABOUR TO INSTALL NEW CABINET LOCKS AND ADJUST HINGES, MINN COTTS U1-U4 - RELOCATE ALL STOCK AND SALVAGE ITEMS TO SECONDARY STORAGE CONTAINER	632.50
			397	DBK ARBORETUM - INSTALL SHIRE SUPPLIED SIGN LETTERING TO JARRAH SLAB AT ENTRY	242.00
			398	DBK REC CTR - TREATMENT ROOM - SUPPLY AND INSTALL SPLAYED SKIRTING TO FULL PERIMETER OF ROOM, INSTALL SHIRE SUPPLIED CABINET AND BENCHTOP	1,089.00
			399	SHERP - MINN COTTS - LANDSCAPING	1,711.93
			400	DBK REC CTR - LABOUR TO INSTALL CARPET TILES IN TREATMENT ROOM	660.00
			401	PRESTON VILLAGE - GROUND MAINTENANCE - JUN 24	385.00
EFT28954	27/06/2024	JAPANESE TRUCK & BUS SPARES PTY LTD			672.20
			539123	DB799 - ISUZU TRUCK - STARTER MOTOER	672.20
EFT28955	27/06/2024	JOHN HARLOCK			687.00
			129366	WORK COVER - CONSULT	687.00
EFT28956	27/06/2024	LOWDEN BUSH FIRE BRIGADE - SECRETARY			117.40
			000007	REIMBURSEMENT - BFB VOLUNTEERS 2X POLICE CLEARANCES	117.40

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EFT28957	27/06/2024	MALATESTA ROAD PAVING & HOTMIX			86,635.49
			SINV05113	COUNCIL CHAMBER CAR PARK - SEALING, DBK CARPARK - SUPPLY AND INSTALL ASPHALT	28,870.88
			SINV05123	SOUTHAMPTON RD - BITUMEN SEAL	39,064.61
			SINV05150	DBK CEMETERY - SUPPLY & LAY AC10 BLACK ASPHALT	18,700.00
EFT28958	27/06/2024	LGIS BROKING - JLT RISK SOLUTIONS PTY LTD			6,501.99
			062-216023	REGIONAL RISK COORDINATOR FEES - JAN - JUN 2024	6,501.99
EFT28959	27/06/2024	MARKET CREATIONS AGENCY PTY LTD			11,950.40
			IH94-3	REFRESH PUBLIC WEBSITE	11,950.40
EFT28960	27/06/2024	MILLS RECRUITMENT			11,983.63
			22487	CEO RECRUITMENT - ADVERTISING & OTHER EXPENSES	11,983.63
EFT28961	27/06/2024	MB TRAFFIC PLANNING & MANAGEMENT PTY LTD			1,853.50
			0001367	SODBK WORKS ON ROADS - GENERIC TRAFFIC MANAGEMENT PLAN - JUN 24 TO MAY 25	1,853.50
EFT28962	27/06/2024	NIGHTGUARD SECURITY SERVICE SW			220.00
			INV-3150	ADMIN - ATTEND TO AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS 17.06.24	220.00
EFT28963	27/06/2024	CANDICE NAIDOO			56.00
			REIMBURSE	STAFF TRAINING - MEALS	56.00
EFT28964	27/06/2024	OFFICEWORKS			438.08
			614754840	ADMIN - STATIONERY	92.64
			614754287	ADMIN - ORG TRAY	8.92
			614944678	ADMIN - FRAMES, STATIONERY	253.52
			614944708	ADMIN - USB DRIVE	83.00
EFT28965	27/06/2024	OBAN GROUP PTY LTD			366,558.34
			40320E	SHERP - LANGLEY VILLAS - U1-U9 REFURBISHMENT WORKS	323,746.89
			40320E	SHERP - LANGLEY VILLAS U1-U7 - SUPPLY AND INSTALL COLORBOND FENCING, (BOUNDARY FENCE BACK OF UNITS)	11,192.50
			40320E	SHERP - LANGLEY VILLAS U1-U9 - SUPPLY AND INSTALL COLOURBOND GATES	11,313.50
			40320E	SHERP - LANLGEY VILLAS U1-9 - REPALCE INTERNAL HARDIEFENCE WITH COLOURBOND	3,610.20
			40320E	SHERP - LANGLEY VILLAS U1-U9 -REPLACE BUNKER LIGHTS	1,811.70
			40320E	SHERP - LANGLEY VILLAS U1-U9 - RCD'S TO ALL CIRCUITS	4,840.00
			40320E	SHERP - LANGLEY VILLAS U4- REPLACE CORNICE TO DROPPED CEILING	401.50
			40320E	SHERP - LANGLEY VILLAS U7-U9 - GAS HEATERS, PATCH CEILING AND WALL VENTS	5,500.00
			40320E	SHERP - LANGLEY VILLAS U7-U9 - HOT WATER SYSTEMS REPLACE HWS	4,142.05
EFT28966	27/06/2024	PERKINS BUILDERS			1,163,174.80
			12609	VC MITCHELL PARK SPORTING AND RECREATION PRECINCT STAGE 1 - DESIGN PHASE & STAGE 2 CONSTRUCTION PHASE	1,163,174.80
EFT28967	27/06/2024	PARKS & LEISURE AUSTRALIA			825.00
			32414	CORPORATE MEMBERSHIP PARKS AND LEISURE AUSTRALIA	825.00
EFT28968	27/06/2024	PRESTON VALLEY MAINTENANCE			12,474.00
			INV-1852	KIRUP RESERVE - CLEAN OUT DRAINAGE ON ROAD	1,430.00
			INV-1853	TRIGWELL ST - CLEAN OUT DRAIN	880.00
			INV-1856	DBK CRC - ADJUST SLIDING DOOR TO TOILET	88.00
			INV-1855	DBK TRANSIT PARK - SUPPLY AND INSTALL THREE SECTIONS OF COLORBOND FENCING	1,749.00
			INV-1857	DBK COMMUNITY RESOURCE CTR - SUPPLY AND INSTALL MESH GUARD TO ALL GUTTERS	957.00
			INV-1859	BLN REC CTR - INSTALL DROPPER DOWNPIPE, REPLACE SCREWS TO LASERLITE SHEET OVER STADIUM, NEW DECKTITE BOOT TO CHIMNEY	885.50
			INV-1858	APPLE FUN PARK - PATCH WALL BEHIND TOILETS AND PAINT	154.00
			INV-1860	BLN REC CTR - INSTALL SIGN	880.00
			INV-1864	MAIN ADMIN BUILDING - INVESTIGATE SKYLIGHT	220.00
			INV-1865	DBK SWING BRIDGE TIMBER REPLACEMENT AND REPAIRS	5,054.50
			INV-1866	DBK DEPOT - FENCE AND BUILDING REPAIRS - DAMAGE FROM BREAK IN	176.00
EFT28969	27/06/2024	PRIME INDUSTRIAL PRODUCTS			46.99
			240422589	W & S - DRILL BIT	46.99

SHIRE OF DONNYBROOK BALINGUP
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REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
EFT28970	27/06/2024	ROYAL LIFE SAVING SOCIETY WA INC.			141.70
			RLSSWA INV1653	DBK REC CTR - SWIM SCHOOL CERTIFICATES	141.70
EFT28971	27/06/2024	JARRAD A RAMSDEN			26.00
			REIMBURSE	TRAINING - MEAL EXPENSE	26.00
EFT28972	27/06/2024	SOLAHART SOUTH WEST			1,800.00
			B12608	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U7 - SOLAR HOT WATER SYSTEMS	300.00
			B12609	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U8 - SOLAR HOT WATER SYSTEMS	300.00
			B12604	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U3 - SOLAR HOT WATER SYSTEMS	300.00
			B12605	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U4 - SOLAR HOT WATER SYSTEMS	300.00
			B12606	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U5 - SOLAR HOT WATER SYSTEMS	300.00
			B12607	PRESTON RETIREMENT VILLAGE - SERVICING OF UNIT U6 - SOLAR HOT WATER SYSTEMS	300.00
EFT28973	27/06/2024	SURVCON PTY LTD			6,842.00
			4388	SOUTHAMPTON & SPRING GULLY RD - ROAD WIDENING AND LAND DEALINGS	6,842.00
EFT28974	27/06/2024	SEEK LIMITED			781.00
			700612386	ADVERTISEMENT - STAFF RECRUITMENT - SENIOR HUMAN RESOURCES OFFICER	401.50
			700613151	ADVERTISEMENT - STAFF RECRUITMENT - COORDINATOR SHIRE WORKS	379.50
EFT28975	27/06/2024	TELSTRA - MELBOURNE ACCOUNTS			3,076.18
			1836928700	TELEPHONE - THOMSON BROOK BFB - JUN 24	69.89
			2379380300	TELEPHONE - ADMIN, BLN DEPOT, DBK DEPOT	1,264.78
			4144385863	EMERGENCY COMMUNICATION SATELLITE PHONES - SATELLITE PLAN - JUN 24	165.00
			0941920300	TELEPHONE - DBK SES BUILDING - JUN 24	34.95
			4144385830	TELEPHONE - EGAN PARK RETICULATION CONNECTION, P & G RETICULATION, RETICULATION CONNECTION, TOWN PLANNER, PART TIME RANGER - 18.06.24 TO 17.07.24	110.13
			0872397900	TELEPHONE - ARGYLE/IRISHTOWN BFB - 14.06.24 TO 13.07.24	37.20
			700000047535	MOBILE - BLN P&G, SUPERVISOR P&G, P&G, DBK REC CTR, MGR W&S, W&S CONSTRUCTION CREW, CEO, PRINCIPAL EHO, PRINCIPAL PLANNER, SENIOR RANGER, DIRECTOR, COORDINATOR TECH SERVICES, BUILDING SURVEYOR. IPAD/TABLET - LOWDEN BFB, MITIGATION FIRE CONTROL, LOWDEN BFB. SIM ONLY - RANGER POUND CAMERA, RANGER RESERVES CAMERA, DKB TRANSFER STATION TABLET	1,394.23
EFT28976	27/06/2024	TRUCKLINE			1,090.87
			9240269	DBK DEPOT - HARDWARE	633.13
			9309162	W & S - BANNERS AND SIGNS	457.74
EFT28977	27/06/2024	TOTALLY WORKWEAR			406.45
			007100352475	STAFF UNIFORM	406.45
EFT28978	27/06/2024	TEAM GLOBAL EXPRESS PTY LTD			796.12
			0624-5391160	WATER SAMPLING & ESL PPE - FREIGHT EXPENSES	77.02
			0625-5391160	W & S SIGNS, DBK REC CTR CHEMICALS - FREIGHT EXPENSES	257.92
			0626-5391160	ESL PPE, WATER SAMPLING, DB799 ISUZU TRUCK STARTER MOTOR - FREIGHT EXPENSES	113.00
			0627-5391160	W & S CONES/BARRIER MESH, WATER SAMPLING - FREIGHT EXPENSES	348.18
EFT28979	27/06/2024	TRUE BLUE TURF			810.29
			G17505	MINN COTTS U9 - U12 - KENDA KIKUYU	792.00
			V17915	MINN COTTS U9 - U12 - TURF STARTER	18.29
EFT28980	27/06/2024	LANDGATE - VALUATION SERVICES			68,928.87
			394107	GRV GENERAL VALUES COUNTRY - REVALUATION 2023/24	68,661.80
			394284	INTERIM VALUATIONS	267.07
EFT28981	27/06/2024	WATER CORPORATION - ACCOUNTS			12,093.75
			9024113705	DBK STANDPIPE - WATER SERVICE CHARGES - 10.04.24 TO 06.06.24	9,735.68
			9006851931	WATER & SEWERAGE - TRIGWELL PLACE/APEX PARK - 10.04.24 TO 07.06.24	186.63
			9006851923	WATER & SEWERAGE - DBK DENTAL SURGERY - 10.04.24 TO 07.06.24	505.75
			9011082081	SEWERAGE - U4 LANGLEY VILLAS - 01.05.24 TO 30.06.24,	50.48
			9011082102	WATER & SEWERAGE - U5 LANGLEY VILLAS - 10.04.24 TO 07.06.24	59.08
			9011082110	WATER & SEWERAGE - U6 LANGLEY VILLAS - 10.04.24 TO 07.06.24	79.15
			9011777975	WATER & SEWERAGE - U7 LANGLEY VILLAS - 10.04.24 TO 07.06.24	93.49
			9011520387	WATER & SEWERAGE - U9 LANGLEY VILLAS - 10.04.24 TO 07.06.24	96.35

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REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
			9006851966	WATER & SEWERAGE - U1 - U4 MINN COTTS - 10.04.24 TO 07.06.24	266.17
			9011777967	SEWERAGE - U8 LANGLEY VILLAS - 01.05.24 TO 30.06.24,	50.48
			9006851974	WATER & SEWERAGE- U5-U8 MINN COTTS - 10.04.24 TO 07.06.24	449.66
			9006851958	WATER & SEWERAGE - U9-U12 MINN COTTS - 10.04.24 TO 07.06.24	260.44
			9011082057	WATER & SEWERAGE - U1 LANGLEY VILLAS - 10.04.24 TO 07.06.24	133.62
			9011082065	WATER & SEWERAGE - U2 LANGLEY VILLAS - 10.04.24 TO 07.06.24	73.42
			9011082073	WATER & SEWERAGE - U3 LANGLEY VILLAS - 10.04.24 TO 07.06.24	53.35
EFT28982	27/06/2024	SYNERGY			18,573.71
			111430430	ELECTRICITY - LIONS CLUB BUILDING - 06.04.24 TO 07.06.24	361.45
			803121400	ELECTRICITY - PRESTON VILLAGE GROUNDS - 04.04.24 TO 04.06.24	298.34
			834956110	ELECTRICITY - MINN COTTS (U9 - U12) - 04.04.24 TO 04.06.24,	122.27
			427767470	ELECTRICITY - LANGLEY VILLAS U2 - 04.04.24 TO 04.06.24	71.87
			409987930	ELECTRICITY - LANGLEY VILLAS U3 - 04.04.24 TO 04.06.24	72.80
			425450416	ELECTRICITY - U2 LANGLEY VILLAS - 04.04.24 TO 04.06.24	72.18
			409987690	ELECTRICITY - LANGLEY VILLAS - U5 - 04.04.24 TO 04.06.24	113.78
			425349420	ELECTRICITY - U8 LANGLEY VILLAS - 04.04.24 TO 04.06.24	72.49
			425349750	ELECTRICITY - U9 LANGLEY VILLAS - 04.04.24 TO 04.06.24	83.28
			238490800	ELECTRICITY - LANGLEY VILLAS U1-U9 - 04.04.24 TO 04.06.24	68.49
			340833640	ELECTRICITY - AYRES GARDENS - PUBLIC TOILETS - 06.04.24 TO 05.06.24	1,070.08
			447069250	ELECTRICITY - APPLE FUN PARK - 06.04.24 TO 05.06.24	51.48
			152290350	ELECTRICITY - DBK HALL - 06.04.24 TO 05.06.24	643.21
			902167030	ELECTRICITY - AYERS GARDEN PRECINCT - 09.04.24 TO 11.06.24	178.07
			049349040	ELECTRICITY - DBK TRANSIT PARK - 09.04.24 TO 11.06.24	1,356.17
			343860830	ELECTRICITY - EGAN PARK - 09.04.24 TO 11.06.24	1,307.68
			527873830	ELECTRICITY - STANDPIPE - HETHERINGTON RD - ARGYLE/IRISHTOWN BFB - 12.04.24 TO 11.06.24	120.30
			177820300	ELECTRICITY - ESL EXPENDITURE - ARGYLE/IRISHTOWN BFB - 12.04.24 TO 11.06.24	237.52
			176292620	ELECTRICITY - STANDPIPE - GEMMELL ROAD ARGYLE/IRISHTOWN BFB - 12.04.24 TO 12.06.24	123.79
			123282840	ELECTRICITY - ESL EXPENDITURE - THOMSON BROOK BFB - 13.04.24 TO 12.06.24	250.11
			599999870	ELECTRICITY - TRIGWELL PLACE/APEX PARK - 05.04.24 TO 04.06.24	48.37
			559963630	ELECTRICITY - 9791 SOUTH WESTERN HWY DBK - 04.04.24 TO 05.06.24	124.23
			239461940	ELECTRICITY - RAC CHARGING STATION - 21.05.24 TO 17.06.24	956.80
			424501220	ELECTRICITY - ADMIN CENTRE - 21.05.24 TO 17.06.24	963.26
			376865630	ELECTRICITY - MINN COTTS - U1-U8	69.59
			055137500	ELECTRICITY - DBK REC CTR - 21.05.24 TO 17.06.24	7,318.54
			630485710	ELECTRICITY - KIRUP HALL - 18.04.24 TO 18.06.24	103.94
			615654030	ELECTRICITY - BLN HALL (AND LIBRARY) - 19.04.24 TO 19.06.24	248.17
			513995850	ELECTRICITY - STANDPIPE - MARSHALL RD - ARGYLE/IRISHTOWN BFB - 16.04.24 TO 19.06.24	128.18
			497576020	ELECTRICITY - ESL EXPENDITURE - MULLALYUP BFB - 17.04.24 TO 18.06.24	157.07
			417813870	ELECTRICITY - VC MITCHELL PARK - 09.04.24 TO 19.06.24	154.57
			358561530	ELECTRICITY - PIONEER PARK MULLALYUP - 17.04.24 TO 18.06.24	129.45
			348242590	ELECTRICITY - VC MITCHELL PARK WATER PUMP - 09.04.24 TO 19.06.24,	72.98
			994663970	ELECTRICITY - VICTORY LANE - 06.04.24 TO 19.06.24	147.90
			246960590	ELECTRICITY - MEMORIAL RSL PARK, KIRUP - 18.04.24 TO 18.06.24	261.28
			574753070	ELECTRICITY - BLN OVAL - 18.05.24 TO 18.06.24	781.22
			574753070	ELECTRICITY - BLN OVAL - 18.04.24 TO 17.05.24	53.15
			193634300	ELECTRICITY - BLN BUSH FIRE BRIGADE -19.04.24 TO 19.06.24	179.65
EFT28983	27/06/2024	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)			638.00
			SI-010746	STAFF TRAINING - PLANNING PRACTICES ESSENTIALS	638.00
EFT28984	27/06/2024	VEOLIA ENVIRONMENTAL SERVICES			264.03
			2960240896	DBK MAIN ST - CAR PARK SWEEPING	264.03

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EFT28985	27/06/2024	WORK CLOBBER			2,095.90
			24-00009906	DBK REC CTR - UNIFORMS	1,541.80
			24-00008519	W & S - PPE	285.60
			24-00011811	W & S - PPE	268.50
EFT28986	27/06/2024	WML CONSULTANTS PTY LTD			484.00
			31946	2025-26 BLACKSPOT APPLICATION - INITIAL SEARCH AND ANALYSIS	484.00
EFT28987	27/06/2024	WOODLANDS DISTRIBUTORS PTY LTD			1,100.88
			INV-0219	W & S - COMPOSTABLE DOG WASTE BAGS	1,100.88
EFT28988	27/06/2024	WIN TELEVISION WA PTY LTD			715.00
			JUNE 2024	DBK REC CTR - ADVERTISING - JUN 2024	715.00
EFT28988A	27/06/2024	SHIRE OF DONNYBROOK BALINGUP			151,087.80
				PAYROLL FOR THE PERIOD ENDING 26.06.24	151,087.80
EFT28988B	27/06/2024	SHERIFF'S OFFICE			83.50
			33015773	LODGEMENT FEE FOR 1 UNPAID INFRINGEMENT I.10127	83.50
EFT28988C	28/06/2024	AUSTRALIAN TAX OFFICE			45,804.00
			PAYG - PE 26.06.2024	PAYG - PE 26.06.24	45,804.00
TOTAL: EFT PAYMENTS					\$3,585,089.59
CHEQUE PAYMENTS					
53795	06/06/2024	SHIRE OF BRIDGETOWN-GREENBUSHES			6,477.61
			16417	BUSHFIRE RISK MITIGATION CO-ORDINATOR CLAIM JAN 2024 TO MAR 2024	6,477.61
53796	17/06/2024	PETTY CASH - ADMIN OFFICE			161.15
			RECOUP.JUN24	PADLOCKS FOR BUSHFIRE SIGNS, PRESTON VILLAGE U1 - PLANTS, DB2134 - PLATE CHANGE & REMAKE, DB799 - PLATE CHANGE	161.15
53797	17/06/2024	SHIRE OF DARDANUP			32.57
			34483	DBK LIBRARY - SIRSIDYNIX ENTERPRISE SYNDETC	32.57
53798	27/06/2024	WALTER JOHN BAILEY			4,998.18
			CR.ALLOWANCE	COUNCILLOR MEETING & ICT ALLOWANCE - OCT TO DEC 2023	2,112.34
			CR.ALLOWANCE	COUNCILLOR MEETING & ICT ALLOWANCE - JAN TO MAR 2024	2,785.84
			T97	REFUND ELECTION NOMINATION DEPOSIT	100.00
53799	28/06/2024	SHIRE OF DONNYBROOK BALINGUP			61.65
			BL202324182	B/L 202324182 - ARBORETUM PROJECT - BUILDING SERVICES LEVY	61.65
TOTAL: CHEQUE PAYMENTS					\$11,731.16
DIRECT DEBITS					
DD27794.1	12/06/2024	SPECTRUM SUPER			31.45
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	31.45
DD27794.2	12/06/2024	BT PANORAMA SUPER			171.90
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	171.90
DD27794.3	12/06/2024	REST SUPERANNUATION			396.85
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	396.85
DD27794.4	12/06/2024	UNISUPER			576.80
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	576.80
DD27794.5	12/06/2024	HESTA SUPER FUND			253.85
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	253.85
DD27794.6	12/06/2024	CBUS SUPER			276.20
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	276.20
DD27794.7	12/06/2024	AWARE SUPER			20,654.82
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	300.00
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	766.94
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	981.93
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	580.89
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	16,748.43
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	247.98
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	127.05

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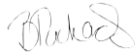
REFERENCE	DATE	PAYEE	INVOICE	DESCRIPTION	AMOUNT
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	105.00
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	24.71
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	88.10
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	241.49
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	172.97
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	90.58
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	55.20
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	123.55
DD27794.8	12/06/2024	AUSTRALIAN SUPER			4,151.74
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	137.55
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	4,014.19
DD27794.9	12/06/2024	COLONIAL FIRSTCHOICE WHOLESAL			35.85
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	35.85
DD27794.10	12/06/2024	HOSTPLUS			39.57
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	39.57
DD27794.11	12/06/2024	ANZ SMART CHOICE SUPER			224.33
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	224.33
DD27794.12	12/06/2024	AMP LIFE LIMITED			568.70
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	568.70
DD27794.13	12/06/2024	MERCER SUPER TRUST			202.94
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	202.94
DD27794.14	12/06/2024	MLC PLUM SUPER			749.07
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	749.07
DD27818.1	26/06/2024	SPECTRUM SUPER			31.45
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	31.45
DD27818.2	26/06/2024	REST SUPERANNUATION			425.62
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	425.62
DD27818.3	26/06/2024	UNISUPER			576.80
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	576.80
DD27818.4	26/06/2024	HESTA SUPER FUND			253.85
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	253.85
DD27818.5	26/06/2024	CBUS SUPER			272.08
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	272.08
DD27818.6	26/06/2024	AWARE SUPER			20,914.45
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	300.00
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	766.94
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	1,070.74
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	626.22
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	252.55
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	16,900.34
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	135.47
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	24.99
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	85.87
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	241.95
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	172.97
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	101.04
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	55.20
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	50.00
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	130.17
DD27818.7	26/06/2024	AUSTRALIAN SUPER			4,438.18
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	135.90
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	4,302.28
DD27818.8	26/06/2024	COLONIAL FIRSTCHOICE WHOLESAL			35.21

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO.1.2.23) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2024

REFERENCE	DATE	PAYEE	INVOICE DEDUCTION	DESCRIPTION EMPLOYEE SUPER DEDUCTIONS	AMOUNT
DD27818.9	26/06/2024	HOSTPLUS			35.21
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	39.57
DD27818.10	26/06/2024	AMP LIFE LIMITED			697.43
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	697.43
DD27818.11	26/06/2024	MERCER SUPER TRUST			161.75
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	161.75
DD27818.12	26/06/2024	MLC PLUM SUPER			749.07
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	749.07
DD27818.13	26/06/2024	BT PANORAMA SUPER			145.19
			DEDUCTION	EMPLOYEE SUPER DEDUCTIONS	145.19
TOTAL: DIRECT DEBITS					\$57,074.72
TOTAL: PAYMENTS FROM MUNICIPAL ACCOUNT					\$3,656,309.27

CERTIFICATION BY MANAGER FINANCIAL SERVICES

This Schedule of Accounts Paid is submitted to the Council Meeting on 24 July 2024 in accordance with the Local Government (Financial Management) Regulations 1996 Section 13. These accounts have been checked and are fully supported by vouchers and invoices, which have been duly certified as to the receipts of goods and the rendition of services and as to prices, computations and costings.



B. Richards
Manager Financial Services

SHIRE OF DONNYBROOK BALINGUP

Interim - Statement of Financial Activity

30/06/2024



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**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
30/06/2024**

	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUES					
Governance	17,725	7,788	25,513	25,513	34,143
General Purpose Funding	7,480,012	259,882	7,739,895	7,739,895	9,788,640
Law, Order, Public Safety	607,400	52,806	660,205	660,205	677,619
Health	165,093	52	165,145	165,145	166,177
Education and Welfare	2,641,057	8,176	2,649,233	2,649,233	2,365,010
Housing	0	0	0	0	0
Community Amenities	1,106,041	21,660	1,127,702	1,127,702	1,106,245
Recreation and Culture	9,178,853	32,732	9,211,585	9,211,585	5,798,411
Transport	5,601,636	(2,700,717)	2,900,919	2,900,919	2,405,542
Economic Services	251,756	32,546	284,301	284,301	280,675
Other Property and Services	249,148	0	249,148	249,148	225,361
	27,298,721	(2,285,075)	25,013,646	25,013,646	22,847,822
EXPENSES					
Governance	(1,262,480)	(233,794)	(1,496,273)	(1,496,273)	(1,228,731)
General Purpose Funding	(300,135)	16,678	(283,456)	(283,456)	(290,823)
Law, Order, Public Safety	(1,419,600)	(44,913)	(1,464,513)	(1,464,513)	(1,508,323)
Health	(306,321)	11,471	(294,850)	(294,850)	(316,059)
Education and Welfare	(1,003,327)	(209,468)	(1,212,796)	(1,212,796)	(1,138,907)
Housing	0	0	0	0	0
Community Amenities	(2,480,459)	(58,932)	(2,539,391)	(2,539,391)	(2,353,381)
Recreation and Culture	(4,450,882)	(518,664)	(4,969,546)	(4,969,546)	(5,016,295)
Transport	(7,052,117)	(66,860)	(7,118,977)	(7,118,977)	(7,068,689)
Economic Services	(819,865)	46,178	(773,687)	(773,687)	(728,423)
Other Property and Services	(205,116)	28,694	(176,422)	(176,422)	(221,628)
	(19,300,301)	(1,029,610)	(20,329,911)	(20,329,911)	(19,871,258)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(32,119)	761,640	729,521	729,521	865,784
Depreciation on Assets	7,338,039	(1)	7,338,038	7,338,038	7,388,958
Movement in Non Current Accrued Income					(11,309)
Movement in Non Current Lease Liabilities (Preston Village)	0	0	0	0	82,105
Movement in Debtor (Non Current)					(66,100)
Movement in Deferred Pensioner Rates (Non Current)	0	0	0	0	(6,274)
Movement in Non Current Long Term Investment	0	0	0	0	(1,681)
Movement in Preston Village Fixed Loan Liability Current	(221,712)	0	(221,712)	(221,712)	(221,712)
Capital Expenditure and Revenue					
Infrastructure - Roads	(3,109,138)	(155,550)	(3,264,688)	(3,264,688)	(2,979,625)
Infrastructure - Bridges	(2,991,300)	2,871,035	(120,265)	(120,265)	(83,716)
Infrastructure - Footpaths	(136,590)	6,590	(130,000)	(130,000)	(135,241)
Infrastructure - Other	(262,425)	80,792	(181,633)	(181,633)	(124,192)
Plant And Equipment	(1,141,106)	(95,724)	(1,236,830)	(1,236,830)	(1,035,115)
Furniture And Equipment	(159,900)	(1,571)	(161,471)	(161,471)	(120,874)
Buildings	(14,783,780)	0	(14,792,106)	(14,792,106)	(7,798,322)
Proceeds from Disposal of Assets Plant and Equipment	291,000	(22,607)	268,393	268,393	187,671
Repayment of Debentures	(52,207)	0	(52,207)	(52,207)	(52,207)
Principal elements of finance lease payments	(32,375)	0	(32,375)	(32,375)	(32,375)
Repayment of Lease Liability	(630,000)	0	(630,000)	(630,000)	(632,500)
Proceeds from New Debentures	2,900,000	0	2,900,000	2,900,000	2,900,000
Proceeds from new Leases	630,000	0	630,000	630,000	642,500
Self-Supporting Loan Principal Income	9,922	0	9,922	9,922	9,922
Loan Principal Income	13,333	0	13,333	13,333	13,333
Transfers To Reserves (Restricted Assets)	(739,961)	0	(739,961)	(739,961)	(854,155)
Transfers /From Reserves (Restricted Assets)	2,132,677	66,420	2,199,097	2,199,097	1,010,575
Estimated Surplus/(Deficit) July 1 B/Fwd	2,979,222	(63,719)	2,915,504	2,915,504	2,915,504
Estimated Surplus/(Deficit)	0	132,620	124,295	124,295	4,837,519



SHIRE OF DONNYBROOK BALINGUP

**Material Variance Reporting
30/06/2024**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2023-2024

Operating Revenues		VARIANCE
General Purpose Funding	2,048,746	Rates - arrears, interim & back rates \$4.7k over, Muni Interest \$42k over and Reserve Interest \$18k under, Financial Assistance Grants - advance payment received for 24/25 \$2.024m over
Law, Order, Public Safety	17,414	Grant B/Fire Mitigation \$61.25k under, Reimb \$23.6k under (timing), ESL Grant \$19k over, Fees & Charges \$83k over
Education & Welfare	(284,223)	Fees & Charges \$38.6k under, Reimbursements \$22.9k over, Grants \$4.6k over, and SHERP Grant \$273k under
Community Amenities	(21,457)	Fees & Charges \$50.9k over, Reimbursements \$13.3k over, Grant \$13.5k under, Contributions \$7.7k under and LRCI Grant \$80k under
Recreation and Culture	(3,413,174)	Fees & Charges \$3.4k under, Reimbursements \$5.6k over, Rec Centre Fees & Charges \$32.7k over, Hall Grant \$196.3k under, Grant LRCI \$128.4k under, Grants - Community Facilities \$100k under, Contributions \$2.82m under, Grant WA Football \$200k under
Transport	(495,377)	Blackspot \$126.7k under, Sundry Transport Grant \$55k under, Grant - LRCI \$5.4k under, Grant - LGGC \$120k under, Regional Road Group \$140.2k under, Roads to Recovery \$30.2k over, Reimbursements \$27.4k under, Contributions \$29k under and P/L Sale of Asset \$22k under
Other Property and Service	(23,787)	Reimb \$22.1k under and P/L Sale of Asset \$2k under
Operating Expenses		VARIANCE
Governance	267,542	Members of council op exp \$64.3k under, Other Governance Expenditure \$25k under, and Admin General \$178k under
Law, Order, Public Safety	(43,809)	Fire prevention expenses \$47.6k over, Animal expenses \$1.8k over, Other law & order expenses \$5.6k under
Health	(21,208)	Medical Centre Mtce \$23k over
Education and Welfare	73,888	Preston village expenses \$8k under, Tuia Lodge \$7.3k under, Care Families & Children \$5.6k under, Other welfare \$80.5k under and Community & Youth \$28.8k over
Community Amenities	186,009	Sanitation refuse expenses \$88.2k under, Other Sanitation \$4k under, Urban Stormwater \$2k over, Town planning expenses \$82k under and Other community amenities \$1.7k over, Protection Environment \$15.3k under
Recreation and Culture	(46,748)	Halls \$14.5k under, Rec centre depreciation (Non Cash) \$16.8k over, Rec Cntr Expenditure \$17k under, Other Rec depreciation (Non Cash) \$32.2k over, Other rec & sport Expenses \$55.3k under, Parks & Reserve \$26.9k under, Libraries depreciation (Non Cash) \$83.2k under, Asset Disposal \$129k over, Library expenditure \$15.6k over and Other Culture \$60.5k under
Transport	50,288	Depreciation (Non Cash) \$81.6k over, Bridgeworks \$6.6k under, Roadworks Gen Mtce \$65.3k under, Lighting \$9k under, Townscape \$20.1k under, P/L Asset \$17.8k under Sundry Plant \$4.6k under, Road Asset Mtc \$10.3k under and Other Mtce expenses \$2k over
Economic Services	45,264	Depreciation (Non Cash) \$3.1k over, Rural Svcs \$4.8k under, Tourism \$16.1k over, Transit Park Mtc \$5.3k over, Building \$6.7k over, Economic Dev (Expenses/Grants & ED Strategy) \$60.8k under and Other Economic \$10.5k under
Other Property and Services	(45,207)	PWO Costs \$17.6k over, Plant Costs \$2.5k over and Project Costs \$35k over



SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
30/06/2024

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2023-2024

Adjustment for Cash Budget Requirements: VARIANCE

Depreciation on Assets	50,919	Depreciation \$50.9k over - permanent
Capital Expenditure and Revenue		
Infrastructure - Roads	285,063	Roadworks Gen \$35.6k under, RRG \$46.9k under, RTR \$35.5k under, Blackspot \$192.3k under and Com.Route \$25.3k over
Infrastructure - Bridges	36,549	Bridges \$36.5k under
Infrastructure - Other	57,441	Cemeteries \$3.6k over, Dbk Waste Mgmt \$5.7k under, Street Lighting \$9.6k under, Dbk Arboretum \$21.9k under, Balingup Skatepark \$20k under and Park Equip \$4.6k under
Plant And Equipment	201,715	Plant purchases - unspent funds c/forward to 24/25
Furniture And Equipment	40,597	Christmas Decorations \$27k under and Outdoor Cinema Equipment \$13.3k under
Buildings	6,993,785	SHERP \$319.8k under, Halls \$194.4k under, Dbk Rec \$88.2k under, Admin Building \$39.8k under, VC Mitchell \$3.412m under, VC Mitchell supplementary works \$2.823m under and Public Toiletes \$5k under, Dbk Comm Centre \$86.1k under, Depot Buildings \$25.2k under timing
Transfer to Reserve	(114,194)	Additional transfers to Reserve for sale of Preston Village units
Transfer from Reserve	(1,188,522)	Transfer from Reserve still to be processed as part of EOFY - timing
Proceeds from new Leases	12,500	Sale of Preston Village units - permanent



SHIRE OF DONNYBROOK BALINGUP

NET CURRENT ASSETS

30/06/2024

Shire of Donnybrook Balingup
Donnybrook Balingup

2023/2024 YTD
Actual

Composition of Estimated Net Current Asset Position

CURRENT ASSETS

Cash At Bank - Municipal Fund	3,280,506
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	781,143
Cash At Bank - Reserve Fund Investments	4,264,629
Cash At Bank - Municipal Fund Investments	4,515,596
Cash At Bank - Trust Fund	56,967
Sub Total Cash	12,899,801

Accounts Receivable - Rates Debtors Total	348,905
Accounts Receivable - Rates Debtors Esl Total	22,487
Sundry Debtors Other	3,948,263
Gst Asset Account	325,736
Accounts Receivable - Loan Debtors Total	46,784
Debtors (Current) - Hardisty	5,400
Inventories - Stock On Hand Total	157,160
Contract Assets - Grants Total	92,051
Total Current Assets	17,846,588

LESS: CURRENT LIABILITIES

Provsn For Annual Leave	(441,310)
Prov For Lsl	(463,577)
Bonds / Deposits - Tuia Lodge Rad	(322,525)
Bonds / Deposits - Bcift & Brb	(4,414)
Bonds / Deposits - Extractive Industry License Bonds	(134,611)
Bonds / Deposits - Developer Retention Bonds	(84,183)
Bonds / Deposits - Transportable Building Bonds	(25,000)
Bonds / Deposits - Sundry Bonds / Deposits	(27,287)
Bonds / Deposits (Current Liability - Restricted) - Hockey Pitch Reti	(8,941)
Bonds/Deposits - Sherp Retention	(71,900)
Sundry Creditors	(1,449,583)
Paye Account	(1)
Sdy Debtors Rates -Excess	(244,463)
Accrued Expense Liability	(38,673)
Contract Liability (Current) - Grant Revenue	(4,006,759)
Contract Liability (Current) - Contribution To Works	(460,018)
Lease Liability - Current Total	(57,720)
Contract Liability - Other	(9,215)
Gst Liability Account	(10,674)
Esl Levied	(1,013)
Current Liability (Clay Stock Pile)	(50,000)
Current Loan Liability	(193,238)
	(8,105,103)

NET CURRENT ASSET POSITION

9,741,485

Less: Cash - Restricted Reserves	(5,045,773)
Less: Cash - Restricted Trust	(56,967)
Less: Self Supporting Loans	(52,184)
Add: Current Portion Lease Liabilities	57,720
Add: Current Portion Borrowings	193,238

ESTIMATED SURPLUS/(DEFICIENCY) C/FWD

4,837,519



SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
30/06/2024

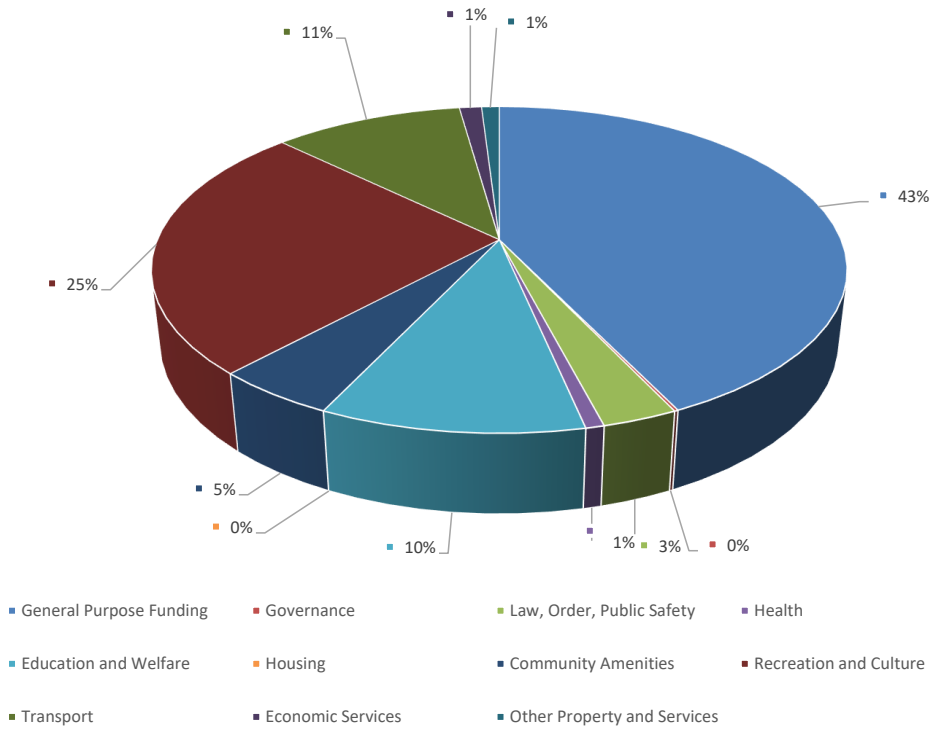
	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
Rates	7,115,460	(20,000)	7,095,460	7,095,460	7,091,907
Operating Grants	1,129,108	140,560	1,269,668	1,269,668	3,163,218
Subsidies and Contributions	123,379	14,153	137,531	137,531	183,165
Fees and Charges	2,127,042	98,347	2,225,389	2,225,389	2,376,884
Service Charges	0	0	0	0	0
Interest Earnings	282,014	182,900	464,915	464,915	499,060
Other Revenue	420	0	420	420	3,116
Revenue	10,777,423	415,960	11,193,383	11,193,383	13,317,350
EXPENSES					
Employee Costs	(6,424,907)	(4,078)	(6,428,984)	(6,428,984)	(6,399,126)
Materials and Contracts	(4,319,079)	(185,744)	(4,504,823)	(4,504,823)	(3,732,637)
Utility Charges	(479,022)	(6,134)	(485,156)	(485,156)	(507,928)
Depreciation	(7,338,039)	1	(7,338,038)	(7,338,038)	(7,388,958)
Interest Expenses	(6,665)	(2,230)	(8,895)	(8,895)	(46,757)
Insurance Expenses	(442,121)	(35,522)	(477,644)	(477,644)	(477,525)
Other Expenditure	(255,479)	(34,263)	(289,742)	(289,742)	(411,926)
Expense	(19,265,312)	(267,970)	(19,533,283)	(19,533,283)	(18,964,855)
NET	(8,487,890)	147,990	(8,339,900)	(8,339,900)	(5,647,505)
Non-Operating Grants	13,385,391	(2,701,035)	10,684,356	10,684,356	9,288,867
Subsidies and Contributions	3,068,800	0	3,068,800	3,068,800	200,986
Profit on Asset Disposals	64,607	0	64,607	64,607	39,723
Loss on Asset Disposals	(32,488)	(761,640)	(794,128)	(794,128)	(905,507)
NET RESULT	7,998,420	(3,314,685)	4,683,735	4,683,735	2,976,564
Other Comprehensive Income	0	0	0	0	0
Changes on Revaluation of non-current assets	0	0	0	0	0
Total Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	7,998,420	(3,314,685)	4,683,735	4,683,735	2,976,564



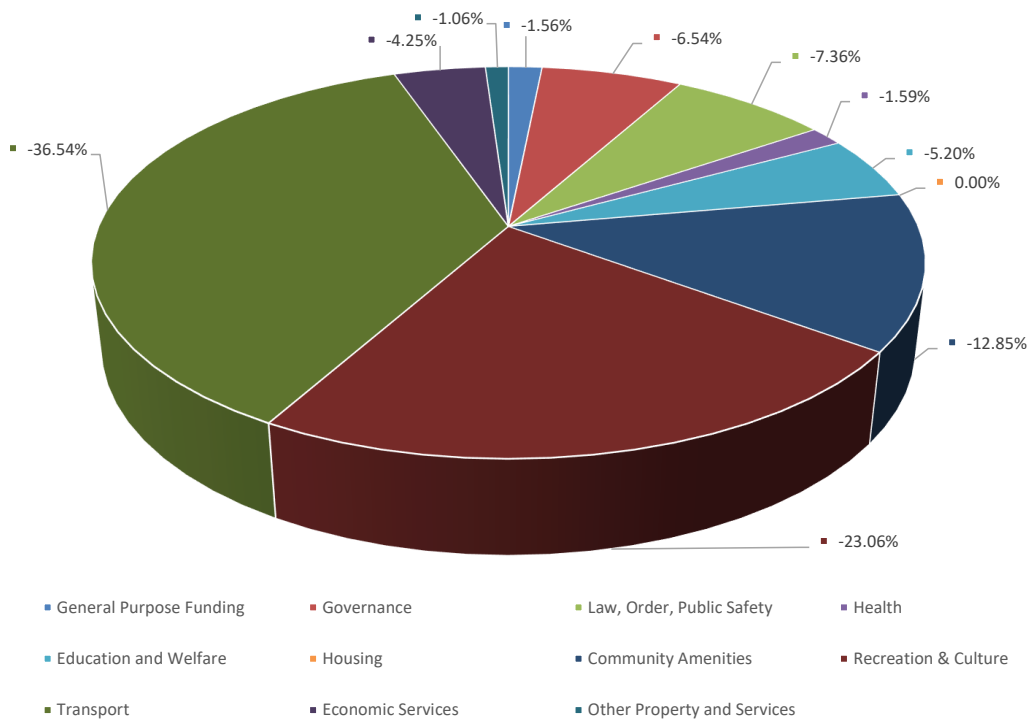
SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
30/06/2024

	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
General Purpose Funding	7,480,012	259,882	7,739,895	7,739,895	9,788,640
Governance	17,725	7,788	25,513	25,513	34,143
Law, Order, Public Safety	607,400	52,806	660,205	660,205	677,619
Health	165,093	52	165,145	165,145	166,177
Education and Welfare	2,641,057	8,176	2,649,233	2,649,233	2,365,010
Housing	0	0	0	0	0
Community Amenities	1,106,041	21,660	1,127,702	1,127,702	1,106,245
Recreation and Culture	9,178,853	32,732	9,211,585	9,211,585	5,798,411
Transport	5,601,636	(2,700,717)	2,900,919	2,900,919	2,405,542
Economic Services	251,756	32,546	284,301	284,301	280,675
Other Property and Services	249,148	0	249,148	249,148	225,361
	27,298,721	(2,285,075)	25,013,646	25,013,646	22,847,822
EXPENSES					
General Purpose Funding	(300,135)	16,678	(283,456)	(283,456)	(290,823)
Governance	(1,262,480)	(233,794)	(1,496,273)	(1,496,273)	(1,228,731)
Law, Order, Public Safety	(1,419,600)	(44,913)	(1,464,513)	(1,464,513)	(1,508,323)
Health	(306,321)	11,471	(294,850)	(294,850)	(316,059)
Education and Welfare	(1,003,327)	(209,468)	(1,212,796)	(1,212,796)	(1,138,907)
Housing	0	0	0	0	0
Community Amenities	(2,480,458.96)	(58,932)	(2,539,391)	(2,539,391)	(2,353,381)
Recreation & Culture	(4,450,882)	(518,664)	(4,969,546)	(4,969,546)	(5,016,295)
Transport	(7,052,117)	(66,860)	(7,118,977)	(7,118,977)	(7,068,689)
Economic Services	(819,865)	46,178	(773,687)	(773,687)	(728,423)
Other Property and Services	(205,116)	28,694	(176,422)	(176,422)	(221,628)
	(19,300,301)	(1,029,610)	(20,329,911)	(20,329,911)	(19,871,258)
NET RESULT	7,998,420	(3,314,685)	4,683,735	4,683,735	2,976,564
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	7,998,420	(3,314,685)	4,683,735	4,683,735	2,976,564

YTD Actual Income by Program



YTD Actual Expenditure by Program



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
General Purpose Funding							
Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	31,707	0	31,707	31,707	31,600
0126		GEN ADMIN COSTS REALLOCATED TO RATES	21,501	0	21,501	21,501	26,485
0131		RATES WRITTEN OFF	2,500	0	2,500	2,500	896
0142		SALARIES - RATING	90,667	(16,000)	74,667	74,667	88,945
1932		RATING VALUATIONS	97,755	0	97,755	97,755	96,539
1952		POSTAGE & STATIONERY	17,123	2,000	19,123	19,123	16,432
1962		LEGAL COSTS (RATES)	14,000	0	14,000	14,000	13,177
1972		ADVERTISING & OTHER EXP.	5,993	(2,500)	3,493	3,493	1,812
5022		TRAINING EXPENSES - RATING	1,578	(578)	1,000	1,000	395
5842		SUPERANNUATION - RATES	15,323	(2,000)	13,323	13,323	10,164
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,987	2,400	4,387	4,387	4,378
Total Operating Income Rate Revenue			300,135	(16,678)	283,456	283,456	290,823
General Purpose Funding							
Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(7,089,027)	0	(7,089,027)	(7,089,027)	(7,089,027)
0031		INTEREST - RATES INSTALMENT	(20,843)	(1,787)	(22,630)	(22,630)	(22,683)
0061		INTEREST - ARREARS	(40,556)	(2,215)	(42,771)	(42,771)	(52,696)
0071		RATES - INTERIM & BACK RATES	(29,812)	20,000	(9,812)	(9,812)	(4,654)
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	879	0	879	879	879
0101		INTEREST - DEFERRED PENSIONERS	(2,100)	(2,898)	(4,998)	(4,998)	(4,998)
0121		REIMBURSEMENT - DEBT RECOVERY	(12,500)	0	(12,500)	(12,500)	(9,835)
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(28,240)	(730)	(28,969)	(28,969)	(29,119)
Total Operating Income Rate Revenue			(7,222,199)	12,370	(7,209,829)	(7,209,829)	(7,206,789)
General Purpose Funding - Schedule 3							
General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(5,000)	(56,534)	(61,534)	(61,534)	(1,355,140)
1031		GRANTS - LGGC LOCAL ROAD GRANT	(2,000)	(39,718)	(41,718)	(41,718)	(772,630)
Total Operating Income General Purpose Grants			7,000	96,252	103,252	103,252	2,127,770
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(31,458)	0	(31,458)	(31,458)	(33,157)
0911		OTHER REVENUE	(420)	0	(420)	(420)	(0)
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(420)	0	(420)	(420)	(560)
4881		INTEREST - MUNICIPAL FUND	(93,015)	(83,000)	(176,015)	(176,015)	(218,349)
4891		INTEREST - RESERVE FUND	(125,500)	(93,000)	(218,500)	(218,500)	(200,333)
Total Operating Income General Purpose Funding			(250,813)	(176,000)	(426,813)	(426,813)	(454,081)
Summary of Operations - General Purpose Funding							
Rate Revenue							
Sub Total Operating Expenditure			300,135	(16,678)	283,456	283,456	290,823
Sub Total Operating Income			(7,222,199)	12,370	(7,209,829)	(7,209,829)	(7,206,789)
			(6,922,065)	(4,308)	(6,926,373)	(6,926,373)	(6,915,967)
General Purpose Grants							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(7,000)	(96,252)	(103,252)	(103,252)	(2,127,770)
			(7,000)	(96,252)	(103,252)	(103,252)	(2,127,770)
Other General Purpose Funding							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(250,813)	(176,000)	(426,813)	(426,813)	(454,081)
			(250,813)	(176,000)	(426,813)	(426,813)	(454,081)
Total Operating Expenditure			300,135	(16,678)	283,456	283,456	290,823
Total Operating Income			(7,480,012)	(259,882)	(7,739,895)	(7,739,895)	(9,788,640)
Program (Surplus)/Deficit			(7,179,878)	(276,560)	(7,456,438)	(7,456,438)	(9,497,818)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Governance - Schedule 4							
Members of Council - Expenditure							
0112		ELECTION & POLL EXPENSES	40,000	315	40,315	40,315	39,997
0122		SALARIES	270,921	63,500	334,421	334,421	290,709
0132		REFRESHMENT & ENTERTAIN	10,702	(2,500)	8,202	8,202	6,346
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	67,683	0	67,683	67,683	83,370
0162		CR ALLOWANCES - TRAVEL	4,174	(500)	3,674	3,674	2,743
0172		CR ALLOWANCES - PRESIDENTIAL	8,797	(120)	8,677	8,677	8,677
0192		CONFERENCE EXPENSES	10,351	(7,351)	3,000	3,000	0
0202		COUNCILLOR'S INSURANCE	10,684	(1,110)	9,574	9,574	9,574
0222		COUNCIL STATIONERY/GIFTS	3,252	(1,502)	1,750	1,750	545
0232		CR ALLOWANCES - MEETING	63,960	(862)	63,098	63,098	49,535
0242		CR ALLOWANCES - OTHER	4,000	(2,000)	2,000	2,000	0
0252		DONATIONS	60,911	(18,672)	42,239	42,239	37,788
0332		DONATION BALINGUP RAIL GROUP	5,000	0	5,000	5,000	5,000
0336		COMMISSIONER ALLOWANCES	39,333	34,317	73,651	73,651	73,651
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	7,838	(2,000)	5,838	5,838	5,774
5532		VOLUNTEER'S FUNCTION	2,500	0	2,500	2,500	400
5852		SUPERANNUATION	33,155	(1,000)	32,155	32,155	34,679
5922		COUNCIL FUNCTIONS	12,500	(8,000)	4,500	4,500	2,811
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	13,217	(134)	13,083	13,083	13,083
6302		DEPRECIATION - GOVERNANCE	8,000	0	8,000	8,000	8,000
6932		COUNCILLOR TRAINING	16,000	6,000	22,000	22,000	14,340
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,700	0	3,700	3,700	3,687
Total Operating Expenditure Members of Council			696,677	58,383	755,060	755,060	690,709
Governance - Schedule 4							
Members of Council - Income							
0233		FEES & CHARGES	(105)	0	(105)	(105)	0
0243		REIMBURSEMENTS	(50)	0	(50)	(50)	0
0253		OTHER REVENUE	0	0	0	0	(800)
Total Operating Income Members of Council			(155)	0	(155)	(155)	(800)
Governance - Schedule 4							
Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(1,086,869)	0	(1,086,869)	(1,086,869)	(1,083,187)
0066		GEN ADMIN COSTS REALLOCATED	(640,001)	0	(640,001)	(640,001)	(788,342)
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	(524)	716	716	716
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	55,545	0	55,545	55,545	48,946
0272		SALARIES (ADM)	905,279	3,715	908,994	908,994	921,367
0282		SUPERANNUATION - ADMINISTRATION	108,174	6,000	114,174	114,174	117,037
0292		INSURANCE - WORKERS COMPENSATION - ADMIN OVERHEADS	57,216	(12,434)	44,782	44,782	44,782
0312		EMPLOYEE ASSISTANCE PROGRAM	16,200	(6,391)	9,809	9,809	9,809
0342		DEPRECIATION (ADM)	55,735	0	55,735	55,735	77,468
0352		COMPUTER SOFTWARE COSTS	49,000	111,600	160,600	160,600	63,661
0362	<i>Various</i>	OFFICE & SURROUNDS MTCE.	93,545	9,491	103,036	103,036	111,425
0372		OTH OFFICE EXPENSES (A003)	6,421	3,000	9,421	9,421	11,898
0382		PRINTING & STATIONERY	16,052	0	16,052	16,052	16,475
0392		COMPUTER MTCE AND AGREEMENTS	161,000	13,100	174,100	174,100	206,329
0402		UNIFORM ALLOWANCE	6,174	(3,004)	3,170	3,170	1,167
0432		VEHICLE RUNNING COSTS	33,000	0	33,000	33,000	32,550
0452		ADVERTISING	1,070	0	1,070	1,070	227
0532		TELEPHONE & FACSIMILE	27,783	1,000	28,783	28,783	29,245
0542		POSTAGE	5,202	0	5,202	5,202	4,665
0562		OFFICE EQUIPMENT MAINTENANCE	7,000	8,000	15,000	15,000	11,948
0852		BANK CHARGES	16,587	2,000	18,587	18,587	17,918
0882		INSURANCE - ADMINISTRATION OVERHEADS	35,045	(384)	34,661	34,661	34,661
1072		FRINGE BENEFITS TAX	42,189	0	42,189	42,189	27,904
1092		COMPUTER USER GROUP SUBSCRIPTION	749	(49)	700	700	700
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	0	1,500	1,500	400
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	15,000	25,000	25,000	32,587
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	1,250	411
5752		STAFF ACCOMODATION	0	18,000	18,000	18,000	19,928
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,912	10,000	23,912	23,912	27,131
Total Operating Expenditure Administration			-0	178,119	178,119	178,119	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Governance - Schedule 4							
Administration - Income							
0693		CONTRIB TO LSL - ADMIN	0	(15,918)	(15,918)	(15,918)	(24,825)
7863		INSURANCE REBATES	(14,000)	14,000	0	0	0
7873		REIMBURSEMENTS - ADMINISTRATION	(2,000)	(5,870)	(7,870)	(7,870)	(7,870)
Total Operating Income Administration			16,000	7,788	23,788	23,788	32,695
Governance - Schedule 4							
Other Governance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	47,549	0	47,549	47,549	47,388
0182		SUBSCRIPTIONS	47,135	(2,014)	45,121	45,121	44,319
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	46,853	0	46,853	46,853	57,712
0502		SUNDRY EXPENSES ADMIN	0	95	95	95	95
0892		NON-SPECIFIC LEGAL COSTS	21,000	0	21,000	21,000	11,937
0952		AUDIT FEES	54,000	(640)	53,360	53,360	44,905
0962		CONSULTANTS FEES	65,000	(5,000)	60,000	60,000	39,166
1042		PUBLIC RELATIONS	21,938	0	21,938	21,938	13,890
1082		RESOURCE SHAR/ECON DEV	55,564	10,500	66,064	66,064	63,064
3772		SALARIES - GOVERNANCE	154,420	(5,000)	149,420	149,420	170,779
5862		SUPERANNUATION (GOVERNANCE)	12,465	0	12,465	12,465	19,788
5912		RISK MANAGEMENT	31,772	0	31,772	31,772	17,522
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	8,107	(650)	7,457	7,457	7,457
Total Operating expenditure Governancve Other			565,803	(2,709)	563,094	563,094	538,022
Governance - Schedule 4							
Other Governance Costs - Income							
0333		CONTRIBUTIONS	800	0	800	800	490
0901		REIMBURSEMENTS	150	0	150	150	0
0921		FEES & CHARGES	210	0	210	210	158
0951		REIMBURSEMENTS - STAFF UNIFORM	200	0	200	200	0
1041		FEES & CHARGES - GST FREE	210	0	210	210	0
Total Operating Income Governance Other			1,570	0	1,570	1,570	648
Summary of Operations - Governance Program							
Members of Council							
Sub Total Operating Expenditure			696,677	58,383	755,060	755,060	690,709
Sub Total Operating Income			(155)	0	(155)	(155)	(800)
			696,522	58,383	754,905	754,905	689,909
Administration							
Sub Total Operating Expenditure			(0)	178,119	178,119	178,119	0
Sub Total Operating Income			(16,000)	(7,788)	(23,788)	(23,788)	(32,695)
			(16,000)	170,331	154,331	154,331	(32,695)
Other Governance							
Sub Total Operating Expenditure			565,803	(2,709)	563,094	563,094	538,022
Sub Total Operating Income			(1,570)	0	(1,570)	(1,570)	(648)
			564,233	(2,709)	561,524	561,524	537,374
Total Operating Expenditure			1,262,480	233,794	1,496,273	1,496,273	1,228,731
Total Operating Income			(17,725)	(7,788)	(25,513)	(25,513)	(34,143)
Program (Surplus)/Deficit			1,244,755	226,006	1,470,760	1,470,760	1,194,588
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	70,205	0	70,205	70,205	69,967
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	35,210	0	35,210	35,210	43,371
0632		FIRE CONTROL EXPENSES	18,497	18,626	37,123	37,123	37,547
0642		INSURANCE (FC)	45,045	0	45,045	45,045	45,045
0672		PUBLIC STANDPIPES	26,000	0	26,000	26,000	63,633
0682		BUSH FIRE MITIGATION - SHIRE	10,702	6,860	17,562	17,562	12,567
1062		DEPRECIATION (FC)	44,222	0	44,222	44,222	44,221
1132		SALARIES & WAGES - CESM	130,285	(2,000)	128,285	128,285	144,522
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,442	0	2,442	2,442	0
0996		PLANT & EQUIPMENT UNDER THRESHOLD	8,455	0	8,455	8,455	8,658
5142		ESL OPERATING EXPENSES SHIRE	182,885	3,923	186,808	186,808	260,558

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
5592		DEPRECIATION ON BRIGADE PLANT	303,152	0	303,152	303,152	290,636
6402		SUPERANNUATION - CESM	17,517	0	17,517	17,517	12,971
6412		CESM OFFICE EXPENSES	25,008	183	25,191	25,191	22,979
6962		BUSH FIRE MITIGATION - SEMC	161,150	0	161,150	161,150	100,287
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,690	0	19,690	19,690	18,693
Total Operating Expenditure Fire Prevention			1,100,464	27,591	1,128,056	1,128,056	1,175,655
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	0	(2,000)	(2,000)	(1,500)
0745		REIMBURSEMENTS	(1,000)	0	(1,000)	(1,000)	(13,341)
0753		BRIGADE MINOR GRANT	0	0	0	0	(900)
0773		CONTRIBUTIONS	(1,000)	0	(1,000)	(1,000)	0
0781		DONATION FIRE PREVENTION	(8,455)	575	(7,879)	(7,879)	(7,879)
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(33,000)	(46,000)	(79,000)	(79,000)	(157,352)
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(4,000)	(4,000)
5123		GRANTS - VFBF ESL OPERATING GRANT	(235,570)	0	(235,570)	(235,570)	(254,538)
5983		REIMBURSEMENTS - DFES FOR CESM	(104,468)	0	(104,468)	(104,468)	(68,468)
6963		GRANTS - BUSHFIRE MITIGATION	(161,150)	0	(161,150)	(161,150)	(100,287)
Total Operating Income Fire Prevention			(550,643)	(45,425)	(596,067)	(596,067)	(608,265)
Law, Order & Public Safety - Schedule 5							
Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	41,142	0	41,142	41,142	41,003
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	30,691	0	30,691	30,691	37,805
0762		A/C TRAINING EXPENSES	2,573	498	3,071	3,071	3,071
0772		SALARIES & WAGES - ANIMAL	126,797	12,500	139,297	139,297	129,865
0782		SUPERANNUATION - ANIMAL	10,905	2,000	12,905	12,905	13,590
0792		VEHICLE EXPENSE (AC)	15,500	3,000	18,500	18,500	21,550
0802		GENERAL EXPENSES (AC)	11,829	4,843	16,672	16,672	17,748
0812		CLOTHING ALLOWANCE	1,284	0	1,284	1,284	1,082
0822		TELEPHONE ALLOWANCE	2,000	0	2,000	2,000	1,743
0827		A/H CALL SERVICE - ANIMAL	2,500	84	2,584	2,584	2,539
0832		DEPRECIATION (AC)	480	0	480	480	480
Total Operating Expenditure Animal Control			245,700	22,925	268,626	268,626	270,476
Law, Order & Public Safety - Schedule 5							
Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(20,500)	3,000	(17,500)	(17,500)	(19,407)
0843		FEES & CHARGES - FINES	(4,000)	(3,500)	(7,500)	(7,500)	(8,657)
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	0	(510)	(510)	(610)
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(2,400)	(500)	(2,900)	(2,900)	(4,500)
1193		FEES & CHARGES - CAT REGISTRATIONS	(3,590)	320	(3,270)	(3,270)	(3,721)
Total Operating Income Animal Control			(31,000)	(3,308)	(34,308)	(34,308)	(39,524)
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	15,335	0	15,335	15,335	16,178
0916		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	78	78	78	78
0922	A005	DBK BRANCH-EMERGENCY SVES	19,977	(147)	19,830	19,830	16,062
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,927	(5,927)	0	0	0
1152	M032	EMERGENCY RESPONSE, FESA SES ETC	5,479	0	5,479	5,479	3,988
5192		LEMC OPERATING EXPENSES	1,029	0	1,029	1,029	0
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,574	0	1,574	1,574	1,803
5602		DEP'N ON SES PLANT	16,240	0	16,240	16,240	16,240
5742		COMMUNITY ROAD SAFETY	1,070	0	1,070	1,070	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,206	393	1,599	1,599	1,811
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,668	0	3,668	3,668	3,656
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,928	0	1,928	1,928	2,375
Total Operating Expenditure Other Law, Order & Public Safety			73,435	(5,603)	67,832	67,832	62,192

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Income							
1303		GRANTS - EMERGENCY MGMT PLAN	0	(10,000)	(10,000)	(10,000)	(10,000)
1153		GRANTS AWARE PROGRAMME	(5,927)	5,927	0	0	0
1163		GRANT - SES ESL OPERATING GRANT	(19,830)	0	(19,830)	(19,830)	(19,830)
Total Operating Income Other Law, Order & Public Safety			(25,757)	(4,073)	(29,830)	(29,830)	(29,830)
Summary of Operations - Law, Order & Public Safety Program							
Fire Prevention							
Sub Total Operating Expenditure			1,100,464	27,591	1,128,056	1,128,056	1,175,655
Sub Total Operating Income			(550,643)	(45,425)	(596,067)	(596,067)	(608,265)
			549,822	(17,833)	531,988	531,988	567,390
Animal Control							
Sub Total Operating Expenditure			245,700	22,925	268,626	268,626	270,476
Sub Total Operating Income			(31,000)	(3,308)	(34,308)	(34,308)	(39,524)
			214,700	19,617	234,318	234,318	230,952
Other Law, Order & Public Safety							
Sub Total Operating Expenditure			73,435	(5,603)	67,832	67,832	62,192
Sub Total Operating Income			(25,757)	(4,073)	(29,830)	(29,830)	(29,830)
			47,678	(9,676)	38,002	38,002	32,362
Total Operating Expenditure			1,419,600	44,913	1,464,513	1,464,513	1,508,323
Total Operating Income			(607,400)	(52,806)	(660,205)	(660,205)	(677,619)
Program (Surplus)/Deficit			812,200	(7,892)	804,308	804,308	830,704
Health - Schedule 7							
Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	32,676	0	32,676	32,676	32,565
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	17,349	0	17,349	17,349	21,370
1262		SALARIES & WAGES - HEALTH	132,136	(7,000)	125,136	125,136	122,372
1272		SUPERANNUATION - HEALTH	19,841	(2,695)	17,146	17,146	15,945
1302		CONF & TRAIN EXPENSES	2,104	(604)	1,500	1,500	2,319
1312		VEHICLE EXPENSES - HEALTH	8,500	2,500	11,000	11,000	9,785
1322		SUNDRY HEALTH EXPENSES	3,990	(411)	3,580	3,580	3,717
1332		LEGAL EXPENSES	562	0	562	562	0
2082		ANALYTICAL EXPENSES	2,140	550	2,690	2,690	2,179
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,200	(5,200)	0	0	0
4226		VEHICLE EXPENSES - HEALTH (MGR)	0	1,000	1,000	1,000	976
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,479	1,153	6,632	6,632	6,632
7392		FRINGE BENEFITS TAX - HEALTH	5,358	0	5,358	5,358	7,274
Total Operating Expenditure Health Inspection & Admin			235,335	(10,707)	224,628	224,628	225,133
Health - Schedule 7							
Health Inspection & Administration - Income							
1071		FEES & CHARGES - SUNDRY	0	(242)	(242)	(242)	(290)
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	(3,000)	(26,020)	(26,020)	(28,562)
1443		FEES & CHARGES - FINES	(300)	0	(300)	(300)	(500)
1463		CONTRIBUTION - EMPLOYEES	(1,190)	1,190	0	0	0
6851		PROFIT ON SALE OF ASSET (HLTH)	(8,169)	0	(8,169)	(8,169)	(7,457)
Total Operating Income Health Inspection & Administration			(32,679)	(2,052)	(34,731)	(34,731)	(36,809)
Health - Schedule 7							
Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	378	0	378	378	293
1592	B072	MEDICAL CENTRE MTC	19,632	(1,035)	18,597	18,597	41,865
1602	B005	DENTAL SURGERY OPERATING	13,744	77	13,821	13,821	11,171
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	1,468	0	1,468	1,468	1,391
1616		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	194	194	194	194
1622		DEPRECIATION (MED/DENT)	31,238	0	31,238	31,238	31,237
6882		ADMIN EMPLOYEE COSTS REALLOC - HEALTH	3,403	0	3,403	3,403	3,391
6892		GENERAL ADMIN COSTS REALLOC- HEALTH	1,122	0	1,122	1,122	1,382
Total Operating Expenditure Health Other			70,986	(764)	70,222	70,222	90,926

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Health - Schedule 7							
Health Other - Income							
1081		REIMBURSEMENTS	(15,500)	5,000	(10,500)	(10,500)	(8,990)
1091		FEES & CHARGES - PROPERTY LEASES	(116,914)	(3,000)	(119,914)	(119,914)	(120,378)
Total Operating income Health Other			(132,414)	2,000	(130,414)	(130,414)	(129,368)
Summary of Operations - Health Program							
Health Inspection & Administration							
Sub Total Operating Expenditure			235,335	(10,707)	224,628	224,628	225,133
Sub Total Operating Income			(32,679)	(2,052)	(34,731)	(34,731)	(36,809)
			202,656	(12,759)	189,897	189,897	188,324
Health Other							
Sub Total Operating Expenditure			70,986	(764)	70,222	70,222	90,926
Sub Total Operating Income			(132,414)	2,000	(130,414)	(130,414)	(129,368)
			(61,428)	1,236	(60,192)	(60,192)	(38,442)
Total Operating Expenditure			306,321	(11,471)	294,850	294,850	316,059
Total Operating Income			(165,093)	(52)	(165,145)	(165,145)	(166,177)
Program (Surplus)/Deficit			141,228	(11,523)	129,705	129,705	149,882
Education & Welfare Schedule 8							
Preston Village Retirement							
4007	Various	UTILITY CHARGES (PRESTON VILLAGE)	21,500	0	21,500	21,500	21,710
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	12,000	96	12,096	12,096	12,096
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,757	(952)	805	805	805
4037		CONTRACTORS (PRESTON VILLAGE)	13,300	0	13,300	13,300	10,559
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	4,000	0	4,000	4,000	3,487
4057		GENERAL EXPENSES (PRESTON VILLAGE)	250	0	250	250	132
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	6,000	0	6,000	6,000	5,637
4167		SALARIES & WAGES - PRESTON VILLAGE	15,152	2,210	17,362	17,362	17,896
4177		SUPERANNUATION - PRESTON VILLAGE	2,172	0	2,172	2,172	2,014
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	37,772	0	37,772	37,772	23,415
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	3,459	0	3,459	3,459	4,753
5027		GENERAL ADMIN COSTS REALLOC (PRESTON VILLAGE)	2,201	0	2,201	2,201	2,673
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	3,000	0	3,000	3,000	2,856
6202		DEPRECIATION (PRESTON VILLAGE)	76,754	0	76,754	76,754	76,754
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,290	0	10,290	10,290	18,000
Total Operating Expenditure Preston Retirement Village			209,608	1,354	210,961	210,961	202,787
Education & Welfare Schedule 8							
Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(57,127)	0	(57,127)	(57,127)	(78,046)
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(74,550)	0	(74,550)	(74,550)	(68,475)
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,500)	0	(3,500)	(3,500)	(3,700)
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(6,000)	0	(6,000)	(6,000)	(7,811)
Total Operating Income Preston Retirement Village			(141,177)	0	(141,177)	(141,177)	(174,014)
Education & Welfare Schedule 8							
TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	114,995	0	114,995	114,995	104,930
1662		SALARIES (T/LODGE)	0	2,916	2,916	2,916	4,827
1672		SUPERANNUATION (T/LODGE)	0	0	0	0	342
3592		INTEREST ON LOANS - (TUIA)	3,182	0	3,182	3,182	3,099
3657		INTEREST - CHARITABLE TRUST	0	0	0	0	13,199
3697		BOND INTEREST - (TUIA)	19,160	0	19,160	19,160	6,769
3937		STATE GUARANTEE FEE - (TUIA)	1,715	0	1,715	1,715	1,471
Total Operating Expenditure TUIA Lodge			139,052	2,916	141,968	141,968	134,637
Education & Welfare Schedule 8							
TUIA Lodge - Income							
1716		FEES & CHARGES - PROPERTY LEASES	(51,092)	0	(51,092)	(51,092)	(51,092)
Total Operating Income TUIA Lodge			(51,092)	0	(51,092)	(51,092)	(51,092)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Education & Welfare Schedule 8							
Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	8,643	6	8,649	8,649	8,408
4052		LIONS CLUB BUILDING ALLNUT ST	2,754	193	2,947	2,947	2,443
4336		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	82	82	82	82
4337		ADMIN SALARIES REALLOCATED	1,190	0	1,190	1,190	1,186
4347		GENERAL ADMIN COSTS REALLOCATED	383	0	383	383	472
5932		1ST DONNYBROOK SCOUT BLDG	972	170	1,142	1,142	1,414
6002		BALINGUP COMMUNITY CENTRE	321	0	321	321	98
9057		CHILDCARE & AFTERSCHOOL CARE NEEDS ANALYSIS	5,000	0	5,000	5,000	0
Total Operating Expenditure Care Families and Children			19,263	452	19,714	19,714	14,103
Education & Welfare Schedule 8							
Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	0	(2,001)	(2,001)	(2,329)
4003		REIMBURSEMENTS	(1,250)	0	(1,250)	(1,250)	(1,724)
Total Operating Income Care Families and Children			3,251	0	3,251	3,251	4,054
Education & Welfare Schedule 8							
Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	42,301	0	42,301	42,301	42,158
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	33,005	0	33,005	33,005	40,656
4652	Y001	COMM. DEV. INITIATIVES	9,120	(4,120)	5,000	5,000	9,089
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,799	0	3,799	3,799	190
4802		DBK MOUNTAIN BIKE PROJECT	12,500	9,850	22,350	22,350	22,323
4822		SALARIES & WAGES - COMMUNITY DEV OFFICER	167,411	(21,000)	146,411	146,411	153,890
4832		SUPERANNUATION - COMMUNITY DEV OFFICER	21,217	(1,200)	20,017	20,017	19,151
4842		INSURANCE COMMUNITY DEVELOPMENT	11,529	(1,898)	9,631	9,631	9,631
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,830	(155)	1,675	1,675	1,192
5522		SENIOR WEEK FUNCTION	803	0	803	803	0
7602		OUTDOOR CINEMA EQUIPMENT	0	0	0	0	13,353
7752		AUSTRALIA DAY EVENT	5,351	8,000	13,351	13,351	15,528
Total Operating Expenditure Community & Youth Development			308,865	(10,523)	298,342	298,342	327,160
Education & Welfare Schedule 8							
Community & Youth Development - Income							
3403		CONTRIBUTIONS	200	0	200	200	455
3433		GRANT - YOUTH WEEK	0	0	0	0	2,611
5963		REIMBURSEMENTS - EMPLOYEES	200	0	200	200	0
4962		GRANTS - DBK MOUNTAIN PROJECT	10,000	0	10,000	10,000	10,000
Total Operating Income Community & Youth Development			10,400	8,000	18,400	18,400	23,066
Education & Welfare Schedule 8							
Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,657	479	2,136	2,136	2,136
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,140	0	2,140	2,140	425
1067		WORKERS COMP INSURANCE - WELL AGED	1,963	530	2,494	2,494	2,494
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,602	0	3,602	3,602	2,653
1747		UTILITY CHARGES - (MINN COTTS U1-4)	5,259	0	5,259	5,259	1,784
1757	Various	CONTRACTORS - (MINN COTTS U1-4)	10,348	0	10,348	10,348	3,635
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	982	190	1,172	1,172	1,172
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,140	0	2,140	2,140	723
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,602	0	3,602	3,602	2,405
6212		DEPRECIATION (MINN COTTS 1-4)	7,125	0	7,125	7,125	7,125
6222		DEPRECIATION (MINN COTTS 5-8)	2,457	0	2,457	2,457	2,457
6232		DEPRECIATION (MINN COTTS 9-12)	3,098	0	3,098	3,098	3,098
6242		DEPRECIATION (LANG VILLS 1-6)	3,840	0	3,840	3,840	3,840
6252		DEPRECIATION (LANG VILLS 7-9)	5,139	0	5,139	5,139	5,139
6931		P/L SALE OF ASSETS (WEL)	0	225,000	225,000	225,000	225,000
7107		SALARIES & WAGES - U1-9 LANGLEY VILLAS	46,942	(12,000)	34,942	34,942	32,455
7117		SUPERERANNUATION - U1-9 LANGLEY VILLAS	3,533	0	3,533	3,533	3,527
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,964	0	2,964	2,964	4,488
8017	Various	CONTRACTORS - (MINN COTTS U5-8)	9,828	0	9,828	9,828	3,641
8027		BUILDING INSURANCE - (MINN COTTS U5-12)	940	205	1,146	1,146	1,146

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,140	0	2,140	2,140	927
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,602	0	3,602	3,602	2,251
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,708	0	3,708	3,708	2,199
8077	Various	CONTRACTORS - (MINN COTTS U9-12)	9,828	0	9,828	9,828	4,686
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	1,075	442	1,517	1,517	1,517
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,140	0	2,140	2,140	706
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,602	0	3,602	3,602	3,792
9027		UTILITY CHARGES (LANG VILL U1-6)	6,823	0	6,823	6,823	7,458
9037	Various	CONTRACTORS (LANG VILL U1-6)	17,857	0	17,857	17,857	7,869
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,304	616	2,920	2,920	2,920
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,058	0	2,058	2,058	1,061
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,602	0	3,602	3,602	2,320
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,705	0	5,705	5,705	7,027
9087		UTILITY CHARGES (LANG VILLS U7-9)	3,013	0	3,013	3,013	2,450
9097	Various	CONTRACTORS (LANG VILLS U7-9)	10,744	0	10,744	10,744	4,777
9107		OPERATION COSTS ASSOCIATED WITH CAPITAL RENEWAL PROJECT - SHERP	98,407	0	98,407	98,407	69,604
9117		RECONCILIATION ACTION PLAN	3,000	0	3,000	3,000	1,275
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	14,343	0	14,343	14,343	14,295
Total Operating Expenditure Other Welfare			311,509	215,462	526,971	526,971	446,477

Education & Welfare Schedule 8							
Other Welfare - Income							
1173		FEES & CHARGES - LEASE MINNINUP COTTAGES U 5-8	(15,950)	1,759	(14,191)	(14,191)	(8,671)
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(2,267,811)	0	(2,267,811)	(2,267,811)	(1,994,481)
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(36,344)	0	(36,344)	(36,344)	(23,732)
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(57,230)	0	(57,230)	(57,230)	(31,566)
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,783)	0	(27,783)	(27,783)	(32,495)
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(30,020)	0	(30,020)	(30,020)	(18,402)
Total Operating Income Other Welfare			(2,435,137)	(176)	(2,435,313)	(2,435,313)	(2,112,784)

Education & Welfare Schedule 8							
Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,375	0	11,375	11,375	11,375
Total Operating Expenditure Pre-School			11,375	0	11,375	11,375	11,375

Education & Welfare Schedule 8							
Other Education - Expenditure							
1002	B017	TELECENTRE MAINTENANCE	3,355	(192)	3,163	3,163	2,068
1012		SCHOLARSHIPS	300	0	300	300	300
Total Operating Expenditure Other Education			3,655	(192)	3,463	3,463	2,368

Summary of Operations - Education & Welfare Program							
Preston Village Retirement							
Sub Total Operating Expenditure			209,608	1,354	210,961	210,961	202,787
Sub Total Operating Income			(141,177)	0	(141,177)	(141,177)	(174,014)
			68,431	1,354	69,784	69,784	28,773
TUIA Lodge							
Sub Total Operating Expenditure			139,052	2,916	141,968	141,968	134,637
Sub Total Operating Income			(51,092)	0	(51,092)	(51,092)	(51,092)
			87,960	2,916	90,876	90,876	83,544
Care Families and Childfren							
Sub Total Operating Expenditure			19,263	452	19,714	19,714	14,103
Sub Total Operating Income			(3,251)	0	(3,251)	(3,251)	(4,054)
			16,012	452	16,464	16,464	10,050
Community & Youth Development							
Sub Total Operating Expenditure			308,865	(10,523)	298,342	298,342	327,160
Sub Total Operating Income			(10,400)	(8,000)	(18,400)	(18,400)	(23,066)
			298,465	(18,523)	279,942	279,942	304,094

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Other Welfare							
Sub Total Operating Expenditure			311,509	215,462	526,971	526,971	446,477
Sub Total Operating Income			(2,435,137)	(176)	(2,435,313)	(2,435,313)	(2,112,784)
			(2,123,628)	215,286	(1,908,342)	(1,908,342)	(1,666,306)
Pre-School							
Sub Total Operating Expenditure			11,375	0	11,375	11,375	11,375
Sub Total Operating Income			0	0	0	0	0
			11,375	0	11,375	11,375	11,375
Other Education							
Sub Total Operating Expenditure			3,655	(192)	3,463	3,463	2,368
Sub Total Operating Income			0	0	0	0	0
			3,655	(192)	3,463	3,463	2,368
Total Operating Expenditure			1,003,327	209,468	1,212,796	1,212,796	1,138,907
Total Operating Income			(2,641,057)	(8,176)	(2,649,233)	(2,649,233)	(2,365,010)
Program (Surplus)/Deficit			(1,637,730)	201,292	(1,436,437)	(1,436,437)	(1,226,102)
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Expenditure							
1762	W001	KERBSIDE GENERAL WASTE SERVICES	278,560	(7,000)	271,560	271,560	265,924
1772	Various	WASTE MANAGEMENT FACILITIES	545,512	33,643	579,155	579,155	533,178
1782		KERBSIDE RECYCLING SERVICES	168,660	0	168,660	168,660	182,626
1802	W025	KERBSIDE ORGANIC SERVICES (FOGO)	175,936	0	175,936	175,936	155,645
1812		DEPRECIATION (REFUSE)	51,619	0	51,619	51,619	21,410
2202		DWER Licence Renewal Application	15,000	0	15,000	15,000	13,560
2242		INSURANCE WASTE MANAGEMNT	2,588	3,732	6,319	6,319	6,319
2252		VEHICLE EXPENSES	5,250	0	5,250	5,250	6,496
2262		WASTE EDUCATION AND CUSTOMER SERVICE	16,430	0	16,430	16,430	10,450
2552	M017	REFUSE COLL - PUBLIC BINS	181,528	0	181,528	181,528	191,322
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	10,729	0	10,729	10,729	13,216
3422	W021	RURAL RECYCLING SVCE. - SHIRE STAFF	0	0	0	0	0
3397		P/L SALE OF ASSET	0	0	0	0	0
3602		REGIONAL WASTE MANAGEMENT	10,000	0	10,000	10,000	357
4202		WASTE STRATEGIC PLANNING	0	0	0	0	909
5472		EMPLOYEE PROVISIONS - WASTE	0	0	0	0	0
7362		AMORTISATION (INTANGIBLE ASSETS)	68,000	0	68,000	68,000	69,675
9322		ADMIN SAL ALLOCATED - SANITATION	32,084	0	32,084	32,084	31,976
9927		FRINGE BENEFITS TAX - WASTE	2,334	0	2,334	2,334	3,276
Total Expenditure Sanitation Household Refuse			1,564,230	30,374	1,594,604	1,594,604	1,506,338
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(3,500)	0	(3,500)	(3,500)	(2,250)
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(921,601)	0	(921,601)	(921,601)	(922,522)
2003		FEES & CHARGES - REFUSE SITE DBK	(30,000)	10,000	(20,000)	(20,000)	(22,712)
6223		REIMBURSEMENTS	(600)	0	(600)	(600)	(325)
Total Income Sanitation Household Refuse			(955,701)	10,000	(945,701)	(945,701)	(948,154)
Community Amenities - Schedule 10							
Other Sanitation - Expenditure							
1902	R042	LITTER CONTROL	4,000	0	4,000	4,000	0
Total Expenditure Other Sanitation			4,000	0	4,000	4,000	0
Community Amenities - Schedule 10							
Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	(200)	(200)	(500)
Total Income Other Sanitation			(200)	0	(200)	(200)	(500)
Community Amenities - Schedule 10							
Urban Stormwater Drainage - expenditure							
2002	R010	NONEYCUP CREEK	6,000	0	6,000	6,000	4,765
2012	R014	BALINGUP DRAIN	1,622	0	1,622	1,622	6,335
5047	R141	BLACKWOOD RIVER MTCE	2,000	0	2,000	2,000	515
5057	R142	PRESTON RIVER MTCE	2,163	0	2,163	2,163	2,127
Total Expenditure Urban Stormwater Drainage			11,786	0	11,786	11,786	13,741

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Community Amenities - Schedule 10							
Protection of Environment - expenditure							
2072	<i>Various</i>	LANDCARE DEV./ENV. PLNG.	6,490	0	6,490	6,490	6,184
3612		ABANDONED VEHICLES	535	0	535	535	0
4207		ADMIN SALARIES REALLOCATED	4,046	0	4,046	4,046	4,033
4217		GENERAL ADMIN COSTS REALLOCATED	1,635	0	1,635	1,635	2,014
5332		OFFICE EXPNSES - NATURAL RESOURCE MGMT	1,848	786	2,634	2,634	1,826
5612		WAGES (NATURAL RESOURCE MGMT.)	28,117	0	28,117	28,117	29,594
5622		SUPER - NATURAL RESOURCE MGMT	4,005	0	4,005	4,005	4,149
7252		BIODIVERSITY MGMT PROJECT	0	23,500	23,500	23,500	6,484
7502	<i>R091</i>	NORTH BALINGUP RESERVES	2,091	0	2,091	2,091	3,382
Total Expenditure Protection of Environment			48,767	24,286	73,053	73,053	57,666
Community Amenities - Schedule 10							
Protection of Environment - income							
1131		REIMBURSEMENT	0	(500)	(500)	(500)	(500)
1141		FEES & CHARGES - SUNDRY	(840)	0	(840)	(840)	0
1373		BIODIVERSITY MGMT PROGRAM GRANTS	0	(20,000)	(20,000)	(20,000)	(6,484)
Total Income Protection of Environment			(840)	(20,500)	(21,340)	(21,340)	(6,984)
Community Amenities - Schedule 10							
Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLAN	52,715	0	52,715	52,715	52,537
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLAN	29,340	0	29,340	29,340	36,141
2022		LEGAL EXPENSES	20,000	8,000	28,000	28,000	31,785
2052		TP CONFERENCE EXPENSES	2,104	0	2,104	2,104	155
2122		SALARIES & WAGES - TOWN PLANNING	251,604	10,000	261,604	261,604	218,177
2142		OFFICE EXPENSES (TP)	2,263	(58)	2,204	2,204	2,480
2162		MOTOR VEHICLE EXPENSES	14,770	0	14,770	14,770	12,147
2172		TOWN PLANNING GENERAL	5,145	(3,145)	2,000	2,000	131
2177		HERITAGE FRAMEWORK REVIEW	12,049	(5,049)	7,000	7,000	0
2272		TOWN PLANNING ADVERTISING COSTS	2,058	0	2,058	2,058	0
5242		TOWN PLANNING RECRUIT & RELIEF EXP	10,000	5,000	15,000	15,000	2,593
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,070	0	1,070	1,070	0
6172		EMPLOYEE INSURANCE - WORKERS COMP	12,433	(283)	12,150	12,150	12,150
7102		SUPERANNUATION (TP)	22,339	0	22,339	22,339	24,761
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,640	3,000	13,640	13,640	4,583
7562		LAND ADMINISTRATION - TOWN PLANNING	8,232	(4,232)	4,000	4,000	0
7642		STRATEGIC PLANNING - TOWN PLANNING	17,775	(7,775)	10,000	10,000	339
Total Expenditure Town Planning & Regional Development			474,536	5,458	479,995	479,995	397,980
Community Amenities - Schedule 10							
Town Planning & Regional Development - Income							
1171		FEES & CHARGES - FINES	0	0	0	0	(50,000)
1321		CONTRIBUTION TO LSL	0	0	0	0	(7,746)
2223		FEES & CHARGES - APPLICATIONS	(39,000)	0	(39,000)	(39,000)	(36,982)
2243		REIMBURSEMENTS	(200)	0	(200)	(200)	(13,800)
Total Income Town Planning & Regional Development			(39,200)	-	(39,200)	(39,200)	(108,528)
Community Amenities - Schedule 10							
Other Community Amenities - Expenditure							
2302	<i>R001</i>	DBK CEMETERY MNTCE	54,857	10,066	64,923	64,923	81,530
2312	<i>R002</i>	BLN CEMETERY MNTCE	23,415	0	23,415	23,415	24,282
2322	<i>R012</i>	PUBLIC CONVENIENCES	240,014	(314)	239,701	239,701	221,625
2342		TIDY TOWNS PROGRAMME	535	0	535	535	0
2372		DEPRECIATION (OCA)	15,417	0	15,417	15,417	18,943
2404	<i>B030</i>	VILLAGE GREEN TOILETS	6,730	97	6,827	6,827	7,304
4227		ADMINISTRATION SALARIES REALLOCATED	11,786	0	11,786	11,786	11,746
4237		GENERAL ADMIN COSTS REALLOCATED	4,145	0	4,145	4,145	5,105
4932	<i>R034</i>	UPPER PRESTON CEMETERY	6,284	0	6,284	6,284	4,277
5232		SALARIES - OTHER COMM AMENITIES	12,258	(12,258)	0	0	0
5882		SUPERANNUATION (COMM AMENITIES.)	1,409	(1,209)	200	200	123
6142		EMPLOYEE INSURANCE - WORKERS COMP	290	2,431	2,721	2,721	2,721
Total Expenditure Other Community Amenities			377,140	(1,187)	375,954	375,954	377,656

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Community Amenities - Schedule 10							
Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,116)	1,500	(2,616)	(2,616)	(711)
2363		FEES & CHARGES - CEMETERY LICENSES	(840)	(6,160)	(7,000)	(7,000)	(12,275)
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(20,000)	(4,000)	(24,000)	(24,000)	(20,905)
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,145)	(2,500)	(7,645)	(7,645)	(8,187)
2415		GRANT INCOME LRCI TOILETS AND ABLUTIONS	(80,000)	0	(80,000)	(80,000)	0
Total Income Other Community Amenities			(110,101)	(11,160)	(121,261)	(121,261)	(42,078)
Summary of Operations - Community Amenities Program							
Sanitation-Household Refuse							
Sub Total Operating Expenditure			1,564,230	30,374	1,594,604	1,594,604	1,506,338
Sub Total Operating Income			(955,701)	10,000	(945,701)	(945,701)	(948,154)
			608,529	40,374	648,903	648,903	558,184
Other Sanitation							
Sub Total Operating Expenditure			4,000	0	4,000	4,000	0
Sub Total Operating Income			(200)	0	(200)	(200)	(500)
			3,800	0	3,800	3,800	(500)
Urban Stormwater Drainage							
Sub Total Operating Expenditure			11,786	0	11,786	11,786	13,741
Sub Total Operating Income			0	0	0	0	0
			11,786	0	11,786	11,786	13,741
Protection of Environment							
Sub Total Operating Expenditure			48,767	24,286	73,053	73,053	57,666
Sub Total Operating Income			(840)	(20,500)	(21,340)	(21,340)	(6,984)
			47,927	3,786	51,713	51,713	50,681
Town Planning & Regional Development							
Sub Total Operating Expenditure			474,536	5,458	479,995	479,995	397,980
Sub Total Operating Income			(39,200)	0	(39,200)	(39,200)	(108,528)
			435,336	5,458	440,795	440,795	289,452
Other Community Amenities							
Sub Total Operating Expenditure			377,140	(1,187)	375,954	375,954	377,656
Sub Total Operating Income			(110,101)	(11,160)	(121,261)	(121,261)	(42,078)
			267,040	(12,347)	254,693	254,693	335,578
Total Operating Expenditure			2,480,459	58,932	2,539,391	2,539,391	2,353,381
Total Operating Income			(1,106,041)	(21,660)	(1,127,702)	(1,127,702)	(1,106,245)
Program (Surplus)/Deficit			1,374,418	37,271	1,411,689	1,411,689	1,247,137
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Expenditure							
2412	B009	PUBLIC HALLS - DBK	38,381	970	39,351	39,351	28,211
2422	B010	PUBLIC HALLS - BLN	21,077	1,555	22,632	22,632	16,459
2432	B085	PUBLIC HALLS - KIRUP	5,723	63	5,786	5,786	5,765
2442		PUBLIC HALLS - NOGGERUP	6,286	91	6,377	6,377	5,781
2452		DEPRECIATION (HALLS)	195,639	0	195,639	195,639	195,727
2462		PUBLIC HALLS - NEWLANDS	4,371	(92)	4,279	4,279	3,600
2472	B088	PUBLIC HALL - BROOKHAMPTON	5,094	(82)	5,012	5,012	4,958
2482	B090	PUBLIC HALL - YABBERUP	4,688	(218)	4,470	4,470	7,526
4357		ADMIN SALARIES REALLOCATED	11,616	0	11,616	11,616	11,577
4367		GENERAL ADMIN COSTS REALLOCATED	4,377	0	4,377	4,377	5,391
Total Expenditure Public Halls & Civic Centres			297,252	2,286	299,538	299,538	284,996
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(4,000)	(2,000)	(6,000)	(6,000)	(8,087)
2443		FEES & CHARGES - BALINGUP HALL HIRE	(2,100)	1,500	(600)	(600)	(1,774)
7053		FEES & CHARGES - PROPERTY LEASES	(1,889)	0	(1,889)	(1,889)	(2,294)
0465		GRANTS (CAPITAL) - ASSETS	(196,350)	0	(196,350)	(196,350)	0
Total Income Public Halls & Civic Centres			(204,339)	(500)	(204,839)	(204,839)	(12,155)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Recreation & Culture - Schedule 11							
Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	26,204	0	26,204	26,204	22,073
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	0	3,788	3,788	1,642
2717		STAFF UNIFORM - DBK REC CENTRE	2,354	0	2,354	2,354	1,632
2722	B029	REC CENTRE MTCE	10,208	0	10,208	10,208	12,577
2727		INSURANCE - DBK REC CENTRE	23,195	(1,600)	21,594	21,594	21,594
2732		SUPERANNUATION - DBK REC CENTRE	36,500	0	36,500	36,500	42,451
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	17,413	1,008	18,421	18,421	18,421
2742		SALARIES & WAGES - DBK REC CENTRE	378,000	12,000	390,000	390,000	392,553
2747		COMMUNICATION - DBK REC CENTRE	3,425	0	3,425	3,425	3,460
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	(1,000)	3,500	3,500	1,090
2755		OPEN DAY RECREATION CENTRE	1,605	0	1,605	1,605	0
2757		CLEANERS WAGES - DBK REC CENTRE	172	(172)	0	0	0
2760		LEASE INTEREST EXPENSE - DBK REC CENTRE	0	2,754	2,754	2,754	2,754
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,755	(3,755)	0	0	0
2777		CLEANING MATERIALS - DBK REC CENTRE	3,210	0	3,210	3,210	2,507
2787		GEN. BUILD MTC - DBK REC CENTRE	7,491	4,000	11,491	11,491	11,446
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,675	0	2,675	2,675	2,258
2802		CONFERENCE & TRAINING - DBK REC CENTRE	6,261	0	6,261	6,261	4,425
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,491	(1,000)	6,491	6,491	4,300
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	14,225	4,900	19,125	19,125	15,020
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,491	520	8,011	8,011	9,886
2837		WATER (POOL) - DBK REC CENTRE	9,691	0	9,691	9,691	12,058
2847		CHEMICALS (POOL) - DBK REC CENTRE	14,052	(2,000)	12,052	12,052	10,295
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,926	(1,000)	926	926	0
2867		ELECTRICITY - DBK REC CENTRE	60,000	0	60,000	60,000	63,198
2877		POOL PLANT MTCE - DBK REC CENTRE	15,558	(3,000)	12,558	12,558	10,040
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,702	0	10,702	10,702	10,227
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,210	0	3,210	3,210	2,514
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	856	0	856	856	2,235
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,926	0	1,926	1,926	272
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,702	2,500	13,202	13,202	10,057
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,351	(2,000)	3,351	3,351	2,567
2947		KIOSK MAINTENANCE - DBK REC CENTRE	535	0	535	535	375
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	107	0	107	107	0
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,140	(1,000)	1,140	1,140	882
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	535	0	535	535	301
2987		FUNCTION AREA MTCE - DBK REC CENTRE	2,808	0	2,808	2,808	2,484
2997		GYM BUILDING MTCE - DBK REC CENTRE	535	0	535	535	487
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,675	(500)	2,175	2,175	883
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,070	0	1,070	1,070	0
3027		GYM PROGRAM COSTS - DBK REC CENTRE	15,470	(500)	14,970	14,970	11,312
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,297	2,000	8,297	8,297	7,326
3047		UMPIRE FEES - DBK REC CENTRE	2,646	600	3,246	3,246	2,380
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,140	0	2,140	2,140	1,495
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	642	0	642	642	368
3077		ADMIN SALARIES REALLOCATED	100,681	0	100,681	100,681	100,340
3127		GENERAL ADMIN COSTS REALLOCATED	49,230	0	49,230	49,230	60,640
3137		DEPRECIATION - REC CENTRE	135,000	0	135,000	135,000	151,798
3442		RECREATION CENTRE STOCK WRITTEN OFF	107	0	107	107	42
3497		CONTRACT CLEANERS - DBK REC CENTRE	22,800	(1,000)	21,800	21,800	20,869
3507		VEHICLE EXPENSES - DBK REC CENTRE	8,000	0	8,000	8,000	6,024
3517		FRINGE BENEFITS TAX - DBK REC CENTRE	5,500	0	5,500	5,500	3,028
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	0	2,056	2,056	1,858
Total Expenditure Recreation Centre			1,054,914	11,755	1,066,669	1,066,669	1,066,443

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Recreation & Culture - Schedule 11							
Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,099)	0	(2,099)	(2,099)	(1,725)
1151		FEES & CHARGES - SQUASH CENTRE	(210)	0	(210)	(210)	(581)
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(95,632)	(3,000)	(98,632)	(98,632)	(104,121)
1211		FEES & CHARGES - FUNCTION LOUNGE	(1,500)	0	(1,500)	(1,500)	(5,730)
1221		FEES & CHARGES - STADIUM	(25,000)	(5,000)	(30,000)	(30,000)	(39,371)
1231		FEES & CHARGES - SUNDRY	(52)	0	(52)	(52)	0
1251		FEES & CHARGES - GROUP FITNESS	(3,000)	(6,500)	(9,500)	(9,500)	(10,525)
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(13,500)	0	(13,500)	(13,500)	(13,391)
2563		FEES & CHARGES - POOL	(120,000)	(5,000)	(125,000)	(125,000)	(138,699)
2643		FEES & CHARGES - CRECHE	(1,050)	0	(1,050)	(1,050)	(1,686)
2823		REIMB DBK REC CENTRE	(1,500)	0	(1,500)	(1,500)	0
3048		LRCI GRANT FUNDING - (REC CENTRE)	(140,000)	0	(140,000)	(140,000)	(11,610)
Total Income Recreation Centre			(403,543)	(19,500)	(423,043)	(423,043)	(327,438)
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Expenditure							
2607	Various	STATION SQUARE	63,164	124	63,288	63,288	72,086
2642	Various	PARKS & RESERVES GENERAL	883,776	(11,022)	872,754	872,754	789,673
2647		INTEREST ON LOAN - VC MITCHELL PARK	0	0	0	0	37,930
2652	B015	BLN REC CENTRE	2,976	1,947	4,924	4,924	15,884
2662	Various	EGAN PARK	106,505	(616)	105,889	105,889	122,777
2672	Various	MITCHELL PARK	104,893	940	105,833	105,833	98,090
2677	R155	VIN FARLEY PARK	4,535	0	4,535	4,535	4,583
2692	R007	MITCHELL PARK - TENNIS CLUB	1,480	(422)	1,058	1,058	1,921
2702		DEPRECIATION (ORS)	528,869	0	528,869	528,869	561,116
2712	Various	BLN PARKS & RESERVES	344,674	(5,388)	339,286	339,286	387,809
2782		INDIGENOUS MURAL PROJECT	10,000	0	10,000	10,000	6,000
2812		INTEREST ON LOAN (REC)	0	0	0	0	867
3346		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	16,163	16,163	16,163	16,163
4247		ADMINISTRATION SALARIES REALLOCATED	61,044	0	61,044	61,044	60,837
4257		GENERAL ADMIN COSTS REALLOCATED	14,616	0	14,616	14,616	18,004
5652	R051	WALK TRAILS	2,857	0	2,857	2,857	48
5722	B073	HORSEMANS CLUB - BEELERUP	0	271	271	271	289
7712	Various	KIRUP PARKS & RESERVES	50,216	(1,560)	48,657	48,657	49,192
7722	R019	NOGGERUP PARK	7,065	0	7,065	7,065	4,911
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	0	7,389	7,389	6,680
Total Expenditure Other Recreation & Sport			2,194,059	437	2,194,496	2,194,496	2,384,137
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Income							
2323		DONATIONS - FUNPARK	(900)	0	(900)	(900)	(956)
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	(15,020)	0	(15,020)	(15,020)	(15,490)
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	0	(4,981)	(4,981)	(4,592)
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(1,443)	(917)
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,267)	981	(1,286)	(1,286)	(1,286)
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(14,092)	0	(14,092)	(14,092)	(6,606)
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,518)	0	(1,518)	(1,518)	(1,518)
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(21,000)	0	(21,000)	(21,000)	(26,815)
2803		FEES & CHARGES - RESERVE HIRE	(1,271)	271	(1,000)	(1,000)	(907)
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	(9,000)	(9,850)	(9,850)	(10,217)
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,000)	0	(1,000)	(1,000)	(1,000)
3015		GRANT - WA FOOTBALL CLUB	(200,000)	0	(200,000)	(200,000)	0
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,302,607)	0	(5,302,607)	(5,302,607)	(5,202,607)
7085		CONTRIBUTIONS (CAPITAL) - ASSETS	(3,000,000)	0	(3,000,000)	(3,000,000)	(176,486)
Total Income Other Recreation & Sport			(8,566,948)	(7,748)	(8,574,697)	(8,574,697)	(5,449,397)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Recreation & Culture - Schedule 11							
Libraries - Expenditure							
2902		SALARIES & WAGES - DBK LIBRARY	131,680	(10,000)	121,680	121,680	121,818
2912		SUPERANNUATION - DBK LIBRARY	15,037	(1,000)	14,037	14,037	13,405
2922		BOOK STOCK - DBK LIBRARY	535	(35)	500	500	0
2932		BLN LOST/DAMAGED BOOKS	214	(14)	200	200	0
2972		GENERAL EXPENSES BLN	5,000	(2,569)	2,431	2,431	404
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	53,523	0	53,523	53,523	65,929
3012	A004	SALARIES & WAGES - BLN LIBRARY	20,254	(3,000)	17,254	17,254	21,077
3022		SUPERANNUATION - BLN LIBRARY	1,892	500	2,392	2,392	2,191
3052		DEPRECIATION - DBK LIB	121,466	0	121,466	121,466	38,250
3147		STAFF UNIFORMS - DBK LIBRARY	1,070	(70)	1,000	1,000	0
3152		DEPRECIATION BLN LIBRARY	1	(1)	0	0	0
3157		STAFF TRAINING - DBK LIBRARY	2,104	(1,000)	1,104	1,104	0
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	(28)	600	600	79
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,674	(500)	3,174	3,174	1,721
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,058	(558)	1,500	1,500	1,600
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,816	500	5,316	5,316	8,463
3227		POSTAGE & FREIGHT - DBK LIBRARY	2,821	(1,321)	1,500	1,500	756
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,140	500	2,640	2,640	4,968
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,140	(2,140)	0	0	1,645
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	4,600	(2,000)	2,600	2,600	6,721
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,140	1,149	3,289	3,289	3,289
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,675	(1,275)	1,400	1,400	0
3337		ELECTRICITY - DBK LIBRARY	6,606	0	6,606	6,606	6,057
3347		WATER - DBK LIBRARY	1,622	0	1,622	1,622	1,567
3357		GAS - DBK LIBRARY	541	(541)	0	0	0
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,140	600	2,740	2,740	2,609
3377		WORKERS COMP INSURANCE - DBK LIBRARY	7,280	57	7,337	7,337	7,337
3387		INSURANCE - DBK LIBRARY	2,406	(194)	2,212	2,212	2,212
5662		BUILDING MAINTENANCE - DBK LIBRARY	6,000	(3,000)	3,000	3,000	1,723
9422		ADMIN SAL ALLOCATED - LIBRARIES	87,241	0	87,241	87,241	86,945
Total Expenditure Libraries			494,304	(25,940)	468,364	468,364	400,767
Recreation & Culture - Schedule 11							
Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(250)	(358)
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS	(50)	50	0	0	0
2993		FEES & CHARGES - SUNDRY (BLP LIBRARY)	0	0	0	0	(309)
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	50	0	0	0
Total Income Libraries			350	100	250	250	667
Recreation & Culture - Schedule 11							
Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,500	4	1,504	1,504	1,504
1777		P/L SALE OF ASSET	0	536,640	536,640	536,640	536,640
3082		DONNYBROOK MUSEUM	400	5,265	5,665	5,665	5,587
3952	Various	RAILWAY STATION	3,223	5,217	8,440	8,440	5,750
4267		GENERAL ADMIN COSTS REALLOCATED	600	0	600	600	739
5272		PROMOTION OF COMMUNITY EVENTS	40,000	(17,000)	23,000	23,000	10,450
7592		DEPRECIATION (OCUL)	26,597	0	26,597	26,597	13,505
9432		ADMIN SALARIES REALLOCATED	1,830	0	1,830	1,830	1,824
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	0	336,202	336,202	303,952
Total Other Culture Expenditure			410,353	530,126	940,478	940,478	879,952
Recreation & Culture - Schedule 11							
Other Culture - Income							
0493		FEES & CHARGES - PROPERTY LEASES	(3,672)	0	(3,672)	(3,672)	(3,672)
7573		REIMBURSEMENTS INC. INSURANCE CLAIMS	0	(3,802)	(3,802)	(3,802)	(3,802)
7603		FEES & CHARGES - SUNDRY	0	(1,282)	(1,282)	(1,282)	(1,282)
Total Other Culture Income			(3,672)	(5,084)	(8,756)	(8,756)	(8,756)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Summary of Operations - Recreation & Culture Program							
Public Halls & Civic Centres							
		Sub Total Operating Expenditure	297,252	2,286	299,538	299,538	284,996
		Sub Total Operating Income	(204,339)	(500)	(204,839)	(204,839)	(12,155)
			92,912	1,786	94,699	94,699	272,841
Recreation Centre							
		Sub Total Operating Expenditure	1,054,914	11,755	1,066,669	1,066,669	1,066,443
		Sub Total Operating Income	(403,543)	(19,500)	(423,043)	(423,043)	(327,438)
			651,371	(7,745)	643,627	643,627	739,006
Other Recreation & Sport							
		Sub Total Operating Expenditure	2,194,059	437	2,194,496	2,194,496	2,384,137
		Sub Total Operating Income	(8,566,948)	(7,748)	(8,574,697)	(8,574,697)	(5,449,397)
			(6,372,889)	(7,311)	(6,380,200)	(6,380,200)	(3,065,259)
Libraries							
		Sub Total Operating Expenditure	494,304	(25,940)	468,364	468,364	400,767
		Sub Total Operating Income	(350)	100	(250)	(250)	(667)
			493,954	(25,840)	468,114	468,114	400,100
Other Culture							
		Sub Total Operating Expenditure	410,353	530,126	940,478	940,478	879,952
		Sub Total Operating Income	(3,672)	(5,084)	(8,756)	(8,756)	(8,756)
			406,680	525,042	931,722	931,722	871,196
		Total Operating Expenditure	4,450,882	518,664	4,969,546	4,969,546	5,016,295
		Total Operating Income	(9,178,853)	(32,732)	(9,211,585)	(9,211,585)	(5,798,411)
		Program (Surplus)/Deficit	(4,727,971)	485,932	(4,242,038)	(4,242,038)	(782,116)
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Expenditure							
3230		DEPRECIATION (RCO)	3,860,813	0	3,860,813	3,860,813	3,936,834
		Total Construction Streets, Roads, Bridges & Depots - Expenditure	3,860,813	0	3,860,813	3,860,813	3,936,834
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Income							
0325		GRANTS - BLACK SPOTS	(549,457)	(170,000)	(719,457)	(719,457)	(592,672)
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(275,000)	0	(275,000)	(275,000)	(220,000)
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(68,800)	0	(68,800)	(68,800)	(24,500)
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(2,991,300)	2,871,035	(120,265)	(120,265)	0
3261		GRANT REVENUE - LRCI	(309,388)	0	(309,388)	(309,388)	(303,982)
3291		GRANTS - REGIONAL ROAD GROUP	(588,478)	0	(588,478)	(588,478)	(448,296)
3331		GRANTS - ROADS TO RECOVERY	(420,000)	0	(420,000)	(420,000)	(450,220)
3341		GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(65,000)	0	(65,000)	(65,000)	(65,000)
		Total Construction Streets, Roads, Bridges & Depots - Income	5,267,423	2,701,035	2,566,388	2,566,388	2,104,670
Transport - Schedule 12							
Sreets, Roads, Bridges & Depot Maintenance - Expenditure							
0150	T008	DONNYBROOK TOWNSCAPE WORKS	11,834	0	11,834	11,834	600
0160	T009	KIRUP TOWN CENTRE DEVELOPMENT	5,917	0	5,917	5,917	0
1402	A012	RURAL PROPERTY NUMBERING SCHEME	3,174	0	3,174	3,174	2,719
3350		DEPRECIATION (RMC)	1,301,828	0	1,301,828	1,301,828	1,307,439
3370	M008	STREET TREES & PRUNING	72,467	0	72,467	72,467	75,791
3380	M009	CROSSOVERS	2,206	0	2,206	2,206	391
0190	MS000	RURAL ROADS (SEALED) MTCE.	405,316	0	405,316	405,316	352,443
0200	MG001	RURAL ROADS (GRAVEL) MTCE.	555,628	0	555,628	555,628	503,121
0210	MS999	URBAN ROADS (SEALED) MTCE.	123,425	0	123,425	123,425	123,549
0220	MG000	URBAN ROADS (GRAVEL) MTCE.	21,902	0	21,902	21,902	15,319
3410	M031	GEN.MAINTENANCE - OTHER	0	0	0	0	46,538
3420		LIGHTING OF STREETS	96,131	0	96,131	96,131	87,103
3430	M007	STREET CLEANING	82,320	0	82,320	82,320	81,339
3450	Various	BRIDGE MAINTENANCE	283,710	71,288	354,998	354,998	348,394
3460	M010	TRAFFIC SIGNS & CONTROL	15,000	0	15,000	15,000	15,369
3470	B011	DBK DEPOT MAINTENANCE	48,588	5,140	53,728	53,728	64,548

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
3480	B016	BLN DEPOT MAINTENANCE	17,142	5,432	22,573	22,573	16,290
3550	M030	ROAD ASSET MANAGEMENT	40,000	0	40,000	40,000	29,623
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	19,000	0	19,000	19,000	14,392
6961		P/L SALE OF ASSET (RMC)	32,488	0	32,488	32,488	14,674
7082	T004	BLN TOWN CENTRE WORKS	11,834	0	11,834	11,834	8,834
9167		PARKING STRATEGY	15,000	(15,000)	0	0	0
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	0	25,861	25,861	23,381
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure			3,190,769	66,860	3,257,629	3,257,629	3,131,855

Transport - Schedule 12							
Streets, Roads, Bridges & Depot Maintenance - Income							
0683		FEES & CHARGES - SUNDRY	(525)	(318)	(843)	(843)	(1,444)
0933		GRANTS - MRD DIRECT GRANTS	(201,180)	0	(201,180)	(201,180)	(201,180)
3511		REIMBURSEMENTS	(39,559)	0	(39,559)	(39,559)	(12,128)
3541		CONTRIBUTION TO WORKS	(53,007)	0	(53,007)	(53,007)	(68,113)
3563		SALE SUNDRY EQUIPMENT	0	0	0	0	(635)
7913		P/L SALE OF ASSET (RMC)	(39,442)	0	(39,442)	(39,442)	(17,372)
Total Streets, Roads, Bridges & Depot Mtc. - Income			(333,713)	(318)	(334,031)	(334,031)	(300,872)

Transport - Schedule 12							
Private Works - Expenditure							
4292		PRIVATE WORKS	535	0	535	535	0
Total Private Works - Expenditure			535	0	535	535	0

Transport - Schedule 12							
Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(500)	0
Total Private Works - Income			(500)	0	(500)	(500)	0

Summary of Operations - Transport Program							
Construction Streets, Roads, Bridges & Depots							
Sub Total Operating Expenditure			3,860,813	0	3,860,813	3,860,813	3,936,834
Sub Total Operating Income			(5,267,423)	2,701,035	(2,566,388)	(2,566,388)	(2,104,670)
			(1,406,610)	2,701,035	1,294,425	1,294,425	1,832,164
Streets, Roads, Bridges & Depot Maintenance							
Sub Total Operating Expenditure			3,190,769	66,860	3,257,629	3,257,629	3,131,855
Sub Total Operating Income			(333,713)	(318)	(334,031)	(334,031)	(300,872)
			2,857,056	66,542	2,923,598	2,923,598	2,830,983
Private Works							
Sub Total Operating Expenditure			535	0	535	535	0
Sub Total Operating Income			(500)	0	(500)	(500)	0
			35	0	35	35	0
Total Operating Expenditure			7,052,117	66,860	7,118,977	7,118,977	7,068,689
Total Operating Income			(5,601,636)	2,700,717	(2,900,919)	(2,900,919)	(2,405,542)
Program (Surplus)/Deficit			1,450,481	2,767,577	4,218,058	4,218,058	4,663,147

Economic Services - Schedule 13							
Rural Services - Expenditure							
3402		DEPRECIATION (RURAL)	2,267	0	2,267	2,267	4,902
3842	Various	NOXIOUS WEEDS/PEST PLANTS	35,000	0	35,000	35,000	30,448
3852		VERMIN CONTROL	535	0	535	535	0
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,176	43	1,219	1,219	1,491
9482		ADMIN SALL ALLOCATED	3,416	0	3,416	3,416	3,404
Total Rural Services - Expenditure			42,394	43	42,437	42,437	40,246

Economic Services - Schedule 13							
Tourism & Area Promotion - Expenditure							
2192	R046	DONNYBROOK TRANSIT PARK MAINTENANCE	51,050	(279)	50,771	50,771	54,110
2862	M034	FESTIVALS & COMMUNITY EVENTS	5,325	9,500	14,825	14,825	16,303
3912		AREA PROMOTION	108,045	(145)	107,900	107,900	107,900
3922		DEPRECIATION (TOUR)	15,974	0	15,974	15,974	16,124
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,538	0	5,538	5,538	5,519
4287		GENERAL ADMIN COSTS REALLOCATED	1,982	0	1,982	1,982	2,441
5832		SALARIES (TOURISM)	50,711	(12,000)	38,711	38,711	47,832

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
5892		SUPERANNUATION (TOURISM)	4,567	0	4,567	4,567	5,505
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,729	1,361	3,090	3,090	3,090
7152	B037	BALINGUP TRANSIT PARK MTCE.	46,653	(2,961)	43,692	43,692	45,658
9937	T137	BALINGUP TOURIST INFORMATION BAY	6,180	0	6,180	6,180	10,347
Total Tourism & Area Promotion - Expenditure			297,754	(4,523)	293,231	293,231	314,829
Economic Services - Schedule 13							
Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(67,000)	(10,000)	(77,000)	(77,000)	(92,269)
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	204	0	0	0
3993		FEES & CHARGES - BALINGUP TRANSIT	(25,000)	0	(25,000)	(25,000)	(21,932)
Total Tourism & Area Promotion - Income			(92,204)	(9,796)	(102,000)	(102,000)	(114,201)
Economic Services - Schedule 13							
Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	42,948	0	42,948	42,948	42,802
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	25,281	0	25,281	25,281	31,141
4062		SALARIES & WAGES - BUILDING	145,689	0	145,689	145,689	152,935
4072		SUPERANNUATION - BUILDING	24,345	(3,000)	21,345	21,345	20,172
4082		CONTRACT LABOUR & RELIEF	6,240	3,000	9,240	9,240	500
4112		VEHICLE EXPENSES - BLDNG	10,500	500	11,000	11,000	10,467
4122		LEGAL EXPENSES	2,163	0	2,163	2,163	122
4132		SUNDRY BUILDING EXPENSES	6,965	(1,000)	5,965	5,965	3,782
4152		CONFERENCE & TRAINING BLD	2,104	(2,104)	0	0	0
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,070	(1,070)	0	0	0
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,769	1,266	7,035	7,035	7,035
9928		FRINGE BENEFITS TAX - BUILDING	6,370	0	6,370	6,370	14,762
Total Building Expenditure			279,444	(2,408)	277,035	277,035	283,720
Economic Services - Schedule 13							
Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENCES	(46,200)	(13,800)	(60,000)	(60,000)	(66,287)
4163		FEES & CHARGES - COMMISSION BCITF	(446)	0	(446)	(446)	(347)
4173		FEES & CHARGES - SUNDRY	(105)	(2,395)	(2,500)	(2,500)	(2,851)
4183		FEES & CHARGES - FINES	(100)	0	(100)	(100)	(2,000)
4193		REIMBURSEMENTS	(1,850)	0	(1,850)	(1,850)	(1,182)
4213		FEES & CHARGES - COMMISSION BRB	(1,050)	0	(1,050)	(1,050)	(1,030)
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	(255)	(2,703)	(2,703)	(2,703)
Total Building Income			(52,199)	(16,450)	(68,649)	(68,649)	(76,399)
Economic Services - Schedule 13							
Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,702	(702)	10,000	10,000	0
4252		DEPRECIATION (OES)	8,636	0	8,636	8,636	8,952
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,596	0	2,596	2,596	2,738
4772	B040	BANK BUILDINGS (70 SW HWY DONNYBROOK)	12,646	(1,120)	11,526	11,526	10,745
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	0	775	775	0
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	169	0	169	169	8
5812		RAC CHARGING STATION EXPENSES	1,927	6,000	7,927	7,927	8,447
Total Other Economic Services -Expenditure			37,451	4,179	41,629	41,629	31,084
Economic Services - Schedule 13							
Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	0	(5,712)	(5,712)	(4,525)
4273		FEES & CHARGES - ROYALTIES	(27,541)	1,300	(26,241)	(26,241)	(26,241)
4363		FEES & CHARGES - PROPERTY LEASES	(41,200)	0	(41,200)	(41,200)	(41,087)
4793		REIMBURSEMENTS	(12,900)	(2,600)	(15,500)	(15,500)	(18,221)
Total Other Economic Services - Income			(87,353)	(1,300)	(88,653)	(88,653)	(90,074)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Economic Services - Schedule 13							
Economic Development - Expenditure							
9947		SALARIES & WAGES - ECONOMIC DEVELOPMENT	81,423	(26,400)	55,023	55,023	49,191
9957		SUPERANNUATION (ECON DEV)	11,399	0	11,399	11,399	4,920
9956		EMPLOYEE INSURANCE - WORKERS COMPENSATION	0	3,932	3,932	3,932	3,932
9987		ECONOMIC DEVELOPMENT EXPENSES	30,000	(20,000)	10,000	10,000	500
9177		ECONOMIC DEVELOPMENT STRATEGY	40,000	(40,000)	0	0	0
9187		REGIONAL CHILDCARE WORKER PROGRAM	0	39,000	39,000	39,000	0
Total Other Economic Services -Expenditure			162,822	(43,468)	119,354	119,354	58,543
Economic Services - Schedule 13							
Economic Development - Income							
9173		GRANT INCOME - SWDC	(20,000)	20,000	0	0	0
9183		GRANT INCOME - DEPT COMMUNITIES	0	(25,000)	(25,000)	(25,000)	0
Total Other Economic Services -Expenditure			(20,000)	(5,000)	(25,000)	-25000	0
Summary of Operations - Economic Services Program							
Rural Services							
Sub Total Operating Expenditure			42,394	43	42,437	42,437	40,246
Sub Total Operating Income			0	0	0	0	0
			42,394	43	42,437	42,437	40,246
Tourism & Area Promotion							
Sub Total Operating Expenditure			297,754	(4,523)	293,231	293,231	314,829
Sub Total Operating Income			(92,204)	(9,796)	(102,000)	(102,000)	(114,201)
			205,550	(14,319)	191,231	191,231	200,628
Building Control							
Sub Total Operating Expenditure			279,444	(2,408)	277,035	277,035	283,720
Sub Total Operating Income			(52,199)	(16,450)	(68,649)	(68,649)	(76,399)
			227,245	(18,858)	208,387	208,387	207,320
Other Economic Services							
Sub Total Operating Expenditure			37,451	4,179	41,629	41,629	31,084
Sub Total Operating Income			(87,353)	(1,300)	(88,653)	(88,653)	(90,074)
			(49,902)	2,879	(47,024)	(47,024)	(58,989)
Economic Development							
Sub Total Operating Expenditure			162,822	(43,468)	119,354	119,354	58,543
Sub Total Operating Income			(20,000)	(5,000)	(25,000)	(25,000)	0
			142,822	(48,468)	94,354	94,354	58,543
Total Operating Expenditure			819,865	(46,178)	773,687	773,687	728,423
Total Operating Income			(251,756)	(32,546)	(284,301)	(284,301)	(280,675)
Program (Surplus)/Deficit			568,109	(78,724)	489,386	489,386	447,748
Other Property & Services - Schedule 14							
Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	335,454	0	335,454	335,454	334,318
0776		GEN ADMIN COSTS ALLOC TO PWO	161,673	0	161,673	161,673	199,145
4352		SUPERANNUATION - PUBLIC WORKS	79,724	0	79,724	79,724	72,223
4362		SUPERANNUATION - PWO	147,112	0	147,112	147,112	135,266
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	0	42,167	42,167	64,861
4402		SICK LEAVE	42,640	0	42,640	42,640	62,227
4422		LONG SERVICE LEAVE	7,995	0	7,995	7,995	29,452
4432		INSURANCE ON WORKS	23,605	(1,396)	22,209	22,209	22,209
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	30,000	0	30,000	30,000	3,190
4452		PROTECTIVE CLOTHING/EQUIP	25,000	0	25,000	25,000	24,951
4462	T001	CONFER & TRAIN EXPENSES	39,502	19,000	58,502	58,502	50,483
4467		STAFF UNIFORMS	1,900	0	1,900	1,900	598
4476		WORKERS COMPENSATION INSURANCE	57,205	(29,107)	28,098	28,098	28,098
4602		GRATUITY PAYMENT	300	0	300	300	1,000
4612		WORKERS COMPENSATION ALLOC.	201,200	0	201,200	201,200	176,031
6782		HOLIDAY PAY -ANNUAL LEAVE	101,878	0	101,878	101,878	124,338
6792		HOLIDAY PAY - PUB HOLS	49,443	0	49,443	49,443	58,185
7422		LESS ALLOCATED TO W&S	(1,816,095)	0	(1,816,095)	(1,816,095)	(1,841,058)
7672		OTHER OVERHEADS	13,395	0	13,395	13,395	19,852
7682		SALARIES & WAGES - PUBLIC WORKS	581,860	(32,000)	549,860	549,860	552,269

Detailed Statement of Comprehensive Income by Program by Subprogram


COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
7692	S001	OSH AND TOOL BOX MEETINGS	20,953	0	20,953	20,953	14,603
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,281	0	4,281	4,281	0
7732		WORKERS COMP INSURANCE - PWO	31,495	(315)	31,180	31,180	31,180
7802		FRINGE BENEFITS TAX - PWO	38,644	0	38,644	38,644	31,706
Total Public Works Overheads - Expenditure			221,330	(43,818)	177,512	177,512	195,127
Other Property & Services - Schedule 14							
Public Works Overheads - Income							
2353		CONTRIBUTIONS	(500)	0	(500)	(500)	0
4613		REIMBURSEMENTS	(200,000)	0	(200,000)	(200,000)	(175,478)
6761		PROFIT ON SALE OF ASSET (PWO)	(16,996)	0	(16,996)	(16,996)	(14,894)
Total Public Works Overheads - Income			(217,496)	0	(217,496)	(217,496)	(190,372)
Other Property & Services - Schedule 14							
Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	6,514	0	6,514	6,514	6,492
4307		GENERAL ADMIN COSTS REALLOCATED	2,652	0	2,652	2,652	3,267
4437		WORKERS COMPENSATION INSURANCE (POC)	3,623	0	3,623	3,623	3,691
4472		WAGES - REPAIR / SERVICING	73,552	0	73,552	73,552	63,935
4482		TYRES AND BATTERIES	21,815	0	21,815	21,815	17,464
4492		INSURANCE & LICENSES	117,437	291	117,727	117,727	118,172
4512		LESS POC ALLOCATED TO W&S	(877,498)	0	(877,498)	(877,498)	(898,986)
4522		FUELS & OILS USED	246,960	0	246,960	246,960	225,651
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,878	0	2,878	2,878	245
4992		WORKSHOP CONSUMABLES	4,816	0	4,816	4,816	11,117
5102		DEPRECIATION ON PLANT	306,726	0	306,726	306,726	345,102
6092		SUPER - MECHANICS	10,283	0	10,283	10,283	10,029
6802		PARTS AND REPAIRS	113,190	0	113,190	113,190	129,644
Total Expenditure Plant Operation Costs			32,947	291	33,238	33,238	35,823
Other Property & Services - Schedule 14							
Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	0	(100)	(100)	(5,289)
7823		FEE & CHARGES - SUNDRY	(52)	0	(52)	(52)	0
7843		REIMBURSEMENT - DIESEL FUEL REBATE	(31,500)	0	(31,500)	(31,500)	(29,700)
Total Expenditure Plant Operation Costs			(31,652)	0	(31,652)	(31,652)	(34,989)
Other Property & Services - Schedule 14							
Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	0	0	0	216
4540		STOCK PURCHASES	0	0	0	0	0
Total Expenditure Stock Fuels & Oils			-	-	-	-	216
Other Property & Services - Schedule 14							
Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	5,070,213	0	5,070,213	5,070,213	3,683,634
4580		WAGES	0	0	0	0	1,842,274
4590		LESS SALARIES ALLOCATED	(5,070,213)	0	(5,070,213)	(5,070,213)	(3,683,634)
4600		LESS WAGES ALLOCATED	0	0	0	0	(1,851,811)
Total Expenditure Salaries & Wages			0	0	0	0	-9,537
Other Property & Services - Schedule 14							
Project Operations Costs - Expenditure							
4107		SALARIES & WAGES	209,143	15,500	224,643	224,643	226,102
4117		SUPERANNUATION	27,797	0	27,797	27,797	26,001
4127		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,966	(1,867)	10,100	10,100	10,100
4137		FRINGE BENEFITS TAX	0	0	0	0	0
4147		OTHER EXPENSES	500	0	500	500	574
4148		CONSULTANTS	25,725	0	25,725	25,725	21,980
4157		VEHICLE EXPENSES	0	1,200	1,200	1,200	976
4187		FURNITURE & EQUIPMENT UNDER \$5,000 THRESHOLD	1,070	0	1,070	1,070	669
4197		LESS ALLOCATED TO PROJECTS	(371,508)	0	(371,508)	(371,508)	(335,871)
4317		ADMINISTRATION SALARIES REALLOCATED	31,344	0	31,344	31,344	31,238
4327		GENERAL ADMIN COSTS REALLOCATED	14,801	0	14,801	14,801	18,232
Total Expenditure Project Operation Costs			(49,161)	14,833	(34,328)	(34,328)	(0)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2023/2024 Original Budget \$	Budget Amendments \$	2023/2024 Current Budget \$	2023/2024 YTD Budget \$	2023/2024 Actual \$
Summary of Operations - Other Property & Services							
Program							
Public Works Overheads							
		Sub Total Operating Expenditure	221,330	(43,818)	177,512	177,512	195,127
		Sub Total Operating Income	(217,496)	0	(217,496)	(217,496)	(190,372)
			3,834	(43,818)	(39,984)	(39,984)	4,755
Plant Operation Costs							
		Sub Total Operating Expenditure	32,947	291	33,238	33,238	35,823
		Sub Total Operating Income	(31,652)	0	(31,652)	(31,652)	(34,989)
			1,295	291	1,585	1,585	834
Stock Fuels & Oils							
		Sub Total Operating Expenditure	0	0	0	0	216
		Sub Total Operating Income	0	0	0	0	0
			0	0	0	0	216
Project Operation Costs							
		Sub Total Operating Expenditure	(49,161)	14,833	(34,328)	(34,328)	(0)
		Sub Total Operating Income	0	0	0	0	0
			(49,161)	14,833	(34,328)	(34,328)	(0)
		Total Operating Expenditure	205,116	(28,694)	176,422	176,422	221,628
		Total Operating Income	(249,148)	0	(249,148)	(249,148)	(225,361)
		Program (Surplus)/Deficit	(44,033)	(28,694)	(72,727)	(72,727)	(3,733)
		Grand Total All Programs (Surplus)/Deficit	(7,998,420)	3,314,685	(4,683,735)	(4,683,735)	(2,976,564)
Operations By Program			2023/2024 Budget	2023/2024 Budget	2023/2024 Budget	2023/2024 YTD Budget	2023/2024 Actual
		General Purpose funding	(7,480,012)	(259,882)	(7,739,895)	(7,739,895)	(9,788,640)
		Governance	(17,725)	(7,788)	(25,513)	(25,513)	(34,143)
		Law, Order & Public Safety	(607,400)	(52,806)	(660,205)	(660,205)	(677,619)
		Health	(165,093)	(52)	(165,145)	(165,145)	(166,177)
		Education & Welfare	(2,641,057)	(8,176)	(2,649,233)	(2,649,233)	(2,365,010)
		Housing	0	0	0	0	0
		Community Amenities	(1,106,041)	(21,660)	(1,127,702)	(1,127,702)	(1,106,245)
		Recreation & Culture	(9,178,853)	(32,732)	(9,211,585)	(9,211,585)	(5,798,411)
		Transport	(5,601,636)	2,700,717	(2,900,919)	(2,900,919)	(2,405,542)
		Economic Services	(251,756)	(32,546)	(284,301)	(284,301)	(280,675)
		Other Property & Services	(249,148)	0	(249,148)	(249,148)	(225,361)
		Total Income	(27,298,721)	2,285,075	(25,013,646)	(25,013,646)	(22,847,822)
		General Purpose funding	300,135	(16,678)	283,456	283,456	290,823
		Governance	1,262,480	233,794	1,496,273	1,496,273	1,228,731
		Law, Order & Public Safety	1,419,600	44,913	1,464,513	1,464,513	1,508,323
		Health	306,321	(11,471)	294,850	294,850	316,059
		Education & Welfare	1,003,327	209,468	1,212,796	1,212,796	1,138,907
		Housing	0	0	0	0	0
		Community Amenities	2,480,459	58,932	2,539,391	2,539,391	2,353,381
		Recreation & Culture	4,450,882	518,664	4,969,546	4,969,546	5,016,295
		Transport	7,052,117	66,860	7,118,977	7,118,977	7,068,689
		Economic Services	819,865	(46,178)	773,687	773,687	728,423
		Other Property & Services	205,116	(28,694)	176,422	176,422	221,628
		Total Expenditure	19,300,301	1,029,610	20,329,911	20,329,911	19,871,258
		Operating (Surplus)/Deficit	(7,998,420)	3,314,685	(4,683,735)	(4,683,735)	(2,976,564)


SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
Governance							
0564		BUILDINGS - ADMIN	121,200	(40,000)	81,200	81,200	41,358
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	41,200	0	41,200	41,200	0
	B366	COUNCIL CHAMBER CAR PARK SEALING - (BENTLEY ST)	80,000	(40,000)	40,000	40,000	41,358
0584		FURNITURE AND EQUIPMENT	45,000	2,673	47,673	47,673	47,673
	FE001	IT UPGRADES - COUNCIL CHAMBER	45,000	2,673	47,673	47,673	47,673
0554		VEHICLE MFC & MES	67,980	3,206	71,186	71,186	71,186
		Subtotal	234,180	(34,121)	200,059	200,059	160,217
Law, Order & Public Safety							
0384		BUSH FIRE BUILDINGS - CAP WORKS	10,506	(10,506)	0	0	0
	B071	BALINGUP BUSH FIRE BRIGADE BUILDING	10,506	(10,506)	0	0	0
0794		DOG/CAT POUND IMPROVEMENTS	10,500	(2,112)	8,388	8,388	9,429
0664		EMERGENCY MANAGEMENT PLANT	0	10,149	10,149	10,149	10,149
1224		INFRASTRUCTURE OTHER - OTHER LAW ORDER & PUBLIC SAFETY	65,000	5,445	70,445	70,445	70,445
	W027	CCTV NETWORK	65,000	5,445	70,445	70,445	70,445
		Subtotal	86,006	2,976	88,982	88,982	90,022
Health and Preventative Services							
0674		BUILDINGS - MEDICAL CENTRE	21,115	(21,115)	0	0	3,067
	B105	BUILDINGS - MEDICAL CENTRE	21,115	(21,115)	0	0	3,067
1454		PURCHASE PLANT VEHICLE	33,990	0	33,990	33,990	33,082
		Subtotal	55,105	(21,115)	33,990	33,990	36,149
Education & Welfare							
8304		SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	2,267,811	100,000	2,367,811	2,367,811	2,048,002
	B358	MINN COTTS 5-8 - SHERP FUNDING	388,828	0	388,828	388,828	377,609
	B360	LANG VILLAS 1-3 - SHERP FUNDING	327,753	0	327,753	327,753	245,547
	B357	MINN COTTS 1-4 - SHERP FUNDING	372,020	0	372,020	372,020	368,471
	B361	LANG VILLS 4-6 - SHERP FUNDING	370,231	0	370,231	370,231	333,431
	B361A	LANG VILLS 1-6 - RESERVE CONTRIBUTION	0	50,000	50,000	50,000	27,019
	B359	MINN COTTS 9-12 - SHERP FUNDING	356,068	0	356,068	356,068	346,241
	B363	MINN COTTS - CARPORTS & COMMON AREAS - SHERP FUNDING	121,845	0	121,845	121,845	121,173

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
	B362	LANG VILLS 7-9 - SHERP FUNDING	331,067	0	331,067	331,067	196,577
	B362A	LANG VILLS 7-9 - RESERVE CONTRIBUTION	0	50,000	50,000	50,000	26,274
	B365	WELL AGED - PROJECT MANAGEMENT COSTS	0	0	0	0	5,661
1644		DBK COMMUNITY CENTRE & INFANT HEALTH CLINIC	86,154	0	86,154	86,154	0
3204		OUTDOOR CINEMA EQUIPMENT	15,000	(1,647)	13,353	13,353	0
Subtotal			2,368,965	98,353	2,467,318	2,467,318	2,048,001.88

Community Amenities


0964		CEMETERIES - INFRASTRUCTURE	22,594	0	22,594	22,594	26,223
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE	7,594	0	7,594	7,594	7,298
	R085	DBK CEMETERY INFRASTRUCTURE	15,000	0	15,000	15,000	18,925
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN	97,000	(6,000)	91,000	91,000	85,995
	B152	PUBLIC TOILETS - VIN FARLEY PARK	11,000	0	11,000	11,000	11,177
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR	0	0	0	0	0
	B157	PUBLIC TOILETS - APEX PARK	6,000	0	6,000	6,000	3,644
	B300	PUBLIV TOILETS - MAIN STREET DBK	0	0	0	0	0
	B367	PUBLIC TOILETS - BALINGUP VILLAGE GREEN	55,000	(6,000)	49,000	49,000	48,825
	B368	PUBLIC TOILETS - TRANSIT ABLUTIONS	25,000	0	25,000	25,000	22,350
6014		DONNYBROOK WASTE MANAGMENT FACILITY	25,000	20,000	45,000	45,000	39,294
	W045	BORE MONITORING INSTALATION	25,000	20,000	45,000	45,000	39,294
1954		PUBLIC BINS	7,000	(7,000)	0	0	0
8964		MULTI RECYCLE STATION	7,000	(7,000)	0	0	0
2274		PURCHASE PLANT EQUIPMENT	33,990	1,924	35,914	35,914	35,914
Subtotal			192,584	1,924	194,508	194,508	187,425.18

Recreation & Culture

0284		BALINGUP RECREATION CENTRE	5,604	2,000	7,604	7,604	9,615
	B082	BALINGUP RECREATION CENTRE BUILDING	5,604	2,000	7,604	7,604	9,615
8974		CHRISTMAS DECORATIONS	30,000	0	30,000	30,000	2,757
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	4,947	0	4,947	4,947	0
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	4,947	0	4,947	4,947	0
7294		BUILDINGS - DBK RECREATION CENTRE	163,871	6,955	170,826	170,826	82,571
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	140,000	0	140,000	140,000	51,745
	B329	DBK REC CENTRE - AFTERHOURS ACCESS COURTSIDE	23,871	6,955	30,826	30,826	30,826
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	4,900	(4,900)	0	0	0.00

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
1064		BUILDINGS VARIOUS HALLS	196,350	0	196,350	196,350	1,863
	B369	PUBLIC HALL - YABBERUP	35,000	0	35,000	35,000	0
	B370	PUBLIC HALL - BALINGUP (AND LIBRARY)	31,000	0	31,000	31,000	0
	B371	PUBLIC HALL - KIRUP	31,000	0	31,000	31,000	0
	B372	PUBLIC HALL - BROOKHAMPTON	78,350	0	78,350	78,350	0
	B373	COMMUNITY RESOURCE CENTRE - DONNYBROOK	21,000	0	21,000	21,000	1,863
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	4,725	(4,725)	0	0	0
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	(4,725)	0	0	0
1184		OTHER INFRASTRUCTURE DONNYBROOK	50,000	0	50,000	50,000	18,489
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	10,000	400
	R131	DONNYBROOK ARBORETUM - RENEWAL	40,000	0	40,000	40,000	18,089
1214		OTHER INFRASTRUCTURE BALINGUP	5,000	(5,000)	0	0	0
	R158	BALINGUP AVENUE OF HONOUR	5,000	(5,000)	0	0	0
2682		PARK EQUIPMENT	20,600	0	20,600	20,600	16,037
	R032	PLAYGROUND EQUIPMENT	0	0	0	0	97
	R128	MELDENE PARK	20,600	0	20,600	20,600	15,940
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	8,752,595	0	8,752,595	8,752,595	5,339,937
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	8,752,595	0	8,752,595	8,752,595	5,339,937
	R162	VC MITCHELL - SUPPLEMENTARY WORKS	0	0	0	0	0
8314		INFRASTRUCTURE - VC MITCHELL PARK - SUPPLEMENTARY WORKS	3,000,000	0	3,000,000	3,000,000	176,486
	R163	VC MITCHELL - TENNIS EXTERNAL - EQUIPMENT STORE (SHED)	41,918	0	41,918	41,918	0
	R164	VC MITCHELL - TENNIS TIERED SEATING	69,863	0	69,863	69,863	0
	R165	VC MITCHELL - CRICKET NETS - PRACTICE CAGE	20,959	0	20,959	20,959	0
	R166	VC MITCHELL - PLAYGROUNDS	209,588	0	209,588	209,588	0
	R167	VC MITCHELL - OVAL LIGHTING POLE X 4	470,269	0	470,269	470,269	145,839
	R168	VC MITCHELL - TICKET BOOTH	48,904	0	48,904	48,904	0
	R169	VC MITCHELL - NEW TENNIS LIGHTING X 6	209,588	0	209,588	209,588	801
	R170	VC MITCHELL - STORAGE SHED/SHELTER	55,890	0	55,890	55,890	0
	R171	VC MITCHELL - CARPARK (SOUTH - MULTIPURPOSE PAVILION)	230,546	0	230,546	230,546	9,000
	R172	VC MITCHELL - CARPARK - NORTH OF OVAL	230,546	0	230,546	230,546	14,145
	R173	VC MITCHELL - NEW ACESS ROAD	59,383	0	59,383	59,383	0
	R174	VC MITCHELL - PEDESTRIAN FOOTPATH - ASSUMED UNCOVERED	282,943	0	282,943	282,943	0
	R175	VC MITCHELL - LANDSCAPE AND IRRIGATION	349,310	0	349,310	349,310	407
	R176	VC MITCHELL - EXTERNAL DRAINAGE	115,000	0	115,000	115,000	0
	R177	VC MITCHELL - COMMUNICATION	28,750	0	28,750	28,750	0
	R178	VC MITCHELL - KITCHEN & BAR EQUIPMENT	25,000	0	25,000	25,000	0

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program


COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
	R179	VC MITCHELL - SPORT EQUIPMENT	27,945	0	27,945	27,945	0
	R180	VC MITCHELL - OTHER LOOSE FURNITURE & FITTINGS	60,832	0	60,832	60,832	0
	R181	VC MITCHELL - COMPLETION PAVILLION 2	363,470	0	363,470	363,470	1,645
	R182	VC MITCHELL - QUANTITY SURVEYING, PEER REVIEWS & PROCUREMENT	38,376	0	38,376	38,376	4,650
	R183	VC MITCHELL - NEW ACCESS ROAD	39,961	0	39,961	39,961	0
	R184	VC MITCHELL - PEDESTRIAN FOOTPATHS AND LINKAGES	20,959	0	20,959	20,959	0
8224		PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP	20,000	0	20,000	20,000	0
	R0881	BALINGUP SKATE PARK - CAPITAL RENEWAL	20,000	0	20,000	20,000	0
7994		MULLALYUP MEMORIAL PARK - TIMBER SEAT	5,356	0	5,356	5,356	5,500
8984		WAYFINDER SIGNAGE	6,500	(6,500)	0	0	0
1114		BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE	28,350	(28,350)	0	0	0
8024		INFRASTRUCTURE EGAN PARK	50,000	(37,067)	12,933	12,933	13,524
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	(37,067)	12,933	12,933	13,524
8114		EGAN PARK - RENEW DUMP POINT	5,150	0	5,150	5,150	5,125
8994		VEHICLE PURCHASE - MDBRC	33,990	2,291	36,281	36,281	36,281
		Subtotal	12,387,938	(75,296)	12,312,642	12,312,642	5,708,185


Transport

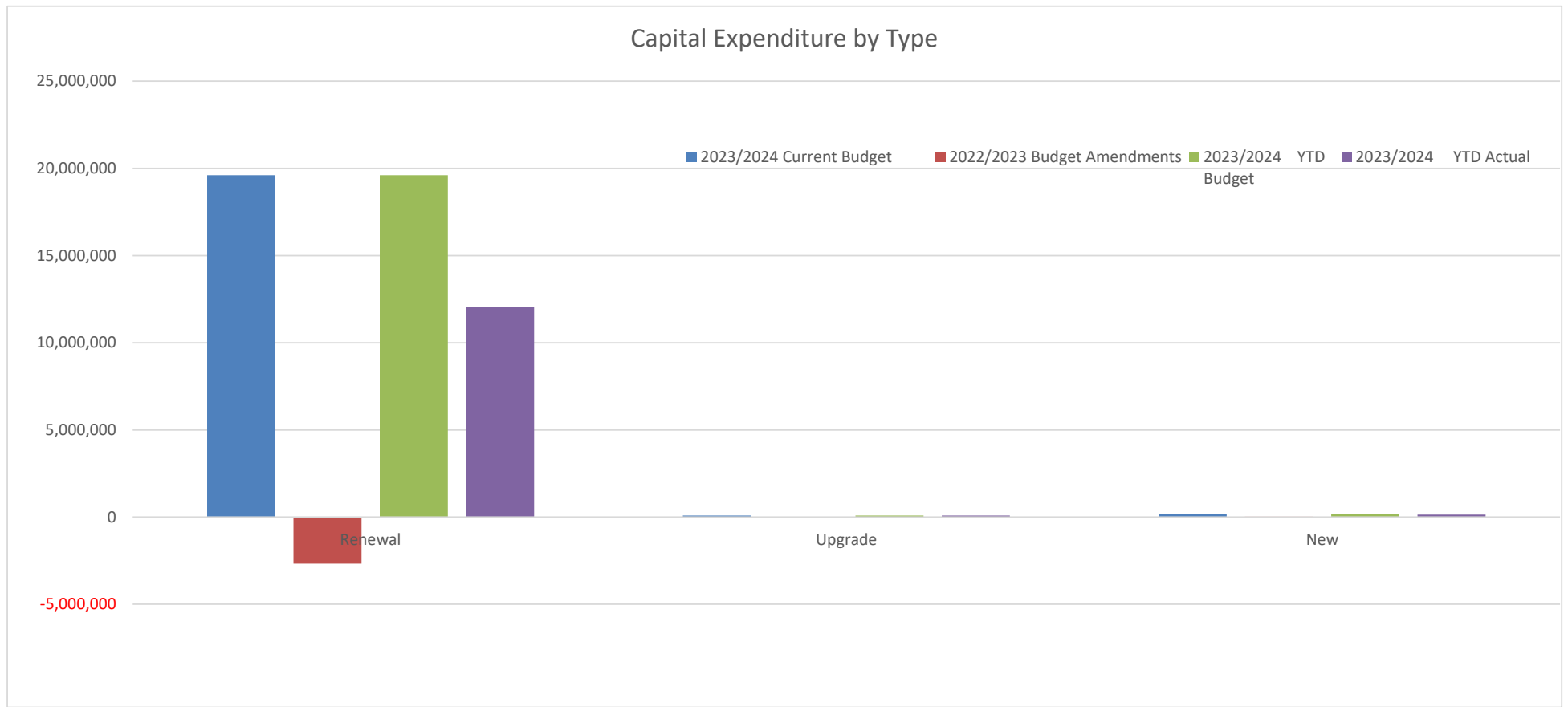
3200		BRIDGEWORKS - EXT. FUNDED	2,991,300	(2,871,035)	120,265	120,265	83,716
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,300	(1,680,035)	120,265	120,265	83,716
	B3617	BRIDGE #3617 BRIDGE ST	774,000	(774,000)	0	0	0
	B5185	BRIDGE #5185 MERRIFIELD VIEW	417,000	(417,000)	0	0	0
3240		FOOTPATHS	136,590	(6,590)	130,000	130,000	135,241
	C2223	RAMSAY TCE TO SW HWY	6,590	(6,590)	0	0	0
	C2302	PRESTON RIVER PATH LOOP	130,000	0	130,000	130,000	135,241
3210		ROADWORKS GENERAL	543,434	(101,631)	441,803	441,803	406,215
	C2201	RYALL RD SURVEYS & DESIGN ONLY	15,046	(10,046)	5,000	5,000	2,445
	C2206	TOWNSITES KERBING AND PATH RENEWALS	20,000	0	20,000	20,000	19,696
	C2207	PRELIMINARY SURVEYS & DESIGNS	20,000	(5,000)	15,000	15,000	20,750
	C2208	SUNDRY CONSTRUCTION	75,000	(60,000)	15,000	15,000	11,678
	C2303	KING SPRING RD	49,000	4,129	53,129	53,129	53,129
	C2304	MONTGOMERY RD	45,000	0	45,000	45,000	0
	C2305	YABBERUP ROAD	22,388	(4,388)	18,000	18,000	16,982
	C2306	CUNDINUP KIRUP ROAD	75,000	(75,000)	0	0	0


SHIRE OF DONNYBROOK BALINGUP

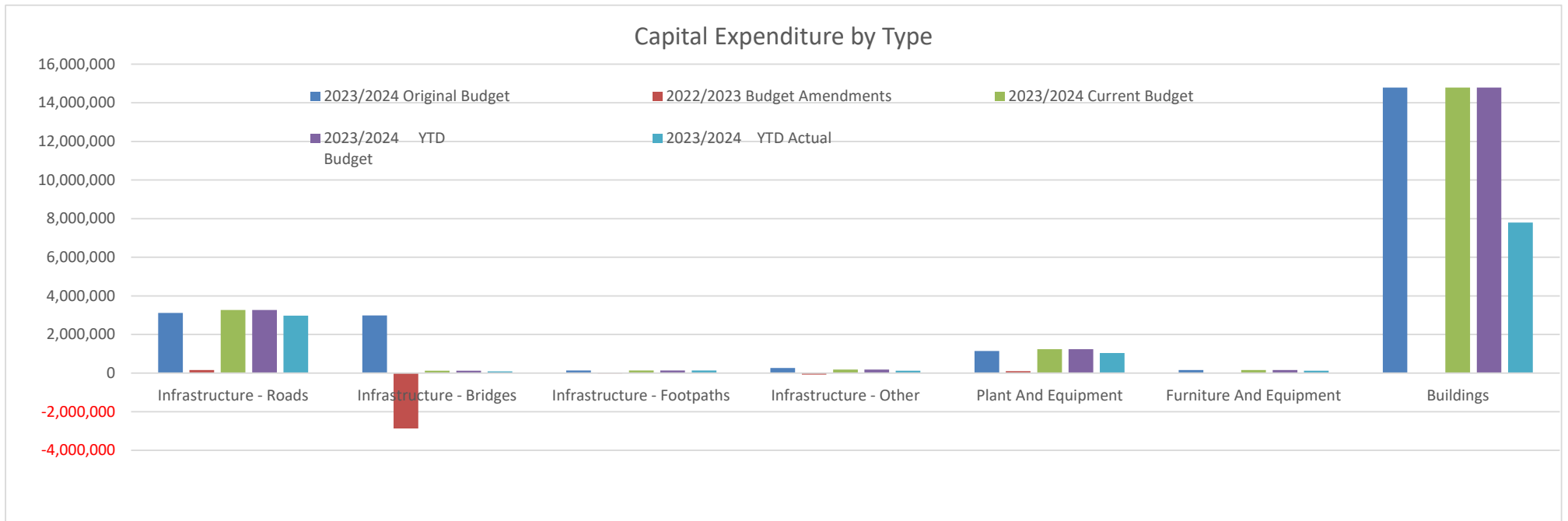
Capital Expenditure by Program

COA	JOB	Description	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
							
	C2307	JAYES ROAD	212,000	48,674	260,674	260,674	281,535
	C2308	BALINGUP ENTRY SIGNS	10,000	0	10,000	10,000	0
3260		REGIONAL ROAD GROUP	882,717	0	882,717	882,717	835,749
	C2209	UPPER CAPEL RD	90,717	0	90,717	90,717	82,888
	C2210	SOUTHAMPTON RD	540,000	0	540,000	540,000	525,134
	C2309	CUNDINUP KIRUP RD	225,000	0	225,000	225,000	225,000
	C2315	BALINGUP NANNUP RD	27,000	0	27,000	27,000	2,727
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	446,300	0	446,300	446,300	410,789
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA	90,000	4,750	94,750	94,750	82,407
	C2310	JAYES ROAD	90,000	20,000	110,000	110,000	110,655
	C2311	LOWDEN GRIMWADE ROAD	35,000	(4,125)	30,875	30,875	30,876
	C2312	ATTWOOD ROAD	75,000	(25,375)	49,625	49,625	49,625
	C2313	DRAINAGE UPGRADES - BOND & FLEET ST	156,300	4,750	161,050	161,050	137,226
3330		BLACKSPOT FUNDED ROAD WORKS	824,186	257,181	1,081,367	1,081,367	889,008
	C2221	CUNDINUP KIRUP RD - STAGE 1	628,886	257,181	886,067	886,067	883,885
	C2314	BALINGUP NANNUP RD	195,300	0	195,300	195,300	5,123
3340		COMMODITY ROUTE FUNDING	412,500	0	412,500	412,500	437,863
	C2222	GRIMWADE GREENBUSHES RD	412,500	0	412,500	412,500	437,863
3554		PURCHASE PLANT & EQUIPMNT	930,150	71,578	1,001,728	1,001,728	800,921
6880		DEPOT CAPITAL (BUILDINGS)	25,231	0	25,231	25,231	0
	C7232	DEPOT - VICTORY LANE RENEWAL	7,000	0	7,000	7,000	0
	C7233	DEPOT - DONNYBROOK AMP	18,231	0	18,231	18,231	0
		Subtotal	7,192,409	(2,650,497)	4,541,912	4,541,912	3,999,502
Economic Services							
4195		VARIOUS BUILDINGS	8,350	(8,350)	0	0	0
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	(8,350)	0	0	0
0294		TRANSIT PARK DONNYBROOK - CONSTRUCTION	17,696	(17,696)	0	0	0
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	(15,188)	0	0	0
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	2,508	(2,508)	0	0	0
		Subtotal	26,046	(26,046)	0	0	0
Other Property							
4214		PLANT PURCHASES	41,006	6,576	47,582	47,582	47,582
		Subtotal	41,006	6,576	47,582	47,582	47,582
Grand Totals Capital			22,584,239	(2,697,245)	19,886,994	19,886,994	12,277,083

COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
				2023/2024 Original Budget	Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Type Classification								
		Renewal		22,324,359	(2,675,735)	19,608,623	19,608,623	12,047,926
		Upgrade		85,000	(37,327)	87,673	87,673	89,031
		New		174,880	15,817	190,697	190,697	140,127
				22,584,239	(2,697,245)	19,886,994	19,886,994	12,277,083



COA	JOB	Description		2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
				2023/2024 Original Budget	Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
Asset Classes								
		Infrastructure - Roads		3,109,138	155,550	3,264,688	3,264,688	2,979,625
		Infrastructure - Bridges		2,991,300	(2,871,035)	120,265	120,265	83,716
		Infrastructure - Footpaths		136,590	(6,590)	130,000	130,000	135,241
		Infrastructure - Other		262,425	(80,792)	181,633	181,633	124,192
		Plant And Equipment		1,141,106	95,724	1,236,830	1,236,830	1,035,115
		Furniture And Equipment		159,900	1,571	161,471	161,471	120,874
		Buildings		14,783,780	8,327	14,792,106	14,792,106	7,798,322
				22,584,239	(2,697,245)	19,886,994	19,886,994	12,277,083





APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - YTD Actual 2023/2024

30/06/2024

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Governance								
Mid Range Vehicle - MFC	New	35,914	0	35,914	0	0	0	0
Mid Range Vehicle - MES	New	35,272	0	35,272			0	0
	Sub Total	71,186	0	71,186	0	0	0	0
Health								
Mitsubishi Outlander - DB252	Replacement	33,082	14,545	18,537	26,016	18,928	7,088	(7,457)
	Sub Total	33,082	14,545	18,537	26,016	18,928	7,088	(7,457)
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	36,281	0	36,281	0	0	0	0
	Sub Total	36,281	0	36,281	0	0	0	0
Community Amenities								
Mid Range Vehicle - MDBRC	New	35,914	0	35,914	0	0	0	0
	Sub Total	35,914	0	35,914	0	0	0	0
Transport								
Replace Tip Truck - DB2134	Replacement	0	0	0	0	0	0	0
Replace Truck - DB799	Replacement	0	0	0	0	0	0	0
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	136,080	0	136,080	0	0	0	0
Forklift	New	36,088	0	36,088	0	0	0	0
Replace P&G Ute - DB4647	Replacement	32,683	15,455	17,229	24,599	11,436	13,163	(2,292)
P&G Ute - New	New	32,683	0	32,683	0	0	0	0
Replace - Mower - DB606	Replacement	58,844	13,636	45,208	46,717	18,407	28,310	14,674
Replace - Backhoe - DB754	Replacement	233,380	46,750	186,630	113,500	79,580	33,920	(12,830)
Replace - Prime Mover - DB4050	Replacement	225,500	56,981	168,519	170,000	115,075	54,925	(2,056)
Boxtop Trailer - DB6008	Sale	0	194	(194)	0	0	0	(194)
Slide On/Off Water Tanker	New	45,662	0	45,662	0	0	0	0
	Sub Total	800,921	133,016	667,904	354,816	224,498	130,318	(2,698)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Public Works Overheads

Replace MWS Car - DB 2222	Replacement	47,582	38,182	9,400	41,167	17,879	23,288	(14,894)
Mazda CX-8 - DB8250	Sale	0	0	0	0	0	0	0
	Sub Total	47,582	38,182	9,400	41,167	17,879	23,288	(14,894)

Grand Totals	1,024,966	185,744	839,222	421,999	261,305	160,694	(25,050)
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Funding

Proceeds From Sale	(185,744)
Reserves	(780,209)
Funding Required from Municipal Budget	(59,013)
	(1,024,966)

Profit on Sale of Assets	(39,723)
Loss on Sale of Assets	14,674
Net Profit on Sale of Assets	(25,050)



SHIRE OF DONNYBROOK BALINGUP
Disposal Property, Equipment and Infrastructure - YTD Actual 2023/2024
30/06/2024

Plant Description/Program	Type	Acquisitions						
		Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Governance								
Asset: 301596 - Powerconnect 48 Port Ethernet	Disposal	0	0	0	429	429	0	0
Asset: 31257 - Conference Audio System	Disposal	0	0	0	15,000	15,000	0	0
Asset: L00090 - Dell Inspiron 3593 Laptop	Disposal	0	0	0	1,041	1,041	0	0
Asset: L00095 - Dell Inspiron 3593 Laptop	Disposal	0	0	0	1,041	956	86	86
Asset: L00100 - Dell Inspiron 3593 Laptop	Disposal	0	0	0	1,041	956	86	86
	Sub Total	0	0	0	18,553	18,382	172	172
Other Culture								
Asset: 20649 - Community Centre - Balingup	Derecognition	0	0	0	540,000	119,018	420,982	420,982
Asset: 20723 - Community Shed - Balingup	Derecognition	0	0	0	260,000	144,342	115,658	115,658
	Sub Total	0	0	0	800,000	263,360	536,640	536,640
Other Welfare								
Asset: 10139 - Lot 142, 8 Bridge St, Dbk	Transfer	0	0	0	225,000	0	225,000	225,000
	Sub Total	0	0	0	225,000	0	225,000	225,000

Other Recreation & Culture								
Asset: 742 - AppleFunpark Softfall	Disposal	0	0	0	71,000	37,553	33,447	33,447
Asset: 795 - AppleFunpark Kinplay Equipment	Disposal	0	0	0	80,000	79,905	95	95
Asset: 796 - AppleFunpark Union Land Play Equip	Disposal	0	1,927	(1,927)	127,500	118,318	9,182	7,255
Asset: 803 - AppleFunpark Rocking Ship	Disposal	0	0	0	7,000	6,029	971	971
Asset: 804 - AppleFunpark Spring Rocker	Disposal	0	0	0	8,000	6,890	1,110	1,110
Asset: 812 - AppleFunpark 8 Section Climbing Wall	Disposal	0	0	0	55,000	51,372	3,628	3,628
Asset: 813 - AppleFunpark Climbing Frame	Disposal	0	0	0	18,000	16,703	1,297	1,297
Asset: 814 - AppleFunpark Small Web Merry Go	Disposal	0	0	0	9,000	8,352	648	648
Asset: 815 - AppleFunpark Hammock Net	Disposal	0	0	0	5,000	3,306	1,694	1,694
Asset: 817 - AppleFunpark Climbing Frame Arch	Disposal	0	0	0	7,600	7,186	414	414
Asset: 818 - AppleFunpark Double Swing	Disposal	0	0	0	6,000	5,568	432	432
Asset: 820 - AppleFunpark Birds Nest Swing	Disposal	0	0	0	8,000	4,890	3,110	3,110
Asset: 821 - AppleFunpark Activity Station	Disposal	0	0	0	17,500	10,573	6,927	6,927
Asset: 822 - AppleFunpark Merry Go Round	Disposal	0	0	0	20,000	12,226	7,774	7,774

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Asset: 823 - AppleFunpark NEOS Electronic Sports	Disposal	0	0	0	65,688	29,419	36,269	36,269
Asset: 824 - AppleFunpark Aeor Glider Rocker	Disposal	0	0	0	37,000	17,169	19,831	19,831
	Sub Total	0	1,927	(1,927)	542,288	415,459	126,829	124,902

Economic Services

Asset: 20381 - Sign (Information) Dbk Arboretum	Disposal	0		0	17,000	12,881	4,120	4,120
	Sub Total	0	0	0	17,000	12,881	4,120	4,120

Grand Totals	0	1,927	(1,927)	1,602,842	710,081	892,760	890,833
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Funding

Proceeds From Sale	(1,927)
Reserves	0
Funding Required from Municipal Budget	1,927
	0

Profit on Sale of Assets	0
Loss on Sale of Assets	890,833
Net Profit on Sale of Assets	890,833

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP

Plant Replacement Program - Budget 2023/2024



Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Mid Range Vehicle - MFC	New	33,990	0	33,990	0	0	0	0
Mid Range Vehicle - Mes	New	33,990	0	33,990			0	0
	Sub Total	67,980	0	67,980	0	0	0	0
Health								
Mitsubishi Outlander - DB252	Replacement	33,990	17,000	16,990	26,016	17,185	8,831	(8,169)
	Sub Total	33,990	17,000	16,990	26,016	17,185	8,831	(8,169)
Recreation & Culture								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	33,990	0	33,990	0	0	0	0
Community Amenities								
Mid Range Vehicle - MDBRC	New	33,990	0	33,990	0	0	0	0
	Sub Total	33,990	0	33,990	0	0	0	0
Transport								
Replace Tip Truck - DB2134	Replacement	113,300	21,500	91,800	85,000	54,679	30,321	8,821
Replace Truck - DB799	Replacement	113,300	26,000	87,300	59,700	50,587	9,113	(16,887)
Replace Bogie Axle Tipping Trailer - DB18069	Replacement	87,550	5,500	82,050	36,500	31,614	4,886	(614)
Forklift	New	32,000	0	32,000	0	0	0	0
Replace P&G Ute - DB4647	Replacement	33,000	17,000	16,000	24,599	11,436	13,163	(3,837)
Replace - Mower - DB606	Replacement	51,000	15,000	36,000	46,717	8,050	38,667	23,667
Replace - Backhoe - DB754	Replacement	234,000	51,000	183,000	113,500	79,580	33,920	(17,080)
Replace - Prime Mover - DB4050	Replacement	226,000	60,000	166,000	170,000	111,024	58,976	(1,024)
Slide On/Off Water Tanker	New	40,000	0	40,000	0	0	0	0
	Sub Total	930,150	196,000	734,150	536,016	346,970	189,046	(6,954)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

Public Works Overheads

Replace MWS Car - DB 2222	Replacement	41,006	33,000	8,006	41,167	23,288	17,879	(15,121)
Mazda CX-8 - DB8250		0	45,000	(45,000)	50,330	45,328	43,125	(1,875)
	Sub Total	41,006	78,000	(36,994)	91,497	68,616	61,004	(16,996)

Grand Totals	1,141,106	291,000	850,106	653,529	432,771	258,881	(32,119)
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Funding

Proceeds From Sale	(291,000)
Reserves	(850,106)
Funding Required from Municipal Budget	0
	(1,141,106)

Profit on Sale of Assets	(64,607)
Loss on Sale of Assets	32,488
Net Profit on Sale of Assets	(32,119)



SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

30/06/2024

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<u>MUNICIPAL FUND</u>							
32186/353029w	At Call - WA Treasury Corp	15,596	4.30%	29	1/06/2024	30/06/2024	53
Bendigo 4228401	Investments	1,000,000	4.39%	60	24/06/2024	23/08/2024	7,216
Bendigo 4736008	Investments	1,500,000	4.38%	60	19/04/2024	18/06/2024	10,800
ANZ - 9219-77684	Investments	2,500,000	4.73%	91	29/04/2024	29/07/2024	29,482
Bendigo 4767138	Investments	1,000,000	4.36%	60	20/05/2024	19/07/2024	7,167
		<u>6,015,596</u>					<u>47,551</u>
<u>TRUST FUND</u>							
		<u>0</u>	0.00%	0			<u>0</u>
		<u>0</u>					<u>0</u>
<u>RESERVE FUND</u>							
NAB 51-366-9105	Term Deposit	1,250,000	4.83%	91	28/06/2024	27/09/2024	15,052
Bendigo 3791918	Term Deposit	3,014,629	4.71%	98	20/04/2024	27/07/2024	38,123
		<u>4,264,629</u>					<u>53,175</u>



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024**

Cash Backed Reserves

	Opening Balance	2023/2024 Original Budget	2023/2024 Budget Amendments	2023/2024 Current Budget	2023/2024 YTD Budget	2023/2024 YTD Actual
9704 RESERVE - WASTE MANAGEMENT	\$1,289,102	\$1,289,102	\$0	\$1,289,102	\$1,289,102	\$1,289,102
4721 Transfer from Waste Management Reserve	\$0	(\$40,000)	(\$20,000)	(\$60,000)	(\$60,000)	\$0
4720 Transfer To Waste Management Reserve	\$0	\$15,561	\$0	\$15,561	\$15,561	\$15,561
	\$1,289,102	\$1,264,663	(\$20,000)	\$1,244,663	\$1,244,663	\$1,304,663
9703 RESERVE - EMPLOYEE ENTITLEMENTS	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
4731 Transfer from Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4730 Transfer To Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
9708 RESERVE - ARBUTHNOTT MEMORIAL	\$2,985	\$2,985	\$0	\$2,985	\$2,985	\$2,985
4781 Transfer from Arbuthnott Reserve	\$0	(\$300)	\$0	(\$300)	(\$300)	(\$300)
4780 Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0	\$0
	\$2,985	\$2,685	\$0	\$2,685	\$2,685	\$2,685
9709 RESERVE - STRATEGIC PLANNING STUDIES	\$31,351	\$31,351	\$0	\$31,351	\$31,351	\$31,351
4751 Transfer From Strategic Planning Studies	\$0	(\$17,775)	\$0	(\$17,775)	(\$17,775)	\$0
4750 Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$31,351	\$13,576	\$0	\$13,576	\$13,576	\$31,351
9710 RESERVE - LAND DEVELOPMENT	\$450,271	\$450,271	\$0	\$450,271	\$450,271	\$450,271
4831 Transfer from Land Development Reserve	\$0	(\$350,000)	\$0	(\$350,000)	(\$350,000)	\$0
4830 Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
	\$450,271	\$100,271	\$0	\$100,271	\$100,271	\$450,271
9711 RESERVE - VEHICLES	\$694,867	\$694,867	\$0	\$694,867	\$694,867	\$694,867
4761 Transfer from Vehicle Reserve	\$0	(\$850,106)	(\$82,772)	(\$932,878)	(\$932,878)	(\$780,209)
4760 TRANSFER TO VEHICLE RESERVE	\$0	\$450,000	\$0	\$450,000	\$450,000	\$450,000
	\$694,867	\$294,761	(\$82,772)	\$211,989	\$211,989	\$364,658
9713 RESERVE - ROADWORKS	\$289,630	\$289,630	\$0	\$289,630	\$289,630	\$289,630
4741 Transfer from Roadworks Reserve	\$0	(\$51,500)	(\$4,129)	(\$55,629)	(\$55,629)	\$0
4740 Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$289,630	\$238,130	(\$4,129)	\$234,001	\$234,001	\$289,630



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9714	RESERVE - REVALUATION	\$40,000	\$40,000	\$0	\$40,000	\$40,000
4811	Transfer from Revaluation Reserve	\$0	(\$60,000)	\$0	(\$60,000)	(\$60,000)
4810	Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$40,000
		\$40,000	\$20,000	\$0	\$20,000	\$20,000
9716	RESERVE - BUILDINGS	\$631,796	\$631,796	\$0	\$631,796	\$631,796
4791	Transfer from Buildings Reserve	\$0	(\$352,892)	\$108,869	(\$244,023)	\$0
4790	Transfer To Buildings Reserve	\$0	\$80,000	\$0	\$80,000	\$80,000
		\$631,796	\$358,904	\$108,869	\$467,773	\$711,796
9718	RESERVE - INFORMATION TECHNOLOGY	\$45,734	\$45,734	\$0	\$45,734	\$45,734
4801	Transfer from Information Technology Reserve	\$0	(\$45,000)	(\$5,455)	(\$50,455)	(\$47,673)
4800	Transfer To Information Technology Reserve	\$0	\$20,000	\$0	\$20,000	\$20,000
		\$45,734	\$20,734	(\$5,455)	\$15,279	\$18,061
9739	RESERVE COUNCIL ELECTIONS	\$13,650	\$13,650	\$0	\$13,650	\$13,650
7131	Transfer from Council Elections Reserve	\$0	(\$13,650)	\$0	(\$13,650)	(\$13,650)
7130	Transfer To Council Elections Reserve	\$0	\$0	\$0	\$0	\$0
		\$13,650	\$0	\$0	\$0	\$0
9721	RESERVE - PARKS & RESERVES	\$331,707	\$331,707	\$0	\$331,707	\$331,707
4871	Transfer from Parks & Reserves Reserve	\$0	(\$150,831)	\$37,067	(\$113,764)	\$0
4870	TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$125,000	\$0	\$125,000	\$126,927
		\$331,707	\$305,876	\$37,067	\$342,943	\$458,634
9723	RESERVE - CARRIED FORWARD PROJECTS	\$55,451	\$55,451	\$0	\$55,451	\$55,451
4671	Transfer from Carried Forward Projects	\$0	(\$55,451)	\$0	(\$55,451)	(\$55,451)
4670	TRANSFER TO CARRIED FORWARD PROJECTS RESERVE	\$0	\$0	\$0	\$0	\$0
		\$55,451	(\$0)	\$0	(\$0)	\$0
9727	RESERVE - PRESTON VILLAGE DEFERRED	\$314,106	\$314,106	\$0	\$314,106	\$314,106
7221	Transfer From Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$0
7220	Transfer To Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$80,708
		\$314,106	\$314,106	\$0	\$314,106	\$394,814



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9728	RESERVE - PRESTON VILLAGE RESERVE FUND	\$83,468	\$83,468	\$0	\$83,468	\$83,468
7231	Transfer From Preston Village Reserve	\$0	(\$46,765)	\$0	(\$46,765)	\$0
7230	Transfer To Preston Village Reserve	\$0	\$0	\$0	\$0	\$31,559
		\$83,468	\$36,703	\$0	\$36,703	\$115,027
9729	RESERVE - MINNINUP COTTAGES 1-4 SURPLUS	\$65,550	\$65,550	\$0	\$65,550	\$65,550
7241	Transfer From Minninup Cottages 1-4 Reserve	\$0	(\$3,820)	\$0	(\$3,820)	\$0
7240	Transfer To Minninup Cottages 1-4 Reserve	\$0	\$0	\$0	\$0	\$0
		\$65,550	\$61,730	\$0	\$61,730	\$65,550
9730	RESERVE - MINNINUP COTTAGES 5-8 SURPLUS	\$85,106	\$85,106	\$0	\$85,106	\$85,106
7141	Transfer from Minninup Cottages 5-8 Surplus	\$0	(\$4,402)	\$0	(\$4,402)	\$0
7140	Transfer To Minn Cott 5-8 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$85,106	\$80,704	\$0	\$80,704	\$85,106
9731	RESERVE - MINNINUP COTTAGES 9-12	\$214,018	\$214,018	\$0	\$214,018	\$214,018
7161	Transfer from Minninup Cottages 9-12 Surplus	\$0	(\$32,975)	\$0	(\$32,975)	\$0
7160	Transfer To Minn Cott 9-12 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$214,018	\$181,043	\$0	\$181,043	\$214,018
9733	RESERVE - LANGLEY VILLAS 1-6 SURPLUS	\$303,945	\$303,945	\$0	\$303,945	\$303,945
7181	Transfer from Langley Villas 1-6 Surplus	\$0	(\$34,902)	(\$50,000)	(\$84,902)	(\$27,019)
7180	Transfer To Langley Villas U1-6 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$303,945	\$269,042	(\$50,000)	\$219,042	\$276,926
9734	RESERVE - LANGLEY VILLAS 7-9 SURPLUS	\$200,839	\$200,839	\$0	\$200,839	\$200,839
7201	Transfer from Langley Villas 7-9 Surplus	\$0	(\$22,307)	(\$50,000)	(\$72,307)	(\$26,274)
7200	Transfer To Langley Villas U7-9 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$200,839	\$178,532	(\$50,000)	\$128,532	\$174,565



**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
RESERVE - MINNINUP COTTAGES 5-8 LONG TERM MAINTENANCE						
9735	\$9,669	\$9,669	\$0	\$9,669	\$9,669	\$9,669
7151	\$0	\$0	\$0	\$0	\$0	\$0
7150	\$0	\$2,000	\$0	\$2,000	\$2,000	\$2,000
	\$9,669	\$11,669	\$0	\$11,669	\$11,669	\$11,669
RESERVE - MINNINUP COTTAGES 9-12 LONG TERM MAINTENANCE						
9736	\$8,628	\$8,628	\$0	\$8,628	\$8,628	\$8,628
7171	\$0	\$0	\$0	\$0	\$0	\$0
7170	\$0	\$2,000	\$0	\$2,000	\$2,000	\$2,000
	\$8,628	\$10,628	\$0	\$10,628	\$10,628	\$10,628
RESERVE - LANGLEY VILLAS 1-6 LONG TERM MAINTENANCE						
9737	\$17,423	\$17,423	\$0	\$17,423	\$17,423	\$17,423
7191	\$0	\$0	\$0	\$0	\$0	\$0
7190	\$0	\$3,600	\$0	\$3,600	\$3,600	\$3,600
	\$17,423	\$21,023	\$0	\$21,023	\$21,023	\$21,023
RESERVE - LANGLEY VILLAS 7-9 LONG TERM MAINTENANCE						
9738	\$5,400	\$5,400	\$0	\$5,400	\$5,400	\$5,400
7211	\$0	\$0	\$0	\$0	\$0	\$0
7210	\$0	\$1,800	\$0	\$1,800	\$1,800	\$1,800
	\$5,400	\$7,200	\$0	\$7,200	\$7,200	\$7,200
Grand Totals	\$5,202,193	\$3,809,476	(\$66,420)	\$3,743,056	\$3,743,058	\$5,045,773
Transfers To/From Municipal Fund						
Total Transfers To Reserve	\$0	(\$739,961)	\$0	(\$739,961)	(\$739,961)	\$854,155
Total Transfers From Reserve	\$0	\$2,132,677	\$66,420	\$2,199,097	\$2,199,096	(\$1,010,575)



SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024

Reserve Name

Reserve Purpose

Waste Management Reserve

To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.

Bushfire Control & Management Reserve

To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.

Aged Housing Reserve

Established to manage funds from aged housing schemes for the upgrade of Council managed aged

Employee Entitlements Reserve

Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.

Arbuthnott Memorial Scholarship Reserve

To fund the payment of the Arbuthnott Scholarship.

Strategic Planning Studies Reserve

Established to accumulate funds for engaging strategic studies / reports.

Land Development Reserve Fund

To fund the purchase of land for future community purposes.

Vehicle Reserve

To accumulate funds for the acquisition and replacement of Council's vehicle fleet.

Roadworks Reserve

Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.

Revaluation Reserve

Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.

Central Business District Reserve

To fund future Central Business District projects.

Buildings Reserve

To accumulate funds for the construction, renewal and major maintenance of Council buildings.

Apple Funpark Reserve

To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.

Information Technology Reserve

To accumulate funds for the acquisition and replacement of information technology equipment and software.

Council Election Reserve

Established to accumulate funds for Council postal elections

Park and Reserves Reserve

Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.

Carried Forward Project Reserve

Established to accumulate funds from projects carried into future financial years.

COVID 19 Reserve

To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.

Preston Village Exit Deferred Management Fee Reserve

Established to accumulate Preston Village Deferred Management Fees.




**SHIRE OF DONNYBROOK BALINGUP
RESERVES
30/06/2024**

Reserve Name

Preston Village Reserve Fund Contribution Reserve
Minninup Cottages 1-4 Surplus Reserve
Minninup Cottages 5-8 Surplus Reserve
Minninup Cottages 9-12 Surplus Reserve
Langley Villas 1-6 Surplus Reserve
Langley Villas 7-9 Surplus Reserve
Minninup Cottages 5-8 Long Term Maintenance Reserve
Minninup Cottages 9-12 Long Term Maintenance Reserve
Langley Villas 1-6 Long Term Maintenance Reserve
Langley Villas 7-9 Long Term Maintenance Reserve

Reserve Purpose

To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

 SHIRE OF DONNYBROOK BALINGUP Grant Income		2023/2024	2023/2024	2023/2024	2023/2024	Capital Grants	Operating Grant
		Original Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	YTD Actual
		30/06/2024					
COA	Description	Original Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	Operating Grant YTD Actual
General Purpose Funding							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(\$5,000)	(\$56,534)	(\$61,534)	(\$61,534)	\$0	(\$1,355,140)
1031	GRANTS - LGGC LOCAL ROAD GRANT	(\$2,000)	(\$39,718)	(\$41,718)	(\$41,718)	\$0	(\$772,630)
	Subtotal	(\$7,000)	(\$96,252)	(\$103,252)	(\$103,252)	\$0	(\$2,127,770)
Law, Order, Public Safety							
1153	GRANTS AWARE PROGRAMME	(\$5,927)	\$5,927	\$0	\$0	\$0	\$0
1163	GRANT - SES ESL OPERATING GRANT	(\$19,830)	\$0	(\$19,830)	(\$19,830)	\$0	(\$19,830)
5123	GRANTS - VBFB ESL OPERATING GRANT	(\$235,570)	\$0	(\$235,570)	(\$235,570)	\$0	(\$254,538)
0753	BRIGADE MINOR GRANT	\$0	\$0	\$0	\$0	\$0	(\$900)
6963	GRANTS - BUSHFIRE MITIGATION	(\$161,150)	\$0	(\$161,150)	(\$161,150)	\$0	(\$100,287)
1303	GRANTS - EMERGENCY MGMT PLAN	\$0	(\$10,000)	(\$10,000)	(\$10,000)	\$0	(\$10,000)
	Subtotal	(\$422,477)	(\$4,073)	(\$426,550)	(\$426,550)	\$0	(\$385,555)
Community Amenities							
2415	GRANT INCOME LRCI TOILETS AND ABLUTIONS	(\$80,000)	\$0	(\$80,000)	(\$80,000)	\$0	\$0
1373	BIODIVERSITY MGMT PROGRAM GRANTS	\$0	(\$20,000)	(\$20,000)	(\$20,000)	\$0	(\$6,484)
	Subtotal	(\$80,000)	\$0	(\$80,000)	(\$100,000)	\$0	(\$6,484)
Education & Welfare							
3433	GRANT - YOUTH WEEK	\$0	\$0	\$0	\$0	\$0	(\$2,611)
4962	GRANTS - DBK MOUNTAIN PROJECT	(\$10,000)	\$0	(\$10,000)	(\$10,000)	\$0	(\$10,000)
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	\$0	(\$8,000)	(\$8,000)	(\$8,000)	\$0	(\$10,000)
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(\$2,267,811)	\$0	(\$2,267,811)	(\$2,267,811)	(\$1,994,481)	\$0
	Subtotal	(\$2,277,811)	(\$8,000)	(\$2,285,811)	(\$2,285,811)	(\$1,994,481)	(\$22,611)
Recreation And Culture							
0465	GRANTS (CAPITAL) - ASSETS	(\$196,350)	\$0	(\$196,350)	(\$196,350)	\$0	\$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	(\$5,302,607)	\$0	(\$5,302,607)	(\$5,302,607)	(\$5,202,607)	\$0
3015	GRANT - WA FOOTBALL CLUB	(\$200,000)	\$0	(\$200,000)	(\$200,000)	\$0	\$0
3048	LRCI GRANT FUNDING - (REC CENTRE)	(\$140,000)	\$0	(\$140,000)	(\$140,000)	(\$11,610)	\$0
	Subtotal	(\$5,838,957)	\$0	(\$5,838,957)	(\$5,838,957)	(\$5,214,217)	\$0
Transport							
0933	GRANTS - MRD DIRECT GRANTS	(\$201,180)	\$0	(\$201,180)	(\$201,180)	\$0	(\$201,180)
3341	GRANTS - WA BICYCLE NETWORK PROGRAM (WABN)	(\$65,000)	\$0	(\$65,000)	(\$65,000)	(\$65,000)	\$0
0325	GRANTS - BLACK SPOTS	(\$549,457)	(\$170,000)	(\$719,457)	(\$719,457)	(\$592,672)	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(\$275,000)	\$0	(\$275,000)	(\$275,000)	(\$220,000)	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(\$2,991,300)	\$2,871,035	(\$120,265)	(\$120,265)	\$0	\$0
3261	GRANT REVENUE - LRCI	(\$309,388)	\$0	(\$309,388)	(\$309,388)	(\$303,982)	\$0
3291	GRANTS - REGIONAL ROAD GROUP	(\$588,478)	\$0	(\$588,478)	(\$588,478)	(\$448,296)	\$0
3331	GRANTS - ROADS TO RECOVERY	(\$420,000)	\$0	(\$420,000)	(\$420,000)	(\$450,220)	\$0
	Subtotal	(\$5,399,803)	\$2,701,035	(\$2,698,768)	(\$2,698,768)	(\$2,080,170)	(\$201,180)
Economic Services							
9173	GRANT INCOME - SWDC	(\$20,000)	\$20,000	\$0	\$0	\$0	\$0
	Subtotal	(\$20,000)	\$20,000	\$0	\$0	\$0	\$0
Grand Totals		(\$14,046,048)	\$2,612,710	(\$11,433,338)	(\$11,453,338)	(\$9,288,867)	(\$2,743,601)
Total Operating Grants		(\$660,657)	(\$108,325)	(\$768,982)	(\$768,982)	\$0	(\$2,743,601)
Total Non Operating Grants		(\$13,385,391)	\$2,701,035	(\$10,684,356)	(\$10,684,356)	(\$9,288,867)	\$0



SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON LEASE LIABILITIES 2023/2024
30/06/2024

Information on Lease Liabilities

Purpose/Program	Lease Number	Lease Term	Principal 1-Jul-23	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments
			\$	\$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Budget \$	2023/24 Actual \$	2023/24 Actual \$	2023/24 Actual \$
Administration										
IT Equipment - Laptops	009-0147653-003	48 months	8,128	0	(8,128)	0	(85)	(8,128)	(0)	(89)
IT Equipment - Network Switches	214-0439437-001	60 months	14,934	0	(6,681)	8,253	(631)	(6,681)	8,253	(627)
Recreation and culture										
Matrix Fitness Equipment	A6ZBG64105	48 months	74,811	0	(17,566)	57,245	(382)	(17,566)	57,245	(2,754)
Total			97,873	0	(32,375)	65,498	(1,098)	(32,375)	65,498	(3,470)

Current lease liabilities	32,375
Non-current lease liabilities	65,498
	<u><u>97,873</u></u>



SHIRE OF DONNYBROOK BALINGUP
Interim - Statement of Financial Activity

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2023 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30/06/2024 \$
Public Open Space Funds	56,967	0	0	56,967
	56,967	0	0	56,967



SHIRE OF DONNYBROOK BALINGUP

Delegation Write Off

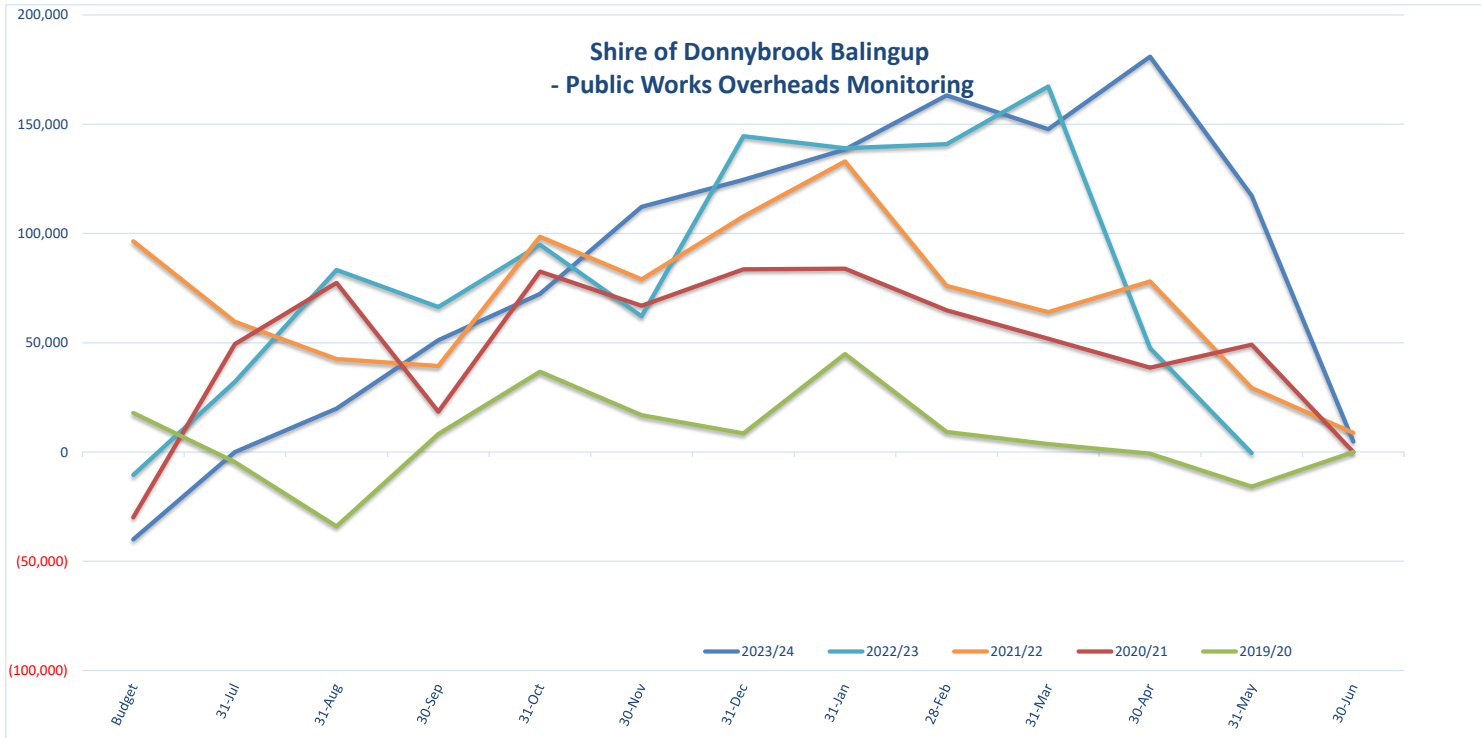
30/06/2024

Minor debts written off under delegation by Chief Executive Officer for month.

Rates	\$ 128.84
Other	\$ 94.40
Total	<u>\$ 223.24</u>

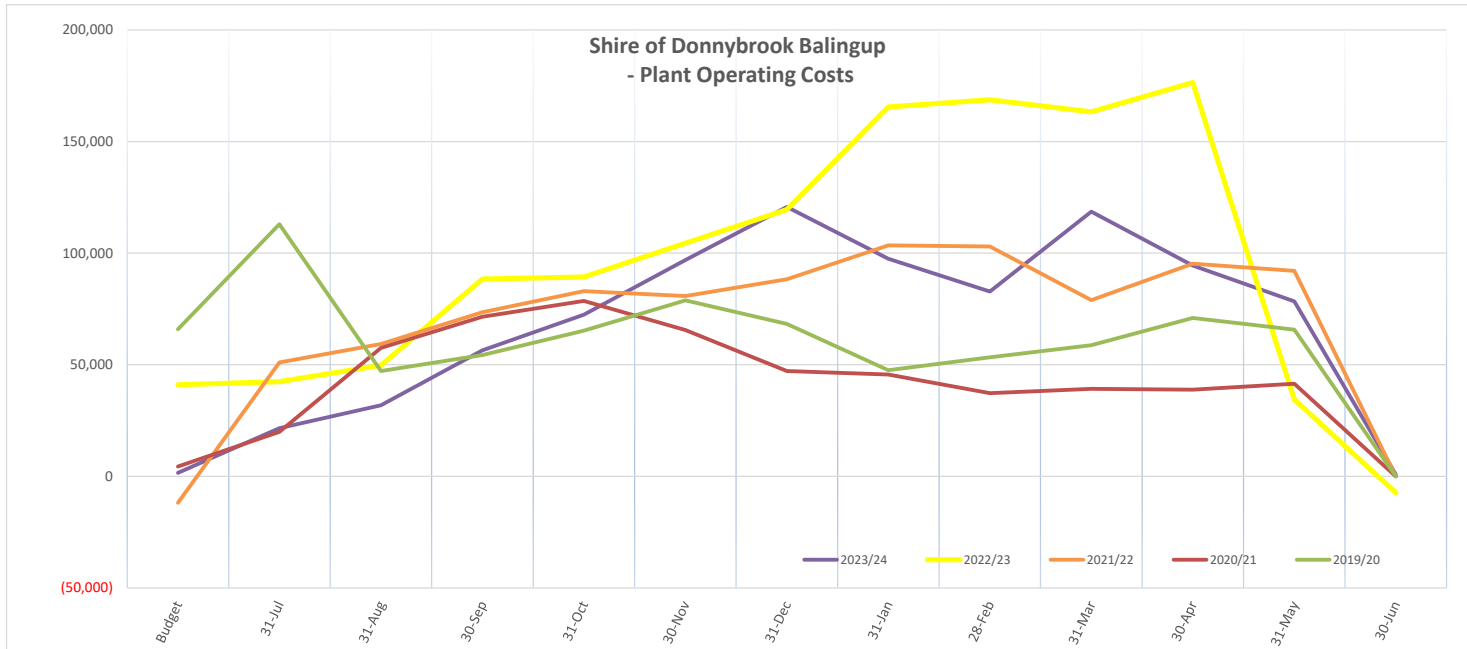
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
30/06/2024

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2023/2024 Current Budget \$	YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Public Works Overheads - Expenditure														
Total Public Works Overheads - Expenditure		(39,984)	(3)	19,895	51,189	72,381	112,255	124,564	138,494	163,207	147,713	180,934	117,233	4,755



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
30/06/2024

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2023/2024 Current Budget	YTD Actual											
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Plant Operation Costs														
Total Public Works Overheads - Expenditure		1,585	21,527	31,835	56,428	72,394	96,932	120,695	97,424	82,827	118,552	94,418	78,421	834



Long Term Financial Plan

2024/25 – 2038/39



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Abbreviations	
ABS	Australian Bureau of Statistics
CPI (Perth)	Consumer Price Index - Perth, Western Australia
IFPR	Integrated Financial Planning and Reporting Framework
Km	Kilometres
LTFP	Long Term Financial Plan
Shire	Shire of Donnybrook Balingup
WA	Western Australia

1. SHIRE PROFILE

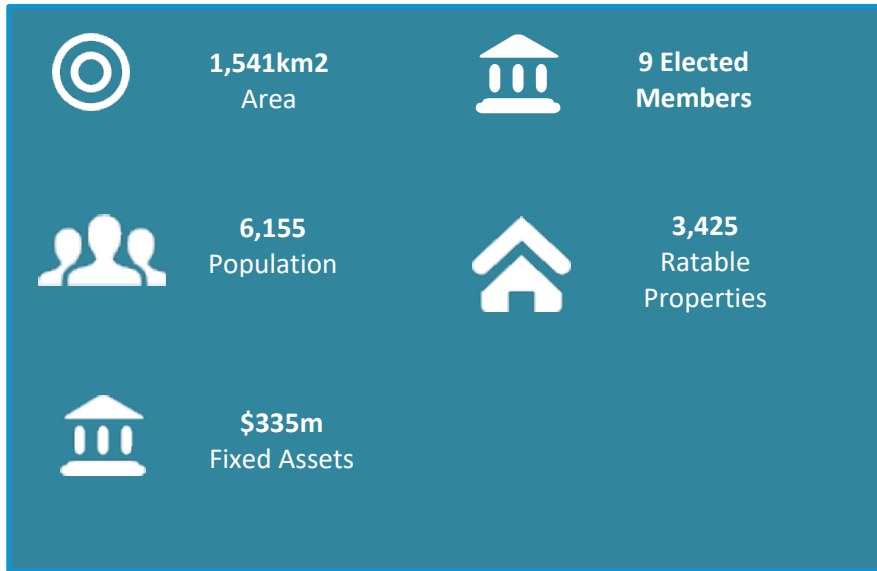
The Donnybrook Balingup region is located among the picturesque Preston and Blackwood Valleys, and is bursting with historic, produce-driven towns and hamlets.

Located 213 kilometres south of Perth and 40 kilometres southeast of Bunbury, the Shire covers 1,541 km² of farmland, forests, mining leases and Crown land. The district includes the towns of Donnybrook, Balingup and Kirup, and the localities of Argyle, Brookhampton, Lowden, Mullalyup, Mumballup, Newlands, Noggerup, Yabberup and many more.

Rich red clay and loam soils provide a fertile environment for fruit orchards and other horticulture and viticulture pursuits as well as livestock farming. A high number of small holdings and hobby farms provide opportunities for couples and families who wish to enjoy a change in lifestyle, with an easy commute to nearby areas for employment, including Bunbury, Busselton, Collie and Greenbushes.



2. KEY STATISTICS



Assets	
<u>Land - Freehold</u>	
Freehold Land Parcels	43 Lots
<u>Buildings</u>	
Buildings	132 Structures
<u>Plant & Equipment</u>	
Vehicles	81 vehicles
<u>Infrastructure</u>	
Roads - Sealed	299.70 km
Roads - Unsealed	356.70 km
Bridges	35 bridges
Drainage - Pipes	23.53 km
Footpaths	27.69 km
Equipment on Parks and Reserves	294 items

3. INTEGRATED FINANCIAL PLANNING

Long Term Financial Planning (LTFP) is an essential plan within the Integrated Financial Planning and Reporting Framework (IFPR). The LTFP is particularly important in Local Government where there is responsibility for a significant amount of long-lived assets and substantial asset management responsibilities. There are long periods with modest levels of asset renewal requirements, and then other periods when very significant outlays are necessary.

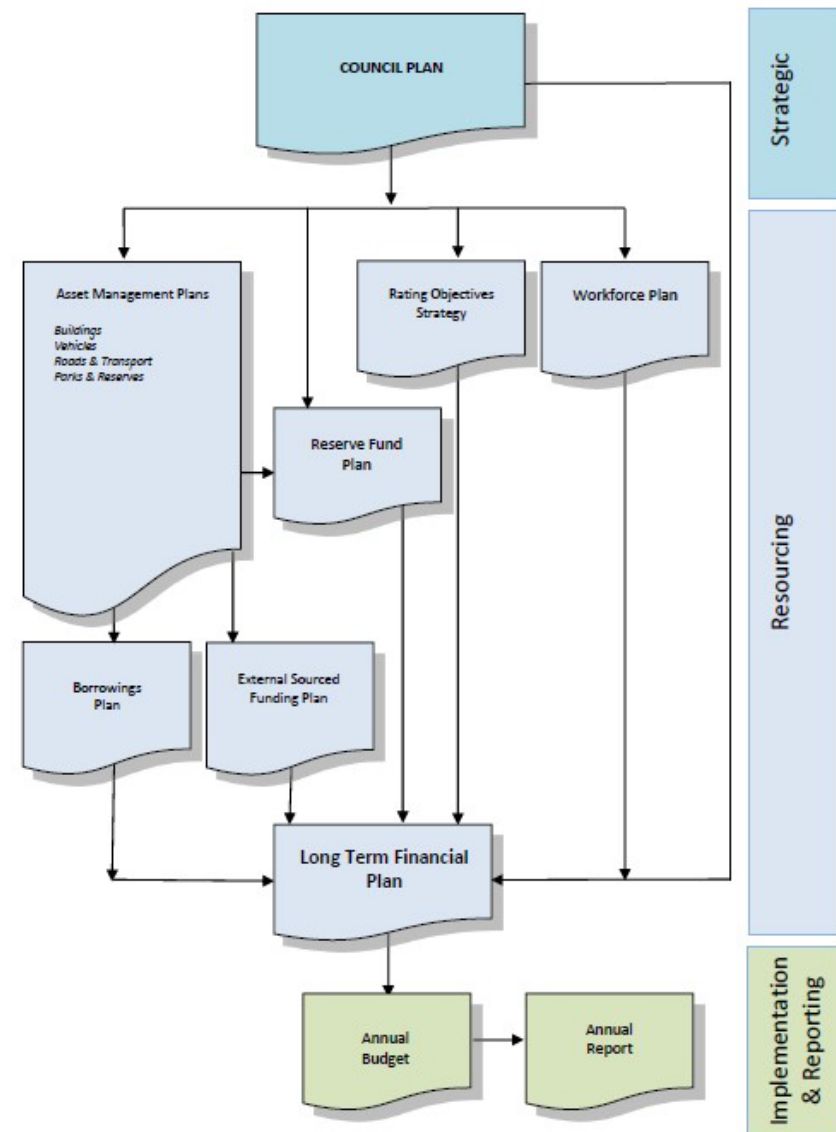
This requires planning to ensure the necessary generation of revenue in a sustainable manner over time to ensure that there is capacity to finance peaks in asset management and other outlays when necessary.

The LTFP consolidates information to guide Council’s decisions about the mix and timings of outlays on operating activities and capital expenditure, together with the funding implications of these. Without a soundly based LTFP, Council with its significant asset management responsibilities, is unlikely to have sufficient information to determine sustainable service levels with affordable asset strategies, appropriate revenue targets and reserve fund management.

The LTFP is reviewed annually and provides a financial plan for the next 15 years.

Figure 1 illustrates how the LTFP informs the IFPR Framework.

Figure 1



4. COUNCIL PLAN

The Shire of Donnybrook Balingup Council Plan sets out our vision, aspirations, and objectives for our community. It is the Shire's principal strategy document. This means that it governs all the work that the Shire undertakes, either through direct service delivery, partnership arrangements or advocacy on behalf of our community. The direction set through the Council Plan ensures infrastructure and service provision is focused to meet the requirements of our community, now and into the future.

The Council Plan is a 10 year plan for the future. It combines our Strategic Community Plan and Corporate Business Plan into one succinct document. To keep the Council Plan relevant, Council will undertake a minor review of the actions in this plan on an annual basis. A major review will be undertaken every four years.

Vision

A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

Priorities

People

A healthy, safe and inclusive community.

Planet

Shared commitment to sustainability, leaving each place better than we found it.

Place

A responsibly planned district with a retained sense of community and country charm.

Prosperity

A strong, diverse and resilient economy.

Performance

Open, robust conversations and harmonious outcomes.

5. FINANCIAL SUSTAINABILITY

The LTFP is a planning tool to project a financially sustainable course to meet the Shire’s future objectives and obligations. It presents a financial analysis of strategic objectives and goals set out in the IFPR documents over a 15-year period.

It has been prepared based on several objectives and assumptions that are contained in this document. Council priorities, obligations, strategies, together with the future needs of our community are all dynamic influences in relation to developing plans. Combined with future economic uncertainty, the LTFP is therefore reviewed and adjusted annually to reflect material changes.

This plan addresses the operating and capital requirements of the Shire over the next 15 years and illustrates the connection between specific plans and strategies. It enhances the transparency and responsibility of the Shire towards the community by articulating the future sustainable financial requirements necessary for delivering desired community service levels while also meeting future obligations.

This plan represents a financial solution for meeting the demands of services and facilities to the community. There are numerous ways in which the Shire can achieve its objectives. This plan assesses the historical asset renewal funding gap and the necessary funding needs for future asset renewal as well as provision of new community assets.

This LTFP set out the following sustainable objectives.

- A balanced budget for each financial year, shown in the Statement of Financial Activity (page 19).
- Positive annual net cash flows provided from operating activities that is necessary to fund own source obligations for meeting borrowings (Financing Activities) and capital works (Investing Activities) in the Statement of Cash Flows (page 18).
- Meeting asset renewal obligations as identified in the Shire’s Asset Management Plans.

- Provision of identified new assets to meet future community needs.
- Meeting reserve fund transfers that meet future financial obligations as identified in the Shire’s Reserve Fund Plan.
- Meeting future planned borrowings as identified in the Shire’s Borrowings Plan.

Based on the stated assumptions, objectives and known revenue sources, the plan identifies that existing rating yield is approximately 25% (Table 1) below the levels necessary to meet long term objectives and responsibilities of the Shire.

Rates has been used as the metric to measure the sustainable funding gap. The identified funding gap can be mitigated with measures such as (but not limited to).

- Rationalising assets to reduce future asset renewal obligations.
- Reducing existing service levels.
- Increasing cost recovery from user fees.
- Continued efforts to source grants and contributions for capital projects.

The LTFP comprises underlying assumptions and forecast estimates. These do not commit the Shire to the financial details of the LTFP rather it is intended to act as a guide towards structurally steering the Annual Budget towards the financially sustainable foundation necessary to meet identified community service levels and future obligations of the Shire.

Table 1

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	2023/24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
Rate Revenue	7,115,460	8,929,458	9,468,396	9,772,982	10,102,550	10,716,387	11,121,756	11,624,720	12,057,980	12,568,066	13,111,243	13,552,267	14,012,752	14,586,113	15,126,500	15,890,890
Change (\$)		1,813,998	538,938	304,586	329,568	613,837	405,369	502,964	433,260	510,086	543,177	441,024	460,485	573,361	540,387	764,390
Change (%)		25.49%	6.04%	3.22%	3.37%	6.08%	3.78%	4.52%	3.73%	4.23%	4.32%	3.36%	3.40%	4.09%	3.70%	5.05%
Operating Revenue		15,648,291	16,483,442	17,034,202	17,636,327	18,498,001	19,157,023	19,978,529	20,663,684	21,437,321	22,229,287	22,954,111	23,744,030	24,652,389	25,543,525	26,535,947

Figure 2

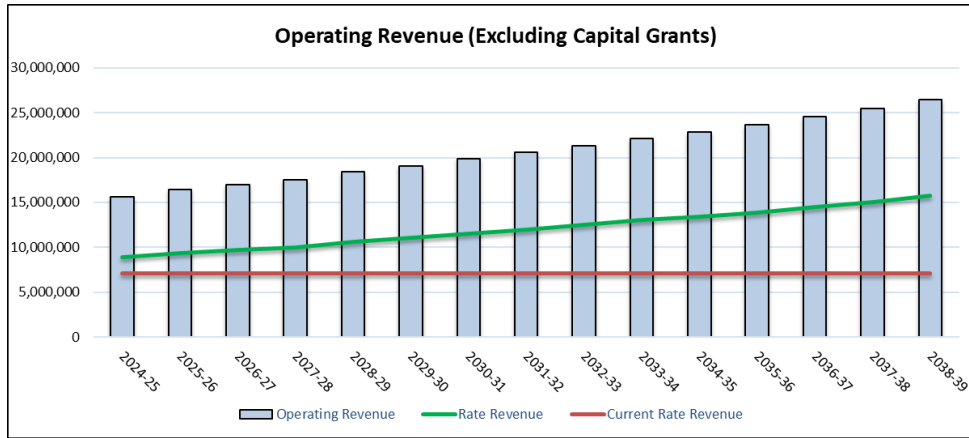
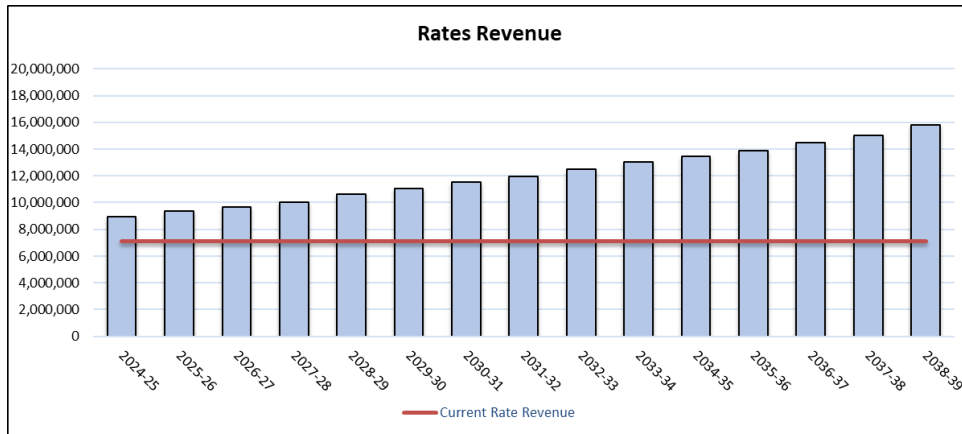


Figure 3



6. ASSET MANAGEMENT

Council possesses a substantial portfolio of physical assets to meet the service needs of the community. These assets are categorised into the following major classes:

- Land - Freehold
- Buildings
- Furniture and Equipment
- Plant and Equipment
- Vehicles
- Infrastructure – Roads
- Infrastructure – Bridges
- Infrastructure – Drainage
- Infrastructure – Footpaths
- Infrastructure – Parks & Reserves

By their nature, constructed or built forms deteriorate over the passage of time. These assets (or their components) require renewal or replacement at the end of their economic useful life to sustain a level of service that maintains an appropriate level of.

- a) Asset Safety
- b) Asset Quality
- c) Asset Functionality

A suite of Asset Management Plans has been developed for major asset classes. These are reviewed and updated annually, to identify and forecast,

- a) What works are required
- b) When the works are required
- c) Cost of the works
- d) Funding sources of the works

This information is incorporated into the LTFP to inform Council of the long-term cost of delivering facilities and services to the community.

Identifying sufficient funding for the maintenance and renewal of assets is an essential part of the LTFP. Historical levels of financial allocations have not been sufficient to achieve this, which leaves the Shire with a shortfall in funding. This position cannot be rectified quickly, but over the life of the LTFP allocations have been made that increases own source funded allocation into asset management reserves to ensure future identified works are able to be sustainably funded.

If this does not occur, the Shire may be faced with future financial challenges. The LTFP enables Council to understand its future financial obligations beyond immediate budget considerations. The LTFP helps Council assess the need for early intervention to reduce future risks and associated revenue raising requirements of future generations.



7. REVENUE

The suite of plans that forms the Shire's IFPR framework identifies a factual cost of managing the Shire's asset portfolio.

Improving the Shire's revenue is a mainstay of being able to deliver sufficient funding for the initiatives in the LTFP.

Rates

The generation of 'own source' revenue through property rates is the mainstay of income for all local governments. The LTFP identifies the level of rate revenue yield necessary to sustainably meet the identified long-term cost of meetings the Shire's future service obligations.

The development of robust asset management and longer-term financial planning is enabling a greater level of informed decision making. This information is reporting that historical rating levels are not sufficient to meet the Shire's future obligations, particularly to funds identified future asset renewal.

Fees and Charges

Fees and charges endeavour to provide either full cost recovery (where applicable) or deliver an equitable contribution to the cost of the service. However, there is a considerable range in the type of services where fees can apply and the level of discretion available to the Shire to set a fee for services.

a) Fees for statutory services (e.g. town planning, building, health) are predominantly prescribed under legislation. The Shire has limited capability to reflect the cost of providing the service into the fee. Annual indexation of a statutory fee by the State Government may not match indexation of costs of delivering the service.

- b) For some fees the Shire has full discretion to set fees for full cost recovery, however, certain fees for community facilities and programs (building leases, hire of sports facilities etc.) have been set to allow for a social element to pricing and may not achieve full cost recovery.
- c) Existing fees and charges are reviewed annually with consideration of statutory limits, inflation, and Wage Price Index. Each fee category is reviewed annually, and a schedule of fees and charges are published as part of the Annual Budget.
- d) Where revenue from fees is lower than the cost of providing a service the funding gap is funded from general revenue sources. This is predominantly by property rates.

Grants and Contributions

Except for the Financial Assistance Grants (FAG) provided by the Commonwealth, grants are project or program specific. Where planned for in respective asset management plans, grants available for the development or construction of asset are included in the LTFP.

The Shire continues to advocate for grants from State and/or Federal government and seek contributions from private companies, developers, and other sources towards specific projects.

The Shire explores and maximises grant and contribution funding from sources such as government departments or Lotterywest where a project or program meets their grant funding guidelines.

8. FORWARD ESTIMATES

Consideration has been given to the economic drivers that will influence the estimated future cost of providing infrastructure, facilities, and services for the period of the LTFP. This plan is set against future periods of economic uncertainty with the values reported representing estimated future prices and costs.

This plan will be reviewed every 12 months to reflect the prevailing economic conditions together with changing community needs.

Table 2

Assumptions	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/25	2035/36	2036/37	2037/38	2038/39
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Population Growth (Shire) ¹	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%
CPI (Perth) ²	3.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Wage Price Index (WA) ³	3.75%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Utilities - Electricity ⁴	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Utilities - Water ⁵	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%	9.50%
Utilities - Sewer ⁶	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Insurance (General) ⁷	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	8.80%	9.00%	8.80%	8.80%	8.80%
Interest Earnings (Public Bank Account)	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

¹ Management estimates (Mid-range of estimated future population growth of 0.50%pa - 1.00%pa)

² Key Budget Assumptions - WA Budget 2024/25 Economic and Fiscal Outlook, Budget Paper No.3

³ Key Budget Assumptions - WA State Budget 2024/25 Economic and Fiscal Outlook, Budget Paper No.3

⁴ Historical Average (5 preceding years) – Shire of Donnybrook Balingup

⁵ Historical Average (5 preceding years) – Shire of Donnybrook Balingup

⁶ Historical Average (5 preceding years) – Shire of Donnybrook Balingup

⁷ Historical Average (5 preceding years) – Shire of Donnybrook Balingup

Informing Plans

Forward estimates used in developing the LTFP include referencing the following endorsed Council plans.

Integrated Planning Framework Documents

- Council Plan
- Asset Management Plans
- Reserve Fund Plan
- Borrowings Plan
- 2022/23 Annual Financial Report
- 2023/24 Annual Budget
- 2023/24 Budget Review



9. PRINCIPLES

The LTFP is underpinned by the following principles:

- a) The Shire seeks to maintain, and where possible, improve future service levels.
- b) Closing the asset renewal funding gap by meeting future asset management financial commitments through the planned annual setting aside of funds into reserves from own source funds.
- c) Careful use of borrowings planned through the Shire's asset management planning process.
- d) Increasing funding for asset maintenance and renewal in accordance with endorsed Asset Management Plans.
- e) Sourcing external grant funds to develop and upgrade intergenerational community assets.
- f) The development of a rating level that sustainably reflects the cost of meeting,
 - a. community service levels
 - b. statutory obligations of the Shire
- g) Rates has been used as the metric to identify the sustainable funding gap.



10. FINANCIAL STATEMENTS

The following Financial Statements have been prepared for the 15 years covered in this plan. These estimates have been prepared based on the assumptions shown previously in this document.

There are 4 key financial statements contained in the LTFP used for reporting the Shire's financial performance over a specific accounting period.

- a) Statement of Comprehensive Income
- b) Statement of Financial Position
- c) Statement of Cash Flow
- d) Statement of Financial Activity

Statement of Comprehensive Income

The Statement of Comprehensive Income (once known as a Profit and Loss Statement) reports the Shire's day to day operating revenues and expenditures over a specified period. For the LTFP this is for the financial year 1st July to 30th June.

It reports aggregated transactions that are only utilised or consumed within the financial year. As such, does not include expenditure that is capital in nature that gives rise to future economic benefits across more than one financial year. For example.

- a) Expenditure incurred for the development and construction of assets.
- b) Borrowing principal repayments

Statement of Financial Position

The Statement of Financial Position (once known as a Balance Sheet) provides an overview of the Shire's;

- a) Assets
- b) Liabilities
- c) Equity

as a snapshot in time. The date at the top of the Statement of Financial Position tells the reader when the snapshot was taken. It reports what the Shire owns and owes at a single point in time. For the LTFP, this is on 30th June.

Statement of Cash Flows

A Statement of Cash Flows is a financial statement that provides aggregate data regarding all cash inflows the Shire receives from its ongoing operations and external investment sources. It also includes all cash outflows that pay for the Shire's activities and investments during a given period.

The Statement of Cash Flows is the most intuitive of all the financial statements because it follows the cash made by the Shire in three main ways

- a) Operating activities
- b) Investing activities
- c) Financing activities

The sum of these three activities reports the Shire's net cash flow in a reporting period.

Cash Flows From Operating Activities

The first section of the Statement of Cash Flows covers cash flows from day-to-day operating activities. The cash flows from the operations section begins with net income (Operating Income less Operating Expenditure), then reconciles all non-cash items to cash items involving operational activities. In other words, it is the Shire's net income, but in a cash version. This section reports cash inflows and outflows that stem directly from the Shire's day to day business activities.

The Statement of Cash Flows excludes transactions such as unpaid debtor and creditor transactions, depreciation, accrued and prepaid transactions bought to account as revenue or expenses, but with no associated cash flow during the reporting period.

Cash Flows From Investing Activities

This section includes cash spent on acquisition and development of infrastructure, property, plant, and equipment. This section is where the reader would look to find capital expenditures (capex).

When capex increases, it generally means there is a cash outflow. This is not necessarily an adverse situation, as it indicates investment in asset renewal and future development of new community assets. Entities with high capex tend to be those that are growing and renewing assets.

While positive cash flows within this section can be considered good, it is preferable that entities generate recurring sustainable net cash inflow from operating activities in conjunction with investing and financing activities. Cash inflow within this section is generated by selling equipment or property.

Cash Flows From Financing

Cash flows from financing activities is the last section of the Statement of Cash Flows. The section provides an overview of net cash used in capital financing activities. The reader can determine how much cash the Shire has obtained or paid out due to capital fundraising, such as borrowings and annual principal repayments.

Statement of Financial Activity

The Statement of Financial Activity reports all revenue and expenditure (capital and operating) that has occurred during a financial period. It further reports.

- a) opening funds for the financial period
- b) the total amount of the general rates imposed
- c) any deficit or surplus (net current assets) remaining after the imposition of the general rates

The format is similar to the Statement of Cash Flows in so far that it reports transactions made by the entity in three main ways.

- a) Operating activities
- b) Capital activities
- c) Financing activities

Unlike the Statement of Cash Flows, all cash and non-cash transactions are included, however, non-cash transactions are eliminated as an aggregated single line item within the report.

The Statement of Financial Activity reports the opening and closing net current assets (surplus or deficit) for the reporting period after the imposition of rates (as opposed to the reporting the balance of total cash in the Statement of Cash Flows).

Forecast Statement of Comprehensive Income - by Nature or Type

Table 3

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
venues															
Rates	8,929,458	9,468,396	9,772,982	10,102,550	10,716,387	11,121,756	11,624,720	12,057,980	12,568,066	13,111,243	13,552,267	14,012,752	14,586,113	15,126,500	15,890,890
Grants, subsidies and contributions	3,883,045	4,028,663	4,159,593	4,294,779	4,434,365	4,578,483	4,727,281	4,880,915	5,039,546	5,203,334	5,372,441	5,547,043	5,727,319	5,913,458	6,105,645
Fees and charges	2,453,267	2,722,465	2,813,147	2,906,776	3,007,848	3,112,336	3,220,352	3,332,016	3,447,450	3,566,777	3,690,131	3,817,643	3,949,452	4,085,694	4,226,522
Interest revenue	382,081	263,461	288,008	331,735	338,898	343,929	405,640	392,220	381,688	347,343	338,663	365,963	388,856	417,203	312,198 ¹
Other revenue	440	457	472	487	503	519	536	553	571	590	609	629	649	670	692
	15,648,291	16,483,442	17,034,202	17,636,327	18,498,001	19,157,023	19,978,529	20,663,684	21,437,321	22,229,287	22,954,111	23,744,030	24,652,389	25,543,525	26,535,947
enses															
Employee costs	(6,758,556)	(7,079,586)	(7,345,070)	(7,620,511)	(7,906,281)	(8,202,767)	(8,510,375)	(9,029,512)	(9,368,128)	(9,719,433)	(10,083,914)	(10,462,064)	(10,854,399)	(11,261,437)	(11,683,745)
Materials and contracts	(4,710,394)	(5,002,030)	(5,164,607)	(5,332,460)	(5,505,776)	(5,684,718)	(5,869,469)	(6,060,224)	(6,257,188)	(6,460,555)	(6,670,517)	(6,887,309)	(7,111,139)	(7,342,251)	(7,580,883)
Utility charges	(538,050)	(591,293)	(619,379)	(648,801)	(679,615)	(711,899)	(745,715)	(781,132)	(818,238)	(857,098)	(897,808)	(940,456)	(985,125)	(1,031,924)	(1,080,947)
Depreciation	(7,608,018)	(7,841,053)	(8,037,079)	(8,262,297)	(8,388,345)	(8,600,279)	(8,861,794)	(9,083,009)	(9,312,419)	(9,544,890)	(9,783,172)	(10,027,406)	(10,277,743)	(10,534,335)	(10,797,340)
Finance costs	(149,683)	(142,867)	(136,683)	(130,834)	(226,227)	(217,117)	(253,898)	(242,756)	(231,099)	(218,898)	(206,127)	(192,760)	(202,570)	(209,886)	(192,027)
Insurance	(532,452)	(589,971)	(641,885)	(698,370)	(759,827)	(826,690)	(899,436)	(978,589)	(1,064,704)	(1,158,397)	(1,260,338)	(1,371,250)	(1,491,918)	(1,623,202)	(1,766,042)
Other expenditure	(317,299)	(330,787)	(341,537)	(352,637)	(364,095)	(375,929)	(388,147)	(400,761)	(413,786)	(427,234)	(441,118)	(455,456)	(470,260)	(485,543)	(501,325)
	(20,614,452)	(21,577,587)	(22,286,240)	(23,045,910)	(23,830,166)	(24,619,399)	(25,528,834)	(26,575,983)	(27,465,562)	(28,386,505)	(29,342,994)	(30,336,701)	(31,393,154)	(32,488,578)	(33,602,309)
	(4,966,161)	(5,094,145)	(5,252,038)	(5,409,583)	(5,332,165)	(5,462,376)	(5,550,305)	(5,912,299)	(6,028,241)	(6,157,218)	(6,388,883)	(6,592,671)	(6,740,765)	(6,945,053)	(7,066,362)
Capital grants, subsidies and contributions	9,070,020	3,479,228	3,324,049	3,907,469	3,550,825	3,632,278	8,128,629	3,853,484	3,969,088	4,088,161	4,210,806	4,390,638	4,467,244	4,616,690	4,739,299
NET RESULT	4,103,859	(1,614,917)	(1,927,989)	(1,502,114)	(1,781,340)	(1,830,098)	2,578,324	(2,058,815)	(2,059,153)	(2,069,057)	(2,178,077)	(2,202,033)	(2,273,521)	(2,328,363)	(2,327,063)
Other comprehensive income	7,701,000	6,991,214	5,943,105	6,052,894	6,211,642	6,290,179	6,443,337	6,666,424	6,791,661	6,919,153	7,022,730	7,130,313	7,269,008	7,441,339	7,563,219
TOTAL COMPREHENSIVE INCOME	11,804,859	5,376,297	4,015,116	4,550,780	4,430,302	4,460,081	9,021,661	4,607,609	4,732,508	4,850,096	4,844,653	4,928,280	4,995,487	5,112,976	5,236,156

Forecast Statement of Financial Position

Table 4

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30	30 June 31	30 June 32	30 June 33	30 June 34	30 June 35	30 June 36	30 June 37	30 June 38	30 June 39	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
CURRENT ASSETS																
Unrestricted cash and cash equivalents	2,235,716	2,235,716	2,235,716	2,235,716	2,235,716	2,235,716	2,235,715	2,235,716	2,235,715	2,235,716	2,235,715	2,235,715	2,235,715	2,235,716	2,235,715	
Restricted cash and cash equivalent	3,026,260	3,522,966	4,398,993	4,542,253	4,642,872	5,877,046	5,608,698	5,398,030	4,711,161	4,537,558	5,083,573	5,541,422	6,108,349	4,008,256	4,088,674	
Financial assets	23,536	18,406	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	13,059	
Trade and other receivables	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	1,035,614	
Inventories	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	165,054	
Other assets	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	1,799	
TOTAL CURRENT ASSETS	6,487,979	6,979,555	7,850,235	7,993,495	8,094,114	9,328,288	9,059,939	8,849,272	8,162,402	7,988,800	8,534,814	8,992,663	9,559,590	7,459,498	7,539,915	
NON-CURRENT ASSETS																
Financial assets	218,734	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	213,387	
Other receivables	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	151,093	
Inventories	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	1,943,669	
Other assets	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	616,647	
Property plant and equipment	71,389,580	73,024,920	73,287,376	77,220,833	77,920,485	79,487,676	85,073,093	86,550,383	87,015,110	88,364,261	89,364,326	90,021,580	90,310,545	93,281,515	94,376,152	
Infrastructure	161,774,810	164,877,774	167,608,441	170,212,732	173,634,043	176,406,347	179,868,337	182,955,581	187,644,832	191,041,778	194,049,979	197,559,414	202,706,536	206,544,696	210,184,002	
Intangible assets	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	435,201	
TOTAL NON-CURRENT ASSETS	236,529,734	241,262,691	244,255,814	250,793,562	254,914,525	259,254,020	268,301,427	272,865,961	278,019,939	282,766,036	286,774,302	290,940,991	296,377,078	303,186,208	307,920,151	
TOTAL ASSETS	243,017,713	248,242,246	252,106,049	258,787,057	263,008,639	268,582,308	277,361,366	281,715,233	286,182,341	290,754,836	295,309,116	299,933,654	305,936,668	310,645,706	315,460,066	
CURRENT LIABILITIES																
Trade and other payables	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	1,536,144	
Contract liabilities	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	1,915,098	
Lease liabilities	20,281	19,870	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current portion of long-term liabilities	131,483	131,443	131,426	208,720	217,830	242,603	253,742	265,400	277,601	290,373	303,742	352,594	403,938	421,796	440,457	
Provisions	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	904,887	
TOTAL CURRENT LIABILITIES	4,507,893	4,507,442	4,487,555	4,564,849	4,573,959	4,598,732	4,609,871	4,621,529	4,633,730	4,646,502	4,659,871	4,708,723	4,760,067	4,777,925	4,796,586	
NON-CURRENT LIABILITIES																
Lease liabilities	19,870	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Non-current liabilities	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	3,806,000	
Long-term borrowings	2,848,260	2,716,817	2,585,391	4,638,325	4,420,495	5,509,310	5,255,568	4,990,168	4,712,567	4,422,194	4,118,452	3,765,858	4,722,041	4,300,245	3,859,788	
Provisions	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	2,142,303	
TOTAL NON-CURRENT LIABILITIES	8,816,433	8,665,120	8,533,694	10,586,628	10,368,798	11,457,613	11,203,871	10,938,471	10,660,870	10,370,497	10,066,755	9,714,161	10,670,344	10,248,548	9,808,091	
TOTAL LIABILITIES	13,324,326	13,172,562	13,021,249	15,151,477	14,942,757	16,056,345	15,813,742	15,560,000	15,294,600	15,016,999	14,726,626	14,422,884	15,430,411	15,026,473	14,604,677	
NET ASSETS	229,693,387	235,069,684	239,084,800	243,635,580	248,065,882	252,525,963	261,547,624	266,155,233	270,887,741	275,737,837	280,582,490	285,510,770	290,506,257	295,619,233	300,855,389	
EQUITY																
Retained surplus	46,042,236	43,930,613	41,126,597	39,481,223	37,599,264	34,534,992	37,381,665	35,533,517	34,161,234	32,265,779	29,541,688	26,881,806	24,041,358	23,813,087	21,405,607	
Reserves - cash backed	3,026,260	3,522,966	4,398,993	4,542,253	4,642,872	5,877,046	5,608,697	5,398,030	4,711,160	4,537,558	5,083,572	5,541,421	6,108,348	4,008,256	4,088,673	
Asset revaluation surplus	180,624,891	187,616,105	193,559,210	199,612,104	205,823,746	212,113,925	218,557,262	225,223,686	232,015,347	238,934,500	245,957,230	253,087,543	260,356,551	267,797,890	275,361,109	
TOTAL EQUITY	229,693,387	235,069,684	239,084,800	243,635,580	248,065,882	252,525,963	261,547,624	266,155,233	270,887,741	275,737,837	280,582,490	285,510,770	290,506,257	295,619,233	300,855,389	

Forecast Statement of Cashflows

Table 5

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
Cash flows from operating activities															
Receipts															
Rates	8,929,458	9,468,396	9,772,982	10,102,550	10,716,387	11,121,756	11,624,720	12,057,980	12,568,066	13,111,243	13,552,267	14,012,752	14,586,113	15,126,500	15,890,890
Grants, subsidies and contributions	3,883,045	4,028,663	4,159,593	4,294,779	4,434,365	4,578,483	4,727,281	4,880,915	5,039,546	5,203,334	5,372,441	5,547,043	5,727,319	5,913,458	6,105,645
Fees and charges	2,453,267	2,722,465	2,813,147	2,906,776	3,007,848	3,112,336	3,220,352	3,332,016	3,447,450	3,566,777	3,690,131	3,817,643	3,949,452	4,085,694	4,226,522
Interest revenue	382,081	263,461	288,008	331,735	338,898	343,929	405,640	392,220	381,688	347,343	338,663	365,963	388,856	417,203	312,198
Other revenue	440	457	472	487	503	519	536	553	571	590	609	629	649	670	692
	15,648,291	16,483,442	17,034,202	17,636,327	18,498,001	19,157,023	19,978,529	20,663,684	21,437,321	22,229,287	22,954,111	23,744,030	24,652,389	25,543,525	26,535,947
Payments															
Employee costs	(6,758,556)	(7,079,586)	(7,345,070)	(7,620,511)	(7,906,281)	(8,202,767)	(8,510,375)	(9,029,512)	(9,368,128)	(9,719,433)	(10,083,914)	(10,462,064)	(10,854,399)	(11,261,437)	(11,683,745)
Materials and contracts	(4,710,394)	(5,002,030)	(5,164,607)	(5,332,460)	(5,505,776)	(5,684,718)	(5,869,469)	(6,060,224)	(6,257,188)	(6,460,555)	(6,670,517)	(6,887,309)	(7,111,139)	(7,342,251)	(7,580,883)
Utility charges	(538,050)	(591,293)	(619,379)	(648,801)	(679,615)	(711,899)	(745,715)	(781,132)	(818,238)	(857,098)	(897,808)	(940,456)	(985,125)	(1,031,924)	(1,080,947)
Finance costs	(149,683)	(142,867)	(136,683)	(130,834)	(126,227)	(121,117)	(116,898)	(112,756)	(108,715)	(104,673)	(100,631)	(96,589)	(92,547)	(88,505)	(84,463)
Insurance	(532,452)	(589,971)	(641,885)	(698,370)	(759,827)	(826,690)	(899,436)	(978,589)	(1,064,704)	(1,158,397)	(1,260,338)	(1,371,250)	(1,491,918)	(1,623,202)	(1,766,042)
Other expenditure	(317,299)	(330,787)	(341,537)	(352,637)	(364,095)	(375,929)	(388,147)	(400,761)	(413,786)	(427,234)	(441,118)	(455,456)	(470,260)	(485,543)	(501,325)
	(13,006,434)	(13,736,534)	(14,249,161)	(14,783,613)	(15,441,821)	(16,019,120)	(16,667,040)	(17,492,974)	(18,153,143)	(18,841,615)	(19,559,822)	(20,309,295)	(21,115,411)	(21,954,243)	(22,804,969)
Net cash provided by (used in) operating activities	2,641,857	2,746,908	2,785,041	2,852,714	3,056,180	3,137,903	3,311,489	3,170,710	3,284,178	3,387,672	3,394,289	3,434,735	3,536,978	3,589,282	3,730,978
Cash flows from investing activities															
Payments for purchase of property, plant & equipment	(9,132,383)	(1,837,479)	(530,480)	(4,518,338)	(1,190,663)	(1,877,119)	(5,996,065)	(2,036,235)	(717,386)	(1,989,150)	(1,493,226)	(1,202,573)	(755,579)	(3,755,786)	(1,818,279)
Payments for construction of infrastructure	(5,003,793)	(4,094,395)	(4,610,161)	(4,569,455)	(5,455,944)	(4,896,060)	(5,661,967)	(5,376,600)	(7,033,027)	(5,830,880)	(5,546,100)	(6,143,509)	(7,841,970)	(6,630,369)	(6,538,499)
Proceeds from capital grants, subsidies and contributions	9,070,020	3,479,228	3,324,049	3,907,469	3,550,825	3,632,278	8,128,629	3,853,484	3,969,088	4,088,161	4,210,806	4,390,638	4,467,244	4,616,690	4,739,299
Proceeds from self supporting loans	10,195	10,477	5,347	0	0	0	0	0	0	0	0	0	0	0	0
Proceeds from sale of plant & equipment	213,710	343,731	53,544	340,642	348,941	123,584	192,168	431,716	75,677	448,196	270,618	282,300	152,727	484,029	388,714
Net cash provided by (used in) investing activities	(4,842,251)	(2,098,438)	(1,757,701)	(4,839,682)	(2,746,841)	(3,017,317)	(3,337,235)	(3,127,635)	(3,705,648)	(3,283,673)	(2,557,902)	(2,673,144)	(3,977,578)	(5,285,436)	(3,228,765)
Cash flows from financing activities															
Repayment of debentures	(141,055)	(131,483)	(131,443)	(131,426)	(208,720)	(217,830)	(242,603)	(253,742)	(265,400)	(277,601)	(290,373)	(303,742)	(352,594)	(403,938)	(421,796)
Repayment of leases	(25,347)	(20,281)	(19,870)	0	0	0	0	0	0	0	0	0	0	0	0
Proceeds from new debentures	0	0	0	2,261,654	0	1,331,418	0	0	0	0	0	0	1,360,121	0	0
Net cash provided by (used in) financing activities	(166,402)	(151,764)	(151,313)	2,130,228	(208,720)	1,113,588	(242,603)	(253,742)	(265,400)	(277,601)	(290,373)	(303,742)	1,007,527	(403,938)	(421,796)
Net increase (decrease) in cash held	(2,366,796)	496,706	876,027	143,260	100,619	1,234,174	(268,349)	(210,667)	(686,870)	(173,602)	546,014	457,849	566,927	(2,100,092)	80,417
Cash at beginning of year	7,628,772	5,261,976	5,758,682	6,634,709	6,777,969	6,878,588	8,112,762	7,844,413	7,633,746	6,946,876	6,773,274	7,319,288	7,777,137	8,344,064	6,243,972
Cash and cash equivalents at the end of year	5,261,976	5,758,682	6,634,709	6,777,969	6,878,588	8,112,762	7,844,413	7,633,746	6,946,876	6,773,274	7,319,288	7,777,137	8,344,064	6,243,972	6,324,389

Forecast Statement of Financial Activity

Table 6

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
FUNDING FROM OPERATIONAL ACTIVITIES															
Revenues															
Rates	8,929,458	9,468,396	9,772,982	10,102,550	10,716,387	11,121,756	11,624,720	12,057,980	12,568,066	13,111,243	13,552,267	14,012,752	14,586,113	15,126,500	15,890,890
Grants, subsidies and contributions	3,883,045	4,028,663	4,159,593	4,294,779	4,434,365	4,578,483	4,727,281	4,880,915	5,039,546	5,203,334	5,372,441	5,547,043	5,727,319	5,913,458	6,105,645
Fees and charges	2,453,267	2,722,465	2,813,147	2,906,776	3,007,848	3,112,336	3,220,352	3,332,016	3,447,450	3,566,777	3,690,131	3,817,643	3,949,452	4,085,694	4,226,522
Interest revenue	382,081	263,461	288,008	331,735	338,898	343,929	405,640	392,220	381,688	347,343	338,663	365,963	388,856	417,203	312,198
Other revenue	440	457	472	487	503	519	536	553	571	590	609	629	649	670	692
	<u>15,648,291</u>	<u>16,483,442</u>	<u>17,034,202</u>	<u>17,636,327</u>	<u>18,498,001</u>	<u>19,157,023</u>	<u>19,978,529</u>	<u>20,663,684</u>	<u>21,437,321</u>	<u>22,229,287</u>	<u>22,954,111</u>	<u>23,744,030</u>	<u>24,652,389</u>	<u>25,543,525</u>	<u>26,535,947</u>
Expenses															
Employee costs	(6,758,556)	(7,079,586)	(7,345,070)	(7,620,511)	(7,906,281)	(8,202,767)	(8,510,375)	(9,029,512)	(9,368,128)	(9,719,433)	(10,083,914)	(10,462,064)	(10,854,399)	(11,261,437)	(11,683,745)
Materials and contracts	(4,710,394)	(5,002,030)	(5,164,607)	(5,332,460)	(5,505,776)	(5,684,718)	(5,869,469)	(6,060,224)	(6,257,188)	(6,460,555)	(6,670,517)	(6,887,309)	(7,111,139)	(7,342,251)	(7,580,883)
Utility charges	(538,050)	(591,293)	(619,379)	(648,801)	(679,615)	(711,899)	(745,715)	(781,132)	(818,238)	(857,098)	(897,808)	(940,456)	(985,125)	(1,031,924)	(1,080,947)
Depreciation	(7,608,018)	(7,841,053)	(8,037,079)	(8,262,297)	(8,388,345)	(8,600,279)	(8,861,794)	(9,083,009)	(9,312,419)	(9,544,890)	(9,783,172)	(10,027,406)	(10,277,743)	(10,534,335)	(10,797,340)
Finance costs	(149,683)	(142,867)	(136,683)	(130,834)	(126,227)	(121,117)	(115,898)	(110,756)	(105,699)	(100,642)	(95,585)	(90,528)	(85,471)	(80,414)	(75,357)
Insurance	(532,452)	(589,971)	(641,885)	(698,370)	(759,827)	(826,690)	(899,436)	(978,589)	(1,064,704)	(1,158,397)	(1,260,338)	(1,371,250)	(1,491,918)	(1,623,202)	(1,766,042)
Other expenditure	(317,299)	(330,787)	(341,537)	(352,637)	(364,095)	(375,929)	(388,147)	(400,761)	(413,786)	(427,234)	(441,118)	(455,456)	(470,260)	(485,543)	(501,325)
	<u>(20,614,452)</u>	<u>(21,577,587)</u>	<u>(22,286,240)</u>	<u>(23,045,910)</u>	<u>(23,830,166)</u>	<u>(24,619,399)</u>	<u>(25,528,834)</u>	<u>(26,575,983)</u>	<u>(27,465,562)</u>	<u>(28,386,505)</u>	<u>(29,342,994)</u>	<u>(30,336,701)</u>	<u>(31,393,154)</u>	<u>(32,488,578)</u>	<u>(33,602,309)</u>
	<u>(4,966,161)</u>	<u>(5,094,145)</u>	<u>(5,252,038)</u>	<u>(5,409,583)</u>	<u>(5,332,165)</u>	<u>(5,462,376)</u>	<u>(5,550,305)</u>	<u>(5,912,299)</u>	<u>(6,028,241)</u>	<u>(6,157,218)</u>	<u>(6,388,883)</u>	<u>(6,592,671)</u>	<u>(6,740,765)</u>	<u>(6,945,053)</u>	<u>(7,066,362)</u>
Funding position adjustments															
Depreciation	7,608,018	7,841,053	8,037,079	8,262,297	8,388,345	8,600,279	8,861,794	9,083,009	9,312,419	9,544,890	9,783,172	10,027,406	10,277,743	10,534,335	10,797,340
Net funding from operational activities	<u>2,641,857</u>	<u>2,746,908</u>	<u>2,785,041</u>	<u>2,852,714</u>	<u>3,056,180</u>	<u>3,137,903</u>	<u>3,311,489</u>	<u>3,170,710</u>	<u>3,284,178</u>	<u>3,387,672</u>	<u>3,394,289</u>	<u>3,434,735</u>	<u>3,536,978</u>	<u>3,589,282</u>	<u>3,730,978</u>
FUNDING FROM CAPITAL ACTIVITIES															
Inflows															
Proceeds on disposal	213,710	343,731	53,544	340,642	348,941	123,584	192,168	431,716	75,677	448,196	270,618	282,300	152,727	484,029	388,714
Capital grants, subsidies and contributions	9,070,020	3,479,228	3,324,049	3,907,469	3,550,825	3,632,278	8,128,629	3,853,484	3,969,088	4,088,161	4,210,806	4,390,638	4,467,244	4,616,690	4,739,299
Outflows															
Purchase of property plant and equipment	(9,132,383)	(1,837,479)	(530,480)	(4,518,338)	(1,190,663)	(1,877,119)	(5,996,065)	(2,036,235)	(717,386)	(1,989,150)	(1,493,226)	(1,202,573)	(755,579)	(3,755,786)	(1,818,279)
Purchase of infrastructure	(5,003,793)	(4,094,395)	(4,610,161)	(4,569,455)	(5,455,944)	(4,896,060)	(5,661,967)	(5,376,600)	(7,033,027)	(5,830,880)	(5,546,100)	(6,143,509)	(7,841,970)	(6,630,369)	(6,538,499)
Net funding from capital activities	<u>(4,852,446)</u>	<u>(2,108,915)</u>	<u>(1,763,048)</u>	<u>(4,839,682)</u>	<u>(2,746,841)</u>	<u>(3,017,317)</u>	<u>(3,337,235)</u>	<u>(3,127,635)</u>	<u>(3,705,648)</u>	<u>(3,283,673)</u>	<u>(2,557,902)</u>	<u>(2,673,144)</u>	<u>(3,977,578)</u>	<u>(5,285,436)</u>	<u>(3,228,765)</u>
FUNDING FROM FINANCING ACTIVITIES															
Inflows															
Transfer from reserves	4,076,196	1,283,894	980,775	1,784,746	1,903,593	837,246	2,410,979	2,374,510	2,876,791	2,213,876	1,515,478	1,624,864	1,542,010	4,230,254	2,055,972
New borrowings	0	0	0	2,261,654	0	1,331,418	0	0	0	0	0	0	1,360,121	0	0
Self supporting loan	10,195	10,477	5,347	0	0	0	0	0	0	0	0	0	0	0	0
Outflows															
Transfer to reserves	(1,709,400)	(1,780,600)	(1,856,802)	(1,928,006)	(2,004,212)	(2,071,420)	(2,142,630)	(2,163,843)	(2,189,921)	(2,040,274)	(2,061,492)	(2,082,713)	(2,108,937)	(2,130,162)	(2,136,389)
Repayment of borrowings	(141,055)	(131,483)	(131,443)	(131,426)	(208,720)	(217,830)	(242,603)	(253,742)	(265,400)	(277,601)	(290,373)	(303,742)	(352,594)	(403,938)	(421,796)
Principal elements of finance lease payments	(25,347)	(20,281)	(19,870)	0	0	0	0	0	0	0	0	0	0	0	0
Net funding from financing activities	<u>2,210,589</u>	<u>(637,993)</u>	<u>(1,021,993)</u>	<u>1,986,968</u>	<u>(309,339)</u>	<u>(120,586)</u>	<u>25,746</u>	<u>(43,075)</u>	<u>421,470</u>	<u>(103,999)</u>	<u>(836,387)</u>	<u>(761,591)</u>	<u>440,600</u>	<u>1,696,154</u>	<u>(502,213)</u>
Estimated surplus/deficit July 1 B/Fwd	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Estimated surplus/deficit June 30 C/Fwd	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

11. CAPITAL WORKS PROGRAM

The capital works program aims to meet infrastructure service requirements of the Shire. Renewal or upgrade of existing infrastructure and the creation of new assets identified in the Shire’s asset management plans have been included in developing this plan.

Providing sufficient funding for the maintenance and renewal of assets is an essential part of the LTFP. The development and continued maturing of the Shire’s asset management planning framework has identified that historical funding levels have not been sufficient to meet future asset renewal obligations. Unless this is addressed, it leaves the Shire with a shortfall of sustainable own source funding to adequately maintain its asset portfolio, and to develop new assets to remain responsive to evolving community expectations.

This position cannot be regained quickly, the LTFP identifies a long-term strategy to inform the formulation of future Annual Budgets.

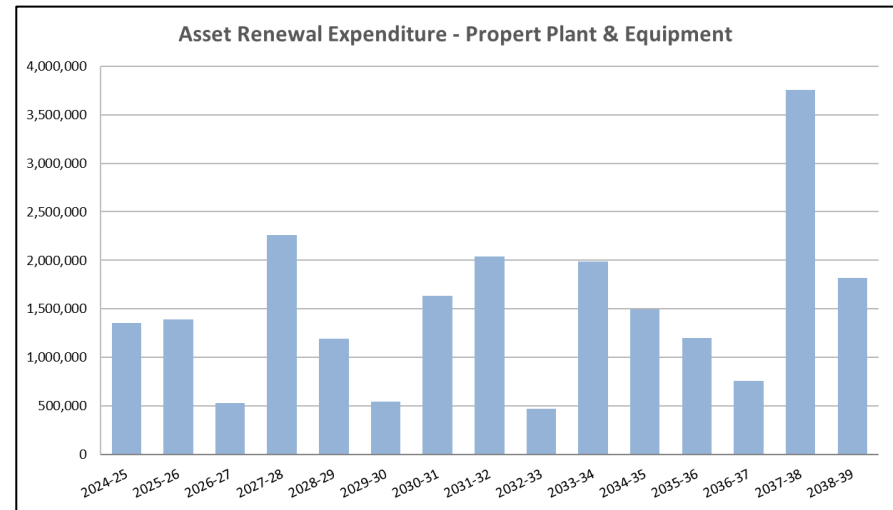


Figure 4

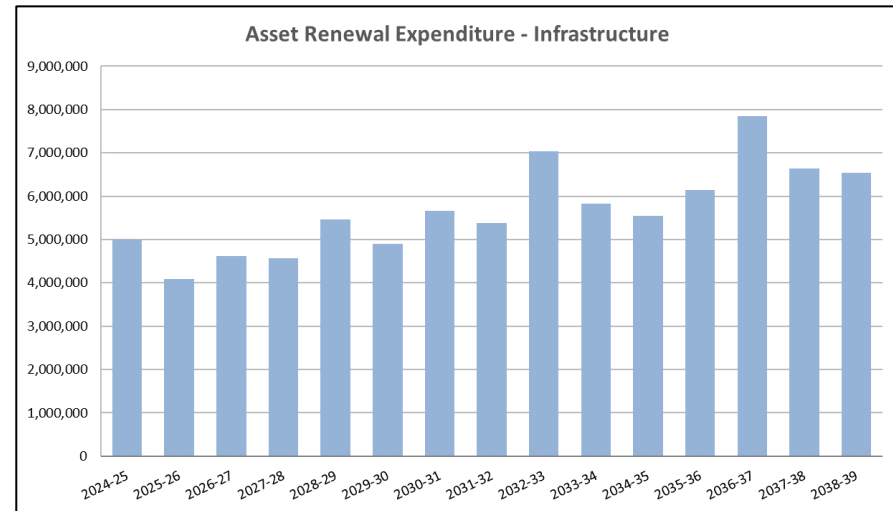


Figure 5

Forecast Statement of Movements in Fixed Assets

Table 7

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
CAPITAL WORKS - INFRASTRUCTURE															
Infrastructure - roads	3,487,330	3,591,950	3,699,708	3,810,700	3,925,021	4,042,771	4,164,054	4,288,976	4,417,645	4,550,175	4,686,680	4,827,280	4,972,099	5,121,262	5,274,900
Infrastructure - other	1,070,558	43,163	437,393	271,502	1,029,053	336,363	965,479	539,217	2,050,523	698,900	260,161	698,992	2,234,117	854,280	589,128
Infrastructure - footpaths	91,502	94,247	97,074	99,987	102,986	106,076	109,258	112,536	115,912	119,389	122,971	126,660	130,460	134,374	138,405
Infrastructure - drainage	354,403	365,035	375,986	387,266	398,884	410,850	423,176	435,871	448,947	462,416	476,288	490,577	505,294	520,453	536,066
Total capital works - infrastructure	5,003,793	4,094,395	4,610,161	4,569,455	5,455,944	4,896,060	5,661,967	5,376,600	7,033,027	5,830,880	5,546,100	6,143,509	7,841,970	6,630,369	6,538,499
Represented by:															
Additions - renewal	5,003,793	4,094,395	4,610,161	4,569,455	5,455,944	4,896,060	5,661,967	5,376,600	7,033,027	5,830,880	5,546,100	6,143,509	7,841,970	6,630,369	6,538,499
Total Capital Works - Infrastructure	5,003,793	4,094,395	4,610,161	4,569,455	5,455,944	4,896,060	5,661,967	5,376,600	7,033,027	5,830,880	5,546,100	6,143,509	7,841,970	6,630,369	6,538,499
Asset movement reconciliation															
Total capital works infrastructure	5,003,793	4,094,395	4,610,161	4,569,455	5,455,944	4,896,060	5,661,967	5,376,600	7,033,027	5,830,880	5,546,100	6,143,509	7,841,970	6,630,369	6,538,499
Depreciation infrastructure	(5,793,696)	(5,967,506)	(6,116,693)	(6,269,611)	(6,426,351)	(6,587,010)	(6,751,685)	(6,920,479)	(7,093,490)	(7,270,826)	(7,452,597)	(7,638,912)	(7,829,884)	(8,025,631)	(8,226,273)
Revaluation of infrastructure assets (inflation)	5,666,567	4,976,075	4,237,199	4,304,447	4,391,718	4,463,254	4,551,708	4,631,123	4,749,714	4,836,892	4,914,698	5,004,838	5,135,036	5,233,422	5,327,080
Net movement in infrastructure assets	4,876,664	3,102,964	2,730,667	2,604,291	3,421,311	2,772,304	3,461,990	3,087,244	4,689,251	3,396,946	3,008,201	3,509,435	5,147,122	3,838,160	3,639,306
CAPITAL WORKS - PROPERTY, PLANT AND EQUIPMENT															
Buildings - non-specialised	8,384,588	694,744	326,500	3,291,691	275,117	1,516,142	5,202,334	362,266	457,054	551,017	526,068	385,908	294,319	2,038,988	607,549
Furniture and equipment	40,700	41,521	42,256	43,006	43,772	44,554	45,353	46,169	47,001	47,852	48,719	49,606	50,512	51,436	52,380
Plant and equipment	707,095	1,101,214	161,724	1,183,641	871,774	316,423	748,378	1,627,800	213,331	1,390,281	918,439	767,059	410,748	1,665,362	1,158,350
Total capital works property, plant and equipment	9,132,383	1,837,479	530,480	4,518,338	1,190,663	1,877,119	5,996,065	2,036,235	717,386	1,989,150	1,493,226	1,202,573	755,579	3,755,786	1,818,279
Represented by:															
Additions - expansion, upgrades and new	7,777,221	446,461	0	2,261,654	0	1,331,418	4,360,856	0	248,625	0	0	0	0	0	0
Additions - renewal	1,355,162	1,391,018	530,480	2,256,684	1,190,663	545,701	1,635,209	2,036,235	468,761	1,989,150	1,493,226	1,202,573	755,579	3,755,786	1,818,279
Total capital works property, plant and equipment	9,132,383	1,837,479	530,480	4,518,338	1,190,663	1,877,119	5,996,065	2,036,235	717,386	1,989,150	1,493,226	1,202,573	755,579	3,755,786	1,818,279
Asset movement reconciliation															
Total capital works property, plant and equipment	9,132,383	1,837,479	530,480	4,518,338	1,190,663	1,877,119	5,996,065	2,036,235	717,386	1,989,150	1,493,226	1,202,573	755,579	3,755,786	1,818,279
Depreciation property, plant and equipment	(1,814,322)	(1,873,547)	(1,920,386)	(1,992,686)	(1,961,994)	(2,013,269)	(2,110,109)	(2,162,530)	(2,218,929)	(2,274,064)	(2,330,575)	(2,388,494)	(2,447,859)	(2,508,704)	(2,571,067)
Net book value of disposed/written off assets	(213,710)	(343,731)	(53,544)	(340,642)	(348,941)	(123,584)	(192,168)	(431,716)	(75,677)	(448,196)	(270,618)	(282,300)	(152,727)	(484,029)	(388,714)
Revaluation of property, plant and equipment (inflation)	2,034,433	2,015,139	1,705,906	1,748,447	1,819,924	1,826,925	1,891,629	2,035,301	2,041,947	2,082,261	2,108,032	2,125,475	2,133,972	2,207,917	2,236,139
Net movement in property, plant and equipment	9,138,784	1,635,340	262,456	3,933,457	699,652	1,567,191	5,585,417	1,477,290	464,727	1,349,151	1,000,065	657,254	288,965	2,970,970	1,094,637

Forecast Statement of Movements in Fixed Assets (cont.)

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
PLANNED CAPITAL EXPENDITURE	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expansion, Upgrades and New	7,777,221	446,461	0	2,261,654	0	1,331,418	4,360,856	0	248,625	0	0	0	0	0	0
Renewal	6,358,955	5,485,413	5,140,641	6,826,139	6,646,607	5,441,761	7,297,176	7,412,835	7,501,788	7,820,030	7,039,326	7,346,082	8,597,549	10,386,155	8,356,778
TOTAL CAPITAL EXPENDITURE	14,136,176	5,931,874	5,140,641	9,087,793	6,646,607	6,773,179	11,658,032	7,412,835	7,750,413	7,820,030	7,039,326	7,346,082	8,597,549	10,386,155	8,356,778
Capital works															
Total capital works infrastructure	5,003,793	4,094,395	4,610,161	4,569,455	5,455,944	4,896,060	5,661,967	5,376,600	7,033,027	5,830,880	5,546,100	6,143,509	7,841,970	6,630,369	6,538,499
Total capital works property, plant and equipment	9,132,383	1,837,479	530,480	4,518,338	1,190,663	1,877,119	5,996,065	2,036,235	717,386	1,989,150	1,493,226	1,202,573	755,579	3,755,786	1,818,279
Total capital works right of use assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total capital works	14,136,176	5,931,874	5,140,641	9,087,793	6,646,607	6,773,179	11,658,032	7,412,835	7,750,413	7,820,030	7,039,326	7,346,082	8,597,549	10,386,155	8,356,778

12. BORROWINGS

The majority of the Shire’s assets are long life assets, and the future benefit of these assets are used for future generations. Therefore, borrowings are considered as a funding source to support the provision of these intergenerational projects and distribute the development cost across future periods to those who benefit from the asset.

The LTFP provides for borrowings for the following over the period of the plan.

Table 8

Year	Project	Amount
2027/28	Administration Centre – Upgrade / Extensions	\$2,261,654
2029/30	Transfer Station Development – Donnybrook Waste Management Facility	\$1,331,418
2036/37	Apple Funpark – Renewal of Equipment	\$1,360,121

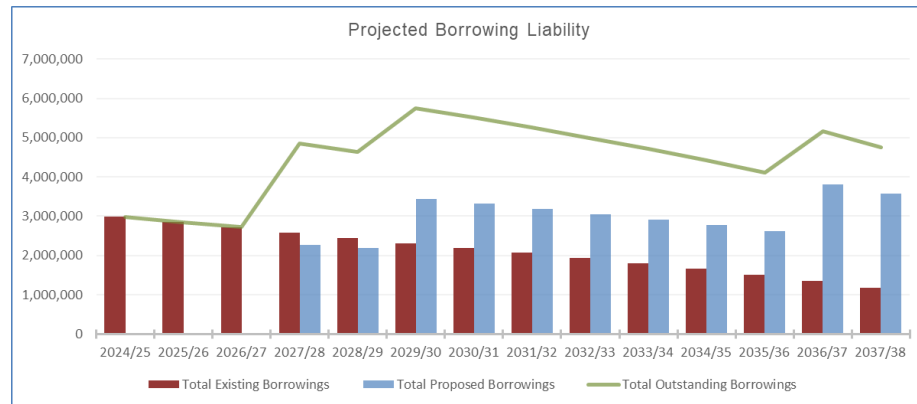


Figure 7

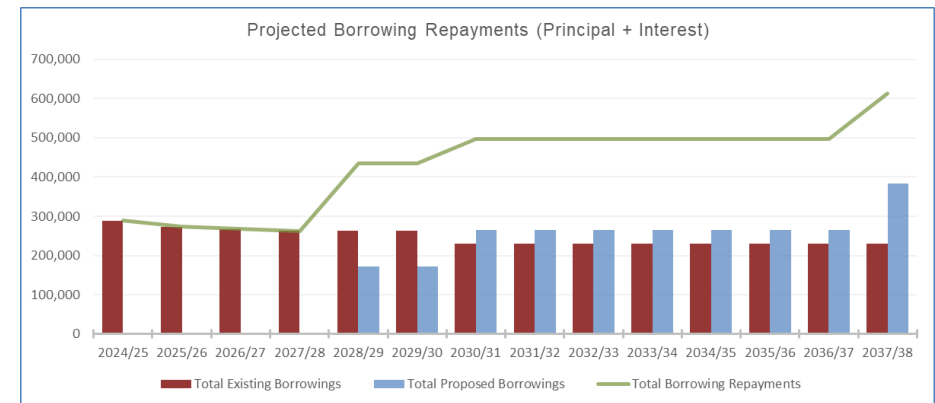


Figure 6

13. CASH RESERVES

The Shire maintains cash reserves for a variety of purposes.

- a) to set aside funds to meet obligations in future financial periods.
- b) to provide funds for future asset renewal / development.
- c) to reduce the reliance on borrowings by accumulating funds for specific projects.

Where relevant, reserves are supported by comprehensive plans that detail future funding requirements and the necessary annual allocations to reserves.

Information Technology Reserve

Purpose - To accumulate funds for the acquisition and replacement of Information Technology equipment and software.

Funding - Per adopted Annual Budget allocation.

Recreation Centre Equipment Reserve

Purpose - To accumulate funds for the acquisition and replacement of fitness equipment at the Recreation Centre.

Funding - Per adopted Annual Budget allocation.

Vehicle Reserve

Purpose - To accumulate funds for the acquisition and replacement of Council's vehicle fleet.

Funding - Per adopted Annual Budget allocation.

Building Reserve

Purpose - To accumulate funds for the construction, renewal and major maintenance of Council buildings.

Funding - Per adopted Annual Budget allocation.

Pathways Reserve

Purpose - To accumulate funds for the construction, renewal and major maintenance of pathways.

Funding - Per adopted Annual Budget allocation.

Small Plant & Equipment (Works) Reserve

Purpose - Established to accumulate funds for the acquisition and replacement of Council's small works plant & equipment.

Funding - Per adopted Annual Budget allocation.

Drainage & Storm Water Reserve

Purpose - Established to accumulate funds for the construction, renewal and major maintenance of drainage infrastructure.

Funding - Per adopted Annual Budget allocation.

Parks & Reserves Reserve

Purpose - Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.

Funding - Per adopted Annual Budget allocation.

Roadworks Reserve

Purpose - Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.

Funding - Per adopted Annual Budget allocation.

Employee Entitlements Reserve

Purpose - Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.

Funding - Per adopted Annual Budget allocation.

27 Pay Periods

Purpose - Established to provide funds for the additional cash outlay in each eleventh year when 27 pay fortnights occur instead of the normal 26.

Funding - Per adopted Annual Budget allocation.

Revaluation Reserve

Purpose - Established to accumulate funds for;

a) Asset Revaluations

b) Rates Gross Rental Valuation - General Revaluation

Funding - Per adopted Annual Budget allocation.

Strategic Planning Studies Reserve

Purpose - Established to accumulate funds for engaging strategic studies / reports.

Funding - Per adopted Annual Budget allocation.

Council Elections Reserve

Purpose - Established to accumulate funds for Council postal elections

Funding - Per adopted Annual Budget allocation.

Waste Management Reserve

Purpose - To receive funds collected from Council's Waste Management Levy for the purpose of providing waste management facilities.

Funding - Per adopted Annual Budget allocation.

Arbuthnott Scholarship Reserve

Purpose - To fund the payment of the Arbuthnott Scholarship

Funding - Actual investment interest revenue from funds held in the Arbuthnott Scholarship Reserve account.

Land Development Reserve

Purpose - To fund the purchase of land for future community purposes

Funding - Net surplus from land development activities undertaken by the Shire.

Preston Village Exit Deferred Management Fee Reserve

Purpose - Established to accumulate Preston Village Exit Deferred Management Fees as contribution towards funding the lease liability.

Funding - Net surplus from land development activities undertaken by the Shire.

Preston Village Reserve Fund Contribution Reserve

Purpose - To accumulate the Preston Village Reserve Fund Contribution for purposes prescribed within the Residence Contract.

Funding - Actual Reserve Fund Contribution paid by the resident under the Retirement Villages Regulations 1992 and Residence Contract.

Minninup Cottages 1-4 Surplus Reserve

Purpose - To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.

Funding - Actual annual operating surplus of Minninup Cottages 1-4.

Minninup Cottages 5-8 Surplus Reserve

Purpose - To accumulate surplus income of units 5-8 for the purposes of unit maintenance, renewal and upgrades.

Funding - Actual annual operating surplus of Minninup Cottages 5-8.

Minninup Cottages 9-12 Surplus Reserve

Purpose - To accumulate surplus income of units 9-12 for the purposes of unit maintenance, renewal and upgrades.

Funding - Actual annual operating surplus of Minninup Cottages 9-12.

Langley Villas 1-6 Surplus Reserve

Purpose - To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.

Funding - Actual annual operating surplus of Langley Villas 1-6.

Langley Villas 7-9 Surplus Reserve

Purpose - To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.

Funding - Actual annual operating surplus of Langley Villas 7-9.

Minninup Cottages 5-8 Long Term Maintenance Reserve

Purpose - To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

Funding - Annual Budget allocation per prescribed amount in Joint Venture Agreement for units 5-8.

Minninup Cottages 9-12 Long Term Maintenance Reserve

Purpose - To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance

Funding - Annual Budget allocation per prescribed amount in Joint Venture Agreement for units 9-12.

Langley Villas 1-6 Long Term Maintenance Reserve

Purpose - To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

Funding - Annual Budget allocation per prescribed amount in Joint Venture Agreement for units 1-6.

Langley Villas 7-9 Long Term Maintenance Reserve

Purpose - To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

Funding - Annual Budget allocation per prescribed amount in Joint Venture Agreement for units 7-9.

POS – Donnybrook

Purpose - To hold payments in lieu of public open space for the general locality of the Donnybrook townsite in accordance with the Planning and Development Act 2005.

Funding - Payments received in lieu of public open space for the general locality of the Donnybrook townsite in accordance with the Planning and Development Act 2005.

POS – Balingup

Purpose - To hold payments in lieu of public open space for the general locality of the Balingup townsite in accordance with the Planning and Development Act 2005.

Funding - Payments received in lieu of public open space for the general locality of the Balingup townsite in accordance with the Planning and Development Act 2005.

POS – Kirup

Purpose - To hold payments in lieu of public open space for the general locality of the Kirup townsite in accordance with the Planning and Development Act 2005.

Funding - Payments received in lieu of public open space for the general locality of the Kirup townsite in accordance with the Planning and Development Act 2005.

COVID-19 Reserve

Purpose - To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.

Funding - Per adopted Annual Budget allocation. (Annual Budget informed by the Source Plan).

Carried Forward Projects Reserve

Purpose - Established to accumulate funds from projects carried into future financial years.

Funding - Unspent project funds carried forward into future financial year.

Figure 8

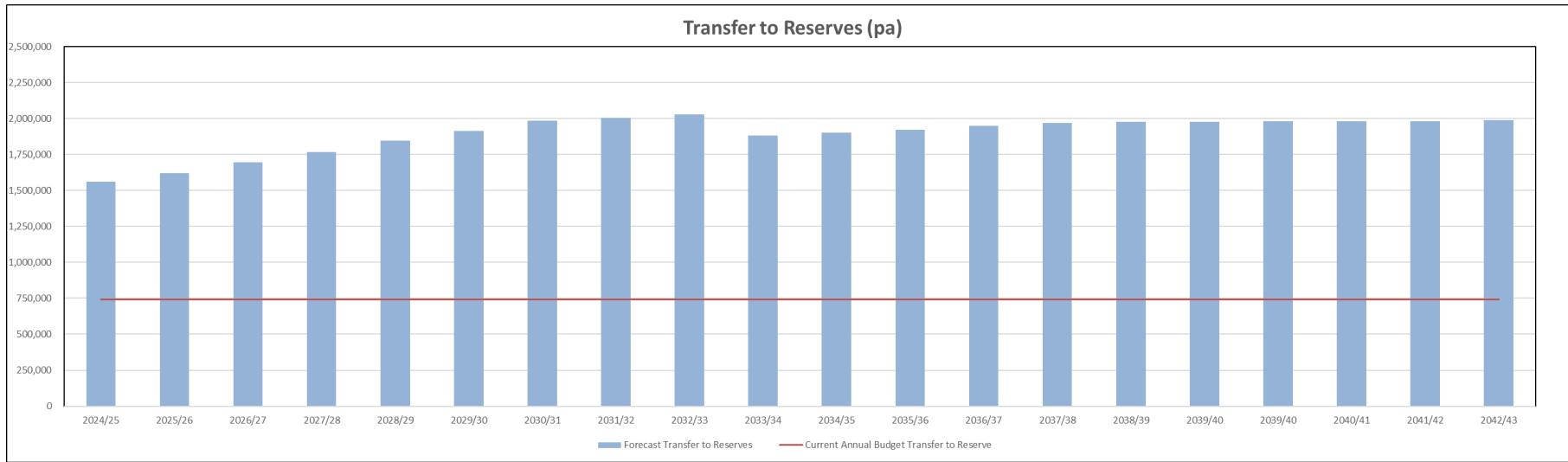
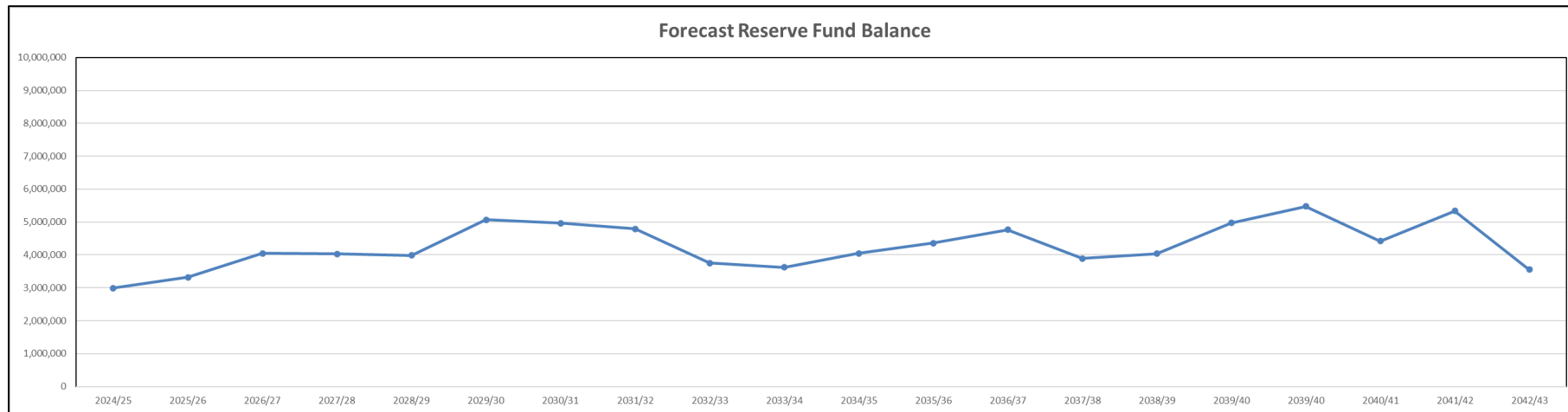


Figure 9





Address: 1 Bentley Street
Donnybrook 6230
Western Australia

Phone: (08) 9780 4200

Email: shire@donnybrook.wa.gov.au

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Attachment 9.2.4(1)

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc	
<i>Many fees (eg. - development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc) are regulatory and Council does not have the discretion to set regulatory fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without need for Council to formally modify the schedule. Please note regulatory fees are included in this document.</i>						
3	GENERAL PURPOSE FUNDING					
3.1	Rates & Debtors					
3.1.1	Instalment Administration Fee - Per Instalment	\$12.00	\$12.90	N/A	\$12.90	
3.1.2	Instalment Interest	5.50%	\$0.00	N/A	5.50%	
3.1.3	Rates Penalty Interest	11.00%	\$0.11	N/A	11.00%	
3.1.4	Special Arrangement / Direct Debit Plan Annual Fee	\$60.00	\$65.00	N/A	\$65.00	
3.1.5	Rate Notice Reprint	\$12.00	\$12.90	N/A	\$12.90	
3.1.6	Dishonour Payment Administration Fee - Direct Debit	\$2.50	\$3.00	N/A	\$3.00	
3.1.6	Dishonoured Payment Administration Fee - Cheque Payment	N/A	\$15.00	N/A	\$15.00	
3.2	Rates & Property Information Search Fees					
3.2.1	Settlement Agent Rating Account Enquiry - Rates Only	\$90.00	\$96.50	N/A	\$96.50	
3.2.2	Settlement Agent Rating Account Enquiry - Rates, Orders & Requisitions	\$170.00	\$182.00	N/A	\$182.00	
3.2.3	Complex Rating Enquiry (per hour)	\$90.00	\$96.50	N/A	\$96.50	
3.2.4	Property Listing - NOT FOR SALE	N/A	N/A	N/A	N/A	
4	GOVERNANCE					
4.1	Sale of Electoral Rolls					
4.1.1	NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY	N/A	N/A	N/A	N/A	
4.2	Printing and Photocopying					
4.2.1	<u>B&W - Single Sided</u>					
	A4	\$0.20	\$0.27	\$0.03	\$0.30	
	A3	\$0.25	\$0.36	\$0.04	\$0.40	
4.2.2	<u>B&W - Double Sided</u>					
	A4	\$0.30	\$0.36	\$0.04	\$0.40	
	A3	\$0.40	\$0.73	\$0.07	\$0.80	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
4.2.3	<u>Colour - Single Sided</u>					
	A4		\$0.60	\$0.68	\$0.07	\$0.75
	A3		\$0.80	\$1.36	\$0.14	\$1.50
4.2.4	<u>Colour - Double Sided</u>					
	A4		\$1.20	\$1.36	\$0.14	\$1.50
	A3		\$1.40	\$2.73	\$0.27	\$3.00
4.2.5	Additional labour charges may apply for Complex Photocopying, Collating of Documents and Researching Council Minutes					
	Charge per hour or part thereof		\$35.00	\$34.55	\$3.45	\$38.00
4.2.7	Laminating					
	A4		\$2.00	\$1.95	\$0.20	\$2.15
	A3		\$3.50	\$3.41	\$0.34	\$3.75
	Binding - 150 pages x A4 80gsm		\$6.50	\$6.36	\$0.64	\$7.00
4.4	Sale of History Books					
4.4.1	Green Gold History Books		\$30.00	\$29.09	\$2.91	\$32.00
4.4.2	Balya-Balinga History Book		\$38.00	\$36.36	\$3.64	\$40.00
	Note: postage at cost					
4.5	Freedom of Information					
4.5.1	FOI Application Fee		\$31.00	\$30.00	N/A	\$30.00
4.5.2	FOI Investigation Fee		\$31.00	\$30.00	N/A	\$30.00
4.5.3	FOI Photocopying (per page) - refer to Fee 4.2		\$0.20	\$0.18	\$0.02	\$0.20
4.5.4	Duplicating a tape, film or computer information		Actual Cost			Actual Cost
4.5.5	Delivery packaging and postage		Actual Cost			Actual Cost
5	LAW, ORDER & PUBLIC SAFETY					
5.1	Fire Control					
5.1.1	<u>Sale of Standpipe Water</u>					
	Donnybrook Standpipe - Per kilolitre - based on WC rate for water taken, WC annual service charge & Shire Admin fees		\$7.86	\$8.60	N/A	\$8.60
	Balingup Standpipe - Per kilolitre - based on WC rate for water taken, WC annual service charge & Shire Admin fees		\$11.38	\$12.45	N/A	\$12.45
	Bond - Swipe Card (refundable)		\$50.00	\$50.00	N/A	\$50.00
	Lost Standpipe Access Card Fee		New	\$50.00	N/A	\$50.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
5.2	Firebreaks					
	5.2.1	Installing of Fire Breaks - Contract Works	Actual Cost	\$0.00	\$0.00	Actual Cost
	5.2.2	Administration Fee to arrange Non-Compliant firebreaks	\$120.00	\$118.18	\$11.82	\$130.00
5.3	Fines Enforcement Fees					
	5.3.1	Issuing final demand	\$26.10	\$26.90	N/A	\$26.90
	5.3.2	Preparing Enforcement Certificate	\$22.20	\$22.90	N/A	\$22.90
	5.3.3	Registration of Infringement Notice	\$83.50	\$86.00	N/A	\$86.00
5.4	Registrations - Dogs (Dog Act 1976)					
	5.4.1	Unsterilised Dog / Bitch				
		1 year	\$50.00	\$50.00	N/A	\$50.00
		3 years	\$120.00	\$120.00	N/A	\$120.00
		Lifetime	\$250.00	\$250.00	N/A	\$250.00
	5.4.2	Sterilised Dog / Bitch				
		1 year	\$20.00	\$20.00	N/A	\$20.00
		3 years	\$42.50	\$42.50	N/A	\$42.50
		Lifetime	\$100.00	\$100.00	N/A	\$100.00
	5.4.3	Working Dogs				1/4 of Registration fee
	5.4.4	Pensioners				1/2 of Registration fee
	5.4.5	Registration after 31 May in any year, for that registration year				1/2 of Registration fee
5.5	Kennel Licensing - Dogs					
	5.5.1	Kennel Application Fee	\$210.00	\$225.00	N/A	\$225.00
	5.5.2	Kennel License & Renewal	\$160.00	\$171.50	N/A	\$171.50
	5.5.3	Kennel Transfer Fee	\$90.00	\$96.50	N/A	\$96.50
5.6	Impounding - Dogs					
	5.6.1	Pick up Dog	\$50.00	\$48.64	\$4.86	\$53.50
	5.6.2	Impounding Fee	\$80.00	\$77.73	\$7.77	\$85.50
	5.6.3	Sustenance (per day)	\$30.00	\$29.09	\$2.91	\$32.00
	5.6.4	Destruction of Dog	\$120.00	\$116.82	\$11.68	\$128.50
5.7	Dogs - Other					
	5.7.1	Application to keep more Dogs than specified	\$120.00	\$128.50	N/A	\$128.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
5.8	Registrations - Cats (Cat Act 2011)					
5.8.1	Breeding cat (Male/female unsterilised)		\$100.00	\$100.00	N/A	\$100.00
5.8.2	Sterilised					
	1 year		\$20.00	\$20.00	N/A	\$20.00
	3 years		\$42.50	\$42.50	N/A	\$42.50
	Lifetime		\$100.00	\$100.00	N/A	\$100.00
5.8.3	Pensioners		1/2 of Registration fee			1/2 of Registration fee
5.8.4	Registration after 31 May in any year, for that registration year		1/2 of Registration fee			1/2 of Registration fee
	(Note: permits are required for the keeping of 3 or more cats)					
5.9	Cattery Licensing - Cats					
5.9.1	Cattery Application Fee		\$210.00	\$225.00	N/A	\$225.00
5.9.2	Cattery License Fee		\$160.00	\$171.50	N/A	\$171.50
5.9.3	Cattery License Renewal		\$160.00	\$171.50	N/A	\$171.50
5.9.4	Cattery Transfer Fee		\$90.00	\$96.50	N/A	\$96.50
5.10	Refuge Licensing - Cats					
5.10.1	Cat Refuge Application Fee		\$50.00	\$53.50	N/A	\$53.50
5.10.2	Cat Refuge License Fee		\$110.00	\$118.00	N/A	\$118.00
5.10.3	Cat Refuge License Renewal		\$110.00	\$118.00	N/A	\$118.00
5.10.4	Application to keep more cats than specified		\$110.00	\$118.00	N/A	\$118.00
5.11	Impounding - Cats					
5.11.1	Pick up Cat		\$50.00	\$48.64	\$4.86	\$53.50
5.11.2	Impounding Fee		\$90.00	\$87.73	\$8.77	\$96.50
5.11.3	Sustenance (per day)		\$30.00	\$29.09	\$2.91	\$32.00
5.11.4	Destruction of Cat		\$120.00	\$116.82	\$11.68	\$128.50
5.12	Cats - Other					
	Application to keep more cats than specified		\$120.00	\$128.50	N/A	\$128.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
5.13	Straying Animals (Miscellaneous Provisions Act)					
5.13.1	Impounded between 6am and 6pm					
	Entire horses, mules, asses, camels, bulls or boars, per head		\$160.00	\$155.91	\$15.59	\$171.50
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head		\$160.00	\$155.91	\$15.59	\$171.50
	Wethers, ewes, lambs, goats, per head		\$70.00	\$68.18	\$6.82	\$75.00
5.13.2	Impounded between 6pm and 6am					
	Entire horses, mules, asses, camels, bulls or boars, per head		\$220.00	\$214.09	\$21.41	\$235.50
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head		\$220.00	\$214.09	\$21.41	\$235.50
	Wethers, ewes, lambs, goats, per head		\$100.00	\$97.27	\$9.73	\$107.00
	No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.					
	The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3km. Where the distance is more than 3km, an additional charge of 10 cents for each 1.5km or part thereof in excess of the 3km shall be paid to the ranger in respect of each animal impounded other than a suckling animal as provided.					
	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts as so increased, decreased, or varied are chargeable.					
5.13.3	Impounding Fees - Straying Animals					
	First 24 hours or part					
	Entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years, per head		\$25.00	\$24.55	\$2.45	\$27.00
	Entire horses, mules, asses, camels, bulls or boars under the age of 2 years, per head		\$25.00	\$24.55	\$2.45	\$27.00
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head		\$25.00	\$24.55	\$2.45	\$27.00
	Wethers, ewes, lambs, goats, per head		\$15.00	\$14.55	\$1.45	\$16.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc	
	Subsequently each 24 hours or part					
	Entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years, per head	\$15.00	\$14.55	\$1.45	\$16.00	
	Entire horses, mules, asses, camels, bulls or boars under the age of 2 years, per head	\$15.00	\$14.55	\$1.45	\$16.00	
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	\$15.00	\$14.55	\$1.45	\$16.00	
	Wethers, ewes, lambs, goats, per head	\$10.00	\$10.00	\$1.00	\$11.00	
5.13.4	Sustenance charges for straying animals					
	For each 24 hours or part					
	Entire horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, or calves, per head	\$12.00	\$11.82	\$1.18	\$13.00	
	Pigs of any description, per head	\$12.00	\$11.82	\$1.18	\$13.00	
	Rams, wethers, ewes, lambs or goats, per head	\$12.00	\$11.82	\$1.18	\$13.00	
	No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.					
	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts as so increased, decreased, or varied are chargeable.					
5.13.5	Live Stock - Rates for damage by trespass by cattle					
	Trespass in enclosed growing crop of any kind or garden or enclosure from which the crop has not been removed or in an enclosed public cemetery or sanitary site.					
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels - per head	\$25.00	\$24.55	\$2.45	\$27.00	
	Pigs of any description - per head	\$25.00	\$24.55	\$2.45	\$27.00	
	Sheep of any description - per head	\$25.00	\$24.55	\$2.45	\$27.00	
	Goats - per head	\$25.00	\$24.55	\$2.45	\$27.00	
5.13.6	Trespass in an unenclosed paddock or meadow of grass or of stubble					
	head	\$20.00	\$19.55	\$1.95	\$21.50	
	Pigs of any description - per head	\$20.00	\$14.05	\$1.40	\$21.50	
	Sheep of any description - per head	\$20.00	\$19.55	\$1.95	\$21.50	
	Goats - per head	\$20.00	\$19.55	\$1.95	\$21.50	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
5.13.7	Trespass in other enclosed land					
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels - per		\$25.00	\$24.55	\$2.45	\$27.00
	Pigs of any description - per head		\$25.00	\$24.55	\$2.45	\$27.00
	Sheep of any description - per head		\$25.00	\$24.55	\$2.45	\$27.00
	Goats - per head		\$25.00	\$24.55	\$2.45	\$27.00
5.13.8	Trespass in other unenclosed land					
	head		\$15.00	\$14.55	\$1.45	\$16.00
	Pigs of any description - per head		\$15.00	\$14.55	\$1.45	\$16.00
	Sheep of any description - per head		\$15.00	\$14.55	\$1.45	\$16.00
	Goats - per head		\$15.00	\$14.55	\$1.45	\$16.00
5.13.9	No damage is payable in respect of a suckling animal under the age of 6 months running with its					
5.13.10	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts are so decreased, or varied are chargeable.					
5.14	Impounding Fees - Vehicles					
5.14.1	Vehicle Impound Fee		\$90.00	\$88.18	\$8.82	\$97.00
5.14.2	Daily Storage fee of impounded vehicles		\$35.00	\$34.09	\$3.41	\$37.50
5.14.3	Vehicle Towing Fee		At Cost			At Cost
7	HEALTH					
7.1	Application for Installation of Effluent Disposal System					
	(Note Effluent Disposal System fees set by Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974)					
	* Indicates Regulatory fee subject to change in accordance with the relevant Act and Regulations					
7.1.1	Local Government Application Fee *		\$118.00	\$118.00	N/A	\$118.00
7.1.2	Issuing a Permit to use Apparatus *		\$118.00	\$118.00	N/A	\$118.00
7.1.3	Local Government Report Fees		\$118.00	\$136.36	\$13.64	\$150.00
7.2	Water Sampling Charges					
7.2.1	Water Sampling for Laboratory Analysis, per sample		\$175.00	\$188.00	N/A	\$188.00
7.3	Liquor Licensing					
7.3.1	Sec.39 - Liquor Control Act 1988 Certificate of Local Health Authority		\$150.00	\$161.00	N/A	\$161.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
7.4	General					
	7.4.1	Inspection of Premises on Request (per hour)	\$150.00	\$95.00	\$8.64	\$95.00
	7.4.2	Written Health Advice (Inc Settlement Agents) (per hour)	\$106.00	\$95.00	\$8.64	\$95.00
	7.4.3	Notification of a Skin Penetration Premises	\$111.00	\$119.00	\$10.82	\$119.00
	7.4.4	Retrieval and Copying of Health Plans (per hour)	\$70.00	\$75.00	\$6.82	\$75.00
	7.4.5	Reissuing of documentation / permits / certificates (per hour)	\$70.00	\$75.00	\$6.82	\$75.00
7.5	Food Act 2008					
	7.5.1	Notification Fee (all premises types)	Modified	\$50.00	N/A	\$50.00
	7.5.2	Registration Fee - Low Risk Premises	\$111.00	\$119.00	N/A	\$119.00
	7.5.3	Registration Fee - Medium/High Risk Premises	Modified	\$230.00	N/A	\$230.00
	7.5.4	Food Safety Service Charge - High Risk Premises	\$334.00	\$358.00	N/A	\$358.00
	7.5.5	Food Safety Service Charge - Medium Risk Premises	\$170.00	\$220.00	N/A	\$220.00
	7.5.6	Food Safety Service Charge - Low Risk Premises	\$111.00	\$119.00	N/A	\$119.00
	7.5.7	Food Safety Service Charge - High Risk Premises - externally audited	\$58.00	\$62.00	N/A	\$62.00
	7.5.8	Late Payment Fee - Food Safety Service Charge	\$23.00	\$24.65	N/A	\$24.65
7.6	Outdoor Eating Areas Local Law					
	7.6.1	Initial Application Fee	\$50.00	\$150.00	\$13.64	\$150.00
	7.6.2	Annual Renewal and Transfer Fee	\$100.00	\$107.00	\$9.73	\$107.00
7.7	Caravan Parks & Camping Grounds Act 1995					
	7.7.1	Application for Grant & Renewal of Licence	\$200.00	\$200.00	N/A	\$200.00
		Or if an additional of the following fees is greater than \$200 - that total amount shall apply				
		Long Stay Sites *	\$6.00	\$6.00	N/A	\$6.00
		Short Stay Sites and Transit Camps *	\$5.00	\$5.00	N/A	\$5.00
		Camp Sites *	\$3.00	\$3.00	N/A	\$3.00
		Overflow Site *	\$1.50	\$1.50	N/A	\$1.50
		Additional fee by way of penalty for renewal after expiry (Reg 53)	\$20.00	\$20.00	N/A	\$20.00
	7.7.2	Transfer of Licence	\$100.00	\$100.00	N/A	\$100.00
	7.7.3	Temporary Licence - Pro rata as per regs with (minimum fee)	\$100.00	\$100.00	N/A	\$100.00
	7.7.4	Park Home & Annexe Licenses - Reg30(1) & 34(1)(b)(ii)				
		Park Home - Licence Approval Fee	\$187.00	\$200.50	N/A	\$200.50
		Annexe - Licence Approval Fee	\$187.00	\$200.50	N/A	\$200.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
7.8	Trader's Permit (Activities on Thoroughfares and Trading in Thoroughfares & Public Places Local Law)					
7.8.1	Permit Fee		\$50.00	\$48.64	\$4.86	\$53.50
7.8.2	Licence Fee - Daily		New	\$24.55	\$2.45	\$27.00
7.8.3	Licence Fee - Weekly (Continuous Week)		\$50.00	\$48.64	\$4.86	\$53.50
7.8.4	Licence Fee - Monthly		\$100.00	\$97.27	\$9.73	\$107.00
7.8.5	Licence Fee - Annual		\$750.00	\$729.55	\$72.95	\$802.50
7.9	Health Local Laws 1999					
7.9.1	Registration of Lodging House *		\$180.00	\$180.00	N/A	\$180.00
7.9.2	Licence of a Morgue		\$150.00	\$150.00	N/A	\$150.00
7.10	Health Act 1911					
7.10.1	Public Buildings (including events) - Application Fee - Commercial undertaking i.e. ticket sales	<i>Up to a maximum of \$871.</i>				
	Up to 500 people		\$0.00	\$250.00	N/A	\$250.00
	Over 500 people		\$120.00	\$500.00	N/A	\$500.00
7.10.2	Public Buildings (including events) - Application Fee - Community undertaking i.e. free entry					
	Up to 500 people		\$0.00	\$125.00	N/A	\$125.00
	Over 500 people		\$120.00	\$250.00	N/A	\$250.00
7.10.3	Public Building assessments (including events)					
	Hourly rate/minimum charge 2 hours		New	\$95.00	N/A	\$95.00
7.11	Environmental Protection (Noise Regulation) Act 1986					
7.11.1	Reg 18 - Application for approval by CEO of a non-complying Event		\$1,000.00	\$1,000.00	N/A	\$1,000.00
7.11.2	Late fee for an Application for a non Complying Event Made Less than 60 days Prior to the Event *		\$250.00	\$250.00	N/A	\$250.00
7.11.3	Regulation 13: Application for Approval of a Noise Management Plan		\$150.00	\$181.82	\$18.18	\$200.00
7.11.4	After hours assessment/attendance. Per hour, minimum 2 hours.		New	\$86.36	\$8.64	\$95.00
	Bond - Noise Management Plan with Reg 18 (refundable)		New	\$500.00	N/A	\$500.00
8	EDUCATION & WELFARE					
8.1	Well Aged Housing					
8.1.1	Minninup Cottages - 1 Bedroom unit (rent per fortnight) - includes rent assistance		\$328.63	\$361.50	Input taxed	\$361.50
8.1.2	Langley Villas - 1 Bedroom unit (rent per fortnight) - includes rent assistance		\$328.63	\$361.50	Input taxed	\$361.50
8.1.3	Langley Villas - 2 Bedroom unit (rent per fortnight) - includes rent assistance		\$451.86	\$423.20	Input taxed	\$423.20
	(Note All rentals will be reviewed in September 2024 & March 2025 - in line with pension increases)					

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
8.1.5	Bonds - Lodged with Dept of Mines, Industry Regulation & Safety					
	Bond - Minnipup Cottages (1 Bedroom Unit)		\$300.00	723.00	N/A	\$723.00
	Bond - Langley Villas (1 Bedroom Unit)		\$300.00	723.00	N/A	\$723.00
	Bond - Langley Villas (2 Bedroom Unit)		\$300.00	846.40	N/A	\$846.40
	Bond - Langley Villas - Pet Bond all units		N/A	260.00	N/A	\$260.00
8.2	Preston Village					
8.2.1	Preston Village (2 Bedroom Unit)		\$220.56	\$232.71	Input taxed	\$232.71
	<i>(Note: Any increase will be determined by the residents at the June Residents meeting and depending on how statements appear)</i>					
8.2.2	Hire of Community Centre and Kitchen (per hour)		\$28.00	\$28.00	Input taxed	\$28.00
8.2.3	Hire of Community Centre only (per hour) No kitchen		\$17.00	\$17.00	Input taxed	\$17.00
8.3	Community & Youth Development					
8.3.1	Hire of sensory tent - per day		New	\$90.91	\$9.09	\$100.00
	Refundable bond		New	200.00	N/A	\$200.00
10	COMMUNITY AMENITIES					
10.1	Kerbside Waste Collection Services (240L Mobile Bins)					
10.1.1	Bin Service - 3 Bin Service		\$375.00	\$407.00	N/A	\$407.00
10.1.2	Bin Service - 2 Bin Service		\$360.00	\$417.00	N/A	\$417.00
10.1.3	Optional Bin - Rubbish (Fortnightly)		\$140.00	\$166.00	N/A	\$166.00
10.1.4	Optional Bin - Rubbish (Weekly)		\$275.00	\$327.00	N/A	\$327.00
10.1.5	Optional Bin - Recycling		\$86.00	\$91.00	N/A	\$91.00
10.1.6	Optional Bin - Organics		\$149.00	\$151.00	N/A	\$151.00
10.1.7	Aged Care Bin Service - 3 Bin Shared Service (1 Bin per 3 units)		\$121.00	\$136.00	N/A	\$136.00
10.1.8	Aged Care Bin Service - Optional Shared Organics		\$50.00	\$51.00	N/A	\$51.00
10.2	Event Bin Hire					
10.2.1	Deliver, one empty & collection of a 240ltr General Refuse Bin		At cost + 10%			At cost + 10%
10.2.2	Recyclables and organics bins (subject to bin and bin service availability)		At cost + 10%			At cost + 10%
10.3	Tip Passes					
10.3.1	Purchase tip pass - 16 clicks/coupons		\$190.00	\$203.64	\$20.36	\$224.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
10.4	Disposal of Waste at Donnybrook Waste Management Facility (DWMF) and Balingup Transfer Station (BTS)					
	<p>**NOTE:</p> <p>* Notwithstanding the notes within the Fees and Charges, the acceptance of waste types at each of the facilities (DWMF or BTS) may be subject to change.</p> <p>* Refer to list of services on the Shire website for current information as to which waste types can be accepted at DMWF or BTS.</p> <p>* All properties with an approved residence are eligible for a tip pass (1 per rates assessment only):</p> <p style="padding-left: 20px;">Residences with a bin collection service - 16 x 240L waste disposal coupons</p> <p style="padding-left: 20px;">Approved residences without a bin collection service - 52 x 240L waste disposal coupons</p> <p>* Where applicable, valid waste disposal coupons (tip passes) must be presented upon entry to the facility.</p> <p>* Proof of identification and local address may be required when not utilising waste disposal coupons.</p> <p>* Tip passes are not valid for all waste products and disposal of certain items will incur a fee as per the Shire's adopted fees and charges.</p> <p>* All waste types received are to be uncontaminated, to the satisfaction of the attendant.</p> <p>* The decision of the facility attendant in determining contamination and/or the required charge, is final.</p>					
10.4.1	Putrescible and Household Waste	TIP PASS FEE				
	Domestic - per 0.25m ³ (1 x 240L Bin) (min. charge 0.25m ³)	1 coupon	\$13.00	\$12.73	\$1.27	\$14.00
	Domestic - per m ³ (4 x 240L Bins)	4 coupons	\$51.00	\$50.91	\$5.09	\$56.00
	Commercial - per 0.25m ³ (1 x 240L Bin) (min. charge 0.25m ³)	N/A - Fee applicable	\$13.00	\$12.73	\$1.27	\$14.00
	Commercial - per m ³ (4 x 240L Bins)	N/A - Fee applicable	\$51.00	\$50.91	\$5.09	\$56.00
10.4.2	Construction and Demolition (C&D) Waste	TIP PASS FEE				
	Domestic - per m ³	4 coupons	\$51.00	\$50.91	\$5.09	\$56.00
	Commercial - per m ³	N/A - Fee applicable	\$51.00	\$50.91	\$5.09	\$56.00
	Treated Timber is currently only accepted at Donnybrook					
	Domestic - per m ³	4 coupons	New	\$50.91	\$5.09	\$56.00
	Commercial - per m ³	N/A Fee applicable	New	\$145.45	\$14.55	\$160.00
10.4.3	Greenwaste	TIP PASS FEE				
	Domestic - up to 300mm in diameter (per m ³)	2 coupons	\$5.00	\$13.64	\$1.36	\$15.00
	Commercial - up to 300mm in diameter (per m ³)	N/A - Fee applicable	\$13.00	\$13.64	\$1.36	\$15.00
	Re-useable Intact Pallets (broken charged as standard waste under 10.4.1)	No Tip pass - applicable fee	No Charge		N/A	No Charge
10.4.4	Recyclable Cardboard	TIP PASS FEE				
	Domestic - per 0.25m ³ (1 x 240L Bin) (min. charge 0.25m ³)	Nil	No Charge		N/A	No Charge
	Domestic - per m ³ (4 x 240L Bins)	1 coupon	\$13.00	\$13.64	\$1.36	\$15.00
	Commercial - per m ³ (min. charge 1m ³)	N/A - Fee applicable	\$13.00	\$13.64	\$1.36	\$15.00
10.4.5	Domestic Co-mingled Recycling	TIP PASS FEE				
	Domestic - per 0.25 ³ (1 x 240L Bins) (min. charge 0.25m ³)	Nil	No Charge		N/A	No Charge
	Domestic - m ³ (4 x 240L Bins)	1 coupon	\$13.00	\$13.64	\$1.36	\$15.00
	Commercial - per m ³ (4 x 240L Bins)	N/A - Fee applicable	\$25.00	\$25.45	\$2.55	\$28.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
10.4.6	Empty Drums	TIP PASS FEE				
	Drum Muster eligible drums (all others charged as general waste under 10.4.1)	N/A - Fee applicable	No Charge		N/A	No Charge
	Steel drums	N/A - Fee applicable	No Charge		N/A	No Charge
10.4.7	Cooking and Motor Oil	TIP PASS FEE				
	Up to 20L	Nil	No Charge		N/A	No Charge
	Per litre above 20L, to a maximum of 200L	N/A - Fee applicable	\$0.45	\$0.50	\$0.05	\$0.55
10.4.8	Asbestos (DWMF Only - wrapped)	TIP PASS FEE				
	** Only accepted at Donnybrook and is to be suitably wrapped					
	Quantities up to 0.01m ³ or less than 1m ²	N/A - Fee applicable	\$26.00	\$25.45	\$2.55	\$28.00
	Quantities between 0.01m ³ - 0.5m ³ (maximum amount accepted)	N/A - Fee applicable	\$73.00	\$71.82	\$7.18	\$79.00
10.4.9	Vehicle Bodies	TIP PASS FEE				
	** Only accepted at Donnybrook					
	Per vehicle	4 coupons	\$25.00	\$25.45	\$2.55	\$28.00
10.4.10	Tyres	TIP PASS FEE				
	Car or motorcycle / per tyre	N/A - Fee applicable	\$11.00	\$10.91	\$1.09	\$12.00
	4x4 / per tyre	N/A - Fee applicable	\$21.00	\$20.91	\$2.09	\$23.00
	Truck / per tyre	N/A - Fee applicable	\$54.00	\$52.73	\$5.27	\$58.00
10.4.11	Empty Gas Bottles	TIP PASS FEE				
	** Not currently accepted at Donnybrook or BTS					
10.4.12	Electronic Waste (E-Waste)	TIP PASS FEE				
	** Only accepted at Donnybrook					
	Large Appliances					
	Dishwashers	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Kitchen (e.g. large furnaces, ovens, cooking equipment)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Washing Machines (incl. combined dryers)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Dryers (wash dryers, centrifuges)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
10.4.13	** Lighting/Lamps					
	Lamps (e.g. pocket, Christmas, excl. LED & incandescent)	1 coupon	NEW	\$0.45	\$0.05	\$0.50
	Compact Fluorescent Lamps (incl. retrofit & non-retrofit)	1 coupon	NEW	\$0.45	\$0.05	\$0.50
	Straight Tube Fluorescent Lamps	1 coupon	\$1.00	\$1.36	\$0.14	\$1.50
	Special Lamps (e.g. professional mercury, high & low pressure sodium)	1 coupon	NEW	\$2.73	\$0.27	\$3.00
	LED Lamps (incl. retrofit LED lamps & household LED luminaires)	1 coupon	NEW	\$2.73	\$0.27	\$3.00
	Household Luminaires (incl. household incandescent fittings)	1 coupon	NEW	\$2.73	\$0.27	\$3.00
	Professional Luminaires (offices, public space, industry)	1 coupon	NEW	\$2.73	\$0.27	\$3.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
10.4.14	** Medical Devices					
	Professional Medical (e.g. hospital, dentist, diagnostics)	3 coupons	NEW	\$12.73	\$1.27	\$14.00
10.4.15	** Screens/IT/Telecommunications					
	Game Consoles	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Small IT (e.g. routers, mice, keyboards, external drives & accessories)	1 coupon	NEW	\$2.73	\$0.27	\$3.00
	Desktop PCs (excl. monitors, accessories)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Laptops (incl. tablets)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Printers (e.g. scanners, multifunctionals, faxes)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Telecom (e.g. cordless phones, answering machines)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Mobile Phones (incl. smartphones, pagers)	Nil	NEW			No Charge
	Professional IT (e.g. servers, routers, data storage, copiers)	3 coupons	NEW	\$12.73	\$1.27	\$14.00
	Cathode Ray Tube Monitors	3 coupons	NEW	\$12.73	\$1.27	\$14.00
	Flat Display Panel Monitors (LCD, LED)	3 coupons	NEW	\$12.73	\$1.27	\$14.00
	Cathode Ray Tube TVs	3 coupons	NEW	\$12.73	\$1.27	\$14.00
	Flat Display Panel TVs (LCD, LED, Plasma)	3 coupons	NEW	\$12.73	\$1.27	\$14.00
10.4.16	Temperature Exchange Equipment					
	Central Heating (household installed)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Professional Heating & Ventilation (excl. cooling equipment)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Household Heating & Ventilation (e.g. hoods, ventilators, space heaters)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Fridges (incl. combi-fridges)	N/A - fee applicable	NEW	\$16.36	\$1.64	\$18.00
	Freezers	N/A - fee applicable	NEW	\$16.36	\$1.64	\$18.00
	Air Conditioners (household installed and portable)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Fridges (incl. combi-fridges) (De-gassed)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Freezers (De-gassed)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Air Conditioners (household installed and portable)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Other Cooling (e.g. dehumidifiers, heat pump dryers)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Professional Cooling (e.g. large air conditioners, cooling displays)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
	Cooled Dispensers (e.g. for vending, cold drinks)	2 coupon	NEW	\$6.36	\$0.64	\$7.00
10.4.17	Batteries					
	Small Household Batteries	Nil	NEW			No Charge
	Vehicle Batteries	Nil	NEW			No Charge
10.4.18	Seperated Scrap Metal including Wire	TIP PASS FEE				
	Domestic - up to 1m ³ (4 x 240L Bins)	2 coupons	New	\$11.82	\$1.18	\$13.00
	Domestic - per m ³ over 1m ³	4 coupons	\$22.00	\$21.82	\$2.18	\$24.00
	Commercial - per m ³ (4 x 240L Bins)	N/A - Fee applicable	\$24.00	\$24.55	\$2.45	\$27.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
10.4.19	Mattresses	TIP PASS FEE				
	Per mattress	N/A - Fee applicable	\$50.00	\$50.00	\$5.00	\$55.00
10.4.20	Paint and Thinners	TIP PASS FEE				
	** Not currently accepted at Donnybrook or BTS					
10.4.21	Special Burial (DWMF Only)	TIP PASS FEE				
	** Only accepted at Donnybrook					
	Animal carcass (less than 5kg)	No Tip pass - applicable fee	\$13.00	\$13.64	\$1.36	\$15.00
	Animal carcass (5 - 50kg) / per animal (by prior arrangement only)	No Tip pass - applicable fee	\$23.00	\$23.64	\$2.36	\$26.00
	Animal carcass (50 - 100kg) / per animal (by prior arrangement only)	No Tip pass - applicable fee	\$58.00	\$57.27	\$5.73	\$63.00
	Animal carcass (100kg+) / per animal (by prior arrangement only)	No Tip pass - applicable fee	\$173.00	\$170.91	\$17.09	\$188.00
10.4.22	Suitable Clean Fill (suitability at discretion of site attendant)	TIP PASS FEE				
		Nil	No Charge		N/A	No Charge
10.5	Town Planning					
	<i>* Indicates Regulatory fee subject to change in accordance with the relevant Act and Regulations</i>					
10.5.1	Development Applications*					
	Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development					
	(a) not more than \$50,000		\$147.00		N/A	\$147.00
	(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			0.32% of the estimated cost of development	
	(c) more than \$500,000 but not more than \$2.5 million	\$1,700.00 + 0.257% for every \$1.00 in excess of \$500,000			\$1,700.00 + 0.257% for every \$1.00 in excess of \$500,000	
	(d) more than \$2.5 million but not more than \$5 million	\$7,161.00 + 0.206% for every \$1.00 in excess of \$2.5M			\$7,161.00 + 0.206% for every \$1.00 in excess of \$2.5M	
	(e) more than \$5 million but not more than \$21.5 million	\$12,633.00 + 0.123% for every \$1.00 in excess of \$5M			\$12,633.00 + 0.123% for every \$1.00 in excess of \$5M	
	(f) more than \$21.5 million		\$34,196			\$34,196
	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The relevant fee in item 10.5.1 (a) - (f) plus, by way of penalty, twice that fee			The relevant fee in item 10.5.1 (a) - (f) plus, by way of penalty, twice that fee	
	Determining and application to amend or cancel development approval where value of development is more than or equal to \$92,000		\$295.00		N/A	\$295.00
	Determining an application to amend or cancel development approval where value of development is less than \$92,000		NEW		0.32% of the estimated cost of development; minimum fee \$147	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

			2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc
10.5.2	Change of Use Application*				
	(a) Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 10.6.1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295.00		N/A	\$295.00
	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 10.6.1 does not apply, where the change or the alteration, extension or change has commenced or been carried out				The fee in item 10.5.2 (a) plus, by way of penalty, twice that fee
10.5.3	Home Occupation/Home Business Application*				
	(a) Determining an initial application for approval where the home occupation has not commenced	\$222.00		N/A	\$222.00
	Determining an initial application for approval where the home occupation has commenced				The fee in item 10.5.3 (a) plus, by way of penalty, twice that fee
	(b) Determining an application for the renewal of a home occupation where the application is made before the approval expires	\$73.00		N/A	\$73.00
	Determining an application for the renewal of a home occupation where the application is made after the approval has expired				The fee in item 10.5.3 (b) plus, by way of penalty, twice that fee
10.5.4	Heavy Vehicle / Commercial Vehicle Parking				
	(a) Determining a development application for heavy vehicle parking where it has not commenced or been carried out	\$147.00		N/A	\$147.00
	Determining a development application for heavy vehicle parking where it has commenced or been carried out				The fee in item 10.5.4 (a) plus, by way of penalty, twice that fee
10.5.5	Extractive Industry*				
	(a) Determining a development application for an extractive industry where the development has not commenced or been carried out	\$739.00		N/A	\$739.00
	Determining a development application for an extractive industry where the development has commenced or been carried out				The relevant fee as per 10.5.5 (a) plus, by way of penalty, twice that fee
	<i>Fees above do not include the fees required for the issue of an extractive industry licence as per the Shire of Donnybrook-Balingup Extractive Industries Local Law.</i>				

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

			2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc
10.5.6	Advertising Signage				
	(a) Development application for advertising signage where it has not commenced or been carried out	\$147.00		N/A	\$147.00 per lot
	Development application for advertising signage where it has commenced or been carried out	The fee in item 10.5.6 (a) plus, by way of penalty, twice that fee			The fee in item 10.5.6 (a) plus, by way of penalty, twice that fee
	(b) Development application for Entry Statement or Estate signage where it has not commenced or been carried out	\$147.00		N/A	\$147.00 per location
	Development application for Entry Statement or Estate signage where it has commenced or been carried out	The fee in item 10.5.6 (b) plus, by way of penalty, twice that fee			The fee in item 10.5.6 (b) plus, by way of penalty, twice that fee
10.5.7	Subdivision Clearance*				
	Providing a subdivision clearance for -				
	(a) not more than 5 lots	\$73.00 per lot		N/A	\$73.00 per lot
	(b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots then \$35.00 per lot			\$73.00 per lot for the first 5 lots then \$35.00 per lot
	(c) more than 195 lots	\$7,393.00		N/A	\$7,393.00
10.5.8	Licensing				
	Assessment and issuing of a Section 40 Certificate - <i>Liquor Control Act 1988</i>	\$100.00	\$161.00	N/A	\$161.00
10.5.9	Strata Applications - Form 15A and 15C*				
	Submission of strata plan/scheme for assessment (as per <i>Strata Title Act 1985</i> and <i>Strata Titles (General) Regulations 2019</i>)				
	(a) 1- 5 lots	\$656.00 plus \$65.00 per lot			\$656.00 plus \$65.00 per lot
	(b) 6 - 100 lots	\$981.00 plus \$43.50 per lot for every lot in excess of 5 lots			\$981.00 plus \$43.50 per lot for every lot in excess of 5 lots
	(c) 101 lots or more	\$5,113.00			\$5,113.00
10.5.10	Development Assessment Panel (DAP) Applications*				
	Submission of an application for JDAP determination includes fees to Local Government and the DAP -				
	Local Government Fee				As per fees outlined in 10.5.1
	Development Assessment Panel Fee				As per the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i>
10.5.11	Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan*				
	An estimation of costs is to be provided in accordance with the <i>Planning and Development Regulations 2009</i>				
	In calculating an estimation the hourly rates of staff are -				
	(a) Executive Manager Operations	\$88.00 per hour			\$88.00 per hour
	(b) Principal Planner or other Principal Officer (relevant to request)	\$66.00 per hour			\$66.00 per hour
	(c) Planning and other Officers	\$36.86 per hour			\$36.86 per hour
	(d) Administration Officer	\$30.20 per hour			\$30.20 per hour
	All other estimated costs and expenses	As per the <i>Planning and Development Regulations 2009</i>			As per the <i>Planning and Development Regulations 2009</i>
	<i>Payment of the estimation is expected prior to accepting a request for a Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan. Any moneys paid in advance that are not incurred by the local government will be refunded at the completion of the service</i>				

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc	
10.5.12	Land Administration					
	Part 1: Request for written planning advise for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$73.00	\$78.50	N/A	\$78.50	
	Part 2: Initiation request for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$750.00	\$800.00	N/A	\$800.00	
	Caveat withdrawals, easements, notifications on titles, deeds and other title administration requests	\$73.00	\$78.50	N/A	\$78.50	
	All other associated land administration requests				At cost + 10% administration fee	
10.5.13	Application Advertising and Notification					
	Minimum general advertising/notification cost for all applications -					
	(a) 1 - 5 notification letters	No charge			No charge	
	(b) 6 or more notification letters	\$121.00	\$0.00		Actual cost including officer time	
	Other additional advertising/notification expenses (including newspaper advertisements) to be invoiced				Actual cost including officer time	
10.5.14	Information Requests and General Planning Administration					
	Planning research fee (minimum 1 hour)	\$73.00	\$72.73	\$7.27	\$80.00	
	Provision of written planning advice (per hour)	\$73.00	\$73.00	N/A	\$73.00	
	Provision of a Zoning Certificate* (per hour)	\$73.00	\$73.00	N/A	\$73.00	
	Replying to a property settlement questionnaire* (per hour)	\$73.00	\$73.00	N/A	\$73.00	
	Provision of hard copies of Planning Reports, Approvals, Documents and/or Policies					
	(a) 1-20 pages	\$16.63			As per 4.2.1 - 4.2.4	
	(b) 20-40 pages	\$28.12			As per 4.2.1 - 4.2.4	
	(c) over 40 pages	\$38.55			As per 4.2.1 - 4.2.4	
	Planning bond administration fee	\$73.00	\$73.00	N/A	\$80.00	
	Planning bond (only as agreed by the Shire)				At cost + 50% contingency	
	Re-inspection fees (charged at the Shire's discretion)	\$73.00	\$73.00	N/A	\$80.00	
	Cash-in-lieu for Car Parking				At cost	
10.5.15	Fines, Penalties and/or Infringements					
	As per the <i>Planning and Development Act 2005</i> and the <i>Planning and Development Regulations 2009</i> (as amended)					
10.6	Extractive Industry Licensing					
	Application for Extractive Industry Licence (Shire of Donnybrook-Balingup Extractive Industry Local Law)					
10.6.1	Initial licence (excluding development application fee)	\$525.00	\$570.00	N/A	\$570.00	
10.6.2	Annual renewal	\$825.00	\$895.00	N/A	\$895.00	
10.6.3	Licence Transfer	\$310.00	\$336.00	N/A	\$336.00	
10.6.4	Licence Extension	\$515.00	\$560.00	N/A	\$560.00	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
10.8.5	Headstones and Monuments					
	Permission to erect a headstone or kerbing		\$79.00	\$84.50	N/A	\$84.50
	Permission to erect memorial plaque & plinth		\$79.00	\$84.50	N/A	\$84.50
	Permission to erect a monument		\$79.00	\$84.50	N/A	\$84.50
	Permission to erect a nameplate		\$32.00	\$84.50	N/A	\$84.50
10.8.6	Niche Wall					
	Single Niche (plus cost of plaque & inscription)		\$411.00	\$400.00	\$40.00	\$440.00
	Double Niche (plus cost of plaque & inscription fee)		\$474.00	\$460.91	\$46.09	\$507.00
	Second inscription - Admin Fee & Fixing (plus cost of inscription)		\$155.00	\$150.91	\$15.09	\$166.00
	Pre-need purchase of Single Niche		\$432.00	\$420.45	\$42.05	\$462.50
	Pre-need purchase of Double Niche		\$522.00	\$507.73	\$50.77	\$558.50
	Placement of Ashes		\$90.00	\$87.73	\$8.77	\$96.50
	Removal of Ashes		\$105.00	\$102.27	\$10.23	\$112.50
	Niche Reservation		\$84.00	\$81.82	\$8.18	\$90.00
10.8.7	Bush Memorial Site					
	Site only		\$358.00	\$348.18	\$34.82	\$383.00
	Interment of Ashes		\$220.00	\$214.09	\$21.41	\$235.50
10.8.8	Miscellaneous Cemetery Fees					
	Making a search in register (per hour or part thereof)		\$34.00	\$36.50	N/A	\$36.50
	Photocopy of Local Laws (available free on shire website)		\$5.00	\$5.50	N/A	\$5.50
	Grave number plate		\$79.00	\$76.82	\$7.68	\$84.50
	Administration Fee		\$64.00	\$62.27	\$6.23	\$68.50
10.8.9	License Fees					
	Undertaker's annual licence fee		\$190.00	\$203.50	N/A	\$203.50
	Undertaker's single licence fee for one interment		\$125.00	\$134.00	N/A	\$134.00
	Single licence (other than funeral director)		\$375.00	\$401.50	N/A	\$401.50
	Monumental Masons annual licence fee		\$190.00	\$203.50	N/A	\$203.50
	Monumental Masons licence - single fee		\$125.00	\$134.50	N/A	\$134.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
11	RECREATION & CULTURE					
11.1	Donnybrook Hall (Inclusive of Cutlery)					
11.1.1	Full Hall					
	Both halls & kitchen (all day)		\$360.00	\$350.45	\$35.05	\$385.50
	Both halls & kitchen (per hour)		\$77.00	\$90.91	\$9.09	\$100.00
	Both halls only (all day)		\$262.00	\$255.00	\$25.50	\$280.50
	Both halls only (per hour)		\$71.00	\$69.09	\$6.91	\$76.00
11.1.2	Main Hall					
	Main hall only (per hour)		\$52.00	\$50.91	\$5.09	\$56.00
	Main hall only (all day)		\$188.00	\$182.73	\$18.27	\$201.00
	Hire Storage Room A (as per separate agreement)		\$47.00	\$45.91	\$4.59	\$50.50
	Hire Storage Room B (as per separate agreement)		\$47.00	\$45.91	\$4.59	\$50.50
	<i>Storage room A & B are only available for hire to Community Groups hiring the hall on a regular basis</i>					
11.1.3	Lesser Hall					
	Lesser Hall Only (all day)		\$106.00	\$103.18	\$10.32	\$113.50
	Lesser Hall Only (per hour)		\$30.00	\$29.09	\$2.91	\$32.00
	Lesser Hall & Kitchen (all day)		\$130.00	\$126.36	\$12.64	\$139.00
	Lesser Hall & Kitchen (per hour)		\$38.00	\$36.82	\$3.68	\$40.50
	Kitchen (per hour)		\$35.00	\$34.09	\$3.41	\$37.50
	Kitchen (all day)		\$122.00	\$188.64	\$18.86	\$207.50
11.2	Balingup Hall					
11.2.1	Full Hall					
	Both Halls & Kitchen (all day)		\$228.00	\$221.82	\$22.18	\$244.00
	Both Halls & Kitchen (per hour)		\$51.00	\$49.55	\$4.95	\$54.50
11.2.2	Main Hall					
	Main Hall Only (all day)		\$122.00	\$118.64	\$11.86	\$130.50
	Main Hall Only (per hour)		\$35.00	\$34.09	\$3.41	\$37.50
	Kitchen Only (all day)		\$119.00	\$115.64	\$11.56	\$127.20
	Kitchen Only (per hour)		\$35.00	\$34.09	\$3.41	\$37.50
11.2.3	Lesser Hall					
	Lesser Hall Only (all day)		\$79.00	\$76.82	\$7.68	\$84.50
	Lesser Hall Only (per hour)		\$23.00	\$22.73	\$2.27	\$25.00
	Lesser Hall & Kitchen (all day)		\$159.00	\$154.55	\$15.45	\$170.00
	Lesser Hall & Kitchen (per hour)		\$45.00	\$44.09	\$4.41	\$48.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc	
	1) Standard Hire Charges - as outlined above					
	2) Regular Community User - Any individual, community group, not for profit group or commercial organisation that hires a facility on a ongoing basis is entitled to hire the facilities at subsidised rate of the standard hire charges. To be considered a regular user one of the following criteria must be met: i) Weekly hire - minimum 10 consecutive weeks - 60% ii) Fortnightly hire - minimum of 10 consecutive fortnights - 55% iii) Monthly hire - minimum of 10 consecutive months - 50% Bookings must be made in blocks on a minimum of 10 to qualify for the subsidised rate.					
	3) Special Hire Category - * Not for profit groups, charitable, welfare or community service organisations resident or based in the Shire of Donnybrook Balingup who are conducting special fundraising events for other areas of need or where community service based training is being provided, are entitled to hire the facilities at a token hire charge of 50% of the hire charge (limited to one booking per year). * Not for profit community groups, charitable, welfare or community service organisations who are conducting annual functions to recognise the support of their volunteers, are entitled to hire the facilities at no charge (i.e.: CWA, Senior Citizens, CHC, CRC) (limited to one booking per year).					
	NOTES: 1) For all hall bookings over 2 hours, hirers must pay a bond as per item 11.3.6 that will be refunded following a satisfactory property condition report. Facilities are to be left by the hirer in the same state that they were provided, otherwise bond may not be refunded. 2) All day hire represents the 24 hour period (from time of booking) and is inclusive of set up and pack down time 3) Hire of kitchen and bar facilities includes fixed items such as stoves, refrigeration and dishwasher; and removable items (if provided) such as kettles, urns, crockery and cutlery.					
11.3	Parks and Reserves					
11.3.1	Reserve - Egan Park					
	Egan Park (per hour)	New	\$31.82	\$3.18	\$35.00	
	Egan Park (Full day)	\$265.00	\$257.73	\$25.77	\$283.50	
	Egan Park Ground Hire - Per Day	\$265.00	\$257.73	\$25.77	\$283.50	
	All Events - (Refundable Bond)	\$1,200.00	\$1,284.00	N/A	\$1,284.00	
	Power provided (per hour/per outlet)	New	\$4.55	\$0.45	\$5.00	
11.3.2	Reserve - VC Mitchell Park					
	SW Football League	\$1,610.00	\$1,586.36	\$158.64	\$1,745.00	
	Football Oval Arena (including toilets) - General Rental	\$3,020.00	\$2,977.27	\$297.73	\$3,275.00	
	VC Mitchell Park Oval (per hour)	New	\$31.82	\$3.18	\$35.00	
	VC Mitchell Park Oval (Full day)	\$265.00	\$257.73	\$25.77	\$283.50	
	VC Mitchell Park - Multi Sports Surface (per hour)	New	\$13.64	\$1.36	\$15.00	
	Power provided - Single Phase (per hour/per outlet)	New	\$4.55	\$0.45	\$5.00	
	Power provided - Three Phase (per hour/per outlet)	New	\$9.09	\$0.91	\$10.00	
	Lighting Towers - Oval (per hour)	New	\$27.27	\$2.73	\$30.00	
	Lighting Towers - Tennis Courts (per hour)	New	\$13.64	\$1.36	\$15.00	
	Lighting Towers - Multi Sports Surface (per hour)	New	\$13.64	\$1.36	\$15.00	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
11.3.4	Other Reserves					
	Balingup Soccer Fields - Club Hire per annum (Soccer Club to pay all electricity for oval lighting) - electricity is based on actual electricity consumed		\$577.00	\$561.36	\$56.14	\$617.50
	Balingup Cricket Oval (full day)		\$290.00	\$281.82	\$28.18	\$310.00
	Balingup, Kirup Ovals (per hour)	New		\$31.82	\$3.18	\$35.00
	Balingup, Kirup Ovals (Full day)		\$265.00	\$257.73	\$25.77	\$283.50
	Balingup, Village Green (per hour)	New		\$31.82	\$3.18	\$35.00
	Balingup, Village Green (Full day)		\$265.00	\$257.73	\$25.77	\$283.50
	Ayers Gardens, Trigwell Place (per hour)	New		\$31.82	\$3.18	\$35.00
	Ayers Gardens, Trigwell Place (Full day)		\$265.00	\$257.73	\$25.77	\$283.50
	Station Square (per hour)		\$0.00	\$31.82	\$3.18	\$35.00
	Station Square (Full day)		\$0.00	\$257.73	\$25.77	\$283.50
	Where power is provided (per hour/per outlet)	New		\$4.55	\$0.45	\$5.00
11.3.5	Amphitheatre					
	Approved Community Group Functions - (Free Entry)					
	Hourly Rates		New	\$13.64	\$1.36	\$15.00
	Half Day		\$90.00	\$87.73	\$8.77	\$96.50
	Full Day		\$179.00	\$174.09	\$17.41	\$191.50
	Approved Community Group Functions - (Entry Fee Charged)					
	Hourly Rate		New	\$22.73	\$2.27	\$25.00
	Half Day		\$119.00	\$115.91	\$11.59	\$127.50
	Full Day		\$237.00	\$230.45	\$23.05	\$253.50
	Public Function - (Free Entry)					
	Hourly Rate		New	\$45.45	\$4.55	\$50.00
	Half Day		\$179.00	\$174.09	\$17.41	\$191.50
	Full Day		\$356.00	\$346.36	\$34.64	\$381.00
	Public Functions - (Entry Fee Charged)					
	Hourly Rate		New	\$72.73	\$7.27	\$80.00
	Half Day		\$296.00	\$288.18	\$28.82	\$317.00
	Full Day		\$472.00	\$459.09	\$45.91	\$505.00
	Permission to consume alcohol on Shire property e.g. Reserves, Parks or within Halls - BYO		New	\$18.18	\$1.82	\$20.00
	Permission to consume alcohol on Shire property e.g. Reserves, Parks or within Halls - Sale of alcohol		New	\$54.55	\$5.45	\$60.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
11.3.6	Hire Bonds - for all bookings over 2 hours					
	No Liquor Consumed		\$150.00	\$150.00	N/A	\$150.00
	Liquor Consumed		\$300.00	\$1,000.00	N/A	\$1,000.00
11.4	Donnybrook Recreation Centre					
	<i>*The CEO is authorised to approve, from time to time, discounts to the Fees & Charges for Recreation Centre promotions - see Delegations Register</i>					
11.4.1	Function Room					
	Function room only commercial (per hour)		\$32.00	\$31.27	\$3.13	\$34.40
	Function room only community (per hour)		New	\$19.45	\$1.95	\$21.40
	Kitchen hire (flat charge /per event)		\$39.00	\$38.18	\$3.82	\$42.00
	Major Event - Stadium & Kitchen		\$720.00	\$703.64	\$70.36	\$774.00
11.4.2	Swimming Pool					
	Swimming Club - Junior		\$6.00	\$6.45	N/A	\$6.45
	Adult Group Swim		\$6.30	\$6.18	\$0.62	\$6.80
	Child swim - 4yrs and up		\$4.60	\$4.50	\$0.45	\$4.95
	Adult swim - 17yrs and over		\$6.30	\$6.18	\$0.62	\$6.80
	Family Swim (2 adults 3 children or 1 adult 3 children)		\$17.50	\$17.18	\$1.72	\$18.90
	Concession Swim (Senior Card holder or Health Care Card holder)		\$4.60	\$4.50	\$0.45	\$4.95
	Persons accompanying disabled swimmer - Free		\$0.00	\$0.00	\$0.00	\$0.00
	Shower		\$3.50	\$3.18	\$0.32	\$3.50
	Direct Debit Swimming - Adult		New	\$19.55	\$1.95	\$21.50
	Direct Debit Swimming - Concession		New	\$14.68	\$1.47	\$16.15
11.4.3	Swimming Lessons					
	Tiny Tots - 1 child/9 week term		\$129.00	\$126.36	\$12.64	\$139.00
	Learn to swim - 1 child / 9 week term		\$129.00	\$126.36	\$12.64	\$139.00
	Learn to swim - 2 children or toddler / 9 week term		\$245.10	\$239.91	\$23.99	\$263.90
	Learn to swim - 3 children or toddler / 9 week term		\$361.20	\$353.64	\$35.36	\$389.00
	Learn to swim - Private / 9 week term		\$320.00	\$312.73	\$31.27	\$344.00
	Swimming Holiday Program (5-days)		\$82.00	\$80.14	\$8.01	\$88.15
	Lane Hire - Community per hour		\$17.00	\$16.64	\$1.66	\$18.30
	Lane Hire - Commercial per hour		\$31.00	\$30.36	\$3.04	\$33.40
	Crèche Fee (up to 2hr session)		\$3.50	\$4.55	\$0.45	\$5.00
	Creche Fee 2nd Child (up to 2hr session)		New	\$4.09	\$0.41	\$4.50
	Creche Fee 3rd Child (up to 2hr session)		New	\$3.86	\$0.39	\$4.25
	Crèche 10x pass (10% Discount)		New	\$40.91	\$4.09	\$45.00
	Crèche 20x pass (15% Discount)		New	\$77.27	\$7.73	\$85.00
	Crèche 10x pass Membership Holder (10% Discount)		New	\$36.82	\$3.68	\$40.50
	Crèche 20x pass Membership Holder (2nd child 15% Discount)		New	\$69.55	\$6.95	\$76.50

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
11.4.4	Pool - Bulk purchase of tickets					
	<i>Book of 10 tickets (10% saving)</i>					
	Book of 10 tickets (Child/Pensioner)		\$41.40	\$40.50	\$4.05	\$44.55
	Book of 10 tickets (Adult)		\$56.70	\$55.64	\$5.56	\$61.20
	Book of 10 tickets (Junior Swim Club)		\$54.00	\$52.77	\$5.28	\$58.05
	<i>Book of 20 tickets (15% saving)</i>					
	Book of 20 tickets (Child/Pensioner)		\$78.20	\$76.50	\$7.65	\$84.15
	Book of 20 tickets (Adult)		\$107.10	\$105.09	\$10.51	\$115.60
11.4.5	In Term Swimming					
	Per Student / Class Centre		\$4.10	\$4.00	\$0.40	\$4.40
	Year 1 - 3 Students		\$33.00	\$32.27	\$3.23	\$35.50
	Year 4 - 5 Students		\$41.00	\$40.09	\$4.01	\$44.10
	Year 6 - 10 Students		\$44.50	\$43.50	\$4.35	\$47.85
	Weekend Hire of Pool (Inc Function Room/Day)		\$1,705.00	\$1,666.27	\$166.63	\$1,832.90
11.4.6	Gym					
	Gym membership					
	1 month - single		\$75.00	\$73.18	\$7.32	\$80.50
	3 months (=10% Discount)		\$202.50	\$197.91	\$19.79	\$217.70
	6 months (=15% Discount)		\$382.50	\$373.82	\$37.38	\$411.20
	12 months (=20% Discount)		\$720.00	\$703.64	\$70.36	\$774.00
	2 week membership renewal		New	\$39.09	\$3.91	\$43.00
	Direct Debit (fortnightly)		\$29.00	\$26.36	\$2.64	\$29.00
	Adult FIFO Membership Direct Debit (plus Once-off Direct Debit fee)		New	\$13.18	\$1.32	\$14.50
	One-off Direct Debit Fee on top of all Fortnightly payments		\$25.00	\$22.73	\$2.27	\$25.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
	<u>Concession Gym Membership - Senior</u>					
	<i>Single</i>					
	1 month		\$65.00	\$63.45	\$6.35	\$69.80
	3 months (=10% Discount)		\$175.50	\$171.36	\$17.14	\$188.50
	6 months (=15% Discount)		\$331.50	\$323.64	\$32.36	\$356.00
	12 month (=20% Discount)		\$624.00	\$609.18	\$60.92	\$670.10
	2 week membership renewal		New	\$32.32	\$3.23	\$35.55
	Direct Debit (fortnightly)		\$25.00	\$22.73	\$2.27	\$25.00
	<u>Gym + Swim Membersip (includes Gym and Pool)</u>					
	<i>Single</i>					
	1 month		\$95.00	\$92.86	\$9.29	\$102.15
	3 months (=10% Discount)		\$256.50	\$250.73	\$25.07	\$275.80
	6 months (=15% Discount)		\$484.00	\$473.59	\$47.36	\$520.95
	12 month (=20% Discount)		\$912.00	\$891.50	\$89.15	\$980.65
	Direct Debit (fortnightly)		\$35.10	\$31.91	\$3.19	\$35.10
	<u>Gym + Group Fit Membership (Includes Gym and Group Fit Classes)</u>					
	Direct Debit (fortnightly)		\$35.10	\$31.91	\$3.19	\$35.10
	<u>Over 50's - Senior (Includes Gym, Strength for Life and Pool)</u>					
	<i>Single</i>					
	1 month		\$80.00	\$78.18	\$7.82	\$86.00
	3 months (=10% Discount)		\$216.00	\$211.09	\$21.11	\$232.20
	6 months (=15% Discount)		\$408.00	\$398.73	\$39.87	\$438.60
	12 month (=20% Discount)		\$768.00	\$750.55	\$75.05	\$825.60
	Direct Debit (fortnightly)		\$29.00	\$28.23	\$2.82	\$31.05
	Group Fitness Classes Book					
	10 x Group Fitness Multipass		\$115.00	\$139.91	\$13.99	\$153.90
	10 x Group Fitness Multipass - Seniors		\$70.00	\$93.27	\$9.33	\$102.60
	10 x Group Fitness Multipass - Membership Holder		\$80.00	\$77.82	\$7.78	\$85.60
	Strength for Life Program					
	10x Strength for Life Multipass		New	\$67.50	\$6.75	\$74.25
	Strength for life		New	\$7.50	\$0.75	\$8.25
	Casual Group Fitness					
	Group Fitness Classes		\$14.00	\$15.55	\$1.55	\$17.10
	Group Fitness - Seniors		\$7.50	\$10.36	\$1.04	\$11.40
	Group Fitness Classes - Membership Holders		New	\$8.77	\$0.88	\$9.65

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
	Casual Gym					
	Casual Gym		\$14.00	\$16.36	\$1.64	\$18.00
	Casual Gym - Seniors		\$9.00	\$11.18	\$1.12	\$12.30
	Kindy Gym - per session casual		\$8.00	\$8.00	\$0.80	\$8.80
11.4.7	Stadium					
	<u>Centre Run Programs/Competitions</u>					
	Team Nomination - Senior		\$55.00	\$50.00	\$5.00	\$55.00
	Game/per team		\$55.00	\$50.00	\$5.00	\$55.00
	<u>Stadium/Competition Hire</u>					
	Junior Club Competition - per court per hour (4 years - 14 years inclusive)		\$34.50	\$33.73	\$3.37	\$37.10
	Senior Club Competition - per team per hour (15 years and over)		\$39.00	\$38.09	\$3.81	\$41.90
	Junior Club Training - per court per hour		\$28.00	\$27.36	\$2.74	\$30.10
	Senior Club Training - per court per hour		\$34.00	\$33.23	\$3.32	\$36.55
	Basketball - casual game/shots (Junior - up to 14 years) per session		\$4.00	\$3.91	\$0.39	\$4.30
	Basketball - casual game/shots (Senior - 15 years and above) per session		\$5.00	\$4.91	\$0.49	\$5.40
	<u>Badminton - casual game</u>					
	Court Hire per hour		\$12.00	\$10.91	\$1.09	\$12.00
	Racquet and Shuttlecock Hire per person		\$3.00	\$2.73	\$0.27	\$3.00
	Adult - Badminton Club (includes racquet hire)		\$6.00	\$5.45	\$0.55	\$6.00
	<u>Volleyball - casual game</u>					
	Adult / hr		\$6.00	\$5.45	\$0.55	\$6.00
	Junior / hr		\$5.00	\$4.55	\$0.45	\$5.00
	<u>Roller skating (Inc skates)</u>					
	Junior		\$8.00	\$7.27	\$0.73	\$8.00
	Family (1 adult and 3 children or 2 adults and 2 children)		\$28.00	\$25.45	\$2.55	\$28.00
	<u>Stadium Hire - Outside Standard Operating Hours</u>					
	Court 1 or 2 (per hr / court)		\$100.00	\$97.73	\$9.77	\$107.50
	<u>Recreation Centre Sponsorship</u>					
	12 months Stadium Sponsorship Sign		\$500.00	\$454.55	\$45.45	\$500.00
11.4.8	Squash					
	Squash Court (per hour)		\$11.00	\$10.00	\$1.00	\$11.00
	Squash (per hour) - hire racquet & ball		\$3.00	\$2.73	\$0.27	\$3.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
11.4.9	Birthday Parties					
	Swim/Games party up to 10 children (2 hours, includes host, BYO catering)		\$160.00	\$155.64	\$15.56	\$171.20
	Additional child (ea)		\$15.50	\$15.09	\$1.51	\$16.60
11.4.10	Other					
	Mezzanine Area (per hour)		\$17.50	\$17.09	\$1.71	\$18.80
	Consultation/Wellness Room Commercial (per hour)		\$20.00	\$20.91	\$2.09	\$23.00
	Consultation/Wellness Room Community (per hour)		New	\$13.64	\$1.36	\$15.00
11.5	Balingup Recreation Centre					
	Managed by BADSA					
11.6	Libraries					
11.6.1	Photocopying/Printing					
	A4 (Black & White)		\$0.20	\$0.27	\$0.03	\$0.30
	A3 (Black & White)		\$0.25	\$0.36	\$0.04	\$0.40
	A4 Double Sided (Black & White)		\$0.30	\$0.36	\$0.04	\$0.40
	A3 Double Sided (Black & White)		\$0.40	\$0.73	\$0.07	\$0.80
	A4 (Colour Printing - Text)		\$0.60	\$0.68	\$0.07	\$0.75
	A4 (Colour Printing - Photo)		\$1.00	\$1.36	\$0.14	\$1.50
	A3 (Colour Printing - Text)		\$0.80	\$1.36	\$0.14	\$1.50
	A3 (Colour Printing - Photo)		\$2.00	\$2.73	\$0.27	\$3.00
11.6.2	Laminating					
	A4		\$2.00	\$1.95	\$0.20	\$2.15
	A3		\$3.50	\$3.41	\$0.34	\$3.75
	Business Card		\$0.80	\$0.91	\$0.09	\$1.00
11.6.3	Room Hire - Seniors Room					
	Not for Profit Group (Governed by a Board)					
	Community (per hour)		\$18.30	\$19.45	\$1.95	\$21.40
	Commercial (per hour)		New	\$31.27	\$3.13	\$34.40
	Use of kitchen		\$2.55	\$2.55	\$0.25	\$2.80
11.6.4	Room Hire - Meeting Room					
	Community Charge per hour		\$6.00	\$6.00	\$0.60	\$6.60
	Commercial Charge per hour		New	\$10.00	\$1.00	\$11.00
	Use of kitchen		\$2.55	\$2.50	\$0.25	\$2.75
11.6.5	Computer Access (Including Internet)					
	Library Member		New	\$0.00	\$0.00	\$0.00
	Non-Member Library (1st hour free)		New	\$1.82	\$0.18	\$2.00

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FEES AND CHARGES
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				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
12	Transport					
12.1	Rural Road Number Plate					
12.1.1	Supply & Installation		\$94.50	\$95.45	\$9.55	\$105.00
12.1.2	Replacement number plate & installation		\$94.50	\$95.45	\$9.55	\$105.00
12.2	Third Party Banner Installation					
12.2.1	Installation fee for third party banners up to 10 banners		New	\$454.55	\$45.45	\$500.00
12.3	Approval of Road & Drainage Plans for Subdivisions					
12.3.1	1.5% of Construction Cost or actual costs or as calculated by Shire, whichever is the greater, plus GST of subdivision works approved by Shire.					
	<i>Note Work to include all works within road reserve including earthworks or other associated drainage/road structures, retaining walls that are outside road reserve. Excludes water service, sewer and power.</i>					
12.4	Engineering Supervision Fee					
12.4.1	Based on estimated cost plus GST					Estimate cost plus GST
12.5	Private Works					
	<i>Note Mobilisation and demobilisation costs may apply if plant is not already in the area. If works are subject to award overtime rates, applicable rates will be charged</i>					
12.5.1	Grader					
	Ordinary hours charge rate		\$175.00	\$170.45	\$17.05	\$187.50
12.5.2	Loader					
	Ordinary hours charge rate		\$165.00	\$160.45	\$16.05	\$176.50
12.5.3	Trucks 3 tonne					
	Ordinary hours charge rate		\$110.00	\$107.27	\$10.73	\$118.00
12.5.4	Trucks 13/14 tonne					
	Ordinary hours charge rate		\$130.00	\$126.36	\$12.64	\$139.00
12.5.5	Backhoe					
	Ordinary hours charge rate		\$130.00	\$126.36	\$12.64	\$139.00
12.5.6	Vibrating Roller					
	Ordinary hours charge rate		\$130.00	\$126.36	\$12.64	\$139.00
12.5.7	Tractor					
	Ordinary hours charge rate		\$110.00	\$107.27	\$10.73	\$118.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
12.5.8	Tractor & Slasher, Ride-on Mower					
	Ordinary hours charge rate		\$100.00	\$97.27	\$9.73	\$107.00
12.5.9	Materials (e.g. Metal, Sand, Gravel, Catemul etc)					
	- All materials will be charged at cost plus 25%					
	Royalty payment for gravel acquisition from private land owners, in accordance with Schedule 3.2 of the Local Government Act 1995. Royalty will be based on the location, quality of material, quantity of vegetation clearing and quantity of required rehabilitation.			A negotiated royalty of between \$1.75 to \$3.75 per tonne ex gst will be paid for gravel acquired from private land.		
12.6	Special Series Number Plates					
12.6.1	Shire Special (Reverse) Series Number Plates		\$230.00	\$245.00	N/A	\$245.00
13	Economic Services					
13.1	Balingup Transit Park (Maximum 3 nights)					
13.1.1	Powered Caravan Site - Rate per night					
	Site fee (maximum two persons)		\$33.00	\$36.36	\$3.64	\$40.00
	Site fee - Special Events Rate (maximum two persons)		\$40.00	\$45.45	\$4.55	\$50.00
	Additional Adult		\$8.00	\$11.36	\$1.14	\$12.50
	Additional Adult - Special Events Rate		\$15.00	\$18.18	\$1.82	\$20.00
	Additional Child - 2-16 years		\$4.00	\$4.55	\$0.45	\$5.00
13.1.2	Unpowered Caravan Site - Rate per night					
	Site fee (maximum two persons)		\$26.00	\$27.27	\$2.73	\$30.00
	Site fee - Special Events Rate (maximum two persons)		\$30.00	\$36.36	\$3.64	\$40.00
	Additional Adult		\$7.00	\$11.44	\$1.14	\$12.58
	Additional Child - 2-16 years		\$4.00	\$4.55	\$0.45	\$5.00
13.1.3	Powered Camping - Rate per night					
	Two Adults		\$33.00	\$10.91	\$1.09	\$40.00
	Additional Adult		\$8.00	\$10.91	\$1.09	\$12.50
	Per Child - 2-16 Years		\$4.00	\$4.55	\$0.45	\$5.00
13.1.4	Unpowered Camping - Rate per night					
	Two Adults		\$26.00	\$10.91	\$1.09	\$30.00
	Additional Adult		\$7.00	\$10.91	\$1.09	\$12.50
	Per Child - 2-16 Years		\$4.00	\$4.55	\$0.45	\$5.00

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description		2023/2024 GST Incl	GST Ex	GST	GST Inc
13.1.5	School / Sporting / Community Groups (greater than 10)					
	Per Person (Adult or Child)		\$13.00	\$22.73	\$2.27	\$25.00
	Discounts					
13.2	Donnybrook Transit Park (Maximum 3 nights)					
13.2.1	Powered Site - Rate per night					
	Up to Two Adults		\$33.00	\$36.36	\$3.64	\$40.00
	Additional Adult		\$8.00	\$11.36	\$1.14	\$12.50
	Additional Child (2-16 years)		\$4.00	\$4.55	\$0.45	\$5.00
13.2.2	Unpowered Site - Rate per night					
	Two Adults		\$26.00	\$27.27	\$2.73	\$30.00
	Additional Adult		\$8.00	\$11.36	\$1.14	\$12.50
	Additional Child - (2-16 years)		\$4.00	\$4.55	\$0.45	\$5.00
13.2.3	School / Sporting / Community Groups (greater than 10)					
	** Call for assistance when booking					
	Per Person (Adult or Child)		\$13.00	\$22.73	\$2.27	\$25.00
13.2.4	Cancellation Fee (14 days or more before scheduled arrival) per booking		\$15.00	\$14.55	\$1.45	\$16.00
	Cancellation Fee (Less than 14 days before scheduled arrival) 1 night charge per booking		TBA			TBA
	Early Departure - No refunds to be provided.					
	Discounts					
	Children under 2 - free					
13.3	Building Control					
13.3.1	Uncertified Application for Class 1 or Class 10 Building Permit (s.16(1))					
	0.32% of the estimated value of construction work as determined by the Shire					
	\$110.00 minimum charge.		\$110.00	0.32% of the estimated value of work; minimum charge \$110		
13.3.2	Certified Application for Class 1-10 Building Permit (s.16(1))					
	0.019% of the estimated value of construction work.					
	\$110.00 minimum charge.		\$110.00	0.19% of the estimated value of work; minimum charge \$110		

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

				2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc	
13.3.3	Certified Application for Class 2-9 Building Permit (s.16(1)) 0.09% of the estimated value of construction work. \$110.00 minimum charge.	\$110.00			0.09% of the estimated value of work; minimum charge \$110	
13.3.4	Certificate of Design Compliance for Class 2-9 Building - Discretionary service 0.32% of the estimated GST Inclusive value of construction work.) \$300.00 minimum charge.	\$250.00			0.32% of the GST inclusive estimated current value of the works, with a minimum of \$300.00	
13.3.5	Certificate of Construction Compliance - Discretionary service Where the Shire of Donnybrook/Balingup provided the Certificate of Design Compliance Where the Shire of Donnybrook/Balingup did not provide the Certificate of Design Compliance				Nil, unless repeat inspections are required, where additional work will be charged at \$82.00 per hour, with a minimum of \$250.00. \$120.00 per hour, with a minimum of \$300.00	
13.3.6	Certificate of Building Compliance - Discretionary service Authorised or unauthorised Class 2 - 9 buildings Unauthorised Class 1 -10 buildings				\$120.00 per hour, with a minimum of \$300.00 0.5% of the GST inclusive estimated current value of the works, with a minimum of \$300.00	
13.3.7	Application for Demolition Permit Class 1 or 10 or incidental structure (s.16(1))	\$110.00	\$110.00	N/A	\$110.00	
13.3.8	Application for Demolition Permit Class 2-9 (s.16(1)) Each storey Application to Extend Time Building Permit, Demolition Permit, Occupancy Permit or Building Approval Certificate has effect (s.32(3)(f); s.65(3)(a)) Application for an Occupancy Permit completed building (s. 46) Application for an Occupancy Permit incomplete building (s. 47) Application for modification of Occupancy Permit temporary basis (s. 48) Application for replacement Occupancy Permit permanent change to use or classification (s. 49)	\$110.00 \$110.00 \$110.00 \$110.00 \$110.00			\$110.00 for each storey of the building N/A N/A N/A N/A	
13.3.9	Application for Occupancy Permit unauthorised worked has been done (s.51(2)) 0.18% of the estimated value of unauthorised work. \$110.00 minimum charge.	\$110.00			0.18% of the estimated value of work; minimum charge \$110	

SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2025

			2024/25		
Reference	Description	2023/2024 GST Incl	GST Ex	GST	GST Inc
13.3.10	Application for Building Approval Certificate where unauthorised work has been done (s.51(3))				
	0.38% of the estimated value of unauthorised work as determined by the Shire				
	\$110.00 minimum charge.	\$110.00			0.38% of the estimated value of work; minimum charge \$110
	Application to replace Occupancy Permit for an existing building (s.52(1)).	\$110.00	\$110.00	N/A	\$110.00
	Building Inspection Fee (per hour)	\$110.00	\$110.00	N/A	\$110.00
13.3.11	Application for Building Approval Certificate existing building where unauthorised work not completed				
	Application as defined in Regulation 31	\$2,160.15	\$2,160.15	N/A	\$2,160.15
	Building Inspection Service for Class 2 - 9 Buildings - per hour - Discretionary service	\$110.00	\$100.00	\$10.00	\$110.00
13.3.13	Construction Training Fund				
	0.20% of the estimated value where the value of construction exceeds \$20,000				0.20% of work value >\$20,000
13.3.14	Building Service Levy				
	Building Permit				
	Value of work under \$45,000	\$61.65	\$61.65	N/A	\$61.65
	Value of work over \$45,000 - 0.137%				0.137% of the estimated value of work; minimum charge \$61.65
	Demolition Permit				
	Value of work under \$45,000	\$61.65	\$61.65	N/A	\$61.65
	Value of work over \$45,000 - 0.137%		\$0.00		0.137% of work value >\$45,000
	Occupancy Permit/Building Approval Certificate Authorised works				
	Application for Occupancy Permit or Building approval Certificate for Authorised work (s.47,49,50,52)	\$61.65	\$61.65	N/A	\$61.65
	Occupancy Permit/Building Approval Certificate Unauthorised Building Work (s. 51)				
	Value of work under \$45,000	\$123.30	\$123.30	N/A	\$123.30
	Value of work over \$45,000 - 0.274%				0.27% of the estimated value of work
13.3.15	Smoke Alarms				
	Consideration of approval battery powered smoke alarms (r.61)	*(maximum fee)	\$179.40	\$179.40	N/A
13.3.16	Retrieval and Copying of Building Plans				
	Search fee - charge per hour or part thereof - copying of plans charged separately	\$80.30	\$73.00	\$7.82	\$86.00
13.4	Swimming Pool Inspections				
13.4.1	Inspection every 4 years . Cost for the service, up to \$58.45/year (r.53(2)).	\$14.61	\$25.45	N/A	\$25.45



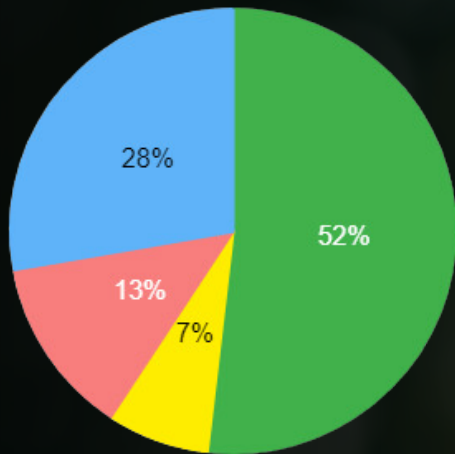
Council Plan

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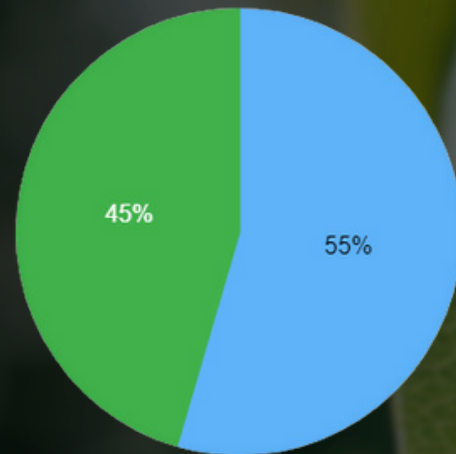
Bi-annual Update:
1 January - 30 June 2024

Projects & Milestones Update:

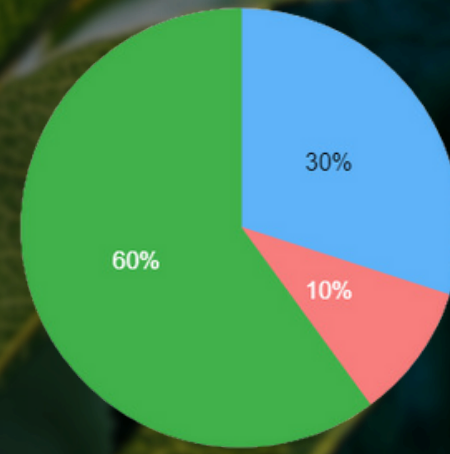
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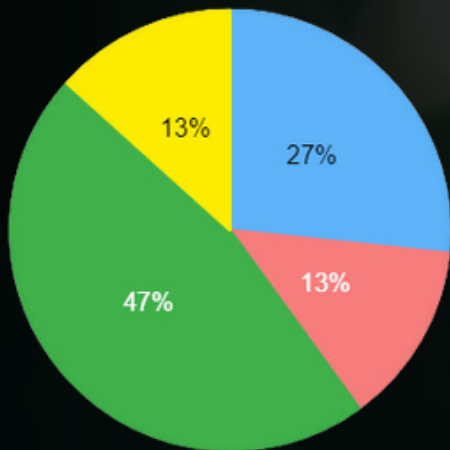
PEOPLE:



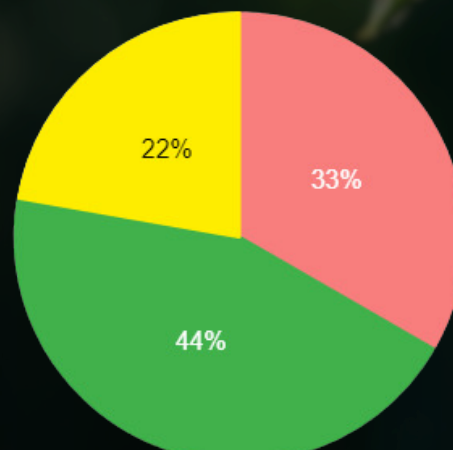
PLANET:



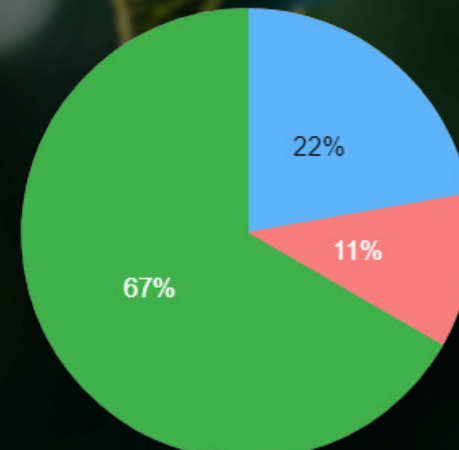
PLACE:



PROSPERITY:



PERFORMANCE:



Achieved

In Progress

Not Started

Monitor

Defer

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
PEOPLE				
Outcome 1. A diverse and growing population.				
Objective 1.1 Attract and retain more families with children, and younger adults.				
1.1.1 Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	✓	<p>Work has commenced on a Terms of Reference for the proposed Youth Reference Group (YRG). A draft has been written and consultation has commenced and will proceed with young people who live throughout the Shire. Once the Terms of Reference has been accepted by Council YRG recruitment will begin.</p> <p>The proposed venue for the YRG is the building located at the Pump Track. The Shire is working through tenancy arrangements.</p> <p>The Youth Innovators have already been successful in procuring \$6,000 for refurbishment of the Pump Track building and have arranged quotes and chosen materials.</p> <p>The Donnybrook Community Resource Centre (CRC) and the Shire have had preliminary discussions with Lotterywest about grant funding for a kitchen refurbishment in the Pump Track building for all community groups to use including a proposed Food Relief Program. The CRC have consulted with the Shire's Environmental Health Officer to ensure food safe kitchen design.</p> <p>In late February, the Shire successfully ran the Dismantle bike program, teaching young people to repair old bikes. Due to its positive reception, participants have expressed interest in making bike repair a regular activity at the proposed youth hub.</p> <p>The Shire was successful in procuring a grant for Youth Week and ran the Shire's first Youth Week event 'Brook Fest' on the 12th of April in conjunction with the Youth Innovators. The event featured live music from young people, a silent disco, giant lawn games and food trucks. An evaluation of this event was conducted to help with event planning for 2025.</p>	In Progress	▼
1.1.3 Research demand for childcare and afterschool care to establish service gaps and recommended solutions.	✓	The Shire has applied to the Department of Communities for a grant to support retention and recruitment for regional child care workers in the Shire. Currently awaiting grant outcome. Necessary Shire contribution of \$14,000 identified at midyear budget review.	In Progress	N/A
Objective 1.2 Support older people in the community to positively age in place.				
Objective 1.3 Improve access and inclusion for people facing barriers.				
Objective 1.4 Encourage recognition and respect for all cultures.				
1.4.1 Enable development of a community-led Reconciliation Action Plan.	✓	The Reconciliation Week Banners program commenced this year, the Shire and two local businesses sponsored banners to be up during Reconciliation week (27th May- 3rd June) and NAIDOC week (7th-14th July) in the Donnybrook town centre. This initiative came out of the November '23 Community Yarn held with Indigenous community members, stakeholders and Shire staff. If the Shire is to complete a Reconciliation Action Plan a budget will be required to hire a consultant.	In Progress	▼

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Outcome 2 A safe and healthy community.				
Objective 2.1 Improve access to facilities and services to support community health and wellbeing.				
2.1.2 Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	✓	After completing demolition and laying of the slab late last period, construction commenced on site for new Pavilion 1 and renewal of Pavilion 2 in January. In June 2024 the project achieved the 50% stage and remains on track for practical completion in December 2024. This stage of completion unlocked additional funding to the value of \$4.6M. Stakeholders were invited to a site visit in late June to inspect progress of the works and to gain an understanding for the scale of the project. The Project Consultation Group have collaborated with the Contractor to support informed decisions and priority works, including new lighting to the oval, completion works to Pavilion 2 and planned lighting to the tennis courts.	Achieved	IR
2.1.3 Implement technologies that provide greater access to services and programs in the Recreation Centre.	✓	Successfully completed within the previous reporting period, and there are no new updates or developments to report on at this time.	Achieved	IR
2.1.4 Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	✓	Health Precinct MOU has been signed by all parties except WACHS. Follow-up discussions with WACHS to determine any barriers holding up execution of the MOU.	In Progress	N/A
Objective 2.2 Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.				
2.2.1 Facilitate a round table discussion between the Shire and local event organisers to explore opportunities to streamline event management.	✓	Shire officers are commencing work on an events policy to streamline event applications and ensure that the Shire can discern which events will require council approval.	In Progress	N/A
Objective 2.3 Maintain community safety.				
2.3.1 Partner with WA Police to distribute community and road safety education in the community and local schools.	✓	Content and advice has been continuously shared, particularly during relevant and seasonal times such as Easter, school holiday periods, and Winter weather. Information is sourced from DFES WA, RAC, and other credible sources. Where possible, content from the WAPOL social media accounts is shared (we follow them and see their content on our social feed, from which we share). Not all content posted by WAPOL applies to our district, and sometimes not even the Southwest.	Achieved	N/A
2.3.2 Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	✓	The Shire regularly attends SWRRG Technical and Elected Members meetings, where this matter has been raised and discussed with MRWA. A letter requesting pedestrian crossings in Balingup has also been sent. Main Roads WA has advise that they will further consider pedestrian crossings in Balingup when undertaking the South Western Highway and Southampton Road intersection upgrade. This project has been put forward for budget funding in their 2024/25 works program, however will be competing with many other priority projects in the region.	Achieved	N/A
2.3.3 Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	✓	Successfully completed within the previous reporting period, and there are no new updates or developments to report on at this time.	Achieved	N/A

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 2.4 Encourage responsible animal management.				
2.4.1 Develop a communications campaign to encourage responsible dog and cat ownership.	✓	<p>The Shire Rangers have works with the Shires Media & Communications Officer to provide comprehensive updated information on the Shire's website about responsible dog and cat ownership.</p> <p>This work also included a review and update of Shire templates and info sheets. These reviewed documents will now be utilised by the Shire Rangers going forward.</p> <p>The dog collar campaign was initiated and was well received by those who participated.</p> <p>Additionally, with the update to the Shire website, Ranger services and information for residents (inclusive of animals & pet information) was reviewed and updated to ensure that residents and website users could access and utilise this information as easily as possible.</p>	Achieved	N/A
PLANET				
Outcome 3 The natural environment is well managed for the benefit of current and future generations.				
Objective 3.1 Care for the natural environment, including weed and pest management.				
3.1.2 Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	✓	<p>Contact with the Prisoner Release Program officers has been initiated, with many minor environmental projects in development, with a particular focus on the Preston River. Engagement with the local schools is ongoing. Collaboration with the Leschenault Catchment Council and the Shire's Recognised Biosecurity Groups have facilitated a reduction in pest and weeds on both public and private lands. The Leschenault Catchment Councils Preston River Revitalisation Scheme is set to end in August 2024, a further 800 plants were planted by the community and Donnybrook Senior High School students in early June, with a focus on replacing the plants lost to the unusually dry summer. A community survey is under consideration, and the Shire hopes to allocate funding to the community for the purposes of an environmental grant program, to increase engagement and environmental benefits to the community. The Street tree program has closed, and planting of trees are being undertaken by Shire Parks and Gardens staff through the winter months. The program is set to re-open in January for applications for verge trees.</p>	Achieved	N/A

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 3.2 Develop community readiness to cope with natural disasters and emergencies.				
3.2.1 Partner with DFES to construct the new Argyle-Irishtown Bushfire Brigade Station.	✓	An application for funding was submitted to the Department of Fire and Emergency Services (DFES) in March. A result is expected to be announced by mid-August.	In Progress	N/A
3.2.2 Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	✓	The Shire procured a grant for a trailer through the National Australia Bank (NAB) for use of the Balingup Resilience Committee. The generator is being stored at the Balingup Fire Shed on a trailer which was provided by the Shire and purchased at a \$1,000 discount from Donnybrook Farm Services. The generator is to be deployed in the event of a prolonged power outage in Balingup or surrounding communities. It allows for the Balingup Districts and Sports Association (BADSA) to be equipped as an emergency evacuation centre. The generator allows for the provision of temperature control, refrigeration, warm meals and communications in an emergency thus protecting the most vulnerable members of the community.	In Progress	N/A
3.2.4 Provide support for emergency services volunteers.	✓	The Shire coordinated a wellness information session for its BFB volunteers. This session included speakers from DFES, as well as launching the Shire's new EAP system. The Shire has coordinated two Introductory Firefighting courses and a Pump Operations Awareness session. The Shire has obtained grant funding from Forest Products Commission and Western Power to purchase additional equipment (UHF Radios and 4wd recovery boards) that is not covered by existing funding LEMC - the committee has returned to meeting on a quarterly basis, with an annual update of the Shire's Recovery Plan scheduled for the next meeting Fire Break Notice - following consultation with BFAC, this is near completion and will be distributed with the 2024/25 rates BFAC held their AGM, one change to existing leadership, with David Tooke stepping down from Deputy Chief and Bevan Dix being elected to the position.	Achieved	N/A
Outcome 4 Shared responsibility for sustainability.				
Objective 4.1 Encourage the adoption of sustainable practices.				
Objective 4.2 In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.				
4.2.2 Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	✓	Nil progress. Requires external grant funding and Council co-contribution to progress.	Defer	▲
Outcome 5 A sustainable, low-waste, circular economy.				
Objective 5.1 Reduce waste generation				
5.1.1 Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	✓	Tests of water from the bores installed at the DWMF last period has been carried out and found to be free of leachates. DWER have extended the license for the DWMF for period of 12 months. DWER will make an inspection in the next period. The risk of closure remains a real issue, alternatives to be investigated in the next reporting period.	In Progress	▲
Objective 5.2 Increase material recovery and recycling				
5.2.1 Provide separated recycling bins at Shire facilities (e.g. parks, libraries, recreation centres).	✓	The stations have been repaired. Stickers to be designed and placed on the stations subject to funding carried over in 24/25.	In Progress	▼

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 5.3 Reduce Landfill				
5.3.1 Implement the Landfill Closure Management Plan.	✓	The Shire has engaged a surveyor to map current contour levels at the landfill, providing a benchmark. Shire officers are liaising with our site management contractor Hastie Waste to meet required finishing levels and begin undertaking progressive closure of the landfill. An onsite meeting has been scheduled with the Department of Water and Environmental Regulation to clarify the future Landfill Closure Management Plan conditions/responsibilities, determine a more accurate planned closure date and guide the Shires next steps.	In Progress	⊖
5.3.2 Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	✓	The Shire continues to collaborate with the SW regional waste service group to implement kerbside collection services and waste education. Subject to budget allocation, the Shire will gain access to Cleanaway's innovative web-based technology for waste collection services, Cleanaview. This will enhance customer service and provide the Shire with tools to better target contamination in our kerbside bins. The Shire has engaged Cleanaway to deliver waste education in our schools to improve the next generations understanding of waste management and sustainability. The Shire has also prepared for the e-waste to landfill ban. This has included collaboration with councils in the Warren Blackwood region to meet reporting requirements, and wider collaboration with WA local governments to map collection points throughout the whole state.	In Progress	▼
PLACE				
Outcome 6 The built environment is responsibly planned and well maintained.				
Objective 6.1 Ensure sufficient land is available for residential, industrial and commercial uses.				
6.1.1 Review the Local Planning Strategy.	✓	Certificate from DPLH received February 2024. Extended public advertising period conducted and four Community Information Workshops held. 163 public submissions and 9 submissions from government agencies received.	In Progress	⊖
6.1.2 Review the Local Planning Scheme.	✓	Scheme preparation is contingent on the outcome of Council consideration of submissions.	In Progress	⊖
6.1.3 Review Local Planning Policies.	✓	Policy development is contingent on outcome of Local Planning Strategy and Scheme review. Propose deferral until December 2024.	Defer	
6.1.4 Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	✓	The Southwest Zone is currently preparing an election priorities document to be shared with candidates and political parties, which includes advocacy for services and infrastructure related to land development. Regional Development Australia (South West) is also reviewing its SW Regional Futures Strategy Plan at the Local Government CEO level. This review includes advocacy for infrastructure to support land development.	In Progress	N/A
Objective 6.2 Encourage the adoption of sustainable design principles.				
6.2.1 Share information on the Shire's website to improve community awareness about sustainable design principles, and access to subsidies and grants.	✓	A review was planned to be undertaken during the recent website refresh; however, this review will need to be delayed until Shire more recourses are available.	Monitor	N/A

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 6.3 Create vibrant, attractive and welcoming towns.				
6.3.1 Source designs for updated Shire boundary entry statements with improved lighting.	✓	The town entry statement lighting project has been completed with LED lighting installed and commissioned in August 2023.	Achieved	▲
6.3.2 Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	✓	<p>The Shire continues to support the Donnybrook Towns Team (DTT) with an asphalt art initiative adjacent to the Apple Fun Park.</p> <p>Electrical infrastructure upgrades undertaken in Ayres Gardens will facilitate an enhanced Christmas Lights display in December.</p> <p>The Balingup Townscape Committee has been supported in accordance with Council's policy (COMD/CP-4 - Community Townscape Activities) for the delivery of their 2023/24 projects.</p> <p>The KPA request for a speed zoning review in Kirup townsite, this was progressed with Main Roads WA(MRWA). MRWA have advised that no changes to the current speed zoning is supported, as there is insufficient change in conditions to warrant this against their policy criteria.</p>	Achieved	≡
Objective 6.4 Provide attractive, well maintained streetscapes, verges and trees.				
6.4.1 Enhance Donnybrook Arboretum.	✓	<p>Works are currently in progress to install a shelter over the Whim. These works are expected to be completed in July 2024.</p> <p>Improved signage has also been installed at the site.</p>	In Progress	≡
6.4.2 Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	✓	The Street tree program has closed, and planting of trees are being undertaken by Shire Parks and Gardens staff through the winter months. The program is set to re-open in January 2025 for applications for verge trees.	Achieved	≡
Objective 6.5 Provide attractive and sustainable parks, playgrounds and reserves.				
6.5.1 Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	✓	The Kirup Progress Association (KPA) has updated their plans for the Mill Park Project after a productive meeting in October 2023. Although it was determined that installing a public toilet at the site would be unsuitable, the KPA remains enthusiastic about enhancing the area. They are now exploring the possibility of incorporating a sculpture or mural to create an attractive roadside feature.	In Progress	N/A
Outcome 7 Heritage assets are valued and respected.				
Objective 7.1 Identify, preserve and showcase local heritage.				
7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	✓	Works continuing with use of Heritage Consultant.	Monitor	▲

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Outcome 8 Safe and convenient movement of people into and around the district.				
Objective 8.1 Improve road safety, connectivity and traffic flow for all users.				
8.1.1 Advocate for the State Government to upgrade and improve key regional transport infrastructure.	✓	The South West Zone election priorities document and RDA's SW Regional Futures Strategy Plan include regional transport infrastructure initiatives (Busselton Airport, Bunbury Port and Road and rail upgrades)	Achieved	≈
Objective 8.2 Provide sufficient parking for all needs.				
8.2.1 Provide a parking strategy, considering diverse parking needs for trucks, RVs, cars, motorbikes, gophers, e-rideables and bicycles.	✓	Budget was reallocated via the midyear budget review. Consultation commenced via the review of the Disability Access and Inclusion Plan. Officers suggest listing for consideration in the 2024/2025 budget.	Defer	▼
Objective 8.3 Provide safe, well connected paths for pedestrians, cyclists and gophers.				
8.3.2 Provide a recreational loop extending from Bridge Street to Dale Street and consider extending upstream and downstream to facilitate longer recreational journeys.	✓	The 700m extension of the dual use path was completed in May 2024. The all-ability access ramp to the river crossing will be delivered in 2024/25, as part of stage (2) two of this project.	In Progress	≈
Objective 8.4 Improve access to public transport.				
8.4.1 Scope community need for improved access to shared and public transport.	✓	The Treehouse Childcare Centre has completed the upgrade of the Community Bus to make it safer and easier to transport children. Other community groups have expressed interest in an additional community bus suitable for elderly patrons. Further consultation is recommended to Council to scope further need requirements.	In Progress	N/A
PROSPERITY				
Outcome 9 A thriving economy.				
Objective 9.1 Build and strengthen stakeholder relations.				
9.1.1 Develop a Key Stakeholder Engagement Plan (e.g. Government agencies, tourism bodies, major employers) to establish and strengthen strategic relationships.	✓	The stakeholders and community engagement planned for a future Council workshop.	Monitor	N/A
Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.				
9.2.1 Partner with Regional Development Australia, South West Development Commission, and the Donnybrook- Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	✓	Engagement continues at an Executive level with the DBCCI, WABC and RDA.	In Progress	≈
Objective 9.3 Enable appropriate infrastructure to support and enhance business.				
9.3.1 Advocate for Development WA to further develop Sandhills Industrial Area.	✓	Draft Local Planning Strategy includes this development investigation area.	Monitor	N/A

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 9.4 Facilitate access to quality education, training and work opportunities to attract and retain students.				
9.4.1 Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	✓	Staff have identified suitable areas within the Shire's workforce for potential apprenticeships or traineeships. Additionally, staff have explored the feasibility of managing these positions either internally or externally. The two identified areas will be itemised for Council's consideration in the 2024/25 budget.	In Progress	N/A
Outcome 10 A popular destination for visitors and tourists.				
Objective 10.1 Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.				
10.1.1 Partner with the Bunbury Geographie Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	✓	<p>The BGTP and SFBVTA continue to progress sub-regional tourism marketing and tourist information.</p> <p>The SFBVTA continues to enhance its social media promotional activities and upgrade its tourism website (southernforestsandvalleys.com) with information on accommodation providers, festivals/events, suggested trip itineraries, places to go, what to do, trails, etc. The SFBVTA is fully financed by the 5 participating local governments in the Warren Blackwood Alliance of Councils (WBAC). To ensure value for money was being achieved the WBAC sought a proposal from an alternative provider to manage the SFBVTA function and this confirmed that value for money was being achieved by retaining this service "in-house". Planning is progressing for a regional tourism conference in Nannup, to be held in July.</p> <p>The BGTP continues to progress sub-regional marketing initiatives and maintains a website with a booking facility for accommodation and tours, information on things to do in the region and information on events. A review of the tourism partnership has recently commenced. The BGTP are currently progressing an action plan focused on marketing opportunities for traffic using the Bunbury outer ring road. This includes the seeking of funding from the WA Government for implementation of the action plan.</p>	In Progress	IR
10.1.2 Provide wayfinding signage to improve awareness and access to places of interest.	✓	The project will need to be deferred as its unfeasible to advance due to budgetary restrictions.	Defer	N/A
10.1.4 Advocate for Glen Mervyn Dam eco-tourism opportunities.	✓	Glen Mervyn Dam is now dry. Officers will inform the new CEO of this opportunity.	Defer	N/A
10.1.5 Develop a marketing campaign to promote Shire facilities and services (such as the heated pool in Donnybrook Recreation Centre) to visitors and residents in neighbouring communities.	✓	<p>Branding Colours: Developed for the Recreation Centre to align with the marketing campaign and create consistency in messaging and branding.</p> <p>Website Update: Expanded and updated information to provide relevant value for each of the hirable spaces within the recreation centre.</p> <p>Television Advert: Re-aired on the Ten Win Network throughout June, promoting the facility with particular reference to the heated indoor pool.</p> <p>Brochures: Updated for each area of the facility to individually promote these areas.</p>	In Progress	≡

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
Objective 10.2 Improve visitor infrastructure and services.				
10.2.1 Advocate for realignment of the Munda Biddi Trail through the centre of Donnybrook.	✓	To be reviewed as part of the 2024/2025 Budget and Council Plan.	Defer	N/A
PERFORMANCE				
Outcome 11 Strong, visionary leadership.				
Objective 11.1 Provide strategically focused, open and accountable governance.				
11.1.1 Provide an annual review of key informing strategies to the Integrated Planning and Reporting Framework to inform the Annual Budget.	✓	The Asset Management Plans were presented to Council at the April 2024 Ordinary Council Meeting, and the Long-Term Financial Plan is currently under review and will be workshopped with Councillors in early July.	In Progress	N/A
11.1.3 Facilitate access to mandatory councillor training.	✓	<ul style="list-style-type: none"> Increased budget required for 2023/2024 for newly elected Councillors. Purchased a WALGA eLearning training subscription for Council (and staff) to undertake the five Council Member Essential Modules at their own pace. 	Achieved	▼
Objective 11.2 Improve community consultation and engagement.				
11.2.1 Develop a Community Engagement Plan.	✓	The Community Engagement policy and operational procedure requires a thorough review, which is currently underway.	In Progress	N/A
11.2.2 Provide a biennial community survey to benchmark service levels and determine community priorities.	✓	The community survey was postponed until the appointment of the new Council to prevent any potential bias in the feedback due to the appointment of the Commissioner. This will coincide with the appointment of the new CEO. A budget allocation has been included in the 24/25 Budget for Council's consideration.	Defer	▼
Outcome 12 A well respected, professionally run organisation.				
Objective 12.1 Deliver effective and efficient operations and service provision.				
12.1.1 Prepare grant applications to secure funds needed to address community priorities and implement major projects.	✓	<p>The Shire was successful with grant applications:</p> <ul style="list-style-type: none"> To develop our Local Biodiversity Strategy which will add significant value to the Shire through protection and improved capacity of our Local Natural Areas, for the benefit of the region and its present and future communities. Via the State NRM Program for \$409,656, which will go towards the Collie Donnybrook Balingup Natural Resource Recovery Program. The Blackberry Management project will enhance the Shire's environmental capacity, knowledge, community connection, and collaboration by controlling blackberry infestations, restoring native species, and educating the community on environmental and cultural significance. For the 2024 Australia Day celebrations worth \$10,000 For Youth Week and ran the Shire's first Youth Week event 'Brook Fest' on the 12th of April in conjunction with the Youth Innovators. The event featured live music from young people, a silent disco, giant lawn games and food trucks. 	Achieved	≅

Council Plan Item	2023-2024 Projects	Update (Jan 24-Jun 24)	Project Status (Jan 24 - Jun 24)	Budget Status (Jan 24 - Jun 24)
12.1.2 Provide and deliver an Internal Audit Program.	✓	An RFQ for the Review of Financial Management Systems, and the Regulation 17 Local Government (Audit) Regulation Review has been issued with submissions to be reviewed in early July. An RRQ is currently being drafted for the Internal Audit due to the conflict of interest with AMD as they have now been appointed by OAG to conduct the Annual Audit.	In Progress	IR
12.1.3 Review Shire IT, including business and customer service software (such as intranets).	✓	The new server infrastructure installs and migration is progressing, works are scheduled to be completed by August 2024. Shire staff have reviewed and received a quote for a new organisation-wide ERP system. Staff will continue to explore available options. This investigation will be conducted in the next reporting period, subject to the 24/25 budget allocations and the procurement process.	In Progress	IR
12.1.4 Provide an improved booking system for Shire services, events and facilities (including transit parks, sporting ovals, community halls etc).	✓	The Shire has explored using the booking system "Envibe" used by the Donnybrook Recreation Centre for halls and other Shire facilities however the cost of this system does not represent value for money. Further research is needed into booking systems used by other Shires or there's the possibility of employing the V.C Mitchell building booking system when that is operational. The budget allocation for this project was reallocated to the website refresh during the mid-year budget review.	In Progress	N/A
Objective 12.2 Continuously improve workplace culture.				
Outcome 13 Increased community capacity.				
Objective 13.1 Enable community organisations and community champions to deliver services and projects to meet local needs.				
13.1.1 Fund community organisations through the Community Grants Funding Scheme.	✓	The Shire is still collecting acquittals for 2023-2024. Grants for 2024-2025 to be reviewed by Council.	In Progress	▼
13.1.3 Partner with key stakeholders to support, encourage and recognise community volunteers.	✓	18 community groups attended the community expo at Donnybrook Station Square Markets run in conjunction with the Donnybrook Regional Tourist Association. Marquees were provided along with a free sausage sizzle/burger and drink for volunteers. It was an opportunity to recruit volunteers or attract new members to their organisations. Volunteers also received gift bags as a token of the Shire's appreciation.	Achieved	▲



Memorandum of Understanding

Prepared by the Shire of Donnybrook Balingup Economic Development

This Memorandum of Understanding (MOU) is between the following bodies and organisations, collectively known as the Working Group:

The Shire of Donnybrook Balingup	WA Country Health Service
Hall and Prior (Tuia Lodge)	Clinipath Pathology
Donnybrook Medical Services	St. John's Ambulance
Belong At Home	Edith Cowan University (ECU)

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Memorandum of Understanding

Prepared by the Shire of Donnybrook Balingup *Economic Development*



1. APPLICATION

- 1.1. This Memorandum of Understanding (MOU) is a voluntary undertaking between the relevant parties, and those involved agree that it is not intended to create a contractual relationship or be a legally binding agreement.

2. PURPOSE

- 2.1. This MOU seeks to record the Parties' intent to establish a collaborative working group for the purpose of forming a Health Precinct for the Shire of Donnybrook Balingup.

3. AIM & OBJECTIVES

- 3.1. The aim of the working group is to strengthen and formalise collaborative working arrangements between the partners on the Health Precinct site, and to explore new opportunities that will be mutually beneficial and improve health services for the Shire of Donnybrook Balingup.
- 3.2. This may include (but is not limited to):
 - a) The establishment of a non-binding Memorandum of Understanding (MOU) that supports the strategic direction for the precinct and includes stakeholders with a physical footprint in the precinct as well as those stakeholders with a direct interest in supporting the outcomes of the working group.
 - b) Development of an environmentally sustainable model that identifies opportunities that will strengthen resource optimisation, including the exploration of cost-sharing models, between the various stakeholders in the Health Precinct.
 - c) Promotion of a culture of trust, respect, collaboration, best practice, and teamwork amongst relevant health providers that enhances client outcomes within culturally safe and appropriate service models.
 - d) Investigation of the built form within the Health Precinct, through a Master Planning process, to determine optimal use of facilities and opportunities to expand or better coordinate elements within the existing infrastructure.
 - e) Engagement with community members, as required, in the planning and implementation of services within the Health Precinct including the evaluation of partnership outcomes.
 - f) The undertaking of workforce planning, when necessary, which addresses emerging issues such as the provision of staff housing.



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- g) Enable the formal recognition of the shared spaces as a Health Precinct so that there are strengthened opportunities for joint procurement and collaboration on funding bids that enhance client outcomes.
- h) Acknowledgement that the Donnybrook Health Precinct Partnership serves the interests of all the residents of the Shire of Donnybrook Balingup.

4. TERMS & CONDITIONS

4.1. Terms of Agreement:

- a) This MOU will commence from the date that the last party signs the MOU (Commencement Date).
- b) This MOU will operate for 24 months from the commencement date or until such time as the parties agree to extend, vary or terminate the MOU in writing.
- c) Use of a party's logo, brand or other identifying mark, will require written approval from that party prior to it being used.

4.2. Dispute Resolution:

- a) In the first instance, any dispute or issue that arises between the Parties in relation to the content or operation of this MOU will be referred to the respective Liaison Officers for resolution in good faith; and
- b) Where the Liaison Officers are unable to resolve the issue, the matter may be referred to the relevant manager or signatory to this MOU.

4.3. Liaison Officers

- a) The following positions are the first point of contact for any queries relating to this MOU:
 - (i) Please add Liaison officer for each agency here. For example:
John Smith, Operations Manager, ABCDE Inc South West, WA 6000. (08) 1234 5678.



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- 4.4. Withdrawal:
- a) A party may, by written notice to the other parties, withdraw from this MOU.
- 4.5. Confidentiality:
- a) Confidential Information means information in respect of this MOU that is:
- (i) information which is by its nature confidential;
 - (ii) information which is specified by a party to be confidential;
 - (iii) information which a party knows or ought to know is confidential;
 - (iv) patient information;
 - (v) personal information; and
 - (vi) all data collected in the course of this MOU.

4.6 These parties must keep all Confidential information of the other party absolutely confidential and each party undertakes that it will not communicate, publish, release, or permit the communication, publication, or release of any information:

4.6.1 without the written consent of the other party; or

4.6.2 As permitted or required by applicable laws or regulations or as ordered by a court or other regulatory or government authority.

5. POINTS OF CONTACT

5.1. All parties agree to ensure their Point of Contact details are up to date. Details should be forwarded to the secretariat in writing at the time any details change as outlined below.

- a) The secretariat will be managed by the Shire of Donnybrook Balingup.

Nominated Contact:	Chief Executive Officer
Postal Address:	PO Box 94, Donnybrook, WA 6239
Email:	shire@donnybrook.wa.gov.au
Phone:	(08) 9780 4200

6. COUNTERPARTS

6.1. The Parties agree that this MOU may be executed in counterparts, for which each will be deemed to be an original, but all of which, when taken together, contribute to one and the same MOU.



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7. SIGNATURES

Signed for (and on behalf of) the **Shire of Donnybrook Balingup** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) the **WA Country Health Services** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) **Hall and Prior (Tuia Lodge)** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) **Clinipath Pathology** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) the **Donnybrook Medical Services** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) **St. John's Ambulance** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) **Belong At Home** by its authorised representative:

Name:

Signature:

Date:

Signed for (and on behalf of) **Edith Cowan University (ECU)** by its authorised representative:

Name:

Signature:

Date:

DATE OF COMMENCEMENT:



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